



Connect a Residential allotment to CWMS/STEDS

This is the application process for a new CWMS connection or an alteration to an existing service. All supporting documentation is mandatory. If you are having trouble providing your attachments, please contact our service area on 08 8555 7000.

Please note: Alexandrina Wastewater Services will not accept applications for connection or disconnection from any party other than the owner of the property or a person authorised by the owner of the property. By submitting this application you acknowledge that you are the owner of the property or are authorised to submit this request on behalf of the owner. Alexandrina Wastewater Services will provide all communications to the party who submits this application. It is the responsibility of that party to communicate with the owner/s or occupier/s of the property. To guarantee a high standard is achieved, Alexandrina Council now requires a greater amount of information about a proposed connection before any construction is to commence.

This application is subject to the terms and conditions contained within Alexandrina Wastewater's Community Wastewater Management System Standards and Technical standards available on the Council website.

Process

- This process will not be required if a Development Application has been lodged with Alexandrian Councils planning department for a land division application. This will form part of the conditions of approval.
- Please fill out the attached form and send into Alexandrina Council Wastewater Services team at cwms@alexandrina.sa.gov.au
- Seek the services of a qualified plumber to locate the existing CWMS/STEDS service closest connection point.
- Note: You may need to contact Alexandrina Council's Environmental Health Department to find the location of the closest existing connection point to the allotment.
- A licensed plumber is required to provide evidence to the Wastewater Services Department that the required depth can be achieved as per standards.
- Once the Land owner/Plumber receives consent from the Wastewater Services Department, a licensed plumber can install the connection point as per Council Standards. Any new connections or extensions to the CWMS must comply with Council's Standards and guidelines to ensure Council takes responsibility for an efficient and trouble free drainage network.
- A licensed plumber is to provide "As Constructed" plans in PDF or DWG format to Council. "As-constructed" plans of each new connection and extension of the drainage network are now compulsory to enable Council to keep up to date electronic mapping and records of the network.



- All drainage infrastructure must also be inspected prior to backfilling. Please contact the Wastewater Services Department on 08 8555 7000 or cwms@alexandrina.sa.gov.au at least 24 hrs prior to backfilling.
- Alexandrina Council issue and invoice for the connection fee. A tax invoice will only be issued once all requirements have been met. Further information in regards to fees and charges associated with Council CWMS is located at <https://www.alexandrina.sa.gov.au/live/water-services/wastewater-services>

Please note: for the connection of a proposed commercial development to the Council's CWMS network, please contact CWMS@alexandrina.sa.gov.au for further details.

Once you have a CWMS connection, how do you apply for wastewater approval for your building?

Within Alexandrina Council, there are two types of Community Waste Management Systems (CWMS); sewer systems and septic tank effluent drainage systems (STEDs). Both require Council approval for installation, connection and alteration. An application for wastewater connection must be completed in full and lodged with Alexandrina Council, along with supporting documentation dependant on what is being applied for i.e. site plan, underfloor plumbing plan. This application is sent to the Environmental Health Team within Council for an assessment by emailing alex@alexandrina.sa.gov.au. Fees will be charged according to work required. Please contact the Environmental Health Team on 08 8555 7000 for any queries or visit <https://www.alexandrina.sa.gov.au/live/water-services/wastewater-management>

Crossing the Council Verge

A person (other than the Council or a person acting under some other statutory authority) must not make an alteration to a public road unless authorised to do so by the council.

Council may issue a permit for a range of works over, across or under road related areas (footpath and road reserves). A person must not without the permission of Council, undertake certain activities on Local Government land including footpaths, streets, road related areas, public land and community reserves.

The Road Alteration Application must be completed prior to works being undertaken on Council roadways or footpaths. For any queries regarding crossing the verge, please contact the Field Services team on 08 8555 7000.

Road Alteration application for non-invasive infrastructure (or CWMS purposes) link

https://www.alexandrina.sa.gov.au/_data/assets/pdf_file/0023/1185701/Alteration-of-Road-Type-2-Installation-of-non-invasive-infrastructure.pdf

CWMS connection fees

Any time a new allotment is created whether it is Torrens title or Community title, a CWMS connection fee is payable per new allotment. The CWMS connection fee structure and costs can be found within the fees and charges 2022/23 link <https://www.alexandrina.sa.gov.au/live/water-services/wastewater-services>



Residential Allotment Wastewater Connection Form

What is the address of the proposed allotment to be connected?

Assessment number (Council rates number) A _____ (if available)

Contact Name: _____

Contact address _____

Phone number _____

Email address _____

What is your position in relation to this property? Please tick

Owner Consulting Engineer

Builder Other

Plumber

What type of connection/ alteration or disconnection are you applying for?

New Connection

Alter Connection

Disconnect Connection

Is your property part of a community title?

Yes if yes (upload your signed agreement for alterations to a sewer network to existing Community/Strata title allotments here).

No

Are you required to complete the 'Road Alteration' Application form above?

Yes

No



Where is the preferred location of connection?

Insert map or diagram of site location or add attachments.

PDF, Jpg, Png or Word attachment supported. Please indicate street frontages, location of connection with measurement from the side boundary and names of all relevant cross streets if the site is a corner street.

Note: 'As Constructed' drawing will be required after the infrastructure has been installed as per attached process.

Name _____

Sign _____

Date _____

OFFICE ONLY	Date		
Customer information			
Map			
Debtor raised			
Debtor paid		Date received	
As Constructed plans received		Officer	
AS Constructed plans GIS		Date finalised	
Inspection of infrastructure		Registration number	