



APPLICATION TO ALTER A VERGE or INSTALL A VEHICLE CROSSOVER

Property Owner Details:

Name: _____ Phone: _____

Postal Address: _____

Property Owner Signature _____

Property Location:

Assessment No: (located on the top right hand side of your rates notice) _____ A _____

Address: _____

Contractor Details:

Name: _____ Phone: _____

Postal Address: _____

Please X where applicable:

- Install a drain on a footpath
- Install a vehicle crossover
- Landscape a verge
- Tree planting on a verge
- Tree removal on a verge

Other (Please specify): _____

Please draw a map of property showing position of works

1. Boundaries of the site
3. Dimensions of proposed crossover
5. Proposed location of works

Be sure to include the following information:

2. Position of buildings, trees and any existing paving etc.
4. North point
6. Enclose a "pre-works" photograph of the works area

PLEASE SEE REVERSE FOR CONDITIONS

GENERAL CONDITIONS

Pursuant to the relevant Sections of the Local Government Act. Sections 212, 213, 218, 221 and 254.

Penalties apply for non conformance of Council's reinstatement conditions forming part of the proposed works

General

The applicant is required to contact 'Dial Before You Dig', Ph 1100 (facsimile 1300 652 0077), to obtain the relevant service locations from the Public Utilities.

The applicant shall ensure that the position of all underground services which may interfere with the work are fully investigated. The applicant shall locate and mark to ensure that all the supports and protection necessary to maintain such services throughout the construction period are in place, as directed by the responsible authority.

The applicant or his/her contractor shall take out and keep current a public risk insurance policy in the name of the applicant and any other persons or parties who may be involved in or performing the construction. This policy shall be in a form approved by the Council for a sum of not less than ten million dollars (\$10,000,000)

The applicant is required to complete all works within 6 weeks from date specified on the Permit for Works on Public Roads Form. Any outstanding works to be undertaken outside this time frame will need to be submitted on a new and separate application under which normal Conditions of approval will apply.

Construction

The applicant shall give the Council at least seven (7) days notice of intention to commence work. Construction should be commenced within three months of the permit being issued, and should be completed within seven (7) days of commencement.

Upon completion, any reinstatement of the surrounding kerb, footpath or road infrastructure will be undertaken by the applicant or its contractor in accordance with Council's specifications, or at the discretion of the Council, by the Council at the expense of the applicant. Such reinstatement shall be completed within 28 days of notification of same by Council.

The applicant shall ensure that all necessary barriers, lamps etc, as may be necessary are supplied, erected and maintained. The applicant must adhere to all conditions to avoid the possibility of damage or mishap to property, persons or vehicles using the area where construction is proceeding. All care shall be taken by the applicant to reduce the risk of mishap, loss, damage or injury to all parties. Should the Council decide that the protection provided is inadequate, the applicant may be required to provide additional protection to be installed at the applicant's cost.

The worksite should be left in a safe condition and clean and tidy by the applicant so as not to create a hazard to persons or vehicles using the area.

All workmanship shall be executed in a thorough and satisfactory manner throughout the construction period.

Unsatisfactory Work

The applicant(s) shall be responsible for any damage that may be caused by themselves, their employees, servants, agents or contractors.

This permit does not relieve the applicant from liability for any loss or damage caused by the construction and the Council does not accept any responsibility for any such loss or damage.

In the event that the applicant has failed to comply with the conditions of the permit or for any other justifiable circumstance, the Council may revoke the permit, complete the work and recover the costs from the applicant.

Damages

No tree or shrub shall be removed without the authority of the Council. The utmost care shall be taken by the applicant to avoid any damage whatsoever to any tree or shrub.

Damages to services, (both Council and the Public Utilities), incurred during or as a result of works shall be the responsibility of the applicant.

Certificate of Completion

The applicant shall be responsible for the completion of the Certificate details, fully and correctly. The Certificate shall be submitted not more than 6 weeks after the completion date of the proposed works. If the applicant does not produce the completed Certificate within this specified period, without Council being notified that an extension is required, a penalty fine may be incurred. Where the applicant has completed the works without a contractor, it is the applicant's responsibility to complete the Certificate.