Form 3 – Application for Enrolment on the Voters Roll

To record **Group Owners** or **Group Occupiers** (tenants)

Local Government (Elections) Act 1999

To the Chief Executive Officer of

Name of Council: Alexandrina Council

Group details

Name of group | Phone

Name of group members (individuals and/or bodies corporate)

The group claims enrolment on the voters roll in respect of the rateable property at the following address: Owner ☐ Occupier (tenant) ☐

Street

Suburb | State: SA | Postcode

Details of designated person for voting entitlements

Surname | Given names

Phone number | Date of birth: • •

Email address

Evidence attached of designated person's position as an officer of the body corporate/member of group (if designated person is an officer of a body corporate) ☐

Residential address - *registered address for House of Assembly roll*

Street

Suburb | State: SA | Postcode

Postal address *(for the service of ballot papers if different to the above residential address)*

Street

Suburb | State: SA | Postcode

Declaration

I declare that:

- I am authorised to complete this nomination in respect of this rateable property by the members of the group; *and*
- I am enrolled on the House of Assembly Roll in South Australia; *and*
- The group is eligible to enrol in respect of this rateable property; *and*
- The designated person is a member of the group or is an officer of the body corporate that is a member of the group and is an eligible person authorised to vote on behalf of the group; *and*
- I have attached evidence of the designated person position as an officer of a body corporate member of the group (if applicable); and
- Il the information I have given on this form is true and complete.

Signature of designated person | Date: / / 2026

Witness details

Family name | Given names

Street

Suburb | State: SA | Postcode

Signature of witness | Date: / / 2026

OFFICE USE ONLY

Accept ☐ Decline ☐ | Area/Ward | Processed By | Date | Assessment Number

Notes

This form should be completed where a property is owned by more than one owner (i.e. a group owner) or occupied by more than one occupier/tenant (i.e. a group occupier).

1. Group Owner
When a rateable property is owned by more than one owner the right to vote belongs to the group of owners (group owner) not to each member of the group.

The individual members who make up the group owner can be:
- businesses or organisations (bodies corporate); *or*
- individual people (natural persons); *or*
- a combination of businesses, organisations and people (bodies corporate and natural persons).

or

2. Group Occupier
When a rateable property is occupied by more than one occupier/tenant the right to vote belongs to the group of occupiers/ tenants (group occupier) and not to each member of the group.

The individual members who make up the group occupier can be:
- businesses or organisations (bodies corporate); *or*
- individual people (natural persons); *or*
- a combination of businesses, organisations and people (bodies corporate and natural persons).

Designated Person
This application must include a designated person to be enrolled on the voters roll for an area or ward.

- A natural person who is 18 years or above and who is a member of the group authorised to act on behalf of the group for the purposes of voting and is a state elector
- An officer of a body corporate is a director, manager, secretary, public officer or other person involved in the management of the body corporate.

Enrolment can only be granted in respect to the rateable property address nominated on the front of this form. Where applicants are seeking enrolment for additional properties (located in different wards in the Council area) a separate application form must be completed in respect to each property *and* is a State Elector.

State Elector means a person who is enrolled as an elector for the House of Assembly on a roll for a subdivision under the *Electoral Act 1985*.

Where the designated person is an officer of a body corporate and member of the group, evidence confirming the designated person's position as an officer of the body corporate must accompany the application. Acceptable documentation may include, but is not limited to, an extract from the Australian Securities and Investments Commission (ASIC) or another relevant public authority, minutes of a meeting of the body corporate, evidence of your position description within the body corporate.

A natural person can only vote once for an Area election (i.e. for a Mayor or Area Councillors) and once in any Ward election (i.e. for Ward Councillors). A designated person may only vote in one capacity at an electio and is a State Elector

The Electoral Commissioner must provide the Chief Executive Officer with any information in the Electoral Commissioner's possession about whether the designated person is a State Elector.

Please complete all sections in this Application for Enrolment form and return to:

Alexandrina Council
PO Box 21
GOOLWA SA 5214

Applications must be received by the Council before the close of voters roll for any election. Forms need to be returned by no later than 5pm Friday 31 July 2026.

It is an offence under section 14(9) of the *Local Government (Elections) Act 1999* to make a statement in an application under the Act that is, to the applicant's knowledge, false or misleading (by reason of inclusion or omission of any particular) in a material respect.

Maximum penalty: $10,000