Attachments

Council Meeting

Monday 16 June 2014
Draft Annual Business Plan & Budget
2014-2015

Interim Public Consultation Report
20 May 2014 to 6 June 2014

(Consultation closes 5pm 16 June 2014)
Public Consultation

Public consultation on the draft Annual Business Plan and Budget 2014-15 commenced on Tuesday 20 May 2014 with consultation scheduled to close at 5pm on Monday 16 June 2014, a four week consultation period. The Local Government Act 1999 and Council’s Public Consultation Policy states that a minimum of three weeks must be provided for the public to be consulted on the draft Annual Business Plan and Budget prior to adoption.

Council is using several public consultation and engagement methods which include:

- preparation of a four page summary document on the draft Annual Business Plan and Budget 2014-15, presenting key information in an easy to read format
- the draft Annual Business Plan and Budget 2014-15 and Summary document being available to the community through My Say, Council’s website and at the Council offices and libraries
- the draft Annual Business Plan and Budget 2014-15 Summary document distributed to the community via an insert in local newspapers. The Times (29 May) and The Southern Argus (29 May)
- option to lodge a formal submission electronically, via MySay as well as in writing via post or email
- interactive feedback tools such as open forums where comments can be seen across the community
- opportunity to register to address the public meeting at a sitting of Alexandrina Council on 16 June 2014.

Consultation Coverage

To date, Alexandrina Council has experienced minimal community engagement and participation from previous years, including the following:

- My Say, Annual Business Plan and Budget 2014-15 consultation webpage: 221 visitors, 141 documents downloaded
- five formal submissions to Council. Copies of all formal submissions are attached as [Appendix A](#)
- two open forum comments. Copies of comments are attached at [Appendix C](#)
- Council printed and distributed 10,500 copies of the Draft Annual Business Plan & Budget 2014-15 Summary document to the community via an insert in The Times and The Southern Argus newspapers
- one pre-registered speaker for the Council meeting to be held on 16 June 2014
My Say, Annual Business Plan & Budget 2014-15

My Say raises healthy participation during consultation with contributions being provided in real-time which provides a clear perspective of the vigour of the consultation. My Say allows the community to engage with each other irrespective of locality and enables ratepayers such as non residents to participate in online discussions.

In comparison to previous years, public feedback on the consultation for the draft Annual Business Plan and Budget has not been as strong. A number of other Council public consultations on the My Say website may have contributed to this including the Strathalbyn Town Plan, the Disability Discrimination Action Plan and the recently endorsed Environmental Action Plan. In addition, last years public consultation on the draft Annual Business Plan and Budget followed extensive consultation on changes to Council’s rating system.

A total of 221 community users have visited the site during the consultation period to date. Of these 78 converted from viewing into participating, downloading 141 documents.

Appendix B – My Say activity report is attached

Summary

Comments received to date from the consultation of the draft Annual Business Plan and Budget 2014-15 include concerns over the 5.5% rate increase and the need for Council to restrain its spending given the current economic climate.

A further report of submissions received between 6 June 2014 and 16 June 2014 will be presented to Council at their next meeting on 7 July 2014.
**Appendix A – Formal Submissions**

*Please note all submissions/comments received have been included as submitted with no corrections to spelling or grammar errors. Names and addresses have been removed to protect privacy of participants.*

| Submission 1. | After reading the draft plan I find it unbelievable that the council intends increasing rates at an average of 5.5% at a time when CPI is 2.9%. It's about time the council realises that the community in general is struggling and cannot afford to pay anything over CPI. If this was private enterprise or small business they would have to find savings elsewhere and I believe the council also find the same savings. |
| Submission 2. | I can appreciate that cost shifting to local government by both federal and state governments, impacts on the general increase of council expenditure, which must be offset by an increase in Council Rates, however between 30/6/13 and 13/6/15 there has been a rate increase which is far in excess of the CPI Index both current and projected. I think this should be looked at, which may include a reduction in staff, and Council non-core services, and increasing income by chasing more grant income or increasing the income from Council services (user pays). Not easy, but increases in rates is also hard for people to pay, when their available household money is shrinking. |
| Submission 3. | It is a great disappointment that Council can't do the responsible thing when it comes to rate increases. A rise of 5.5% is on the high side when compared to CPI. After the change in the rating system last year, some Ratepayers with lower capital values will again be capped with a 12% increase and the same next year. A rise of 9% in employee costs is just adding insult to injury. I understand that reducing the increase to $700,00 would decrease the rise by 1%. Looking at the figures, it would also appear that spending on projects will decrease this year. It is time that Alexandrina Council became more financially responsible when spending Ratepayers money. |
Submission 4.

Would you please note that the Goolwa District Ratepayers and Residents Association Inc. wants to address the Council during the Public Meeting session on 16 June. Thank you.

Submission 5.

In response to Have Your Say, I wish to make a complaint about a lack of interest from Council regarding a problem we have in Castle Ave. When it rains, we have a flooding problem on the lower side of Castle Ave. between Dutton & Dodd Street. Water flows onto Dutton St. It then turns right and flows along the specified section of Castle Ave. We have lived here since 1985 and each time I have complained to Council about the said problem and requested kerbing for the particular section, I have been ignored except on one occasion when a Councillor came and said “It is not even in the Council's four year plan.” Ha-Ha-Ha.” I felt deeply hurt. Other in this area went to see kerbing on said section, in fact one couple have sold up and moved to another area in town, due to...
This problem. Calculate the amount of money we
alone have paid Council in rate payments over those
28 years. Only a fraction of that amount would have
paid for kerbing. Multiply the income from every
house in the street. Council is well and truly
in front.

Another request I made was to have a
bus shelter erected for the school children who
when it rains, tramp to a neighboring holiday
home and sit on the verandah. Shame!

The response I received from Council
was, “We cannot erect a bus shelter, because
there is no footpath to fix it to.” My reply was
that a footpath is not necessary to fix a bus
shelter, all that in needed would be a concrete
base, such as in Bradford St. (one) another near
St george is on a footpath.

I have some photographs of the water
problem which I have shown to Council (who
made copies). The lady at the desk was appalled at
show bad it looks.

My request therefore in please show us

some respect give us kerbing it is only necessary
between Duane & Doyle St. Given us back a little
of what we have given financially to Council.
Give the school children shelter from the rain.
We feel upset to see kerbing etc, footpaths made
in nearby streets, but we are ignored. Why?

Recently we saw a bus shelter
newly erected on Strathalan, on a concrete base.
Please make Castle Ave. look like an avenue.
Appendix B – My Say - Activity Reports

![Graph showing unique visits over time]

<table>
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<th>People who are</th>
<th>Community Users</th>
<th>Aware</th>
<th>Informed</th>
<th>Engaged</th>
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**Community Users** is the total number of people who have visited the project.

**Aware** refers to the unique number of people who have visited the project.

**Informed** refers to the number of people who have taken action to inform themselves about the project by downloading documents, looking at pictures etc.

**Engaged** is the number of people who have participated on the online My Say forum comments or undertaken the survey.
Appendix C – My Say – Forum Comments

*Please note all submissions/comments received have been included as submitted with no corrections to spelling or grammar errors. Names and addresses have been removed to protect privacy of participants.

Comment 1.

Once upon a time, council staff provided skilled and competent road maintenance, not any more. Road edges were kept clean and free from grass and weeds. Now grass etc in Middleton is in places one metre across the road. Water cannot drain away, the road edge softens and the resulting damage is everywhere. Roads shared by vehicles, cyclists and pedestrians need to maintain their correct width as a safety factor. Aggressive spray treatment to control weeds is not happening. Is it because of executive decisions or neglect. Mcleod road little more than a year past was resurfaced at some considerable cost, now has aggressive grass intrusion. Executive cars get maintained of coarse, perhaps mowing the grass on Middleton roads might be the least we might expect, unless some professional council care is available?

Comment 2.

I think in this economic climate Council should curb its spending to essential programs. Pensioners are finding it hard to cope $376 quarter is a lot of money to find for rates.
ATTACHMENT 9.2

DA455/427/14 – Roof Replacement and Minor Upgrades to the Port Elliot RSL Hall

ROOF PLAN 1:100

Roof and Rainwater details
1. EXISTING TIMBER FASCIAS AND SOFFITS ALL ROUND:
   STRIP EXG PAINT, REPAIR WHERE NECESSARY, PAINT

2. EXISTING DOOR AND MOULDING INTERNALLY:
   STRIP EXG PAINT, REPAIR WHERE NECESSARY, PAINT

3. INTERNAL WALLS:
   STRIP EXG PAINT, REPAIR DAMP AFFECTED PLASTER,
   DRY WALLS, PAINT. EXTENT FULL HEIGHT

4. REPAIR PLASTER MOULDING ON COLUMN

5. EXISTING PARAPET WALLS AND MOULDINGS:
   STRIP EXG PAINT, REPAIR WHERE NECESSARY, PAINT

6. PAINT OVER REPAIRWORK ON PLINTH

7. REPAINT PLINTH ALONG FRONT FACADE

8. REPAIRS TO HERITAGE WALL +/-15m LENGTH

9. STRIP AND REPAINT FLAGPOLE

Maintenance Works
ATTACHMENT 9.3

DA 455/457/14 – Repairs to Horseshoe Bay Jetty

Stringer connected to failed timber pile (supporting steel pile, wattle to the right)

Unsupported stringer (previously installed support post missing)

Horseshoe Bay Jetty - Location Plan

ALEXANDRINA COUNCIL
Ph: (08) 8555 7000
12 Cadiz Street
PO Box 21
Glenelg SA 5045
ABN: 35 280 485 551
13.5 Road Opening And Closing Process - Mount Magnificent Road

ACM13281 Moved Cr Stanley-Murray seconded Cr Tuckwell:

That Council endorse Environment & Infrastructure Division to commence a road process pursuant to the Roads (Opening & Closing) Act 1991, to:

i. Open as road portion of Section 1961 and 1962, Hundred of Kondoparinga, more particularly delineated and numbered '1' and '2' on Preliminary Plan 13/ forming a realignment of Mount Magnificent Road, and

ii. Close portion of Mount Magnificent Road dividing Section 1961 and 1962, Hundred of Kondoparinga more particularly delineated and lettered 'A' on 'Preliminary Plan 13/'

iii. The road proposed to be closed is to be transferred to Francine Denise Dominique Douglas-Bongras and merged with Section 1962, Hundred of Kondoparinga in exchange for land taken for new road '1'.

CARRIED

Signed: __________________________  Date: ________ 2013

Peter Dimling
Chief Executive
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<tr>
<th>DESCRIPTION</th>
<th>OWNERS AND ADDRESS</th>
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<td>PO Box 231</td>
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<td>BERRI, SA 5343</td>
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Our Ref: REO/SB

28 January 2014

Kathryn Pearce
Andrew and Associates
GPO Box 1809
ADELAIDE SA 5001

Dear Kathryn

PRELIMINARY PLAN NO: 14/0002
PROPOSED ROAD CLOSING: PORTION OF MOUNT MAGNIFICENT RD, MOUNT MAGNIFICENT

I refer to your correspondence received 18 April 2013 in relation to the above proposal and advise:

- SA Power Networks have no requirements/comments in relation to this proposal.

Should you have any queries or require any further information please do not hesitate to contact me on 8404 5641.

Yours sincerely

Santina Barbaro
Real Estate Officer
Telephone: 8404 5641
Email: santina.barbaro@sapowernetworks.com.au
20 January 2014

Kathryn Pearce
Andrew & Associates
GPO Box 1809
ADELAIDE SA 5000

Dear Ms Pearce

re: Proposed road closure – portion of Mount Magnificent road
MOUNT MAGNIFICENT

I refer to your letter dated 8 January 2014 regarding this proposal.

ElectraNet does not have any assets which will be affected by the proposed road closure. Accordingly, ElectraNet has no objection to the proposal.

Any further queries, please do not hesitate to contact me on (08) 8404 7575

Yours sincerely

[Signature]

Dorothy Shorne
Property Consultant
12/02/2014

Our Ref: 14/00495

ALEXANDRINA COUNCIL
PO BOX 21
GOOLWA 5214

Dear Sir/Madam,

ROAD OPENING AND CLOSING: PORTION OF MOUNT MAGNIFICENT ROAD, MOUNT MAGNIFICENT PP 14/0002

I refer to correspondence in regards to the above matter also published in the Government Gazette on the 16th of January 2014 and wish to advise that SA Water has no mains affected and therefore does not object to the council’s proposal.

The Surveyor-General will be advised accordingly.

Please notify SA Water in due course on whether the proposed road closing will or will not proceed.

Regards,

Chris Kalatzis
Property Officer -
Roads Opening and Closing Coordinator
Telephone: 7424 1427
Facsimile: 7003 1427
Email: chris.kalatzis@sawater.com.au
FLEURIEU REGIONAL WASTE AUTHORITY
BOARD MEETING
Public Minutes of Meeting
21 May 2014
10.20am -12.40pm
FRWA Meeting Room

Meeting commenced at 10.20am

1.1 PRESENT
Catherine Cooper - Chairperson
Marina Wagner - Executive Officer
Kym McHugh - Alexandrina Council elected member (left 11.35)
Simon Grenfell - Alexandrina Council staff member
Tim Telfer - City of Victor Harbor elected member (arrived 10.57)
Glenn Sanford - City of Victor Harbor staff member
Jason Kerr - Regional Operations Manager
Kim Vivian - District Council of Yankalilla staff member
Cynthia Clearie - Minute Secretary

1.2 APOLOGIES
Peter O’Neil - DC Yankalilla elected member
Malcolm Boxall - KI Council elected member
Chris Smith - KI Council staff member

2. DECLARATION OF INTEREST BY BOARD MEMBERS
The Register of interest was tabled and noted

3. CORRESPONDENCE
Outlined in paper and noted
4. STANDING ITEMS

4.1 Confirmation of Minutes

The minutes were noted and confirmed as read.
Moved: Glenn Sanford  Seconded: Simon Grenfell

4.2 Matters Arising and Action List

Follow up on pilot project delayed due to ill health of staff member, workshop that was to be held on 13 June 2014 will be cancelled and rescheduled to a suitable time.
Noted

4.3 Documents under Seal

NA

Items discussed in Confidence

4.4 Confidential Items List In House Transport

Moved to confidence Simon Grenfell Seconded Kym McHugh

The Board ordered, pursuant to section 90(2) and (3) (b) and (l) of the Local Government Act 1999, that the public be excluded from the meeting with the exception of Cynthia Clearie (Minute Secretary), Jason Kerr (RMO) and Marina Wagner (EO) on the basis that the Board considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider by way of a report in relation to Confidential Item 12 of the Confidential Items Register under agenda item 4.4, and the Board is satisfied that the principle that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving considering and discussing Item 12 of the Confidential Items Register under agenda item 4.4
(b) information the disclosure of which---
   (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

The Board ordered that pursuant to Section 91(7) of the Local Government Act 1999, the Board orders that the discussion and documentation in relation to Agenda Item 4.4 of the Confidential Items maintain confidential up to 21 August 2014.

Resolution to keep in confidence
Moved: Kym McHugh  Seconded: Simon Grenfell

The Board ordered pursuant to Sections 91(7) and (9) of the Local Government Act 1999, that the Minutes of the Board meeting held on 21 May 2014 in relation to Confidential Item number 4.4 and titled ‘In House Transport’ and the information by way of a report and any associated attachments thereto remain confidential and are not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Executive Officer.
4.5 Asset Management Plan - update

Moved into confidence Glenn Sanford Seconded Simon Grenfell

The Board ordered, pursuant to section 90(2) and (3) (b) and (i) of the Local Government Act 1999, that the public be excluded from the meeting with the exception of Cynthia Clearie (Minute Secretary), Jason Kerr (RMO) and Marina Wagner (EO) on the basis that the Board considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider by way of a report in relation to Confidential Item 12 of the Confidential Items Register under agenda item 4.5, and the Board is satisfied that the principle that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving considering and discussing Item 12 of the Confidential Items Register under agenda item 4.5

(b) information the disclosure of which—

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

The Board ordered that pursuant to Section 91(7) of the Local Government Act 1999, the Board orders that the discussion and documentation in relation to Agenda Item 4.5 of the Confidential Items maintain confidential up to 21 August 2014.

The Board ordered pursuant to Sections 91(7) and (9) of the Local Government Act 1999, that the Minutes of the Board meeting held on 21 May 2014 in relation to Confidential Item number 4.5 and titled ‘Asset Management Plan’ and the information by way of a report and any associated attachments thereto remain confidential and are not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Executive Officer.

Moved: Kim Vivian
Seconded: Glenn Sanford

10.57 Tim Telfer arrived

4.6 Processing Recyclables Contract

Moved to confidence Glenn Sanford Seconded Simon Grenfell

The Board ordered, pursuant to section 90(2) and (3) (b) and (i) of the Local Government Act 1999, that the public be excluded from the meeting with the exception of Cynthia Clearie (Minute Secretary), Jason Kerr (RMO) and Marina Wagner (EO) on the basis that the Board considers it necessary and appropriate to act in a manner closed to the public in order to receive, discuss and consider by way of a report in relation to Confidential Item 12 of the Confidential Items Register under agenda item 4.6, and the Board is satisfied that the principle that the meeting should be conducted in a place open to the public is outweighed in relation to the matter because receiving considering and discussing Item 12 of the Confidential Items Register under agenda item 4.6.
The Board ordered that pursuant to Section 91(7) of the Local Government Act 1999, the Board orders that the discussion and documentation in relation to Agenda Item 4.6 of the Confidential Items maintain confidential for 12 months.

(b) information the disclosure of which—
   (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

The Board ordered that pursuant to Section 91(7) of the Local Government Act 1999, the Board orders that the discussion and documentation in relation to Agenda Item 4.6 of the Confidential Items maintain confidential for 12 months.

The Board ordered pursuant to Sections 91(7) and (9) of the Local Government Act 1999, that the Minutes of the Board meeting held on 21 May 2014 in relation to Confidential Item number 4.6 and titled 'Processing Recyclables Contract and the information by way of a report and any associated attachments thereto remain confidential and are not available for public inspection for a period of 12 months from the date of this meeting or a lesser period as determined by the Executive Officer.

Moved Kim Vivian
Seconded Simon Grenfell

Resolved to keep in confidence

Moved: Kim Vivian
Seconded: Kym McHugh

4.7 E Waste contract

Board noted that E Waste contract to be extended for a further 12 months but maybe without payment. EO is to provide an update on extension of contract out of session.

4.8 Transport of kerbside collected dry recyclables

5. REGULAR REPORTS

5.1 WHS Report

The Board noted the WHS and IM report as at 14 May 2014

Moved: Kym McHugh
Seconded: Kim Vivian
5.2 Executive Officer Report

The Board noted the report. In addition EO announced a regional collection of household hazardous waste on Saturday 28 June 2014. This will be widely promoted once FRWA has finalised the formal flyers and media releases.

Moved: Glenn Sanford
Seconded: Simon Grenfell

5.3 Operation report

The board noted the report

5.4 Finance Report as at 31 March 2014 and External Finance Review March 2014

The Board noted the finance report as at 31 March 2014
The Board noted the March 2014 External Finance Report (UHY Haines Norton)
The Board noted that the 3rd Budget has been deferred and will be provided out of session.
The Board noted that the EO will provide updates on pending matters out of session.

Moved: Kim Vivian
Seconded: Tim Telfer

Kym McHugh left meeting

5.5 Internal Audit Committee (IAC)

Draft minutes are tabled
Simon Grenfell gave the board a verbal update on last IAC meeting.

6 STRATEGIC ITEMS/DECISIONS REQUIRED

6.1 Council Contributions 2013/14

The Board Adopts in principal Rev 3 of the FRWA contributions policy subject to confirmation by each council.
Recommendation that the June invoice be based on March results to balance with the estimated budget for June 2014.
Alexandrina and CoVH to balance net results of Goolwa site operations between councils in accordance with the deed

Moved: Tim Telfer
Seconded: Kim Vivian


Board members to consider and advice EO whether to undertake a workshop on business plan on 13 June 2014 or provide written feedback accordingly.
The Board noted the following discussion and approval of draft business plan will be provided to all councils for approval.

Moved: Kim Vivian  
Seconded: Tim Telfer

7 items for information

7.1 Update from Councils

The Board noted that all councils had approved the 2014/15 budget.

8. Other Matters

The board discussed future management of board papers and the suggestion was made that they be uploaded to Board section of website and Board members use their password to access. This would eliminate email distribution of papers; EO will follow up and report back.

9. Next Meeting

25 June 2014, Victor Harbor

FRWA Board Meeting  
Meeting closed 12.40pm

Date approved:

--------------------------------------------------  
Chair of the FRWA Board  
Date
CODE OF CONDUCT FOR COUNCIL MEMBERS

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<th>Published by the Minister for Planning in the Government Gazette on 29 August 2013 for the purposes of Section 53 (1) of the Local Government Act 1999</th>
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<td>Review Frequency</td>
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<td>Last Reviewed</td>
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<td>Next Review Due</td>
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This Code of Conduct is to be observed by all Council members.

Council members must comply with the provisions of this Code in carrying out their functions as public officials. It is the personal responsibility of Council members to ensure that they are familiar with, and comply with, the standards in the Code at all times.

Part 1 - Principles

1. Higher Principles – Overarching Statement

This part does not constitute separate enforceable standards of conduct.

Council members in South Australia have a commitment to serve the best interests of the people within the community they represent and to discharge their duties conscientiously, to the best of their ability, and for public, not private, benefit at all times.

Council members will work together constructively as a Council and will uphold the values of honesty, integrity, accountability and transparency, and in turn, foster community confidence and trust in Local Government.

As representatives of open, responsive and accountable government, Council members are committed to considering all relevant information and opinions, giving each due weight, in line with the Council’s community consultation obligations.

In the performance of their role, Council members will take account of the diverse current and future needs of the local community in decision-making, provide leadership and promote the interests of the Council.

Council members will make every endeavour to ensure that they have current knowledge of both statutory requirements and best practices relevant to their position. All Councils are
expected to provide training and education opportunities that will assist members to meet their responsibilities under the Local Government Act 1999.

Council members will comply with all legislative requirements of their role and abide by this Code of Conduct.

**Part 2 – Behavioural Code**

1. **Behavioural Code**

   In line with “Part 1 – Higher Principles” of this Code, the following behaviour is considered essential to upholding the principles of good governance in Councils.

   This Part is for the management of the conduct of Council members that does not meet the reasonable community expectations of the conduct of Council members. It deals with conduct that does not, and is not likely to, constitute a breach of Part 3 Misconduct or criminal matters such as those contained in the Appendix to this document.

   Robust debate within Councils that is conducted in a respectful manner is not a breach of this Part.

   It is intended that each Council will adopt a process for the handling of alleged breaches of this Part. This process will be reviewed within 12 months of a general Local Government election.

   Council members must:

   **General behaviour**

   2.1 Show commitment and discharge duties conscientiously.

   2.2 Act in a way that generates community trust and confidence in the Council.

   2.3 Act in a reasonable, just, respectful and non-discriminatory way when dealing with people.

   2.4 Show respect for others if making comments publicly.

   2.5 Ensure that personal comments to the media or other public comments, on Council decisions and other matters, clearly indicate that it is a private view, and not that of the Council.

   **Responsibilities as a member of Council**

   2.6 Comply with all Council policies, codes and resolutions.

   2.7 Deal with information received in their capacity as Council members in a responsible manner.

   2.8 Endeavour to provide accurate information to the Council and to the public at all times.
Relationship with fellow Council members

2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of differences of views and opinions.

2.10 Not bully or harass other Council members.

Relationship with Council staff

2.11 Not bully or harass Council staff.

2.12 Direct all requests for information from the Council administration to the Council’s Chief Executive Officer or nominated delegate/s.

2.13 Direct all requests for work or actions by Council staff to the Council’s Chief Executive Officer or nominated delegates.

2.14 Refrain from directing or influencing Council staff with respect to the way in which these employees perform their duties.

Requirements to report breach of Part 3

2.15 A Council member who is of the opinion that a breach of Part 3 of this Code (Misconduct) - has occurred, or is currently occurring, must report the breach to the Principal Member of the Council or Chief Executive Officer, or to the Ombudsman or Office for Public Integrity.

2.16 A failure to report an alleged or suspected breach of Part 3 of this Code is in itself a breach under this Part (Behavioural Code).

Complaints

2.17 Any person may make a complaint about a Council member under the Behavioural Code.

2.18 Complaints about behaviour alleged to have breached the behavioural Code should be brought to the attention of the Principal Member, or the Chief Executive Officer of the Council, or nominated delegate/s.

2.19 A complaint may be investigated and resolved in any manner which that Council deems appropriate in its process for handling alleged breaches of this Part. This can include, but is not limited to:

- a mediator or conciliator,
- the Local Government Governance Panel,
- a regional governance panel, or
- an independent investigator.
2.20 A complaint may be considered within this process to be trivial, vexatious or frivolous, and accordingly, not investigated.

2.21 A failure of a Council member to cooperate with the Council’s process for handling alleged breaches of this Part may be referred for investigation under Part 3.

2.22 A failure of a Council member to comply with a finding of an investigation under this Part, adopted by the Council, may be referred for investigation under Part 3.

2.23 Repeated or sustained breaches of this Part by the same Council member may be referred, by resolution of the Council, to the relevant authority as a breach of Part 3.

2.24 A breach of the Behavioural Code must be the subject of a report to a public meeting of the Council.

**Findings**

2.25 If, following investigation under the Council’s complaints handling process, a breach of the Behavioural Code by a Council member is found, the Council may, by resolution:

2.25.1 Take no action;

2.25.2 Pass a censure motion in respect to the Council member;

2.25.3 Request a public apology, whether written or verbal;

2.25.4 Request the member to attend training on the specific topic found to have been breached;

2.25.5 Resolve to remove or suspend the Council member from a position within Council (not including the member’s elected position on Council);

2.25.6 Request the member to repay monies to Council.

**Part 3 – Misconduct**

3 **Misconduct**

Failure by a Council member to comply with this Part constitutes misconduct. The provisions within this Part may refer to statutory matters under the Local Government Act 1999. Any breach of these provisions will be investigated under that legislation.

Any person may report an alleged breach of this Part to the Council, the Ombudsman, the Electoral Commissioner (for all alleged breaches of Code 3.8) or the Office for Public Integrity. Alleged breaches of this Part made to a Council or to the Office for Public Integrity may be referred to the Ombudsman for investigation under Section 263 of the Local Government Act 1999, by the Council's Chief Executive Officer or by the Independent Commissioner Against Corruption, where he or she so determines.
A report from the Ombudsman that funds a Council member has breached this Part (Misconduct) of the Code of Conduct must be provided to a public meeting of the Council. The Council must pass resolution that gives effect to any recommendations received from the Ombudsman, within two ordinary meetings of the Council following the receipt of these recommendations.

An investigation under Part 3 of this Code does not preclude an investigation being launched as a potential breach of the criminal matters listed in the Appendix to this document.

**Member Duties**

Council members must:

3.1 Act honestly at all times in the performance and discharge of their official functions and duties;

3.2 Perform and discharge their official functions and duties with reasonable care and diligence at all times.

3.3 Not release or divulge information that the Council has ordered be kept confidential, or that the Council member should reasonably know is information that is confidential, including information that is considered by Council in confidence.

3.4 Not exercise or perform, or purport to exercise or perform, a power, duty or function that he or she is not authorised to exercise or perform;

3.5 Not attempt to improperly direct a member of Council staff to act in their capacity as a Local Government employee for an unauthorised purpose;

3.6 Ensure that relationships with external parties cannot amount to interference by improper influence, affecting judgement, decisions and/or actions.

**Gifts and Benefits**

3.7 Council members must not:

3.7.1 Seek gifts or benefits of any kind;

3.7.2 Accept any gift or benefit that may create a sense of obligation on their part or may be perceived to be intended or likely to influence them in carrying out their public duty;

3.7.3 Accept any gift or benefit from any person who is in, or who seeks to be in, any contractual relationship with the Council.

3.8 Notwithstanding Code 3.7; Council members may accept campaign donations as provided for in the Local Government (Elections) Act 1999.
3.9 Notwithstanding Code 3.7.3; Council members may accept hospitality provided in the context of performing their duties, including:

3.9.1 Free or subsidised meals, beverages or refreshments of reasonable value provided in conjunction with:

3.9.1.1 Council work related events such as training, education sessions, workshops and conferences;

3.9.1.2 Council functions or events;

3.9.1.3 Social functions organised by groups such as Council committees and community organisations.

3.9.2 Invitations to, and attendance at, local social, cultural or sporting events.

3.10 Where Council members receive a gift, or benefit of more than a value published in the Government Gazette by the Minister from time to time\(^1\), details of each gift or benefit must be recorded within a gifts and benefits register maintained and updated quarterly by the Council’s Chief Executive Officer. This register must be made available for inspection at the principle office of the Council and on the Council website.

Register of Interests

3.11 Council members must lodge with the Council a complete and accurate primary return of their interests, and subsequent ordinary returns as required by legislation.

Campaign Donation Returns

3.12 Council members must ensure that following each election an accurate campaign donation return is provided to the Chief Executive Officer of the Council as required by legislation.

Conflict of Interest

3.13 Council members must be committed to making decisions without bias and in the best interests of the whole community and comply with the relevant conflict of interest provisions of the Local Government Act 1999.

Misuse of Council Resources

3.14 Council members using Council resources must do so effectively and prudently.

3.15 Council members must not use Council resources, including services of Council staff, for private purposes, unless legally or properly authorised to do so, and payments are made where appropriate.

---

\(^1\) That being $100 (as published in the Government Gazette dated 18 August 2013),
3.16 Council members must not use public funds or resources in a manner that is irregular or unauthorised.

Repeated or Sustained Breaches of Part 2

3.17 At the discretion of the Council to which the member is elected, repeated or sustained inappropriate behaviour, as listed in Part 2 may be escalated to an allegation of misconduct under this Part.

3.18 A failure to comply with a finding of inappropriate behaviour (by the Council, independent investigator or Ombudsman) under Part 2 is also grounds for a complaint under this Part.

Availability of Policy

This Policy will be available for inspection at Council’s principal office during ordinary business hours and on the Council’s website www.alexandrina.sa.gov.au. Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council’s Schedule of Fees and Charges.
APPENDIX – CRIMINAL MATTERS

The matters within this appendix are matters for which a criminal penalty attaches. As separate legislation operates to cover such conduct, this party does not form part of the Code of Conduct for Council Members.

Allegations of conduct breaching these matters will be investigated in accordance with the legislation governing that conduct and they are included within this document only in order to provide a complete overview of the standards of conduct and behaviour expected of Council members.

Alleged breaches of matters outlined in this Appendix should be reported to the Office for Public Integrity in the first instance.

Breaches of the Local Government Act 1999

Member duties

A member of a Council must not, whether within or outside the State, make improper use of information acquired by virtue of his or her position as a member of the council to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the council (Section 62 (3)).

A member of a Council must not, whether within or outside the State, make improper use of his or her position as a member of the council to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the council (Section 62(4)).

Provision of false information

A member of a Council who submits a return under Chapter 5 Part 4 (Register of Interest) and Schedule 3 of the Local Government Act 1999, that is to the knowledge of the member, false or misleading in a material particular (whether by reason of information included in or omitted from the return) is guilty of an offence (Section 69).

Restrictions on publication of information from Register of Interests

A Council member must not publish information, or authorise publication of information, derived from a Register unless the information constitutes a fair and accurate summary of the information contained in the Register, and is published in the public interest, or comment on the facts set forth in a Register, unless the comment is fair and published in the public interest and without malice (Section 71).

Breaches of other Acts

Acting in their capacity as a public officer, a Council member shall not engage in conduct, whether within, or outside the State, that constitutes corruption in public administration as defined by Section 5 of the Independent Commissioner Against Corruption Act 2012, including:
• An offence against Part 7 Division 4 (Offences relating to public officers) of the Criminal Law Consolidation Act 1935, which includes the following offences:

  ▪ bribery or corruption of public officers;
  ▪ threats or reprisals against public officers;
  ▪ abuse of public office;
  ▪ demanding or requiring benefit on basis of public office;
  ▪ offences relating to appointment to public office.

• Any other offence, including an offence against Part 5 (Offences of dishonesty) of the Criminal Law Consolidation Act 1935, committed by a public officer while acting on his or her capacity as a public officer, or by a former public officer and related to his or her former capacity as a public officer, or by a person before becoming a public officer and related to his or her capacity as a public officer, or to an attempt to commit such an offence.

• Any of the following in relation to an offence referred to in a preceding paragraph:

  ▪ aiding, abetting, counselling or procuring the commission of the offence;
  ▪ inducing, whether by threats or promises or otherwise, the commission of the offence;
  ▪ being in any way directly or indirectly, knowingly concerned in, or party to, the commission of the offence;
  ▪ conspiring with others to effect the commission of the offence.
Elected Members Gifts & Benefits Register

QUARTER:

<table>
<thead>
<tr>
<th>Name of Elected Member (print)</th>
<th>Date Given or Received</th>
<th>Name of Donor</th>
<th>Description of Gift or Benefit</th>
<th>Value $</th>
<th>Reason for Offer and Acceptance</th>
<th>Signature of Elected Member</th>
<th>Date Signed</th>
<th>To Council Property</th>
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FLEURIEU REGIONAL AQUATIC CENTRE
JOINT WORKING PARTY MEETING
Tuesday 20 May 2014 @ 3.05pm
Alexandrina Council, Large Meeting Room

NOTES

1. Attendees:
   Alexandrina Council  Mayor Kym McHugh
   Cr. Margaret Gardner
   Cr Grant Gartrell
   Chief Executive, Peter Dinning

   City of Victor Harbor  Mayor Graham Philp
   Cr. David Hall
   City Manager, Graeme Maxwell

Advisory:
   Alexandrina Council  General Manager - Environment and
                       Infrastructure, Neville Styan
                       General Manager – Organisation and Culture
                       – Victoria MacKirdy
                       Tom Gregory, Policy Planner

   City of Victor Harbor  Director of Corporate and Community
                         Services, Kate Jessep

2. Apology
   City of Victor Harbor  Cr Chris Sedunary

3. Business
   3.1 Project Control Group (PCG) – Governance – meeting held 6 May 2014 – meeting
       notes for information

       • Meetings happening as scheduled with notes available.

   3.2 Architectural Services Tender and assessment timeframes update

       • Tenders are now out to the five (5) selected companies - close 3rd June 2014.
       • Assessment Panel to meet 4th and 5th June 2014
       • Special Council meeting proposed Monday 23 June 2014 for Alexandrina
         Council to commence at 4pm and City of Victor Harbor ordinary Council
         meeting at 5:30pm 23 June 2014.
       • Confidential Tender documentation will be available at both Councils for
         Elected Members rooms. Information will be available for inspection on a
         confidential basis from Thursday 19 June 2014.
       • Tenders will be numbered, not named in the agenda item and resolution.
       • Milestone of 23 June 2014 for funding agreement for the contractor.
       • Procurement Panel members to be available at both Council meetings.
• The item is to be consistent with what has been recommended from the Office of the Ombudsman SA.
• Chief Executives to finalise the technical matters of the agenda item and the recommendations.

3.3 Community Reference Group - Draft Terms of Reference - advertisement and nomination form.
• Terms of Reference be amended to Draft 4
• Selection item has been amended
• Composition to include 2 x Other Community Group representatives - in both the application form and the Terms of Reference.
• Opportunity exists to seek peak body representation from within Australia on an as required basis e.g. Swim Australia etc.
• Page 4 of the Community Reference Group Nomination form - to be amended to read "Please list any community organisations or groups that you have been involved with and, if applicable, the position you held within the organisation".
• Advertisement third paragraph to finish with "child care providers, sporting clubs and other community groups.
• Advertisement last paragraph lose the 's' from documentation so should read "documentation should be addressed"

3.4 Planning update
• Development Plan Amendment currently out on consultation until 27 June 2014.
• Third Party appeal has now been withdrawn.
• Development Applications all subject to final design from the successful tenderer.
• Discussions happening with the owners of Beyond re Development Application for land division.

3.5 Risk Management update

• Extensive Risk Register
• Top three (3) risks to keep in mind –
  o planning matters
  o time frames are very tight
  o Section 43 development
• Caretaker period should not affect any decision making.

3.6 Proposed visit by Minister Rau and Minister Brock
• Acknowledgement has been received.
• Peter Dinning had discussion with RDA today, who have also invited Minister Brock to the region.
• Suggested that a proposed agenda be sent prior to confirmation of the date.
3.7 Media and Public Relations

- Newsletter 2 and 3 now being discussed.
- Websites to list the expected milestones – communications staff to discuss ways of promoting the information.
- Possible webcam on the site to show the progression of building work.
- All advertising has to be sent through to Federal Government for consultation.
- Signage
- Community Reference Group advertisement proposed in the newsletter which should ready in the next 3 weeks.

4. Next Meeting - Tuesday 8th July 2014 at 9am @ City of Victor Harbor

Items of business to go on Agenda for next meeting:
- Presentation by architects
- Selection process of community reference group

5. Closure @ 4:06 p.m.
FRIENDS OF GOOLWA LIBRARY

CHAIRPERSON : JOHN SPILLANE
SECRETARY : SHEILA EDWARDS

TELEPHONE : 8555 1433
TELEPHONE : 8555 1460

MINUTES OF MEETING HELD 21ST MAY 2014 IN THE COMMUNITY MEETING ROOM/KITCHENETTE AT 2.00 P.M.

1. PRESENT : John Spillane, Sheila Edwards, Bev Marshall, Simon Murphy, Jeff Kramer, Rose Geisler, Bill Cox, Margaret Gardner. APOLOGIES : lan Belle, Bruce Scotland, Tara Dunstone. The meeting was opened and committee welcomed.

2. MINUTES OF LAST MEETING : Presented and read. Moved that these be accepted Bev Marshall/seconded Simon Murphy. Carried.

3. BUSINESS ARISING :
   (1) Purchase multi-function television : Simon reported to the meeting that the invoice had been presented and paid. The slide program being screened through the television is being used for story telling. Committee asked if it would be possible to run historical dvd’s through this in the future – Simon will report back on copyright;
   (2) Water Cooler – replacement of containers : No further information at present;
   (3) Planning for Book Review Competition 2015 : Nothing further to report;
   (4) History Week Presentation : Will be covered in Bill’s report on the History Room;
   (5) Guest Speaker for AGM : Sheila reported that Judy Steel had consented to be the Guest Speaker but is only able to make her presentation from 11.00 to 12.00 which means a shift in the timetable for the meeting. Committee agreed to this - with luncheon to follow from 12.00 to 1.00 p.m. and then the AGM. Discussion was held on the worthy charity which Judy Steel represents – Uganda Australia Christian Association, and all agreed that a donation should be made. Rose proposed that the amount of $500 be drawn/seconded Jeff. Carried.


5. CORRESPONDENCE : Cheque received from John Sloan of W.A. for History Room assistance; Invitation to attend function from the Office for Volunteers – John to attend; Invitation from Over 50’s forum; Letter/survey from Victoria McKirdy – Sheila to respond; Newsletter from Barossa Valley Library Friends.

6. LOCAL AND FAMILY HISTORY ROOM : Bill extended his thanks for all the help in setting up and closing down the History Day presentation and acknowledged each of the speakers. Particular thanks to Bruce, John and Jeff, and Simon for help with the technical side of the presentation. He thanked Tara and Sheila for the Afternoon Tea. Spoke to the committee regarding books missing from the History Room in particular “Part 1 – Behind Lines” by Richard Kleinig”. The compactus had been serviced and is operational. Bill is to present three classes on Early Goolwa to students at Investigator College. A snapshot of History Day was circulated. Bill advised that Dawn, Peter and Margie’s work in the History Room was exceptional – a real team effort.
7. LIBRARY MATTERS: Simon spoke to the committee regarding the National Simultaneous Story Telling – “Too many elephants”, and also advised on the Mitcham Library Book Sale.

8. ANY OTHER BUSINESS: (1) Police Check for Volunteers: Simon gave an explanation of the present requirements to the committee. The committee felt that the present legislation was cumbersome and has the ability to defer volunteers. Bill advised that the procedure seemed to be different with other committees. Simon to follow through and report back; (2) Anthony Presgrave presentation: Discussion was held and decided that refreshments of tea, coffee, biscuits would be free. The topic was yet to be advised, but would possibly be related to “old books”; Rose reported a problem with the Book Sale Advertisement board – that the chalk writing was being washed off in wet weather. Therefore there is a need for a laminated sign. Rose will check on this possibility with Trish Muller; (3) Bev spoke to the committee regarding continuing use of money raised and several suggestions were made for future commitments, e.g. shade for new outdoor area or vergola, changed backs for existing seats.

CLOSURE: The meeting closed at 3.05 p.m. Next meeting will be held on Wednesday 18th June, 2014. Next Book Sale Friday/Saturday 6th/7th June.
M I N U T E S

Committee          Fleurieu Region Community Services Advisory Committee
Meeting Held       Tuesday, 13 May 2014 at 10.00am
Location           Encounter Room, Council Civic Centre, Bay Road, Victor Harbor

1. PRESENT

M Oliphant
C Taylor
Cr P Chigwidden
A King
Mayor G Philp (Ex Officio)
Cr A Oliver (Chaired meeting)
Cr M Gardner

2. APOLOGIES

S McCulloch
Cr P Lewis

3. MINUTES OF THE PREVIOUS MEETING

<table>
<thead>
<tr>
<th>FRCS 14/0010</th>
<th>Minutes of the previous meeting</th>
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<tr>
<td>Moved:</td>
<td>Cr M Gardner</td>
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<td>Seconded:</td>
<td>Mayor G Philp</td>
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That minutes of the previous meeting held 8 April 2014 be confirmed.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Update on advice regarding funding under the Commonwealth Family Support Program

M Oliphant indicated that it is expected that the 2014 Commonwealth Budget papers will include specific reference to the Family Support Program, which is the program under which Fleurieu Families receives funding. M Oliphant will advise members as soon as details are known.

4.2. Regional Planning Priorities – Development of an Action Plan

There has been no further work on the draft Fleurieu Region Community Services Planning Priorities document although consultations undertaken in relation to the development of the Southern and Hills LGA Regional Public Health Plan will continue to inform the document.
4.3. Update on the Southern Fleurieu Youth Strategy and preparation of a regional action plan

M Oliphant advised that work is continuing on the updating of the Southern Fleurieu Youth Strategy and Action Plan.

4.4. Report on opportunities associated with the World Health Organisation Global Network of Age Friendly Cities

It was noted that a report still needs to be prepared in relation to the Draft City of Victor Harbor Age-Friendly Environments and Communities Action Plan, and the opportunities associated with the City of Victor Harbor applying to become a member of the World Health Organisation Global Network of Age-Friendly Cities. No further advice has been received from the Department for Communities and Social Inclusion in relation to implementation of local government guidelines for the development of age friendly communities in other Councils.

4.5. Recruitment of Project Officer, Southern Fleurieu and KI Positive Ageing Taskforce.

M Oliphant provided an update on the recruitment of a person to replace A Nosworthy, who recently retired. A formal offer of appointment has been made for the position of Project Officer with the Southern Fleurieu and KI Positive Ageing Taskforce. Subject to formal acceptance of the terms and conditions of employment it is expected that the new worker would commence on 27 May 2014.

4.6. Community Strengths Survey

M Oliphant advised that a press release still needs to be prepared in relation to the recently released report “Indicators of Community Strength across South Australian Local Government Areas 2013” prepared by Department for Communities and Social Inclusion.

4.7. 2014/15 Regional Community Service Budget

Members considered the final draft 2014/15 regional community service budget.

4.8. Youth Development Officer Employment Contract

M Oliphant reported that the employment contract for Councils’ Youth Development Officer will be extended for a further 2 years once advice of approval has been received from Alexandrina Council.

5. DEVELOPMENT OF REGIONAL PUBLIC HEALTH PLAN

Members considered the Finding and Considerations Report for the Southern and Hills LGA Regional Public Health Plan. The report summarises findings from a series of staff consultations and public forums. Comments included:

- Data does not reflect diversity within LGAs. There are pockets of high need within communities which can be masked by more affluent sections of the community.
- The impact of visitors and temporary residents on communities. Cr Chigwidden highlighted work of the National Sea Change Taskforce in developing a better understanding of these impacts.
• Climate change and implications for coastal management and infrastructure.
• There appears to be no reference to “traditional” public health roles such as sharps/needle collection, septic tanks, vermin eradication, food safety, licencing of Supported Residential Facilities, swimming pools and communicable disease prevention.

6. **COMMONWEALTH AGED CARE REFORMS**

Members noted that the Department for Social Services will conduct a series of briefings on the Commonwealth Aged Care Reforms and the Commonwealth Home Support Program. Forum will be held in Adelaide on 4 June 2014. M Oliphant will email members of relevant information from the 2014 Commonwealth Budget.

*A King left the meeting at 11.00am*

7. **FLOURISHING ON THE FLEURIEU EXPO**

Members considered the evaluation report for the Flourishing on the Fleurieu Expo held in April 2014.

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<th>FRCS 14/0011</th>
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<td>Moved:</td>
<td>Cr P Chigwidden</td>
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<td>Cr M Gardner</td>
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<td>That the Flourishing on the Fleurieu Expo Evaluation Report 2014 be received.</td>
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*CARRIED*

Members suggested that a good venue for the 2016 event could be Signal Point in Goolwa with suggestion that the Cockle Train provide transport between Victor Harbor and Goolwa, having the Oscar W providing short trips, and come and try water sports.

8. **DRAFT CITY OF VICTOR HARBOR 2014/15 ANNUAL BUSINESS PLAN**

Members considered the Draft City of Victor Harbor 2014/15 Annual Business Plan and in particular Key Planned Activities relating to community services.

Members discussed opportunities for the development of regional collaboration in the provision of library services.

9. **MATTERS OF URGENCY**

Nil
10. **NEXT MEETING**

The next meeting of the Fleurieu Region Community Services Advisory Committee will be held at 10.00am on **Tuesday 10 June 2014 in the Encounter Room, Victor Harbor Civic Centre.**

Cr P Chigwidden advised that she would be an apology for the next meeting.

11. **CLOSURE**

Meeting was declared closed at 11.35am
1. **PRESENT**

   M Oliphant  
   H Bennett  
   R Hall (Chaired meeting)  
   J Williams  
   Cr P Lewis  
   D Schirmer  
   R Evans  
   B McFarland  
   Mayor G Philp (Ex Officio)  

   M Woodman (In attendance)  
   L Dodd (in attendance)

   Special welcome to R Evans (proxy for C Shackleford) and L Dodd (newly appointed job share Coordinator).

2. **APOLOGIES**

   Cr M Gardner  
   C Shackleford  
   Cr A Woolford

3. **MINUTES OF THE PREVIOUS MEETING**

   **SCTS 14/0009**  
   Minutes of the previous meeting

   Moved: J Williams  
   Seconded: Cr P Lewis

   That minutes of the previous meeting held 19 March 2014 be confirmed.

   **CARRIED**

4. **BUSINESS ARISING FROM PREVIOUS MINUTES**

4.1. **Job Share Coordinator**

   M Oliphant advised that L Dodd was successful in her application for the position of Job Share Coordinator and commenced 15 April 2014. Office Assistant role has been modified and will be advertised as Program Support Officer.
4.2. Newsletter and User Survey

M Woodman advised that newsletters and user survey were sent to clients. Approximately 200 have been returned. Survey results will be collated with report to be presented to a future meeting.

4.3. Fee Schedule

M Woodman and L Dodd advised that the fee schedule was implemented on 1 April 2014. Most people appear OK with fee schedule. Some people have expressed concern about their ability to pay the service fee. These people have been advised that concessions can be made for people who can demonstrate that they are unable to meet the full fee.

B McFarland entered at 10.10am

4.4. Fleurieu Transport Website

Registration of the www.fleurieutransport.com website is still being transferred to Council to enable easy updating of the website.

4.5. Replacement of Rotary Vehicle

M Woodman reported that the changeover for the vehicle donated by the Rotary Club of Victor Harbor has arrived early, however due to minor repairs, removal of signs etc on the old vehicle, delivery will occur in May.

4.6. SA Community Transport Association

Members discussed membership of the South Australian Community Transport Association. Membership involves a one-off joining fee of $50 and annual membership of $150.

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<tr>
<th>SCTS 14/0010</th>
<th>SA Community Transport Association</th>
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<tr>
<td>Moved: Mayor G Philp</td>
<td>Seconded: J Williams</td>
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</tbody>
</table>

That it be recommended that the Southern Communities Transport Scheme becomes a member of the South Australian Community Transport Association.

CARRIED

4.7. Volunteer Meeting

Volunteer meeting held 19 March 2014 was well attended and a good opportunity to discuss the newsletter and introduction of the fee schedule. It was also an opportunity to thank T Pawelski and wish her well for the future.

5. CORRESPONDENCE

IN DPTI – Operator Accreditation

OUT DPTI – Operator Accreditation
SCTS 14/0011  Correspondence

Moved:  Cr P Lewis  Seconded:  D Schirmer

That correspondence be received.

CARRIED

6.  FINANCIAL, STATISTICAL AND BROKERAGE REPORTS

M Oliphant presented 2013/14 financial update. Various changes were highlighted that will be considered in the April budget review.

Members considered draft 2014/15 budgets for the Southern Communities Transport Scheme CPN and Southern Communities Transport Scheme HACC.

M Woodman presented the statistical report and brokerage report.

SCTS 14/0012  Financial, statistical and brokerage reports

Moved:  H Bennett  Seconded:  R Evans

That financial, statistical and brokerage reports be received.

CARRIED

7.  NEW BUSINESS

7.1.  Brochure Update

M Woodman and L. Dodd advised that the brochure is being updated to reflect the fee structure and new HACC logo.

7.2.  Travel Reimbursements from Flinders Medical Centre

M Woodman reported that Flinders Medical Centre have recently advised of changes to reimbursement of travel expenses - reimbursement rate has reduced from $20 to $10, receipts are required, reimbursements cannot be claimed for use of own vehicle, and no new clients.

7.3.  Community Passenger Network Regional Coordinator Conference

M Woodman will be attending the Community Passenger Network Regional Coordinator Conference in Mount Gambier on 5 and 6 May.

8.  MATTERS OF URGENCY

8.1.  Brokerage Reports

B McFarland queried if lease of a vehicle would be a more cost effective option for delivery of services rather than brokering of commercial vehicles.
8.2. **Shopping Bus Parking at Victor Harbor Central Shopping Centre**

D Schirmer advised that parking of the shopping bus at the Victor Harbor Central Shopping Centre continues to be a problem. M Woodman will follow up with centre management.

9. **NEXT MEETING**

The next meeting of the Southern Communities Transport Scheme Advisory Committee will be held in the Encounter Room, Victor Harbor Council Civic Centre, on **Wednesday 21 May 2014**, commencing at 10.00am.

10. **CLOSURE**

Meeting was declared closed at 11.25am
MINUTES OF THE MEETING OF THE SOUTHERN FLEURIEU YOUTH ADVISORY COMMITTEE (YAC) FORMAL MEETING HELD AT THE OLD SCHOOL BUILDING COMMUNITY CENTRE ON TUESDAY 1 APRIL 2014 COMMENCING AT 4.00PM

Chaired by: Heather King
Minutes by: Emma Jayne Gregory

1. PRESENT

Laura McLeod, Lucretia Sperring, Nina Oughton, , Reegan Champion, Jacob, Susi Hearse, Jordan O’Moore, Bryce Boyles, Caitlin Stone, Maggie O’Moore, Em-J Gregory, Josh Philips, Brian Plane, Desmond Plane, Cr Pat Chigwigin, Jasmine, Heather King, Carter Banks, Georgie Brown, Maddie Delloro, Abby Whithead, Jasmine Matthews, Liam Moore (entered at 4.24), Alex Brophy (entered at 4.44) Reegan Champion ( 5.09

2. APOLOGIES

Krystal, Dylan Johnston, Veronica Plane, Cr Chris Sedunary, Liam Stokes, Cr Margaret Gardner,

3. CONFIRMATION OF PREVIOUS MINUTES

Moved Jordan O’Moore and seconded by Maggie O’Moore that the minutes of the previous formal meeting held 18th February be confirmed. CARRIED

4. CORRESPONDENCE IN AND OUT

Various e-mails in and out - Lucretia has forwarded on to the YAC committee, i.e.
YACSA e-bulletin
A letter of Invitation from the LGA was sent out inviting Em-J and Laura to be representatives for YAC to liaise with the LGA. Email from Leah from whale time play time festival

5. NEW MEMBERS/GUEST SPEAKERS

YAC welcomed new members: Heather King, Georgie Brown, Maddie Delloro and Carter Banks

Guest Speaker: Kirsty Forbes the main street coordinator for the City of Victor Harbor. Kirsty’s role is to encourage people back to the main street of Victor Harbor. Kirsty has invited YAC volunteers to assist her with holding a yellow brick road type Easter egg hunt similar to the Santa’s “magic cave”, held before Christmas. Three YAC member volunteered to dress up as the Easter bunny on Easter Saturday (19th April). Volunteers are – Jordon, Abby & Bryce
6. **FINANCIAL REPORT**

Lucretia provided a budget update. YAC have spent $3,800 of the budget left $3,200, money will probably be left over after meeting costs etc and could possibly be sent on zip up YAC jackets as the T-shirts are not warm enough for winter events, Lucretia to get quote.

Moved: Jasmine Second: Abby all in favour.  

**CARRIED**

7. **BUSINESS ARISING FROM THE PREVIOUS MEETING**

7.1 **National Youth Week Fusion 2014**

This upcoming Saturday is FUSION 14. Set up will start at 9.30 am and we hope to finish pack up at 7.00pm. Free photo booth with photos being directly uploaded to YAC’s Facebook page, Jumpy castle and Keep it Corka to provide food supplied by the Health Service. All YAC are clear on their responsibilities and Lucretia ran through the Risk Assessment and site inspection. Lucretia and Nina have met with Andrew about promotion of YOP (Youth Outreach Program)

7.2 **Blue Light Discos/Volunteer Training in Victor Harbor**

Lucretia would like to thank all the YAC and AYAC volunteers who assisted at the last Blue Light held at Pt Elliot on the 21st of March, you all did a great job and these events could not happen without your valuable assistance.

Future Blue Light Dates: Yankalilla 6th June - The Centre, Goolwa 25th July - Centre, Victor 24th October - GP Hall Rec Centre, Volunteer training to be scheduled with SAPOL later in the year.

7.3 **YAC & AYAC Team Building, Celebration Paintballing 16th April 2014**

Bus times: Victor Harbor High school bus pick up 7.30am Goolwa: 7.50am Goolwa Medical Centre. Free BBQ @ Murray Bridge provided at 1.30 courtesy of Keep it Cork, All need Parental Consent forms and ID on the day, sensible cloths and shoes to be warn. Lucretia and Nina to do Risk Assessment before event.

7.4 **Youth Mental Health and Wellbeing Steering committee**

Discussion was had on the new model of care with Adult mental health taking on young adults from 16 – 24, and discussion was had on the name Youth Mental Health with older members over 20 thinking it sounded like a service for younger people, YAC were thinking of names that may be better any suggestions to be given back to Lucretia

7.5 **Youth Outreach Project (YOP) News**

YOP is continuing in all towns, if everyone can check out the new YOP page. Beyond Blue bus was at Victor and Mt Compass raising awareness for mental health, a large turn
out at Victor High school and a few YAC members were asked to pose for photo’s for the times, all who attended the talks were impressed with beyond blue

7.6 Elected Member’s Update

Cr Pat Chiggwin: Offered to show us how to run our Formal meetings,

7.7 YAC Facebook Page

Laura is keeping the page updated and has now linked to twitter and instagram. Also programmed YOP reminders before each YOP day. Fusion facebook page up and running

7.8 YAC induction and Training

A few forms still need to be returned.
Lucretia to organise induction training for new members in the near future before paintballing.

7.9 KKY Coordinator News/ Nunga News

Yu:li-walun Pekeri Youth Wooden Surfboard Making Surfboard Workshop – Wednesdays 12:30 – 3pm. This is in partnership with AYAC and Country Arts SA and finished boards will be displayed in the Saltwater Festival in Middleton in May.
Yu:li-walun Pekeri Aboriginal Youth Surfing Program is also on Wednesdays 4pm – 6pm. This program includes after school snack, surf life saving certificate and surfing.
Clost the Gap – Health and Hospital Event with AYAC running the event with joint art project and AYAC presentation

7.10 Skate park in Strathalbyn

The park will open on Sunday April 13th. It should be a good day so attend if possible and YAC have promoted through networks and on Facebook Page.

7.11 Regional Aquatic Centre

18 expressions of interest and committee members from Alexandrina Council and Victor Harbor Council have picked 5 from the 18.

7.12 Wet Paint Youth Theatre

This first semester, they are working on Peter Pan. There won’t be a Showcase performance at the end of semester 1, but school performances instead.

7.13 LGBTIQ) Support Group
Jake Lane and Lucretia have discussed contacting MIFSA re possible training and updates on their support group and structure. Waiting to hear back from Lud and Andrew before booking in first meeting.

7.14 E-Mag

Members to be interviewing bands from fusion. Next meeting will be at the Victor harbor Library on the 4th of April from 4 pm to 5pm. Meetings going well.

7.15 Whale Time Play time festival Sunday 1st June 2014

Request from Leah for YAC to dress up as sea creatures and mix in the area for photo’s and fun with young people. Costumes will be bought instead of being hired this year and will be difference from previous years, YAC members who want to volunteer are; Jacob, Josh, Jordan, Brian, Des, Abby and Susi

8. YOUTH AND COMMUNITY ISSUES

No Update

9. INFORMATION ROUND

9.1 VHHS - Work placement coming up in term 2, 3 and 4

9.2 Mount Compass Area School - No update

9.3 Investigator College - The new uniform has been brought out, Junior Sports day on April the 4th, Easter Chapel on April the 10th

9.4 EFS/Murry Lands - No update

9.5 TAFE and University - Jasmine finished last block of study at uni

9.6 YAC Members News - Jordon might be going to go to Canada on an exchange for 20 days in conjunction with cadets and will find out on the 2nd of April

9.7 YAC Coordinator - Lucretia is attending regular meetings for 2014 and she is busy. Focusing on fusion, Youth Networks, YOP, YAC and general YDO business. And hoping to get stuck in to the Youth Strategy in the next few months

9.7 CFS - 30 April will end 30th of April but there could still be fire banned days so please check website

10. OTHER BUSINESS
10.1 Easter Bunny and Helper required – Easter Sat
10.2 Volunteer Movie night 16th May 2014

11. **NEXT INFORMAL MEETING**

We will be doing on the 16th April for Paintballing instead of usual meeting

12. **NEXT FORMAL MEETING**

The next formal meeting of the Southern Fleurieu YAC will be held in the Old School Building Community Centre on Tuesday 13 May 2014 commencing at 4.00pm.

13. **CLOSE MEETING**

Meeting declared closed 5.55pm
MINUTES

Committee Fleurieu Region Community Services Advisory Committee
Meeting Held Tuesday, 8 April 2014 at 10.00am
Location Encounter Room, Council Civic centre, Bay Road, Victor Harbor

1. PRESENT

M Oliphant
C Shackleford
C Taylor
Cr P Chigwidden
Cr M Gardner (Chaired meeting)
Cr P Lewis
S McCulloch

2. APOLOGIES

Mayor G Philp (Ex officio)
Cr A Oliver
A King

Cr M Gardner chaired in the absence of Cr A Oliver.

3. MINUTES OF THE PREVIOUS MEETING

<table>
<thead>
<tr>
<th>FRCS 14/0008</th>
<th>Minutes of the previous meeting</th>
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<tbody>
<tr>
<td>Moved: Cr P Lewis</td>
<td>Seconded: C Shackleford</td>
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<tr>
<td>That minutes of the previous meeting held 12 March 2014 be confirmed.</td>
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CARRIED

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. Update on application for DCSI funding for Fleurieu Families

M Oliphant advised that feedback on the tender for funding under the Family and Community Development Program for Fleurieu Families was positive.

4.2. Update on advice regarding funding under the Commonwealth Family Support Program

Members considered the response to the letter sent from the Mayors to the Hon Kevin Andrews, Minister for Social Services, highlighting the positive impacts of the Fleurieu Families program on the community and seeking clarification of the funding process beyond June 2014. Detailed information is expected as a part of the Federal Budget in May.
4.3. Regional Planning Priorities – Development of an Action Plan

Members considered the draft Fleurieu Region Community Services Planning Priorities document. With consideration for the Draft Southern and Hills LGA Regional Public Health Plan – State of Public Health Analysis, suggested additional issues include higher levels compared to the state average for housing and mortgage stress, children with developmental issues, low immunization rates, health risks such as smoking and alcohol consumption, and rates of death from road traffic accidents.

It is expected that an amended draft will be available for consideration at the next meeting.

4.4. Update the Southern Fleurieu Youth Strategy and preparation of a regional action plan

M Oliphant advised that work is continuing on the updating of the Southern Fleurieu Youth Strategy and Action Plan.

4.5. Report on opportunities associated with the World Health Organisation Global Network of Age Friendly Cities

It was noted that a report still needs to be prepared in relation to the Draft City of Victor Harbor Age-Friendly Environments and Communities Action Plan, and the opportunities associated with the City of Victor Harbor applying to become a member of the World Health Organisation Global Network of Age-Friendly Cities.

Follow up is still required with the Department for Communities and Social Inclusion in relation to implementation of local government guidelines for the development of age friendly communities in other Councils.

4.6. Retirement of the Aged Services Strategic Planner

M Oliphant provided an update on the recruitment process for a new Aged Services Strategic Planner with the Positive Ageing Taskforce.

4.7. Community Strengths Survey

M Oliphant advised that a press release still needs to be prepared in relation to the recently released report "Indicators of Community Strength across South Australian Local Government Areas 2013" prepared by Department for Communities and Social Inclusion.

5. 2014/15 REGIONAL COMMUNITY SERVICE BUDGET

Members considered amendments to the draft 2014/15 regional community service budget. It was noted that the District Council of Yankalilla has withdrawn their contribution to the Fleurieu Families Home Visiting Program.

6. DEVELOPMENT OF REGIONAL PUBLIC HEALTH PLAN

Members considered the Draft Southern and Hills LGA Regional Public Health Plan – State of Public Health Analysis. It was noted that a series of staff consultations are being held as well as public forums. Understanding is that the State of Public Health Analysis will be finalised late April and opportunities, risks and potential strategies prepared by late May.
7. **BUILDING COMMUNITY WELLBEING GRANTS - FLEURIEU COMMUNITY FOUNDATION**

The Fleurieu Community Foundation has recently announced its second round of Building Community Wellbeing Grants. Priorities for funding include mental health, youth leadership and disability.

8. ** MATTERS OF URGENCY **

8.1. **Southern Fleurieu Health Service Redevelopment**

S McCulloch provided an update on the redevelopment of the Southern Fleurieu Health Service. Construction is expected to take around 18 months.

8.2. **Youth Development Officer Employment Contract**

M Oliphant advised that the employment contract for Councils’ Youth Development Officer expired in March 2014.

<table>
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<tr>
<th>FRCS 14/0009</th>
<th>Youth Development Officer - Employment Contract</th>
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<tr>
<td>Moved:</td>
<td>M Oliphant</td>
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<td>Seconded:</td>
<td>Cr P Lewis</td>
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That it be recommended that the employment contract for the Council Youth Development Officer be renewed for a further 2 years subject to continued availability of funding and satisfactory work performance.

**CARRIED**

8.3. **Proposed Strathalbyn Neighbourhood Centre**

Cr Gardner advised that the community group looking to establish a neighbourhood house/community centre in Strathalbyn has recently been incorporated.

9. **NEXT MEETING**

The next meeting of the Fleurieu Region Community Services Advisory Committee will be held at 10.00am on **Tuesday 13 May, 2014** in the **Encounter Room, Victor Harbor Civic Centre**.

10. **CLOSURE**

Meeting was declared closed at 11.00am
City of Victor Harbor

MINUTES

Committee
Southern Communities Transport Advisory Committee

Meeting Held
Wednesday, 21 May 2014 at 10.00am

Location
Encounter Room, Council Civic Centre, Bay Road, Victor Harbor

1. PRESENT

M Oliphant
H Bennett
R Hall (Chaired meeting)
Cr P Lewis
D Schirmer
Cr M Gardner
Cr A Woolford
B McFarland
P Buddle (via tele-conference)

L Dodd (in attendance)

2. APOLOGIES

Mayor G Philp (Ex Officio)
M Woodman

3. MINUTES OF THE PREVIOUS MEETING

SCTS 14/0013

Minutes of the previous meeting

Moved: D Schirmer  Seconded: H Bennett

That minutes of the previous meeting held 16 April 2014 be confirmed.

CARRIED

In relation to Item 8.1 and the query if lease of a vehicle would be a more cost effective option for delivery of services rather than brokering of commercial vehicles, P Buddle stated that there was an expectation from DCSI that Community Passenger Networks utilize existing transport services were possible.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1. User Survey

L Dodd advised that 367 client surveys have been returned. Survey results will be collated with a report to be presented to a future meeting.
4.2.  Fee Schedule

L Dodd advised the fee schedule was implemented on 1 April 2014. Of the client surveys returned, 317 indicated that they were comfortable with a fee, 25 were not comfortable and 25 did not respond.

4.3.  Fleurieu Transport Website

Registration of the www.fleurieutransport.com website is still being transferred to Council.

4.4.  Replacement of Rotary Vehicle

L Dodd advised the changeover for the vehicle donated by the Rotary Club of Victor Harbor has arrived. Accreditation inspection and fitting of signs will occur in the next day or so.

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<tr>
<th>SCTS 14/0014</th>
<th>Letter to the Victor Harbor Rotary Club</th>
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<tr>
<td>Moved:</td>
<td>B McFarland</td>
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<tr>
<td>Seconded:</td>
<td>Cr P Lewis</td>
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That it be recommended that a letter be sent to the Victor Harbor Rotary Club advising that the vehicle they donated has been replaced and giving details of passenger numbers assisted.

CARRIED

4.5.  Community Passenger Network Regional Coordinator Conference

L Dodd provided a report for M Woodman on the Community Passenger Network Regional Coordinator Conference held in Mount Gambier on 5 and 6 May. Key items considered at the conference include volunteer driver accreditation, release of the updated Community Passenger Network manual, the new DPTI website, national criminal history checks and Work Health and Safety. Next coordinator meeting will be held 5 Augus.

4.6.  Brochure Update

L Dodd advised that the brochure is being updated to reflect the fee structure and new HACC logo. Other information documents will also be produced.

4.7.  Shopping Bus Parking at Victor Harbor Central Shopping Centre

L Dodd advised that M Woodman has spoken to taxi operator regarding shopping bus parking at the Victor Harbor Central Shopping Centre.

5.  CORRESPONDENCE

IN  DCSI – Agenda for CPN Coordinator Conference
OUT Nil

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<tr>
<th>SCTS 14/0015</th>
<th>Correspondence</th>
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<tr>
<td>Moved:</td>
<td>Cr A Woolford</td>
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<tr>
<td>Seconded:</td>
<td>H Bennett</td>
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That correspondence be received.

CARRIED
6. **FINANCIAL, STATISTICAL AND BROKERAGE REPORTS**

L Dodd presented the statistical report and brokerage report for SCOTS CPN and SCOTS HACC. Long distance Medi-Ride for April is down on previous months. This may be due to the implementation of the fee policy however it was noted that there were school holidays and a number of public holidays during this period. It was agreed that service levels be monitored over coming months to identify possible impacts of the fee policy.

M Oliphant presented 2013/14 financial update. Various changes were highlighted that will be considered in the April budget review.

Members considered draft 2014/15 budgets for the Southern Communities Transport Scheme CPN and Southern Communities Transport Scheme HACC. No changes have been proposed for the 2014/15 fee schedule.

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<th>SCTS 14/0016</th>
<th>Financial, statistical and brokerage reports</th>
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<td>Seconded:</td>
<td>Cr A Woolford</td>
</tr>
<tr>
<td></td>
<td>That financial, statistical and brokerage reports be received.</td>
</tr>
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</table>

**CARRIED**

7. **NEW BUSINESS**

7.1. **Program Support Officer**

M Oliphant provided an update on the recruitment of a Program Support Officer to fill the Office Assistant role vacated by L Dodd.

7.2. **Change over cost of iMax**

B McFarland requested clarification of the changeover cost for the new iMax that relaced the vehicle donated by the Victor Harbor Rotary Club.

7.3. **Licence fee for Salesforce**

P Buddle advised that the 2013/14 licence fees for Salesforce software would be covered by DCSI.

7.4. **Commonwealth Aged Care Reforms**

P Buddle advised that in relation to the Commonwealth Aged Care Reforms and the Commonwealth Home Support Program the funding arrangements beyond the end of June 2015 are still to be determined.

7.5. **2014/15 Funding Agreement**

P Buddle advised that 2014/15 funding agreements are being prepared and will be sent out in late May. The new agreement includes only minor changes compared to the current agreement.
8. **MATTERS OF URGENCY**

   Nil

9. **NEXT MEETING**

   The next meeting of the Southern Communities Transport Scheme Advisory Committee will be held in the Encounter Room, Victor Harbor Council Civic Centre, on **Wednesday 18 June 2014**, commencing at **10.00am**.

   H Bennett advised that he would be an apology for the meeting.

10. **CLOSURE**

    Meeting was declared closed at 10.50am
COMMUNITY MEETING
facilitated by Langhorne Creek Progress Association
to discuss FRANK POTTS RESERVE

Meeting held February 18, 2014

Meeting commenced at 7.40 pm


1. Chair, Ken Follett, welcomed all to community meeting on behalf of the LC Progress Association.
2. Ken reported that he and Hans Levi had a meeting with Simon Grenfell, Alexandrina Council's General Manager of Engineering & Open Space, at the Frank Potts Reserve early in January to discuss the camping situation and possible options.
3. Ken outlined that tonight's meeting was to establish whether the community wanted to see camping continue at Frank Potts Reserve and make an appropriate recommendation to Council.
4. There was considerable discussion with the key points outlined below:
   - Camping to continue at Frank Potts Reserve.
   - Campers bring business to the region. Good promotion for the wine region.
   - Clear signage to be erected on behalf of our Progress Association.
   - Dogs to be kept on lead at all times. Dog inspector to visit often.
   - Duration of stay limited to 48 hours. Council to enforce compliance with regular visits to site.
   - Websites/social media must have correct information about this site.
   - Honour box a possibility.
   - Direct campers to additional public toilets at Hall.
   - Dumping site for waste is needed in Langhorne Creek.
   - Park may need to be closed if very wet in winter.
   - No fires in Fire Ban Season.
   - Large area around toilets and on roadside to be designated for picnicking/day visitors with use of bollards etc.
   - Phyloxera is a real risk - to be included on signage. Approach Phyloxera Board to assess risk and aid us with appropriate signage/info to put on sign.
   - 10¢ deposit recycle bins be included in Park. Money raised to go to charity.
   - Restrict use of generators.
   - Water - make town water available at FP Reserve to discourage campers from helping themselves to other private water sources around the town.

Community Meeting LCRA Feb 18, 2014
Page 1 of 2
• **First Reserve**
  - to be used as picnic area during the day only
  - no fires
  - heavy weight signage
  - installation of picnic tables, benches and rubbish bins.

Signage to encourage ...
- respect for our community facilities
- recommend a 48 hour stay
- dogs to be kept on lead at all times
- please use water thoughtfully
- please recycle
- there are public toilets at the Hall
- sensible use of generators at night
- awareness of Phylloxera
- caravan parks are located at Strathalbyn and Milang
- there are 8 cellar doors in Langhorne Creek to visit

5. **Dennis Elliott moved that camping may continue on Frank Potts Reserve and that following a vote we discuss what conditions we want to apply. Seconded Heather Webster. Majority in favour.**

6. Ken Follett invited the meeting to participate in our Progress Association on a regular basis. He outlined issues on our agenda at the moment:
   - Alfred Langhorne Park - we are planning to re-install the original old pump as a feature.
   - We are lobbying to have the power lines in the main street put underground.
   - Discussions are being held with Council about modifying flag poles and permanent street flags.
   - We have achieved obtaining paved footpath on main street and new cement path down to the oval.
   - The acquisition and development of the Alfred Langhorne Park. Ken acknowledged Linley's time spent there.
   - Sculpture Symposium - sculpture by Bulgarian artist to be placed in Alfred Langhorne Park as part of trail consisting of 24 works erected in Adelaide Hills and Alexandrina Council area.
   - Writers Festival - to be held again this year.
   - Historic School - close to obtaining Council approval for toilet block to go ahead.
   - A 'Friends of the Cemetery' group is to be formed this year.

7. **Meeting closed 8.50 pm.**

Community Meeting LCPA Feb 18, 2014
Page 2 of 2
Langhorne Creek Progress Association
Meeting held March 25, 2014

Meeting commenced at 7.35 pm


Meeting was intended as a regular committee meeting however arrival of camping guests and community members took the meeting in a different direction.

The primary objective of meeting was to finalise wording to go on sign to be placed in the Frank Potts Reserve. Following much discussion the sign below was recommended.

---

WELCOME TO LANGHORNE CREEK

Thank you for respecting our town and facilities.
This area is intended for short stays e.g. 48-72 hours.

- Donations of $5/night can be made in the box below.
- Information board near the Post Office.
- Please respect private property.
- Do not enter vineyards.

Thank you for visiting.
www.langhorneecreek.com

---

NO FIRES

KEEP DOGS ON LEADS

---
FIRST RESERVE SIGN:

Day use only.
Toilets at Soldiers Memorial Hall.

OTHER DISCUSSION POINTS MADE:
1. Lian suggested that we use the envelope for donations as an opportunity to gain information about campers, i.e. where they live/age etc.
2. There was some concern about seasonal workers living on the Reserve.
3. A phylloxera brochure made available and to perhaps include other threats, such as caltrop... (I know there are much nastier weeds ... I've got no idea what they're called!!)
4. Phylloxera board may be able to provide us with signage to illustrate risks and educate visitors.
5. Availability of water. Signage at tap.
6. Who will move on campers that overstay? Council can be called to do so and it is likely that other campers may encourage people to move on if necessary.
7. There is a strong feeling about having recycling bins on the site.
8. The Historic School committee are happy to administer the collection of donation box.
9. Leave room on signage for information about 'dumping facilities'.

WEBSITE/BLOG SITES
We will draft some information to be included on the Langhorne Creek regional website.
Lian has offered to co-ordinate this and include it on the 'STAY' page.
Some points to be included:
1. Welcome
2. Use quotes from other campers that have stayed at FP.
3. Reiterate information on signs, e.g. duration of stay
4. Information about what to expect in LC, i.e. seasonal information, harvest, flooding, gas gun use, etc.
This information can be submitted to the Caravanning websites/blogs that recommend Frank Potts Reserve as a camping site.

Next meeting: Tuesday, April 8, 2014
7.30 pm at Hall Supper Room

Meeting closed 8.40 pm
Langhorne Creek Progress Association  
Meeting held April 22, 2014

Meeting commenced at 7.35 pm

Present: Linley Cleggett, Mac Cleggett, Barry Featherston, Lian Jaensch, Ken Follett, Robyn Follett, Anne McLennan, Brian Patterson Michele Wade, Steve Wade & Annetta Roberts.

Apologies: Mollie Jenkins, Heather Webster.

Minutes of meeting held Dec 17, 2013 - Linley moved that minutes be accepted. Seconded by Lian.

1. **Business Arising from Minutes:**
   a. **Hotel/School Car Park** - Steve and Michele reported that following their meeting with Council last year, the Council Engineer is drawing up some plans for consideration.
   b. **Stop & Revive** - SES/CFS conducted rest stop over Easter weekend.
   c. **Sculpture Symposium** - has been completed. They are being sculpted at The Cedars in Hahndorf and the public have the opportunity to watch the sculptors work. Barry shared photograph.
   Agnessa Petrova visited Langhorne Creek in early April to see the site.
   d. **Community Meetings** - Our last meeting (March 25) was scheduled to be regular Progress Meeting, however several members of the community and campers joined us.
   Michele moved we accept minutes from meeting held on March 25. Brian seconded.

2. **Finance** - Nil to report. Subs are due.

3. **Correspondence In** - Nil.
   **Correspondence out** - Nil.

4. **Frank Potts Reserve**
   a. This meeting needs to finalise wording on signage.
   b. There was much discussion before resolving wording over page.
   c. It was decided that two signs are required, one at each entrance
   d. Leave space to add more details, i.e. dump site.
   e. Size of sign to be decided after consultation with Council.
   f. It was agreed that bollards around the toilet facilities was necessary.
   g. Administration - The Historic School Inc are happy to administer and collect the funds from the 'registration box'.
   h. Ken will speak with Simon Grenfell about the points above and construction etc of box.
   i. Lian will follow up a sign explaining Phylloxera and weed threats.
j. Website/Social Media/Blogs - Barry will formulate a statement to be used as a media release and to be used on blogs and social media sites. This may include 'things to do' in our surrounding districts. *(Some websites listed after minutes.)*

**WELCOME TO LANGHORNE CREEK**

This area is intended for short stays, maximum 72 hours.

- Registrations of $5/night to be placed in box.
- Information board near the Post Office.
- Please respect private property.
- Do not enter vineyards.

Thank you for visiting, respecting our town and facilities.
www.langhorneecreek.com

**FIRST RESERVE SIGN:**

Day use only
Toilets at Soldiers Memorial Hall
← Frank Potts Reserve

LCPA minutes Apr 22, 2014
Page 2 of 3
5. **Historic School**
   a. Barry reported that the Council had signed the paperwork for work to commence last week.
   b. The committee want to tidy up trees and rubbish.
   c. Mark Jenkins will advise us soon about a starting date.
   d. Anne suggested a sign be erected explaining the project whilst it's a work in progress.
   e. Eric has been to look at the timber and will start work on the windows soon.

6. **Alfred Langhorne Park/Sculpture**
   a. There was much discussion regarding the positioning of the sculpture.
   b. Linley brought to our attention a large branch that may need to be removed to make way for the sculpture. She will follow this up with Travis.
   c. The Sculpture trail brochures have been circulated and Barry reported that there are three Adelaide tour companies planning to bring people to Langhorne Creek.

**Any other business**

1. **Footpath** - Annetta reported that tree roots have lifted the paved footpath and is quite dangerous. Barry will follow this up.

**Next meeting -**

*Tuesday, June 17, 2014*  
*7.30 pm at Hall Supper Room*

Meeting closed 9.10 pm
Historic Currency Creek Cemetery

Currency Creek Cemetery Advisory Committee
A Community Committee of the Alexandrina Council

Chairman:
Mr. Dean Hampton
28 Birchall Road
Goolwa 5214
8555 3597

Secretary:
Mr. Bill Cox
53 Beach Road
Goolwa 5214
8555 1431

Minutes of Meeting held Tuesday, 8th April, 2014 at 9.00 a.m.

Welcome:
In Dean’s absence, Hans took the chair and opened the meeting.

Present:
H. Dansen, R. Williams, J. Davis, D, Cates, A. Bell, B. Cox.

Apologies:
D. Hampton, D. Mullins.

Minutes of Previous Meeting:
J. Davis/R. Williams that minutes of previous meeting be accepted as a true and correct record. Carried.

Business arising from previous minutes
- Hans to check on location of badge for Michael Scott.
- David Mullins to attend June meeting and provide options for pre purchasing of plots.
- Painting has been started by Hans and Carol. Still some work to be done to complete project.
- Negotiations re’ road reserves/land exchange on-going. Danae to keep us informed.
- June 10th. meeting (9.00 a.m.) will be our A.G.M. All committee members and Friends of Currency Creek Cemetery are invited to attend. At conclusion of meeting morning tea will be provided, during which time we can have an informal chat about successes and future priorities.

Correspondence In:
Email from Danae re’ rabbits, litter removal, breather vent on toilet.

Correspondence Out:
Email to Danae (re’ above), Newsletter.

General Business:
- Arthur – RSL members will have a working bee prior to ANZAC Day.
- Keys to storage shed to be held by R. Williams, President and Secretary.
- Hans – Damaged sign has been taken off gate and placed in shed. Discuss at next working bee.
- Hans to liaise with Danae if unsure of protocols re’ burials in RSL section.
- Bob – tabled names and plots of the 40 people who had drowned.

Meeting closed at 10.10 a.m. Working Bee: Sat. May 17th. At 9.00 a.m.
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Annual Report 2013/14

The Currency Creek Cemetery Advisory Committee convened six times with good representation at each meeting.
Elected Council Member Rep. has been Councillor Jim Davis, Danae Cates or David Mullins (sometimes both), have been in attendance on behalf of staff.

Six working bees were held, with an average attendance of five volunteers. Some volunteers have also worked at times convenient to themselves.

Most of our work has revolved around raking along the rows to remove leaf/twig litter, pruning the Lavender and Rosemary beds, trimming branches, and repairs to borders and graves. When the leaf litter is removed promptly the area looks a treat and we have received very favourable comments from visitors.

We have asked Council to negotiate a deal for additional land to meet future needs to cater for the increasing, ageing population.

Pre-selling of plots is under discussion.

Thanks to Arthur for suggesting that we make use of some Skill Share workers. This helped greatly and we might be able to look at this avenue again.

The Committee is finding it very difficult to attract new volunteers. We have been very fortunate to have Carol come “on board”. Not only a great worker, but the morning teas have been much appreciated.

Because of family commitments Dean will not be able to continue as Chairman after the June A.G.M. Sincere thanks for your wonderful contribution over fifteen years Dean.