Form 2 – Application for Enrolment on the Voters Roll

To record a **Body Corporate**: Sole Owner or Sole Occupier (tenant)

Local Government (Elections) Act 1999

To the Chief Executive Officer of

Name of Council: Alexandrina Council

Body corporate details

Body corporate name | ACN/ABN

The body corporate claims enrolment on the voters roll in respect of the rateable property at the following registered address: Owner ☐ Occupier (tenant) ☐

Street

Suburb | State: SA | Postcode

Details of designated person for voting entitlements

Surname | Given names

Phone number | Date of birth (• •)

Email address

Roll or function of the designated person within the body corporate

Evidence attached of the designated person as an officer of a body corporate ☐

Residential address *(This is the address of your principal place of residence on the House of Assembly roll)*

Street

Suburb | State: SA | Postcode

Postal address *(for the service of ballot papers if different to the above residential address)*

Street

Suburb | State: SA | Postcode

Signature of designated person | Date: / / 2026

Declaration

I declare that:

- I am authorised to complete this application in respect of this rateable property on behalf of the body corporate; *and*
- I am enrolled on the House of Assembly Roll in South Australia*; and*
- The designated person is an officer of the body corporate; *and*
- All the information I have given on this form is true and complete.

Signature of applicant | Date: / / 2026

Witness details

Family name | Given names

Street

Suburb | State: SA | Postcode

Signature of witness | Date: / / 2026

OFFICE USE ONLY

Accept ☐ Decline ☐ | Area/Ward | Processed By | Date | Assessment Number

Notes

This form should be completed by a business, organisation (i.e. a body corporate) which is either:

1. **A Sole Owner**
   A body corporate sole owner is an individual business, organisation or community corporation that owns any type of rateable property in the Council area.

or

2. **A Sole Occupier**
   A body corporate sole occupier is an individual business or organisation that occupies any type of rateable property in the Council area as a tenant.

Designated Person

This application must include a designated person to be enrolled on the voters roll for an area or ward who must be:

- A natural person who is 18 years or above and who is an officer of the body corporate authorised to act on behalf of the body corporate for the purposes of voting
  (an officer of a body corporate is a director, manager, secretary, public officer or other person involved in the management of the body corporate and is a State Elector.
  State Elector means a person who is enrolled as an elector for the House of Assembly on a roll for a subdivision under the *Electoral Act 1985*.)

Enrolment can only be granted in respect to the rateable property address nominated on the front of this form. Where applicants are seeking enrolment for additional properties (located in different wards in the Council area) a separate application form must be completed in respect to each property.

Evidence confirming the designated person's position as an officer of the body corporate must accompany the application. Acceptable documentation may include, but is not limited to, an extract from the Australian Securities and Investments Commission (ASIC) or another relevant public authority, minutes of a meeting of the body corporate, evidence of your position description within the body corporate.

A natural person can only vote once for an Area election (i.e. for a Mayor or Area Councillors) and once in any Ward election (i.e. for Ward Councillors). A designated person may only vote in one capacity at an election.

The Electoral Commissioner may provide the Chief Executive Officer with any information in the Electoral Commissioner's possession about whether the designated person is a State elector.

Please complete all sections in this Application for Enrolment form and return to:

Alexandrina Council
PO Box 21
GOOLWA SA 5214

Applications must be received by the Council before the close of voters roll for any election. Forms need to be returned by no later than 5pm Friday 31 July 2026.

It is an offence under section 14(9) of the *Local Government (Elections) Act 1999* to make a statement in an application under the Act that is, to the applicant's knowledge, false or misleading (by reason of inclusion or omission of any particular) in a material respect.
Maximum penalty: $10,000