

COMMUNITY GROUP LOAN APPLICATION FORM



Please complete form in BLOCK LETTERS, tick appropriate boxes, complete all relevant sections and date application

Preliminary Questions

1- Is this a Capital Project?	Yes	No
2- Is the group/organisation resident of Alexandrina Council ?	Yes	No
3- Is the group/organisation incorporated as not for profit organisation?	Yes	No
4- Type of financing required?	Loan	Guarantee

APPLICANT DETAILS

ORGANISATION:

CONTACT NAME (& POSITION):

POSTAL ADDRESS:

SUBURB / TOWN :

POST CODE:

EMAIL ADDRESS:

PHONE NO:

FAX NO:

PROJECT DETAILS

COMMUNITY BENEFIT

PROJECT LOCATION / FACILITY

Type of Project:
(circle one)

New Assets

Asset Rehabilitation

Other

FINANCIAL DETAILS

Total Estimated Cost of Project	\$	Project life (years) :	
Financial Contribution (Applicant)	\$	Amount Loan Requested	\$
Amount of Grants Available	\$	Loan Term	

SUPPORTING INFORMATION (Refer Policy for further details)

Copy of minutes of meeting approving request for loan	Yes	No	NA
Copies of Audited Annual Financial Statements for past 2 years	Yes	No	NA
Independently prepared Business Plan including project Cash Flows for Term of Loan	Yes	No	NA
Proof of Incorporation / Copy of Constitution	Yes	No	NA
List of office bearers/Committee members	Yes	No	NA
Breakdown of Project Cost	Yes	No	NA
Details of outstanding loans	Yes	No	NA

GUARANTEE DETAILS (Applicable only if Guarantee is required)

Lending Institution:

Guarantee Value: \$ Guarantee Term :

Guarantee Terms & Conditions enclosed Yes No

I declare that this application has been authorised at a duly constituted meeting of the organisation.**I acknowledge that an annual administration fee of \$500 is applicable.****I have read Council's Policy for Community Group Loans.**

PRESIDENT:

SIGNATURE:

DATE:

Office Use Only:*Amount of Loan/Guarantee:**Interest Rate:**Period of Loan:**Repayment Periods:*