

Alexandrina Council



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Annual Report *2000/2001*

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VISION STATEMENT

A visionary Council that embraces the needs of the community by protecting and enhancing:

- ◆ our natural environment
- ◆ lifestyles
- ◆ cultures and heritage

through positive economic, social, cultural and environmental initiatives.

MISSION STATEMENT

Our Mission is to provide visionary leadership and serve the local and wider community equitably with efficient and effective services in order to achieve our community's present and future needs.

Preserving the Past - Securing the Future

CORPORATE PLAN GOALS

1. Pro actively attract and facilitate appropriate economic development.
2. Preserve the natural environment through responsible management.
3. Deliver high quality and equitable community services.
4. Establish and maintain a high standard of infrastructure that meets community needs.
5. Provide clear and consistent planning processes to sustain the communities quality of life.
6. Provide open communication with the community

FROM THE MAYOR

I am pleased to report the Alexandrina Council has completed another successful year.

Council continues to operate as a united team which contributes greatly to staff performance and morale.

The completion of Council's Corporate Plan through to 2004 has been achieved through an extensive and productive community consultation process. The integration of the plan into Council's financial reports along with an ever widening involvement of Council staff will ensure ownership and the achievement of our corporate objectives. The reporting to Council on a quarterly basis will also contribute to performance assessment.

Council is also concentrating its energies on prudent financial and infrastructure management. This has been identified as a key strategic responsibility to achieve confidence and security in our future.

I commend this Annual Report to you and acknowledge the excellent work and commitment from our staff and to the many volunteers who contribute in so many ways to make our community strong and a great place to live, work and recreate.

**KIND REGARDS
MAYOR KYM MCHUGH**

FROM THE CHIEF EXECUTIVE

I commend the Annual Report of the Alexandrina Council to you.

Elected Members and Staff have continued to meet the needs of the community along with challenging the quality of that service delivery. As part of that pro-active stance and through the input from all associated with the Council, we have developed our Customer Service Protocols. This document clearly and concisely outlines what are our customer service standards and enables the processes and the staff to be measured against those objectives. The protocols were launched by the Hon Dorothy Kotz MP, Minister for Local Government, and in her words "has set the benchmark for others to follow in Local Government".

It has also been a year where we, as an organisation, have endeavoured to highlight areas of priority as a means to provide clear leadership and direction for our community. Areas of particular effort have been in our development assessment processes, environmental health management plans, infrastructural maintenance plans coupled with short, medium and long term financial plans, integration of records management systems, environmental and waste recycling plans and of course maximising the benefits of information technology.

With Council's strategic and diverse management plans focussing on customer service, I am proud to acknowledge the Alexandrina Council being awarded the State's best Council in Customer Service by the Customer Service Institute of Australia. We will compete with the other State winners in Sydney on 29th November 2001. This has truly been an outstanding achievement when one considers we have only been operating as an organisation since 1997.

The challenge for us is to continue to achieve and as Mayor Kym McHugh has mentioned, our recently adopted Corporate Plan gives us that opportunity.

It has been a successful year, however we can always improve as our greatest strength is our commitment and united Team approach.

**JOHN L COOMBE
CHIEF EXECUTIVE**

COUNCIL OFFICES

Principle Office	16 Dawson Street GOOLWA 5214
Strathalbyn Office	1 Colman Terrace STRATHALBYN 5255
Postal Address	Post Office Box 21 GOOLWA 5214
Telephone	(08) 8555 7000
Facsimile	(08) 8555 3603
E-mail	alex@alexandrina.sa.gov.au
Web site	www.alexandrina.sa.gov.au

Whilst the principle office is at Dawson Street, Goolwa, Council still provides a full service at the Strathalbyn Office. This service provides general advice on Council and Community issues, processes rate payments, dog registrations, account enquiries and professional staff are available at Strathalbyn by appointment.

DISTRICT DETAILS

Area	167,711 ha
Estimated population	17,535
No. of rateable assessments	14,132
No. of Electors	18,668
No. of Councillors (Mayor elected at large)	10
Length of sealed road	424 kms
Length of unsealed local roads	1000 kms

Major Industries:

Clipsal Manufacturing and Training Centre at Strathalbyn, saleyards and abattoirs, viticulture, general farming and dairying, tourism, primary production, fruit production, local manufacturing, flour mill, electrical engineering, boat building, furniture manufacturing.

Major Tourist Attractions:

Beaches, river, wine growing areas, Signal Point, Heritage Buildings, Cockle Train, Riverboats, surfing, fishing, swimming, sailboarding, South Coast Regional Arts Centre, Coastal walks, Boardwalks, Bike tracks, Community Festivals & Events, Wooden Boat Festival, Trout Farm, Whale watching.



ELECTED MEMBERS

Following the election held in May 2000, elected to the Alexandrina Council for the term of 16/5/2000 to 5/5/2003 were:

Mayor:

Mayor Kym McHugh

Elected Members:

Glenda Rosemary Connor	Nangkita-Ashbourne Ward
Geoffrey James Jarrett	Strathalbyn Ward
Judith <u>Anne</u> Woolford	Strathalbyn Ward
Terence William McAnaney	Angas-Bremer Ward
Roderick Roy Potter	Angas-Bremer Ward
Mary Elizabeth Beckett	Port Elliot - Middleton Ward
Geoffrey Neil Martin	Port Elliot - Middleton Ward
Barry Lionel Griffin	Currency Creek - Hindmarsh Island Ward
Leon <u>Frank</u> Tuckwell	Goolwa Ward
Peter Reedman	Sturt Ward

SENIOR OFFICERS

Chief Executive	John Coombe
Director Technical Services	David Banks
Director Corporate Services	Michael Shelley
Director Finance & Information Services	Kym Yeates
Director Environmental Services	Des Commerford

CORPORATE INFORMATION

Auditor	Dean Newbery & Partners
Bank	Bank SA
Solicitor	Lempriere Abbott and McLeod
Debt Collection	Austwide Collection Services Pty Ltd

COUNCIL MEETINGS

Ordinary meetings of the full Council are held alternately between Goolwa and Strathalbyn on the 1st and 3rd Mondays of each month.

The first Monday meeting comprises Corporate Services, Environmental Services and Council commencing at 1.30pm.

The third Monday meeting comprises Technical Services, Finance & Information Services and Council commencing at 4.30pm

All meetings are open to the public and Agendas and Minutes of meetings are on display and available on Council's web site for public inspection.

STAFF OVERVIEW

Council as at 30th June 2001 employed:

102.8 full time staff
14 casual staff

We also have 4 trainees currently working for a 12 month period in the areas of Records, Finance & Information Services, General Administration and Technical Services.

STRUCTURE & FUNCTION OF COUNCIL

The Organisation Chart included in this report gives an overview of the Council structure and functions performed.

The Administration includes the functional areas of Corporate Services; Environmental Services; Technical Services and Finance & Information Services.

CORPORATE SERVICES

The Corporate Services Department has had a very successful year culminating with a number of significant events and functions that came to fruition.

The long awaited book on the History of the Port Elliot and Goolwa region by award-winning author Rob Linn, was launched by Patrick Secker, MP Member for Barker, during the Wooden Boat Festival that was held in March 2001. The book, very successfully tells stories about the towns, about the pioneer railway between Goolwa and Port Elliot, about the navigation of the Murray, about the romance of the paddle steamer era and about the origins of tourism. Above all the book is about the stories of people. Council received funding from the Commonwealth Government as part of a Federation Fund Project.

In May we officially opened the Goolwa Sports Stadium after almost ten years of hard work and commitment by many individuals, groups and organisations. The total cost of the Stadium has been \$692,000 funded by community donations, interest from a Trust Fund, Education Department land sale transfer, a capital grant from the Department of Recreation and Sport as well as contributions from the Alexandrina Council.

In June the Hon. Dean Brown, MP, Member for Finniss opened the Strathalbyn South Australian Community Housing Association group of 5 units for aged and disabled members of our community.

Council is looking forward to the completion of 10 units in the Goolwa area and 11 units for Port Elliot scheduled for late 2001 to early 2002. The Alexandrina Council Housing Association has recently contracted the Whalers Housing Co-operative Inc. to manage all of the new units within the Council area.

Council established an International Year of Volunteers (IYV) Committee to assist with the planning and coordination of specific events to acknowledge and recognise our many volunteers throughout our communities.

Some of the special events have included a Poster and Logo competition specifically for our young people to showcase their creative talents. It is planned that the logo design will be produced as a badge and provided to our great volunteers throughout the Council area in recognition of their tremendous work. In June we organised a special Volunteers Reception at the Strathalbyn Town Hall that was very well attended by many volunteer organisation groups.

Our Youth Week program of activities was a great success with many young people enjoying skating to entertainment provided by 5 youth bands. Youth Week also celebrated the launch of the Goolwa Youth Mosaic, a project supported by Council and Country Arts S.A. We had a local artist assist over 100 young people from throughout the Council area in the design, creation and placement of broken tiles that formed a mosaic on the walls of the Rose Garden toilet block.

Alexandrina Library Services

The Alexandrina Library Service lent over 160,500 items, excluding school materials, to approximately 10,000 borrowers in 2000-2001. It has a total stock of over 44,000 items. In addition to loans, our libraries were used extensively for Internet access and training, personal computing, reference, research, local history and genealogy, stories and crafts for children, storytelling for the aged, as well as being great social gathering places for residents, volunteers and visitors.

Approximately 150 volunteers worked with us in the library. Their tasks included shelving, storytelling, wheelchair pushing, local history indexing, book sales and other fundraising activities.

The year saw significant changes and improvements to library services, including:

- Improved access to Inter Library Loans from others South Australian Public Libraries via the new Public Libraries Automated Information P2 Network;
- A review of our Homebound Library Services, aimed at raising awareness and improving access to library services to members of our community who find it difficult visiting our libraries;
- The relocation of the Mount Compass Library Depot;
- Access to Electronic Databases via the Internet;
- Improved access to the South Australian Video and Film Collection via the Internet;
- The provision of improved public access and training to the Internet;
- The refurbishment of the Strathalbyn School/Community Library;
- A better understanding of the needs of our diverse community and a standardisation of many of the differing policies, procedures and systems.

Heritage Club – Aged Services

The Heritage Club was successful in securing additional recurrent funding from Home and Community Care to assist the Coordinator with the Minimum Data Set and an upgrade to the Carer programs. This year saw the introduction of Seniors Computing at Strathalbyn and like Goolwa has proved to be very popular.

We were successful in securing funding from the Department of Veteran Affairs to introduce “Cooking for One” classes for older men who live alone. The class has been so successful that further classes are planned.

The Heritage Club has been instrumental in the planning and implementation of the “Goolwa Skill” program. Goolwa Skill is an exciting program where older adults can share their skills with adolescents.

This year we introduced a Focus Group panel that conducted interviews with clients and carers to ascertain the appropriateness and outcomes of all Heritage Club programs and services.

Administration

Council is aiming to ensure that we have a multi-skilled Customer Service team that is able to respond to queries and provide information to customers at our Goolwa and Strathalbyn offices.

Administration

(continued)

Our Council area continues to show strong positive growth across all sectors. In particular property searches have increased from 1593 the previous year to 1655 during the 2000/2001 financial year.

The Department looks forward to another exciting year as we strive to meet community demand and improve our service delivery

HUMAN RESOURCE MANAGEMENT

During the reporting year Council undertook an extensive review of its human resource management principles, and developed, through a process of consultation the following policies and procedures;

- Recruitment and Selection
- Induction
- Employee Exit Interview
- Disciplinary Action/Termination
- Equal Employment Opportunity
- Sexual Harassment

As part of Councils Quality Customer Service Protocols we developed a Performance Enhancement Program (P.E.P.) The aim of the Performance Enhancement Program is to improve individual and organisational performance through self-review and analysis of past performance followed by discussion and agreement on future development, goals and objectives.

The Performance Enhancement Program has been introduced throughout the Council.

Council has continued its strong commitment to Occupational Health, Safety and Welfare for all employees. The Occupational Health and Safety Committee has been extremely valuable and pro active in its role assisting Council in ensuring that all employees are provided with safe and healthy working conditions.

The Occupational Health Safety and Welfare Committee is made up of the following members;

- Director Corporate Services
- Councillor
- Goolwa Depot Representative
- Strathalbyn Depot Representative
- Office Safety Representative

The following members provide assistance to the Committee at meetings and in the discharge of responsibilities.

HUMAN RESOURCE MANAGEMENT **(continued)**

Works Superintendent
Works Overseer – Goolwa
Works Overseer – Strathalbyn
Parks and Gardens Supervisor
OH & S Administration Officer
OH & S Advisor (Local Government Association)

FINANCE AND INFORMATION SERVICES DEPARTMENT

The focus of the Department for the past twelve months has been the enhancement of services for both our internal and external customers.

Significant advances have been made in the development of our Web site which now incorporates most of our publicly available documents and it is expected this will be further enhanced with the cooperation of Governmental agencies in the near future.

A welcome facility that was recently introduced is payment of rates at any Australia Post office for which the public have strongly embraced which compliments are existing electronic payment system.

The Department has adapted to new legislation well with implementation of new “activity based costing “ years before the prescribed date together with 3 year Budgets and Corporate Plans.

Rate growth continued to be strong with continued population and development increases incurring over the subject period. The continuation of Councils Aerial mapping initiatives has further highlighted inadequate practices of Valuation Services for which Council must endure until proper customer service level agreements have been developed.

Financially the Council continues to head in a strong financial position, with long term strategies in place for debt reduction, asset management and renewal, and rating, all of which are enthusiastically supported by elected members and staff .

We look forward to the challenges of the oncoming year!

ENVIRONMENTAL SERVICES

The Department has had a focus on review of procedures during a period of one of the highest growth in development and population. The review has had an emphasis on customer service and improved performance.

Development Assessment Procedures are now in place to ensure quick turn around of development assessment including speed approval process for certain applications. With an expected 1400 applications being administered this calendar year Council will continue to ensure the planning unit is proactive and that appropriate developments are responsive to community needs.

Health, building and general planning provisions have been addressed in a number of reviews related to Councils Development Plan. A particular focus has been a joint Residential Policy Review in association with the Fleurieu Regional Development Corporation and City of Victor Harbor. For Alexandrina Council the emphasis on this policy has been the principles of Good Residential Design provisions. Based on the State Governments Planning Strategy the plan is responsive to community needs. Namely:

- Housing types.
- Energy efficiency.
- Stormwater and water management.
- Neighbourhood character.
- Security and privacy.
- Accessibility to transport and community facilities.

Councils adoption of an innovative Development Assessment Panel has assisted with improving the approval process and policy development within Council.

Councils Environmental Health section has achieved a leading approach in South Australia towards health management. The production and adoption of the Public and Environmental Health Management Plan 2001 – 2004 has been widely acclaimed, including winning the Australian Institute of Environmental Health – SA Division Award for Excellence in Environmental Health management. The plan aims to identify priorities and outline long term goals in relation to public and environmental health. Council has established best practice approach to food safety, pest control, immunisation, water quality and waste management. Total number of inspections for the year was 160 covering 144 food premises. Septic tank approval was in excess of 800, requiring a minimum of two inspections. Immunisations averaged approximately 20 per month with education forums being undertaken by the Department.

Natural Resources area of the Department achieved the completion of the Sustainable Alexandrina Action Plan based on Local Agenda 21 Principles. The community and staff participation was very high resulting in an action plan of short-term, long-term and ongoing actions. Council will appoint a project officer to co-ordinate the program.

Within the area of Natural Resources various reports were achieved including Road Reserve Management Plan, Roadside Markers Scheme and the Development of a partnership for re-vegetation within the Angus-Bremer Prescribed Wells Area.

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ENVIRONMENTAL SERVICES

(continued)

The adoption by Council and Planning SA of the Alexandrina Coastal Park has resulted in ground works being commenced at Middleton based on coastal protection and controlled access. This plan is supported by various volunteer groups including South Coast Dune Care Inc, Basham's Beach and Horseshoe Bay Advisory Committee and Goolwa Beach Coast Care.

Fire Prevention education has continued as an important issue for Council and the community. The Fire Prevention Plan and field day promotion have proven to be a source of good information to achieve awareness of fire prevention.

General inspectorial matters have remained a priority for Council especially as related to Dog and Cat Management Board requirements. Community safety leads to a better neighbourhood lifestyle. This is why Council has placed an emphasis on promoting respect between neighbours and community standards.

In conclusion the Environmental Services Department is proud of its record and achievements this last year and will continue to maintain a high standard of assessment, regulatory control and community participation.

TECHNICAL SERVICES DEPARTMENT

This financial year has been highlighted by the achievement of the introduction of a complete domestic refuse collection service for the Alexandrina Council. At the adoption of the Council's original Waste Management Plan this was seen as a long term goal that now has been achieved some two years early. By the use of contractors for collection in the northern area of the Council fifty eight bin banks have been placed to service the extensive network of minor roads that connect rural homes to major roads. The Council will undertake a review of its Waste Management Plan this financial year to reassess future goals.

Infrastructure planning has been a major focus this year with three year footpath, road construction, reseal and common effluent plans all being tabled for Council adoption. Future work will see infrastructure plans for buildings and road reconstruction developed for Council review. Public Convenience redevelopment has been nominated as part of the planning process with some ten buildings requiring major upgrade or renewing. This year in Strathalbyn saw the replacement of a public convenience in central Strathalbyn with completion due prior to Christmas.

The implementation of the three year financial plan has enabled Council to further increase substantially expenditure on unsealed road maintenance and construction. Infrastructure growth in rural industries has placed further pressure on Council resources while the department attempts to cope with the need subject to the extra funds. This year saw the construction of 2kms of sealed road extension of Leslie Road at Langhorne Creek with further major works at Enterprise Road, Mt Compass and a new bridge on Glenford Gully Road, Middleton. Next financial year shall see the continuation of this process with further substantial increases in expenditure nominated.

TECHNICAL SERVICES DEPARTMENT **(continued)**

The Milang Caravan Park has been brought into the 21st century with a major upgrade funded by loan borrowings offset by increased rental. The Park needed a facelift to survive and given the integral role it plays in Milang's economy the outcome has been extremely successful.

Councils common effluent schemes have benefited from responsible officer scrutiny with upgrades occurring on a continuous basis to areas of greatest need. Over the next twelve months and into the short term future telemetry will be placed on all stations for greater breakdown control. Goolwa has seen the placement of a new storage lagoon on site with planning for the new treatment plant at Port Elliot well under way.

In keeping with the Asset Management focus of the department the responsible officer for Asset Licenses and Leases has been transferred to Technical Services Department with the principle roles of preparing a Community Land Register, creating an exclusions list for sale, lease or operations and develop Management Plans for all Community Land by December 2003.

TOURISM REPORT

Development of www.visitalexandrina.com

Over the last 3 – 4 months the Alexandrina Council has been gathering information and developing an extensive tourism website. The website details information on a number of areas including, **Where to Stay** / **What to See & Do** / **Where to Eat** / **Tours & Cruises** / **Festivals & Events** & **Getting There**.

Images and information have been gathered from a number of different sources including, Fleurieu Tourism, South Australian Tourism Commission and many of the tourism operators in our region. These resources will be made available to the South Australian Tourism Commission and Fleurieu Tourism for promotion of our council area & the region.

The site has been designed with the intention to act as a tourism database, with it being viewed as a website.

Release of Alexandrina visitor guide

A visitor guide covering the Alexandrina Council area has been produced. The aim of this guide is to provide information and a resource from which visitors can work from. The guides will be distributed through the Fleurieu region and the Alexandrina Council area. Such publications as the Fleurieu Visitor Guide will be used to draw visitors to the area with Council guides providing more detailed information on facilities in the council areas. The guide was released into circulation in mid September 2001.

TOURISM REPORT **(continued)**

Classic Adelaide

Classic Adelaide passed through the Alexandrina Council area on three of the four stages of the race.

Friday 19th October : The Friday saw drivers and crews tackle the well known Crows Nest Road Stage with the cars following onto Goolwa Wharf for a lunch stop. The rally then made its way to Strathalbyn and back to Adelaide.

Sunday 21st October : The cars made their way into Dawson Street at Strathalbyn for a 15 minute drinks break. This was a very popular occasion with beautiful weather people flocked to the cars as they arrived into town. The cars departed Strathalbyn for a different Paris Creek Stage. Due to an insurance overhaul the rally this year separated the famous Paris Creek Stage into two stages to reduce car speeds.

Overall this was again a very successful few days through the Council area. Course Clerk Jeremy Browne thanked the Alexandrina Council for the professional manner in which they assisted with the rally.

Centenary of Federation

The long weekend of the 29th 30th September & 1st October was certainly a very exciting time for the Riverport of Goolwa, the Alexandrina region and the Fleurieu Peninsula with the arrival of the 'Source to Sea' fleet.

The economic impact generated over the 'Source to Sea' event will be very difficult to establish. From what we have been able to gauge the economic impact was extremely high. Accommodation in Goolwa was close to fully booked out, with surrounding towns having bookings as a result of the weekend. It has been estimated that there were twice as many visitors to the town as for the last South Australian Wooden Boat Festival. Using the South Australian Tourism Commissions economic impact formula the economic impact for the last Wooden Boat Festival was in the vicinity of 2.5 million dollars into the local economy. Please note that there are a number of differences in the two festivals / events which would effect this figure. For example accommodation in Goolwa for the last Wooden Boat Festival was booked out and accommodation along the South Coast was close to capacity. Much of the economic impact of the Centenary Federation weekend would have been through eateries, craft shops, museums etc.

It was very encouraging to see the local community involved in this event.

Credit must go the Alexandrina Federation Committee for their outstanding efforts to manage and run an event at this logistical level.

Stay Another Day

To encourage visitors in the area to stay longer and essentially spend more money in our area a booklet has been produced called 'Stay Another Day'. 3 different booklets have been produced, divided into 3 zones of the council area including :

- Strathalbyn / Langhorne Creek / Ashbourne
- Goolwa / Currency Creek / Hindmarsh Island
- Port Elliot / Middleton / Mount Compass

All tourism operators and tourism related operators were given the opportunity to make an offer to be included in the booklet. Offers were reviewed and the better ones were included.

These booklets went into circulation in mid September.

South Australian Wooden Boat Festival

Work has begun for the 2003 Wooden Boat Festival. A committee has been established and a new Chairmen, Michael Moseley has filled the shoes of retiring Chairmen Roly Bartlett. Roly has become a patron of the festival.

Goolwa Information Bay Upgrade

The Goolwa Information Bay has received an upgrade of services and facilities. This occurred prior to the Centenary of Federation Celebrations at Goolwa.

Hindmarsh Island Information Bay

An information bay has been constructed alongside the Ferryman's reserve on Hindmarsh Island. The information bay is divided into three panels.

- Panel 1 : List of tourism operators and services on Hindmarsh Island
- Panel 2 : Large map of Hindmarsh Island
- Panel 3 : Dot pointed historical information on Hindmarsh Island

Two of the three panels have been erected, with the information for the third panel being established.

Information Board on the Strand

The two panelled information board located next to the Old Council Chambers on The Strand, Port Elliot will receive an upgrade.

LISTING OF CODES OF CONDUCT OR PRACTICE

Code of Conduct for Elected Members and Staff

Code of Practice for Access to Council Documents, Council Committees & Council Meetings

LIST OF REGISTERS

Register of Primary Interest – Elected Members

Register of Ordinary Interest – Elected Members

Register of Allowances & Benefits – Elected Members

Register of Remuneration, Salaries & Benefits – Employees

Register of by-laws

STATEMENT OF COUNCIL'S REPRESENTATION QUOTA

The Council's elector representation quota is as follows:

Ward		No	H of A	Supp	Total	Per Member	% of Quota
01	Nangkita-Ashbourne	1	1,650	452	2,102	2,102	10.17%
02	Strathalbyn	2	2,761	419	3,180	1,590	-16.67%
03	Angas-Bremer	2	2,152	1,076	3,228	1,614	-15.41%
04	Port Elliot-Middleton	2	1,953	1,627	3,580	1,790	-6.18%
05	Currency Crk-Hind Is	1	1,533	959	2,492	2,492	30.61%
06	Goolwa	1	1,398	631	2,029	2,029	6.34%
07	Sturt	1	1,168	1,301	2,469	2,469	29.40%
TOTAL		10	12,615	6,465	19,080	1,908	

In accordance with Section 12 of the Local Government Act 1999, Council will be undertaking a Representation Review, composition of Council and Wards which will take effect at the next General Election to be held in 2003.

CONFIDENTIAL ITEMS

3 rd July 2000	Minutes of Special Meeting of Council of 22 nd June 2000.
17 th July 2000	Community Member Representation on the Fleurieu Regional Development Corporation Board. Minutes of Waste Management and Machinery Committee Meeting of 4 th July 2000.
7 th August 2000	Community Business Representation to the Fleurieu Regional Development Board.
21 st August 2000	Minimum Rating Possible Legal Action
4 th September 2000	Port Elliot S.T.E.D.S. Meeter and Greeter Hindmarsh Island Management Plan Steering Committee
18 th September 2000	Port Elliot Drive In Audit Tender Performance Appraisal – Chief Executive Officer
16 th October 2000	Minutes of the Performance Assessment Committee of 18 th September 2001 Meeter and Greeter
6 th November 2000	Port Elliot Drive In Mount Lofty Ranges Watershed Amendment Plan – Amendment Report Development Assessment Officer – Planner
27 th November 2000	Staff Resignation – R Jaenisch
18 th December 2000	Australia Day Nominations Audit Report
15 th January 2001	Development Assessment Commission Hazen Development Sewerage & Waste Water Agreement Goolwa Wharf Re-Development History Alive Project Strathgolf
6 th February 2001	Strathalbyn Racing Club
6 th March 2001	Port Elliot Drive In

CONFIDENTIAL ITEMS
(continued)

20 th March 2001	Auditors Interim Report Chief Executive Officer's Report Tenders for S.T.E.D. Connection Pump Outs
17 th April 2001	Goolwa Football Club Strathalbyn Office
4 th June 2001	Finance and Information Technology – Business Arising Corporate Structure Environment Resource & Development Court
19 th June	Goolwa Football Club

FREEDOM OF INFORMATION

Nil applications for the provision of information under the Freedom of Information legislation were received during the year.

ALEXANDRINA COUNCIL RATING POLICY/STATEMENT 2000-2001

Introduction

This document sets out the policy of the Alexandrina Council for setting and collecting rates from its community.

The policy covers:-

- method used to value land;
- adoption of valuations;
- business impact statement
- Councils revenue raising powers
- Differential general rates;
- minimum rate;
- service charges;
- water charges;
- water catchment levy (the Council's collection role);
- pensioner concessions;
- unemployed persons concessions;
- payment of rates;
- late payment of rates;
- sale of land for non-payment of rates;
- remission and postponement of rates; and
- rebate of rates.
- disclaimer

Strategic Focus

In setting its rates for the 2000/2001 financial year the Council has considered the following:-

- Its current corporate plan, *Alexandrina Council – Corporate Plan 1998-2001*, which was adopted in 1998 and will be reviewed in 2001. The strategic corporate plan was developed following an extensive series of public meetings and community consultation with local businesses, community groups and interested citizens.
- The current economic climate in which the major factors are continued poor employment prospects generally, inflation, high growth and interest rates.
- The specific issues faced by our community, which are:
 - the need over the next seven years for a significant capital works program to replace and upgrade infrastructure assets which were constructed in the 1950's;

Strategic Focus

(continued)

- the identification and review of all Council assets;
 - the improvement of access to library facilities;
 - the development of new aged care facilities; and
 - the development of a sport and recreation centres and other programs for the youth of the district.
- The budget for the 2000/2001 financial year.
 - The impact of rates on the community, including:
 - householders, businesses and primary producers;
 - the broad principle that the rate in the dollar should be the same for all properties except where there is clearly a different level of services available to ratepayers or some other circumstance which warrants variation from the broad principle (refer section on General Rates); and
 - minimising the level of general rates required by levying fees and charges for goods and services on a user pays basis, where that is possible to recover the full cost of operating or providing the service or goods, with provision for concessions to those members of the community unable to meet the full cost.
 - For the 2000/2001 financial year the Council has decided not to increase the rates in the Dollar other than adjustments resulting from the five-year equalisation program. A general growth in property values of approximately 2.6%, together with the added value of new development will provide the Council with sufficient additional revenue to meet cost increases,

The strategic management plans and the Council's budget are available for inspection at:-

Alexandrina Council Administration Centre
16 Dawson Street
GOOLWA SA 5214

Alexandrina Council Branch Office
1 Colman Terrace
STRATHALBYN SA 5255

Alexandrina Council Library
Dawson Street
GOOLWA SA 5214

Strathalbyn Community Library
Callington Road
STRATHALBYN SA 5255

With restricted data available on Councils Web site www.alexandrina.sa.gov.au

The Council regularly conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers. Ratepayers and interested parties are welcome to attend. The Council also encourages feedback at anytime and such comments may be sent to:

Mr John Coombe
Chief Executive Officer
Alexandrina Council
PO Box 21
GOOLWA SA 5214

or

Email: johnc@alexandrina.sa.gov.au

Annual Adoption of the Rating Policy

Section 171 of the Local Government Act 1999 requires a Council to prepare and adopt each year, in conjunction with setting the rates, a rating policy. The policy must be available at the principal office of the Council and a summary version must be distributed with the rates notice. This policy is available for inspection at contact locations listed on page 1

Method Used to Value Land

The Council may adopt one of three valuation methods to value the properties in its area.

They are:-

- *Capital Value* – the value of the land and all of the improvements on the land;
- *Site Value* – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements; and
- *Annual Value* – a valuation of the rental potential of the property.

Method Used to Value Land (continued)

The Council has decided to continue to use capital value as the basis for valuing land within the council area. The Council considers that this method of valuing land provides the fairest method of distributing the rate burden across all ratepayers on the following basis:-

- the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
- property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property which provides the best indicator of overall property value; and
- the distribution of property values throughout the Council area is such that few residential ratepayers will pay significantly more than the average rate per property.

Adoption of Valuations

The Council has adopted the most recent valuations available from the Valuer-General as at the 4th July 2000. If you are dissatisfied with the valuation made by the Valuer-General then you may object to the Valuer-General in writing, within 60 days of receiving this notice of the valuation, explaining the basis for the objection - provided you have not: (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or (b) previously had an objection to the valuation considered by the Valuer-General.

The address of the Office of the Valuer-General is:-

Office of the Valuer-General
GPO Box 1354
ADELAIDE SA 5001
Email: objections@saugov.sa.gov.au

Phone: 1300 653 345

The Council has no role in the valuation review process. **It is important to note that the lodgement of an objection does not change the due date for payment of rates.**

Notional Values

Certain properties may be eligible for a notional value under the Valuation of Land Act 1971 where the property is the principal place of residence of the ratepayer. This can relate to certain primary production land or where there is State heritage recognition. A notional value is generally less than the capital value and this will result in reduced rates, unless the minimum rate already applies. Application for a notional value must be made to the Office of the Valuer-General.

Business Impact Statement

The Council has considered the impact of rates on all businesses in the Council area, including primary production. In considering the impact, Council will be assessing or has assessed the following matters:

- Council consultations with the local branch of the Farmers' Federation, the local branch of the Chamber of Commerce and the local District Traders.
- Those elements of the Council's strategic management plans relating to business development:
 - The Economic Development and Tourism Plan; and
 - The Regional Development Plan
- The equity of the distribution of the rate burden – apart from the decision to provide a differential rate for primary production properties and urban fringe properties, as outlined under the heading "Differential General Rates", the Council considers that all ratepayers receive broadly comparable services and are generally similarly impacted upon by prevailing economic conditions.
- Council's proposed policy on facilitating local economic development:
 - The Business Incentive Project, where Council is assisting in the start-up of local businesses;
 - The Business Training and Development Project, where the Fleurieu Regional Development Corporation facilitates the provision of seminars and workshops that enhance the capacity of local businesses to provide quality goods and services for domestic and export markets; and
 - Preference for local suppliers where price, quality and service provision are comparable to suppliers outside the Council area;
 - Information from the Australian Bureau of Statistics on business and farm incomes, compared with average resident incomes
- Current local, state and national economic conditions and expected changes during the next financial year. The general economic climate is stable and appears likely to continue to be stable over the next twelve months. The major concern is the continued limited employment prospects for school leavers and other persons currently unemployed. The prospect is good for a continuation of a low rate of inflation and low interest rates.
- Changes in the valuation of business and primary production properties from the previous financial year. Generally, property values are relatively stable, with only a small increase in valuation in most cases. However, there is evidence that the value of viticulture properties is increasing at a faster rate than other properties and the Council will undertake research in the coming financial year to examine whether income from viticulture is keeping pace with the increase in property value. This has already commenced through the review of the Land and Valuation Act.
- Specific Council projects for the coming year that will solely or principally benefit businesses and primary producers – Council will be employing a part time Economic Development Officer in addition to the FRDC to research the local economy and provide support and assistance to local associations and individual businesses in the Council area.
- Specific infrastructure maintenance issues that will solely or principally benefit businesses and primary producers – Council will be:
 - Upgrading the pavement structure and sealing a number of rural roads as a result of increases in farm production in the dairying and viticulture sectors;

And

Business Impact Statement

(continued)

- encouraging the constructing of additional off-street parking facilities to reduce congestion in main streets and improve the turnover of parking availability to assist local businesses.

Council's Revenue Raising Power

All land within a Council area, except for land specifically exempt (e.g. Crown Land, Council occupied land and other land prescribed in the Local Government Act 1999 – refer Section 147 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties, or through differential general rates, which apply to classes of properties. In addition, Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the contact locations listed on Page 1.

Rating Equalisation

The 1997 amalgamation of the District Council of Pt Elliot and Goolwa, District Council of Strathalbyn and portion of the District Council of Willunga brought about the merging of three widely differing rating strategies.

Council has developed an alignment model which bring similar rating types together over a prescribed period with full alignment being achieved by the year 2002. Full details are contained within the 2000/2001 Budget document.

General Rates

All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed in the Local Government Act – refer Section 168 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate which applies to all rateable properties.

At its meeting of **July 4th**, 2000 the Council decided to raise rate revenue of **\$8,168,000** in a total revenue budget of **\$13,668,900**. As a result of this decision the Council has set differential general rates as set out in this document to raise the necessary revenue.

Minimum Rate

The Council has decided to impose a minimum rate of **\$355**, which will affect **4,230 (30%)** rateable properties. The minimum rate is levied against the whole of an allotment (as defined in the Act) and only one minimum rate is levied against two or more pieces of adjoining land (whether separated by a road or not) if they are owned by the same owner and occupied by the same occupier. The reasons for imposing a minimum rate are:-

Minimum Rate

(continued)

- the Council considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities; and
- the Council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

Differential General Rates

The Alexandrina Council recognises the wide variety of lifestyles that are represented within our district. To reflect this diversity, the Council has adopted three rating categories, which are identified by "locality" as defined by planning zone and land use.

These are:-

- *Urban* – Properties which are located within townships as defined by Councils Development Plan and which ratepayers generally enjoy full access to a higher level of service provision;
- *Urban Fringe* – Properties that are located in proximity to the townships, with semi-rural character and enjoying access to most of the services provided to town residents. The Council has assessed the reduced level of available services for Urban Fringe properties at approximately 10% and consequently the rates have been set at 90% of the urban rate in the dollar, subject to the rate equalisation process resulting from the amalgamation; and
- *Rural* – Council recognises the economic and social importance of primary production to the district, and to support the long term viability of this group, also allows benefit of the "rural" rate to properties which are used for primary production but which are located in Urban and Urban Fringe areas. Council has assessed the reduced level of available services for primary production properties at approximately 30% and consequently the rate in the dollar for these properties has been set at 70% (old Willunga area 75%) of the Urban rate, subject to the rate equalisation process resulting from the amalgamation. Generally land in this category is classified on the basis as being:-
 - the land tends to be remote from many of the services provided by Council in townships;
 - most rural properties do not receive a waste collection or recycling service;
 - most rural properties do not have footpaths or street lighting; and
 - most rural properties are served by gravel, rather than sealed roads.

There are 9,332 Urban properties, 1307 Urban Fringe properties and 3474 Rural properties within the Council area with rates payable being apportioned at 56%, 8% and 36% respectively.

Differential General Rates

(continued)

Land use and locality are factors jointly used to levy differential rates. If a ratepayer believes that a particular property has been wrongly classified as to its land use, then they may object (to the Council) to that land use within 21 days of being notified. A ratepayer may discuss the matter with our Rates Officers, on 85557041 in the first instance. The Council will provide, on request, a copy of Section 156 of the Local Government Act which sets out the rights and obligations of ratepayers in respect of objections to a land use.

The objection must set out the basis for the objection and details of the land use that should be attributed to that property. The Council may then decide the objection as it sees fit and notify the ratepayer. A ratepayer also has the right to appeal against the Council's decision to the Land and Valuation Court. Objections to the Council's decision may be lodged with Mr John Coombe, Chief Executive Officer, Alexandrina Council , PO Box 21,Goolwa,S.A. 5214. **It is important to note that the lodgement of an objection does not change the due date for payment of rates.**

Declared Rating levels adopted were:

Declaration of Rates for the Year Ending 30th June 2001

Council declares the following rates on the capital value differentiated by reference to locality and land use at its meeting on **the 4th day of July 2000 as follows:-**

1. Urban

1.1 For rateable land in the following zones delineated in the Alexandrina Council Development Plan as:-

- Residential
- Residential (Goolwa)
- Residential (Strathalbyn)
- Residential (Milang)
- Residential (Golf Course)
- Residential (Mount Compass)
- Industry
- Industrial
- Light Industry
- Light Industrial
- Home Industry
- Tourist Accommodation
- Tourist Commercial
- Local Centre
- District Centre
- Country Township (Langhorne Creek)

1. Urban

(continued)

- Waterfront (Sections 183, 213 to 325, 331 & 447 Hd Alexandrina)
- Local Centre
- Country Township (Clayton)
- Town Centre (Mount Compass)
- Historic Conservation - Centre
- Historic Conservation - Residential
- Historic Conservation - Tourism Accommodation
- Historic Conservation - Coastal
- Historic Waterfront
- Centre
- Centre Conservation
- Commercial
- Centre (Goolwa)
- Recreation (Goolwa)
- Urban Waterfront

A differential rate of 0.4873 cents in the dollar of capital value of rateable land with land use categories 1, 2, 3, 4, 5, 6, 8 and 9 as described in the Local Government (Land Use) Regulations.

2. Urban Fringe

2.1 For rateable land in the following zones delineated in the Alexandrina Council Development Plan as:-

- Rural Living (Strathalbyn District) Policy areas 7,8,9
- Future Urban

A differential rate of 0.4338 cents in the dollar of capital value of rateable land with land use categories 1, 2, 3, 4, 5, 6, 8 and 9 as described in the Local Government (Land Use) Regulations.

2.2 For rateable land in the following zones delineated in the Alexandrina Council Development Plan as:-

- Rural Living (Port Elliot Goolwa District)
- Rural Fringe
- Country Living
- Rural (Deferred Urban)
- Rural Waterfront (Hindmarsh Island)
- Residential (Hindmarsh Island)
- Holiday House (Hindmarsh Island)

2. Urban Fringe

(continued)

- Residential Marina (Hindmarsh Island)
 - Conservation (Hindmarsh Island)
 - General Farming (Hindmarsh Island)
- (a) A differential rate of 0.4495 cents in the dollar of capital value of rateable land with and use categories numbered 1, 2, 3, 4, 5, 6, 8 and 9 and described in the Local Government (Land Use) Regulations and that lies predominantly within a proclaimed township boundary.
- (b) A differential rate of 0.3950 cents in the dollar of capital value of rateable land with land use categories numbered 1, 2, 3, 4, 5, 6, 8 and 9 as described in the Local Government (Land Use) Regulations and that lies predominantly outside a proclaimed township boundary.

3. Rural

3.1 For all rateable land in the Willunga (OM) district as delineated in Map ALEX/68 of the Alexandrina Council Development Plan:-

- (a) A differential rate of 0.4030 cents in the dollar of capital value of rateable land with land use categories number 1, 2, 3, 4, 5, 6, 8 and 9 as described in the Local Government (Land Use) Regulations.
- (b) A differential rate of 0.3640 cents in the dollar of capital value of rateable land with land use category 7 as described in the Local Government (Land Use) Regulations.

3.2 For all other land in the Alexandrina Council District not which is not described in categories 1 (Urban) and 2 (Urban Fringe) or 3.1(Rural ex Willunga) a differential rate of 0.3450 cents in the dollar of capital value.

Minimum Rate

A minimum amount by way of general rates of \$355.00 is fixed in respect of rateable land in accordance with section 158 of the Local Government Act 1999

Service Charge

The Council provides a septic tank effluent disposal system to properties in portions of the townships of Strathalbyn, Goolwa, Pt Elliot, Pt Elliot (Waterport), and Milang.

Service Charge

(continued)

The full cost of operating and maintaining these Schemes for this financial year is budgeted to be \$1,086,800. This includes setting aside \$185,000 for depreciation costs for the future replacement of infrastructure of the schemes. The Council will recover these costs through the imposition of service charges of \$128.00, \$187.00, \$175.00, \$220.00 and \$240.00 respectively for each occupied unit and \$96.00, \$140.00, \$131.00, \$165.00 and \$180.00 respectively for each unoccupied unit.

Where the service is provided to non-rateable land, a service charge is levied against the land.

Details on what constitutes a 'property unit', and other information about the scheme, are available from our Rates Officers or Environmental Health/STEDS Officer on 85557000.

Water Schemes

The Council operates three water schemes located in Clayton, Langhorne Creek and Finniss. The full cost of operating these schemes amounts to some \$100,300 in 2000/2001 including a depreciation allowance of \$34,800. Charges adopted for the year are:-

1. Clayton Water Scheme

(a) A charge of \$162.00 for properties connected to the scheme with an additional charge of 83 cents per kilolitre for consumption in excess of 250 kilolitres per year.

(b) A charge of \$116.00 for properties to which the water service is available, but not connected.

2. Langhorne Creek Water Scheme

(a) A charge of \$72.00 for properties connected to the scheme within the township of Langhorne Creek, with an additional charge of 52 cents per kilolitre for consumption in excess of 138 kilolitres.

(b) A charge of \$162.00 for properties connected to the scheme outside the township to Langhorne Creek with an additional charge of 52 cents per kilolitre for consumption in excess of 138 kilolitres.

3. Finniss Water Scheme

A charge of \$145.20 for properties connected to the scheme with an additional charge of \$1.09cents per kilolitre for consumption in excess of 133 kilolitres.

Water Catchment Levy

Portion of the Council is in the Angas Bremer Water Catchment well area. No ratepayer funding is required under the Water Resources Act to fund the operations at present.

Pensioner Concessions

An eligible pensioner may be entitled to a rebate on Council rates and water and effluent charges where applicable. Application forms, which include information on the concessions, are available from the Council at the contact locations listed on the first page. They are also available from SA Water Corporation and its District Offices or the Department of Human Services. An eligible pensioner must hold a Pension Card, State Concession Card or be a T.P.I. Pensioner. They must also reside at and be responsible for the payment of rates on the property for which they are claiming a concession.

Applications are administered by the State Government. Payment of rates should not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund of rates will be paid to an eligible pensioner if Council is advised that a concession applies and the rates have already been paid.

Unemployed Persons Concessions

The Department of Human Services may assist with the payment of Council rates for your principal place of residence (remissions are not available on vacant land or rental premises). Please contact your nearest Department of Human Services office for details.

Payment of Rates

The Council has decided that the payment of all rates can be made by single payment (due by 30th September) or by paying their rates off over four months. This year the first instalment must be paid by the **31st August, with subsequent instalments due on 30th September, 31st October and 30th November 2000 .If you do not pay** the first instalment in August, the full balance will be due by September 30th.

Rates may be paid:-

- by telephone, by using the BPAY service through participating banks;
- by mail by posting to PO Box 21, GOOLWA SA 5214; or
- in person, at the Council offices:-

Alexandrina Council Administration Centre
16 Dawson Street
GOOLWA SA 5214

Or

Payment of Rates (continued)

Strathalbyn Branch Office
1 Colman Terrace
STRATHALBYN SA 5255

During the hours of 9.00am to 5.00pm, Monday to Friday. EFTPOS facilities are available for payments.

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact our Rates Staff, on 85557041 to discuss alternative payment arrangements. Such inquiries are treated confidentially by the Council.

Late Payment of Rates

The Local Government Act provides that Councils impose a penalty of a 2% fine on any payment for rates, whether instalment or otherwise, that is received late. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may incur because it has not received the rates on time. Rates remaining unpaid will be charged interest each month at a rate prescribed in the Act

The Council may at its discretion remit penalties for late payment of rates where ratepayers are experiencing genuine hardship.

The Council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid more than 21 days after the issue of the final notice then the Council may refer the debt to a debt collection agency for collection. The debt collection agency charges collection fees that are recoverable from the ratepayer.

When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:

- first – to satisfy any costs awarded in connection with court proceedings;
- second – in payment of debt collection costs;
- third – to satisfy any interest costs
- fourth – in payment of any fines imposed;
- fifth – in payment of rates, in chronological order (starting with the oldest amount owing)

Remission and Postponement of Rates

Section 182 of the Local Government Act permits the Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates he/she is invited to contact our Rates Staff, on 85557041 to discuss the matter. Such inquiries are treated confidentially by the Council.

Rebate of Rates

The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for the land used for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and educational institutions. Discretionary rebates may be applied by the Council under Section 166 of the Act.

Council also rebates rates to community organisations that encourage, enhance and foster the well being of our community, especially the youth and aged.

Enquiries can be made through the Manager of Finance on 8555 5000.

Sale of Land for Non-Payment of Rates

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the owner of its intention to sell the land if payment of the outstanding amount is not received within one month, and must provide the owner with details of the outstanding amounts.

Except in extraordinary circumstances, the Council enforces the sale of land for arrears of rates and a copy of the Council's policy is available from Rates staff on 85557041 or by writing to Alexandrina Council, PO Box 21, GOOLWA SA 5214.

Disclaimer

A rate cannot be challenged solely on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact our Rates Officers on 85557041 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to Mr John Coombe, Chief Executive Officer, Alexandrina Council, PO Box 21, GOOLWA SA 5214.

ALLOWANCES PAID TO MEMBERS OF COUNCIL, SENIOR EXECUTIVE OFFICERS AND BONUSES ETC

Members Allowances & Benefits

Mayor	\$24,000 per annum Motor vehicle for Mayoral duties Reimbursement expenses incurred on Council business.
Deputy Mayor	\$7,500 per annum Reimbursement expenses incurred on Council business.
Councillors	\$6,000 per annum Reimbursement expenses incurred on Council business

Senior Executive Officers Remuneration

Chief Executive	Contract package \$86,814 per annum Motor vehicle – full private use Telephone reimbursement for rental plus Council calls 10% Performance based bonus Superannuation
Directors of:	Contract package
Corporate Services	\$70,704 per annum
Environmental Services	Motor vehicle – full private use
Finance & Information Services	Telephone reimbursement for rental plus Council calls 8% Performance based bonus Superannuation
Technical Services	Contract Package \$69,666 per annum Motor vehicle – full private use Telephone reimbursement for rental plus Council calls 8% Performance based bonus Superannuation

FINANCIAL STATEMENTS

Operating Statement for the year ending 30th June 2001

	2001		2000
	\$	\$	\$
<u>OPERATING REVENUE</u>			
Rates - General	8,186,432		7,507,233
Rates - Other	840,320		818,293
Statutory Charges	387,099		451,667
User Charges	351,544		482,982
Operating Grants and Subsidies	1,108,055		1,267,342
Investment Income	353,199		242,993
Reimbursements	267,590		841,609
Net Gain on Disposal of Non Current Assets			361,760
Income from Commercial Activities	164,764		150,571
Other Revenue	404,063		239,792
TOTAL OPERATING REVENUE		12,063,066	12,364,242
<u>OPERATING EXPENSES</u>			
Employee Costs	4,101,789		3,587,893
Contractual Services	2,305,615		2,318,285
Materials	1,309,545		1,387,888
Finance Charges	474,775		418,266
Depreciation	3,427,475		6,767,701
Loss of Revaluations			
Net Loss on Disposal of non Current Assets	44,745		
Other Expenses	1,596,823		1,184,270
TOTAL OPERATING EXPENSES		13,260,767	15,664,303
Operating Deficit Before Capital Revenues		(1,197,701)	(3,300,061)
<u>CAPITAL REVENUES</u>			
Capital Grants, Subsidies and Monetary Contributions	409,089		578,934
Physical Resources Received Free of Charge	-		40,000
		409,089	618,934
Operating Deficit after Capital Revenues and before Abnormal and/or Extraordinary Items		(788,612)	(2,681,127)
Abnormal Items			
Extraordinary Items			
NET DEFICIT RESULTING FROM OPERATIONS		(788,612)	(2,681,127)

Statement of Financial Position as at 30th June 2001

	2001		2000
	\$	\$	\$
<u>CURRENT ASSETS</u>			
Cash	1,163,109		1,184,189
Receivables	690,031		895,875
Land Held for Resale	400,000		
Inventory	50,630		44,748
Investments	2,500,000		2,350,000
Other	1,517		7,678
TOTAL CURRENT ASSETS		4,805,287	4,482,490
<u>CURRENT LIABILITIES</u>			
Overdraft			152,285
Creditors & Provisions	1,923,384		1,665,507
Loans	1,136,054		743,827
TOTAL CURRENT LIABILITIES		3,059,438	2,561,619
Net Current Assets		1,745,849	1,920,871
<u>NON-CURRENT ASSETS</u>			
Receivables	-		-
Land	18,873,790		18,986,537
Buildings	12,899,077		12,461,259
Infrastructure	89,107,292		70,299,422
Equipment	2,805,140		2,469,238
Furniture & Fittings	1,090,904		616,044
Other	1,494,177		1,326,842
TOTAL NON CURRENT ASSETS		3,059,438	2,561,619
<u>NON-CURRENT LIABILITIES</u>			
Creditors & Provisions	407,133		309,741
Loans	5,305,726		4,846,093
TOTAL NON -CURRENT LIABILITIES		5,712,859	5,155,834
NET ASSETS		122,303,370	102,924,379
<u>EQUITY</u>			
Accumulated Surplus	97,998,425		98,790,759
Reserves	24,304,945		4,133,620
TOTAL EQUITY		122,303,370	102,924,379

Statement of Changes in Equity as at 30th June 2001

ITEM	2001 \$	\$	2000 \$
Accumulated Surplus			
Balance at Beginning of Period	98,790,759		103,207,190
Adjustment Milang CED Construction Addition 98/99			(1,349,086)
Adjustment Balancing Capital Works			(25,217)
Change in financial position resulting from operations	(788,612)		(2,681,127)
Transfers from reserves	1,474,483		918,484
Transfers to reserves	(1,478,205)		(1,279,485)
Balance at End of Period		97,998,425	98,790,759
Asset Revaluation Reserve			
Balance at Beginning of Period	2,288,119		3,204,375
Transfers to Reserve			
- Revaluation Increment	20,524,059		(916,256)
Transfers from Reserve	(356,456)		
Balance at End of Period		22,455,722	2,288,119
Common Effluent Drainage Reserves			
Balance at Beginning of Period	1,432,592		1,269,446
Transfers to Reserve	934,535		920,377
Transfers from Reserve	(1,025,758)		(757,231)
Balance at End of Period		1,341,369	1,432,592
Water Scheme Reserves			
Balance at Beginning of Period	111,314		112,606
Transfers to Reserve	77,225		75,467
Transfers from Reserve	(81,095)		(76,759)
Balance at End of Period		107,444	111,314
Boating & Riverfront Development Reserves			
Balance at Beginning of Period	83,952		78,891
Transfers to Reserve	347,331		86,288
Transfers from Reserve	(214,755)		(81,227)
Balance at End of Period		216,528	83,952
Halls & Library Reserves			
Balance at Beginning of Period	7,290		3,788
Transfers to Reserve	13,154		5,053
Transfers from Reserve	(8,084)		(1,551)
Balance at End of Period		12,360	7,290
Other Reserves			
Balance at Beginning of Period	210,353		19,768
Transfers to Reserve	105,960		192,300
Transfers from Reserve	(144,791)		(1,715)
Balance at End of Period		171,522	210,353
TOTAL EQUITY		122,303,370	102,924,379

Statement of Cash Flow as at 30th June 2001

	2001		2000
	\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES		Inflows/Outflows	
RECEIPTS			
Receipts	11,665,255		11,510,561
Interest Received	352,640		232,043
Goods and Services Tax Collected	162,211		-
Goods and Services Tax Remitted	636,630		-
PAYMENTS			
Payments	(9,111,229)		(8,592,339)
Interest on Loans	(457,348)		(407,883)
Goods & Services Tax Paid	(696,298)		-
NET CASH PROVIDED BY OPERATING ACTIVITIES		2,551,861	2,742,382
CASH FLOWS FROM FINANCING ACTIVITIES			
RECEIPTS			
Loans Received	1,593,131		820,750
PAYMENTS			
Principal on Loans	(741,271)		(783,944)
NET CASH PROVIDED BY/(USED IN) FINANCING ACTIVITIES		851,860	36,806
CASH FLOW FROM OTHER ACTIVITIES			
RECEIPTS			
Capital Grants/Subsidies/Contributions	668,532		549,750
Sale of Assets	806,132		1,276,460
PAYMENTS			
Purchase of Assets	(4,597,180)		(4,293,644)
NET CASH USED IN OTHER ACTIVITIES		(3,122,516)	(2,467,434)
NET INCREASE IN CASH HELD		281,205	311,754
CASH AT BEGINNING OF REPORTING PERIOD		3,381,904	3,070,150
CASH AT END OF REPORTING PERIOD		3,663,109	3,381,904

LISTING OF ADOPTED COUNCIL POLICIES

Annual Finance Statements
Anonymous Complaints
Assessment Book – Changes
Australia Day Awards
Badge Days; Raffles; Street Stalls; Trading Tables
Casual Employee Policy
Cemeteries
Citizenship Ceremonies
Closure of Roads for Special Occasions
Code of Conduct for Elected Members and Staff
Committees, Membership – Mayor and C.E.O.
Computer Systems Usage Policy
Code of Practice for Access to Council Documents, Council
Committees & Council Meetings
Consultants
Contracts, Leases, Licences, Permits and Tenders
Corporate Credit Cards
Corporate Uniform
Correspondence – Late
Council Chamber, Use of
Council Members Grievance against Employees
Council Owned Properties
Council Records
Councillors – Agenda Enquiries
Crossover to Properties
Depot Security
Deputy Mayor
Donations
Donations to Halls and Community Groups
Election Signs, Control of
Electricity Mains, Approval of Extensions to
Employee Plant Hire
Employees – Study Leave
Equal Employment Opportunity
Fees – Fines
Fees – Parking Fees
Footpaths, Kerbs and Water Table
Hire of Aboistop Collar
Hire of Cat Traps
House Numbering
Industrial Representation
Information Policy
Inspection of Building Work
Insurance – Council Assets
Insurance – General
Internal Control Procedures
Internal Review of Council Decisions
Legal – Fees

Listing of Adopted Council Policies

(continued)

Long Service Leave
Loss of Drivers Licence
Machinery, Use in a Major Disaster
Media – Documents Available to the Local Media
Media – Response to Media Statements
Meetings and Seminars
Members – Certificate of Service
Members Allowance and Benefits
Mobile Phone Policy
Money
Naming of Streets and Reserves within the Council Area
Offences- Cancellation
Overdue Accounts
Patrol Grading District Roads
Payment Arrangements (Special)
Payment of Fees – Community Groups
Petitions
Plant Replacement
Planting of Trees in Rural Areas
Playgrounds – Surface Materials
Pooled Vehicle Fleet
Pre-used Transportable Buildings
Principal Officer
Pruning of Tree Limbs
Public Consultation Policy
Public Liability Coverage for Events and Functions
Public Relations
Purchase – Local
Rating Policy
Receipts
Recreation Reserve – Refuse Collection
Refreshments
Removal Costs – Staff
Removal of Roadside Timber
Review of Council Fees and Charges
Road Reserve Management Plan
Road Reserve – Right of Way
Salaries and Wages – Payment in Advance
Sale of Land for Non Payment of Rates
Search Fee for Preserved Documentation & Plans
Seed Collection – Trees
Septic Tank Effluent Disposal Scheme – Maintenance
Sexual Harassment
Signing of Council Cheques/Investments
Speed Limits at Roadworks
Sponsorship of Events
Staff Policies and Practices

Listing of Adopted Council Policies

(continued)

STEDS Charges

STEDS Charges – Aerobic Waste Water Treatment Systems

STEDS Charges – Multiple Commercial Premises with or without Residence

Street Lighting, Approval of

Street Signs

Superannuation – Joining the Fund

Surf Contests

Temporary Liquor Licence Approvals

Temporary Road Closures – Road Works

Temporary Stock Control Signs

Tenders and Purchasing Policy

Tourism

Trees, Removal of

Vandalism

Vegetation Clearance for Dairy Access

Vehicle Usage Policy

Vehicles or Equipment Involved in Accidents

Volunteer Policy

Withdrawal of Development Applications/Refund of Fees

Works – Implementation of Approved Works