



Notice of Meeting

Alexandrina Council Ordinary Meeting

In accordance with sections 83 and 84 of the *Local Government Act 1999*, notice is hereby given that the next meeting of Council will be held in the *Alexandrina Council Community Chambers "Wal Yuntu Warrin"*, 11 Cadell Street, Goolwa on Monday, 20 November 2023 commencing at 5:30 PM.

A recording of the Council meeting will be placed on www.alexandrina.sa.gov.au as soon as practicable following the meeting.

Nigel Morris
Chief Executive Officer

16 November 2023



Agenda for the Alexandrina Council Ordinary Meeting

Monday, 20 November 2023

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1. Opening of Meeting

An audio recording of this meeting will be made for minute-taking purposes and will last the length of the open meeting. The audio file will be available on the Council website after the draft Minutes have been circulated.

Present

Apologies / Leave of Absence

In Attendance

Acknowledgement of Traditional Owners

The Alexandrina Council and its communities acknowledge the Ngarrindjeri, Peramangk and Kaurna people as the traditional custodians of the lands and waters of our Council District.

Local Government Prayer

Almighty God, we humbly beseech thee to grant thy blessing upon the works of this Council, guide us in our deliberations for the advancement and the true welfare of the people of this district.

Declarations of Interest

If a Council Member has an interest in a matter which will be before the Council at this meeting, they are asked to disclose the interest to the Council and provide full and accurate details of the relevant interest at the beginning of the meeting. Members are reminded they must also declare their interest and provide details at the time the relevant item arises for consideration.

Confirmation of Minutes

Minutes of the Alexandrina Council meeting held on 16 October 2023.

Recommendation

That the Minutes of Alexandrina Council meeting held on 16 October 2023 be received as a true and correct record.

The public agenda and minutes from this Council meeting can be located on Council's website at [Public Council Agendas and Minutes | Alexandrina Council](#)

2. Adjourned Debate

Nil

3. Presentations / Deputations

3.1. Proposed Development - Flying Fish Cafe and Restaurant, Horseshoe Bay, Port Elliot

Ms Bronwyn Lewis to make a deputation regarding the proposed development by the Flying Fish Cafe and Restaurant, Horseshoe Bay, Port Elliot. Ms Lewis has submitted a petition on this matter, to be considered at Item 4.2 of this meeting agenda.

3.2. Objection against the Revocation of Community Land (Lot 87, 1 Stirling Court, Strathalbyn)

Mr Jai Goulding, Mr Ron Udalagama and Mr Tony Hixson to make a deputation regarding their objection against the revocation of community land at Lot 87, 1 Stirling Court, Strathalbyn. Mr Goulding has submitted a petition on this matter, to be considered at Item 4.1 of this meeting agenda.

4. Petitions

4.1. Petition - Objection against the Revocation of Community Land (Lot 87,1 Stirling Court, Strathalbyn)

Responsible Officer: Nigel Morris (Chief Executive Officer)

Recommendation

That Council receive the petition and that it be referred to in the current consultation process on "1 Stirling Court Strathalbyn - Revocation of Community Land Classification" to be presented to Council for consideration.

Purpose

A petition has been received from Mr Jai Goulding requesting that Council not revoke the classification of Community Land for Lot 87/1 Stirling Court, Strathalbyn.

The petition contains 20 entries.

The *Local Government (Procedures at Meetings) Regulations 2013* (Regulations) and Council's Code of Practice - Council Meeting Procedures (Meeting Code), detail requirements that petitions must meet to be considered valid.

The valid petition (in full) is presented at Attachment 1 for Council's information and consideration.

Attachments

Attachment 1 - Petition - Objection against the Revocation of Community Land (Lot 87, 1 Stirling Court, Strathalbyn)

Attachment 1 - Petition - Lot 87 Stirling Court

Tanya Cregan

From: Jai Goulding [REDACTED]
Sent: Monday, 30 October 2023 10:59 PM
To: Customer Contact - Information Management
Subject: E2023107095 - 16.20.058 - Petition against the revocation and selling of Lot 87 in Stirling Court, Strathalbyn
Attachments: Petition - Lot 87 Stirling Court.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Sir/Madam,

I have been a resident of Stirling Court for 37 years and we were told from the start that the reserve (Lot 87) was always going to be a reserve. Even though the council regards the reserve as hardly used by the public I do see a lot of neighbours and other people from the community who use the reserve on a daily basis to walk their dogs or to ride their horses. I walk daily along the reserve myself and would be absolutely devastated to see it becoming a private property. Furthermore, the reserve attracts and provides food and shelter for many native animals such as kangaroos, koalas, birds and reptiles. So we would like to see the council consider these factors before making a final decision. Please find attached a petition that I have made which contains 20 signatures from locals living within and around the reserve.

Yours sincerely,

Jai Goulding (BA in Sociology & Urban Geography)
Author and Publisher

PETITION

To the Mayor and Councillors of Alexandrina Council

Part 1.

Head Petitioner (contact person): Jai John Goulding
 Telephone number: [REDACTED]
 Address: 6 Stirling Court
Must include full street address, suburb and postcode. Strathalbyn SA 5255

Part 2.

The petition of (identify the individuals or group, e.g. Residents of Alexandrina Council)

Residents residing in Stirling Court, Strathalbyn and neighbouring areas around 1 Stirling Court (Lot 87)

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)

Objection against the revocation of community land in question (i.e. Lot 87 of Stirling Court) as it is widely used by the public.

Part 4.

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

We highly recommend Alexandrina Council to not to revoke the classification of community land for 1 Stirling Court (Lot 87)

Part 5.

Please use CAPITAL LETTERS

	FULL NAME <small>(i.e. JOHN SMITH)</small>	FULL ADDRESS <small>(i.e. 11 CADELL STREET, GOOLWA, SA, 5214)</small>	SIGNATURE
1.	Jai John Goulding	6 Stirling Court, Strathalbyn SA 5255	<i>J.J. Goulding</i>
2.	JANET + PETER ELSBURY	5 STIRLING COURT, STRATHALBYN	<i>J. Elsbury</i>
3.	Hugh & Shelley Williams	32 Stirling Court, Strathalbyn	<i>Hugh Williams</i>
4.	Bodhi Male Grace Bridges Neville & Helen	19 Stirling Court, Strathalbyn	<i>B. Male</i>
5.	Wilson	15 Stirling Court Strathalbyn	<i>Wilson</i>

Continued

PETITION

To the Mayor and Councillors of Alexandrina Council

Head Petitioner (contact person): Jai John Goulding

Telephone number: [REDACTED]

Outline the action that the petitioners are requesting Council should take or not take (Copy Part 4 on the first page);

We highly recommend the Council not to revoke the classification of community land for Lot 87/1 Stirling Court of Strathalbyn as it is widely used by the neighbouring community.

Please use CAPITAL LETTERS

	FULL NAME <small>(i.e. JOHN SMITH)</small>	FULL ADDRESS <small>(i.e. 11 CADELL STREET, GOOLWA, SA, 5214)</small>	SIGNATURE
6.	DEBORAH WRIGHT	28 STIRLING CRT STRATHALBYN	[Signature]
7.	Brian Maywald	15 Stirling CRT Strathalbyn	[Signature]
8.	Barb Maywald	15 Stirling Cir Strathalbyn	[Signature]
9.	Dr. DAVID RAMSEY	20 STIRLING CT. STRATHALBYN.	[Signature]
10.	Maria Markin	30 MEYERS RD STRATHALBYN.	[Signature]
11.	Lyn Lincoln	20 Stirling Court Strathalbyn	[Signature]
12.	Annaliese Pugh	14 Stirling Court Strathalbyn	[Signature]
13.	SHARON BROGAN	13 Meyers Rd Strathalbyn.	[Signature]
14.	BARRY KING	13 Meyers Rd Strathalbyn	[Signature]
15.	JENNY COOK	17 MEYERS RD, STRATHALBYN	[Signature]
16.	Tony Hicks	17 MEYERS RD STRATHALBYN	[Signature]

This sheet may be copied and used for additional pages of the petition.

Continued

PETITION

To the Mayor and Councillors of Alexandrina Council

Head Petitioner (contact person):

Jai John Goulding

Telephone number:

[Redacted]

Outline the action that the petitioners are requesting Council should take or not take (Copy Part 4 on the first page):

We highly recommend the Council not to revoke the classification of community land for lot 87 / 1 Stirling Court of Strathalbyn as it is widely used by the neighbouring community.

Please use CAPITAL LETTERS

	FULL NAME <small>(i.e. JOHN SMITH)</small>	FULL ADDRESS <small>(i.e. 11 CADELL STREET, GODLWA, SA, 5214)</small>	SIGNATURE
17.	Jordan Herb	62 BURNSIDE RD, STRATHALBYN	[Signature]
18.	Alex Gaston	14 Helen Crt, Strathalbyn, S.A.	[Signature]
19.	Zoe J Gaston	14 Helen crt, strathalbyn SA.	[Signature]
20.	Raechel Kane	2 STIRLING COURT, STRATHALBYN	[Signature]

This sheet may be copied and used for additional pages of the petition.

4.2. Petition - Proposed development - Flying Fish Cafe and Restaurant, Horseshoe Bay, Port Elliot

Responsible Officer: Nigel Morris (Chief Executive Officer)

Recommendation

That Council receive the petition and that the Head Petitioner be informed that:

- **the Flying Fish Cafe Development Application is currently being assessed by an independent consultant before being presented to the Fleurieu Regional Assessment Panel (FRAP) for consideration.**
- **that it will be FRAP that will determine from a planning perspective if an expansion is possible (Council does not have influence over this decision).**
- **that once planning consent is obtained and the proposed expansion area determined that the leaseholder will then need to apply to Council as their landlord to expand the area to accommodate the development.**
- **if Council receives an expansion request this will require community consultation prior to consideration of approval.**

Purpose

A petition has been submitted by Ms Bronwyn Lewis (the Head Petitioner) on behalf of the 'Save Horseshoe Bay petitioners' regarding the proposed development of the Flying Fish Cafe and Restaurant at Horseshoe Bay, Port Elliot.

The petition contains 281 entries, however, it is noted that none of the 281 entries contain signatures.

The *Local Government (Procedures at Meetings) Regulations 2013* (Regulations) and Council's Code of Practice - Council Meeting Procedures (Meeting Code), detail requirements that petitions must meet to be considered valid.

Having assessed the content of the petition against the requirements it appears in addition to the signatures, it does not comply in some instances against other requirements of the Regulations and Meeting Code, specifically:

- Some entries do not include full names
- Some entries have not completed the address field with a residential or business address
- Addresses, for the purposes of being valid, for the purposes of a petition, must consist of a full street address and suburb name (not an electronic address)
- The petition was not received by the CEO by 5.00 pm at least seven (7) clear days before the meeting at which the petition was requested to be presented (it was received 6.5 clear days).
- The petition does not currently relate to a matter within Council's jurisdiction as it relates to a current Planning Application. It is however noted that Council as landlord of the property may subject to the outcomes of the planning process later become involved in the process. Attachment 2 describes the process.
- It contains no signatures at all.

The petition (in full) is presented at Attachment 1 for Council's information and consideration.

Attachments

Attachment 1 - Petition - Proposed Expansion of the Flying Fish Cafe and Restaurant

Attachment 2 - The Flying Fish cafe Development Application Milestones.

Attachment 1 - Petition-Flying Fish

Tanya Cregan

From: Bronwyn Lewis [REDACTED]
Sent: Monday, 13 November 2023 9:11 AM
To: Nigel Morris
Cc: Save Horseshoe Bay; Michael Scott . ASM OAM .; Lou Nicholson; Bill Coomans; Matt Atkinson; Sarah Rose; Tanya Cregan
Subject: E202316375 - 9.24.001 - Petition for the next Alexandrina Council meeting
Attachments: Petition to Alexandrina Council the development proposal of the Flying Fish cafe.pdf
Importance: High

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Mr Morris

Please find the enclosed petition regarding the proposed development of the Flying Fish Café for the next Council meeting Agenda.

While Cr Coomans is a member of the Assessment Panel he is also the West Ward Councillor and I have cc'd this to our Ward Councillors.

We would appreciate if the petition could also be circulated to the Fleurieu Regional Assessment Panel illustrating to the panel the community's concerns.

I have cc'd your head of planning who is the responsible officer.

Thank you in advance for your attention,
Bronwyn Lewis
On behalf of the Save Horseshoe Bay petitioners.

Bronwyn Lewis MAICD, MICDA

All opinions in this email are written and authorised by

Bronwyn Lewis

Contact details:

[REDACTED]

www.bron4council.com

[REDACTED]

PO Box 522

Port Elliot 5212

South Australia



I acknowledge the Traditional Custodians of the land on which I live and work, and pay my respects to the Elders both past and present and emerging.

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Application 23020768 PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 23020768 <<https://plan.sa.gov.au/>> for the following reasons:

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Brianwyn van Dalen		Murray Bridge	
Carmen van Dalen		Murray Bridge	candalen@newphysic.com
Megan O'Sullivan		Murray Bridge	
Wilma O'Sullivan		Murray Bridge	
Joe van Dalen		Port Elliot	vandalen@ozemail.com.au
Des O'Sullivan		Murray Bridge	
Sandy Wloyd		McClackan	
Marcia Huxbery		Pt Elliot	
Sonya Klomp		Coonera Qld.	
Aun Leigh		Port Elliot	
Betty Gregory		Port Elliot	
David Bell		Victor Harbor	

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 22028170 <<https://plan.sa.gov.au/>> for the following reasons:

23020768

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Jenny Wheeler	3/18 Montpelier Terrace	Port Elliot	jennywheeler.1951@gmail.com
Bryce Koch	69/18 " "	" "	—
Anthony Sibly	4 Matthew St.	Pt Elliot	anthony mumm@sibly60@gmail.com
DOUG GIBSON	26 THE STRAND	Pt. Elliot	doug.gibson53@gmail.com
ROBERT HANCOCK	30 TOTTENHAM COURT Rd	PORT ELIOT	rlh48@tpg.com.au
Gavin Gwinige	33/18 Montpelier P	Pt Elliot	—
IRENE HURREN	52 Montpelier Terrace	Port Elliot	
Mel Harris	Tottenham Ct Rd	Pt Elliot	
Ian Moyle	23 Cameron St	Pt Elliot	imoyle@internode.on.net

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 23 02 0768 <<https://plan.sa.gov.au/>> for the following reasons:

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
DARYL C. TEAGUE	83 Seagull Avenue, CHITON	CHITON	darylteague@gmail.com
WENDY TEAGUE	83 Seagull Ave CHITON	CHITON	wendyteague@gmail.com
PAUL DENTON	93 Seagull Ave Hayborough Vt		nichtonty@internode.on.net
SALLY DENTON	93 Seagull Ave Hayborough Vt		nichottory@internode.on.net

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 22028170 <<https://plan.sa.gov.au/>> for the following reasons:

23020768

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Judith Parkinson	7 Vanali Ave	PT- Elliot	
Richard Parkinson	7 Vanali Ave	PT- Elliot	richparkinson@optusnet.com.au
Julie Idzhar		Mount Compass	
Ly Jones	17 Watupark Rd P.E		
John Dowling's	7 VANALI DRIVE	PORT ELLIOT	LEAVE PARK SPACE TO YOUNG BEACH FAMILIES
John Fleming	21 Frenchman Drive	Port Elliot	
Roslyn Kudrins	14/18 Collet Drive	Port Elliot	richcons@bigpond.net.au
Geoff Dixon	3 Collet drive	H/Island	
VJ Burrowes	55 Tottenham Cr. Port.	Port Elliot	VINCENT.BURROVES@BIGPOND.COM
Laraine Suba	20 Stock Dr PT Elliot	Port Elliot	
Jan Green	11 Nth Ter	PT E	jangreeneg@gmail.com
Jelly	8 Tatten St.	PT Elliot	N/A

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application ~~22028170~~ ²³⁰²⁰⁷⁶⁸ <<https://plan.sa.gov.au/>> for the following reasons:

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Winsone Dowdy	7 Rosetta Terrace		winkst@bigpond.com
Stephen Dowdy	Port Elliot		

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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23020768

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3. The proposal reduces the green cover and playground area.
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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Jenny Wheeler	3/18 Montpelier Terrace	Port Elliot	jennywheeler.1951@gmail.com
Bryce Koch	69/18 " "	" "	—
Anthony Sibly	4 Matthew St.	Pt Elliot	anthony mumm@sibly60@gmail.com
DOUG GIBSON	26 THE STRAND	Pt. Elliot	doug.gibson53@gmail.com
ROBERT HANCOCK	30 TOTTENHAM COURT RD	PORT ELLIOT	rlh48@tpg.com.au
Gavin Gwinige	33/18 Montpelier P	Pt Elliot	—
IRENE HURREN	52 Montpelier Terrace	Port Elliot	
Mel Harris	Tottenham Ct Rd	Pt Elliot	
Ian Moyle	23 Cameron St	Pt Elliot	imoyle@internode.on.net

PETITION TO ALEXANDRINA COUNCIL

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1. The proposal reduces pedestrian access to the park.
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3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
CHRIS MORRIS	HALBERT PL VICTOR HARBOR	VICTOR	CHRISMORRIS07@OUTLOOK.COM
ANNA CONEYBEER	^{VIKING ST.} ENCOUNTER BAY	VICTOR	annaconeybeer@gmail.com
Ros Clarke	ENCOUNTER BAY	VICTOR	
TERRIE TAYLOR	Sapphire Way,	Hayborough	
G. DARTER	40 SUE, EB	EB	—
Jan Macklin	31 SALLY RD	EB	—
ROH CLARKE	ENCOUNTER BAY	VICTOR	—
MIKE MOORE	GOOLWA B&A H	—	
Lorraine Corbins	Down St	McCracken	
SANDRA SLAUGHTER	JONESWAY ENC. BAY	ENC. BAY	—
BRUCE LYLE	41 GRANTLEY AVE	VICTOR HARBOR	
Felicity Finch	15 Haynes Rd	Middleton	
DARTI Finch	" "	" "	

APPLICATION 23020768
PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Heather Gornlie	6 Higgins St E Bay		
Priscilla Holmes	16 Rywill Ave E Bay		
Gill Muller	022,960 Henley Beach Rd ^{Lockleys}	Lockleys	gillmuller04@gmail.com
John Murre	22/460 HENLEY BEACH RD. ^{LOCKLEYS}	~	JWMURR90@gmail.com
Karen Rogerson	19 Bay Rd VH	VH	
John Rogerson	19 Bay Rd VH	VH	
Halinka Harrison	32 The Strand	Pt Elliot	
Rona Langman	41 Seaview	11	Rona LANGMAN@LANGMAN.COM.AU.
CHRISSE LEWIS	115 ARTIST ST	PT-ELLIOT	S. deahl@hotmail.com
Lesley Kaiser	15/71 Vesta Drive	Hindmarsh Island	
Shirley Wright	174 The Brook Drive	Currency Creek	
Lesley Thompson	Laurie Ave Enc. Bay.	Enc. Bay	

APPLICATION 23020768

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 23020768 <<https://plan.sa.gov.au/>> for the following reasons:

1. The proposal reduces pedestrian access to the park.
2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Lorene Steele	178 Wilson Cres	pt Elliot	lorristeele@gmail.com
DAVID STEELE	PT Elliot		
L. Keller	Arthur St.	Port Elliot	lhkort-workshop.com
T. Lee	West St		taralee@gmail.com
S. RAMSAY	HAYBOROUGH	V.H.	
Sue Wright	14 Murray Tce Pt Elliot		john.sue.wright@bigpond.com
John Wright	"	Pt Elliot	"
Deb Bell	6 Phillipps St	Goodwa	debibell58@gmail.com
TREVOR CAKEBREAD	18 MONTPELIER TCE	PORT ELLIOT	trevorc.c@gmail.com
Lorraine Williams	18 Montpelier Tce	Port Elliot	Lorraine188@gmail.com
Huan Williams	18 Montpelier Tce	Port Elliot	reform992@gmail.com
ANN LEIGH	RESTHAVEN	PORT ELLIOT	

Application 23020768 PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 23020768 <<https://plan.sa.gov.au/>> for the following reasons:

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4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
TRISH CROCKFORD	17 MURRAY TCE	PORT ELLIOT	/
ROD CROCKFORD.	" " "	" "	/
Simon Coote	Hillview Rd	Victor Harbor.	
CAROL VAN TALEN	BAYVIEW ROAD	PORT ELLIOT	-
CAROLYN FULLER	PORT ELLIOT RD	PORT ELLIOT	
ROBERT FULLER	PORT ELLIOT RD	PORT ELLIOT	
ANNA WHITTLE	TOTTENHAM CRT RD	PORT ELLIOT	
Dion Whittle	tottenham CRT RD	Port Elliot	
Nicko Vinciguerra	17th Terrace 5112.	Port Elliot.	
Paul Paul	Coolwa Bingham St	Coolwa	
Julian Wootton	12 Jarrin Drive VH.	Victor Harbor.	

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 23020768 ~~20020479~~ <<https://plan.sa.gov.au/>> for the following reasons:

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3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Marg Hall	43 SHEFFIELD ST	MALVERN SA	marghall@interhade.a.net
Ms. Paterson Jan Morrison	30 Ferguson Av. 3 Admiral Terrace	Myrtle Bank Goolwa	_____
Gem Congdon	14 Manning Ave E. Bay		_____

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south west of the current footprint.

We the undersigned do not support the extension as described in Application <https://plan.sa.gov.au/> Application 23020768 for the following reasons:

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3. Reduces the green cover and playground area.
4. Does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
CHRIS THOMSON	PO Box 634	MT. COMPASS	chrissve5051@outlook.com
Sylvia Cook	48 Pope Crescent	Hope Valley	skcook785@gmail.com
Kate Lough	20 Waverley Tce	Port Elliot	kate.lough@sa.gov.au
Brian Lewis	PO Box 522	Port Elliot	brian@outywork.com
Stan Woods	15 WILLIAM STREET	MIDDLETON	stan@stanwoods.com.au

APPLICATION 23020768

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
DAVID SUTTON	1/1 OCEAN RD	HAYBOROUGH	N/A
Marie Panegyres	25 MITCHELL ST W	MILLSWOOD.	
Ernie Anders	50 Chapel Street	Norwood	
Heather Osborne	5 Murray Ter PE	PE	
Meg Coleiro	Eaton Ave Coolwa Beach	Coolwa Beach	coleiro83@hotmail.com
J Telfer	13 St Lukes St RE	RE	
Doris Hicks	ELLIOT GARDENS	PT ELLIOT	
Brooklyn Southcott	Carnegie St	PT Elliott	ddcardysat@bigpond.com
DAWN Miller	12 Pomery St Pt. →	Elliot	N/A.
Len Miller	12 " " Pt. →	Elliot	N/A
Rachael Schubert	P.O. Box 700 Brooklyn Park.		N/A.
DALTON McMILLAN	8 CARLYLE STREET	VICTOR HARBOR	

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application ²³⁰²⁰⁷⁶⁸~~23020770~~ <<https://plan.sa.gov.au/>> for the following reasons:

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4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Aca Newland		Victor Harbor	azanewland@gmail.com
Susi Bengier	8 Tottenham Ct Rd	Port Elliot	susi.bengier@gmail.com
FRAN HEPPELWAV	Lot 21B Cuthbert Rd	Inman Valley	faw.sqa@bigpond.com.
Sonja Hurley	2 Sandgate Grove	Hayborough	sonjahurley17@gmail.com
Sandra Cluff	204 ROSETTA VILLAGE	VICTOR HARBOR	
CATHARINE MORRISON	3 Peregrine Pl	CITTON	bc_morrison@hotmail.com
Bill Morrison	3 Peneguna Pl	Chidon	billmorrison05@gmail.com
GEORGE SEKOURIS	134 MYRE ST NORTHAD	ADELAIDE	george@goldilocks-hair.com.au
Helen Appledore	82 Whiggon Rd V/H.	V/H.	appledorch@gmail.
Bruce DeRoos	111 Port Elliot Rd Way	Port Elliot	ruddros777@gmail.com
Margerie Keeble	83/18 Montpelier Tce	Port Elliot	margieriekeeble@gmail.com
Bryce Koch	60/18 Montpelier Tce.	Port Elliot	brylen2@internode.on.net

1 The Fore stone Rd., Port Elliot, SA 5212

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south west of the current footprint.

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3. Reduces the green cover and playground area.
4. Does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Gerald Kay	4/31 HARRIS ST	GOOLWA	geraldkay@gmail.com
Helen Kay	4/31 Harris St	Goolwa.	Gerald F Kay @ Gmail.com
Gayle Males	11 Plummer St	Goolwa Beach	gaglm@bigpond.com
Brian Males	11 PLUMMER ST	GOOLWA BCH	B.males23@bigpond.com
ROBYN THORN	57 wattle DRV	McCrake.	r.thorn@bigpond.com
Karmal Sweetman	11 Wright St	Port Elliot	kreesweet@hotmail.com
Janet Lyon	11 Oliver St.	Crafers	janlyon@hotmail.com
Timothy A.M. Boon	11 Oliver Street.	CRAFRERS	tamboon68@gmail.com
Anita Leak	5/22 Esplanade	Victor Harbor	aleak@inet.net.au
Andrew Leak	5/24 Esplanade	Victor Harbor	aleak@inet.net.au
Jacqui Sathby	5 Pargrine Plce Chiton	Chiton	jacquisathby@outlook.com
Meredith deRees	6 Dance St Goolwa	Goolwa	johnde@adcm.com.au

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application ²³⁰²⁰⁷⁶⁸~~22028170~~ <<https://plan.sa.gov.au/>> for the following reasons:

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4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
LAWRIE HARDING	14 FREDERIK STREET	PT ELLIOT	PUMPS@INTERNODE.ON.NET
DI HOGG	7 FIRETAIL RD	CHITON	dotdeanne@gmail.com
Ruth Muir	41 Day Rd	Victor Harbor	Ruth.muir@internode.on.net
Natasha Green	Ocean Street	Victor Harbor	natasha.green.92@hotmail.com
Sally Decarie	14 Duvior Rd	Victor Harbor	Sally.decarie@gmail.com
MARC RICHARDS	87 Bamberk Road	Hindmarsh Valley	mtbingsmarc@gmail.com
JOE SMAYLER	7 FIRETAIL RD	CHITON	JOSEPHAY@GMAIL.COM
M. WILLIS	39 Cudmore Rd	MCracken	mariswillis@gmail.com
Lisa J Whelan	96 Sun Orchid Dr	Chiton	gspabbie@gmail.com
KEVIN WHELAN	96 SUN ORCHID DR	CHITON	Kevin.Whelan1@bigpond.com
Chris TAPSCOTT	94 Sun Orchid Drive	CHITON	ctapsco@bigpond.net.au
Judy Reinboth	94 Sun Orchid Dr	Chiton	judyreinboth@gmail.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application ~~22020178~~ ²³⁰²⁰⁷⁶⁸ <<https://plan.sa.gov.au/>> for the following reasons:

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4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Ashley Enoch	60/18 Montpelier Tce	Port Elliot	brylen2@internode.on.net
Ros & Rod Foster	62/18 Montpelier Tce	Port Elliot	rosfoster@gmail.com
Jeffrey Hailtsma	2 Peregrine Place	Chiton	jhailtsma15@hotmail.com
Klaas Hailtsma	2 Peregrine Place	Chiton	hailtsma.klaas@gmail.com
Katrina Jaworski	1 Peregrine Place	Chiton	drkasia@icloud.com
Graham Billing	1 Peregrine Place	Chiton	graham.billing@me.com
Nia Morrison	102 Upper Sturt Rd	Upper Sturt	nia.morrison@live.com.au
Aaron Doig	102 Upper Sturt Rd	Upper Sturt	a.doig@internode.on.net
Madeline Doig	" " " "	" "	madelinedoig@gmail.com
Charlotte Doig	Leithen St	Chiton	charlotte.catharine@hotmail.com
Cecile Storrle	38 B Hill St Parkside	Parkside	anhinga@internode.on.net
Peter Morrison	25 FMCA ROAD, HATHFIELD	HATHFIELD 5153	petemorrison01@hotmail.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south west of the current footprint.

We the undersigned do not support the extension as described in Application <https://plan.sa.gov.au/> Application **23020768** for the following reasons:

1. Reduces pedestrian access to the park.
2. Reduces the amenity for the public to have quiet enjoyment of the site.
3. Reduces the green cover and playground area.
4. Does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Georgie Nott	1/30 North Tce, Pt Elliot		
Col Stones	112/18 Montpelier Tce Port Elliot		
MICHAEL CHAMBERS	3 Lamont Rd McCracken		
CINDY HEADON	Young St P. Elliot		
ROBERT FRENCH	Montelier Tce	PORT ELLIOT.	
Doreen Hardy	William St	Pt Elliot	
Lyn Scobie	18 Montpelier	Pt Elliot	
Megan Brya	Rosetta t.c. Pt e	Pt Elliot	
Annette MORISON	Tottenham Ct Rd	Pt Elliot	
Don MORISON	Tottenham Ct Rd	Pt. Elliot	
ANDREW CIRIC	Mason St	Pt Elliot	
Levi BASKIN	Steele Dr	Pt Elliot	

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application ~~22020479~~ ²³⁰²⁰⁷⁶⁸ <<https://plan.sa.gov.au/>> for the following reasons:

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
ZOE MORRISON	39 BRUNSWICK ST.	FITZROY	morrison.zoe@gmail.com
Helena Funder	39 Brunswick St.	Fitzroy	funderhelena@gmail.com
Beatrix Funder	39 Brunswick St	Fitzroy	beatrixfunder@gmail.com
JOSHUA FUNDER	39 BRUNSWICK ST	FITZROY	juFunder@hotmail.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 22020170 <<https://plan.sa.gov.au/>> for the following reasons:

23020768

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Karl Gauthier	95 Waterport Rd	Port Elliot.	karl@icloud.com
ALAN STEEL	Box 111 PORT ELLIOT	" "	AJSTEEL@BIGAND.COM
ROSEMARY SQUIRES	16 Johnston St	Goolwa	
CHRISTINE LUCAS	7 Rosina PE	Port Elliot	
Leis Ross	1/4 North Tce.	Port Elliot	
Sean Jacke	20101 GARD S	Port Elliot	
Heleen Rysman	PORT ELLIOT	Port Elliot	
Fiona Henson	Aurell Rd Mt Tagg	Mt Tagg	fionarh@gmail.com
PAK BODER	2219 Montpelier Tce	PT ELLIOT 5212	
CHAS COSMALL	12 CLARK TERRACE	PE ELLIOT 5212	
Ross James	138/18 Montpelier Tce	PT Elliot 5212	
Meredith Horden	5 Chibnell St	PT Elliot 5212	

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Signature

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south west of the current footprint.

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4. Does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Trina Doig	Offshore Drive	Middleton	doigtrina@gmail.com
ANDREA RUSHTON	4/2, 112, MENTONE RD,	HAYBOROUGH.	
ROBERT KIPMAN	53 FULLER EAST RD.	HINDMARSH VALLEY	rkidman66@gmail.com.
Angela Pearce	Goolwa Rd.	Middleton	ange.pearce@bigpond.com
Zoe Knight	31 Kookaburra	Encounter Bay	zoe.k@bigpond.com
Ashlynn Proffe	13 Fraser drive	Hindmarsh Island	ashwm>proffe@gmail.com.
Jane Bleby	Greenhill Rd.	Summertown	jane.f.dinknode.on.net
Peter Bleby	Greenhill Rd	Summertown	peter.bleby@internode.on.net
Corinna Mak	13 Needleash B	CHITON	cmaksimovic@y7mail.com

APPLICATION 23020768
PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Heather Gornlie	6 Higgins St E Bay		
Priscilla Holmes	16 Rywill Ave E Bay		
Gill Muller	022, 460 Henley Beach Rd ^{Lockleys}	Lockleys	gillmuller04@gmail.com
John Murre	22/460 HENLEY BEACH RD. ^{LOCKLEYS}	~	JWMURR90@gmail.com
Karen Rogerson	19 Bay Rd VH	VH	
John Rogerson	19 Bay Rd VH	VH	
Halinka Harrison	32 The Strand	Pt Elliot	
Rona Langman	41 Seaview	11	Rona LANGMAN@LANGMAN.COM.AU.
CHRISSE LEWIS	115 ARTIST ST	PT-ELLIOT	S. deahl@hotmail.com
Lesley Kaiser	15/71 Vesta Drive	Hindmarsh Island	
Shirley Wright	174 The Brook Drive	Currency Creek	
Lesley Thompson	Laurie Ave Enc. Bay.	Enc. Bay	

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

We the undersigned do not support the extension as described in Application 22028170 <<https://plan.sa.gov.au/>> for the following reasons:

1. The proposal reduces pedestrian access to the park.
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4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
J.W. Krochmal	32 Charteris St.	Port Elliot	freedomagicleg@hotmail.com
Kathryn Waldmann	41 North Terrace	Port Elliot	momokhet@gmail.com
Mary Izzo	8 Humberstone Ave	Hayborough	maryizzo@bigpond.com
Giff Webb	50 MacIver St	BLAIRGOWRIE VIC	GIFFWEBB588@EMAIL.COM
Anne Webb	50 Melrose St.	BLAIRGOWRIE VIC	annewebb77@gmail.com
Gloria Armitage	1/13 Chrystal St Goolwa	Goolwa	daiseeb@bigpond.com
Jim Armitage	1/13 CHRYSIAE ST GOOLWA	Goolwa	daisee6@bigpond.com
Judy + Ian Morris	Nicolas Baudin Drive	Victor Harbor	judsonmorrison@gmail.com
John Harris	55 Clippa Court	-	jh_harris20@yahoo.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
STEPHEN MCLACHLAN	14 Macdonough Ave	Victor Harbor	smac85@msvt.com
ANDREW WEISS	12 Arabian Court	Hindmarsh Valley	weiss@58@gmail.com
KURT KUBE	179 Newell Ave.	MIDDLETON	Kurt.kube@bigpond.com
PAMELA MCLACHLAN	29 Tottenham Cr. Pt.	Port Elliot	peterpam@live.com.au
Summer Bowles	40 Alkayss Ave.	Chiton	Summer.bowles@gmail.com
Helen Smith	10 St Lukes St	Pt Elliot	hinsel.smith1@gmail.com
Brian Barwick	10 St Lukes St	Pt Elliot	briancbarwick@gmail.com
Jesse Ehlers	4 Tottenham court rd	Pt Elliot	Jesseehlers@gmail.com
Lauren Weir	58/60 North Tce	Pt Elliot	lweir2017@gmail.com
Poppy Weir	58/60 North Tce	Pt Elliot	Poppy.weir07@gmail.com
Chris Horwood	16 Fernbank Rd	V. H.	chris.m.horwooda@gmail.com
Wendy Miles	67 Mildred St	Kapunda.	wjmiles@bigpond.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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23020768

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
GUS TELFER	13 ST LUCES ST P.E.	PORT ELLIOT	gus.telfer@internode.on.net
JILL LUKEY	15 ROSETTA TCE	PORT ELLIOT	jilllukey@gmail.com
DEBORAH PYE	15 HENRY ST WEST	PORT ELLIOT	deborahpye1955@icloud.com
Ian Pye	15 Henry St West	PORT ELLIOT	i.pye@hotmail.com
PARRELL LEWIS	1/15 ARTHUR ST P/E	PORT ELLIOT	Parrell
JOHN BEACH	55 NORTH TCE PORT ELLIOT	" "	johnbeach007@gmail.com
ROSIE BEACH	32 WILLIAM ST. MURTON	" "	rosie.beach@hotmail.com
SARAH MITFORD BROOK	55 62 MACGREAVES RD	MIDDLETON	sarah@realfoodlife.com.au
PHIL BROOK	14 Henry St St GARDNER ST	Port Elliot GARDNER	pbrook1@bigpond.net.au
Jan Harry	14 Henry St Pt Elliot	Port Elliot	janharry@bigpond.net.au
Sandra PALMER	11 Frederik St Pt Elliot	Port Elliot	jpa97527@bigpond.net.au
JOHN PALMER	11 FREDERIK ST P.E.	Pt. Elliot.	jpa97527@bigpond.net.au

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Simon Sajn	7 Curson Place Goolwa		Simon.sajn@vodafone.com.au
Karen Sajn	"	Goolwa Nth	Sajnsk@optusnet.com.au
Trevor Edwards	167 24 GARDINER ST Goolwa	Goolwa	trevoreds@gmail.com
L. Heller	10 Larrington St	Goolwa	lindah_s@yahoo.com.au
J Booth	3 Curson Place	Goolwa	jan@booths4242@gmail.com
J Booth	"	Goolwa	edwards.booth@outlook.com
J. HELLER	10 Larrington St	Goolwa	N.A.
V Young	173 Keithwick St	Goolwa	valyou@hotmail.com
Francine Douglas	95 Mt. Majipient Rd	Mt. Majipient	fbongras@hotmail.com
Sabie Swagemakers	6 Barbara Str. Port Elliot	Port Elliot	sabswag@hotmail.com
ANN BRUCE	31 AMERSON GROVE	McCreeken	annbyron17@gmail.com
Maggi Gilding	22 Sun Orchard	Chilton	maggi.gilding@gmail.com

PETITION TO ALEXANDRINA COUNCIL

Regarding the proposed expansion of the Flying Fish café and restaurant (Horseshoe Bay, Port Elliot) on to public lands including the pedestrian access to the south of the current footprint and the park / playground to the south-west of the current footprint.

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2. The proposal reduces the amenity for the public to have quiet enjoyment of the site.
3. The proposal reduces the green cover and playground area.
4. The proposal does not comply with the existing Horseshoe Bay Masterplan of 2002.

PLEASE PRINT CLEARLY:

Name	Address	Town	Email
Melanie Beach	67 Old Telegraph Rd	Middleton	barry@beach-organising.com
Garry Beach	"	"	"
Maureen Yarrant	17/24 Gardiner St	Goodwa	maureenarrant13@outlook.com.au
TERRI/TATIANA	" " "	" "	" " "
SUE/HOCKING	8 LOCK COURT ^{MCLAR}	MCLARENVALE	s.hock@y7mail.com
Therese Westcott	40 Golfview Rd	Goodwa	theresewestcott@gmail.com
R Robertson	Bay Village U83	Victor Harbor	N/A.
Jan Francis	6 Petrie St V.H.	Victor Harbor	wazzaf42@gmail.com

The Flying Fish cafe Development Application

Milestones

1. Leaseholder (The Flying Fish cafe) had preliminary discussions with council regarding expansion plans.
2. Development Application (DA) lodged on 12 September 2023 in PlanSA Portal.
3. Fleurieu Regional Assessment Panel (FRAP) determined as Relevant Authority (not an officer of Council).
4. Mandatory Statutory referrals sent off (Coastal Protection Board & State Heritage).
5. Public Notification of DA (built form only) 5 October to 25 October.
- ★ 6. Planning assessment being undertaken by independent consultant.
7. A report to be presented at a future FRAP meeting (no date as yet determined) for a decision.
8. Should the FRAP grant planning consent, the leaseholder will then apply to Council to expand their leased area to accommodate the development.
9. **At this stage, Council will be required to consult with the community on the proposed expansion of the leased area.**
10. Following consultation, a report will be presented to Council for determination on the proposed expansion of the leased area.

★ We are here in the process.

5. Questions with Notice

5.1. Cr Sue Miller - Ratalang Basham Beach Conservation Reserve Management

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.10	Report from Section 41 Ratalang Basham Beach and Horseshoe Bay Advisory Committee - Establishment of Native Grasslands Proposal for Ratalang Basham Beach Conservation Reserve	C23327
19 June 2023	8.20	Report from Section 41 Ratalang Basham Beach and Horseshoe Bay Advisory Committee 11 May 2023	C23236
28 November 2022	6.15	Appointments to the Ratalang Basham Beach and Horseshoe Advisory Committee	ACM221729

Information

The following question/s from Cr Sue Miller were taken on notice.

Question

- Having regard to the Ratalang Basham Beach and Horseshoe Bay Advisory Committee:*
 - how were the community representatives appointed?*
 - how is the chair of the committee appointed?*
 - who is the delegate from the Ngarrindjeri Regional Authority?*
 - what are the terms of appointment for all committee members (i.e. when do they expire)?*
- Having regard to the Ratalang Basham Beach and Horseshoe Bay Advisory Committee page of the website, why isn't the Ratalang Basham Beach Conservation Reserve Master Plan 2018 available on this website page?*
- Why is there no reference to the Ratalang Basham Beach Conservation Reserve Master Plan 2018 in the Ratalang Basham Beach and Horseshoe Bay Advisory Committee Terms of Reference, which have been updated at least twice since 2019?*
- At 18 September 2023 council meeting, agenda item 8.10. Report from Section 41 Committee – Ratalang Basham Beach and Horseshoe Bay Advisory Committee - Establishment of Native Grasslands Proposal for Ratalang Basham Beach Conservation Reserve advises on page 267 “that in January 2023, the licensee took up the one-year licence and advised that the family sought consideration to a longer-term licensing option (with option for Council to terminate at any time) and could supply background information including expenditure to show that the site is not profitable as a commercial grazing and cropping site, but rather as an ongoing family and community concern” –*
 - was the licensee consulted*
 - was consideration given to a longer-term licensing option; and*
 - if there is to be no third party grazing licence, who will be doing the grazing?*

5. *On page 28 of the Ratalang Basham Beach Conservation Reserve Master Plan 2018 is a recommendation to create 'a link path in existing road reserve to connect residents of Frenchman's Drive(Waterport Road) area to Ratalang' – it is a medium priority (defined in the Master Plan as having a time frame 2-10 years) – are there any plans to create a dolomite path link in Ratalang Basham Beach Reserve for use of residents from Frenchman's Drive, Waterport Road to continue the existing road reserve (which is maintained by Mr Roger Basham) through the wetlands to the bitumen path in the reserve?*
6. *On page 28 of the Ratalang Basham Beach Conservation Reserve Master Plan 2018 is a recommendation 'to explore the introduction of experimental native grass seed crops in existing agistment paddocks' – it is a low priority (defined in the Master Plan as having a time frame of 10-20 years):*
 - a. *why has this low priority for 7.5ha been prioritised above other high and medium recommendations?*
 - b. *is there is a rabbit problem at Ratalang Basham Beach reserve? Will rabbits pose a risk to the establishment of native grass seedlings?*
 - c. *will council members receive an information briefing and site tour on this proposal before any further progress occurs?*
 - d. *have any other native grass seed suppliers been considered – that is, what procurement process was followed to engage Seeding Natives Inc?*
7. *What consultation occurred regarding the establishment of native grasses, how was it done, and by whom?*
8. *What is the balance of funds in the Basham Beach Trust? Is Council fully reimbursed for council staff time associated with the care and control of this Basham Beach Trust land?*

Answer

1. Having regard to the Ratalang Basham Beach and Horseshoe Bay Advisory Committee:

a. how were the community representatives appointed?

In accordance with the Terms of Reference for the Committee, the Committee may recommend new members as required. Any recommendations to appoint new members would then be presented to the next available Council meeting for endorsement.

b. how is the chair of the committee appointed?

In accordance with the Terms of Reference for the Committee, the Committee elect the Chair. Prior to 18 September 2023, the Committee elected a Chair on an as need's basis; however the Terms of References have been recently updated and as approved by Council at its meeting held on 18 September 2023, the Chairperson position is now subject to an election to be held at the first committee meeting, following the declaration of the Council following the Local Government Elections, every 4 years.

c. who is the delegate from the Ngarrindjeri Regional Authority?

Uncle Archie Kartinyeri was formally endorsed as Committee Member of the Ratalang Basham Beach & Horseshoe Bay Advisory Committee by Council at the Council meeting held on 16 December 2019.

The last meeting Uncle Archie attended was 20 February 2020 and unfortunately Uncle Archie Kartinyeri passed away on 15 July 2020.

Since this time, the Committee made a recommendation at its meeting held on 12 August 2021 to appoint Jade McHughes as a new community member of the Committee. Council subsequently endorsed this appointment at the Council meeting held on 20 September 2021 (ACM211142).

It is worth noting that Council administration also invite the Ngarrindjeri Regional Association via an email to their generic email address to attend upcoming meetings and send them copies of agendas and minutes.

d. what are the terms of appointment for all committee members (i.e. when do they expire)?

In accordance with the Terms of Reference for the Committee, the term of office for Community members and Chairperson shall be set by the Committee and recommended to Council for endorsement. The term of office for Councillors shall be at the term of the Council.

The Committee, through a group vote, may at any time, recommend to Council the removal of a member of the Committee but shall observe the principles of natural justice and be respectful of the rights of the said member.

The Committee may also recommend new members as required.

2. Having regard to the Ratalang Basham Beach and Horseshoe Bay Advisory Committee page of the website, why isn't the Ratalang Basham Beach Conservation Reserve Master Plan 2018 available on this website page?

The Masterplan is available on Council's website under 'Council Plans' available at the following link: [here](#)

Administration as an enhancement will now also provide a link direct from the Committee page to access the Masterplan.

3. Why is there no reference to the Ratalang Basham Beach Conservation Reserve Master Plan 2018 in the Ratalang Basham Beach and Horseshoe Bay Advisory Committee Terms of Reference, which have been updated at least twice since 2019?

The previous two updates to the Terms of Reference have been in relation to the membership of the committee. A full review of the Terms of Reference has not been undertaken recently. At the most recent Committee meeting held on 2 November 2023, Committee members requested this matter be placed on the next Committee agenda for discussion. This meeting is scheduled to be held on 18 February 2024 at which time the Terms of Reference will be fully reviewed and Administration will include a reference to the most recent 2018 Master Plan.

It is also worth noting that the current Terms of Reference does mention 'future master plans for the area', so whilst it does not explicitly mention the 2018 plan, it is currently covered by the reference to future master plans.

4. At 18 September 2023 council meeting, agenda item 8.10. Report from Section 41 Committee – Ratalang Basham Beach and Horseshoe Bay Advisory Committee - Establishment of Native Grasslands Proposal for Ratalang Basham Beach Conservation Reserve advises on page 267 “that in January 2023, the licensee took up the one-year licence and advised that the family sought consideration to a longer-term licensing option (with option for Council to terminate at any time) and could supply background information including expenditure to show that the site is not profitable as a commercial grazing and cropping site, but rather as an ongoing family and community concern” –

a. was the licensee consulted

The following correspondence and timeline occurred (noting by definition, this is more correspondence than consultation):

- 26 Sept 2022 – Letter to Mr Basham advising of expiry of licence in December 2022.
- 5 October 2022 – Letter from Mr Basham requesting to continue licence for 4 years.
- 10 November 2022 – Ratalang Committee Agenda item included Mr Basham's request for 4 year licence. Resolution was to permit a one year holding over term.
- 21 December 2022 – Letter to Mr Basham advising of outcome of Ratalang Meeting and holding over for one year (includes reasons from Ratalang for the holding over)
- 4 January 2023 - Response from Mr Basham regarding holding over, cost of managing site, and consideration to an ongoing annual licence agreement
- 20 January 2023 - Confirmation to Mr Basham of holding over for 12 months while Ratalang determine future use.

- 10 August 2023 - Ratalang Basham Beach and Horseshoe Bay Advisory Committee minutes recommend to Council From 1 January 2024, the Committee will no longer support the licensing of the area for third party grazing or cropping purposes.
- 24 August 2023 - Licensee with knowledge of the Committee recommendation contacts the CEO by phone with concerns. This resulted in the CEO adding to the Council's Officer's Recommendation the following recommendation to that of the Committee's:

5. *That Council's Compliance Team perform a review of the detailed maintenance plans to ensure fire prevention is considered, particularly with regards to the area surrounding the Pleasant Banks homestead including fire breaks and slashing to be undertaken as required.*

- 18 September 2023 - Council Report and Minutes from the Ratalang Committee noted and endorsed (C23327). Carried Unanimously.
- 18 September 2023 – Council Report endorsed not to support the licence (C23328). Carried Unanimously
- 26 September 2023 - Letter from Property team to D Basham with outcome of Ratalang Meeting to recover land for Ratalang management. Option to appeal provided in letter.
- The Property team have not received any further correspondence from D Basham.
- 28 September 2023 - Licensee contacted CEO to discuss Council resolution.

b. was consideration given to a longer-term licensing option; and

At the 10 November 2022 Ratalang Basham Beach & Horseshoe Bay Advisory Committee meeting, the letter from Mr Basham seeking a long term (4 year licence) was tabled with the Report to continue the licence or otherwise (Item 2.5 Basham Grazing Licence – Proposal).

The recommendations were to support a four (4) year Licence or to reclaim the land for revegetation and / or experimental native pasture/crops purposes.

At this meeting, the Committee resolved to provide a one (1) year holding over to the current licensee, with the Committee consulting with administration in the interim to review the viability, timing and costs of converting the area to native grassland.

c. if there is to be no third-party grazing licence, who will be doing the grazing?

- If there was no third-party grazing licence, there would be no grazing of the land as Council does not graze or crop its own land as a core activity.
- The land would need to be managed by the Ratalang Committee via an alternative management solution to putting stock on it (such as mowing, seeding or ploughing).
- Council has three (3) other paddocks that are cropped. The licenses for these land parcels were awarded following a tender process for each location.
- Council receives an annual commercial rent return from these Licenses.

5. ***On page 28 of the Ratalang Basham Beach Conservation Reserve Master Plan 2018 is a recommendation to create ‘a link path in existing road reserve to connect residents of Frenchman’s Drive (Waterport Road) area to Ratalang’ – it is a medium priority (defined in the Master Plan as having a time frame 2-10 years) – are there any plans to create a dolomite path link in Ratalang Basham Beach Reserve for use of residents from Frenchman’s Drive, Waterport Road to continue the existing road reserve (which is maintained by Mr Roger Basham) through the wetlands to the bitumen path in the reserve?***

This path construction continues to be considered annually via Council’s Assets Team during Capital budget consideration. To date, no budget has been allocated to progressing this project. As part of the stormwater management project upstream of Ratalang Basham Beach Conservation Park, a number of improvements to walking trails is being considered to improve access within the park and link to the Encounter Bikeway upgrade project. Consideration for appropriate and safe crossing facility over Port Elliot Road would require approvals to enable this linkage.

6. On page 28 of the Ratalang Basham Beach Conservation Reserve Master Plan 2018 is a recommendation ‘to explore the introduction of experimental native grass seed crops in existing agistment paddocks’ – it is a low priority (defined in the Master Plan as having a time frame of 10-20 years):

a. why has this low priority for 7.5ha been prioritised above other high and medium recommendations?

The Ratalang Basham Beach Advisory Committee has previously recommended to Council that upon expiry of the Basham Grazing Licence, the land be used for conservation purposes to compliment the Ratalang Basham Beach Conservation Reserve. Council decided to not renew the grazing licence, hence a proposal for native grasslands can now be prioritised and budgeted.

b. is there is a rabbit problem at Ratalang Basham Beach reserve? Will rabbits pose a risk to the establishment of native grass seedlings?

Rabbits continue to be pest animal across Council region, however there are a number of sites that Council’s Field Services Team does actively manage/control rabbits via a baiting program, including the Ratalang Basham Beach Conservation Reserve. The establishment of native grasslands does require proactive rabbit control and management; however, it is envisaged this active rabbit control on the external areas of Ratalang Conservation Reserve will better protect rabbit impacts in more delicate areas of the Park.

c. will council members receive an information briefing and site tour on this proposal before any further progress occurs?

At this stage, there is no proposal to conduct a site tour or briefing on the proposal. Elected Members who sit on the Ratalang Basham Beach Advisory Committee have been involved in the project discussions since November 2022.

d. have any other native grass seed suppliers been considered – that is, what procurement process was followed to engage Seeding Natives Inc?

As part of project delivery, Council Administration will seek tenders & consider proposals by experienced contractors to implement the Native Grasslands project. Seeding Natives Inc was invited to present the concept of native grasslands to the Ratalang Basham Beach Advisory Committee for greater understanding of Committee members, not part of the procurement process.

7. What consultation occurred regarding the establishment of native grasses, how was it done, and by whom?

On 10 November 2022, the Ratalang Basham Beach Advisory Committee considered a report (Item 2.5 within published Minutes) on Basham Grazing Licence – Proposal and recommended the following:

1. That the Ratalang Basham Beach and Horseshoe Bay Advisory Committee support a holding over of the current licence for a term of one year, commencing 1 January 2023 for non-exclusive grazing and cropping purposes to David Basham and Kate Basham, over a portion of Ratalang Basham Beach Conservation Reserve, Certificate of Record Volume 5744 Folio 926. 2.
2. That during the holding-over period the Committee will consult with administration and review the viability, timing, and costs of converting the area to native grasslands.

CARRIED UNANIMOUSLY

On 10 August 2023, the Ratalang Basham Beach Advisory Committee considered a report (Item 8.2 within published Minutes) on Restoration of Native Grasslands and recommended the following:

1. That the report be received and noted by the Committee.
2. From 1 January 2024, the Committee will no longer support the licensing of the area for third party grazing or cropping purposes.
 - a. The Committee will then take over the ongoing maintenance of the grazing area through the ongoing maintenance budgets.

3. *That the Ratalang Basham Beach and Horseshoe Bay Advisory Committee support the proposal to restore native grasslands as detailed within this report, subject to further information being provided to the Committee regarding actual costs to engage Seeding Natives Inc. a. A budget of \$30,000 be allocated from the Trust funds to the works program for 2023/2024 for the restoration of native grasslands.*
4. *That the Ratalang Basham Beach and Horseshoe Bay Advisory Committee recommend to Council that an application for Heritage Agreement be submitted for Ratalang Basham Beach Conservation Reserve.*

CARRIED UNANIMOUSLY

On 2 November 2023, the Ratalang Basham Beach Advisory Committee received a Presentation from Seeding Natives Inc regarding Native Grasslands.

No formal public consultation has been undertaken on the Native Grasslands proposal by the Ratalang Basham Beach Advisory Committee, as the proposal aligns to the Conservation Masterplan protecting and enhancing native and endemic vegetation.

8. *What is the balance of funds in the Basham Beach Trust? Is Council fully reimbursed for council staff time associated with the care and control of this Basham Beach Trust land?*

At 30 June 2023, the Ratalang Basham Beach Trust Fund was \$460,453.49. In 2022/23, Council adopted (as recommended by Ratalang Basham Beach Advisory Committee to allocate \$68,000 budget for labour resources towards the Coastal Officer and Trainee Coastal Worker to deliver scheduled and reactive maintenance works. In 2023/24, The Ratalang Basham Beach Advisory Committee allocated \$70,000 budget for labour resources towards the Coastal Officer and Trainee Coastal Worker. Council has a full time Coastal Officer and full time Trainee Coastal Worker, hence any hours not used in Ratalang Basham Beach Conservation Park is absorbed by Council's Coastal maintenance and operational budgets, not via the Trust.

Attachments

Nil

5.2. Cr Sue Miller - Memorandum of Understanding - Friends of PS Oscar W Incorporated

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 January 2023	8.1	Goolwa Wharf Revitalisation Project	C23008

Information

The following questions from Cr Sue Miller were taken on notice.

Question

- 1. Will the Memorandum of Understanding with the Friends of the PS Oscar W Inc – an MOU that expired in February 2020 - be finalised and executed before the \$250,000 fit out for the Friends of PS Oscar W Inc portion of the Wharf Shed commences?*
- 2. Will the Memorandum of Understanding with the Friends of the PS Oscar W Inc reference the additional tenancies of the PS Oscar W for the ‘wood yard’ located in the Goolwa Community Precinct (Kessell Road Goolwa) and the Mooring of the PS Oscar W paddle steamer.”*
- 3. Notwithstanding the one page ‘What’s It Worth’ provided by Mr Nigel Robinson (spokesperson for Friends of PS Oscar W) in his presentation ‘Oscar W – Update on the Riverboat Centre Refit’ to council members on 9 October 2023, and considering the significant funds to be spent and additional infrastructure provided for in resolution C23008 of 16 January 2023, what are the next steps following the Nigel Robinson presentation to council on 9 October?*
- 4. When will Council Members receive as an agenda item for an ordinary council meeting the analysis of the financials, and governance and risk management practices for the PS Oscar W?*
- 5. Will there be any duplication of resources/technology/content proposed by Friends of PS Oscar W in the Wharf Shed and that proposed by Council for the Signal Point Experience?*

Answer

- The governance structure for the Friends of the PS Oscar W will need to be finalised prior to committing major funding towards the project. However, in order to meet tight timeframes, discussions on the fit-out and the governance structure will need to occur concurrently. This will require a proportion of the fit-out costs to be spent on consultants assisting with the project.
- The governance structure (this is likely to include leases/licences and a Memorandum of Understanding) will need to be put in place over the Wharf Shed allocation, the Goolwa Community Precinct (Kessell Road Goolwa), the Mooring of the PS Oscar W paddle steamer and the actual paddle steamer.
- Council will engage Exhibition Studios to work with the Friends of the PS Oscar W to turn their high-level design into a detailed design and provide the design and costings to Council for endorsement prior to proceeding to the construction phase.
- The analysis of the financials, and governance and risk management practices for the PS Oscar W is presented later in this the 20 November 2023 Council Meeting.

5. The Signal Point Experience has been created by Exhibition Studios, the consultants that will also be engaged on the fit-out of the Wharf Shed for PS Oscar W. The two locations will be designed to complement each other and not compete. The fit-out designs are in early concepts and will be presented to Council for endorsement prior to construction. Any proposed duplication of resources/technology/content can be detailed at this time.

Attachments

Nil

5.3. Cr Sue Miller - Strathalbyn Swimming Pool - Minimum Opening Temperature

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 January 2023	Item 5.14	QWN - Cr Craig Maidment - Strathalbyn Swimming Pool - Extension of Season	-
15 August 2022	Item 7.6	NoM - Cr Maidment - Extension of Operating Hours / Season at the Strathalbyn Swimming Pool	ACM221625
28 November 2022	Item 3.2	QWN - Cr Craig Maidment - Strathalbyn Swimming Pool	-

Information

The following questions from Cr Sue Miller were taken on notice.

Question

1. *Since the Strathalbyn Swimming Pool opened on 16 October 2023, how many afternoons has the pool been closed for swimmers because the minimum temperature at which it will open is 25 degrees?*
2. *In the 2022/23 season, how many afternoons was the Strathalbyn Swimming Pool closed to swimmers because the minimum temperature at which it would open was 23 degrees?*
3. *How many days was the Strathalbyn Swimming Pool open in the afternoons when the opening temperature was 23 degrees in the 2022/23 season?*
4. *To cater for lap swimmers 6.30am to 8.30am the Strathalbyn Swimming Pool is heated regardless of whether the pool is open or not in the afternoons - what proportion of the costs of running the pool are due to heating?*
5. *How much money is being saved by closing the pool in the afternoons when the temperature doesn't get to 25 degrees? Is it only staffing costs that are reduced?*
6. *Are attendance figures maintained for the Strathalbyn Swimming Pool, and regularly analysed in the context of the growth the Strathalbyn township is experiencing? What is the current dwellings growth figure for Strathalbyn?*
7. *Has the community ever been formally consulted on the temperature at which the Strathalbyn Swimming Pool will be open in the afternoon?*

Answer

1. *Since the Strathalbyn Swimming Pool opened on 16 October 2023, how many afternoons has the pool been closed for swimmers because the minimum temperature at which it will open is 25 degrees?*

The pool was closed 21 days inclusive of weekend afternoons 16th October to 12th November as the forecast temp was under 25 degrees. However, if the opening temperature had of been 23 not 25 the pool would have still been closed for 18 days in this period, hence the temperature change has only resulted in a reduction of 3 afternoons.

2. *In the 2022/23 season, how many afternoons was the Strathalbyn Swimming Pool closed to swimmers because the minimum temperature at which it would open was 23 degrees?*

A total of 74 afternoon sessions did not run as the forecast was under 23 degrees. Notably 19 of these were in November and 15 in October. The remainder of the afternoon closures would have occurred February to April – noting also, that due to very cool temperatures in March and April, there was excessive gas usage, including a couple of instances whereby the gas refill could not keep up with the heating demand.

3. *How many days was the Strathalbyn Swimming Pool open in the afternoons when the opening temperature was 23 degrees in the 2022/23 season?*

The 2022-23 season commenced 17 October 2022 through to 9 April 2023. This is a total of 175 days, less closure for Christmas Day, New Year's Day and Good Friday. As per question 2, with 74 of those days having a temperature less than 23 degrees, the pool was open 149 days either from 3pm or because it was the peak season and open all day regardless of temperature.

4. *To cater for lap swimmers 6.30am to 8.30am the Strathalbyn Swimming Pool is heated regardless of whether the pool is open or not in the afternoons - what proportion of the costs of running the pool are due to heating?*

The total operating cost for the Strathalbyn Pool in 2022-23 was \$365,858. The total gas / (heating) cost was \$46,924 – representing 13% of total operating cost.

5. *How much money is being saved by closing the pool in the afternoons when the temperature doesn't get to 25 degrees? Is it only staffing costs that are reduced?*

Whilst there are savings by not opening in the afternoons, this is predominately staffing costs. The decision to close the pool when the temperature doesn't reach 25 degrees has been made due to very low, and at times even nil attendances when the pool has been open in the afternoons. Even at a temperature of 25 degrees plus, afternoon attendance is still very low during the off peak season opening times, except when it is very hot.

It is important to note, that during the peak season, 18 December 2023 through to 28 January 2024, the pool will be open all day (Weekdays: 6:00am-7:00pm, Weekends: 7:00am-6:00pm), every day, regardless of temperature. This would not have occurred in previous years and aligns with school holidays, to enable families and children and provide improved access to the facility. Furthermore, the pool hours can be extended at the discretion of management if the temperature is 32 degrees and over in Strathalbyn at 5:30pm.

6. a. *Are attendance figures maintained for the Strathalbyn Swimming Pool, and regularly analysed in the context of the growth the Strathalbyn township is experiencing?*

Attendance figures are maintained by and reviewed monthly by the YMCA SA and Council staff. There were 17,346 attendances in 2022-23 – this amounts to a cost to Council of \$21.09 per visit to the pool.

b. *What is the current dwellings growth figure for Strathalbyn?*

The official .idcommunity population forecast statistics have the Strathalbyn township (not including Willyaroo or surrounding areas) increasing from 6,721 to 8,759 by 2041. However, anecdotal dwelling construction figures indicate that new dwellings in Strathalbyn are being approved at a rate of approximately 150 per year. With an average household size of 2.3 residents, this equates to about 350 persons per year, which is a much higher rate than the .idcommunity forecast predicts.

7. *Has the community ever been formally consulted on the temperature at which the Strathalbyn Swimming Pool will be open in the afternoon?*

No. Decisions on opening times have been made in response to actual utilisation, demand and for best outcomes for all of the community (less opening in cooler periods and greater opening in peak/school holidays). As an example of this, and with the pool experiencing very low utilisation in the off peak times at 23 degrees (with the exception of lap swimming), the decision was made to increase the operating hours during the summer school holiday period.

Attachments

Nil

6. Questions without Notice

Council Members may ask Questions without Notice.

7. Notice of Motions

7.1. Cr Lou Nicholson - Goolwa Food Market Fees

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

1. Meeting Date	Agenda Item Number	Report Title	Resolution Number
17 July 2023	8.2	Food Market Licence Proposal Barrage Road Goolwa	C23256

Motion

Moved Cr Lou Nicholson

That Administration:

- 1. Waive the \$30 per stall Council fee for the proposed Goolwa Food Market during the 12-month trial period, while the markets are established.**
- 2. Contact organiser, Ms Rojina Duval to inform her of the 12-month fee waiver and finalise lease agreement, in order for the market to commence.**

Officer's Comments

The following market fees were adopted at the 19 June 2023 Council Meeting (C23229) when considering the 2023/24 Fees and Charges:

- Community operated market fee of \$75 per market.
- Commercial market fee of \$60 per 5m²

In considering the Food Market Licence Proposal Barrage Road Goolwa at the 19 July 2023 Council meeting, Council resolved (C23256) in part:

That Council:

2. Apply a \$30 licence fee per stall for each market, noting that this fee is calculated on applying half of Council's Commercial market fee of \$60, due to the markets only operating for half a day.

The Motion on Notice proposes that this fee be waived for a period of 12 months.

The full resolution (C23256) as resolved at the 19 July 2023 meeting is as follows:

That Council:

1. Grant consent to progress negotiations with Ms Rojina McDonald in accordance with the proposal contained at Attachment 1 in this meeting agenda, for the operation of fortnightly Food Markets on a portion of Reserve Barrage Road Goolwa, with the following conditions

:• Operation of fortnightly food markets

- Licence commencement date of 1 September 2023*
- Licence expiry date of 31 August 2024*
- Operating Saturdays only, hours of 8.30am – 12.30pm*
- Portion of Reserve, Barrage Road Goolwa as identified in the Licence*
- That product is restricted to a person or business who grows, rears, catches, harvests, makes or produces the food goods they are selling*

- *That re-sellers of fruit, vegetables or any other farm - based product, art and craft stalls and bric-a-brac stalls will not be permitted*
 - *That local stallholders have first priority*
 - *That no power and water is or will be supplied to the licence area*
 - *That no vehicles / trailers can be driven on the reserve at any time*
2. *Apply a \$30 licence fee per stall for each market, noting that this fee is calculated on applying half of Council's Commercial market fee of \$60, due to the markets only operating for half a day.*
 3. *Authorise the Mayor and Chief Executive Officer to sign and seal the Licence Agreement.*
 4. *Receive a further report following the initial 12-month trial.*

This resolution remains valid, noting if the Motion on Notice is resolved that the \$30 licence fee per stall will be waived for the first 12 months.

Attachments

Nil

7.2. Cr Lou Nicholson - Tree Protection in Alexandrina

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Nil

Motion

Moved Cr Lou Nicholson

That Administration prepare a report for Council Members with options and recommendations for protection of trees within Alexandrina, including:

- **Examples of models used by other Councils in South Australia and interstate;**
- **Options for classification of trees to protect (ie by size, species, heritage, significance, exemptions);**
- **Mechanisms of protection; and**
- **Penalties applicable.**

Attachments

Nil

7.3. Cr Sue Miller - Holding of Council meeting in Strathalbyn, May 2024 (History Month)

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
28 November 2022	6.1	Council Meeting Schedule	ACM221713

Prior Considerations

At the Council Meeting 15 May 2023 the following motion was considered when presented with report 8.8 Holding of Council Meetings away from the Goolwa Chamber and was LOST.

- 1. That Council receive the report.*
- 2. That a provision of \$4,000 be made for venue hire, and any audio and visual equipment hire required, to enable holding an ordinary council meeting in the North Ward during 2023 (subject to availability).*

Motion

Moved Cr Sue Miller

That Council hold the May 2024 Council meeting in the Strathalbyn Town Hall during History Month (May 2024) in recognition of the 185-year celebration of European history, St Andrew's Church celebrating 180 years of history in 2024, and to celebrate and showcase the renovations to the Strathalbyn Town Hall.

Attachments

Nil

7.4. Cr Margaret Gardner - Mobile Food Van Exemption

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
20 February 2023	8.19	Mobile Food Vendor Procedure - Proposed Amendments	C23067

Motion

Moved Cr Gardner

That the township of Clayton Bay be given an exemption to the current Mobile Food Vendor Procedure and that Council again accept and present to Council for consideration Mobile Food Van applications to trade on Community land or road within the township boundaries of Clayton Bay for a period of the next two years.

Background

In support of the above resolution I have received the following endorsement from the Secretary of the Clayton Bay Community Association

Hello Margaret

The Sails Shop/Restaurant has not been opened for almost two years now, and it seems unlikely that the current owner will sell or lease the premises for a retail outlet in the near term.

Accordingly, the Community Association would encourage food and coffee vans to be able to operate in Clayton Bay.

Would you please advise the council that the association and the community in general is in favour of these mobile service providers being able to operate in Clayton Bay.

Warm Regards

Peter Lomman

Secretary

Clayton Bay Community Association

Officer's Comments

At the Council meeting 20 February 2023, Council adopted a revised Mobile Food Vendor Procedure with a major change to remove the ability for a Mobile Food Van to apply to Council to trade on Community land or road. Council resolved (C23067):

That Council:

1. Adopt the revised Mobile Food Vendor Procedure, contained at Attachment 2 to Item 8.19 of this meeting agenda, noting the following major change:

Removal of the ability for a Mobile Food Van to apply to Council to trade on Community land or road, unless it is for a Council supported Community Event, on private land or, in accordance with Council's Pop Up Activation Policy.

2. Authorise Administration to be able to make changes of a minor technical or formatting nature to the Mobile Food Vendor Procedure.

3. Further explore Mobile Food Trading solutions over the next two (2) years and review the Procedure in February 2025 to reconsider the Councils, local businesses and the community's appetite to permit Mobile Food Vending within the District.

This resolution would allow applications from within the Clayton Bay boundary to be accepted and presented to Council for consideration.

Attachments

Nil

7.5. Cr Sue Miller - Ratalang Basham Beach Conservation Reserve Establishment of Native Grasslands

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.10	Report from Section 41 Ratalang Basham Beach and Horseshoe Bay Advisory Committee - Establishment of Native Grasslands Proposal for Ratalang Basham Beach Conservation Reserve	C23328

Motion

Moved Cr Sue Miller (separately)

1. until such time that a detailed report is received and considered by Council at an ordinary council meeting providing an update on the status of completed, ongoing and outstanding recommendations contained on page 28 of the Ratalang Basham Beach Master Plan 2018 that the establishment of native grasslands in areas of Ratalang Basham Beach Conservation Reserve that has been the subject of a grazing and cropping licence that expires 31 December 2023 be paused.
2. until such time that further information being provided to Council regarding actual costs to engage Seeding Natives Inc, a workplan, a business plan, including proposed market for seed sales and predicted profit and loss to inform the spending of \$30,000 and \$80,000 from the Basham Beach Trust to plant 7.5 hectares down to shrubs and grasses that the establishment of native grasslands in areas of Ratalang Basham Beach Conservation Reserve that has been the subject of a grazing and cropping licence that expires 31 December 2023 be paused.
3. until such time that Council's Compliance Team has performed and provided to Council at an ordinary council meeting a review:
 - a. of the declared feral cat, rabbit and foxes and declared plant/weed pests
 - b. of the (yet to be established) detailed maintenance plans to ensure fire prevention is considered, particularly with regards to the area surrounding the Pleasant Banks homestead including fire breaks and slashing to be undertaken as requiredthat the establishment of native grasslands in areas of Ratalang Basham Beach Conservation Reserve that has been the subject of a grazing and cropping licence that expires 31 December 2023 be paused.
4. until such time that Ratalang Basham Beach & Horseshoe Bay Advisory Committee representative(s) have presented to Council Members at an information session, and a site tour has been undertaken by Council Members that the establishment of native grasslands in areas of Ratalang Basham Beach Conservation Reserve that has been the subject of a grazing and cropping licence that expires 31 December 2023 be paused.
5. until such time that Consultation on the decision to establish native grasslands in areas of Ratalang Basham Beach Conservation Reserve has occurred with immediately adjacent land holders on both sides of the railway line, Andrew Basham, Roger and Judy Basham, Buckland Community operators, Otto and Alice Smart, Elizabeth Ganguly, Annie Basham, residents of Basham Beach Road, the Middleton Town and Foreshore Association, Port Elliot Town and Foreshore Improvement Association, the caravan park operators, the

current cropping and grazing licensee David Basham, SteamRanger, and the Alexandrina community for a minimum of 21 days that the establishment of native grasslands in areas of Ratalang Basham Beach Conservation Reserve that has been the subject of a grazing and cropping licence that expires 31 December 2023 be paused.

That *(subject to the outcome of 1 to 5 above)*

The grazing and cropping licence date be extended to 31 December 2024.

Attachments

Nil

7.6. Cr Michael Scott - First Australian Grand Prix Track

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Nil

Motion

Moved Cr Michael Scott

That Alexandrina Council acknowledge the significance of the heritage value and tourism potential of the track of the first Australian Grand Prix at Pt Elliot and Hayborough and that a working group comprising interested local residents and Council Staff be formed to progress the project with a report being presented at or before the Council Meeting in May 2024.

Attachments

Nil

7.7. Cr Michael Scott - Roadside Tree Removal

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Nil

Motion

Moved Cr Michael Scott

That due to the recent (non-council organised) poisoning of non-native trees along the roadsides in the Alexandrina Council area has left the trees in an unsightly, potentially unsafe and bushfire prone state; that Council write a letter to the General Manager at the Hills and Fleurieu Landscape Board, seeking confirmation of, and timelines for, their removal. Furthermore, that the letter request that Council, in the future, be consulted on, and have input to, any future plans for tree removal in their Council area.

Attachments

Nil

7.8. Cr Lou Nicholson - Retention of Historic Trees

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Nil

Motion

Moved Cr Lou Nicholson

- 1. That Council seek Local Heritage listing for the three (3) historic Moreton Bay Fig Trees, located adjacent to the southern side of the Port Elliot Railway Station at Lot 11 The Strand, 3 Young Street and 6 Freeling Street, Port Elliot, by including these trees within the survey for the Port Elliot Heritage Code Amendment.**
- 2. That Council contact the owner of 6 Freeling Street, Port Elliot, to determine their intentions for the land and the Moreton Bay Fig Tree; and that a report be presented to Council at the December 2023 meeting with options available to facilitate the retention of the tree.**

Reasons

There are three (3) landmark historic Moreton Bay Fig Trees located adjacent to the southern side of the Port Elliot Railway Station. These trees were planted together by Charles J.S. Harding in 1879. The trees are recognised by the National Trust of South Australia and make a significant contribution to the history and character of Port Elliot.

While the National Trust of South Australia recognises the trees, this does not provide any statutory protection. Moreton Bay Fig Trees are not native to South Australia and there are no Significant or Regulated Tree protections outside of metropolitan Adelaide.

Only one (1) of these trees is located on Council land, with the other two (2) located on private land. The tree at 3 Young Street is located within the front yard of an existing dwelling and it not in threat of being removed as it is included as a feature of the yard.

However, the land at 6 Freeling Street is currently the subject of a boundary realignment and I understand that the owner of the land intends to sell the vacant land. The Moreton Bay Fig Tree in this location has a canopy spread over approximately one-third of the allotment area and, due to its size and location; there is an imminent risk that the tree could be felled to make way for development.

Adding these three (3) historic Moreton Bay Fig trees to the Local Heritage register would provide protection for the trees in the medium and long term. Council has already commenced the Port Elliot Heritage Code Amendment and I am advised that the inclusion of these trees would not vary the cost of the amendment. I therefore recommend Council Members support Motion 1 whether or not you support Motion 2.

I have also moved the second Motion as I am informed that the Heritage Code Amendment process could take up to two (2) years to complete and in the meantime, the tree at 6 Freeling Street would be vulnerable to removal.

Given that the land is not yet on the market, I am requesting that Council's Administration contact the current owners of the land to determine their intentions for both the land and the historic Moreton Bay Fig Tree. Following this discussion, I would like a report presented to the December 2023 meeting with options available to facilitate the retention of the tree until such time that the Local Heritage listing is in place.

This stand of three (3) landmark historic trees are important to the community of Port Elliot and I ask that Council Members take the recommended steps to protect these trees.

Officers Comments

Motion 1 can be accommodated within the existing work being undertaken for the Port Elliot Heritage Code Amendment. No additional budget is required for this work.

If Motion 2 is carried, Council's administration will seek to meet with the owners of 6 Freeling Street, Port Elliot, to determine their intentions for the land and the subject tree. Staff have been informed by Community Members that the owners intend to sell the land; however, the landowners have not confirmed this.

It is recommended that a report be presented to the December Council meeting with a summary of the outcomes of the discussions with the landowner; and with options that may be available to facilitate the retention of the tree (noting that there are currently no mechanisms to enforce the retention of the tree on private land).

Photographs of the subject tree at 6 Freeling Street are provided in **Attachment 1**.

Attachments

Attachment 1 - Photographs of the Moreton Bay Fig Tree at 6 Freeling Street, Port Elliot

Attachment 1 - Photos of Moreton Bay Fig Tree

Attachment 1 – Moreton Bay Fig Tree at 6 Freeling Street, Port Elliot





Plaque at the base of the adjacent Tree noting the planting date

7.9. (Confidential) Cr Lou Nicholson - Retention of Historic Trees

Responsible Officer: Nigel Morris (Chief Executive Officer)

Prior Resolutions

Nil

Confidentiality Clause

Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, General Manager Community, General Manager Corporate, Group Manager Regional Development, Executive Manager Officer of the CEO and Executive Assistant to the Mayor and Council Members on the basis that it will receive and consider Item 7.9 Notice of Motion (Confidential) – Retention of Historic Trees.

The Council is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which:

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and**
- (ii) would, on balance, be contrary to the public interest.**

The Council is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed in the circumstances because this agenda item contains official and sensitive information relating to the purchase of a property the release of this information could compromise Council's financial position in relation to the land purchase.

Confidentiality Clause to retain (if required)

- That having considered Agenda Item 7.9 Notice of Motion (Confidential) – Retention of Historic Trees in confidence under section 90(3)(d) of the *Local Government Act 1999* the Council, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the minutes, report and attachments and audio recording relative to the Agenda Item 7.9 Notice of Motion (Confidential) – Retention of Historic Trees be retained in confidence until further order.**
- That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.**

8. Administration Reports

8.1. Request for additional funding: Rotary Christmas Carol Event 2023

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Linda Scholz (Manager Community Services)

Recommendation

Option 1

1. That Council approve the formal request for funding an additional \$3,500 from the Rotary Club of Goolwa (in addition to the \$2,500 already provided), for the Goolwa Community Christmas Carol event.
2. That the allocation of funding be taken from the existing Goolwa Christmas Pageant Budget that is no longer required.
3. That Council continue to work closely with the Rotary Club of Goolwa to ensure that the event at the Goolwa Oval is a success on the 17 December 2023.

OR

Option 2

That Council does not approve the formal request for funding an additional \$3,500 from the Rotary Club of Goolwa, for the Goolwa Community Christmas Carol event.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 October 2023	8.9	Reallocate Goolwa Christmas Pageant Budget	C23391

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To present to Council a formal request from the Rotary Club of Goolwa, which seeks Council approval for an additional \$3,500 of funding to enable the Goolwa Christmas Carol event to proceed in 2023.

Executive Summary

The Rotary Club of Goolwa has formally requested an additional funding of \$3,500 in order to fund the Goolwa Christmas Carol event on 17 December 2023 (Attachment 1 - Letter). The Rotary Club of Goolwa has already been successful in receiving \$2,500 via the Alexandrina Council Christmas Event Contribution grant, however even with those funds, the Rotary Club is not in a financial position to fund the Christmas Carol event in 2023, without further funding donations.

Context

In recent years community event organisers have found it exceedingly more difficult to provide the volunteers and have financial capacity to manage and fund complex community events. Event management does require a set of professional skills including budgets, permits and insurance, risk assessments, health and site compliance, emergency planning, volunteer management and on-the-day event logistics eg. traffic management. There is a suite of administration processes and approvals that event managers need to prepare and submit well in advance of the event. Along with all these requirements comes significantly increased costs to run events and an increase in volunteer time.

For some larger community events that have historically been organised by local service groups and organisations, there will be a need to consider other event management and funding methodologies if Council is in support of these events continuing. As an example, this is likely to include consideration for increasing the community grant event allocation amounts. Further consideration of this will occur in the 2024-25 budget process.

However, at this current time and at the request of the Rotary Club of Goolwa, an immediate decision is required to provide additional funding to enable the 17 December 2023 Goolwa Christmas Carol event to proceed. Without these additional funds, the Club has advised they may need to regretfully cancel the event.

General Analysis

Rotary Club of Goolwa committee members met with Council staff on 20 September 2023 and the Rotary Club advised they would require additional funding as the Club did not have sufficient funds available at that time. The Rotary Club was advised by Council in mid-October that at that current time, with the exception of the Community Christmas Grant (\$2,500), Council did not have any additional event funding options. The Rotary Club was made aware at that time that there was a report tabled at the 16 October 2023 Council meeting, whereby Council would be discussing Christmas funding. At the time of this report and because Council staff had been well aware for many months that the Goolwa pageant would not be proceeding, planning had well progressed with regards to partnering with the SteamRanger to transport community to the Strathalbyn pageant event. Whilst there was discussion at that meeting with regards to the funding situation with the Rotary Club of Goolwa, there was no decision made to allocate any additional funding for the Goolwa Christmas Carol event.

Council staff had further discussion with the Rotary Club of Goolwa President on 24 October 2023, following written correspondence from the Rotary Club requesting Council staff to advise on how the club finds a further \$3,500. At this time, Council staff re-advised the Rotary Club that there were no other grant funding options available and that the Rotary Club formally write to Council with an update on the current status of the event, including an itemised event budget, and a formal request for the additional funding. The Rotary Club was advised that should we receive such a request, that in order to seek approval to allocate these further funds, that a report on this matter would need to be presented to Council for consideration at the 20 November Council meeting. This letter was received on 31 October 2023 (Attachment 1).

The total event budget is \$7,575, including the already approved \$2,500, Council would be funding \$6,000 of the \$7,575 if further funding is approved. There has been verbal confirmation that the Rotary Club has received additional funding for the fireworks display only, however at the time of this report and due to construction at the Goolwa Oval site, it is unlikely fireworks will proceed.

Council staff had further discussion with the Rotary Club of Goolwa President on 7 November 2023, re-advising that the Council report requesting additional funding would be occurring after the meeting of the Goolwa Community Christmas Carol Concert Committee, whereby they would need to consider cancelling the event if they were unable to meet their budget. The Rotary Club of Goolwa President requested that this report still proceed.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low.

Council has already funded \$2,500 to this event, if Council was to approve an additional \$3,500 this would total an amount of \$6,000 towards the event.

Council at the Council meeting, 16 October 2023 considered a report to reallocate the \$10,000 for the Goolwa Christmas Pageant Budget that was no longer required due to the pageant no longer proceeding. Council in considering resolved (C23391):

- 1. Receive the report and note the current status of several 2023 Christmas and New Year's Eve community run events in the Alexandrina region.*
- 2. Re-allocate \$5,000 from the Goolwa Christmas Pageant Budget to SteamRanger Heritage Railway to provide a train service to the Strathalbyn Christmas pageant.*

The allocation of \$5,000 from the \$10,000 left \$5,000 remaining. This report considers an allocation of an additional \$3,500 that would leave \$1,500 remaining.

It is also noted that the 16 October 2023 Council meeting Council also allocated \$20,000 towards the Tour Down Under event where it was resolved (C23392):

That Council approves the allocation of \$20,000 to enable Council to deliver its activation strategy associated with the 2024 Tour Down Under, with the additional budget to be included with the next quarter budget review.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low.

Conclusion

This report seeks Council to consider approval to provide additional funding to the Rotary Club of Goolwa of \$3,500 at their request, to enable the Christmas Carol event to proceed on Sunday 17 December 2023.

If the funding is allocated, it is recommended that it be taken from the previous Goolwa Christmas Pageant Budget remaining budget.

Council members will need to consider Option 1, to provide the funding or Option 2, not to provide the funding.

Attachments

Attachment 1 - Rotary club of Goolwa - Funding Request Letter



ROTARY CLUB OF GOOLWA

District 9510
Postal Address P.O Box 193 Goolwa SA 5214
rotarygoolwa@gmail.com
ABN 85 124 203 614

31 October 2013

To the Alexandrina Council

RE Funding for the Goolwa Community Christmas Carol Concert.

The Committee appreciates the Grant of \$2,500 approved by Council. This leaves a shortfall of \$5075 to meet the budgeted figure of \$7575 provided by the Committee. (Itemised page 2.)

If the Community businesses can provide \$1575 the Committee is still short \$3500 to run this event. This figure was identified in the original submission.

The Goolwa Community Christmas Carol Concert Committee will be meeting on the 15th November 2023 to discuss the Financial situation. If they cannot meet their budget target, they may regretfully have to cancel the event. This date was chosen to allow time to cancel or confirm with booked Companies such as staging/tech crews and performers. Also other entertainment groups and food providers.

Currently the Rotary Club of Goolwa is covering the insurance for the Carols event and any Rotary Participants in the event.

The Committee requests that the Council consider the benefits of this Community event when they consider this request for a further donation of \$3500.

Please accept this proposal made on behalf of the Goolwa Christmas Carol Concert Committee.

Yours sincerely

A handwritten signature in black ink, appearing to read "Noeline Biermann".

Noeline Biermann
Secretary of the Rotary Club of Goolwa



ROTARY CLUB OF GOOLWA

District 9510

Postal Address P.O Box 193 Goolwa SA 5214

rotarygoolwa@gmail.com

ABN 85 124 203 614

Anticipated Budget

Stage Hire	\$2,475	Booked
Sound Equipment Hire	\$2,000	Booked
Update Banners	\$ 500	
Core Flutes	\$ 200	
Face Painting	\$ 350	
Entertainment Hire Rides	\$ 600	
St John Ambulance	\$ 500	
Coffee Vouchers for Cast	\$ 350	
Decorations	\$ 200	
Refreshment Volunteers.	\$ 200	
Sundry Equipment	\$ 200	
Total	\$7,575	

Oval verbally booked.

As mentioned previously this may increase if the Fireworks display is included.

A handwritten signature in black ink, appearing to read "Noeline Biermann".

Noeline Biermann

8.2. Short Term Dry Area Applications for Christmas Events 2023

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Erin Howard (Personal Assistant General Manager Corporate)

Recommendation

That Council supports an application being submitted to Consumer and Business Services for Short Term Dry Areas as follows:

1. 4pm on Friday 15 December 2023 until 6am Saturday 16 December 2023 for the purpose of Strathalbyn's 'Christmas Where the Angas Flows' 2023 at Strathalbyn Showgrounds and Town Centre (Areas 1 and 2).
2. 5.30pm to 9.30pm on Sunday 17 December 2023 for the purpose of Goolwa Christmas Carols at Goolwa Oval Recreation Precinct.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.15	Short Term Dry Area Application - Schoolies Festival 2023 and New Years' Eve	C23339
17 October 2022	8.5	Short Term Dry Area Applications for 2022	ACM221683
15 November 2021	11.8	Short Term Dry Area Applications for 2021	ACM211239
19 October 2020	11.1	Short Term Dry Area Applications for 2020	ACM20734
21 October 2019	11.9	Short Term Dry Area Applications for 2019	ACM19338
2 July 2018	8.3	Short Term Dry Areas - Strathalbyn Annual Christmas Event 'Christmas Where The Angas Flows' - Friday 14 December 2018	ACM18262
3 July 2017	10.2	Short Term Dry Area - Strathalbyn Annual Christmas Party - Friday 15 December 2017	ACM17262
18 July 2016	10.3	Short Term Dry Area - Strathalbyn Annual Christmas Party - Friday 9 December 2016	ACM16243
17 August 2015	10.2	Short Term Dry Area - Strathalbyn District Commerce Association's Annual Christmas Party - Friday 11 December 2015	ACM15313
15 September 2014	10.13	Short Term Dry Area - Strathalbyn District Commerce Association's Annual Christmas Party - Friday 12 December 2014	ACM14286
16 September 2013	15.1	Short Term Dry Area - Strathalbyn District Commerce Association's Annual	ACM13310

Meeting Date	Agenda Item Number	Report Title	Resolution Number
		Christmas Party - Friday 13 December 2013	
17 September 2012	19.2	Short Term Dry Area - Strathalbyn District Commerce Association's Annual Christmas Party - Friday 12 December 2012	ACS12178

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services

Report Objective

The objective of this report is to seek Council support for declaration of various Short-Term Dry Areas, prohibiting the consumption of alcohol during community festivals and events, specifically Christmas Events to be held throughout the region in 2023.

Executive Summary

Council has previously collaborated with the South Australian Police (SAPOL) to establish Dry Areas during the aforementioned events. By declaring specific public areas as Dry Areas, the potential for offending behaviour associated with alcohol consumption is reduced. The implementation of Dry Areas in previous years' events has successfully decreased the number of alcohol-related offenses.

Context

Past experience has shown that declaring Dry Areas during similarly held festivals and events has effectively aided the SAPOL in controlling public alcohol consumption and significantly reducing anti-social behaviour.

General Analysis

A Dry Area designates an area where the consumption of alcohol or possession of open containers of alcohol is strictly prohibited, including when individuals are in transit within the designated area. The prohibition on possession of open containers of alcohol applies regardless of whether the alcohol is being actively consumed or not. However, it should be noted that individuals are permitted to possess alcohol, such as a carton of beer, a bottle of wine, or alcohol in an esky, within a Dry Area as long as the container remains unopened.

The implementation of Dry Areas serves to effectively curb public drinking and mitigate anti-social behaviour during large-scale events, particularly during late-night and early-morning hours. This, in turn, enhances the overall safety of the general public. Dry Areas also play a crucial role in promoting community-wide awareness that excessive public drinking is not deemed socially acceptable. It is imperative that both local residents and visitors recognise that Alexandrina Council values social responsibility and upholds a family-friendly community atmosphere.

To ensure clear communication and compliance, the Council will install prominent signage at the primary entry points of each designated Dry Area. These signs will effectively convey the restrictions in place and serve as a visual reminder for all individuals entering the temporary Dry Areas.

In accordance with legislation, Councils can declare a short term dry area in their local council area, or apply to Consumer and Business Services (CBS) for a long term dry area. Councils can declare a short term dry area of 48 hours or less by publishing a notice in the Government Gazette. Approval from CBS isn't needed.

For short term dry areas Councils must:

- publish a notice no later than 14 days prior to the event
- notify the commissioner of Police no later than seven days prior to the event.

Administration will undertake the above steps should Council support the declaration of the outlined Short Term Dry Areas.

It's important to mention that the 'Goolwa Christmas Carols' event has not been confirmed yet, but the organisers have proposed the date as per the recommendation. If the event does not proceed, Administration will refrain from publishing notice of intention to establish short-term Dry Areas.

Comparative Analysis

Council has previously supported the establishment of Dry Areas as listed above, and the outcomes have been positive in terms of reducing alcohol-related offenses and maintaining public safety.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low as costs associated with the purchase and installation of signage for the designated Dry Areas can be accommodated within Council's 2023/24 Budget.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low. Environmental, public relations, and public safety risks are mitigated by supporting the recommendation.

This report seeks Council's approval for the establishment of Dry Areas during various Christmas events, aiming to ensure public safety and reduce alcohol-related offenses.

Conclusion

The establishment of Short Term Dry Areas for various Christmas events around the region is vital for maintaining public safety, reducing alcohol-related offenses, and fostering a family-friendly environment within the Alexandrina Council area. The analysis of past experiences and collaborations with the South Australian Police highlights the effectiveness of Dry Areas in controlling public alcohol consumption and mitigating anti-social behaviour during similar festivals and events.

The proposed Dry Areas align with the Council's commitment to social responsibility and creating a welcoming community atmosphere. By prohibiting the consumption of alcohol and possession of open containers within the designated areas, these measures promote a safer environment for all attendees, particularly during late-night and early-morning hours. The awareness raised by the implementation of Dry Areas emphasises that excessive public drinking is not socially acceptable, further contributing to a positive festival experience for local residents and visitors alike.

Approval of the recommended Short Term Dry Areas will contribute to the successful execution of the events, providing a secure and enjoyable experience for all attendees.

Attachments

Attachment 1 - Alexandrina Council Dry Areas - Maps 2023 (Christmas Events)

Attachment 2 - Draft Government Gazette Notice - Christmas Events 2023



Alexandrina Council Dry Areas

Maps

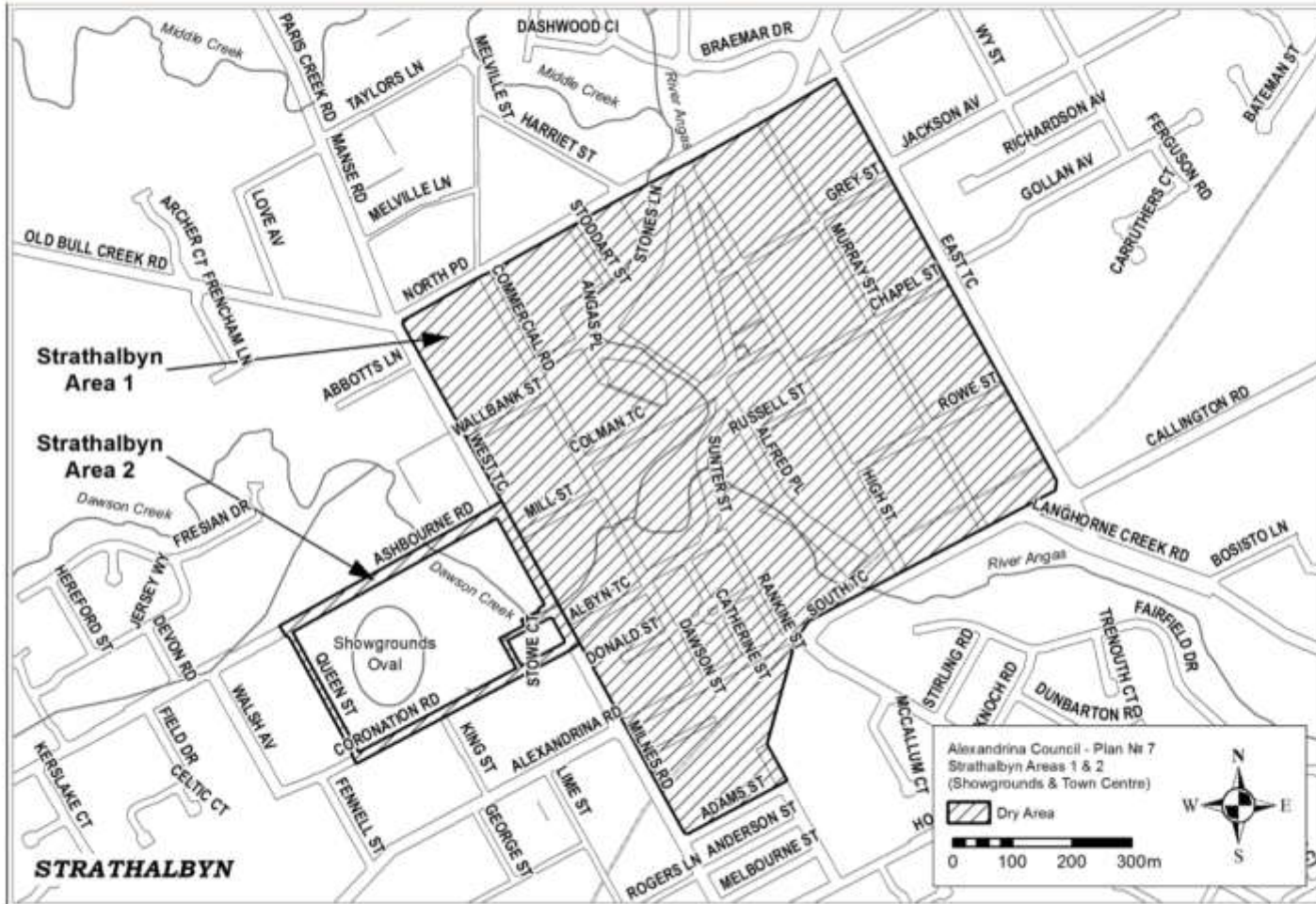
Christmas Events 2023

Contents

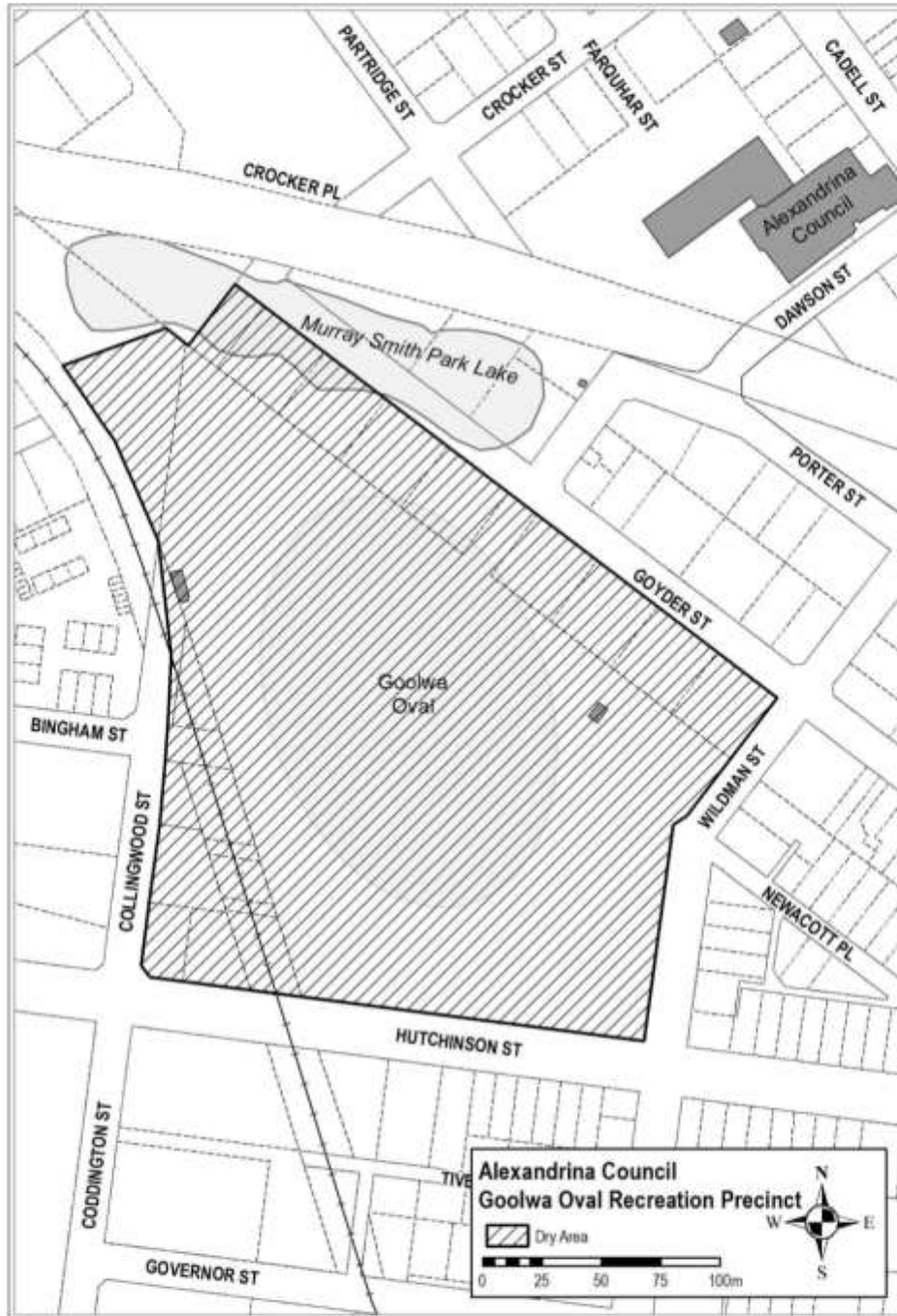
Strathalbyn Showgrounds and Town Centre (Strathalbyn Areas 1 and 2).....	2
Goolwa Oval Recreation Precinct.....	3



Strathalbyn Showgrounds and Town Centre (Strathalbyn Areas 1 and 2)



Goolwa Oval Recreation Precinct



South Australia

Liquor Licensing (Dry Areas) Notice 2023

under section 131(1a) of the *Liquor Licensing Act 1997*

1—Short title

This notice may be cited as the *Liquor Licensing (Dry Areas) Notice 2023*.

2—Commencement

This notice comes into operation on 7 December 2023.

3—Interpretation

(1) In this notice—

principal notice means the *Liquor Licensing (Dry Areas) Notice 2015* published in the Gazette on 5.1.15, as in force from time to time.

(2) Clause 3 of the principal notice applies to this notice as if it were the principal notice.

4—Consumption etc of liquor prohibited in dry areas

- (1) Pursuant to section 131 of the Act, the consumption and possession of liquor in the area described in the Schedule is prohibited in accordance with the provisions of the Schedule.
- (2) The prohibition has effect during the periods specified in the Schedule.
- (3) The prohibition does not extend to private land in the area described in the Schedule.
- (4) Unless the contrary intention appears, the prohibition of the possession of liquor in the area does not extend to—
 - (a) a person who is genuinely passing through the area if—
 - (i) the liquor is in the original container in which it was purchased from licensed premises; and
 - (ii) the container has not been opened; or
 - (b) a person who has possession of the liquor in the course of carrying on a business or in the course of his or her employment by another person in the course of carrying on a business; or
 - (c) a person who is permanently or temporarily residing at premises within the area or on the boundary of the area and who enters the area solely for the purpose of passing through it to enter those premises or who enters the area from those premises for the purpose of leaving the area.

Schedule 1 – Strathalbyn Area 1 and 2

1 – Extent of prohibition

The consumption of liquor is prohibited and the possession of liquor is prohibited.

2 – Period of prohibition

From 4.00pm on 15 December 2023 – 6.00am on 16 December 2023

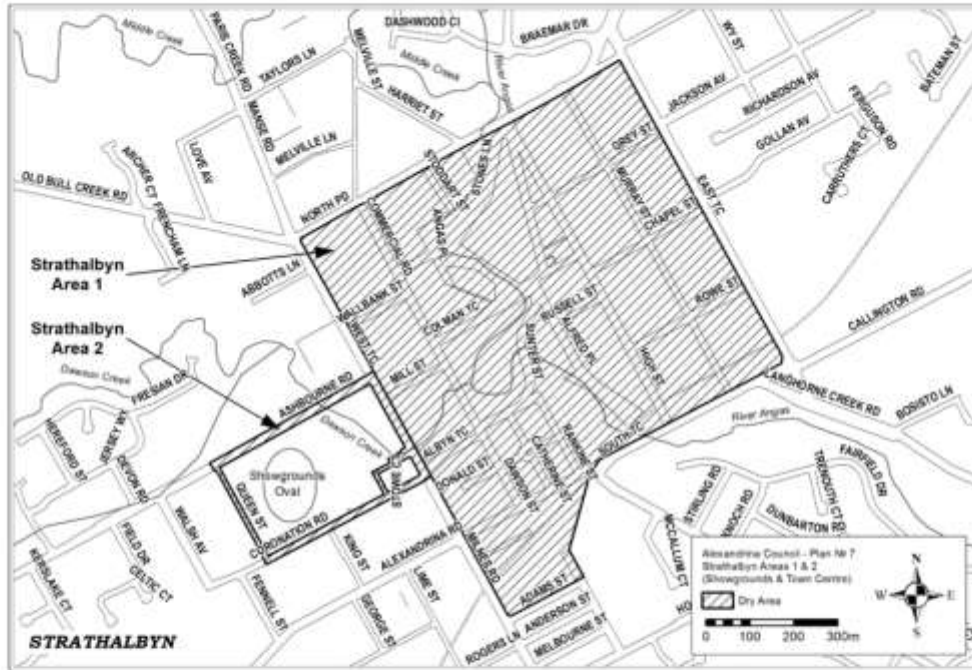
3 – Description of area

Strathalbyn Area 1

The area in Strathalbyn bounded as follows: commencing at the point at which the south eastern boundary of North Parade meets the north eastern boundary of West Terrace, then south easterly along that boundary of West Terrace to the north western boundary of Adams Street, then north easterly along that boundary of Adams Street and the prolongation in a straight line of that boundary to the north eastern boundary of Edinburgh Road, then north westerly along that boundary of Edinburgh Road to the end of the road, then in a straight line by the shortest route to the point at which the south eastern boundary of South Terrace meets the south western boundary of Parker Avenue, then along the continuation of that straight line across South Terrace to the north western boundary of South Terrace, then north easterly along the north western boundary of South Terrace to the south western boundary of East Terrace, then north westerly along the south western boundary of East Terrace to the south eastern boundary of North Parade, then south westerly along the south eastern boundary of North Parade to the point of commencement.

Strathalbyn Area 2

Ashbourne Road between the south-western boundary of West Terrace and the prolongation in a straight line of the south-western boundary of Queen Street; Queen Street between Ashbourne Road and Coronation Road; Coronation Road between the prolongation in a straight line of the south-western boundary of Queen Street and the south-western boundary of West Terrace; Stowe Court between Coronation Road and West Terrace; West Terrace between the prolongation in a straight line of the south-eastern boundary of Coronation Road and the prolongation in a straight line of the north-western boundary of Ashbourne Road.



Schedule 2 – Goolwa Oval Recreation Precinct

1 – Extent of prohibition

The consumption of liquor is prohibited and the possession of liquor is prohibited.

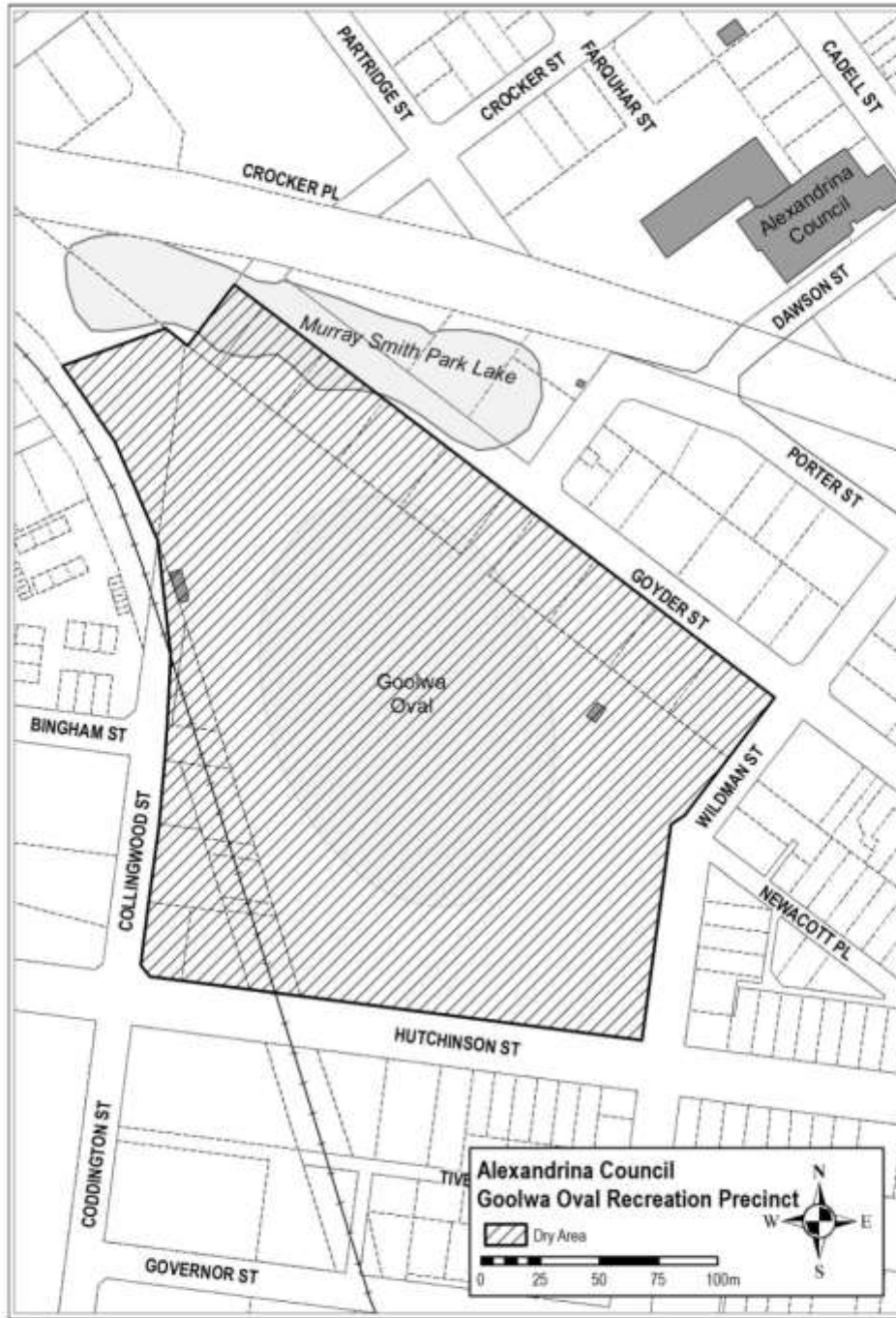
2 – Period of prohibition

From 5.30pm on 17 December 2022 – 9.30pm on 17 December 2022

3 – Description of area

Goolwa Oval Recreation Precinct

The area within the Recreation Precinct bounded by Hutchinson Street from Wildman Street to Collingwood Street, Wildman Street from Hutchinson Street to Goyder Street, Goyder Street from Wildman Street to Dawson Street.



NIGEL MORRIS
Chief Executive Officer

8.3. PS Oscar W Inc: Governance, Financials and Risk Management Practices

Responsible Officer: Nigel Morris (Chief Executive Officer)

Report Author: Nigel Morris (Chief Executive Officer)

Recommendation

1. That the Report detailing the Governance, Financials and Risk Management Practices of the Friends of the Oscar W Inc be received.
2. That Administration continue to negotiation with the Friends of Oscar W Inc a revised MoU and appropriate leases and licences over the Wharf Shed, PS Oscar W paddle steamer and Goolwa Community Precinct including detailing the Council Financial resources to support their operations.
3. That in order to progress the fit-out of the Wharf Shed that Council engage Expedition Studios to work with the Friends of Oscar W Inc to turn their floorplan concept into a detailed design and budget allocation for presentation to Council for endorsement.
4. That prior to construction of the fit-out and occurring the major expense, that Council formalise governance, finances and risk management arrangements with the Friends of the Oscar W inc.
5. That Council lawyers and insurers be invited to present at a future Council Member Workshop to give assurances on governance, finances and risk mitigation measures to be put in place.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 January 2023	8.1	Goolwa Wharf Precinct Revitalisation Project	C23018
16 February 2015	9.8	Proposals for the Future Management and Governance of P.S. Oscar 'W'	ACM1557

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services

Report Objective

The report is provided in response to the following resolution made at the Council Meeting 16 January 2023 (C23018):

Moved Cr Sue Miller seconded Cr Margaret Gardner

That Council request that:

1. Council Members within 7 days be provided with a copy of the Memorandum of Understanding between Council and the Friends of the PS Oscar W; and
2. As part of considerations for the 2023/24 Annual Business Plan and Budget an analysis of the governance, financials and risk management practices of the Friends of the PS Oscar W be undertaken as a priority.
3. That Council Members be provided with the PS Oscar W Conservation Plan and Business Plan.

CARRIED UNANIMOUSLY

Executive Summary

The report provides the requested information on the Governance, Financials and Risk Management Practices of the Friends of the PS Oscar W Inc and provides recommendations for next steps in the fit-out of the Wharf Shed.

Context

The following addresses the three paragraphs of resolution (C23018)

Memorandum of Understanding - Paragraph 1.

Following the Council Meeting, the Memorandum of Understanding between Council and the Friends of the PS Oscar W was immediately provided in accordance with paragraph 1 of the above resolution.

Governance, Financials and Risk Management Practices of the Friends of the Oscar W Inc - Paragraph 2.

This is the focus of the below report.

PS Oscar W Conservation Plan and Business Plan - Paragraph 3.

The PS Oscar W Conservation Plan and Business Plan have been superseded by the Alexandrina Council Wooden Boat Strategy 2022-2024. A copy of this strategy is attached.

The historic PS Oscar W and Business Plan have now been provided to Council Members in accordance with paragraph 3 of the resolution.

Governance, Financials and Risk Management Practices of the Friends of the PS Oscar W Inc.

Preamble

The preparation and construction of this report has taken a number of days and has been personally prepared by the Chief Executive Officer himself. It is clear in the construction of this report that in many instances there is a vast difference in what is formally in place, what is actually occurring and what people think should be occurring.

It is also apparent that the intentions of the establishment of The Friends of the Oscar W Inc (FOW) in 2014 as a separate body corporate at law (putting an end to FOW being operated under a Section 41 Committee) and the intentions behind the creation of the initial Memorandum of Understanding in 2015 are not clear within the entities of Council and FOW.

Although this report focuses on what is in place and happening now, the important outcome from this report is what happens next, what the Council wants to achieve and what FOW wants to achieve.

Before getting into the report that delivers on the resolution illustrating that governance is unclear, the financials show that the PS Oscar W runs at a loss and that the current operations presents a high risk, it is worth reminding ourselves the importance of why Council is so heavily involved in Wooden Boats and especially the PS Oscar W. The following is taken direct from the Executive Summary of the Alexandrina Council Wooden Boat Strategy 2022-2024 (Attachment 6):

Executive Summary

Alexandrina Council own 9 historic wooden boat vessels, representing over 125 years of maritime history along the River Murray and in Goolwa from 1853 – 1970. Each provide active historical and cultural context for the trade, migration, traditional boat building techniques and steam powered industry of the region.

The boats, the supporting infrastructure which maintain and house them, and the ecosystem in which they operate, are unique living historical assets in Goolwa. They provide visitors and locals with recreational and educational opportunities to engage with our past in the present day, to experience the “living history” of Goolwa, the Alexandrina region and South Australia.

Over 16,980 volunteer hours from over 125 dedicated volunteers per annum go into the maintenance, preservation, activation and stewardship of council’s historic vessels. These individuals are local residents, who with skill and enthusiasm authentically maintain and activate Alexandrina Council’s wooden boats and seasonal boating events. Their time and passion underpin the success or failure of the ongoing preservation of the wooden boat ecosystem in the region.

The 2022 - 2026 Wooden Boat Strategy identifies 5 strategic priorities and a 5 year action plan to leverage Alexandrina Council’s wooden boat assets as a valuable cultural and historical resource to the region

The strategy and action plan is a practical and tactical guide for Alexandrina Council. It aligns itself to contributing towards the outcomes set out in A2040 Strategic Plan to create a liveable, green and connected region.

Successful implementation of this strategy by 2026 will enable council to effectively evaluate the economic and social wellbeing benefits, and opportunities for further investment, in preserving, activating and promoting the wooden boat sector in 2027 and beyond.

Governance

The Friends of the Oscar W Inc, (‘FOW’) has been incorporated under the *Associations Incorporation Act 1985*. It is, therefore, a separate body corporate at law. As such it is a separate legal ‘person’ with perpetual succession and a common seal; A search of ASIC has confirmed it remains registered:

Name: THE FRIENDS OF THE OSCAR W INCORPORATED
Registration number: A42367
State of registration: South Australia
Registration date: 28/11/2014
Status: Registered
Type: Associations
Regulator: Office of Consumer & Business Affairs, South Australia

The Council is also, as a body corporate, a separate legal ‘person’ that has the legal capacity of a natural person;

The parties are, therefore, separate entities and dealings between them must be appropriately documented;

The current Memorandum of Understanding (MoU) provided in Attachment 1 was created to document the relationship. The MoU was entered into between the Council and Friends of the PS Oscar W Inc in 2015 for an initial term of 2 years. It was, in accordance with its terms, then extended for a further 2 years and expired in 2019.

A revised MoU was signed in 2019 for a period of for a period of one (1) year commencing on the 18 day of February 2019 and expiring on 17 day of February 2020.

It remains in place in accordance with the consent of the Council on a ‘holding over’ basis, as envisaged at clause 8.

- The 16 February 2015 Council Report that established the MoU is provided in Attachment 2.
- The MoU attached to the 16 February 2015 report is provided in Attachment 3.
- The consent of the Council to enter the holding over basis was performed by letter dated 24 February 2020 in Attachment 4.
- The letter confirming the extension from FOW, dated 8 April 2021 is provided in Attachment 5.

The MoU is a multi-functional document. It deals with the operation and maintenance of the PS Oscar W, the operation of the Riverboat Centre at the Wharf Shed and the use of Area 3 at the Community Precinct for the storage of goods and services related to the PS Oscar W and the Wharf Shed;

There are a variety of volunteers involved within the functions catered for in the MoU, variously being Council registered volunteers, FOW registered volunteers and some volunteers who are registered with both the Council and FOW. Responsibility for or protection of volunteers will fall to whichever corporate entity has registered them and, those registered with both entities will, most likely, be considered to be Council volunteers. This is further discussed in the Risk Management Practices Section.

Prior to the 16 February 2015 meeting that established the initial MoU, the Friends of Oscar W operated under a Section 41 Committee Structure to assist with the restoration, maintenance and operation of the P.S. Oscar W and barge Dart. The Terms of Reference for this Committee can be found in the attachment of the 16 February 2015 meeting.

At the 16 February 2015 meeting, Council resolved (ACM1557)

- *That the Friends of PS Oscar W Committee be dissolved as a Section 41 Committee under the Local Government Act 1999.*
- *That Council authorise the Chief Executive to sign a Memorandum of Understanding with the Friends of the Oscar W Incorporated (as per circulated attachment)*
- *That Council authorise seed funding of \$15,000 to support the establishment of an incorporated body for Friends of the Oscar W.*

The 2015 Council report attached detailed:

Alexandrina Council has reviewed the operation and future of the Goolwa Wharf Precinct.

The primary reason as to why the dissolution of the Friends of the PS Oscar W Committee is proposed relates to its transition to an Incorporate Body with links to a newly created Section 41 committee known as the Goolwa Wharf Precinct Board (formed at Council's meeting of 21 July 2014).

The Friends of the Oscar W Incorporated (established 28 November 2014) have representation on the Goolwa Wharf Precinct Board. In terms of future management and governance, it is proposed that:

[a] Council will take on the responsibility and operation of the Goolwa Riverboat Centre which includes ticketing, retail sales and information provision.

[b] Council will support volunteers to assist in the daily operation of the Goolwa Riverboat Centre.

[c] Council will develop a Memorandum of Understanding (MOU) between The Friends of the Oscar W Incorporated and the Goolwa Wharf Precinct Board Section 41 Committee to outline the responsibilities of Council and the Friends of the Oscar W Incorporated.

[d] The Friends of Oscar W Incorporated will operate and maintain the PS Oscar W in accordance with the Certificate of Survey and as agreed with the Council.

[e] The Friends of the Oscar W Incorporated will operate the PS Oscar W for cruises as agreed between the Parties.

[f] The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with all Council policies and procedures.

[g] Council provides permission to the Friends of the Oscar W Incorporated for exclusive use of the meeting space within the Goolwa Riverboat Centre at no cost.

The report also detailed outcomes of discussions as follows:

Council staff have held discussions with the past and current president of the Friends of the PS Oscar W Section 41 Committee and it is understood that they are supportive of the transition due to the burdens that have arisen from the growth PS Oscar W. (e.g. work health safety, procurement, general administration).

Council has received a letter from Dave Finnie, President of the Friends of Oscar W Incorporated requesting seed funding of \$15,000 to soundly establish the Incorporated body financially.

The newly formed Incorporated body will provide the expertise needed to maintain and operate the PS Oscar W, to care for the volunteers, provide uniforms, publish a quarterly newsletter, and provide adequate insurance for the Committee and Friends.

In reading the 2015 report and discussing the contents with the author of the 2015 report it appears that Council was removing the operations of the PS Oscar W from being in Council's control in the Section 41 Committee and handing responsibility and control to the newly incorporated Friends of the Oscar W Inc and that Council were continuing to financially support them and provide other assistance.

It is also noted that although it appears responsibility and control to the FoW, the MoU also states requirements to comply with Council procedures and policies.

This delineation between entities has been blurred over the years and legal advice received has indicated that the MoU should not be the only vehicle to define the relationship between Council and the Friends of the Oscar W Inc, this may be in the form of a lease or licence over the Wharf Shed, Area 3 at the Goolwa Community Precinct and the actual paddle steamer.

It is important to note a creation of a lease or licence will need to be done in conjunction with a MoU that provides an appropriate level of financial support for the Friends of Oscar W Inc.

A further governance requirement is stated in the MoU as

- *The PS Oscar W is operated under Certificate of Survey issued by the Australian Government Australian Maritime Safety Authority Marine Safety (Domestic Commercial Vessel) National Law Act 2012*

Finances

The 16 February 2015 Council resolution provided \$15,000 seed funding to Friends of the Oscar W to support the establishment of an incorporated body for Friends of the Oscar W noting that the incorporated body was established 28 November 2014. A copy of this letter is provided in Attachment 6.

The Friends of Oscar W perform their own fund raising through Friends of the Oscar W Inc Membership at the cost of \$25 for individuals or \$30 for families. Income is also sourced through raffles, sausage sizzles after cruises, Bunnings sausage sizzles and other initiatives. This income is kept by the Friends of the Oscar W to be used as they see fit.

Council maintains an operating budget for the operations of the PS Oscar W. The last financial year 2022/23 summary of transactions is provided in the following table:

PS Oscar W - Operating Summary - 2022/23

Income	
User Charges (Cruises)	-21785.04
Other Revenue	-1030.91
Insurance Reimbursement	-132500.03
Total Income	-155315.98
Expenditure	
Materials	11166.32
Contractors	159606.51
Insurance	23490.24
Depreciation	10651.39
General	22139.45
Internal Charges	40289.36
Training and Equipment	1741.97
Total Expenditure	269085.24
Total Loss	113769.26

In reviewing the transactions for 2023/24 it is noted that the cost of insurance has gone up from \$23,490 to \$29,567.

Council currently receives the income from the cruises, this must be by "agreement" as the treatment of income has not been established within the MoU.

The MoU details the following financial arrangements:

4. Any costs relating to maintaining the PS Oscar W, Goolwa Wharf Shed, the shed in Area 3 at the Goolwa Community Precinct including machinery replacement, equipment and supplies, and utility charges such as telecommunications and cleaning will be the responsibility of the Council.

4.1 Procurement of all goods and services are subject to the Council's procurement policy.

4.2 All Council purchases are required to be accompanied by an official Council purchase order through Councils online purchase order system.

4.3 The Council will reimburse The Friends of the Oscar W Incorporated for maintenance items purchased up to the value of \$200 per item each month on presentation of a detailed tax invoice.

5. The Council will arrange and pay for all insurances for the PS Oscar W, Goolwa Riverboat Centre and Area 3 at the Goolwa Community Precinct including registered Council volunteers relating to the PS Oscar W and Goolwa Riverboat Centre. Such coverage shall include building insurance, contents insurance, vessel insurance, public liability insurance, and third party insurance.

2. The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with all Council policies and procedures.

2.1 The Council will be responsible for supplying the appropriate PPE equipment (in accordance with a risk assessment) to volunteers participating in activities relating to the PS Oscar W.

2.2 The Council will supply volunteer uniforms to volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre.

2.3 The Council will be responsible for arranging and payment of relevant and essential training required for volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre

In relation to Area 1 – The Paddle steamer:

1. The Friends of the Oscar W Incorporated will prepare annual budgets including maintenance and proposed capital works for consideration in the Council's annual budget process.

In relation to Area 2 – The Wharf Shed

1. The Council provides permission to the Friends of the Oscar W Incorporated for exclusive use of the meeting space within the Goolwa Riverboat Centre at no cost.

It is noted that at the 2 November 2023 Audit and Risk Committee the Committee considered a report on Financial Aspects of Tenancy of the Wharf Shed and resolved (ACAC346):

1. That the Audit and Risk Committee:

a. note that consultants have indicated a commercial rent for the Wharf Shed of:

i. between \$100 per sqm, per annum and \$225 per sqm, per annum for the internal space at the time of the review in 2022, and

ii. \$100 per sqm, per annum for the external space at the time of the review in 2022. b. based on the Goolwa Wharf Shed Commercial Review and discussion paper, supports the occupation of a portion of the Wharf Shed by Oscar W at its existing peppercorn rent, acknowledging the commercial value of the tenancy.

2. That the Audit and Risk Committee recommend to Council that:

a. the Commercial Tenancy rental value be established by the current competitive expression of interest process, guided by updated independent market valuation.

b. in setting the rates, Council needs to be mindful of the resolved intention to activate the Goolwa Wharf Precinct and that this should be a consideration in the selection of the Commercial Tenant and the housing of the Friends of Oscar W.

The report from the Audit and Risk Committee is presented later elsewhere in this 20 November 2023 agenda.

In relation to Area 3 – The Goolwa Community Precinct -

1. *That Council owns the shed and will cover the insurance costs for the shed and Council owned contents*
2. The Council will cover costs for electricity and security
3. The use of the Goolwa Community Precinct is done under "permission" in the MoU and is done so without cost.

The MoU states:

The Friends of the Oscar W Incorporated shall operate and maintain the PS Oscar W in accordance with the Certificate of Survey and as agreed with the Council.

Unfortunately, the maintenance is currently unable to be performed by the Friends of Oscar W inc. This has required Council to engage an external contractor to contribute to maintenance at the cost of \$120 per hour, 3 hours a week for an initial period of three months. Over the three month period this is likely to cost Council \$4,680.

An analysis of past finances for the PS Oscar W Cruising 2018-2023

PS Oscar W offers cruises and private charters with the surveyed capacity being 54 pax which comprises of 45 passengers and 7 crew members. New pricing as of 1st July 2023 are ticket costing for adult \$25, concession \$20, children \$11 (5-15yrs) and Family \$65 (2 Adults + 2 Children)

Twilight Cruises have been running since January 2022 and run for 2 hours. New pricing as of 1st July 2023 cost adult \$45, concession \$42, Children \$20 and Family \$120

Base rate for charters (increased in 2023) is \$940.00 for a 1 – 2 hour cruise, with an additional charge of \$470 per hour. Discounts (40%) can apply for community groups and Fleurieu Peninsula school charters are free. Non Fleurieu Peninsula school charters are discounted by 50%. New Pricing Base rate for charters in 2023 is \$1015 for a 1 – 2 hour cruise, with an additional charge of \$507.50/hour

The Alexandrina Council is reliant on volunteers for the general maintenance and operation of the PS Oscar W. Visitor Servicing staff take online bookings for Oscar until cruising day, then the manifest is taken to the Riverboat centre when remaining tickets are sold manually. Contractors are employed when Oscar is slipped with support from the volunteers. All volunteers working as crew must maintain full qualifications and the PS Oscar W must be surveyed every year by a qualified Marine Surveyor with all documentation being sent and approved by AMSA (Australian Maritime Safety Authority).

Every second year *Oscar W requires slipping for an out of water survey and maintenance. For the past two slips the cost has been over \$100,000.

The following summaries the financials and bookings provided over the last five financial years:

	*2018/2019	2019/2020	*2020/2021	2021/2022	*2022/2023
Nett income cruise/charter	\$56,332	\$40,320	\$39,496	\$40,450	\$21,785
Nett income other	\$555	\$23,101	\$19,145		\$1,031
Expenditure	\$105,552	\$47,086	\$128,407	\$70,582	\$132,576
Net Profit/Loss	\$48,665 Loss	\$16,335 Profit	\$69,766 Loss	\$30,132 Loss	\$109,760 Loss
Cruises	74	56	30	63	39
Passengers	2310	1772	1046	1349	1478
Average passengers per cruise	31	32	35	22	37
Average Cost per cruise	\$658	-291.70	\$2,326	\$478	\$2,814
Average Council subsidy per passenger	\$21	-9.22	\$67	\$22	\$74

This table does not include all staff time dedicated to supporting the PS Oscar W including the Chief Executive Officer, General Manager Community, Manager Economic Development and other members.

As a comparison

- the Council Contribution to the Fleurieu Regional Aquatic Centre Authority (FRACA) for last financial year 2022/23 was \$498,329 with attendance of 183,036. This provides for a subsidiary from Council of \$2.72 per attendee.
- the Council Contribution to the Strathalbyn Pool for last financial year 2022/23 was \$365,827 with attendance of 17,346. This provides for a subsidiary from Council of \$21.09 per attendee.

It is noted that the number of cruises above does not match the number of Trips quoted in a recent presentation by the Friends of the Oscar W as per below and therefore the above number of passengers may be light on.

Evidence - Oscar W Trips Maths		
*From PS Oscar Management Committee - provided to Councillors		
	Trips Per Year	Avg Trips - Month
2018	92	8
2019	103	9
2020 (Covid)	49	4
2021	85	7
2022	84	7
2023 (Repairs)	78	7

In addition to the Oscar W paid cruises, the Riverboat Centre provides an experience for locals and visitors alike. A recent presentation by the Friends of the Oscar W provided the following figures for visitations for 2018/19 and 2019/20:

Goolwa Riverboat Visitor Numbers													Annual	Avg Per
	July	August	September	October	November	December	January	February	March	April	May	June	Total	Month
2018/2019	1,436	967	1,318	2,179	1,306	2,332	2,680	2,054	2,562	5,401	1,802	1,655	25,491	2,124
2019/2020	2,065	1,390	2,163	3,100	1,983	2,407	3,167	2,151	2,138	-	-	-	20,564	2,285

Source - VIC *Centre closed from 21 March due to COVID-19

The Friends of the Oscar W have also presented to Council a plan to get the operations of the PS Oscar W towards cost neutral.

The following provides a breakdown per year of recorded cruises and events:

2018/2019

In 2018/19 Oscar took 66 x 1-hour cruises, 8 x lunch cruises and 8 private charters. Oscar W was slipped for biennial out of water survey 25 August – 28 September.

2019/2020

July 2019 to March 2020 Oscar took 53 x 1-hour cruises, 3 lunch cruises with 12 x 1-hour cruises cancelled due to inclement weather. From mid-March 2020 to July 2020 Oscar did not cruise due to Covid.

2020/2021

No cruises from July 2020 to end September 2020 and then again from March 2021 to June 2021 due to Covid. There were 30 x 1-hour cruises and 4 lunch cruises. Due to inclement weather 6 x 1-hour cruises were cancelled. Oscar W was slipped in August 2020 however some repairs were not carried out due to Victorian contractors not being allowed over the border due to Covid.

2021/2022

The PS Oscar W sailed 63 times during the 2021/22 operating period; 54 weekend hourly cruises, 5 lunch cruises and 4 twilight cruises.

Additional to general cruising, 15 private charters were booked unfortunately 5 charters were cancelled due to COVID and 1 due to inclement weather. Groups who charter Oscar vary and include social and community clubs, school groups and work groups. The Alexandrina Council offer free cruising to all Alexandrina Council schools and have now introduced reduced rates to all other schools.

2022/2023

Oscar commenced cruises August 2022 and undertook 9 x 1-hour cruises before being slipped for her biennial out of water survey and maintenance. Extensive works were carried out including 13 hull planks being shaped and replaced. Post slipping Oscar ran 4 x Twilight Cruises, and 16 x 1-hour cruises with the majority running at capacity. From July to June there were 14 charters bringing in an income of \$11,293.00 and 41 x 1 hour cruises

On 7 January 2023 the PS Oscar W had a collision with the Hindmarsh Island Bridge due to the high flows. Oscar underwent repairs and was unable to cruise again for some months. During this time 5 charters were cancelled with a potential of \$4,324.00

2023/2024

The PS Oscar W thus far has undertaken 8 charters cruises with an income of \$6,293.00 and 27 x 1-hour cruises and 6 x Twilight cruises.

Risk Management Practices

Council's Risk Register has identified the Risk Description of WHS & Staff safety: Staff, contractor or volunteer death or serious injury with the specific reference to Oscar W as

"Some council owned assets (e.g. Passenger carrying Oscar W, other wooden boats and Armfield centre) have inherently high risk activities (and therefore WHS challenges); issues with maintaining compliance for Volunteers"

The identified controls for this is:

1. *WHS policies, systems and processes (risk and hazard management) - including review*
2. *WHS Training Programs*
3. *"WHS Induction Programs for staff, contractors and volunteers"*

With the following relevant treatment actions:

- *Review the policies, systems and processes for risk and hazard management and reporting*
- *Consider more streamlined and automated methods of Training delivery*

Risks with the current Memorandum of Understanding (MoU)

1. the MoU has been identified as requiring enhancements to adequately regulate what is, obviously, a high risk venture between the Council and the FOW. This includes the following considerations in this regard:
 - a. The FOW does not have any realizable assets and may not even hold any or adequate insurances. If so, it is an entity of straw and the Council, as the fellow venturer, a public authority and with adequate insurances (indemnity arrangements included) is clearly vulnerable;
 - b. the occupation of the PS Oscar W and the premises are recognized in the MoU but are not subject to any leasing or licensing arrangements;
 - c. There are no clear measures which deal with qualifications, experience, expertise of those persons sailing the boat;
 - d. there is no specific reference to volunteer protection insurances, in particular for the FOW – relatedly, the volunteer arrangements are less than clear and, in particular whether they are adequately trained and is that a benefit for all or just Council registered volunteers; and
 - e. The MoU needs to reference Council safety policies and procedures in relation to the operations of the PS Oscar W and, if so, who oversees induction, familiarity and maintenance training and for whom.

Volunteer Management

There are a variety of volunteers involved within the functions catered for in the MoU, variously being Council registered volunteers, FOW registered volunteers and some volunteers who are registered with both the Council and FOW. Responsibility for or protection of volunteers will fall to whichever corporate entity has registered them and, those registered with both entities will, most likely, be considered to be Council volunteers for the purposes addressed below;

- it is to be noted that the *Volunteers Protection Act 2001* provides extensive personal civil liability protection for volunteers acting in good faith and without recklessness in their community work.

- where a volunteer is protected from personal civil liability, that does not extinguish the liability. Instead, it attaches to the organization for which the volunteer works. Therefore, in volunteer negligence for instance, the breach of a duty of care that results in a claim for damages, will see either the Council or the FOW become the subject of the claim for damages and not the volunteer;
- relevant to the above, it is noted that clause 5 of the MoU provides for the Council to meet the cost of all insurances for the PS Oscar W, the Riverboat Centre, Area 3 and all Council registered volunteers relating to these facilities. It is, therefore, absolutely clear, that insurance for FOW registered volunteers is a matter for FOW. Given the various liability risks in the ventures recognized by the MoU, it is essential that the FOW holds insurance for its volunteers, else there is nothing to support the civil liability protection for them.

Other Identified Risks

- The volunteers working on the PS Oscar W are ageing while still being required to operate heavy equipment including chainsaws and are responsible for fee paying passengers including twilight cruises that can arrive back after dark.
- There is a lack of volunteers with the appropriate qualifications.
 - Council is currently employing a contractor to perform maintenance and at times captains need to come from out of the district to perform the role.
- Council staff are not knowledgeable on the requirement of a paddle steamer that is operated under Certificate of Survey issued by the Australian Government Australian Maritime Safety Authority Marine Safety (Domestic Commercial Vessel) National Law Act 2012
- Council staff are unable to be present every time a cruise is conducted; we rely on the Friends of PS Oscar W to ensure volunteers have completed their checks and have the appropriate qualifications. For example, to ensure compliance for the Wooden Boat Festival, it was found 19 of the Volunteers required Police Checks.
- Not all Volunteers working with Council on the PS Oscar W operations and future fit-out are Council Volunteers and therefore not governed by Council policies and procedures or covered by Council's insurance.

Legal opinion on operations:

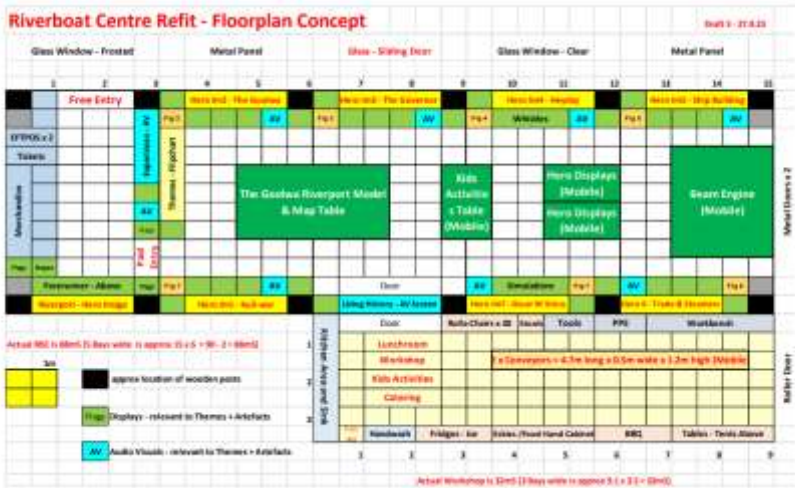
1. in my opinion, this entire operation is, from a risk assessment perspective, to be rated as 'high'. Whilst it will clearly continue as an important tourist draw and recreational pursuit for Goolwa, it must be correctly considered, assessed and documented. Therefore, my view is that all aspects of the current arrangements must be reviewed for the purpose of identifying risks, all risk mitigation measures, all functions, responsibilities and duties, the allocation thereof between the Council and the FOW (if that is the preferred model), the protection that will be gained from relevant documentation such as a lease/leases or licence/licences, an operating agreement, even, possibly, an 'umbrella' MoU and, of course, the identification of and obtaining of all necessary insurances. Within this list, the PS Oscar W would only be captained and crewed by suitably qualified and trained persons; and the above is, at this point, an identification of macro issues. What is required, in my view, to the extent that it has not already occurred, is a meeting between all key parties which besides the Council and FOW, would include Risk Services and the MLS and might include Marine Safety SA and, possibly, with input from Agencies such as Safework SA and the Australian Maritime Safety Authority in order to understand and assess all aspects of this venture with relevant advice for incorporation into the regulatory documentation.

Administration has already held discussions with Risk Services and are in the process of commissioning an audit of the paddle steamer to ensure it is legislative compliance. Discussions have previously been held with Marine Safety following the earlier in the year accident with Hindmarsh Island Bridge and they will again be contacted as well as Safework SA.

Risk Management on Next Steps - (Fit-out of the Wharf Shed).

In the funding of the Goolwa Wharf Revitalisation Project provision of \$250,000 was made for the "Wharf Shed Fit-out costs for Oscar W tenancy".

At the 9 October 2023 Council Information Centre, the Friends of the Oscar W presented their concept for the fit-out of the Wharf Shed. The Floorplan concept is pictured below and provide larger in Attachment 8. The full presentation can be found on the Council website at the link: [Council-Information-Session-Agenda-9-October-2023.pdf \(alexandrina.sa.gov.au\)](https://www.alexandrina.sa.gov.au/Council-Information-Session-Agenda-9-October-2023.pdf)



Administration is in the process of engaging the company, Specialised Solutions (the consultants at Signal Point Experience Centre),

Prior to construction and occurring the major expense it is recommended that Council formalise governance, finances and risk management arrangements with the Friends of the Oscar W inc.

In the preparation of this report the following was identified:

The current MoU states in relation to the Riverboat Centre:

- Area 2 - Goolwa Riverboat Centre**
1. The Council will be responsible for the management and daily operation of the Goolwa Riverboat Centre.
 2. The Friends of the Oscar W Incorporated will provide volunteer support for the daily operation of the Goolwa Riverboat Centre as agreed by both Parties.

In point 1, the responsibility for daily operation needs to be agreed to after the fit-out occurs.

Point 2 requires the Friends of the Oscar W Inc will provide volunteer support for the daily operation of the Centre. The clarification of who's volunteers needs to be greater defined. This was highlighted when the last meeting to discuss the Riverboat Centre was attended by two representatives of the Friends of the Oscar W, one being a Council Volunteer and one not.

The Financial arrangements needs to be defined, for example the presentation from Friends of PS Oscar W presented an entry fee for the Riverboat Centre, it will need to be clarified who gets this income.

Legal advice has indicated to mitigate risk that in addition to a MoU, a lease or licence should be put in place, Friends of Oscar W Inc are an incorporated body that will occupy the space and currently not all members are Council Volunteers.

General Analysis

Nil

Comparative Analysis

Nil

Financial and Economic Implications

This has been covered in the body of the report.

Risk Management

This has been covered in the body of the report.

Conclusion

The operations of a 115 year old passenger carrying wood burning paddle steamer is a high risk, non-profit making venture but it is an important venture for the Alexandrina Community that provides active historical and cultural context for the trade, migration, traditional boat building techniques and steam powered industry of the region.

With an overdue Memorandum of Understanding and the reconstruction of the Wharf Shed commencing that will house the future Riverboat Centre, now is the time to get the Governance, Finance and Risk Management practices right.

In regard to next steps it is recommended:

- that Administration continue to negotiation with the Friends of Oscar W Inc a revised MoU and appropriate leases and licences over the Wharf Shed, PS Oscar W paddle steamer and Goolwa Community Precinct and Financial resources to support operations.
- that in order to progress the fit-out of the Wharf Shed that Council engage Expedition Studios to work with the Friends of Oscar W to turn their floorplan concept into a detailed design and budget allocation for presentation to Council for endorsement.
- that prior to construction of the fit-out and occurring the major expense, that Council formalise governance, finances and risk management arrangements with the Friends of the Oscar W inc.
- that Council lawyers and insurers be invited to present at a future Council Member Workshop to give assurances on governance, finances and risk mitigation measures to be put in place.

Final Comment

This report is about Risk Management. At the end of this report it is worth noting that one of the greatest risks to the PS Oscar W is people and relationships. This report confirms that work needs to be done in the areas of governance, finances and risk management, the current setup is not ideal and outdated, it is time to look to the future, together Council and the Friends of Oscar W can achieve great things and highlight our rich riverboat history and culture, but this can only be achieved through relationships, keeping the communication channels open, discussing and where required, compromising, having difficult conversations to achieve outcomes for the greater good of the community and successfully documenting it all for signing. That's it, one of the greatest risks facing us is not having a continued great relationship between Council and the PS Oscar W. This needs to be a risk management focus for both parties.

Attachments

Attachment 1 - Current Memorandum of Understanding.

Attachment 2 - The 16 February 2015 Council Report that established the initial Memorandum of Understanding.

Attachment 3 - The 16 February 2015 Council Report attachment providing the 2015 Memorandum of Understanding.

Attachment 4 - The consent of the Council to enter the holding over basis was performed by letter dated 24 February 2020.

Attachment 5 - The letter confirming the extension from FOW, dated 8 April 2021

Attachment 6 - Alexandrina Council Wooden Boat Strategy 2022-2024

Attachment 7 - 2015 Letter from the President of PS Oscar W requesting seed funding.

Attachment 8 - Friends of Oscar W - Riverboat Centre Refit - Floorplan Concept.



CO201941 - 16.92.001
13 AUG 2019
Box: - Disposal: P

MEMORANDUM OF UNDERSTANDING

between

ALEXANDRINA COUNCIL

and

THE FRIENDS OF THE OSCAR W INCORPORATED

Information
Management

13 AUG 2019

Friends of the Oscar W Incorporated

MOU

16.51.104

MEMORANDUM OF UNDERSTANDING made this _____ 2019.

Between: **ALEXANDRINA COUNCIL**
(ABN 20 785 405 351) of 11 Cadell Street Goolwa SA 5214 ("The Council")

And **THE FRIENDS OF THE OSCAR W INCORPORATED** of PO Box 527
Goolwa SA 5214

(each are a "**PARTY**" and collectively referred to as the "**PARTIES**")

The PARTIES wish to enter into this Memorandum of Understanding to clarify obligations and to provide ongoing certainty of each PARTY.

BACKGROUND

- A. The Council granted a Memorandum of Understanding (MOU) over a portion of the Goolwa Wharf Shed and operation of the Oscar W to the Friends of the Oscar W on the 18 February 2015 for a term of 2 years, with a 2 year right of renewal.
- B. On the 18 February 2017 on expiry of the initial term, the MOU was extended for the renewal term of 2 years in accordance with the right of renewal provided within the MOU.
- C. The MOU expired on the 17 February 2019.

WHEREAS:-

- A. The Friends of the Oscar W Incorporated is established under the Associations Incorporation Act 1985 on the 28 day of November 2014.
- B. The Goolwa Wharf Shed is located on Crown Land Piece 2, Section 335 in Deposited Plan 31075 Crown Record Volume 5591 Folio 956.
- C. Crown Lands have dedicated the care and control of the Goolwa Wharf Shed Land to Council's care and control for Recreational Purposes.
- D. Area 3 in the Goolwa Community Precinct is located on Council owned land at Lot 3, Section 2389 Certificate of Title Volume 6016 Folio 891.
- E. The PS Oscar W and Dart Barge vessels and associated plant and equipment are owned by Council.
- F. The PS Oscar W is operated under Certificate of Survey issued by the Australian Government Australian Maritime Safety Authority Marine Safety (Domestic Commercial Vessel) National Law Act 2012

- G. The parties have reached agreement concerning the operation of the PS Oscar W and support for the operation of the Goolwa Riverboat Centre located within a portion of the Goolwa Wharf Shed and use of Area 3 of the Goolwa Community Precinct.

NOW IT IS HEREBY AGREED:-

Alexandrina Council grants consent to The Friends of the Oscar W Incorporated to operate the Paddle Steamer Oscar W (PS Oscar W), access the kitchen and meeting space within the Goolwa Wharf Shed and use of Area 3 at the Goolwa Community Precinct for a period of one (1) year commencing on the 18 day of February 2019 and expiring on 17 day of February 2020 in accordance with the following conditions:

1. The Friends of the Oscar W Incorporated shall operate and maintain the PS Oscar W in accordance with the Certificate of Survey and as agreed with the Council.
2. The Friends of the Oscar W Incorporated shall support the daily operation of the Goolwa Riverboat Centre located within the Goolwa Wharf Shed as agreed with the Council.
3. The Friends of the Oscar W Incorporated will use Area 3 at the Goolwa Community Precinct for the storage of goods and services associated with the operation of the Oscar W and Goolwa Wharf Shed.
4. Any costs relating to maintaining the PS Oscar W, Goolwa Wharf Shed, the shed in Area 3 at the Goolwa Community Precinct including machinery replacement, equipment and supplies, and utility charges such as telecommunications and cleaning will be the responsibility of the Council.
 - 4.1 Procurement of all goods and services are subject to the Council's procurement policy.
 - 4.2 All Council purchases are required to be accompanied by an official Council purchase order through Councils online purchase order system.
 - 4.3 The Council will reimburse The Friends of the Oscar W Incorporated for maintenance items purchased up to the value of \$200 per item each month on presentation of a detailed tax invoice.
5. The Council will arrange and pay for all insurances for the PS Oscar W, Goolwa Riverboat Centre and Area 3 at the Goolwa Community Precinct including registered Council volunteers relating to the PS Oscar W and Goolwa Riverboat Centre. Such coverage shall include building insurance, contents insurance, vessel insurance, public liability insurance, and third party insurance.
6. This agreement can be amended, modified, varied, released or discharged by written agreement between the Parties.

7. If during the term of the MOU, as part of any redevelopment, asset rationalisation or other project conducted by the Council that includes the Land/Premises ("**Redevelopment**") or for any other reason, the Council wishes to demolish or acquire vacant possession of each and/or any of the Premises or any part of the Premises included within this MOU, then the Council will be entitled to terminate this MOU subject to the following provisions:
 - 7.1 the Council must provide The Friends of the Oscar W with details of the proposed Redevelopment sufficient to indicate a genuine proposal to carry out that Redevelopment within a reasonably practical time after this MOU is to be terminated;
 - 7.2 the Council may at any time after providing The Friends of the Oscar W with the information specified in clause 7.1 give The Friends of the Oscar W a written notice of termination of this MOU ("**Termination Notice**") specifying the date on which this MOU is to come to an end being a date not less than three (3) months after the Termination Notice is given. This MOU will, unless terminated earlier by The Friends of the Oscar W under clause 7.3, come to an end at midnight on the day specified in the Termination Notice;
 - 7.3 at any time after receiving a Termination Notice under clause 7.2, The Friends of the Oscar W may terminate this MOU by giving not less than seven (7) days' written notice to the Council; and
 - 7.4 when this MOU is terminated (whether by the Council under clause 7.2 or by The Friends of the Oscar W under clause 7.3), the rights and obligations of the Council and The Friends of the Oscar W hereunder will come to an end but if any breach by either party still exists at that time then the rights of the other party with regard to that existing breach will continue.
8. If The Friends of the Oscar W continues to occupy each and any of the Premises stated in this agreement after the expiry of the MOU, or after the MOU is terminated then subject to the consent of Council, The Friends of the Oscar W will be a monthly tenant, continuing to occupying the Premises on the terms and conditions contained in this MOU (Holding Over).
9. If The Friends of the Oscar W continues to occupy the Premises in accordance with Holding Over clause 8, the MOU may be terminated by either party on the provision of three (3) months written notice in advance to the other party stating the reason/s for the termination. Neither party is entitled to object to the termination, irrespective of the reasons.

Area 1 - PS Oscar W Cruises

1. The Friends of the Oscar W Incorporated will operate the PS Oscar W for cruises as agreed between the Parties.
 - 1.1 In accordance with Clause 1. a twelve month operational cruising program will be developed for the PS Oscar W each year and agreed by both Parties.
 - 1.2 In accordance with Clause 1. private charters will be offered in line with the current PS Oscar W Conservation Plan and Business Plan and agreed by both Parties.
 - 1.3 In accordance with Clause 1. the PS Oscar W may travel to river events outside of Goolwa to promote the PS Oscar W and support relevant Murray River and boating activities as agreed by both Parties.
 - 1.4 In accordance with Clause 1. The Friends of the Oscar W will seek permission from Council to use the PS Oscar W for Friends of the Oscar W Incorporated activities in addition to offering volunteers up to 4 Friends Days Out cruises in Goolwa per year.
 - 1.5 The Council will provide up to 12 tickets per year (6 adult tickets and 6 family tickets) for one hour cruises on the Oscar W.
 - 1.5.1 These tickets may be offered at the discretion of the President of The Friends of the Oscar W to community groups / members for promotional purposes for the PS Oscar W.
 - 1.5.2 A Register of Complimentary Tickets will be maintained by The Friends of the PS Oscar W.
- 2 The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with all Council policies and procedures.
 - 2.1 The Council will be responsible for supplying the appropriate PPE equipment (in accordance with a risk assessment) to volunteers participating in activities relating to the PS Oscar W.
 - 2.2 The Council will supply volunteer uniforms to volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre.
 - 2.3 The Council will be responsible for arranging and payment of relevant and essential training required for volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre

Area 1 - PS Oscar W Operation, Maintenance and Restoration

1. The Council requests that The Friends of the Oscar W Incorporated continue to maintain the PS Oscar W under its Certificate of Survey and in accordance with the Council policies and procedures.
2. The Friends of the Oscar W Incorporated will prepare annual budgets including maintenance and proposed capital works for consideration in the Council's annual budget process.
3. The Friends of the Oscar W Incorporated agrees to provide the Council and its contractor's access to the PS Oscar W.
4. The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with the Certificate of Survey and Council policies and procedures.
5. The Friends of the Oscar W Incorporated will not carry out any structural alterations or maintenance to the PS Oscar W or Goolwa Wharf Shed without the prior written approval of the Council.
6. Operation and maintenance of all Council plant and equipment is to be maintained to a satisfactory standard that meets with all Work Health and Safety provisions and regulations.
 - 6.1 No personal plant and equipment is to be used on the PS Oscar W or as part of activities relating to the PS Oscar W.

Area 2 - Goolwa Riverboat Centre

1. The Council will be responsible for the management and daily operation of the Goolwa Riverboat Centre.
2. The Friends of the Oscar W Incorporated will provide volunteer support for the daily operation of the Goolwa Riverboat Centre as agreed by both Parties.
3. The premises are to be kept in a safe, clean, tidy condition and may be subject to shared use, not exclusive use.
4. The Council provides permission to the Friends of the Oscar W Incorporated for exclusive use of the meeting space within the Goolwa Riverboat Centre at no cost.

Area 3 - Goolwa Community Precinct

1. The Council provides permission to the Friends of the Oscar W Incorporated for use of and access to Area 3 at the Goolwa Community Precinct, including the storage shed located on this land, in accordance with Council policies and procedures.
2. The Council provides permission to The Friends of the Oscar W Incorporated for use of and access to Area 3 at the Goolwa Community Precinct for the purpose of storage of assets, tools, equipment and wood related to the maintenance, management and operation of the PS Oscar W.
3. That Council owns the shed and will cover the insurance costs for the shed and Council owned contents.
4. Oscar W related assets owned by The Friends of the Oscar W Incorporated may be stored at the shed and must be documented to ensure appropriate insurance coverage.
5. The Council will cover costs for electricity and security.
6. That Council may, on written request, assist with moving wood from Area 3 and transportation to the Goolwa Wharf Precinct.
7. Subject to written agreement between the parties, Council may cover the cost of transporting any large quantities of suitable wood that may become available and which would require transport to Area 3.
8. The Friends of the Oscar W Incorporated will be responsible for maintaining Area 3, including the mowing of the grass and treatment of weeds within the fenced area.

Schedule

Item 1

Effective Date 18 February 2019

Item 2

MOU

Memorandum of Understanding between the Alexandrina Council and The Friends of the Oscar W Incorporated commencing 18 February 2019 and expiring on 17 February 2020.

Item 3

Premises

Operation of the PS Oscar W and Dart Barge vessels and associated plant and equipment

Portion of the Goolwa Wharf Shed comprised in Certificate of Title Volume 5956 Folio100 and marked in yellow on Annexure A, Area 2.

Portion of the Goolwa Community Precinct (Area 3) comprised in Certificate of Title Volume 6016 Folio 891 and marked on Annexure A.

Item 4

Renewed Term

Nil

Item 5

Variations

Nil

SIGNED as an Agreement on the 18 day of July 2019

Signed on behalf of

ALEXANDRINA COUNCIL


.....
General Manager Growth

and

Signed on behalf of

THE FRIENDS OF THE OSCAR W INCORPORATED


.....
President

Friends of the Oscar W Incorporated

MOU

16.51.104

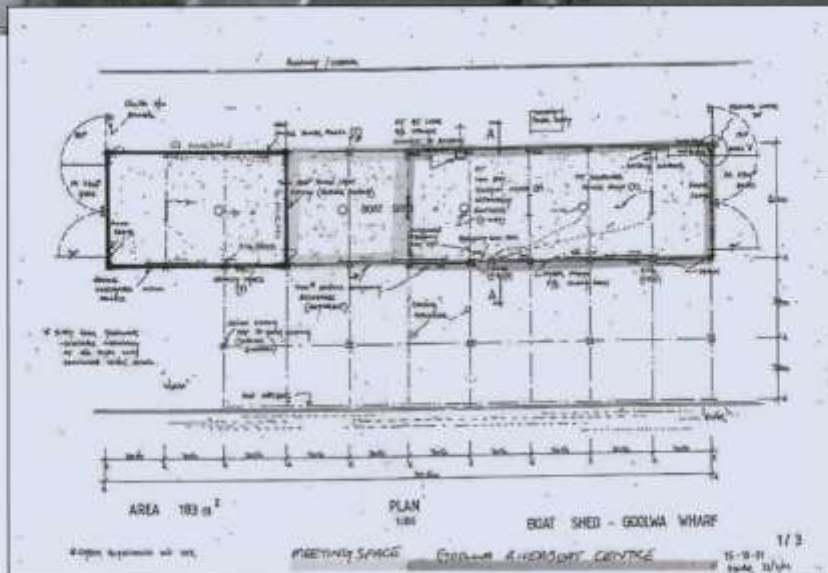
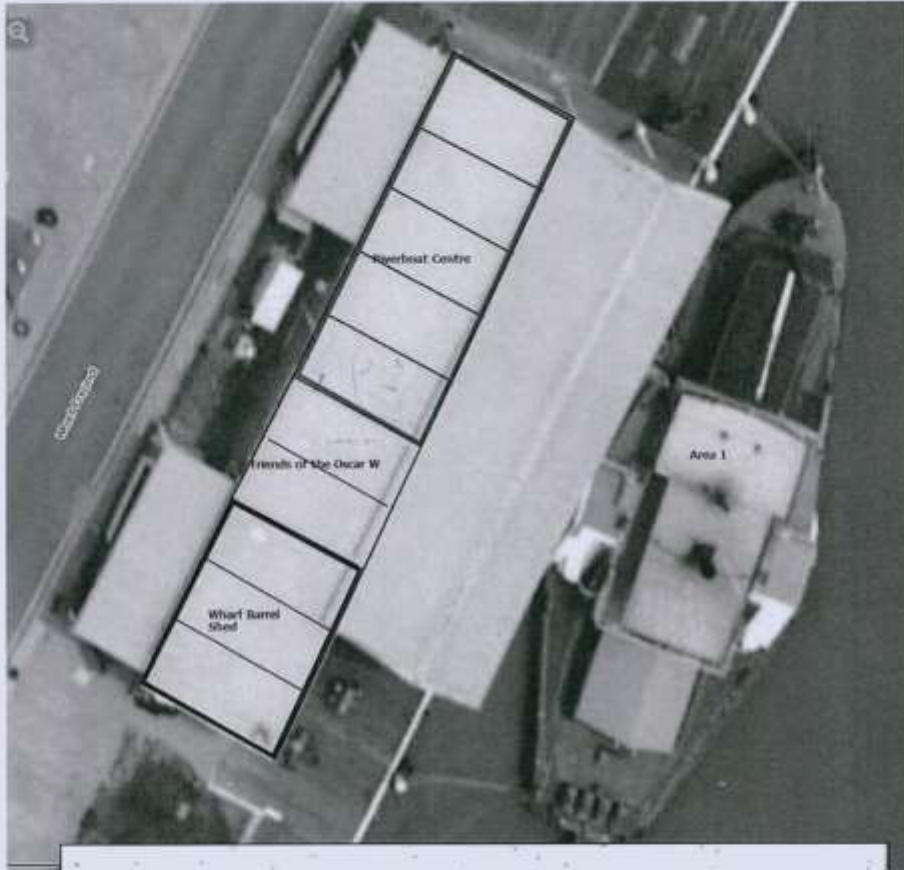
Annexure A

Area 1 - PS Oscar W Cruises



Annexure A

Area 2 - Goolwa Riverboat Centre Meeting Space



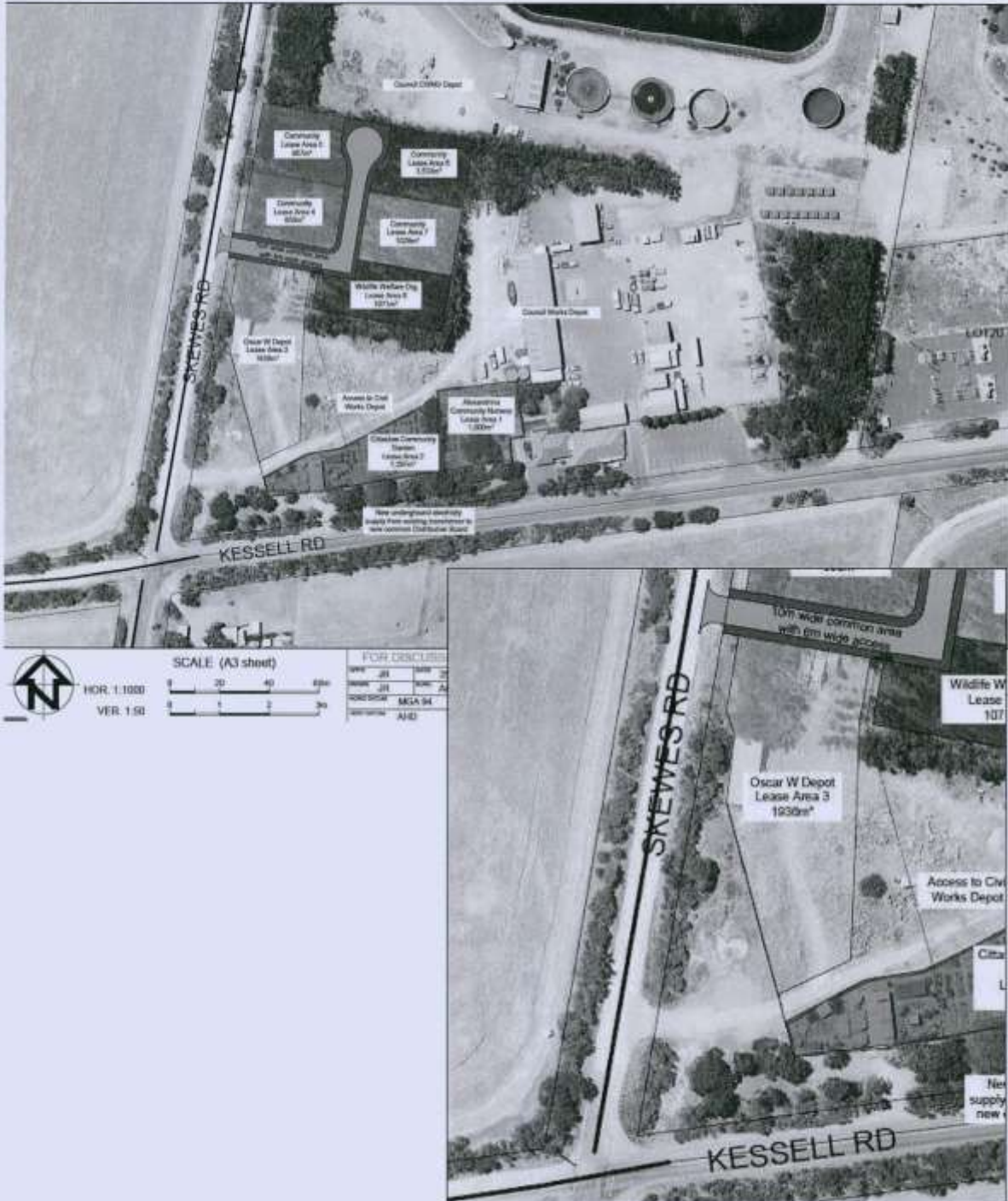
Friends of the Oscar W Incorporated

MOU

16.51.104

Annexure A

Area 3 - Goolwa Community Precinct Kessel Road Goolwa



Friends of the Oscar W Incorporated

MOU

16.51.104

Annexure B

Personal Protective Equipment (PPE)

PPE will be supplied by Alexandrina Council to volunteers according to the risk and task being undertaken for PS Oscar W activities.

PPE which may be supplied but is not limited to;

- Hearing protection – ear plugs and/or ear muffs
- Gloves
- Safety glasses
- Steel capped boots
- Overalls
- Hats
- Sunscreen
- High vis vests

Continual support will be provided by Alexandrina Council's Work Health Safety Officer and Manager Human Resources to meet obligations under the Work Health and Safety Act 2012.

Alexandrina Council

9.8 Proposals for the Future Management and Governance of P.S. Oscar 'W'

File Ref: 18.37.002
Officer Resp. for Report: Victoria MacKirdy (General Manager Organisation and Culture)

Strategic Plan:
* Aspiration: Innovate throughout our Region
* Outcome: Proactive Leadership and Accountability
* Strategy: Maintain a high-performing, dynamic organisation responsive to community interests

* Strategic Priority: Nil

ESEC Impact/Benefit:-
* Environmental: Minimal impact
* Social: Provision of a family orientated tourism attraction and unique volunteering experiences.

* Economic: Tourist attraction which provides tourism income and activity within the Goolwa Wharf Precinct

* Cultural: Heritage vessel which provides a timeless cruising experience for visitors and passengers

Purpose

To propose the dissolution of the Section 41 status of the Friends of the PS Oscar W, recommend a Memorandum of Understanding and provide funding for a new governance model.

Recommendation

1. That the Friends of PS Oscar W Committee be dissolved as a Section 41 Committee under the Local Government Act 1999.
2. That Council authorise the Chief Executive to sign a Memorandum of Understanding with the Friends of the Oscar W Incorporated (as per circulated attachment)
3. That Council authorise seed funding of \$15,000 to support the establishment of an incorporated body for Friends of the Oscar W.

Background

The Friends of the PS Oscar W Committee has existed since 1990 to assist with the restoration, maintenance and operation of the P.S. Oscar W and barge Dart. The most recent Terms of Reference of the Committee dated 2002 note that their role was:

- To assist with the restoration, maintenance and operation of the PS Oscar W and barge Dart in accordance with conservation plans commissioned by Alexandrina Council
- To promote traditional boat building, repair and maintenance and associated skills
- To provide information to members and others by means of a regular newsletter or such other means as may be appropriate
- To liaise with, assist and/or operate with other organisations that have objects complementary to those of the Friends.

REFER ATTACHMENT 9.8[a] (page 127)

The activities of the Friends of the PS Oscar W have been vital in the restoration works to achieve survey status in 2008. Now under survey and licenced for 52 persons, the PS Oscar W can carry paying passengers (47 passengers) and conduct cruises and charters.

In 2010, the Friends of the Oscar W established the Goolwa Riverboat Centre within the Goolwa Wharf Shed. The Goolwa Riverboat Centre is open 7 days a week and contains displays, retail space and provides information and ticketing for cruises on board the PS Oscar W.

The growth of the Friends of the PS Oscar W and the strategic directions of the Goolwa Wharf Precinct are such that Section 41 status of this specific group is no longer required. Other arrangements for management and governance are proposed.

Discussion

Alexandrina Council has reviewed the operation and future of the Goolwa Wharf Precinct.

The primary reason as to why the dissolution of the Friends of the PS Oscar W Committee is proposed relates to its transition to an Incorporate Body with links to a newly created Section 41 committee known as the Goolwa Wharf Precinct Board (formed at Council's meeting of 21 July 2014).

The Friends of the Oscar W Incorporated (established 28 November 2014) have representation on the Goolwa Wharf Precinct Board.

In terms of future management and governance, it is proposed that:

- [a] Council will take on the responsibility and operation of the Goolwa Riverboat Centre which includes ticketing, retail sales and information provision.
- [b] Council will support volunteers to assist in the daily operation of the Goolwa Riverboat Centre.
- [c] Council will develop a Memorandum of Understanding (MOU) between The Friends of the Oscar W Incorporated and the Goolwa Wharf Precinct Board Section 41 Committee to outline the responsibilities of Council and the Friends of the Oscar W Incorporated

- [d] The Friends of Oscar W Incorporated will operate and maintain the PS Oscar W in accordance with the Certificate of Survey and as agreed with the Council.
- [e] The Friends of the Oscar W Incorporated will operate the PS Oscar W for cruises as agreed between the Parties.
- [f] The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with all Council policies and procedures.
- [g] Council provides permission to the Friends of the Oscar W Incorporated for exclusive use of the meeting space within the Goolwa Riverboat Centre at no cost.

REFER ATTACHMENT 9.8[b] (page 132)

Council staff have held discussions with the past and current president of the Friends of the PS Oscar W Section 41 Committee and it is understood that they are supportive of the transition due to the burdens that have arisen from the growth PS Oscar W. (e.g. work health safety, procurement, general administration).

Council has received a letter from Dave Finnie, President of the Friends of Oscar W Incorporated requesting seed funding of \$15,000 to soundly establish the Incorporated body financially.

The newly formed Incorporated body will provide the expertise needed to maintain and operate the PS Oscar W, to care for the volunteers, provide uniforms, publish a quarterly newsletter, and provide adequate insurance for the Committee and Friends.

REFER ATTACHMENT 9.8[c] (page 133)

If Council determines to dissolve the Committee, all last known Committee members will be advised in writing.

Statutory Responsibilities

The *Local Government Act 1999* has specific requirements for the operation of Section 41 Committees.

In this case, the Goolwa Wharf Precinct Board Section 41 Committee, established on 21 July 2014 will in the future, be the arm of Council to oversee the assets which are the PS Oscar W and the Goolwa Riverboat Centre.

Community Engagement

Discussions have been held with current and past president of the Friends of the PS Oscar W Section 41 Committee, who in turn have had discussions with the broader membership.

Elected Members on the Friends of the PS Oscar W Section 41 Committee, including Cr Davis and newly elected Mayor Parkes, have no objections to the proposal to dissolve the Section 41 status of this committee.

In terms of dissolving the technical status of the Friends of the PS Oscar W, as an administrative matter, general community engagement is not required.

Financial Implications

There are no costs to Council to dissolve the Section 41 Committee or endorse and execute the Memorandum of Understanding.

The Friends of the PS Oscar W currently have \$76,829.77 held in a development reserve and at 31 January \$22,418.72 in their operational reserve. It is proposed that the \$15,000 sought for seed funding to support the establishment of an incorporated body for Friends of the Oscar W be distributed from these reserve funds.

On dissolution of the Section 41 Committee, the remaining reserve funds will be held by Council and under Council's management used for the maintenance, renewal and upgrade of the PS Oscar W and the Goolwa Riverboat Centre.

Risk Assessment

In accepting the recommendations, Council will be reducing the risk of having a Section 41 committee that is under pressure from growth impacts and legislative requirements.

It is also an opportunity to strategically position Council and community in the context of a sustainable and robust Goolwa Wharf Precinct in to the future.

Summary

This report proposes a new governance model for the PS Oscar W for the future management of the vessel and the Goolwa Riverboat Centre.

It is seeking the dissolution of The Friends of the PS Oscar W Section 41 committee, a Memorandum of Understanding be endorsed and the Chief Executive authorised to sign and the provide the Friends of the Oscar W Incorporated with seed funding of \$15,000 to establish this newly formed Incorporated body.

ATTACHMENT 9.8[c]



MEMORANDUM OF UNDERSTANDING

between

**THE GOOLWA WHARF PRECINCT BOARD
SECTION 41 COMMITTEE**

**OF BEHALF OF
ALEXANDRINA COUNCIL**

and

**THE FRIENDS OF THE OSCAR W
INCORPORATED**

The Friends of the Oscar W Incorporated MOU

Version 2

Page 133

MEMORANDUM OF UNDERSTANDING made this 20th day of February 2015

Between: **THE GOOLWA WHARF PRECINCT BOARD
ON BEHALF ALEXANDRINA COUNCIL**
(ABN 20 785 405 351) of 11 Cadell Street Goolwa SA
5214 ("The Council")

And **THE FRIENDS OF THE OSCAR W INCORPORATED** of
PO Box 527 Goolwa SA 5214

(each are a "PARTY" and collectively referred to as the "PARTIES")

The PARTIES wish to enter into this Memorandum of Understanding to clarify obligations and to provide ongoing certainty of each PARTY.

WHEREAS:-

- A. The PS Oscar W and Dart Barge vessels and associated plant and equipment are owned by Council
- B. The PS Oscar W is operated under Certificate of Survey issued by the Australian Government Australian Maritime Safety Authority Marine Safety (Domestic Commercial Vessel) National Law Act 2012
- C. The Goolwa Wharf Shed is located on Crown Land Piece 2, Section 335 in Deposited Plan 31075 Crown Record Volume 5591 Folio 956
- D. Crown Lands have delegated the care and control of the said Land to Council
- E. The Goolwa Wharf Precinct Board was established 21 July 2014 under Section 41 of the Local Government Act 1999.
- F. The Friends of the Oscar W Incorporated is established under the Associations Incorporation Act 1985 on the 28th day of November 2014
- G. The parties have reached agreement concerning the operation of the PS Oscar W and support for the operation of the Goolwa Riverboat Centre located within a portion of the Goolwa Wharf Shed

NOW IT IS HEREBY AGREED:-

Alexandrina Council grants consent to The Friends of the Oscar W Incorporated to operate the Paddle Steamer Oscar W (PS Oscar W) and access to the kitchen and meeting space within the Goolwa Wharf Shed for a period of two (2) years commencing on the 20th day of February 2015 and expiring on 19th day of February 2017 with a right of renewal for a further two (2) years if requested under the following terms.

1. The Friends of the Oscar W Incorporated shall operate and maintain the PS Oscar W in accordance with the Certificate of Survey and as agreed with the Council.
2. The Friends of the Oscar W Incorporated shall support the daily operation of the Goolwa Riverboat Centre located within the Goolwa Wharf Shed as agreed with the Council.
3. Any costs relating to the PS Oscar W and Goolwa Wharf Shed such as utility charges, telecommunications and cleaning will be the responsibility of the Council.
 - 3.1 Procurement of all goods and services are subject to the Council's procurement policy.
 - 3.2 All Council purchases are required to be accompanied by an official Council purchase order through Straightbuy; Council's online purchase order system.
 - 3.3 The Council will reimburse The Friends of the Oscar W Incorporated for maintenance items purchased up to the value of \$200 per item each month on presentation of a detailed tax invoice.
4. The Council will arrange and pay for all insurances for the PS Oscar W and Goolwa Riverboat Centre including registered Council volunteers relating to the PS Oscar W and Goolwa Riverboat Centre. Such coverage shall include building insurance, contents insurance, vessel insurance, public liability insurance, and third party insurance.

PS Oscar W Cruises

1. The Friends of the Oscar W Incorporated will operate the PS Oscar W for cruises as agreed between the Parties.
 - 1.1 In accordance with 1., a twelve month operational cruising program will be developed for the PS Oscar W each year and agreed by both Parties.

The Friends of the Oscar W Incorporated MOU

Version 2

Page 135

- 1.2 In accordance with 1., private charters will be offered in line with the current PS Oscar W Conservation Plan and Business Plan and agreed by both Parties.
 - 1.3 In accordance with 1., the PS Oscar W may travel to river events outside of Goolwa to promote the PS Oscar W and support relevant Murray River and boating activities as agreed by both Parties.
 - 1.4 In accordance with 1., The Friends of the Oscar W will seek permission from Council to use the PS Oscar W for Friends of the Oscar W Incorporated activities in addition to offering volunteers up to four Friends Days Out cruises in Goolwa per year
- 2 The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in accordance with all Council policies and procedures.
 - 2.1 The Council will be responsible for supplying the appropriate PPE equipment (after a risk assessment, Annexe 4) to volunteers participating in activities relating to the PS Oscar W
 - 2.2 The Friends of the Oscar W Incorporated will supply volunteer uniforms to volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre
 - 2.3 The Council will be responsible for arranging and payment of relevant and essential training required for volunteers participating in activities relating to the PS Oscar W and the Goolwa Riverboat Centre

PS Oscar W Operation, Maintenance and Restoration

1. The Council requests that The Friends of the Oscar W Incorporated continue to maintain the PS Oscar W under its Certificate of Survey and in accordance with the Council policies and procedures.
2. The Friends of the Oscar W Incorporated will prepare annual budgets including maintenance and proposed capital works for consideration in the Council's annual budget process.
3. The Friends of the Oscar W Incorporated agrees to provide the Council and its contractor's access to the PS Oscar W.
4. The Friends of the Oscar W Incorporated shall manage the safety of the public and volunteers at all times on and around the PS Oscar W in

accordance with the Certificate of Survey and Council policies and procedures.

5. The Friends of the Oscar W Incorporated will not carry out any structural alterations or maintenance to the PS Oscar W or Goolwa Wharf Shed without the prior written approval of the Council.
6. Operation and maintenance of all Council plant and equipment is to be maintained to a satisfactory standard that meets with all Work Health and Safety provisions and regulations.
 - 6.1 No personal plant and equipment is to be used on the PS Oscar W or as part of activities relating to the PS Oscar W
7. The Council provides permission to the Friends of the Oscar W Incorporated use of and access to the storage shed at the Council depot located on Kessell Road Goolwa in accordance with Council policies and procedures

Goolwa Riverboat Centre

1. The Council will be responsible for the management and daily operation of the Goolwa Riverboat Centre.
2. The Friends of the Oscar W Incorporated will provide volunteer support for the daily operation of the Goolwa Riverboat Centre as agreed by both Parties.
3. The premises are to be kept in a safe, clean, tidy condition and may be subject to shared use, not exclusive use.
4. The Council provides permission to the Friends of the Oscar W Incorporated for exclusive use of the meeting space within the Goolwa Riverboat Centre (Annexe 2) at no cost.

This agreement can be amended, modified, varied, released or discharged by written agreement between the Parties.

Signed on behalf of

ALEXANDRINA COUNCIL

.....
Chief Executive

Signed on behalf of

THE FRIENDS OF THE OSCAR W INCORPORATED

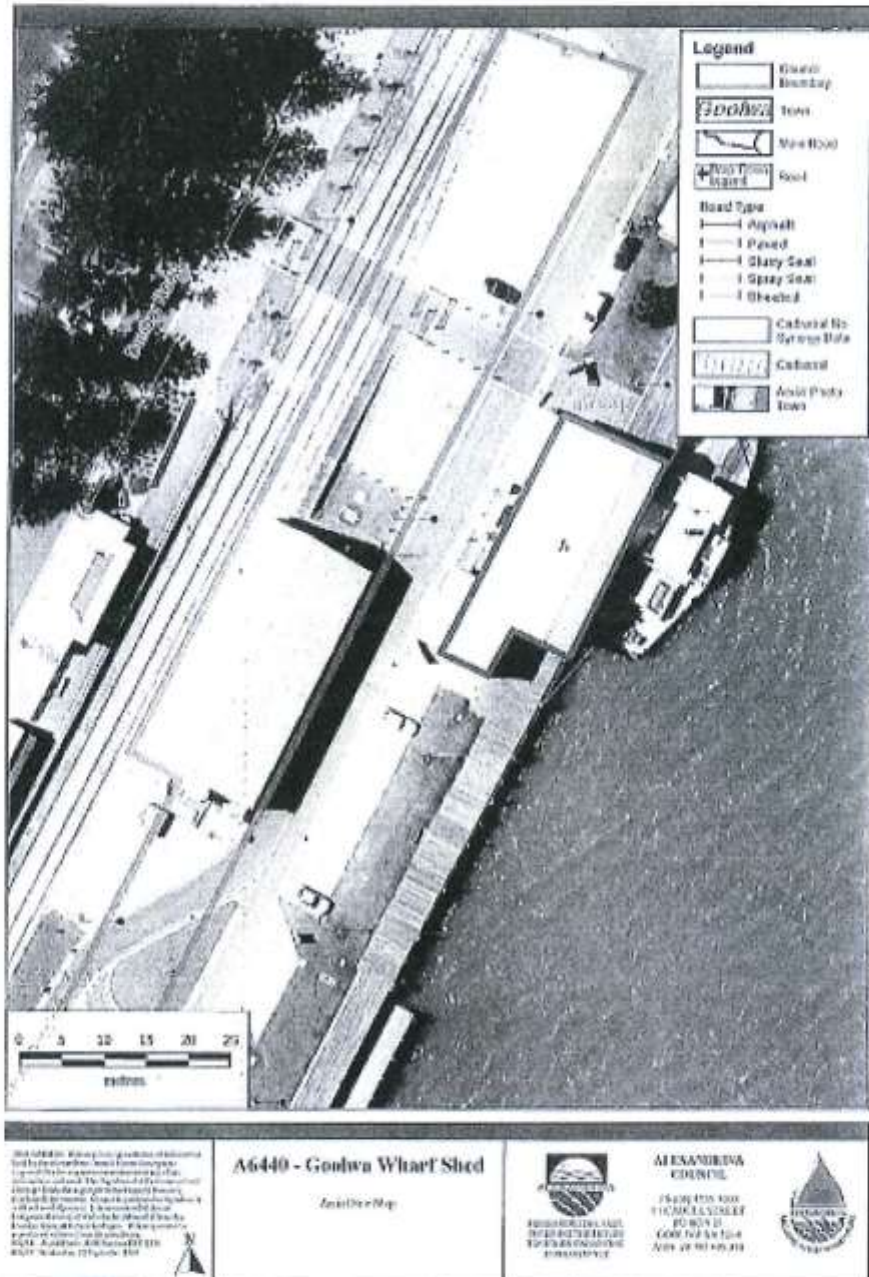
.....
President

Dated this day of 2015

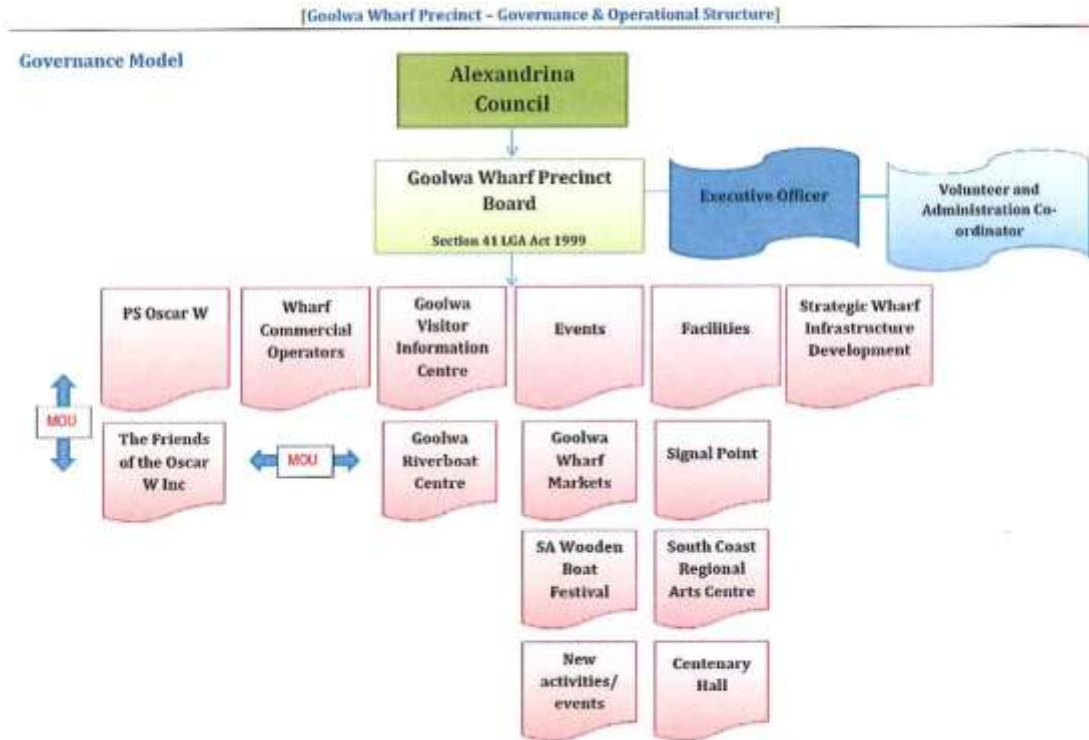
Annexes

1. Goolwa Wharf Precinct aerial image
2. Goolwa Wharf Shed floor plan
3. Goolwa Wharf Precinct Board organisation structure
4. Personal Protective Equipment (PPE)

1. Goolwa Wharf Precinct aerial image



3. Goolwa Wharf Precinct Board organisation structure



The Friends of the Oscar W Incorporated MOU

Version 2

4. Personal Protective Equipment (PPE)

PPE will be supplied by Alexandrina Council to volunteers according to the risk and task being undertaken for PS Oscar W activities.

PPE which may be supplied but is not limited to;

- Hearing protection – ear plugs and/or ear muffs
- Gloves
- Safety glasses
- Steel capped boots
- Overalls
- Hats
- Sunscreen
- High vis vests

Continual support will be provided by Alexandrina Council's Work Health Safety Officer and Manager Human Resources to meet obligations under the Work Health and Safety Act, 2012.

ALEXANDRINA COUNCIL



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24 February 2020

The Friends of the Oscar W
Po Box 527
Goolwa SA 5214

Dear Committee

Re: The Friends of the Oscar W - Expiry of MOU

As you are aware, the Friends of the Oscar W hold a Memorandum of Understanding (MOU) with Council for use of a portion of the Goolwa Wharf Shed, operation of the PS Oscar W and use of 'Area 3' in the Goolwa Community Precinct at the Goolwa Depot. The current MOU commenced 18 February 2019 and expired 17 February 2020.

Acknowledging that the Oscar W Committee are currently working closely with the Growth Division of Council to develop a long term management model for The Friends of the Oscar W and clarify insurance and WHS issues for the maintenance of the PS Oscar W, it is considered practical for The Friends of the Oscar W to continue to occupy each of the Premises in accordance with Holding Over Clause 8 of the MOU.

Clause 8 provides The Friends of the Oscar W with the ability to continue to occupy the 3 Premises as a monthly tenant in accordance with the existing terms and conditions of the MOU. The conditions of Clause 9 of the MOU stipulate that the MOU can be terminated by either party on the provision of three (3) months written notice in advance to the other party, stating the reason/s for the termination.

Please be assured that Council remains committed to providing ongoing partnership and support to The Friends of the Oscar W and resolving long term tenure solutions that will benefit all parties. We envision that use of the Holding over Clause will be a short term solution.

In order to finalise this agreement, it would be appreciated if your written acceptance to this proposal could be provided to Council at your earliest opportunity.

Should you have any questions or concerns in relation to this matter, you are encouraged to contact Council's Property Officer Lisa Hoyle on 8555 7000 or via property.officers@alexandrina.sa.gov.au for assistance.

Yours sincerely

Elizabeth Williams
General Manager Resources
cc: Property Officer



11 Cadell Street (PO Box 21) Goolwa SA 5214
www.alexandrina.sa.gov.au

T 08 8555 7000 F 08 8555 3603 E alex@alexandrina.sa.gov.au

ABN 20 785 405 351



Friends of the Oscar 'W' Inc

Thursday, 8 April 2021

Ms Elizabeth Williams
General Manager Resources
Alexandrina Council
PO Box 21
Goolwa SA 5214

Dear Elizabeth,

Re: Extension of the Oscar W – Expiry of current MOU

I am writing to you as a response to the letter dated 24th February regarding the Expiry of the current MOU between the Alexandrina Council and The Friends of the PS Oscar W Inc.

Please take this letter as a written acknowledgement (as requested by you) from the committee of The Friends of the PS Oscar W Inc that we accept the Holding over Clause 8 which permits us to:

- Use a portion of the Goolwa Wharf (Meeting space and Riverboat Centre)
- Operate the PS Oscar W
- Use of Area 3 in the Goolwa Community Precinct at the Goolwa Depot

We are keen to see a long term management model developed where the Insurance and WHS issues which have recently occurred are resolved to ensure continued maintenance and operation of the PS Oscar W here at Goolwa.

Please contact me if there are any further details required regarding this extension

Yours sincerely

Mark Commene

Secretary "Friends of the Oscar W"
T. 0421 490 041
E. commene@ozemail.com.au
Riverboat Centre
P. 08/85552108



PSOscarW@gmail.com



[PS OSCAR 'W' Friends Incorporated](#)

The Friends of the Oscar 'W' Inc
PO Box 527
Goolwa SA 5214
www.oscar-w.info

Mobile - 0407 717 812

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Wooden Boat Strategy

2022 - 2026

Alexandrina Council



Executive Summary

Alexandrina Council own 9 historic wooden boat vessels, representing over 125 years of maritime history along the River Murray and in Goolwa from 1853 – 1970. Each provide active historical and cultural context for the trade, migration, traditional boat building techniques and steam powered industry of the region.

The boats, the supporting infrastructure which maintain and house them, and the ecosystem in which they operate, are unique living historical assets in Goolwa. They provide visitors and locals with recreational and educational opportunities to engage with our past in the present day, to experience the “living history” of Goolwa, the Alexandrina region and South Australia.

Over 16,980 volunteer hours from over 125 dedicated volunteers per annum go into the maintenance, preservation, activation and stewardship of council’s historic vessels. These individuals are local residents, who with skill and enthusiasm authentically maintain and activate Alexandrina Council’s wooden boats and seasonal boating events. Their time and passion underpin the success or failure of the ongoing preservation of the wooden boat ecosystem in the region.

The 2022 – 2026 Wooden Boat Strategy identifies 5 strategic priorities and a 5 year action plan to leverage Alexandrina Council’s wooden boat assets as a valuable cultural and historical resource to the region.

The strategy and action plan is a practical and tactical guide for Alexandrina Council. It aligns itself to contributing towards the outcomes set out in A2040 Strategic Plan to create a liveable, green and connected region.

Successful implementation of this strategy by 2026 will enable council to effectively evaluate the economic and social wellbeing benefits, and opportunities for further investment, in preserving, activating and promoting the wooden boat sector in 2027 and beyond.

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Historical Context

Alexandrina Council own 9 historic vessels representing over 125 years of maritime history along the River Murray and in Goolwa from 1853 – 1970.

Each boat provides active historical and cultural context for the trade, migration, traditional boat building techniques and steam powered industry of the region.

Goolwa was one of the country's most important River Murray ports in the mid to late 1800s. It was a centre for transport and trade between South Australia and the eastern colonies and the first Australian river port to engage in shipbuilding and repairs. Between 1853 and 1913, 37 paddle-steamers and 23 barges were built in Goolwa.

The wooden boat industry thrived. From the early 1900's onwards Goolwa became a tourism resort and wooden boats were used as recreational leisure craft. Traditional shipwright skills used to build, preserve and maintain wooden boats remained in the town, and a community of "boaties" would continue to reside and visit the town to experience its vessels.



Goolwa Wharf circa 1910 to 1930



Distant view of fishing sheds at the wharf c 1910.

Trade, migration, transport and life on the River Murray has been in existence for thousands of years as a significant "meeting of the waters" place and home to the Ngarrindjeri people. The use of wooden boats on the river can be traced back to canoes cut and crafted from the river red gums along the water's edge (still visible today). Goolwa was surveyed and established as Australia's first inland river port by 1853. Traditional industries of shipbuilding, boiler making and jetty building utilised in the 1800's are still in operation in Goolwa today thanks to the custodianship of a dedicated community of volunteers who continue to activate and authentically preserve wooden boats.

Strategic Context

The Alexandrina Council has established an ambitious vision and 20-year plan to become a thriving liveable, green and connected region by 2040. In alignment with A2040, council is proactively investing in new infrastructure to revitalise and build sustainable communities in the villages that surround which attract and retain residents and visitors to live, work and play. It is supporting innovation and scalability of its local business community, and actively seeking to promote and develop historical, cultural and nature-based tourism across its regions. From 2016-2021 Alexandrina Council's ownership of 9 historic vessels (wooden boats) costs \$62,400 per annum on average to maintain, manage and promote¹. It also invested \$130,000 in the operation and marketing of the biennial SA Wooden Boat Festival during this period.

Council's expenditure on activating its wooden boat assets, maintaining supporting infrastructure and hosting events is an investment in the conservation and promotion of a heritage tourism product and traditional shipbuilding and shipwright industry of important historical and cultural value to Australia. These assets are under the custodianship of over 125 volunteers from the region who dedicate over 16,980 volunteer hours per annum to the authentic preservation and maintenance of each boat, their promotion and activation and to educating and engaging the public on each boat's origin story.

Aside from the goodwill associated with preserving our nation's historical assets, these boats support an entire wooden boat ecosystem in Goolwa which contribute towards the wellbeing, economic and tourism outcomes of the region. The quantification of the social and economic impact of investing in a wooden boat tourism and industry sector in Goolwa requires additional research beyond the scope of this strategy. However, our research² has indicated that at minimum, fostering growth in this sector aligns with the achievement of the strategic priorities set out in A2040, the draft Alexandrina Economic Development Strategy (2022 - 2027) and the Goolwa Wharf Roadmap to Revitalisation Plan.

¹ Please refer to Appendix B – Wooden Boat Financial Report, Summary of Income and Expenditure (2016-2021)

² Please refer to page 10 - Methodology

Value of the Wooden Boat Ecosystem



Alexandrina Council owns 9 historic wooden vessels, 27 public jetties and 1 slipway



Goolwa is 1 of 2 locations in the world where you can experience steam to steam powered history in action



Wooden Boats represents the following value add to the Alexandrina Council

- Cultural heritage preservation
- Investment and business attraction
- Community cohesion and development



\$441,790 spent between 2016-2021 on activation, maintenance, management and insurance of council's historic vessels boats and infrastructure and the hosting of 2 Wooden Boat Festivals.



\$258,592 income from Oscar W cruises between 2016 - 2021

- Annual average income of \$51,700 per annum
- Average an annual net loss of \$45,625 per annum

Strategic Alignment

Living History

We have been able to close a time loop, linking our past to a future that feels authentic and exciting in equal measure. – A2040

- ▼ Goolwa was Australia's first inland port.
- ▼ Goolwa was the first Australian river port to engage in shipbuilding and repairs.
- ▼ Goolwa is home to one of the oldest regatta yacht clubs in Australia (the Goolwa Regatta Yacht Club was formed in 1854).
- ▼ Goolwa is one of two towns in the world in which you can experience a "steam meets steam" land and water journey on the Steam Ranger and Oscar W.
- ▼ The Goolwa waterfront and River Murray ecosystem are a significant "meeting of the waters" place to the Ngarrindjeri people, whose wooden canoes were one of the first wooden boats to sail along the River Murray thousands of years before colonial settlement.

The historic vessels owned by Alexandrina Council play an important role in telling and 'evoking the spirit and stories of [Goolwa's]... industrial and colonial heritage'.³

These boat assets do not exist in isolation, they are an integral part of a wooden boat ecosystem in Goolwa which:

- protects and cultivates a traditional shipbuilding and repairs industry;
- provides engaging and rewarding volunteering opportunities; and
- promotes opportunities for experiencing and learning about our nation's riverboat and steam powered history through the SA Wooden Boat Festival, Riverboat Centre and other wooden boat and historical tourism products and on-water events.

The historical and cultural interpretation of Council's wooden boats contextualises maritime trade in Australia, the establishment of shipbuilding and steam powered industries in South Australia, and of settlement to the Alexandrina region. The boats, and the ecosystem in which they operate, are unique living historical assets in Goolwa. They provide visitors and locals with recreational and educational opportunities to engage with our past in the present day, to experience the "living history" of Goolwa, the Alexandrina region and South Australia.

³ Goolwa Wharf Precinct Roadmap to Revitalisation Placemaking Plan, Alexandrina Council, 2020

Community Wellbeing

This is a place where our elders are at the heart of our social and economic success.

We are still the Council of choice for quality places to grow older and we're finding a balance with imaginative approaches across the generations. – A2040

- ▼ Over 16,980 volunteer hours per annum go into the maintenance, preservation, activation and stewardship of council's historic vessels. This is equivalent to over \$750,830 in value of time.⁴

Over 125 dedicated volunteers work with impressive spirit and skill to authentically maintain and activate Alexandrina Council's wooden boats. They are an essential resource which underpins the success or failure of the ongoing preservation of the wooden boat ecosystem in the region.

The volunteers at Armfield Wooden Boats Incorporated, Friends of the Oscar W and Barge Dart, Riverboat Centre, Friends of the Brigand, and Wooden Boat Festival Committee gain significant wellbeing and social benefits associated with active community service. These groups pride themselves as stewards and wooden boat caretakers, preserving not just wooden boats but also the traditional shipwright techniques used to build and repair them.

Maintenance volunteers also receive an unparalleled opportunity to professionally up-skill and apply traditional boat building, ship master and crewing or boiler making and engineering skills. Goolwa's boat caretaker groups provide creative and social outlets that actively embody council's 2040 vision to '*grow the spirit, innovation and ingenuity of community organisations*'⁵ in the region.

⁴ Volunteering SA&NT 'Value of Volunteering' 2021

⁵ Alexandrina 2040 – Our Plan to Thrive 2020–2040, Alexandrina Council, 2020

Innovative Tourism Product & The Goolwa Wharf Precinct

We have always been comfortable balancing the old with the new – wooden boats, steam-powered trains and paddle steamers, the wharfs and boardwalks of our waterways are all still special Alexandrina attractions. With imagination, we blended the past with a much more mobile future. – A2040

Alexandrina Council's wooden boats, associated boating events and tourism products are situated on the Goolwa waterfront and at Goolwa Wharf. They provide *'recreational activities and opportunities to engage with the water'*, which align with the priorities set out in the Goolwa Wharf Precinct Roadmap to Revitalisation Plan.⁶ They will also strengthen the brand identity and place offering of the Goolwa Wharf precinct, offering unique cultural and historical tourism products to engage with.

Through improved activation and display, the boats will become an important asset in the development of an interpretive, self-guided cultural trail and wayfinding signage at Goolwa Wharf Precinct. These boats can also provide linkages from Goolwa Wharf to other towns in the region, including Milang and Clayton Bay through events and travelling water based activities.

A commitment to invest in the activation and promotion of the wooden boat industry in Goolwa will drive innovation and business investment, and further the development of new tourism, event and business products associated with this sector. This aligns with council's draft Economic Development Strategy (2022 – 2027) to support the development of key local industries and new products in the region.⁷

⁶ Goolwa Wharf Precinct Roadmap to Revitalisation Placemaking Plan, Alexandrina Council, 2020

⁷ Draft Alexandrina Economic Development Strategy (2022-2027), Alexandrina Council, 2021

Methodology

The Pop-Up Co. has undertaken extensive internal and external stakeholder engagement and interviews between April to May 2021. It has also conducted desktop research of the historical significance of council's wooden boat assets and infrastructure, completed a financial analysis of the funding, expenditure and income of its historic vessels, and reviewed internal operations and reports to compile this Wooden Boat Strategy.

Interviews were conducted on 19 April and 5 May 2021 with volunteers and wooden boat specialists including;

- members of Armfield Wooden Boat Inc
- members of Friends of the Oscar W and Barge Dart
- members of Friends of The Brigand
- members of the Wooden Boat Festival Committee
- John Bradbury, Chair of Armfield Wooden Boats Inc
- Kevin Cross and Wayne Burford, Oscar W Chief Engineers
- Randall Cooper, Commodore of Goolwa Regatta Yacht Club
- Alan Edwards, Goolwa Jetty Builders
- Michael Veenstra, Spirit of the Coorong



Strategy Scope & Objectives

Council's wooden boat assets and supporting infrastructure do not operate in a bubble. They are positively impacted by, and contribute towards, the achievement of the strategic priorities set out in Alexandrina Council's A2040 Strategic Plan, the draft Economic Development Strategy (2022 - 2027) and the Goolwa Wharf Roadmap to Revitalisation Placemaking Plan.

The Wooden Boat Strategy aligns the activation, marketing, management and investment in the region's wooden boat ecosystem with the achievement of Alexandrina Council's vision to be a liveable, green and connected region by 2040.

Successful implementation of the Wooden Boat Strategy will enable Alexandrina Council to effectively and accurately evaluate the social and economic impact of investing in its wooden boat assets and supporting infrastructure beyond 2026. It will equip council with the knowledge to evaluate new market opportunities in the future, including;

- development of sustainable business model(s) for council boat management and wooden boat/living history tourism promotion
- expansion of its community programs to include the establishment of a professional training program which provides certification in shipwright or ship master skills
- development of new waterfront infrastructure and facilities within the Goolwa Wharf Precinct and beyond to support the growth of on-water tourism and events such as the SA Wooden Boat Festival

It is beyond the scope of this strategy to detail a budget breakdown within. However, a 2022-2026 Financial Forecast⁹ has been included to summarise and highlight the nominal additional annual expenditure proposed to achieve the strategy's objectives.

⁹ Appendix C – Wooden Boat Financial Forecast, Summary of Income and Expenditure (2022-2026)

5 Strategic Priorities

The 5 strategic priorities of the Wooden Boat Strategy (2022–2026) align with the 5 year action plan detailed on page 31.

1. Asset Management and Administration

Commit to a 5 year funded program supporting the administration, operation and maintenance of council's 9 historic vessels, and the upgrade of its supporting infrastructure

2. Activation and Events

Activate and promote council's 9 historic vessels through investment in static and digital interpretive display, experiential tourism product development and strategic event programming.

3. Marketing and Brand Identity

Integrate the activities and products of Goolwa's wooden boat ecosystem into a centralised destination tourism marketing brand and digital communication plan.

4. Tourism Innovation and Product Development

Foster a thriving community of unique, world class historical and cultural tourism products and experiences in Goolwa through market collaboration and supporting local tourism industry innovation and growth.

5. Education and skills development

Provide intergenerational education experiences with all facets of the wooden boat sector in Goolwa.

Key Outcomes

Council's commitment to resourcing and achieving the strategic priorities will achieve the following outcomes:

Attract new business investment to establish and create world class historical and cultural tourism products.

Create a thriving volunteer community of passionate custodians who authentically preserve wooden boats, maintain traditional shipbuilding techniques and are ambassadors for sharing the stories of the living history of the region.

Establish a unique tourism brand which attracts visitors and locals seeking interactive, immersive historical and cultural tourism products to engage in.

Provide an administrative and reporting framework to evaluate, adapt and improve the economic and social outcomes associated with funding a wooden boat sector in the region.

Creation of a sustainable wooden boat industry which provides employment opportunities for future generations of local residents.

01 *Strategic Priority*

ASSET MANAGEMENT AND ADMINISTRATION

Commit to a 5 year funded program supporting the administration, operation and maintenance of council's 9 historic vessels, and the upgrade of its supporting infrastructure.



The wooden boat ecosystem exists because of the dedication and goodwill of over 125 volunteers. **Over 16,980 volunteer hours on average per annum go into the maintenance, preservation, activation and management of council's historic vessels. This is equivalent to over \$750,830 in value of time.**

It is evident that absorbing full control and management of the boats in house would be a cost prohibitive exercise, rendering council's ownership of wooden boats untenable. Ultimately however, these assets are the property and responsibility of council.



1.1 Resourcing the strategy

It is understood that Alexandrina Council has an Economic Development Coordinator in the Growth team allocated 3 days a week to the coordination and management of the wooden boat ecosystem in the region. The Wooden Boat Strategy accommodates for this role continuing in its current capacity until 2024 with a focus on the following responsibilities;

- develop an annual operational business and marketing plan and budget for the promotion and activation of the wooden boat sector and council's historic vessels which is aligned to the council's strategic priorities and the Goolwa Wharf Precinct Placemaking plan
- implement formal channels for communication and reporting between council and the volunteer groups tasked as caretakers of council's wooden boats
- identify, apply for and manage federal and state funding opportunities to ensure the feasibility of long-term operation of council's wooden boats and supporting infrastructure
- become a wooden boat industry liaison, establishing and maintaining a network and relationship with volunteers, tourism operators and businesses, event managers, ship-building and repair businesses and infrastructure providers
- drive operational efficiencies through overseeing the central administration, risk management, OH&S, insurance, procedural and policy requirements of each historic vessel owned by council

In order to implement the medium to long term actions of this strategy a dedicated full-time resource will need to be allocated to the role by 2024. This resource (a 'History and Culture Tourism Coordinator') would manage, promote and attract investment in the development of unique historical and cultural tourism products (including wooden boats) in the Alexandrina region in 2024 and beyond.

▼ 1.2 The role of council's wooden boat caretakers

The 3 groups who act as the caretakers and passionate advocates for the utilisation and invigoration of council's boats are:

- Friends of Oscar W and Barge Dart
- Friends of the Brigand
- Armfield Wooden Boats Incorporated

▼ A written agreement and terms of reference with boat caretakers

A written agreement and terms of reference document needs to be established between council and each volunteer group associated with the operation and maintenance of council's wooden boats and supporting infrastructure.

A terms of reference document will identify the responsibilities of each party (both council and volunteer group) in the activation, management, maintenance and custodianship of each boat. It will clarify 5-year funding commitments of council to the volunteer group and each boat, and it will specify procedural and reporting requirements of the volunteer group relating to this funding.

The agreement and reference document will assist the Economic Development Coordinator to manage the relationship and accountability of each group proactively and with a greater degree of autonomy.



Armfield Slipway and Boatshed workshop

▼ 1.3 Risk mitigation and management

A risk management plan and procedures are in development for the operation and maintenance of the Oscar W. Strict workplace health and safety guidelines exist in South Australia relating to sites where manual labour and the operation or maintenance of machinery occur. Alexandrina Council must seek expert advice as to their responsibilities and current level of compliance in providing a safe workspace for volunteers who maintain the Oscar W.

▼ 1.4 Upgrade to operational facilities

There are 3 council owned assets that are pivotal to the ongoing successful operation, activation and maintenance of wooden boats in Goolwa:

- Oscar W workshop (Goolwa Wharf & Skewes Rd)
- Armfield Slipway and Boatshed workshop
- Riverboat Centre

These commercial assets all require upgrades to ensure high visibility and safe public interaction with council's vessels and its shipbuilding and workshop facilities. It is imperative that council invests in providing a supportive, safe and ambient space for the volunteer groups who work in these facilities on a daily basis.

▼ Purpose built Oscar W workshop in new location

The Oscar W workshop needs to be relocated to provide a dedicated facility for conducting maintenance, fueling the boat and volunteer respite. During maintenance and refuelling days once a week there is limited space for volunteers to work on and off the boat, to transport wood between the street and the vessel for fuelling and minimal power available for the use of tools.

The workshop site is in a high foot traffic area and poses an inherent risk for public and volunteer safety. Despite volunteer risk mitigation and management in their maintenance procedures, the area currently allocated in the Goolwa Wharf Shed for volunteers to work is unsuitable and an ongoing threat to public safety. A purpose built workshop facility should be constructed at the southern end of Goolwa Wharf, providing another tourism attraction and safe space for the Oscar W volunteers to operate from.

▼ Armfield Boatshed secondary workshop space on Skewes Rd

The Armfield Slipway and Boatshed workshop is currently at capacity and a dedicated facility for the storage and maintenance of its boats is required. Providing a secondary workshop site on council land at Skewes Rd, will also free up the original Armfield Slipway Boatshed on Riverside Drive to be developed as a purpose-built tourism attraction with public viewing platforms for demonstrating traditional wooden boat building techniques and repairs in the future.

▼ Riverboat Centre upgraded as part of new Signal Point Experience Centre

The investment in the new Signal Point Experience Centre at Goolwa Wharf will provide the opportunity for unique, curated historical and cultural interpretation of council's wooden boats. A dedicated and resourced exhibition space will contextualise the riverboat history of Goolwa, as well as the 'living history' of the Alexandrina region. It will have the space and resources to explore Goolwa's role in maritime trade in Australia, in the establishment of shipbuilding and steam powered industries in South Australia, and of settlement to the Alexandrina region.

▼ 1.5 Funding, evaluation and reporting

▼ Economic and social impact analysis

An economic and social impact analysis report needs to be conducted to establish a baseline for measuring the effect that investment in the wooden boat sector has on wellbeing, cultural, tourism and business factors for the Alexandrina region. This data, and the outcomes of the Wooden Boat Strategy will inform council on the future investment priorities, business opportunities, government funding and administration of council's wooden boats beyond 2026.

▼ Funding opportunities analysis

To deliver the Wooden Boat Strategy and build capacity for future growth in the sector, a funding opportunity analysis needs to be conducted by Alexandrina Council. This will assess the alignment of the 5 strategic priorities and outcomes of this strategy with state and federal funding objectives and opportunities including;

- tourism
- maritime history
- regional visitor strategy and Building Better Regions
- Heritage Trust and Department of Environment and Water historical preservation fund

The strategy will provide a useful supporting document for sourcing and applying for external funding.

02 Strategic Priority

ACTIVATION & EVENTS

Activate and promote Alexandrina Council's 9 historic vessels through investment in static and digital interpretive display, experiential tourism product development and strategic event programming.



▼ 2.1 Static display and interpretive signage

Alexandrina Council's 9 historic vessels are situated on and off the water in the township of Goolwa.¹⁰ Each vessel is representative of an era of trade, migration and tourism history along the River Murray in Goolwa and South Australia between 1853 –1970. Despite there being well maintained historical archives, memorabilia, written and visual documentation of their construction and usage, there is no static curated display of printed or digital signage or historical information relating to council's boats and their contextual relevance to the broader origin story of Goolwa and the River Murray during colonisation. Furthermore, 8 of the 9 vessels are not easily visible or safely accessible to the general public.

Stakeholder interviews with caretakers of council's wooden boats report that their prior activation in the last 5 years has drawn significant public engagement and attention. Comparatively, dedicated interpretive displays of wooden boats are prominent tourist attractions at [The Centre for Wooden Boats, Seattle, USA](#), [The Wooden Boat Centre, Franklin TAS](#) and the [Axel Stenross Maritime Museum, Port Lincoln](#). These centres serve as successful models for replication in Goolwa.



Foyer of The Centre for Wooden Boats, Seattle

▼ Armfields public viewing platform and historic vessel moorings

Alexandrina Council's non-passenger vessels should be displayed and positioned in an easily visible and safe mooring area at Armfields. A viewing platform with accompanying interpretive signage will make this place a unique new tourism attraction in Goolwa for historical and cultural tours, immersion in traditional boat building skills and self-guided waterfront cycling and walking trails.

▼ Design digital interpretive signage, aligned to Goolwa Wharf Precinct

The written and visual digital interpretation of the wooden boats at Armfields will engage new generations of visitors. It will provide a unique way to capture people's imagination around the history and culture of Goolwa.

▼ The Barge Dart

The Friends of the Oscar W and Barge Dart have identified that the vessel can no longer be restored or preserved. It currently poses a public safety threat and needs to be carefully dismantled, with any salvagable items placed in storage. The Pop-Up Co. recommends exploring the design and installation of a replica static display or sculpture which interprets the history of 'The Dart' next to the new Oscar W workshop at Goolwa Wharf.

¹⁰ Please refer to Appendix A – Historic Vessel Asset Report

▼ 2.2 Oscar W Passenger Cruises

The Oscar W Paddle Steamer is the only marine vessel owned by council that is surveyed to take a total of 49 passengers and 5 crew members on water. Despite the impact of COVID-19, Oscar W's one hour cruise product has consistently operated at 50%-65% capacity, and its monthly lunch cruises operated at 100% capacity from 2016-2021.

As an authentically preserved heritage asset, the Oscar W will never be a profit-making product. The Oscar W Paddle Steamer operates on a lean budget of on average \$97,340 per annum. This is due to the significant contribution of over 12,500 volunteer hours per annum towards selling tickets, crewing, cleaning and maintaining the vessel.¹¹ This is in comparison to other paddle steamer operating models, for example Echuca's 3 paddle steamers¹² which between 2018-2021 operated at an average cost of \$771,000 per annum.

▼ Develop a business management and marketing plan for Oscar W

There is significant identified value in the ongoing operation of this vessel (refer to Strategic Context and Alignment, page 5-11). With a considered management and marketing plan, and improved operational facilities, the Oscar W has the potential to expand its tourism and educational product offering; increasing its net income and contribute towards the ongoing maintenance costs of the vessel. By aiming to build cruise capacity to 75%-85% by 2026 the Alexandrina Council will be in an informed and positive financial position to review business models for the vessel beyond 2026.

▼ Cost and trial the use of paid skippers and engineers

The trial of deploying paid skippers and engineers during peak season and periods (weekends) will enable more regular scheduling of cruises and alleviate the pressure on volunteers to dedicate such a large volume of hours to crewing the vessel. Casual paid positions also provide an incentive for volunteers to upskill and become qualified skippers or engineers with the support of a council subsidised education program.



Oscar W Paddle Steamer moored at Goolwa Wharf Shed

¹¹ Please refer to Appendix D - Wooden Boat volunteer contribution, summary of time and hours

¹² Echuca Paddle Steamer Review - Consideration of past performance and future options, 2020

2.3 Activation and event programming

Alexandrina Council needs to leverage the fact that 7 of its 9 wooden boats are surveyed to be operational, 4 of which can take passengers on complimentary pleasure cruises and 1 which can take paying customers (Oscar W). This provides council with the unique opportunity to activate and engage audiences with interactive demonstrations of its historical assets.

▼ Develop and manage an annual activation plan for each vessel, activations could include;

- on water "joy rides", demonstrations and historical re-enactments
- historical and cultural storytelling tours
- public open days aligned with shipbuilding and boat maintenance working bees
- scheduling hospitality offerings with regional businesses (high tea, wine and distillery or seafood cruises)
- twilight and stargazing tours
- multi-town cruises, linking to different hospitality, historical and cultural tourism products
- music and art events held on the Oscar W, or near the boat moorings

▼ Develop partnerships and activate at high profile state and local events

- Weekly twilight and weekend vintage wooden sail boat racing (Goolwa Regatta Yacht Club and Aquatic Clubs)
- Goolwa Wharf and Cittaslow Weekend Markets (Goolwa Wharf)
- SA Schools Team Sailing State Championships (Goolwa Regatta Yacht Club)
- Goolwa Regatta (January, Goolwa Regatta Yacht Club)
- Adelaide Guitar Festival (April)
- Vogelonga Down Under (May, Goolwa Aquatic Club)
- History Festival (May)
- SA Living Artists Festival (August)

▼ 2.4 Wooden Boat Festival

The award-winning SA Wooden Boat Festival attracts a strong following of over 15,000 local and interstate visitors biennially. The volunteer Wooden Boat Festival committee is well resourced with the support of a council member sitting on the committee, and total grant and council funding commitments of \$130,000 per festival. The event budget would need to be at least doubled to outsource or bring in-house the operation of a festival of this scale.

There is capacity to grow festival attendance and audience reach utilising the following strategies...



Increase the festival physical footprint

In partnership with associated waterfront venues, a curated program of events could be scheduled along the bank of the River Murray during the Wooden Boat Festival.

This will increase the visibility and utilisation of alternative private moorings outside of Goolwa Wharf, and it will provide exposure to new audiences who engage with these venues.



Utilising satellite events in the years and week leading up to each festival

The festival has a strong, recognisable brand reach amongst the sailing and boating community. It is important to grow this following to new markets in the future to avoid stagnating growth.

This can be achieved by establishing experiential satellite events and partnerships coordinated and promoted by the Wooden Boat Festival committee in the year and weeks leading up to festival.

Examples of satellite events and partnerships could include:

- a Parade of Sail, themed Flotilla or Twilight Sail scheduled each year in the lead up to the festival;
- Oscar W Paddle Steamer overnight food and wine, astrology or historical themed cruises with neighbouring towns in the week leading up to, and post, the festival;
- Oscar W Paddle Steamer and Canoe the Coorong hosting "Paddle Powered" kayak and paddle steamer tours in the week leading up to, and post, the festival; and
- coordinating voyages on sister steam powered vessels from interstate river towns such as Echuca to finish in Goolwa at the commencement of the Wooden Boat Festival.



Investing in social media channel content production and management throughout the year

In 2021 the SA Wooden Boat Festival invested in a digital marketing plan which and is currently being implemented.

Further investment in targeted social media channel marketing and production of engaging digital content production on a regular monthly basis, in and out of festival years, will serve dual benefit to the SA Wooden Boat Festival and to increasing awareness of the region's wooden boat ecosystem.

03 *Strategic Priority*

MARKETING & BRAND IDENTITY

Integrate the activities and products of Goolwa's wooden boat ecosystem into a centralised destination tourism marketing brand and digital communication plan.



▼ 3.1 Marketing and tourism branding

The promotion and marketing of council's wooden boats and Wooden Boat Festival currently occur in isolation to one another, managed by individual volunteer groups.¹³

8 of the 9 historic vessels owned by council do not have a dedicated social media presence or website. Online research of each vessel produces a variety of non-council owned, outdated, incongruous or inconsistent web pages or web content.

▼ Establish a single communication channel for the promotion of wooden boat information, activities and events in the Alexandrina region

A dedicated social channel needs to be utilised by council to grow the visibility, attraction and awareness of Goolwa's wooden boat sector in the immediate term. The Pop-Up Co. understands that investment has been made in 2021 to develop and implement a digital communications plan for the Wooden Boat Festival. It is suggested that the social channels and plan associated with this festival is leveraged to promote all facets of wooden boat information, history, activities and events in the region. This will broaden the audience reach for the festival and establish a consistent dialogue and awareness for wooden boats as a tourism product worth visiting in the region.

▼ Integrate historical and present day boating information into a tourism destination brand for the Alexandrina region

A tourism destination brand for the Alexandrina region needs to be developed. Although the development of this brand sits outside the scope and mandate of priorities in the Wooden Boat Strategy, it would enable Alexandrina Council to leverage its key tourism activities, events and products in a curated, considered and attractive way.

An overarching tourism destination brand would house 4 brand pillars, one being "living history". This brand pillar would establish a structure and guidelines for promoting a variety of interactive living history and cultural tourism products across the region. It is within this brand pillar that the information about the wooden boat ecosystem, tourism products, historical information, practical boating information, waterfront events and more could be promoted.

Please refer to the Alexandrina Regional Tourism Brand Hierarchy diagram on page 26.

¹³ A Facebook page exists for the Friends of the Oscar W group, Wooden Boat Festival and Armfield Slipway and Boatshed. A website exists for the PS Oscar W, Wooden Boat Festival and Armfield Slipway and Boatshed.

Alexandrina Regional Tourism Brand Hierarchy



04 *Strategic Priority*

TOURISM INNOVATION & PRODUCT DEVELOPMENT

Foster a thriving community of unique, world class historical and cultural tourism products and experiences in Goolwa through market collaboration and supporting local tourism industry innovation and growth.



4.1 Tourism product development & innovation

Define and upskill in the development of unique product offerings

The visitor economy within South Australia is currently seeking hyper local, self-guided short stay immersive experiences¹⁴. There is a market opportunity available for the development of unconventional, outstanding historical tourism products that attract both on-water and on-land visitors to Goolwa over other river towns. The Visitor Information Centre can be a driving force for change through the establishment of its own unique packaged historical tourism product offerings. Unique packaged product offerings that provide visitors with online, easily bookable “choose your own adventure” experiences are needed to grow the overnight stay economy in Goolwa. These products can also link into offerings from towns upstream in the region and other councils associated with the Murray River Lakes & Coorong Alliance and Destination Riverland.

Alexandrina Business Hub also has a role to play in upskilling local tourism businesses on how to develop world-class historical and cultural tourism products in Goolwa and the region, whilst also encouraging collaboration amongst operators to cater to a growing short-stay visitor economy from 2022-2026.

Promote the broader wooden boat tourism product offerings in Goolwa

The wooden boat ecosystem extends beyond council’s 9 historic vessels and its Wooden Boat Festival. Four unique on-water wooden boat accommodation offerings are available in the immediate vicinity of the Goolwa Wharf Precinct¹⁵ and two aquatic clubs, Goolwa Regatta Yacht Club and Goolwa Aquatic Club, host events for a thriving community of passionate boaties from SA and interstate.



¹⁴ South Australian Visitor Economy Sector Plan 2030, South Australian Tourism Commission, 2019

¹⁵ Swamp Fox, PS Federal, Goolwa Boat Haven and Birks Harbour Retreat

05 *Strategic Priority*

EDUCATION AND SKILLS DEVELOPMENT

Provide intergenerational education experiences with all facets of the wooden boat sector in Goolwa.



5.1 Integration of history into local school curriculum

- ▼ Provide intergenerational education experiences with all facets of the wooden boat sector in Goolwa.

Goolwa's historical narrative from its origins as home to the Ngarrindjeri people, through to its role in maritime river trade, shipbuilding and steam powered industry and migration, should be incorporated in its local primary and secondary curriculum.

Support for the integration of this content could be provided by;

- subsidising experiential tours on the Oscar W Paddle Steamer
- connecting the Armfield Slipway and Boatshed with wood tech and design students to encourage practical exploration of traditional shipwright and building skills
- providing industry connections for the study of the mechanics of steam powered engines through STEM subjects

Advocacy for the development of local content by Goolwa's primary and secondary schools will foster an appreciation for, and connection to, the region amongst its young generation of residents.



Armfield Slipway and Boatshed workshop



Action Plan 2022–2026

A high level 5 year action plan has been developed for the Alexandrina Council's Growth team to ensure the successful implementation of the 5 strategic priorities outlined in the Wooden Boat Strategy 2022 - 2026. A traffic light system has been created to highlight immediate (2022), medium term (2023–2024) and long term (2025–2026) priorities and action steps.



Immediate (2022)

Allocating a council resource to establishing the structure and business plans for improving efficiencies in the operation, maintenance, marketing and activation of council's wooden boats. Scoping, budgeting and seeking funding opportunities for purpose built supporting wooden boat infrastructure.



Medium Term (2023–2025)

Developing purpose built supporting infrastructure which displays council's boats and provides safe, ambient workshops for the volunteer caretakers of historic vessels. Fostering collaboration and innovation amongst tourism operators and the Wooden Boat Festival to establish and enhance the quality of heritage tourism products and events in Goolwa and Alexandrina region.



Long Term (2026)

Evaluate the social and economic impact of the wooden boat sector on the region's wellbeing and employment indicators, and on its visitor economy. Review future business operational models for the vessels and the expansion of the Goolwa Wharf Precinct boundaries to incorporate historic and present day boating and waterfront assets.

Strategic Priority 1 - Asset management and administration

Commit to a 5 year funded program supporting the administration, operation and maintenance of council's 9 historic vessels, and the upgrade of its supporting infrastructure

Activity	Strategy	Supported by	Priority
Redefine the responsibilities and role description of the Economic Development Coordinator in the Growth team to incorporate a broader focus on both administrative and strategic planning, budgeting and reporting functions.	1.1	HR Team	Immediate
Develop a 5 year written agreement and terms of reference document with each volunteer group allocated as the caretaker of each council owned historic vessel.	1.2	Friends of Oscar, Brigand & Armfields	Immediate
Develop formal operating, risk management and OH&S procedures with each boat caretaker group relating to the maintenance and operation of each vessel when under the responsibility of volunteers.	1.2	Friends of Oscar, Brigand & Armfields	Immediate
Review and seek efficiencies in contract provision of suppliers for insurance, boat survey and maintenance costs across all council vessels.	1.2, 2.2	Friends of Oscar, Brigand & Armfields	Immediate
Establish and define an annual maintenance schedule and budget with boat caretakers.	1.2, 2.2	Friends of Oscar, Brigand & Armfields	Immediate
Establish an appropriate communication and governance process, which enables the effective dialogue and feedback from boat caretakers with council administration to report on the operations, maintenance schedules and activation of each council vessel.	1.2	Friends of Oscar, Brigand & Armfields	Immediate
Finalise the risk management plan and procedures for the operation and maintenance of the Oscar W.	1.3	Friends of Oscar	Immediate
Employ the services of an occupational work, health and safety expert with marine surveying experience to review workplace compliance and establish a WH&S program for Oscar W maintenance volunteers.	1.3	Friends of Oscar	Immediate

Strategic Priority 1 – Asset management and administration

Commit to a 5 year funded program supporting the administration, operation and maintenance of council's 9 historic vessels, and the upgrade of its supporting infrastructure

Activity	Strategy	Supported by	Priority
Explore and conduct stakeholder engagement around the inclusion of the construction of a creative static display of the Barge Dart next to the Oscar W moorings as part of Stage 2 of the Goolwa Wharf Precinct development.	1.4	Friends of Oscar W	Long
<p>Establish a business case and funding plan for presentation to council for investment and development support for the following major asset and infrastructure upgrades required to display and support the operation and maintenance of council's historic vessels (in order of priority);</p> <ul style="list-style-type: none"> ◊ build a dedicated workshop facility at the southern end of Goolwa Wharf for conducting Oscar W maintenance, functional operations and providing volunteer respite ◊ develop purpose-built pontoon and mooring to safely house and display the Lotus, Brigand, Hideaway, Cutter and Coorong Flattie ◊ support the development and lease of a site for the Armfield Slipway and Boatshed secondary workshop on Skewes Rd 	1.4	Friends of Oscar W, Brigand and Armfields	Immediate-Medium term
Conduct a funding opportunities analysis to identify alignment between the Wooden Boat Strategy and regional, state and federal funding that may exist to support implementation of actions	1.5		Immediate
Conduct an economic and social impact analysis to establish a baseline measurement of the wellbeing, cultural, tourism and business indicators that impact the wooden boat sector. Utilise baseline data to establish annual strategic priorities and measurable goals for implementation of business and marketing plans for each historic vessel	1.5		Immediate
Review council's ownership of its boats to establish their and connection to council to ensure relevance and connectivity to the story and maritime history of SA and Australia.	1.5		Long

Strategic Priority 2 - Activation and events

Activate and promote Alexandrina Council's 9 historic vessels through investment in static and digital interpretive display, experiential tourism product development and strategic event programming.

Activity	Strategy	Supported by	Priority
Build a viewing platform and install digital, creative interpretive and wayfinding signage at Armfield Slipway and Boatshed. Align the look and functionality of the signage with the Goolwa Wharf Precinct and establish wayfinding between these two places to encourage visitor exploration beyond the boundaries of the precinct via foot or bike.	2.1	Planning & Development Team and Armfields	Immediate
Utilise the Forerunner replica boat as part of a creative interactive hardstand historical display at the Signal Point Experience Centre to educate on the colonial and maritime trade history of Goolwa.	2.1	Armfields	Medium
Conduct stakeholder engagement on the functions and historic interpretation of council's wooden boats in the new Signal Point Experience Centre. Identify and promote opportunity for volunteer engagement with the new centre and re-align with the tourism volunteer roles in the Visitor Information Centre.	2.1	Riverboat Centre volunteers, VIS Friends of Oscar W, Brigand and Armfields	Medium to Long term
Develop and manage an annual operational tourism plan for the Oscar W with a focus on conducting a one-year trial of all, or some, of the following initiatives to drive an increase in average operating capacity up to 75-85%; <ul style="list-style-type: none"> ◊ increase number of cruising days by 10% ◊ review cruise schedule timings ◊ expand cruise product offerings including option for running twilight, themed charter cruises and events, and multiple lunch cruises per day ◊ establish a formal school holiday packaged product ticket offering with the Steam Ranger 	2.2	Friends of the Oscar W	Immediate
Cost and implement a 12 month trial of the deployment of paid skippers and engineers during peak season and periods (weekends) on the Oscar W cruises.	2.2	Friends of Oscar W	Medium

Strategic Priority 2 – Activation and events

Activate and promote Alexandrina Council's 9 historic vessels through investment in static and digital interpretive display, experiential tourism product development and strategic event programming.

Activity	Strategy	Supported by	Priority
Conduct a business case analysis for the commercial operation and ownership of the Oscar W from 2026 onwards.	2.2	Friends of the Oscar W	Long
Develop an annual strategic marketing and activation plan for the Lotus, Brigand, Hideaway & Cutter for the operation of demonstrations, "joy rides" or historical interpretation, aligned with Goolwa Wharf Precinct's seasonal events calendar.	2.3	Friends of Oscar, Brigand & Armfields and Goolwa Wharf Precinct	Immediate
Proactively seek local and state based partnerships to leverage the Oscar W as a host venues for events and to align the coordination of "joy rides" with SA's seasonal event calendar.	2.3	Friends of Oscar W, Brigand and Armfields	Medium
<p>Drive the instigation of the following growth strategies for the Wooden Boat Festival;</p> <ul style="list-style-type: none"> ◊ facilitate the development of a 24-month schedule of satellite events and product partnerships which align to the promotion of the wooden boat ecosystem in Goolwa and with the Goolwa Wharf Precinct seasonal calendar of events ◊ partner with waterfront venues outside the Goolwa Wharf Precinct to curate a program of events during the Wooden Boat Festival ◊ invest in the development and implementation of a digital marketing strategy for the Wooden Boat Festival 	2.4	Wooden Boat Festival Committee	Medium

Strategic Priority 3 – Marketing and brand identity

Integrate the activities and products of Goolwa’s wooden boat ecosystem into a centralised destination tourism marketing brand and digital communication plan.

Activity	Strategy	Supported by	Priority
Develop a contemporary suite of visual design collateral of council’s historic vessels and integrate into the Wooden Boat Festival digital communications strategy and Alexandrina tourism marketing promotions.	3.1	Digital Marketing contractor	Immediate
Develop a digital communications plan for the integration of promoting wooden boat information, activities and event details in the Alexandrina region.	3.1	Digital Marketing contractor	Immediate
Integrate the strategic marketing and digital communications plan for the wooden boat sector in Goolwa into a tourism marketing plan for the region.	3.1		Long

Strategic Priority 4 – Tourism innovation and product development

Foster a thriving community of unique, world class historical and cultural tourism products and experiences in Goolwa through market collaboration and supporting local tourism industry innovation and growth.

Activity	Strategic Priority	Supported by	Priority
In collaboration with local tourism operators, design and promote dynamic tourism itineraries that are bookable online to engage visitors in historical tourism experiences in the region.	4.1	Local tourism operators	Medium
Identify and establish upstream partnerships and a promotional plan for developing a roadmap to touring historic vessel sites and related living history tourism products across SA.	4.1	Destination Riverland, Murray River, Lakes & Coorong Alliance	Medium
Host tourism industry networking and education opportunities to instigate and drive innovation in the establishment of world-class historical and cultural tourism products in the region.	4.1	Alexandrina Business Hub	Medium

Strategic Priority 5 – Education and skills development

Provide intergenerational education experiences with all facets of the wooden boat sector in Goolwa.

Activity	Strategic Priority	Supported by	Priority
Advocate for and support the education of the origin story and historical foundations of Goolwa (and its wooden boats) in the local primary and high school.	5.1		Long

Future Considerations



Private Moorings

There is a demand for short stay and events based private moorings in Goolwa. Goolwa Regatta Yacht Club, Goolwa Marina and Slipway and Goolwa Aquatic Club are almost at capacity and the current temporary moorings at Goolwa Wharf are not fit for purpose for weekend boating enthusiasts. Growth in attendance and engagement with the Wooden Boat Festival beyond 2025 will be limited without more private mooring facilities.

An opportunity has been identified for building up to 80 fixed moorings at Hector's Jetty to cater for the short stay market and for peak season waterfront events. These facilities would complement the expansion and development of the Goolwa Wharf Precinct, growing the demand for a night-time economy in the precinct and attracting unique hospitality and cultural offerings to cater to the boating market.



Waterfront Precinct

The Goolwa waterfront from the Chart Room through to the Goolwa Barrages has the potential to become an interconnected, regionally unique waterfront precinct offering recreational, hospitality, community, nature based, historical and cultural tourism experiences.

Consideration for the design of a dedicated cycling and walking path with curated interactive interpretive displays and signage of key historical and cultural waterfront assets will encourage day trippers to extend their itinerary beyond an A to B location in Goolwa. This investment will also have a flow on effect to attract new business and tourism investment along the waterfront.

At minimum the extension of a cycling and pedestrian interpretive trail from Goolwa Wharf to Goolwa Aquatic Club should be explored as part of the Stage 2 development of Goolwa Wharf precinct.



Skill Development

Further investigation into attracting a private educational institution to establish ship building or ship master training facilities in Goolwa should be conducted to further attract and retain a young population to the Alexandrina region.

The "on-water" work experience hours required for certification as part of these courses could also aid in a pipeline of volunteers for the Oscar W and Armfield Wooden Boats incorporated community groups.



Further afield

The River Boat Trail was established in 2009 by the Department of Environment and Water (DEW) and SATC. It includes 18 interpretive signs and a self-guided map from Goolwa Chart Room to the Customs House at Border Cliffs.

Renewed visitor enthusiasm for exploring and holidaying in regional townships in South Australia could see popularity in the reinterpretation and revitalisation of such a trail to tell the story of South Australia's history, ecosystem, nature and places more broadly. It is recommended that this opportunity is further explored with DEW and SATC by 2022, aligning to regional funding priorities in South Australia.

Appendix A – Historic Vessel Asset Report



Cutter (1941)

A British-built Naval ship's cutter. It saw service on the third HMAS Sydney, an aircraft carrier converted to military transport vessel whose tours of duty included the Vietnam War. The cutter was used for transport and mine patrols during this tour.

After the Sydney was decommissioned the cutter was used by Naval Sea Cadets at Port Adelaide before being sold in 1993 to the Milang Historical Society. The Society granted Armfield Slip permanent loan of the craft, which was in poor condition, in 2002.

A distinctive feature is the Kitchen Rudder system which has two movable metal cups on either side of the propeller.

This craft has been restored previously, but is due once again for major restoration. This boat has significant historical relevance as not many of her type are known to exist.

Location

Armfield Slip jetty



Not applicable

Status

In water, operational. Not surveyed to take paying passengers.

Management & maintenance

Managed and maintained by Armfield.



Lotus (1910)

A 30ft long classic river boat, was meticulously rebuilt over three years by volunteer members of Goolwa's Armfield Slip who worked from old photographs to bring her back to her former glory.

Lotus was built for the Robertson family of Chowilla Station in Goolwa in 1910 and was transported there aboard the paddle steamer Gem.

The maiden voyage of Lotus was to attend a show at Wentworth at the junction of the Murray and Darling rivers, taking eight passengers who lived on board.

Lotus was used both as a pleasure and work boat well into the latter half of last century until she was lifted out of the water and parked on the banks of the Murray near Chowilla Station.

After three years of intensive work and a spend of \$12,000 (the bulk of which was raised by the Armfield volunteers) Lotus was recommissioned at the Goolwa Regatta Yacht Club in 2004.

Subsequently Lotus has been a star turn of Armfield's activities at Goolwa, especially during the Wooden Boat Festivals and her longest voyage, the 1194km trip from Goolwa to Chowilla and back for Chowilla centenary celebrations.

Location

Armfield Slip jetty



8 passengers

3 crew

Status

In water, operational. Not surveyed to take paying passengers. Can be used for demonstration days and as a free cruise boat.

Management & maintenance

Managed and maintained by Armfield. Boat trips managed and used by Armfield for demonstration days and historical celebrations. Maintenance schedule p.a



Hideaway I (~ 1930/40)

The locally-built 18ft 6in. carvel-construction fishing boat used in the 1976 film Storm Boy, shot in and around Goolwa, the Coorong and Pt Elliott.

HideAway is believed to have been built in Goolwa around 1930 to 1940 and was originally powered by sail although an engine was fitted later. A rudimentary cabin was fitted for the film.

When discovered by an Armfield Slip member about 20 years ago she was in poor condition and has subsequently been restored and used on numerous occasions relating to celebrations of the original film. She is a favourite with children.

Location

Armfield Slip jetty

Status

On water, operational

Not surveyed to take paying passengers



Not applicable

Management & maintenance

Managed and maintained by Armfield.



Coorong Flattie

A traditional Goolwa flat-bottomed, double-ended fishing boat (a "Goolwa flattie") which is a rowing boat and is used as Armfield's slipway work boat.

Status

On water, operational

Not surveyed to take paying passengers. Used as a service boat for Armfield.

Management & maintenance

Managed and maintained by Armfield.

Maintenance schedule p.a

Location

Armfield Slip jetty



Not applicable.



Forerunner III (1993)

A replica of the canoe-style craft built by River Murray paddle steamer pioneer Francis Cadell to plot the course of the River Murray from Swan Hill to Wellington.

Designed and built by Armfield Slip in 1993 from photographs of the original. It is similar to Forerunner II which was built at Cockenzie, Scotland (Cadell's original home) by historian-artist Kenny Munro.

Built with the assistance of a grant from the Australian Geographic magazine and the Goolwa Historical Society.

Status

Out of water. Not operational

Management & maintenance

Not applicable. Used as a static replica boat for display purposes only.

Location

Displayed on hardstand at the Riverboat Centre



Not applicable.



Brigand (1890)

The 28' gaff rig cutter was launched in 1890 at Milang. The vessel was built by Fred Potts in Langhorne Creek.

Late in November 1890 Fred loaded the boat onto a timber wagon pulled by 8 bullocks for transportation to Milang, where it was slung and lowered into the waters of Lake Alexandrina. Shortly after the launch, Fred entered 'Brigand' in the Milang Regatta, taking out first prize. It competed in multiple regattas based out of Milang until 1916.

In 2002, 'Brigand' came into the possession of Dr. Roger Badham of Port Hacking, New South Wales, after which the vessel underwent a major re-fit and extensive restoration bringing it to the remarkable condition that it is in today. It was gifted by him to Alexandrina Council in 21 September 2015.

'Brigand' is very rare as there remain only a handful of sail boats in Australia that were built before 1890 and it is particularly significant to South Australia's yachting history. Small open cutters such as 'Brigand' were the staple of boating for commerce and pleasure in South Australia in the 19th century.

Location

Goolwa Slipway and Marina



4 under sail.
6 under motor.

Status

On water, operational. Not surveyed to take paying passengers. Can be used for demonstration days and as a free cruise boat.

Management & maintenance

Managed under the care of the Friends of the Brigand. MoU with council expired in 2019 for the management of the boat.

Maintained by committee, funded by council to do so. Boat trips managed and used by Friends of the Brigand for demonstration days and historical celebrations.



Location

Situated on chocks under the Hindmarsh Bridge.



Not applicable

Barge Dart (1912)

The Dart was built in 1912 by D. Milne at Goolwa for the Engineering & Water Supply Department.

It was built as a floating work platform and used as a pile-driving vessel on the construction of the weirs and locks. It was steam powered using a vertical boiler.

In 1985 the Dart was purchased by the District Council of Port Elliot and Goolwa and brought to Goolwa to be used as part of the Signal Point River Murray Interpretive Centre.

In 1999/2000 the Dart was transformed into a film set as the "Tingalla Rose" for the children's TV series "Chuck Finn".

It has been used on numerous occasions as part of the Oscar W plant for re-enactments. The Dart later sank at its moorings and was raised and placed on land pending restoration.

The barge "DART" is listed on the National Maritime Museum Register of Historic Vessels.

Status

Out of water. Not operational.

Evaluated in February 2021 by the Friends of the Oscar W and a reputable SA marine engineer as in a current state of disrepair and not able to be restored.

A static on land display commemorating The Barge Dart has been estimated at costing approximately \$200,000.

Management & maintenance

Managed under the care of the Friends of the Oscar W



Location

Goolwa Wharf



49 passengers

7 crew

Oscar W (1908)

The paddle steamer Oscar W was built in 1908 by Franz Oscar (Charlie) Wallin at Echuca. It served on the Murrumbidgee River and Upper Murray trade until 1914 when it was sold.

With the falling off of the river trade by 1919 the Oscar W came into ownership by the Murray Shipping Company as a work boat. During World War II (1942-43) the boat changed multiple hands and ended up as a service boat for ferries along the river, owned by the South Australian Government Highways Department in until 1960 when bought by Paddy Hogg for £50 and transferred into a tourist vessel.

In 1985 the SA Tourist Commission acquired the Oscar W as part of the establishment of an interpretive centre at Signal Point. The Oscar W was put back into riverworthy condition and steamed to Goolwa arriving on 31 March 1988. It was acquired by (the now) Alexandrina Council in 2000.

The Oscar W is maintained at Goolwa as a working exhibit and is used to demonstrate how the vessels were worked on the rivers.

Status

On river.

Passenger boat, surveyed for operation.

Management & maintenance

Managed under the care of the Friends of the Oscar W.

Council part responsible for the marketing and ticket sales.



Location

Goolwa

St Ayles Skiff (2014)

A 4 oared rowing boat, designed by Iain Oughtred and inspired by the traditional Fair Isle skiff. It is normally crewed by four sweep rowers with a coxswain.

The boat design was commissioned by The Scottish Fisheries Museum in 2009 as a vessel for use in The Scottish Coastal Rowing Project. It is suitable for construction by community groups and amateur boat builders. The boats are normally supplied in kit form.

Over 200 boats have been built by communities around the Scottish coast and overseas in England, Northern Ireland, the United States, Australia and New Zealand.

In 2014 the Armfield Wooden Boat Shed Inc built the skiff and donated it to the Goolwa Rowing Club for use.

Status

Stored in a shed on private property.

Management & maintenance

Managed by a private caretaker who uses the boat on occasion on River Murray.

Appendix B – Wooden Boat Financial Report, Summary of Income and Expenditure (2016–2021)

The Pop-Up Co. has developed the Wooden Boat Financial Report utilising the 2016–2021 Alexandrina Council financial reports relating to cost centres associated with Oscar W, Armfield Slipway and Boatshed and the Brigand.

Figures for the 20/21 financial year are based on an Alexandrina Council financial cost centre report dated up until 3 May 2021.

Boat	Maintenance (avg p.a)	Maintenance (16-21)	Insurance (avg p.a)	Oth. expenses (16-21)	Total expenditure 2016-2021	Income (avg p.a)	Total income 2016-2021	Net profit 2016-2021
Cutter	\$ 2,071.00	Refer to total expenditure for summary	\$ 1,803.91	\$ -	\$ 48,716.53	\$ -	\$ -	\$ (48,716.53)
Lotus	\$ 1,055.00		\$ 2,345.08	\$ -		\$ -		
Hideaway	\$ 180.00		\$ 432.94	\$ -		\$ -		
Flattie	\$ -		\$ 90.20	\$ -		\$ -		
Forerunner	\$ -		\$ 180.39	\$ -		\$ -		
Armfield Jetty	\$ 500.00		N/A	N/A		N/A		
Armfield Slipway	\$ 1,026.00	N/A	N/A	N/A	N/A			
Brigand	\$ 3,827.12	\$ 19,135.59	\$ 1,717.26	\$ 7,225.16	\$ 34,947.05	\$ -	\$ -	\$ (34,947.05)
Oscar W	\$ 75,452.20	\$ 377,261.00	\$ 18,482.84	\$ 17,044.18	\$ 486,719.38	\$ 51,718.40	\$ 258,592.00	\$ (228,127.38)
Wooden Boat Festival			N/A		\$ 260,000.00	N/A	\$ 130,000.00	\$ (130,000.00)
TOTAL					\$ 830,382.96		\$ 388,592.00	\$ (441,790.96)
AVG PER ANNUM					\$ 166,076.59		\$ 77,718.40	\$ (88,358.19)

Appendix C – Wooden Boat Financial Forecast, Summary of Income and Expenditure (2022–2026)

The Pop-Up Co. has developed this forecast utilising the following information;

- 2016–2021 Alexandrina Council financial reports relating to cost centres associated with Oscar W, Armfield Slipway and Boatshed and the Brigand
- A formal quote received for the 5 year maintenance and repair schedule of boats under guardianship of Armfield Wooden Boat Incorporated
- Consultation and review of the 5 year historic and forecasted maintenance schedule and budget for the Oscar W with its Chief Engineer
- Consultation with the Wooden Boat Festival Committee regarding a 5 year funding commitment for the festival

Formal quotes will need to be sought by Alexandrina Council to include these forecasted figures in an annual business plan and budget for approval. This financial forecast is used to demonstrate the approximate nominal additional funding commitment required per annum to achieve the outcomes proposed in the Wooden Boat Strategy.

Additional expenditure required on major asset and infrastructure upgrades suggested in this strategy have not been included in this forecast as they sit across multiple council departments and responsibilities, and are outside the scope of work to specify. Formal project budgets and quotes would need to be sought for any major asset expenditure suggested in this strategy.

Boat	Maintenance	Insurance	Marketing	Total expenditure 2022-2026	Total income 2022-2026	Net profit 2022-2026
Cutter	\$ 19,000.00	\$ 9,019.55	\$ 5,000.00	\$ 67,262.60	\$ -	\$ (67,262.60)
Lotus	\$ 10,000.00	\$ 11,725.40				
Hideaway	\$ 4,000.00	\$ 2,164.70				
Flattie	\$ 2,000.00	\$ 451.00				
Forerunner	\$ -	\$ 901.95				
Armfield Jetty	\$ 3,000.00	N/A				
Armfield Slipway	\$ -	N/A	N/A			
Brigand	\$ 17,500.00	\$ 8,586.30	\$ 2,500.00	\$ 28,586.30	\$ -	\$ (28,586.30)
Oscar W	\$ 380,000.00	\$ 90,000.00	\$ 20,000.00	\$ 490,000.00	\$ 258,592.00	\$ (231,408.00)
Wooden Boat Festival	N/A			\$ 260,000.00	\$ 130,000.00	\$ (130,000.00)
TOTAL				\$ 845,848.90	\$ 388,592.00	\$ (457,256.90)
AVG PER ANNUM				\$ 169,169.78	\$ 77,718.40	\$ (91,451.38)

Appendix D – Wooden Boat volunteer contribution, summary of time and hours (2016 – 2021)

The Pop-Up Co. has developed this report utilising the following information;

- 2016–2021 Alexandrina Council volunteer hours reports
- Volunteering SA & NT 'Value of Volunteering' hourly rate attributed at \$45.10 per hour

Please note due to the closure of the Riverboat Centre in the 20/21 financial year, the volunteer hours were not included in the calculation of average per annum hours for that centre.

Volunteer Hours	Hours (avg p.a)	Hours (16-21)	Value of time (avg p.a)	Value of time (16-21)
Armfield Incorporated (unpaid maintenance on council boats only)	1,750	8,750	\$ 78,925.00	\$ 394,625.00
Oscar W	12,536	62,682	\$ 565,391.64	\$ 2,826,958.20
Riverboat Centre	1,949	8,060	\$ 87,899.90	\$ 439,499.50
Wooden Boat Festival	745	3,723	\$ 18,615.00	\$ 93,075.00
TOTAL	16,980	83,215	\$ 750,831.54	\$ 3,754,157.70

ATTACHMENT 9.8[b]



FRIENDS OF THE OSCAR 'W' Inc.
PO Box 527
GOOLWA SA 5214
Phone 0407 717 812

15th January 2015

Ms. Victoria MacKirdy
General Manager - Organization & Culture
Alexandrina Council
11 Cadell Street
GOOLWA SA 5214

Dear Victoria

On behalf of the Committee of The Friends of the Oscar W Inc. I wish to make a formal application to the Council for a one off grant of seed funding to soundly establish our organisation financially.

The prime focus of The Friends of the Oscar W Inc. will be the maintenance and crewing of the vessel, and fostering the Oscar's success as a tourist attraction for the Wharf Precinct, for the benefit of both our community and visitors.

Our role will be to provide the expertise needed to maintain and operate the boat, to care for volunteers, provide uniforms, publish our quarterly newsletter, cater for the crew on charters and cruises, and provide adequate insurance for the Committee and Friends, amongst other things.

We are leaving a significant reserve in the Oscar account, generated by the volunteer labour of the Friends of the Oscar W, and in future our income streams will be limited, so a reasonable starting base is very important to us.

We therefore request a one off establishment grant of \$15,000 (Fifteen Thousand Dollars) be made by the Council to the Friends of the Oscar W Inc.

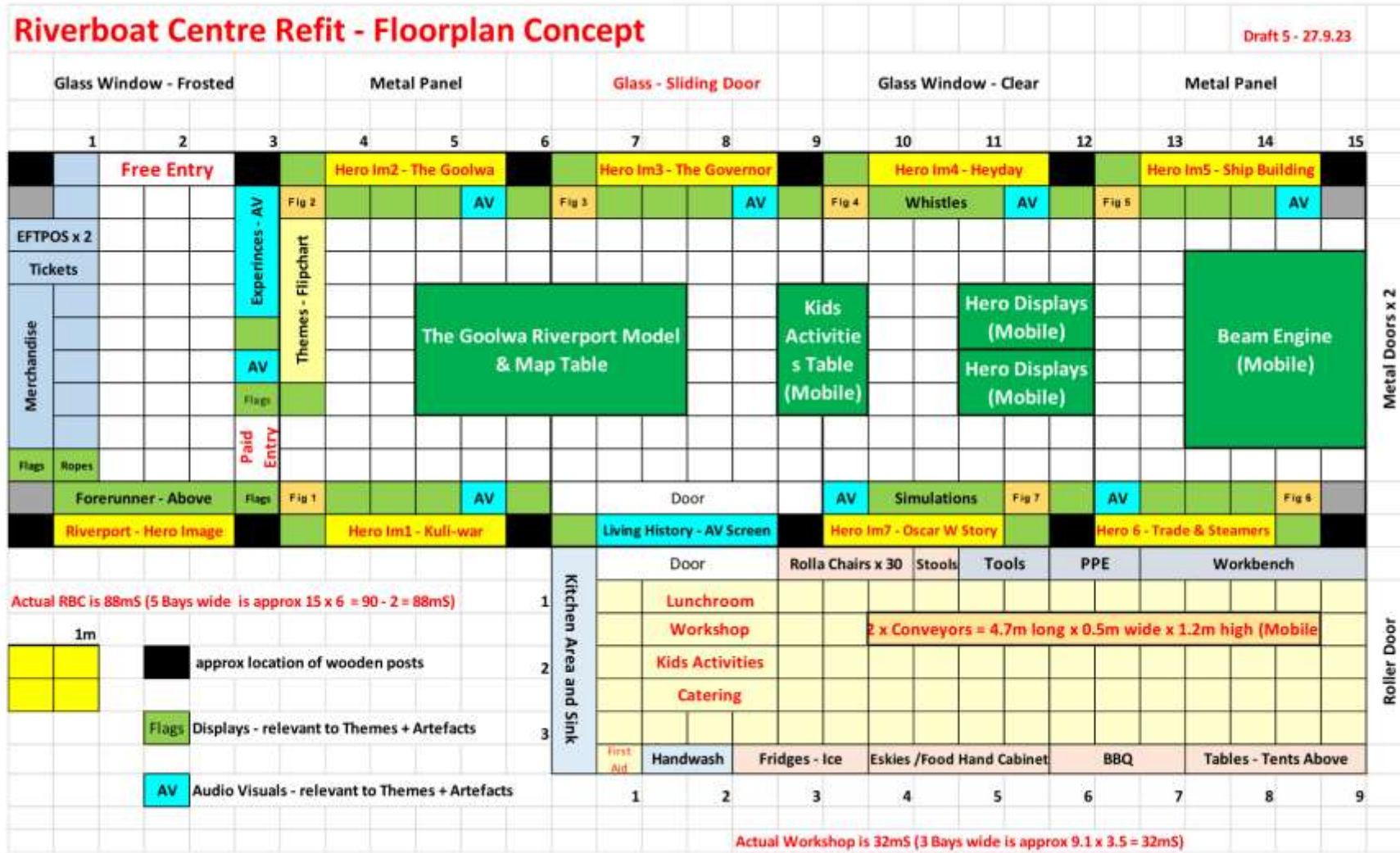
We request that you present this request through whatever processes are required, and look forward to a favourable response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Finnie', with a long horizontal line extending to the right.

David Finnie
President – The Friends of the Oscar W Inc.

Attachment 8 - Riverboat Centre Refit - Floorplan Concept(1)



8.4. Greater Adelaide Regional Plan Discussion Paper - Submission

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Kylie Weymouth (Manager Strategic Development)

Recommendation

That Council:

1. **Note the Report**
2. **Endorse the letter at Attachment 1 for submission to the State Planning Commission in response to the Greater Adelaide Regional Plan Discussion Paper.**

Prior Resolutions

Nil

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

That Council considers the content of the report and endorses the letter to the State Planning Commission at Attachment 1 as an appropriate response to the Greater Adelaide Regional Plan Discussion Paper.

Executive Summary

The State Planning Commission has released a Discussion Paper to seek preliminary feedback prior to preparing a new Greater Adelaide Regional Plan. The Discussion Paper (the Paper) identifies a number of outcomes and concepts for the future growth of Greater Adelaide. The Paper also asks the questions of *Where* and *How* should Greater Adelaide Grow and identifies both infill and 'satellite cities' to accommodate the predicted growth. Goolwa is identified as an investigation area for both housing and employment growth. This report considers the content of the Discussion Paper and outlines a recommended response.

Context

Regional Plans are important tools in the planning system that play a significant role in identifying broad land use requirements and long-term infrastructure needs to support sustainable growth within the regions for projected periods of time. Regional plans are intended to spatially apply the [State Planning Policies](#) and ensure integration of land use, transport and to some degree the public realm in each planning region through:

- maps and plans
- forward projections, statistical data and analysis

- frameworks for the public realm and infrastructure

Future strategic planning decisions need to be consistent with regional plans and so it is imperative that the high-level framework that regional plans provide is reflective of the features and characteristics and goals, aspirations and needs of the regions that they cover.

The Greater Adelaide Regional Plan applies to the Greater Adelaide Planning Region which extends from north of Dublin and Kapunda to Cape Jervis in the south and east of Murray Bridge. It contains the whole of Metropolitan Adelaide and the Peri-urban region of Adelaide which includes all of the Alexandrina Local Government Area. It covers an area of some 10,873km² with 89% of the area being considered 'Peri-urban'.

General Analysis

The Greater Adelaide Regional Plan (GARP) is intended to reflect the State Planning Policies and deliver the vision for how and where Greater Adelaide will grow to 2051 and beyond. It is a high-level strategic document that sets the future parameters to inform future strategic planning decisions such as Code Amendments. The GARP replaces the existing regional plan: *The 30 Year Plan for Greater Adelaide*.

The Greater Adelaide Regional Plan Discussion Paper (The Paper) has been released by the State Planning Commission (the Commission) to start the conversation with stakeholders to inform the future GARP.

In the opening remarks, the Commission Chair states that discussion is intended to '*...centre on the features and characteristics that make the Greater Adelaide Region so special: our premium food and wine, our scenic landscapes and natural environment, our cultural and built heritage, our world class beaches and overall quality of life*'. (p 7). This acknowledgement is welcomed and it is suggested that nowhere embodies these qualities and characteristics more than the 'Peri-urban' regions, which make up 89% of the Greater Adelaide Planning Region.

For this reason, it is recommended that Council **seek the establishment of a Peri-urban region or sub-region** and associated plan or (at minimum) chapter of the GARP that provides scope to fully recognise, support and reflect the area's uniqueness with overarching objectives and outcomes similar to previous iterations of the Greater Adelaide Regional Plan. Further detail regarding the justification of the creation of a 'Peri-urban' Region or subregion is included in Attachment 1.

Based on National and State population targets and decreasing household sizes, the Paper advises that there is a need to identify land to provide for an additional 100,000 new dwellings in the Greater Adelaide Region and suggests a split with 70,000 coming from infill sites (including larger strategic infill sites) and the remaining 30,000 to be accommodated by 'Satellite Cities' located on the North-eastern, North-western, Eastern and Southern Spines. In identifying these growth targets, the Paper seeks input into two key questions:

- *How* should Greater Adelaide grow; and
- *Where* should Greater Adelaide grow?

In respect to *How* Greater Adelaide should grow, the Paper outlines four (4) key outcomes identified by the Commission for the future of the Greater Adelaide Region being:

1. A **greener**, wilder and climate resilient environment
2. A more **equitable** and socially – cohesive place
3. A **strong economy** built on a smarter, cleaner, regenerative future
4. A greater choice of **housing** in the right places

It is suggested that Council should be supportive of the four (4) outcomes identified above (greener, equitable, strong economy, housing choice in right places), however that a clear plan as to how these outcomes are to be achieved that addresses everything from the consideration of all aspects of land identified for future growth, to the current deficiency of (or the deficiency in application of) policy in the Planning & Design Code.

Where should Greater Adelaide Grow? - Goolwa – an investigation area for housing growth for the 'Southern Spine'

Of significance to Alexandrina Council is the identification of Goolwa as an 'investigation area' for housing and employment growth.

Whilst it is acknowledged that this is a 'discussion' paper, it is unclear whether it is intended that Goolwa play a greater role in accommodating additional dwellings than already catered for within our existing 'town boundaries' (as per the current *30 Year Plan for Greater Adelaide* and Environment and Food Production Area boundary).

Land within the existing town boundary is likely to accommodate in the order of 6,500 additional dwellings in the township of Goolwa alone (greenfield development), with further growth potential through infill and in other neighbouring townships (Middleton). The capacity within the existing 'town boundary' of Goolwa particularly, is already considered to provide for significant growth and is likely to alter the feel and attraction of Goolwa as a place to visit and for many, a place to live.

The Commission has asked the question about what is important and needs to be protected about our townships and aspires to the concept of '*Living Locally*' for the future growth of the region. With Goolwa being accredited in 2007 by Cittaslow International as the first Cittaslow Town in Australia, meaning a 'slow town' that embraces a '*whole of community approach to promoting quality of life and sustainability based on a partnership between local government and communities*', it is reasonable to ask the Commission how will this feel and lifestyle will be retained with significant growth.

As you are aware, in discussions with Planning and Land Use Services and in response to the Goolwa North Code Amendment, Council administration is currently preparing a revised 'Goolwa Growth Concept Plan' which is considering options for growth in and around the township of Goolwa, including whether there are any feasible and acceptable growth alternatives including infill opportunities and 'greenfield' in nearby locations such as Hindmarsh Island, Middleton and Port Elliot. Investigations include understanding community sentiment (what is it that makes this the place they want to live etc) as well as environmental and infrastructure constraints and opportunities.

This work will be completed in the new year and should be considered as part of the drafting of the first draft GARP.

Infrastructure

In order to find the *right places* to accommodate growth, it is suggested that necessary infrastructure is required to be in place for growth locations in advance of need so that it infrastructure can be properly and equitably planned for and integrated.

There are many existing challenges with providing infrastructure to cater for our existing population, particularly in some of our townships that play a seasonal tourism role, sometimes doubling their population in the high seasons.

The provision of suitable infrastructure in advance of need is critical to both future residential areas and for creating new employment areas.

Infrastructure challenges already exist for our current population in respect to both 'hard' (roads and transport, wastewater) and 'soft' (medical, social and community services). Coordination between the GARP and the State Government's *20-Year State Infrastructure Strategy* is imperative to achieving all of the aspirations of the GARP Discussion Paper.

A strong economy built on a smarter, cleaner, regenerative future – Goolwa identified as an investigation area for employment growth

The significant contribution to South Australia's economy from the Peri-urban region through agriculture (food and wine production) and tourism and their unique challenges are not well recognised or supported in a Regional Plan that focusses more on housing growth and metropolitan issues. Protection of food production areas particularly for a growing population is crucial and further reinforces the need for increased recognition of the peri-urban region.

In respect to other potential employment opportunities, it is recommended that Council's submission seeks an employment strategy for Goolwa for both the existing potential population increase and any additional growth identified for Goolwa in the new GARP.

Further discussion is outlined in Attachment 1.

A greener, wilder and climate resilient environment

Whilst this outcome is consistent with Council's climate change emergency declaration and other greening initiatives and should be commended, it is considered that the existing on ground policy and the application of it through the Planning and Design Code will not enable the delivery of this aspirational outcome. For example, the Urban Tree Canopy Overlay is not applied to any of the Master Planned suite of zones (or in the case of the recently approved Middleton Master Planned Township Zone, the policy is not called up for assessment) which are the zones that are applied to 'greenfields' areas.

Council's submission should highlight this significant concern which if left unresolved, will result in the continued development of large areas of land without the requirement for tree canopy and soft landscaping cover. This will exacerbate our already very low tree canopy cover for our townships and be counterproductive to creating a greener wilder more climate resilient future for Alexandrina and for Greater Adelaide.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered Low.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low, whilst the reputational risk of not providing a submission is considered high.

Conclusion

In closing, it is recommended that Council's submission to the State Planning Commission in response to the Greater Adelaide Regional Plan Discussion Paper outlines the following key concerns :

- The identification of Goolwa as an 'investigation area' for growth beyond our existing already significant 'town boundaries' and capacity for growth.
- Retention of Goolwa's 'Cittaslow' status.
- Coordination with the State Government's *20-Year State Infrastructure Strategy*. The infrastructure challenges and deficiencies in servicing our existing population and the considerable investment required to cater for an unknown scale of future growth expected to be delivered in the township of Goolwa.
- A need to review Planning and Design Code policy in order to achieve the outcomes and aspirations the Discussion Paper identifies for the future Plan.
- The need to better recognise the unique contribution the Peri-urban regions make to the State's economy and to the features and characteristics that make the Greater Adelaide Region so special and the need to elevate the Peri-urban region.
- The need for an 'Employment Strategy' to support the identification of Goolwa as an area for employment growth.
- Continued advocacy for redirecting freight and through traffic from our townships through creation of a by-pass route for freight and through traffic.

- The need for a 'Food Security' strategy and the need to recognise the Regional Plan's role in the identification and protection of Priority Primary Production Areas to cater for existing and expected future population.
- The need for a 'Water Security' strategy to ensure our future water security and the protection of our water catchments.
- The need to consider the final outcomes of Council's Goolwa Growth Concept Plan.

The draft letter and its Attachments provided at Attachment 1 includes these points along with the relevant discussion.

The letter will also include the Productive Economy – Land Demand and Supply Analysis that was endorsed at the 18 September 2023 Council Meeting (C23318).

Attachments

Attachment 1 - Letter of Submission



November 2023

Mr Craig Holden
Chair, State Planning Commission

Sent via email: plansasubmissions@.sa.gov.au

Dear Mr Holden,

Greater Adelaide Regional Plan Discussion Paper

Alexandrina Council appreciates the opportunity to provide input during the preliminary stages of the preparation of a new Greater Adelaide Regional Plan (GARP).

We recognise the importance of this document in providing the framework for the future of Alexandrina and therefore the criticalness of getting it right.

Your message as the Commission Chair that the discussion is intended to '*...centre on the features and characteristics that make the Greater Adelaide Region so special: our premium food and wine, our scenic landscapes and natural environment, our cultural and built heritage, our world class beaches and overall quality of life*' (p 7) is welcomed.

It is also noted that the Discussion Paper invites input into two main questions: *How* should Greater Adelaide grow and *Where* should Greater Adelaide grow; with four key outcomes for the future of Greater Adelaide and a number of concepts for how these outcomes should be achieved.

Alexandrina Council agrees with and supports these outcomes and concepts and offers important feedback for consideration in preparing a Greater Adelaide Regional Plan that achieves these aspirational outcomes.

A Peri-urban Subregion

Nowhere embodies the characteristics identified in your message more than the Peri-urban region of Greater Adelaide. Council therefore respectfully requests that the significance of this region is elevated to (at minimum) a Peri-urban Subregion of Greater Adelaide. This will provide scope to fully recognise, support and reflect the area's uniqueness with overarching objectives and outcomes similar to previous iterations of the Greater Adelaide Regional Plan.

More detail regarding the importance of creating a Peri-urban Subregion is contained in Attachment 1.

Where should Greater Adelaide Grow? - Goolwa – an investigation area for housing growth for the 'Southern Spine'

Alexandrina Council
11 Cadell Street (PO Box 21) Goolwa SA 5214
ABN 20 785 405 351

(08) 8555 7000
alex@alexandrina.sa.gov.au
alexandrina.sa.gov.au



Of significance to Alexandrina Council is the identification of Goolwa as an 'investigation area' for housing and employment growth.

Whilst it is acknowledged that this is a 'discussion' paper, it is unclear whether it is intended that Goolwa play a greater role in accommodating additional dwellings than already catered for within our existing 'town boundaries' (as per the current *30 Year Plan for Greater Adelaide* and Environment and Food Production Area boundary).

Land within the existing town boundary is likely to accommodate in the order of 6500 dwellings in the township of Goolwa alone, with further growth potential in other neighbouring townships (Middleton). The capacity within the existing 'town boundary' of Goolwa particularly, is already considered to provide for significant growth and is likely to alter the feel and attraction of Goolwa as a place to visit and for many, a place to live. Can Goolwa retain its 'Cittaslow' status with such significant growth?

In discussions with Planning and Land Use Services and in response to the Goolwa North Code Amendment, Council is currently preparing a revised 'Goolwa Growth Concept Plan'. The revised Concept Plan considers options for growth in and around the township of Goolwa including whether there is any feasible or acceptable growth in nearby locations including Hindmarsh Island, Middleton and Port Elliot. Investigations include understanding community sentiment (what is it that makes this the place they want to live etc) as well as environmental and infrastructure constraints and opportunities.

This work will be completed in the new year and should be considered as part of the drafting of the first draft GARP.

Infrastructure

The achievement of *'a more equitable and socially – cohesive place and a greater choice of housing in the right places'* relies significantly on the provision of infrastructure, 'hard' and 'soft', in advance of need.

There are many existing challenges with providing infrastructure to cater for our existing population, particularly in some of our townships that play a seasonal tourism role, sometimes doubling their population in the high seasons.

SA Water does not service the majority of Alexandrina from a wastewater perspective. This means that alternative wastewater infrastructure is required.

Whilst a majority of Alexandrina Council's potable water comes from either the Myponga Reservoir or the River Murray, with Council and private entities responsible for provision in some townships, it is unknown what capacity these resources have to cater for both an increased population and a climate where significant periods of drought are anticipated.

Alexandrina Council operates and manages a community wastewater facility that currently has the capacity to only meet the existing development and connected infill. Significant and equitable (shared) **public** investment in wastewater infrastructure will be critical for a successful and sustainable population growth. The expansion the existing *30 Year Plan for Greater Adelaide* and GARP does provide economy of scale opportunities to effectively and affordably allow access to essential services for the current and future Southern Fleurieu community.



Limited wastewater infrastructure has a direct impact on the ability to provide a greater choice of housing types to cater for a variety of different households. Opportunities exist within the Goolwa township to support the expansion of wastewater services to provide additional housing via urban infill. This could occur within the existing township but would still impact the downstream infrastructure capacities. This option may provide for more diverse housing opportunities at lower overall costs.

A more expansive explanation of the regional opportunities related to wastewater services are detailed in the addendums included in this correspondence.

Other 'soft' infrastructure such as medical, social and community infrastructure are also already under strain with our existing population.

Further discussion regarding the need for significant infrastructure investment is included in Attachment 1.

A strong economy built on a smarter, cleaner, regenerative future – Goolwa identified as an investigation area for employment growth

The significant contribution to South Australia's economy from the Peri-urban region through agriculture (food and wine production) and tourism and their unique challenges are not well recognised or supported in a Regional Plan that focusses more on housing growth and metropolitan issues. Protection of food production areas particularly for a growing population is crucial.

The Peri-urban area also contains other strategic resources such as important extractive industries and landfills that need to be identified and protected from encroachment, together with major economic investments that are driving growth and investment in the region.

In order to achieve the outcome of a *strong economy*, Alexandrina Council reinforces its advocacy for a Peri-urban Subregion of the Greater Adelaide Regional Plan for better protection of these unique and significant economic contributors.

Does the State have an 'Employment Strategy' for Goolwa? Whilst Council understands the supply and current (and to some extent) future demand for 'non-agricultural' 'productive economy' zoned land, with any significant increase in population, land will need to be set aside for additional 'employment' land such as retail, commercial, light industry and industry.

Given agriculture is the largest industry in 'inland' Alexandrina in terms of economic output, will the State help to set up related industries for example 'AgTech' businesses in the Alexandrina region to provide additional jobs for current and future populations?

The complete transformation of the Southern Fleurieu wastewater provision would also provide extensive opportunities in regional risk mitigation, circular economy transition, asset rationalisation, carbon reduction and energy production. This concept has been tabled by the Council's wastewater utility and provides a significant opportunity for State and Local Government, community and the environment.

A greener, wilder and climate resilient environment

Alexandrina Council has a proactive approach to climate resilience and greening. We were one of the first Council's to declare a Climate Emergency, have a Climate Emergency Action Plan, an Environment Action Plan, have undertaken a tree canopy study and are actively working to improve our tree canopy cover and improve our biodiversity. For a relatively



small Council, we have two full time staff dedicated to this area. We therefore wholeheartedly support this outcome.

We also recognise the current shortfalls in on the ground policy that if not corrected, will not deliver this outcome. Discussion points are included in Attachment 1.

'Living Locally'

The Discussion Paper promotes a 'Living Locally' concept as a way of achieving the four outcomes proposed for Greater Adelaide's future. 'Living Locally' meaning locating housing, jobs and services closer together so people can meet most of their daily needs within a comfortable walk, ride or public transport journey from home to create connected, convenient, cohesive and climate-smart communities, and to reduce the need for long-distance car travel, with an emphasis on physically active travel.

This concept is supported, particularly for the main townships of Alexandrina, however it is considered to be a challenging outcome to achieve from a practical sense given the tyranny of distance from main transport hubs and unlikelihood of a full range of services being provided, given market requirements and funding costs being prohibitive.

In closing, the key concerns of Alexandrina Council are summarised as follows:

- The identification of Goolwa as an 'investigation area' for growth beyond our existing already significant 'town boundaries' .
- Retention of Goolwa's 'Cittaslow' status.
- Coordination with the State Government's *20-Year State Infrastructure Strategy*. The infrastructure challenges and deficiencies in servicing our existing population and the considerable investment required to cater for an unknown scale of future growth expected to be delivered in the township of Goolwa.
- A need to review Planning and Design Code policy in order to achieve the outcomes and aspirations the Discussion Paper identifies for the future Plan.
- The need to better recognise the unique contribution the Peri-urban regions make to the State's economy and to the features and characteristics that make the Greater Adelaide Region so special and the need to elevate the Peri-urban region.
- The need for an 'Employment Strategy' to support the identification of Goolwa as an area for employment growth.
- Continued advocacy for redirecting freight and through traffic from our townships through creation of a by-pass route for freight and through traffic.
- The need for a 'Food Security' strategy and the need to recognise the Regional Plan's role in the identification and protection of Priority Primary Production Areas to cater for existing and expected future population.
- The need for a 'Water Security' strategy to ensure our future water security and the protection of our water catchments.
- The need to consider the final outcomes of Council's Goolwa Growth Concept Plan

Please refer to Attachment 1 and Attachment 2 for more detailed information.



Overall, Council commends the Commission for engaging early on this critical part of the planning system and for the aspirational outcomes and concepts that it seeks to achieve for the future of Greater Adelaide.

Council looks forward to further dialogue, and improved collaboration, particularly with the State's Infrastructure team prior to the release of any draft Greater Adelaide Regional Plan.

Yours sincerely

Keith Parkes
Mayor

Nigel Morris
Chief Executive Officer



ATTACHMENT 1: ALEXANDRINA COUNCIL - GARP DISCUSSION POINTS

A PERI-URBAN SUB-REGION

Discussion is intended to '*...centre on the features and characteristics that make the Greater Adelaide Region so special: our premium food and wine, our scenic landscapes and natural environment, our cultural and built heritage, our world class beaches and overall quality of life*' (p 7 Commission Chair's Message).

A Peri-urban Region or Subregion will better recognise the unique characteristics and challenges facing Peri-urban areas such as those in the Alexandrina Local Government Area that are summarised as follows:

89% of the Greater Adelaide region is outside of the urban footprint (in the Peri-urban region) and serves as a popular place to visit and live, provides substantive employment and wealth creation for the state, is a major tourist attraction and a major water catchment for metro Adelaide.

The Peri-urban region generates a disproportionate share of the total value of South Australian agricultural production.

Due to its high visitation level, populations within the Peri-urban region fluctuate greatly, which creates significant and unique issues for infrastructure and servicing planning, provision and funding.

In order to protect our premium food and wine region (ie a significant portion of the Peri-Urban region) Council and other Peri-urban Councils strongly advocate the [need to identify Primary Production Priority Areas](#) before any encroachments to the Environment and Food Production Area are considered.

With a significant expected increase in population, [does the State have a Food Security Strategy?](#) Is local food production being prioritised in order to meet both food security for our current and future population and also a reduction in our carbon footprint?

Whilst the Planning and Design Code has increased the ability for value adding and diversification, which is seen as positive, an absence of fine-grained policy and the lack of policy relating to relative scale of these 'value adds' presents certain risks associated with ongoing land use intensification and diversification and therefore land use conflict in our key food production areas. It is important to get the balance right. Will the importance of the [role of the Peri-urban areas in agricultural production](#) be reflected in the Regional Plan?

In respect to [water security](#) for our current and future proposed increases in population, is there appropriate recognition of the key role that the peri-urban region plays in containing major water catchments for the state? Has appropriate planning been undertaken, or the work that is being undertaken by SA Water intended to be reflected in the Regional Plan to ensure adequate provision of water in a predicted drier climate? Note, that with an expanded waste water treatment facility, Council may be in a position to provide alternative water supplies.

Existing Rural Living Zones typically found in the Peri-urban region also need better understanding as a legitimate housing choice, in terms of the trends and data influencing them. These matters need recognition at the Regional Plan level, proper investigation and data collation and analysis to inform possible changes to the Planning and Design Code.



The Peri-urban area contains some of the State's most attractive and popular tourist drives, routes and destinations (as reflected in the Chair's message referenced above). Policies that once protected these routes have largely been lost through the transition to the Code. It is important that the Regional Plan recognises and seeks to protect these important elements of our tourism market so that Code Amendments and other strategic planning decisions can appropriately identify and protect scenic routes, scenic lookouts and the like which contribute to [the landscape value and our overall tourism economy](#).

The Peri-urban area also contains other strategic resources such as important extractive industries and landfills that need to be identified and protected from encroachment.

The Regional Plan (or preferably the Peri-urban Subregional Plan) should identify the major economic investments that are driving growth and investment in the region and ensure their protection is prioritised.

WHERE SHOULD GREATER ADELAIDE GROW? - Goolwa – an investigation area for housing growth for the 'Southern Spine'

Infrastructure (soft and hard)

Whether Goolwa is expected to accommodate more growth than the existing town boundary already provides, does not remove the need for significant investment in infrastructure if the Paper's aspirations of achieving *'a more equitable and socially – cohesive place and a greater choice of housing in the 'right places'* are to be realised.

It is agreed that the "right places," need to be identified to accommodate any growth. A major consideration in identifying the "right place" for growth must be a place where appropriate infrastructure is provided in advance of need, particularly for 'greenfield' locations. Provision of infrastructure ahead of need is critical to the success of growth.

Without the equitable provision of necessary infrastructure, be it be 'hard' or 'soft' infrastructure, not only will an *'equitable and socially cohesive place'* not be realised, dependency on cars will also be entrenched which will be significantly counter-productive to the Commissions desire for a climate resilient future and the State's target of reaching net zero emissions by 2050.

The Government's *20-Year State Infrastructure Strategy Discussion Paper*, which was recently made known to also be currently on consultation (and yet not widely publicised), needs to be fully integrated with the eventual outcomes of the GARP in order to achieve many of the outcomes identified by the GARP Discussion Paper. This is crucial to achieving the aspirations of the Paper.

Water and Wastewater

A majority of the Alexandrina Council area is not serviced by SA Water wastewater services. Wastewater services are owned and operated by the Council water utility business unit. This is a significant consideration due to issues relating to economies of scale and change implications.



As mentioned above, Council holds concerns about water security for our current and future proposed increases in population. We are hopeful that this basic essential need and the capacity to provide it has been factored into the State's population targets and that it will be a key determinant in identifying eventual growth areas in the new Regional Plan, particularly when we are faced with a predicted drier climate.

Although the GARP is early in its concept phase the required housing numbers to meet demand could be between 5000 and 10,000 additional allotments within and around Goolwa (as well as expanded employment lands) that require the provision of essential services. This level of growth would significantly change strategic infrastructure planning for wastewater within the Southern Fleurieu region. Effectively this quadruples the service footprint of the utility within the Goolwa scheme.

Despite the scale of the development, if captured early and collaboratively undertaken, could provide broader opportunities within the region.

The first recommendation regarding the GARP Discussion Paper would be to endorse and provide support for regional master planning for essential services over the existing and proposed footprint. This should highlight the most optimal wastewater supply chain infrastructure to service the area.

Council recommends the GARP advocates for State Government collaboration for preliminary design and costings of this infrastructure. This could then be used to inform policy for developer funded infrastructure via equitable contributions. This model would ensure that inaugural developers are not funding a disproportionate amount of infrastructure.

Figure 1: Concept - Wastewater Masterplan for proposed development and urban infill.



As depicted in Figure 1, these works could also look at feasibility options regarding the expansion of services into existing urban areas. The Goolwa Beach region is predominantly serviced by onsite wastewater systems and land parcels are large and subdivisions are possible, should this service become available. Economic feasibility of this opportunity may prove to be more financially viable than other broader investments.



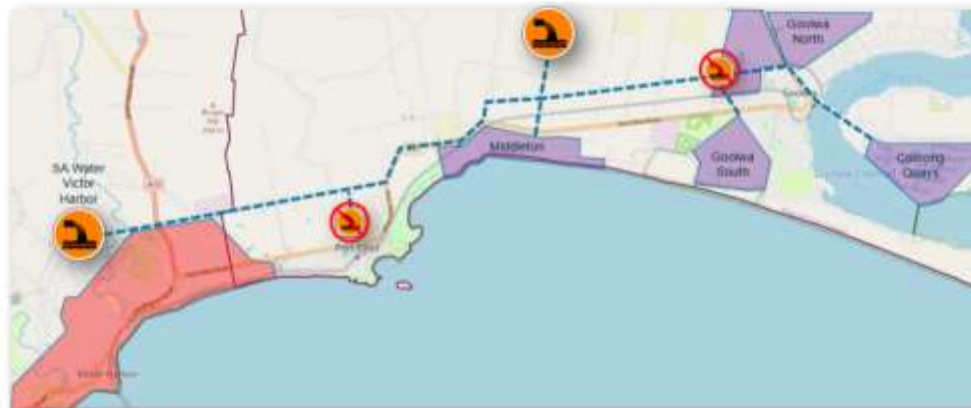
Strategic decisions and opportunities should be addressed now as a matter of urgency. Council's water utility has highlighted opportunities and risks of growth within the region. Projected capital investment over the next 10 years for the Southern Fleurieu is in the order of \$8-15M. None of this investment will cater for the scale of the aforementioned development.

Development of this scale provides broader opportunities but these decisions need to be resourced and supported in the short-term before investment is made on existing strategic infrastructure plans. Advocacy should be made for immediate engagement with key stakeholders at State and Local levels as delays could result in 'sunk' asset costs, significantly impacting Council's ability to contribute.

Impact analysis of the existing *30 Year Plan for Greater Adelaide* shows that the Goolwa wastewater treatment plant will not be able to cater for the demand. Expansion of process assets at the existing site is also deemed untenable due to footprint restrictions and future encroachment of residential development. This will drive asset rationalisation across the Southern Fleurieu which could provide additional opportunities for regional improvement and housing development. It is recommended that the Goolwa and Port Elliot WWTPs be decommissioned and a new facility that could cater for the *30 Year Plan for Greater Adelaide* in the first instance and should it be required, the additional growth proposed by the GARP Discussion Paper proposal.

A purpose built facility could also cater for expansion of services into the Middleton district. This has been strictly opposed by the local Middleton community but with funding options and timing this may make the proposal more amenable. Especially if the cost of transitions is moved away from the customer. Contact should be made with key stakeholders in the Department of Health and EPA as advocates for pursuing this regional masterplan approach to support transition of existing regional issues.

Figure 2: Wastewater Asset Rationalisation Concept Plan



Holistic planning of this scale would achieve a significant proportion of the GARP's and State Government strategic aspirations.

Expansion into areas lacking a sewer service would dramatically reduce the localised environmental and health footprint normally associated with moving from decentralised to centralised sewer provisions.



Rationalising assets and building a modern wastewater treatment facility would leverage greater opportunities regionally. These include but are not limited to;

- Technical and professional employment (Employment)
- Industry and commercial expansion via recycled water supply (Economic Development & Employment)
- Repurposing of assets for reclaimed water storage and supply (Water Security)
- Position the service as a growth enabler not an impediment (Growth).
- Exploration of renewable and sustainable energy production (Economic Development & Environment).
- Opportunities for commercially viable product development (Economic Development & Environment)
- Sector collaboration to reduce regional environmental footprint (Circular Economy)
- Securing service affordability, access and sustainability (Community, Health & Environment)

It is imperative that clarity of direction is established early. It is incumbent on all stakeholders involved to ensure that opportunities are not lost and that critical infrastructure planning over the long term is optimised for the future state. This is the best methodology to reduce costs to customers, governments and developers.

The GARP should also advocate to reduce key risks and control critical areas of decision-making. Apart from loss of opportunity, two key risks exist that could significantly alter the regional outcomes and efficacy of the proposal.

Development should be controlled to ensure it is released closest to critical infrastructure epicentre and move outward. There are many precedents across the State of SA and beyond that show an uncontrolled release can make providing services untenable. This increases overheads significantly that unfairly tax the customer of the service provision.

Unfortunately, privately funded Code Amendments undermine planned and strategic roll out of infrastructure as they are able to occur in a piecemeal and non-sequential fashion.

The other is the water industry is regulated by ESCOSA under the presumption of a free market. Development of this scale introduces real-world risk of privatisation of essential services. The premise of a competitive market is that it will produce greater optimisation and thus a more affordable product. This is not Alexandrina Council's experience. The Council has historically absorbed the assets and services of three privately owned and operated wastewater businesses. All have been severely dilapidated and non-compliant. The commercial benefits of small scale water retail are clear but definitely not sustainable. It would be highly recommended that the GARP look at how regional and development policy could reduce exploitation of the current context.

Transport and Roads

Whilst the State Government investment in improvements to the Victor Harbor Rd is acknowledged, the Goolwa Road (from the Victor Harbor Road to Alexandrina Rd) is considered unsuitable for the volume of traffic that is likely to result from the existing growth



capacity within Goolwa and likely to require significant expenditure to accommodate existing growth capacity.

Preferable to that and more aligned with carbon neutral targets would be a significant investment in public transport between the Fleurieu Peninsula townships and beyond to employment and service infrastructure nodes, matched with an employment strategy for the Goolwa area to ensure the existing and current potential population have a chance of finding local employment.

Council has previously and continues to advocate for an alternative route for freight and through traffic that reduces traffic volumes and heavy vehicle movements through the heart of our main townships. This Freight Bypass route is also highlighted in the Southern and Hills LGA Regional Transport Plan. The need to improve the safety of residents and tourists alike in Goolwa, Middleton and Port Elliot continues to be a top priority for our communities and with a potential expansion of employment land likely bringing with it a significant increase in heavy vehicle traffic, the commitment to a Bypass route is critical. This infrastructure investment will also support a *strong economy* by creating better efficiencies for the movement of freight.

Education, Medical and Social

Whilst not a service delivery area that Alexandrina is responsible for and therefore not experts in the field, our communities are telling us through our social and community planning networks that health services including the availability of GPs, allied health, aged care and emergency and other hospital services are significantly stretched with the demands of our existing population.

We also understand that there is a need for additional social and community services, with many aging, single person households, social services are a big need for our communities.

FOUR OUTCOMES IDENTIFIED FOR *HOW* SHOULD GREATER ADELAIDE GROW?

A greener, wilder and climate resilient environment

Alexandrina supports the Chair's recognition of the need to recognise and protect our natural environment and to use the planning system as a tool in tackling complex issues such as climate change and the net zero aspirations of the State.

Council however, holds real concerns about how the GARP will actually deliver a '*greener, wilder and more climate resilient environment*' when there is a current lack of applicable policy to achieve this on the ground.

For example whilst the [Urban Tree Canopy Overlay](#) offers a tool for helping to achieve this goal, its application is very limited (it does not apply to any of the Master Planned Zones nor to many other residential zones and does not apply to any non-residential zones (Refer: *Guide to the Planning and Design Code*, June 2022 p 23 & 24). Where the Urban Tree Overlay or the 'landscaping' policies found in the 'Design' or Design in Urban Areas' General Modules policies do apply, in an assessment sense, they need to be considered as part of an overall assessment making it difficult to enforce/refuse an application where on balance, it may satisfy. In some instances, the corresponding 'Deemed to Satisfy' criteria does not include the landscaping component of the associated 'Performance Outcome'.



The absence of the Urban Tree Canopy Overlay to the 'Master Planned' zones is particularly concerning given that these are the zones typically (mandatorily) applied to greenfield sites.

Further, it is considered that the application of Significant Tree and Regulated Tree legislation and policy should be applied to all of Greater Adelaide in order to effectively achieve the statement on page 45 of the Paper: '*So, we need to value and protect trees, create more green spaces...and minimise the impact of development on areas with environmental value.*' The application of Significant and Regulated Tree policy will provide protection to existing tree canopy that is not covered by the Native Vegetation Act 1991.

In respect to *climate resilience*, the GARP 'Idea' of '*avoiding growth in Coastal Environments such as areas susceptible to inundation and coastal erosion*' is supported (p 56). This needs to happen at the GARP level (ie not including such areas as areas for growth) and also at the Planning & Design Code level for already developed 'urban' areas, through appropriate policy and referrals to the Coast Protection Board.

A more equitable and socially cohesive place – "Living Locally" an aspirational concept for Greater Adelaide's future growth

The Paper identifies a 'Living Locally' concept as a way of achieving a more equitable and socially cohesive place.

The township of Goolwa was the first town accredited by Cittaslow International' as a 'Cittaslow Town' meaning a slow town that embraces a '*whole of community approach to promoting quality of life and sustainability based on a partnership between local government and communities*'.

There is a very real concern therefore regarding how this 'vibe' of the township and way of life can be retained with significant growth?

A strong economy built on a smarter, cleaner, regenerative future -Goolwa identified as an investigation area for employment growth -

The significant contribution to South Australia's economy from the Peri-urban region through agriculture (food and wine production) and tourism and their unique challenges are not well recognised or supported in a Regional Plan that focusses more on housing growth and metropolitan issues.

In order to ensure a *strong economy*, the importance of the Peri-Urban subregion's contribution to the State's economy and the factors that facilitate this contribution need to be identified and protected at the Regional Plan level. These attributes include– remnant native vegetation, biodiversity, high quality landscapes and seascapes, intact 19th century heritage, productive rural landscapes with rich soils and reliable rainfall producing high quality niche produce and attracting visitors and tourists to a unique landscape.

In respect to Goolwa being identified as 'investigation area' for employment Growth, does the State have an 'Employment Strategy' relevant to Goolwa? Whilst Council understands the supply and current (and to some extent) future demand for 'non-agricultural' 'productive



economy' zoned land, with any significant increase in population, land will be needed to be set aside for additional 'employment' land such as retail, commercial, light industry and industry.

Given agriculture is the largest industry in 'inland' Alexandrina in terms of economic output will the State help to set up related industries for example 'AgTech' businesses in the Alexandrina region to provide additional jobs for current and future populations?

Expectation for significant housing growth in a location that has a limited supply of jobs must be supported by a jobs growth strategy and the identification of suitable land for commercial, retail, light industry and industrial development.

Council has recently undertaken a '*Productive Economy -Land Demand and Supply Analysis*' to understand our current and to some extent future needs. This is provided at Attachment 2 for your consideration to inform the future Regional Plan.



ATTACHMENT 2: Productive Economy – Land Demand and Supply Analysis

8.5. Proposed Nomination of Mayor Keith Parkes to the Local Government Grants Commission

Responsible Officer: Nigel Morris (Chief Executive Officer)

Report Author: Tanya Cregan (Executive Assistant to the Mayor and Council Members)

Recommendation

That Council endorse the nomination of Mayor Keith Parkes as a representative on the Local Government Grants Commission and duly submit the nomination form to the Local Government Association of South Australia for consideration.

Prior Resolutions

Nil

Community Strategic Plan Impact

ENABLED

Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To seek Council endorsement for the nomination of Mayor Keith Parkes as a representative on the Local Government Grants Commission.

Executive Summary

The LGA are seeking nominations for a local government representative on the Local Government Grants Commission.

Only nominations submitted by a Council, following a resolution of Council, will be considered.

Mayor Parkes has expressed his interest to nominate as a representative, providing his relevant local government experience:

- Mayor, Alexandrina Council 2014 to present (Councillor 2010-2014)
- President, Southern and Hills Local Government Association (2016-2022)
- Committee Member, SA regional Organisation of Councils (2016-2022)
- Board Member, Local Government Association of SA (2016-2022)
- LGA SA representative and Chair, Local Government Transport Advisory Panel (2018-2023)
- Board Director, LGA of SA Audit and Risk Committee (2020-2022)
- Member, LGA of SA Nominations Committee (2020-2022)
- Chair, South Australian Coastal Councils Alliance (Current)
- Previous Local Government Representative, Boating Facilities Advisory Panel

Applications close 5.00 pm Friday 22 December 2023.

Context

The Local Government Grants Commission (LGGC) is established under the [South Australian Local Government Grants Commission Act 1992](#).

The LGGC has two main roles:

- to provide recommendations to the Minister for Local Government on distribution of untied Commonwealth Financial Assistance Grants to councils
- to perform the role of the Local Government Boundaries Commission – the independent body that assesses and investigates council boundary change proposals and makes recommendations to the Minister for Local Government.

General Analysis

The LGGC consists of three members appointed by the Governor:

- a member nominated jointly by the Minister and the LGA to be the presiding member, currently Mr Rob Donaldson
- a member nominated by the Minister, currently Ms Wendy Campana
- a member nominated by the LGA.

The LGA is seeking nominations to fill the LGA-nominated position on the LGGC. The current member, Ms Erika Vickery is eligible to seek reappointment.

In this role:

- There are up to 15 meetings held per year. The role also requires intra-state travel. Appointments to the LGGC are for a period not exceeding 5 years
- The board sitting fees are \$13,570 per annum

Comparative Analysis

The [LGA Appointments and Nominations to Outside Bodies Policy](#) sets out the process to examine nominees with respect to the responsibilities and strategic importance of the outside body.

To be eligible to nominate, nominees must have:

- significant experience in the local government sector
- knowledge of the Commonwealth Financial Assistance Grants process
- knowledge of the Boundary Reform process
- exposure to financial management and decision making across multiple local government bodies for example multiple councils, regional subsidiaries or the LGA Board, SAROC or GAROC.

And must be a currently serving council member or employee of a council or other local government entity (unless otherwise determined by the LGA Board of Directors).

Only nominations submitted following a resolution of council will be considered.

In accordance with section 42 of the [Legislation Interpretation Act 2021](#) the LGA must submit a panel of 3 nominees to the Minister. The panel must include at least one man and one woman.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low as there are no direct costs to nominating for a position as representative on the Local Government Grants Commission.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low as Council is providing a recommendation to the Local Government Association of SA in accordance with established procedures.

Conclusion

This report recommends endorsing the nomination of Mayor Keith Parkes, for a position as representative on the Local Government Grants Commission, to the Local Government Association of South Australia (LGA) for consideration.

As the nomination has the potential to lead to a sitting fee, Mayor Parkes will leave the Chamber during consideration of this item and the Deputy Mayor will chair the meeting during his absence.

Attachments

Nil

8.6. Election of SA Representatives to the Australian Coastal Councils Association Committee

Responsible Officer: Nigel Morris (Chief Executive Officer)

Report Author: Tanya Cregan (Executive Assistant to the Mayor and Council Members)

Recommendation

That Council endorse Mayor Keith Parkes and _____ as South Australian Representatives to the Australian Coastal Councils Association Committee for a period of two years from November 2023.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 October 2023	8.13	Nomination to the Australian Coastal Councils Association Inc	C23395
22 November 2021	3.1	Election of SA Representatives to Australian Coastal Councils Association Committee of Management	ACM211243
25 October 2021	2.1	Nomination of Mayor Parkes to the Australian Coastal Councils Association's Committee of Management	ACM211219
18 November 2019	12.4	Election of SA Representatives to Australian Coastal Councils Association (ACCA) Committee	ACM19383

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Purpose

To consider nominations and submit for election two South Australian representatives to the Australian Coastal Councils Association (ACCA) Committee.

The Committee consists of two representatives of member Councils in each State and is elected at each alternate Association Annual General Meeting for a period of two years.

When nominations closed on Friday 10 November 2023, the following elected representatives had been nominated for election as SA representatives on the ACCA Committee:

- Marilyn Henderson, Councillor - City of Victor Harbor
- Keith Parkes, Mayor - Alexandrina Council
- Gretel Wilkes, Councillor - City of Onkaparinga

Accordingly, an election is being conducted to elect two State representatives to the Committee. Alexandrina Council, as a member council has an opportunity to vote.

Mayor Parkes currently represents South Australian on the ACCA and was endorsed for nomination at the 16 October 2023 Council meeting.

Candidate statements in support of their nominations are attached.

Completed voting forms must be lodged by member Councils by close of business, 23 November 2023.

Attachments

Attachment 1 - Candidate Statements

Attachment 1 - ACCA Candidate Statements



MARILYN HENDERSON

Councillor
City of Victor Harbor

I have been a South Australian representative on the Committee of Management to the Australian Coastal Councils Association Inc. since May 2021, when I was elected to fill a casual vacancy. As an Elected Member of the City of Victor Harbor I sit on several Committees and Advisory Groups including:

- Fleurieu Region Community Services Advisory Committee (Chair) (Section 41)
- Southern Communities Transport Advisory Committee (Chair) (Section 41)
- Disability Access and Inclusion Advisory Committee (Section 41)
- Arts and Culture Advisory Group (Chair)
- Renewable Energy Working Party (Chair)

I was appointed, by the SA Environment Minister, to the position of Presiding Member of the Native Vegetation Council, a Statutory body established under the SA Native Vegetation Act, 1991, on 1st May 2023. I Chair the Native Vegetation Assessment Panel.

I have a Bachelor of Agricultural Science, a PhD in Animal Science and a Graduate Diploma in Environmental Studies. My career was as a Research Scientist. In 2014 I completed the Climate Reality Training Workshop in Melbourne. I was also a Committee Member of the South Coast Environment Centre, until it's closure.

Since being elected to Council my most successful achievements have been to bring two Environmental Motions to our Chamber:

- A Climate Emergency Declaration and a commitment to set priorities that will assist to mitigate climate change,
- That the City of Victor Harbor become, as far as is possible, a Carbon Neutral entity by 2030,

I have been a member of the Australian Conservation Foundation for over 40 years and was a member of Trees for Life for over 25 years, having planted thousands of trees on various farming properties.

There is no doubt that Sea Level Rise is one of the most imminent threats to our Coastal Regions and communities, and following an Academic career in Research, I have no doubt that it is with collaboration and co-operation, and sharing of information, that these concerns for our communities can be addressed. As a representative on the ACCA, I would continue to do my best to be a part of that collaboration and co-operation.

Marilyn

0438 840 294



KEITH PARKES

Mayor
Alexandrina Council

I have been a member of the ACCA Committee of Management for the past 9 years and during that time I have enjoyed my involvement and, importantly have had the opportunity to make a strong contribution to the ACCA.

As a member and inaugural Chair of the South Australian Coastal Councils Alliance (SACCA), past President of the Southern and Hills Local Government Association, past committee member of the Regional Councils Association of SA and a past Board member of the Local Government Association of SA, I believe I bring a significant knowledge and experience to the organisation.

In addition Alexandrina sits at the forefront of resilience in climate change which is a major focus of the ACCA.

Along with the ACCA I have been a strong advocate for reinstatement of FAGs and a more equitable distribution.

I would appreciate your continued support.

Keith

0408 818 663

Gretel Wilkes

Councillor City of Onkaparinga

The management and preservation of our coastline and coastal areas is a significant concern not only to me, but also my community. I feel honoured to live in the beautiful City of Onkaparinga, South Australia and cherish every 31 kms of our spectacular council coastline. In order to strength my community ties to coastal protection and awareness, I sit on and Chair a proactive, contemporary and sustainable management group comprised of the metropolitan Adelaide coastline councils, the Adelaide Coastal Councils Network.

I have nominated for election to this position with the Australian Coastal Councils Association to converse, learn, and partake in healthy discussion regarding the coastline of Australia. I am a passionate individual who is at the beginning of my learning journey, not afraid to ask questions and excited at the prospect of becoming a South Australian representative on the Committee of Management of the Australian Coastal Councils Association.

I believe it is essential that the coastline council of Australia functions with interconnected discussion and the committee of management aspires to a productive, holistic approach to create positive, strategic outcomes for our coastline. Furthermore, if I were elected to the committee of management, it would be my outcome to listen, learn and partake in these functions to deliver a strong, vibrant and secured future of our coastlines and coastal areas.

Gretel

0439 175 661

8.7. Delivering A2040 - 6 Monthly Progress Report

Responsible Officer: Tash Hunt - Executive Manager Office of the CEO

Report Author: Tash Hunt - Executive Manager Office of the CEO

Recommendation

That Council receive the Delivering A2040 Progress Report.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
17 April 2023	8.3	Delivering A2040 - 6 Monthly Progress Report	C23148

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To provide Council Members with attachment A - the second progress report of our performance against our Strategic Plan.

Executive Summary

The A2040 Strategic Plan was adopted in 2020 with reporting on the progress of the four-year delivery plan previously provided only through the Annual Report process.

In April 2023 Administration presented the first 'Delivering A2040 Report' of our performance against our Strategic Plan.

Attachment A provides the second Delivering A2040 report which brings our reporting period to the end of 2022/23 financial year.

The next Delivering A2040 Report will be for the period of July 2023 to December 2023, to align our reporting periods to a 6 monthly cycle of July to December and then January to June in line with the financial year and Annual Report cycle.

Context

A2040 is our plan to thrive now and over the next 20 years. Across this period, the community's vision for Alexandrina to be more liveable, green and connected is addressed in plans with long-term strategic and resourcing requirements.

A2040 sets out the **five action areas**, Climate Response, Appropriate Growth, Community Inclusion, Transport Connections, Environmental innovation, each has three supporting activities and measures for the community's aspirations to be more Liveable, Green and Connected.

A2040 is a different approach to traditional local government planning and was developed using a 'place led, community fed' approach as a model for Council to transition to ways of working differently, while honouring existing obligations, that empower local people and communities to participate in the decisions that affect them and the places they care about.

General Analysis

At the end of each financial year, Alexandrina Council produces an Annual Report which details what the Council has achieved for the community it serves.

The Annual Report has been Council's primary means of reporting back to the community on progress in achieving the aspirations of A2040, as it relates to the financial year in question.

Monitoring performance is an important factor in ensuring Alexandrina Council is delivering on the community's aspirations as expressed in A2040. The Council measures its performance and achievements through the following processes:

- Regular financial reporting to Council and Council's Audit Committee
- Annual review of the Long Term Financial Plan
- Customer Satisfaction Surveys
- Customer requests and complaints
- Regular project reporting.

This report 'Delivering A2040 - 6 Monthly Progress Report' forms the second progress report of our performance against our Strategic Plan to bring the reporting period to the end of the 2022/23 financial year.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implication of adopting this recommendation is nil.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low.

Conclusion

The Delivering A2040 - 6 Monthly Progress Report in Attachment A provides Council Members with the second report of our performance against our Strategic Plan, bringing the reporting period to the end of 2022/23 financial year.

The next Delivering A2040 Report will be for the period of July 2023 to December 2023, to align our reporting periods to a 6 monthly cycle of July to December and then January to June in line with the financial year and Annual Report cycle.

Attachments

1 - Delivering A2040 - Six Monthly Progress Report 2022.23



Delivering A2040

**6 Monthly Progress Report
End of Financial Year 2022/23**





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A2040: Our Plan To Thrive

A2040 is our plan to thrive now and over the next 20 years. Across this period, the community's vision for Alexandrina to be more liveable, green and connected is addressed in plans with long-term strategic and resourcing requirements.



A2040 Documents;

The A2040 Narrative - A 'future thinking' story celebrating our 20 year vision through strategic storytelling and reflective of over 2,000 community voices

The A2040 Four Year Plan – Is our Community Strategic Plan which introduces a new approach to community engagement and consultation through annual Village Conversations and Annual Village Innovation Plans that will help guide and influence future LTFPs and AMPs

The A2040 'plan on a page' – a quick reference guide and summary.

To bring the A2040 vision to fruition, three aspirational themes have emerged from extensive consultation with our community:

Liveable Alexandrina is defined by distinctive villages, places and spaces, unique natural environments and transport networks that support active lifestyles, employment, vibrant cultures and productive enterprise

Green Alexandrina is climate-ready, a place where nature is valued and resources are managed sustainably and creatively for a new economy
Connected Alexandrina is an inclusive, friendly region with strong community spirit, where all people are empowered to achieve their potential, and inspired to get involved.

Connected Alexandrina is an inclusive, friendly region with strong community spirit, where all people are empowered to achieve their potential, and inspired to get involved.

A2040 sets out the **five action areas**, each has three supporting activities and measures for the community's aspirations to be more Liveable, Green and Connected.



Climate Response

Climate Change is the issue of greatest concern to the people of Alexandrina. Increasingly frequent adverse events, the fragility of our ecosystems and the security of our water supplies led to our Climate Emergency declaration in 2019.



Appropriate Growth

Well managed development relies on the best available social and physical infrastructure and services. Appropriate growth supports residents, farmers, businesses, community organisations and the many visitors central to job creation and our economic destiny.



Community Inclusion

Bringing generations and communities together, welcoming visitors into our region and embracing diversity will support our growing population, stimulate spending and attract investment.



Transport Connections

Our community needs a high-quality road, water, rail and trail network that is safe, well maintained and supportive of healthy lifestyles and environmental sustainability. Better transport connections within the region and with major centres and cities like Mount Barker and Adelaide requires focused advocacy, planning and investment.



Environmental Innovation

It is clear that we can go well beyond the management of waste, water and energy and extend to circular resource systems, regenerative farming, aquaculture and nature-based recreation and ecotourism.



Our Planning Framework

A2040 is a different approach to traditional local government planning and was developed using a 'place led, community fed' approach as a model for Council to transition to ways of working differently, while honouring existing obligations, that empower local people and communities to participate in the decisions that affect them and the places they care about.

Alexandrina Council's Annual Business Plan and Budget demonstrates how our plans connect together to deliver the A2040 visions of a liveable, green and connected future for the Alexandrina region.

The A2040 suite of plans





Monitoring and Reporting

At the end of each financial year, Alexandrina Council produces an Annual Report which details what the Council has achieved for the community it serves.

The Annual Report has been Council's primary means of reporting back to the community on progress in achieving the aspirations of A2040, as it relates to the financial year in question.

Monitoring performance is an important factor in ensuring Alexandrina Council is delivering on the community's aspirations as expressed in A2040. The Council measures its performance and achievements through the following processes:

- Regular financial reporting to Council and Council's Audit Committee
- Annual review of the Long-Term Financial Plan
- Customer Satisfaction Surveys
- Customer requests and complaints
- Regular project reporting.

The A2040 Strategic Plan was adopted in 2020 with reporting on the progress of the four-year delivery plan previously provided only through the Annual Report process.

In April 2023 Administration presented the first 'Delivering A2040 Report' of our performance against our Strategic Plan.

This report 'Delivering A2040' is the second progress report which brings our reporting period to the end of 2022/23 financial year.

The next Delivering A2040 Report will be for the period of July 2023 to December 2023, to align our reporting periods to a 6 monthly cycle of July to December and then January to June in line with the financial year and Annual Report cycle.

Progress at a glance



On Track
Challenges/Delayed

Climate response

<p>1.1 Increase township greening and tree planning for canopy cover</p> <p><i>All village innovation plans (VIPs) to include performance targets for urban greening and tree canopy enhancements</i></p>	<p>2.1 Reduce Council greenhouse gas emissions and advocate for the uptake of renewable energy</p> <p><i>Formalise Council's role within a distributed energy strategy by 2022</i></p>	<p>3.1 Support prosperity and wellbeing in Alexandrina by building the resilience of our communities, the economy and the environment to a variable and changing climate</p> <p><i>Develop a comprehensive community education and behaviour change program to advance climate change adaptation and resilience</i></p>
<p><i>On Track</i></p> <p>The Alexandrina Tree Canopy Baseline Study provided significant insights into the current tree cover across major townships. Our findings revealed that the average tree canopy cover in Alexandrina's townships stands at 17.6%, with variations ranging from 11.7% in Milang to 49.3% in Ashbourne.</p> <p>Data from the Study will be included in relevant VIPs with further performance targets to be incorporated following versions.</p>	<p><i>Challenges/ Delayed</i></p> <p>Challenges/ Delayed</p> <p>Across Council, divisions are working on reducing Council's greenhouse emissions as well as exploring and delivering actions to reduce the community's greenhouse gas emissions.</p> <p>Further direction is provided in the Draft Environment Action Plan and Draft Climate Emergency Action Plan containing advocacy and measures on reduction of green house gas emission for both community and Council.</p>	<p><i>On Track</i></p> <p>The Draft Climate Emergency Action Plan includes tasks to partner and achieve an effective response to climate change.</p> <p>Tasks includes development of educational programs in 2024-2025</p>



On Track
Challenges/Delayed

Appropriate Growth

<p>1.2 Attract and retain younger residents to live, work and play in Alexandrina</p> <p><i>Facilitate and advocate accessible health, emergency and community services, activations, arts and culture, open spaces, sport, recreation, education and employment pathways that lead to a sustainable lifestyle for families</i></p>	<p>2.2 Work with industry partners to identify and embed nature-based tourism experiences to secure funding to protect, conserve and enjoy our natural environment</p> <p><i>In line with the Economic Development Strategy, facilitate opportunities that deliver new nature-tourism ventures and investment</i></p>	<p>3.2 Partner with community-led Village Innovation Plans to identify and enhance sustainable social, economic, and environmental outcomes for Alexandrina</p> <p><i>Complete Village Innovation Plans (VIPs) by 2024 and ensure that key informing strategies are developed to advocate for change and drive sustainable outcomes</i></p>
<p><i>Delayed/ Challenges</i></p> <p>Council has completed work across assets, community wellbeing, economic development, infrastructure and events that have contributed to this action.</p> <p>Further strategies and plans that will inform actions include:</p> <ul style="list-style-type: none"> • Community Wellbeing Action Plan • Economic Development Strategy • Draft Open Space and Recreation Strategy • Draft Village Innovation Plans 	<p><i>On Track</i></p> <p>Business Alexandrina has created expansive networks and physical and digital presence for nature based tourism operators to obtain access to grant information, upskill, network and leverage partners like Regional Development Australia, TICSA and Fleurieu Peninsula tourism.</p>	<p><i>On Track</i></p> <p>The 2021 Village Conversations created key partners within the community to continue to work with and co-design the Draft Village Innovation Plans.</p> <p>All VIPs are on track for draft development, community engagement and review in the 2023/24 financial year.</p>



On Track
Challenges/Delayed

Community Inclusion

<p>1.3 Design and locate community infrastructure to ensure safe, inclusive, and convenient access for communities and individuals</p> <p><i>Deliver our Disability Access and Inclusion Plan (DAIP) in 2021 and monitor progress through annual village conversations for each township</i></p>	<p>2.3 Encourage community participation and partnership with key stakeholders for greater involvement in sustainability issues and promote the adoption of a sustainable lifestyle</p> <p><i>Establish indicators and monitoring processes to raise awareness of the benefits of sustainability for community wellbeing. Strategically promote performance of greater sustainability with Council and the community through sustainable design in the built environment</i></p>	<p>3.3 Leverage Business Alexandrina to increase opportunities to co-design innovative solutions for industry</p> <p><i>Develop and deliver an annual community innovation program for Alexandrina</i></p>
<p>On Track</p> <p>Significant progress has been made towards delivering the DAIP across divisions.</p> <p>DAIP updates will be provided within Draft Village Innovation Plans for consultation late 2023.</p>	<p>Delayed/ Challenges</p> <p>The Council's Community Wellbeing Action Plan is framed by objectives which outline a holistic approach to improving the health and wellbeing of our community.</p> <p>Strategically the Draft Environmental Action Plan is strong linked with the CWAP.</p>	<p>On Track</p> <p>Council has delivered two structured Innovation Programs; The Our Local Innovation Project and Alexandrina Innovation Challenge.</p> <p>Business Alexandrina's expanding program of events and educational workshops emphasise the need for small and local businesses to innovate.</p>



On Track
Challenges/Delayed

Transport Connections

<p>1.4 Advocate for a rethink of transport planning to focus on needs identification for improving accessibility, social inclusion, and wellbeing</p> <p><i>Conduct a community transport audit by 2022 to better inform VICs and ideas for change with the community</i></p>	<p>2.4 Explore opportunities to integrate eco-friendly and sustainable materials into the procurement process and practices to road management</p> <p><i>Refine and implement procurement policies, contract management and asset management to better incorporate 'green' criteria</i></p>	<p>3.4 Advocate for multiple modes of public transport that connect communities to Adelaide and across our region</p> <p><i>Enact an advocacy plan for improved transport safety, connectivity, infrastructure and network efficiency by 2023</i></p>
<p><i>Delayed/ Challenges</i></p> <p>While not consolidated in one plan, Council has a clear understanding through previous community engagement of transport gaps, transport options and opportunities to advocate and partner.</p>	<p><i>On Track</i></p> <p>Council adopted the Climate Change Policy – the overarching policy for Council (August 2022). This policy sets Council's response to climate change and applies to all Council strategic and operational activities and plans. Draft Climate Change Strategy and Environmental Strategy developed.</p>	<p><i>On Track</i></p> <p>Council has continued to advocate for improved transport connectivity since 2020.</p> <p>Advocacy actions will be included in Draft Village Innovation Plans.</p>



On Track
Challenges/Delayed

Environmental Innovation

<p>1.5 Commit to purchasing recycled material in our public spaces</p> <p><i>Design and implement an open space strategy with guidelines for recycled materials and products</i></p>	<p>2.5 Contribute to the development of a long-term approach to waste management on the Fleurieu Peninsula</p> <p><i>In partnership with FWRA increase the diversion of all Municipal Solid Waste (MSW) from landfill by 75%</i></p>	<p>3.5 Support local industry to connect, explore and pilot new initiatives</p> <p><i>Through Business Alexandrina engage leading experts to strengthen business and community networks in the region to maximise innovation uptake and return on investment</i></p>
<p><i>On Track</i></p> <p>Open Space and Recreation Strategy is due for development 2023/24</p>	<p><i>On Track</i></p> <p>Council and FRWA continue to partner on initiatives to divert waste from landfill and supports the delivery of educational messaging to ensure community uptake of new programs and collection schedule changes.</p>	<p><i>On Track</i></p> <p>Business Alexandrina engages a variety of stakeholders, foster innovative partnerships, empower small businesses and seeks opportunities to connect the region with investment opportunities</p>



Enabled

The A2040: Our plan to thrive contains action areas and measures directly related to how Council can plan achieve a liveable, green and connected future for Alexandrina's community. However, it does not include an action area or measures that relate directly some core services we provide as a Council. As a result, we have drafted an additional 'Action Area' that links to our operations for the purposes of reporting.

6.1 Enhance organisation capability through innovative practices, regional and community partnerships	6.2 Ethical and efficient management of resources Improve planning and financial performance through regular review, alignment with strategic goals and budgets, and efficient communication and reporting	6.3 Enhance trust and accountability through open transparent leadership. Engage, inform and involve the community in decision making and communication.
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Detailed Progress

Climate Response



1.1 Increase township greening and tree planning for canopy cover

All village innovation plans (VIPs) to include performance targets for urban greening and tree canopy enhancements

Progress Summary

On Track

The Alexandrina Tree Canopy Baseline Study provided significant insights into the current tree cover across major townships. Our findings revealed that the average tree canopy cover in Alexandrina's townships stands at 17.6%, with variations ranging from 11.7% in Milang to 49.3% in Ashbourne.

Council-managed land contributes 21% to the overall canopy cover, while only 1% of trees are located on Crown Land. Based on this data, a mere 1% reduction in canopy cover on privately owned land would necessitate a 20% increase in canopy cover on Council-managed land.

Data from the Study will be included in relevant VIPs with further performance targets to be incorporated following versions.

2020/2021

- Established a tree counter for the Community (1 Million Trees Project). Council's role in the project is to help record the number of local suitable trees, shrubs and/or other suitable vegetation being planted across the region, and to provide a public tracking mechanism so everyone can see the progress being made toward the shared one million trees goal.
- Approximately 300 trees planted (Middleton district)
- Callington Road and Sanderson Road streetscapes
- Maintain gifted subdivision "green assets" handed over to Council

2021/2022

- Four Port Elliot irrigation projects completed
- Tree watering truck added to the fleet
- Included maps for community to share where they would like to see more trees at the Village Conversations

2022/2023

- Council prepared a Tree Canopy Study and heat map of 11 townships across Alexandrina
- Following the Tree Canopy Study, Council will commission a Greening Strategy to help and assist all of us in the long-term planning of tree planting across private and public land
- Several housing developments within the Council area have contributed to Alexandrina Councils tree canopy, gifting open space, playgrounds and street trees
- Strathalbyn Streetscape Project included new tree plantings and landscaping completed
- 34 locations for 2213 local indigenous plants from coastal to rural planted in winter 2023
- Roadside Marker System (RMS) includes 44 roadside locations (protection of significant native vegetation)



Ongoing

- Woody Weed program includes 27 roadsides and reserves for declared and environmental weed control
 - Coastal maintenance cycle completed
 - Eragrostis control program cycle completed in collaboration with Hills and Fleurieu Landscape Board
 - Ash Removal program completed in collaboration with Hills and Fleurieu Landscape Board
 - Tree Management Policy reviewed and endorsed
 - Abbott's Reserve irrigation upgrade
- Council continues to advocate for improved planning policy to require tree and landscape planting on private land to be applied to our region (via Planning and Design Code Amendments)
 - Council supports several community volunteer groups who manage areas of open space, including Goolwa Tidy Towns and Rotary Club of Goolwa.
 - Council's Nature Conservation Team actively manages approximately 311.68 hectares of natural areas including 52.15h of Heritage Agreement area and 291.88 km of roadsides for the benefit of nature conservation. Council's third-party conservation partners are actively managing approximately an additional 139.3 hectares.
 - Tree watering (gifted and planted trees)
 - Support Trees for Life, 1 Million Trees Project, volunteer groups
 - Biodiversity revegetation projects
 - 323.04 hectares of Biodiversity reserves including 54.19 hectares of Heritage listed sites
 - Over 300 kms of roadside vegetation managed
 - Approximately 140 hectares of volunteer and conservation partnerships
 - 620 trees planted
 - 397 hand and truck watered street trees

Climate Response



2.1 Reduce Council greenhouse gas emissions and advocate for the uptake of renewable energy

Formalise Council's role within a distributed energy strategy by 2022

Progress
Summary

Challenges/ Delayed

Across Council, divisions are working on reducing Council's greenhouse emissions as well as exploring and delivering actions to reduce the community's greenhouse gas emissions.

Further direction is provided in the Draft Environment Action Plan and Draft Climate Emergency Action Plan containing advocacy and measures on reduction of green house gas emission for both community and Council.

2020/2021

- Energy efficiency and solar projects for the Goolwa Office, Wharf Shed and Signal Point Buildings which installed solar, replaced lights with LEDs, replacement of the building management system to reduce Council's operating and reduce Council's corporate greenhouse gas emissions.
- In partnership with FRWA, distributed 400 kitchen caddys and rolls of compostable bags to Mount Compass households to encourage reducing food waste sent to landfill
- In collaboration with the Resilient Hills and Coasts Partnership, developed the 'Where We Build What We Build' project, providing evidence on the climate resilience of our region's housing stock and the economic benefits of building or retrofitting to a climate ready standard
- Climate Risk Governance Assessment undertaken to assess and embed climate risk management throughout Council's business
- Reviewed Resilient Hills & Coasts' Regional Climate Change Adaptation Plan and focused our efforts to where we can make the most impact with the Resilient Hills & Coasts new Action plan 2020 to 2025
- The Resilient Hills & Coasts investigated a Community Energy Project – however, it did not go ahead due to the complex market regulations, financial, legal and governance risks. However, the project produced research and a suite of tools that are expected to significantly lower barriers to entry for any Council or community seeking to develop a community energy project, particularly in the form of a Community Energy Foundation

2021/2022

- Establishment of a Climate Emergency Advisory Committee for a period of 2 years to advise Council on climate emergency actions, in accordance with Council's Climate Emergency Declaration (2019), and to help to develop the Carbon Neutral Plan, the Climate Emergency Action Plan, and the Climate Change Policy
- Continued the energy efficiency and solar project achieving saving over 46% of energy consumption within the Goolwa Office building
- Developed the Coastal Adaptation Plan and Carbon Neutral Plan adopted by Council
- Developed the Climate Change Policy ready for community consultation.
- Established the internal Climate Champions group. Members play a crucial role in educating, inspiring and empowering our colleagues to take increased action on



	<p>climate change to help Alexandrina move towards a carbon neutral future. Hosted eight internal educational forums and two documentary screenings</p> <ul style="list-style-type: none">• Undertook two Climate Smart Farming Forums• Secured funding to reinstate a Resilient Hills & Coast Coordinator in December 2021
2022/2023	<ul style="list-style-type: none">• Adoption of the Climate Change Policy by Council (August 2022) and appointment of a Climate Change Officer to drive climate action both within the Council and the community• Undertook review of the Environmental Action Plan against A2040 and wrote the new Draft Environmental Action Plan 2030• Establishment of the Climate Emergency and Environment Committee• LED Street Lighting upgrade investigated and plan for the implementation of sustainable public lighting presented to Council• Clayton Bay 'low light' LED upgrade• The Alex Climate Champions, a passionate group of staff members, achieved recognition as finalists in the prestigious 2023 National Climate Awards presented by the City Power Partnership.• Several public amenities have undergone significant upgrades, each incorporating energy-efficient appliances and advanced water-saving systems
Ongoing	<ul style="list-style-type: none">• Council continues to source and purchase vehicles with lower CO2 emissions, contributing to a more environmentally friendly fleet• Council updates its annual carbon reporting on Council's 'Climate Change' website page. To successfully reduce Council's corporate emissions, emissions must be accurately monitored. Alexandrina Council has been monitoring its emissions since 2015.• Council website provides useful resources and up-to-date information on the Environment and Climate Change, including information on biodiversity, coastal adaptation, tree canopy, and the climate partnership across our region, including the Resilient Hills & Coast• Supervising Control and Data Acquisition and analytics serves as a foundational tool for data capture, aiding in the identification of areas within the Community Waste Management Systems where CO2 emissions can be reduced• Council continues to provide muster units for used mobile phones and batteries in the main Goolwa office and library, at Strathalbyn library and at our Port Elliot and Milang library depots.• Council also continues to provide an avenue for customers to recycle printer cartridges through the Close the Loop program• Council continues to support our residents by selling composting tools and materials at a discounted rate, encouraging everyone to recycle more and embrace the new waste stream• Total tonnes CO2 emissions = 3,274.75 (down from 3,339.08 in 21-2022)• 208.25 MWh solar power produced by Council Properties• Council has collected 220 kg of alkaline batteries and 21 kg of mobile phones and 33 kg of printer cartridges supporting the diversion of these components from landfill• 30 compost bins, 156 kitchen caddies and 24 boxes of replacement kitchen caddy bags were sold through our customer service centres.

Climate Response



3.1 Support prosperity and wellbeing in Alexandrina by building the resilience of our communities, the economy and the environment to a variable and changing climate

Develop a comprehensive community education and behaviour change program to advance climate change adaption and resilience

Progress Summary

On Track

The Draft Climate Emergency Action Plan includes tasks to partner and achieve an effective response to climate change.

2020/2021

Tasks includes development of educational programs in 2024-2025

- Developed the Coastal Adaptation Study (identifies public and private assets at current and future risk of erosion and inundation and identifies potential adaption strategies)
- Adoption of a Coastal Adaption Study to look at the impacts of climate change on Alexandrina's coastline
- Following community consultation Council applied to the Minister for Primary Industries and Regional Development under Section 5A(1) of the Genetically Modified Crops Management Act 2004 for the designation of the Alexandrina Council area as an area in which no genetically modified food crops may be cultivated.
- Establishment of a Climate Emergency Advisory Committee for a period of 2 years to advice Council on Climate Emergency actions, including the development of the Carbon Neutral Plan, the Climate Emergency Action Plan and the Climate Change Policy
- Awarded funding from Council's COVID-19 Community Reactivation Grant and the 2020-2021 Economic Development and Events Recovery Grant Fund.
- Launched 'Our Local Alexandrina', an online platform showcasing the region's great range of retail, hospitality, producers and tourism operators to encourage spending locally. It was recognised during COVID that many businesses did not have websites or social media and OLA platforms was a solution to display up to date offerings.
- OLA undertook a significant summer campaign, launching a dedicated website, displaying a series of outdoor banners around the region, activating social media channels and distributing post cards to thousands of visitors.
- Our Local Alexandrina' networking event at Bleasdale Vineyards in Langhorne creek attended by 50 local businesses on April 2021
- The OLA initiative forms part of Council's Business Support Package that also included the Economic Development Recovery Grant Funding received by 12 local businesses
- Worked in partnership with Alexandrina Libraries and the Food Embassy to deliver the 'Food Matters' workshop series. Four workshops to improve knowledge of local food and empower community to make positive changes to their local food system. 75 people attended across four sessions.



2021/2022

- Supported 22 businesses recover from the impacts of COVID-19 by delivering the Economic Development Recovery Grant funding
- Developed a 'Coastal adaptation monitoring and strategic planning document' incorporating long-term adaptation options
- Supported climate-ready development, disaster risk reduction, resilient agriculture as informed by key Resilient Hills and Coast documents
- Ran session 'Build a Local Food Community' – A collaboration with The Food Embassy and the Strathalbyn Neighbouring Centre
- Business Alexandrina delivered 28 training sessions and events to 348 businesses, launched Facebook and LinkedIn to provide regular updates and hosted 32 advisory sessions delivered to 49 businesses facilitated by Regional Development Australia, Rural Business Support, Fleurieu Peninsula Tourism, Alexandrina Council Procurement Team, The Department of Trade and Investment
- Launched the 'Green Living' Collection in Alexandrina Libraries
- Steering Group meetings commenced November 2021 to collaborate on how to provide and increased Ngarrindjeri presence at the Goolwa Wharf Precinct and Signal Point. Reports provided for NAC board meetings, First Nations language experts engaged, and First Nations' artists consulted to include Ngarrindjeri stories based on place, culture, economy and environment at the Signal Point Experience Centre.

2022/2023

- Business initiative grants delivered \$13,250 in funding to small businesses
- Business Alexandrina hosted procurement workshops and drop-in sessions, equipping businesses with valuable skills and knowledge
- Facilitated Carbon Farming presentation for ASART
- Hosted the Alexandrina Youth Forum in partnership with Goolwa Secondary College, David Basham MP, Roar Speech, and Ezra Coaching in September 2022
- Collaborated with neighbouring Councils, including Victor Harbor and Yankalilla, to host a successful Youth Climate Summit in May 2023, aimed at strengthening regional efforts to address climate issues
- In response to the flood event in November 2022, Council provided free waste dumping vouchers to impacted Middleton residents and businesses
- Council adopted the Coastal Adaptation Plan
- Council's Climate Champions, a dedicated group of staff, delivered staff lunchtime forums on a diverse range of climate change topics and actions
- Council initiated engagement with the Ashbourne and Mt Compass communities for Community Disaster Resilience Workshops led by the Australian Red Cross
- 47 business networking events held
- 60% of the business community engaged
- 87 new members to Business Alexandrina, total members 353
- 700+ meetings and events held in the Hub space
- 1,400 subscribers to Business Alexandrina News, with an above-average 35% open rate

Ongoing

- Monthly Business Alexandrina newsletters provided updates on training, events, business success in the region and Council support
- Business Alexandrina continues to provide a comprehensive business support program across the region



Appropriate Growth

1.2 Attract and retain younger residents to live, work and play in Alexandrina

Facilitate and advocate accessible health, emergency and community services, activations, arts and culture, open spaces, sport, recreation, education and employment pathways that lead to a sustainable lifestyle for families

Progress Summary

Delayed/ Challenges

Council has completed work across assets, community wellbeing, economic development, infrastructure and events that have contributed to this action.

Further strategies and plans that will inform actions include:

- Community Wellbeing Action Plan
- Economic Development Strategy
- Draft Open Space and Recreation Strategy

2020/2021

- Goolwa Oval Recreation Precinct Stage 1 commenced
- Successful advocacy for improved educational opportunities and facilities in our region, with the State Government announcing the creation of Goolwa's first public high school (Goolwa Secondary College)
- Two public art projects completed including the mural on the Southern Fleurieu Historic Museum commemorating the agricultural history of the region and the re-creation of a mural from the 1960s by artist Helen Fuller commemorating the importance of surf culture at Middleton
- Established the Community Wellbeing Advisory Forum. This enabled community members across the region representing different demographics to shape the development of the Community Wellbeing Action Plan (CWAP) and make lasting connections with their community and Council's Community Wellbeing team. Thirty community members participated deeply in gathering feedback from their community and approx. 60 people overall participated in the forum in some way. Over 600 responses received to inform CWAP

2021/2022

- Goolwa Oval Recreation Precinct Stage One completed
- Council's Community Wellbeing Grant program awarded \$29,312 to support 9 community projects
- Youth Sponsorship Program awarded \$800 to support 5 young people to undertake activities
- Co-hosted the 2022 Youth Forum with Goolwa Secondary College. Workshop 'Shaping Our Local Place' was designed to listen, understand and receive feedback on what young people of Alexandrina highlighted as important to achieve a 'thriving Alexandrina' by 2040



2022/2023

- Village Conversations aimed to reach new audiences by hosting drop-in sessions at convenient locations, enable online participation and small-scale sessions at schools
 - Utilised My Say for Village Conversations participants to opt in to receive future updates to further contribute developing Village Innovation Plans and attend Village Conversations events
 - Provided two tertiary work experience placements in administration, planning/ development, strategy and communications in partnership with UniSA Business Internship Program
 - Partnership with Regional Development Australia (RDA) has enabled us to channel significant external opportunity and expertise into Alexandrina. Together Council ran the Study Adelaide Tour, which helped to attract young international residents
 - Business Alexandrina and RDA worked with prospective employers such as Bleasdale Wines and Wirrina Cove Resort to identify skill gaps and match students. Thirty international students specialising in hospitality were taken on tour to see the opportunity available to live and work in our region
 - Commenced the Arts and Culture Strategy development
 - Worked with representatives from the Helpmann Academy, applicant and selected selected artists toward the realisation of the Hearthstone public artwork for the Goolwa Wharf
 - Programmed and presented 20 visual art exhibitions across the South Coast Regional Art Centre and SCRAC, includes emerging and established artists
 - Successful grant application for the development of youth theatre & film skills development \$14,460.00
- Commencement of Stage 2 of the Goolwa Oval Recreation Precinct
 - Installation of new playground equipment at the Mount Compass Recreation Precinct
 - Successful completion of renovation projects at the Horseshoe Bay Foreshore Reserve in Port Elliot, enhancing accessibility and amenities
 - The Alexandrina Youth Theatre & Film group has reached maximum capacity, with a waiting list for eager participants
 - Free and low-cost activities for children, youth and families widely promoted through our collaborative Fleurieu School Holiday Program reaching 5000+ people each school holidays
 - Commenced a weekly youth group and school holiday activities activating the Milang Youth Hub for young people in Milang and surrounds to enhance social connection and sense of belonging
 - Established a weekly program of Street Basketball for children and young people in Mount Compass in response to local young people's desires for more after school activities to be available locally
 - Commenced a collaborative project with Play Australia and other SA councils promoting active play and community connection, with grant funding received
 - Hosting events like Wheelchair Basketball and Disability Inclusion Training to raise awareness and promote inclusivity
 - Hosted, in collaboration with Victor Harbor and Yankalilla Councils, a Youth Climate Summit, enabling our youth to take climate action into their own hands
 - Strategic rebranding of the 'Jaw Program' to 'aace' (Alexandrina Arts Culture and Events) to revitalise Arts and Culture offerings
 - Enhancement of Strathalbyn Town Hall to establish it as a premier venue suitable for both commercial and community use



Ongoing

- Providing work experience opportunities in Alexandrina Libraries
 - Supported 8 young people to take part in personal development projects through Council's Youth Sponsorship Program and provided funding to three secondary school youth projects through a special Youth Sponsorship funding round
 - As part of the A2040 Plan to Thrive, Council collaborated with Goolwa Secondary College (GSC) to provide the opportunity for Alexandrina's young people to share their authentic voice, ideas and solutions for a more liveable, green and connected future. 134 students participated from GSC and student leaders from Mount Compass Area School and Eastern Fleurieu E-12 School.
 - 35 AACE program events held, 2512 tickets sold
 - 3,747 attendees to Centenary Hall (includes attendees at free community events)
-
- Nurturing youth development through the Alexandrina Youth Theatre & Film program
 - Offering traineeships in Coastal and Environment Teams
 - Offering Business Administration traineeships in the Customer Experience Team
 - Continue to add a diverse range of events and experiences to the aace programs, collecting feedback and assessing ticket sales to inform future program planning
 - Communications team continues to widely promote a consistent variety of Council, lead agency and partnered content on social media of value to support community

Appropriate Growth



2.2 Work with industry partners to identify and embed nature-based tourism experiences to secure funding to protect, conserve and enjoy our natural environment

In line with the Economic Development Strategy, facilitate opportunities that deliver new nature-tourism ventures and investment

Progress Summary

On Track

Business Alexandrina has created expansive networks and physical and digital presence for nature based tourism operators to obtain access to grant information, upskill, network and leverage partners like Regional Development Australia, TICSA and Fleurieu Peninsula tourism.

2020/2021

- School botanic tours
- Economic Development Strategy 2022-2027 (endorsed December 2021)

2021/2022

- Langhome Creek Wine Trail public consultation (stage 1 Bremerton to Bleasdale) included in Village Conversations discussions
- Nature-based tourism explored throughout Village Conversations engagement
- Two nature-based businesses completed Alexandrina Innovation Challenge 2021

2022/2023

- Goolwa Wharf Precinct Masterplan endorsed and work commenced in April 2023
- Signal Point Experience Centre commenced which will include roof restoration fit out to the lower ground floor with a contemporary, story-telling exhibition that explores the history of the Goolwa Wharf Precinct
- In partnership with Tourism Industry Council South Australia, hosted an Agritourism Forum, fostering discussions and collaborations in the field of agritourism
- Council presented a design concept for Sugars Beach, aimed at improving tourism facilities. Valuable community feedback has led to a refined project, focusing on toilet facilities and interpretive signage while preserving the natural beauty of the area
- Council continues to support nature-based tourism businesses and ideas through the Business Alexandrina networks, as well as proactive monitoring of external grant opportunities and connection with relevant businesses
- 518,275 day trips were taken region
- 950,000 overnight stays
- 3 major festivals
- 12,000 visitors to the SAWBF

Ongoing

- Council continues to support nature-based tourism businesses and ideas through the Business Alexandrina networks, as well as proactive monitoring of external grant opportunities and connection with relevant businesses

Appropriate Growth



3.2 Partner with community-led Village Innovation Plans to identify and enhance sustainable social, economic, and environmental outcomes for Alexandrina

Complete Village Innovation Plans (VIPs) by 2024 and ensure that key informing strategies are developed to advocate for change and drive sustainable outcomes

Progress Summary

On Track

The 2021 Village Conversations created key partners within the community to continue to work with and co-design the Draft Village Innovation Plans.

All VIPs are on track for draft development, community engagement and review in the 2023/24 financial year.

2020/2021

- A2040 Strategic Plan endorsed (February 2021)
- Development of township 'Foundation Documents' containing key information, background and historical projects to inform staff before attending Village Conversation Facilitated Events
- Pre-consultation with community groups to tailor Village Conversation engagement to each township
- Village Conversations commenced in April (Milang, Clayton Bay, Port Elliot, Middleton)

2021/2022

- Village Conversation engagement finalised (Mount Compass, Langhorne Creek, Strathalbyn, Goolwa). In total Council held 24 face-to-face sessions (eight facilitated events and sixteen drop-in session) as well as two weeks of 'Digital Conversations' held on the My Say platform to engage collaboratively and listen to Alexandrina's unique communities. Snapshot Report summaries shared publicly via My Say
- Shared Snapshot Reports with First Nations groups to validate what was heard and plan a way to implement appropriate actions

2022/2023

- Council has commenced the drafting of Village Innovation Plans (VIPs), aiming to empower local communities by outlining innovative strategies for their development
- Received feedback from small stakeholder groups on content and presentation of draft Village Innovation Plans
- All VIPs are on track for draft development, community engagement and review by 2024.

Ongoing

- Showcase what ideas are community or business-led
- Village Innovation Plans designed to be live documents that are updated following Village Conversations to provide updated priorities and actions as well as an authentic reflection of community values and needs

Community Inclusion



1.3 Design and locate community infrastructure to ensure safe, inclusive, and convenient access for communities and individuals

Deliver our Disability Access and Inclusion Plan (DAIP) in 2021 and monitor progress through annual village conversations for each township

Progress Summary

On Track

Significant progress has been made towards delivering the DAIP across divisions.

DAIP updates will be provided within Draft Village Innovation Plans for consultation late 2023/24.

2020/2021

- Development of the draft Disability Access and Inclusion Plan (DAIP)
- Prepared a grant application for LGILC project – 'Accessible Events Pilot Project'. Successful application for \$98,000 for a collaboration with City of Adelaide and City of Mount Gambier and partnership with a Purple Orange to enhance accessibility of community events
- Engaged with multiple stakeholders at Goolwa Oval precinct about their needs and preferences for the design and operating model for a new, shared community building. Development of management model for Council approval.
- Developed the Active Alex – Game On grant application – to engage younger, older people and people living with disability in active participation in recreation, partnering with YMCA and Mission Australia
- Commenced a review of Community Centres including stakeholder engagement
- The Strathalbyn Town Centre Streetscape Revitalisation Project – Meets Universal Design principles
- New entrance statement created in Woodchester for the Langhorne Creek winery region
- The upgrade to the Strathalbyn Senior Citizens Building funded through the Australian Government Stronger Communities Grant, the State Government Fund My Neighbourhood Program and Alexandrina Council
- The Strathalbyn Neighbourhood Centre moved into the new facilities in early September 2020
- As part of the Clayton Bay Master Plan limestone rubble was laid over a 2.5km loop footpath in Clayton Bay connecting the foreshore to Dunns Lagoon
- Changed delivery process to continue to offer the Library Outreach service program to Nursing Homes during COVID
- Supported Friends of Port Elliot Community Garden to develop a proposal to establish a community garden in Port Elliot. Granted approval for lease early 2021
- All Customer Experience team participated in online Disability Awareness training



2021/2022

- Conducted consultation on the Draft Alexandrina Disability Access and Inclusion Plan, analysed feedback and revised DAIP to incorporate community and stakeholder feedback
- Adoption of Alexandrina Council's Disability Access and Inclusion Plan (DAIP) November 2021
- Disability Access and Inclusion Plan translated into Easy English. Consulted with professionals to deliver training
- Implemented the Active Alex – Game On grant – to engage younger, older people and people living with disability in active participation at the Goolwa Oval recreation precinct. Partners YMCA and Mission Australia
- \$1M in State Government grant funding to progress the Goolwa Beach Car Park and Environs Master Plan
- Implemented click and collect library service
- Risk assessed home delivery (Library Outreach Program)
- Continued Outreach service program to Nursing Homes during COVID
- Bridge Road, Langhome Creek and Milang Foreshore, new public amenities installed include accessible and ambulant toilets and new access paths from car parking area (Milang)
- Disability Access & Inclusion Plan (DAIP) Progress Report 2021-2022
- Partnered with City of Victor Harbour and Yankalilla Council to gain a Ageing Well grant (\$60,000) 'The Art of Ageing' – starting conversations about Ageism
- Successful grant application for an Ageing well project (\$38,000) to improve digital literacy and accessible communication on the Alexandrina Councils website for older people 'Alexandrina Seniors Technology Engagement Project'
- Completed the review of Community Centres and presented recommended approach to Council for approval. Council adopted new approach to funding and partnering with Community Centres
- Alexandrina has established a family-friendly spot for a day on the water at the Goolwa Jet Ski Park. The area includes car parking, toilets, smart benches and a small beach to launch
- Three of the Alexandrina Grant Program recipients had a direct disability focus
- Successfully attracted State Government funding from the Office for Women to establish a women's safety hub (The Haven).



2022/2023

- Accessibility upgrade of public toilets at Bristow Smith Reserve, Langhorne Creek, Clayton Bay, Commodore Reserve and Horseshoe Bay in Port Elliot and in Goolwa Beach
- Council shade sail program rolled out to key Alexandrina playgrounds
- Strathalbyn way finding signage installed
- Accessibility improvements at Horseshoe Bay Reserve in Port Elliot, with new pathways to the Surf Club and viewing platforms
- Federal grant of \$112,000 received to assess potential impacts of coastal erosion on the \$18 million infrastructure located on Horseshoe Bay
- Grant from Office for Aging Well for digital literacy and improving the Councils website for accessibility
- Goolwa Beach Car Park and Environs Project works include significant improvements to beach access and safety and decrease traffic congestion
- Developing 10 Year Footpath Master Plan
- Commenced operating a women's safety hub called 'The Haven' in the Goolwa Library in partnership with Office for Women
- Customer Experience facilitated Disability Inclusion Training through Purple Orange for all Council staff
- Inclusion in the arts – Council presented Fringe show targeting LGBTQIA+ audiences with 70% of ticket sales being new ticket holders
- Council undertook a review of the demand and supply of land in our bigger townships for employment uses such as commercial, retail, industrial with the view to identifying and being prepared for future needs.

Ongoing

- Capital works meet legislative requirements around accessibility and include Universal Design approaches
- Universal design evident in key projects like Goolwa Wharf Revitalisation Project and Strathalbyn Streetscapes

Community Inclusion



2.3 Encourage community participation and partnership with key stakeholders for greater involvement in sustainability issues and promote the adoption of a sustainable lifestyle

Establish indicators and monitoring processes to raise awareness of the benefits of sustainability for community wellbeing. Strategically promote performance of greater sustainability within Council and the community through sustainable design in the built environment.

Progress Summary

Delayed/ Challenges

The Council's Community Wellbeing Action Plan is framed by objectives which outline a holistic approach to improving the health and wellbeing of our community.

Strategically the Draft Environmental Action Plan is strong linked with the CWAP.

2020/2021

- Installed solar panels on 220kw of solar on Council libraries and depots in Goolwa and Strathalbyn

2021/2022

- Continued focus on support of a healthy, working Murray-Darling Basin including advocacy for the Basin Plan implementation, and Federal Governments announcement for the Goolwa research hub focusing on the health of the Murray Mouth, Lower Lakes and Coorong Goolwa Wharf Precinct
- Business Alexandrina announced the renewed Alexandrina Sustainable Agribusiness Round Table (ASART), which will set the direction for Council to help local farmers become more sustainable.
- Council's Community Environment Grant program awarded a total of \$19,000 to support 8 community organisations to achieve actions and outcomes identified in A2040: Our plan to thrive 2020-2024 and Alexandrina's Environmental Action Plan
- Co-ordinated the disbursement of \$36,500 to 37 community groups via Council's COVID-19 Community Reactivation Grant program
- Establishment of a Climate Emergency Advisory Committee for a period of 2 years to advise Council on climate emergency actions, in accordance with Council's Climate Emergency Declaration (2019), and to help to develop the Carbon Neutral Plan, the Climate Emergency Action Plan, and the Climate Change Policy

2022/2023

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- Council undertook a review of the demand and supply of land in our bigger townships for employment uses such as commercial, retail, industrial with the view to identifying and being prepared for future needs.

Ongoing

- Capital works meet legislative requirements around accessibility and include Universal Design approaches
- Universal design evident in key projects like Goolwa Wharf Revitalisation Project and Strathalbyn Streetscapes
- 2021 – current - Open Space benches with solar and wifi
- 2017 – current - Recycled plastics in open space equipment and aluminium seating (wood look)

Community Inclusion



3.3 Leverage Business Alexandrina to increase opportunities to co-design innovative solutions for industry

Develop and deliver an annual community innovation program for Alexandrina

Progress Report

On Track

Council has delivered two structured Innovation Programs; The Our Local Innovation Project and Alexandrina Innovation Challenge.

Business Alexandrina's expanding program of events and educational workshops emphasise the need for small and local businesses to innovate.

2020/2021

- Launched Business Alexandrina that provides an extensive business support program centred at The Hub, a well-resourced and accessible meeting space in Goolwa's main street. By bringing in resources and expertise, and creating a place for Alexandrina businesses to meet, Business Alexandrina ensures that all businesses, big and small, can benefit from major developments taking place, learn how to position themselves, up-skill and collaborate to add to Alexandrina's growing economy
- Business Alexandrina saw 59% growth in membership in 2022, up from 27 to 43. More than 300 booking to use The Hub were made through to the end of September
- To help promote the Our Local Alexandrina (OLA) digital platform and engage the local business community, Council co-hosted the Our Local Innovation project with consultants working one-on-one with five local businesses over four months to help them be more innovative and collaborative in their operations
- Co-ordinated the disbursement of \$99,741 to 22 businesses via 2 rounds of Council's Economic Development Recovery Grant program

2021/2022

- Delivered the Alexandrina Innovation Challenge with seven participants completing a four-month incubator style program to develop their ideas that were in alignment with the A2040 themes into a profitable business model
 - Business Alexandrina supported the 2000+ businesses located in the region and is directly connected with over 60% of local operators and growing. Providing dedicated support
 - Business Alexandrina hosted 17 events over the year, which attracted nearly 500 participants
 - Renewal of the region's sustainable agribusiness leadership group: ASART 2022 saw the launch of the renewed Alexandrina Sustainable Agricultural Round Table (ASART). This leadership group will set the direction for Council to help local farmers become more sustainable, and to reap the benefits that come with this
- Emerging from the Alexandrina Agribusiness Conversation held back in April 2021, ASART will regularly bring representatives of our diverse agricultural



community together with members of Council in order to guide policies and projects

- TICSAs partnered with us to deliver the Digital Champions Day Conference
- RDA has been integral to a \$3.5 million project to restore and reopen the Strathalbyn Abattoir. The collaboration has created the Fleurieu Community Co-operative. This initiative will provide a long term, sustainable process for meat supply from farmer to consumer and will create up to twenty new local jobs. (Council support all RDA projects/ programs)
- The Business Alexandrina network grew 62%, hosted 17 workshops (481 participants), provided 790 hours of business mentoring delivered by 8 experts with 1900+ people engaged through digital and social media
- Innovation advice for 6 businesses from Angela Di Fabio of New Venture Institute. Angela also presented to 18 business at a business breakfast event.
- Alexandrina Business Hub had 300+ bookings in the first three quarters and increased its membership by 59%
- Our Local Alexandrina includes 100+ hospitality and retail businesses on the website and network with 2,300 engaged across social media platforms
- 5 winners in the 2022 SA Tourism Awards, including gold for Kimbolton Wines (entries supported by Business Alexandrina)
- The Alexandrina Council Business Initiatives Grants delivered \$13,250 to seven small business for digital shopfront building. The grants cover website development, content creation, and developing marketing strategies.

2022/2023

- Supported the Southstart Innovation Festival within the region
- Established a partnership between Business Alexandrina and Fleurieu Food, culminating in the inaugural Fleurieu Food Festival in August 2022
- Partnered with the Tourism Council of South Australia (TICSA) for the Tourism Development Program, supporting local tourism operators in the South Australian Tourism Awards, resulting in several finalists and award winners
- Renovated the historical Chart Room as a new pop-up venue for hire, attracting
- 33 business inquiries and hosting a successful art exhibition by the Goolwa Visual Arts Group
- Expanded the Business Alexandrina partnership with Fleurieu Food to run a special Business Engagement Program leading up to the 2023 SA Wooden Boat Festival, which included over 160 events across 20+ locations in the SAWBF Food, Wine, and Experience Program.

Transport Connections



1.4 Advocate for a rethink of transport planning to focus on needs identification for improving accessibility, social inclusion, and wellbeing

Conduct a community transport audit by 2022 to better inform VICs and ideas for change with the community

Progress Summary

Delayed/ Challenges

While not consolidated in one plan, Council has a clear understanding through previous community engagement of transport gaps, transport options and opportunities to advocate and partner.

2021/2022

- Established the Community Wellbeing Advisory Forum
- Transport Connections was a topic of discussion for each Village Conversation

2022/2023

- Council made a submission to the Select Committee on Public and Active Transport, advocated for the support in the Regional Development Australia (RDA) Transport Survey, requested the State Government extend the Uber boundary to include the Alexandrina region, and provided valuable input to the Public Bus Review conducted by the Department of Planning, Transport, and Infrastructure
- Discussions on road infrastructure, traffic congestion, and transportation requirements were noted during Master Plan consultation sessions in Port Elliot, Middleton, and Milang
- The Master Plans also made a number of recommendations to improve pedestrian and vehicle traffic and included a baseline study of traffic on and around the Strand at Port Elliot to inform future decisions
- Council promoted the Regional Development Transport Survey on Social Media Platforms, encouraging community participation in the initiative
- Council contributes funding to support the delivery of the Community Passenger Network

Ongoing

- Council remains dedicated to the upkeep and maintenance of paths and trails within the region.
- Use insights from Village Conversations to support advocacy

Transport Connections



2.4 Explore opportunities to integrate eco-friendly and sustainable materials into the procurement process and practices to road management

Refine and implement procurement policies, contract management and asset management to better incorporate 'green' criteria

Progress Summary

On Track

Council adopted the Climate Change Policy – the overarching policy for Council (August 2022). This policy sets Council's response to climate change and applies to all Council strategic and operational activities and plans. Draft Climate Change Strategy and Environmental Strategy developed.

2020/2021

- Recycled Rubble Trial (FRWA)

2021/2022

- Council's quarterly newsletter, Alexandrina Alive, commenced printing on certified recycled paper
- Council's Communications team actively promotes the use of all printed resources and documents to be printed on 100% recycled paper
- Council adopted the Carbon Neutral Plan that outlines how Council will reduce emissions produced by the council's fleet

2022/2023

- The newly adopted Climate Change Policy sets out Council's response to climate change and applies to all Council strategic and operational activities and plans, such as procurement and sustainable road management practices
- The draft Climate Emergency Action Plan outlines actionable steps that both the Council and the community can take to collectively reduce emissions, including our biggest emissions, transport
- Council actively embraces sustainable practices, including the recycling of tree mulch, efficient weed control on roadsides, regular maintenance of gross pollutant traps, and a no-dry grading approach to prevent dust nuisances
- Council maintains solar panel systems at its offices and depots
- Council uses rainwater tanks and CWMS water for construction, including road development.

Ongoing

- Tree mulch reuse
- Weed control on roadsides
- Gross pollutant trap maintenance
- No dry grading to prevent dust nuisance
- Maintain Council office and depot solar panel systems
- Use of rainwater/ tanks for construction water
- Use of CWMS water for road construction

Transport Connections



3.4 Advocate for multiple modes of public transport that connect communities to Adelaide and across our region

Enact an advocacy plan for improved transport safety, connectivity, infrastructure and network efficiency by 2023

Progress Summary

On Track

Council has continued to advocate for improved transport connectivity since 2020. Advocacy actions will be included in Draft Village Innovation Plans.

2020/2021

- Community Transport - SCOTS - \$100k to \$70K, identified gaps in region - commenced Advocacy with State and Federal Government. In particular State has a gap that hasn't been resourced
- Contacted State and Federal Government representatives responsible for the Community Passenger Network request state fund gaps and commonwealth enforce regional boundary coverage
- Participation in the SA Public Transport Authority Regional Bus Services Review 2021 (May 2021)
- Transport Connections (lack of accessibility to rideshare, taxis, isolated communities) included in 2022 Advocacy document submitted to the Courier

2021/2022

- Letter to the Minister (DPTI) regarding Uber boundary (October 2021)
- Meeting with MP Basham to advocate for metro ticketing and increased service delivery to the region at SCOTS (December 2021)
- SCOTS sent a letter to Corey Wingard, MP Basham, MP Rebekha Sharkie advocating for metro ticketing and improved service delivery for the region. (January 2022)

2022/2023

- Council sent a letter to the Minister for Transport highlighting the transport challenges identified through community consultation, especially in Strathalbyn and surrounding areas like Langhorne Creek, Milang, and Clayton Bay
- Submitted a report on Alexandrina's transport needs to the Parliamentary Select Committee on Public and Active Transport
- Advocated for improved transport through meetings with Keolis Downer and Link SA representatives in October 2022
- Supported the Regional Development Australia (RDA) in their work on transport, including Public Transport Reviews for the Hills and Coastal zones of the Fleurieu region
- Advocated for the consideration of feeder towns like Strathalbyn in the context of the Mount Barker and Adelaide Hills Transport Study by the Department of Infrastructure and Transport (DIT) in December 2022
- Provided essential information to the Mayor for his participation in an ABC Radio interview, enabling him to advocate for the region's transport needs in March 2023
- Council has taken steps to improve local accessibility through initiatives such as paths and Disability Discrimination Act (DDA) access ramps, focusing on areas around aged care facilities and implementing a Pedestrian Program
- Council actively engages with the National Heavy Vehicle Regulator, particularly in the context of permits.



Ongoing

- Paths and DDA (Disability Discrimination Act) access ramps
- Paths around aged care facilities
- Pedestrian Program
- National Heavy Vehicle Regulator – permits
- Use insights from Village Conversations to support ongoing advocacy opportunities

Environmental Innovation



1.5 Commit to purchasing recycled material in our public spaces

Design and implement an open space strategy with guidelines for recycled materials and products

Progress Summary

On Track

Open Space and Recreation Strategy is due for development 2023/24

2020/2021

2021/2022

2022/2023

- Adoption of a Climate Change Policy
- Council conducted a thorough LED Public Lighting Review, seeking to enhance energy efficiency and reduce environmental impact
- Council has implemented energy- efficient and water-saving systems in public toilets, contributing to more sustainable and eco-friendly facilities
- Council has been incorporating recycled materials in fence posts and aluminium for smart shelters and seating.

Ongoing

- Since 2017, Council has been incorporating recycled materials in fence posts and aluminium for smart shelters and seating

Environmental Innovation



2.5 Contribute to the development of a long-term approach to waste management on the Fleurieu Peninsula

In partnership with FRWA increase the diversion of all Municipal Solid Waste (MSW) from landfill by 75%

Progress Summary

On Track

Council and FRWA continue to partner on initiatives to divert waste from landfill and supports the delivery of educational messages to ensure community uptake of new programs and collection schedule changes.

2020/2021

- The Fleurieu Regional Waste Authority (FRWA) worked with several local Goolwa cafés to divert food waste away from landfill and into the green organics waste stream. Following commencement of the trial approximately 24 commercial FOGO bins were placed kerbside, with contents going to Peats Soil and Garden Supplies for processing into compost
- FRWA trialled the weekly collection of recycle bins and Food Organics Green Organics (FOGO) bins in parts of Chilton, McCracken and Hayborough. This area was chosen for the trial as it has a mix of permanently occupied homes, holiday homes and holiday rental businesses. Results showed in a diversion rate of 84%
- FRWA began to provide weekly food waste collections for commercial businesses and special on-demand waste collections for business and holiday home owners that have a bin that needs to be collected urgently
- Alexandrina Council, FRWA and Green Industries SA partnered in a project to deliver a kitchen caddy and roll of compostable bags to Mount Compass households in November 2020. The program was a success increasing the FOGO bin presentation rate from 42% to 58% and increased FOGO collection by 45%
- 44 compost bins, 51 worm farms, 175 kitchen caddies and 555 replacement kitchen caddy bags were sold through our customer service centres

2021/2022

- FRWA's Summer Recycling Collection Program progressed with a community survey, bin audits and data analysis to determine the optimal kerbside waste collection service for the summer period. After workshops and consideration of all the research the FRWA Board endorsed the weekly collection of Food Organics and Garden Organics (FOGO) and Co-mingled recycling and fortnightly collection of general waste for six weeks over the summer period
- 700 survey participants signed up to be 'Friends of FRWA' and FRWA's quarterly newsletter
- FRWA delivered education session at Council's 'Food Systems Workshop'
- Waste Management Workshop with Council Members hosted by Craig Reucassel

2022/2023

- Council and Fleurieu Regional Waste Authority (FRWA) continue to partner on initiatives to divert waste from landfill



- FRWA Education and Projects Officer and Council's Climate Champions staff group delivered a waste education lunchtime forum session to staff to update on Recycling changes and Food and Garden Organics
- Council remains committed to supporting and circulating FRWA's messaging, reports, and service updates as part of its ongoing efforts to promote responsible waste management practices and keep the community informed
- In partnership with FRWA, the A2040 team workshopped a pilot program to address recycling opportunities at Horseshoe Bay with Port Elliot community stakeholders.

Ongoing

- Our community helps the environment by collecting mobile phones, batteries and accessories for recycling. Council provides muster units for used mobile phones in the main Goolwa office and library, at Strathalbyn Library and at our Port Elliot and Milang Library depots
- Continue to support and share FRWA's messaging, reports and service update

Environmental Innovation



3.5 Support local industry to connect, explore and pilot new initiatives

Through Business Alexandrina engage leading experts to strengthen business and community networks in the region to maximise innovation uptake and return on investment

Progress Summary

On Track

Business Alexandrina engages a variety of stakeholders, foster innovative partnerships, empower small businesses and seeks opportunities to connect the region with investment opportunities

2020/2021

- Launched Business Alexandrina and opened the 'Hub'. This initiative offers local business operators an opportunity to grow, learn and network with each other
- Alexandrina became Small Business Friendly Council – continues to hold SBFC Accreditation which includes three small business friendly initiatives each year
- Development and promotion of the Alexandrina Business Investment Prospectus
- Goolwa's Newly Revamped Discovery Park was officially opened in March. Business Alexandrina is proud to have assisted this \$22 million investment to become a reality

2021/2022

- Completed the inaugural Alexandrina Innovation Challenge, program for entrepreneurs
- Delivered the Building a Local Food Community mentoring program with The Food Embassy - worked with 3 mentees to develop ideas and initiatives to improve our local food system
- Gained a grant (\$9,800) to support the delivery of a second round of Food Matters workshops and Mentoring Program in Alexandrina with The Food Embassy, Strath Neighbourhood Centre and MOSHCC
- The Ratalang Basham Beach Dune Stabilisation project was completed with support, guidance and partial funding from the Coastal Protection Board. Council also worked closely with the Ngarrindjeri Regional Authority at Ratalang Basham Beach for this important dune protection work
- Beacon 19 Goolwa Boat Ramp Refurbishment Works will modernise the 40-year-old structure and provide an improved boat launching point. This is aimed to encourage greater opportunities to link Beacon 19 with natural attractions found in the Coorong and Lower Lakes
- Completed the 'Enabling resilient food systems in SA' program - a collaborative project with other State and Local Government organisations to explore with their communities what a resilient food system in their region could look like and create a shared vision. Alexandrina's vision and suggested actions helped to create a toolbox to support other councils to undertake this process with their communities. Toolbox shared with over 150 people at various forums so far.



2022/2023

- Resourcing Regenerative Initiatives workshop held in partnership with The Food Embassy, Business Alexandrina and other stakeholders. Thirty people involved in food-based businesses attended to find out about resourcing opportunities
- Agritourism Forum Farming and produce related experiences are key drivers of visitors to regional areas. In partnership with TicSA, this workshop has been designed to educate, encourage future thinking, support farmers on the journey to tourism and regions on their journey to sustainable Agritourism growth
- Peats Soil Nappy Recycling Program Peats Soil & Garden Supplies in Langhorne Creek are leading the way in recycling nappies as one of South Australia's largest composters. The local company are part of a new nappy recycling trial and feasibility study that could be Australia's answer to the 1.5 billion disposable nappies that end up in landfill each year. The first trial of its kind in Australia, the Nappy Loop has been underway in SA since July 2022

2022/2023

- Held a Resourcing Regenerative Initiatives workshop with The Food Embassy, Business Alexandrina, and other stakeholders, engaging 30 food-based business participants in discovering resourcing opportunities
- Organised an Agritourism Forum in partnership with TicSA, supporting farmers and regions
 - in sustainable Agritourism growth
- Collaborated with Peats Soil & Garden Supplies on the Nappy Recycling Program, a ground-breaking trial to reduce diaper landfill waste in South Australia
- Hosted monthly information sessions for local businesses on the procurement process at Alexandrina Council in the Alexandrina Business Hub and Strathalbyn Library
- Council continues to strongly advocate for water policy changes to ensure a freshwater future for the Lower Murray, Lakes, and Coorong through ongoing membership and active participation in government and non-government groups, including the Murray Darling Association (MDA) Region 6.

Ongoing

- Council's Community Grant and Community Environment Grant program provides in-kind and financial support for event organisers to deliver community projects and events across the Alexandrina community in line with A2040 and other key Council plans
- Alexandrina Council's Community Christmas Contributions program aims to provide support for community groups within the Alexandrina region to engage the community in Christmas activities or events that stimulate community interest, encourage participation and foster community Christmas spirit
- Council continues to strongly advocate for water policy changes to ensure a freshwater future for the Lower Murray, Lakes, and Coorong through ongoing membership and active participation in government and non-government groups, including the Murray Darling Association (MDA) Region 6



The A2040: Our plan to thrive contains action areas and measures directly related to how Council can plan achieve a liveable, green and connected future for Alexandrina's community. However, it does not include an action area or measures that relate directly some core services we provide as a Council. As a result, we have drafted an additional 'Action Area' Enabled that links to our operations for the purposes of reporting.

Enabled

	6.1 Enhance organisation capability through innovative practices, regional and community partnerships
2020/2021	
2021/2022	<ul style="list-style-type: none"> • Obtained Small Business Friendly Council Accreditation • A management-initiated change program, Brain Savvy- Psychological S.A.F.E.T.Y commenced in Customer Experience aimed at creating a team that feels valued, empowered and engaged
2022/2023	<ul style="list-style-type: none"> • An Administration Officer was assigned to the Fleurieu Regional Aquatic Centre Authority (FRACA), offering valuable support for this partnership • The Customer Experience team established a front-facing connection with local residents through their active involvement in the Strathalbyn Regional Show • The library expanded its programs and services to better meet residents' diverse needs • Implementation of the Community Wastewater Management System (CWMS) resulted in improved efficiency, workplace health and safety, risk management, asset/infrastructure planning, and faster response times, driven by Supervising Control and Data Acquisition analytics • Council continued to provide shared services for Development Services and Payroll services to the District Council of Yankalilla, fostering efficiency and collaboration • Council enhanced communication through Alexandrina Libraries' Facebook page, ensuring better engagement with the community
Ongoing	<ul style="list-style-type: none"> • Provide shared service for Development Services and Payroll services to the District Council of Yankalilla • Participating in sharing of equipment with other Councils • CWMS – SCADA analytics has helped improve efficiency, WHS and risk, asset/ infrastructure planning and faster response times • Activating and improving Alexandrina Libraries Facebook communication • Expanding library program offering and variety

Enabled

6.2 Ethical and efficient management of resources Improve planning and financial performance through regular review, alignment with strategic goals and budgets, and efficient communication and reporting

2020/2021

- Review and data verification of Council owned and managed land
- Reviewed and updated of Community Land Register
- Obtained template Lease and Licence documents from a law firm to improve processes and reduce risk
- To ensure retention of staff, during COVID Customer Experience redeployed staff to other business units across the organisation to assist with administration across the organisation. Many large administrative projects/tasks were completed during this period
- The new SA Planning and Design Code which went live in March 2021 had a significant impact on the Section 7 Searches function undertaken by Customer Experience resulting in streamlined procedures and systems
- A total of 2,089 Property Searches were processed, 332 more than previous years- a direct impact from COVID. In response to this increase more Customer Experience staff were trained in this function to be able to cope with demand
- Customer Experience team implemented new team site / workflows to improve communications between the team and other business units
- During COVID, staff were able to work from home to ensure consistent service

2021/2022

- To minimise the potential of cross infection and during COVID lockdowns, and to continue to provide a seamless efficient customer experience, the CX team split into 3 separate teams to cover our Strathalbyn and Goolwa sites and also successfully set up the call centre / service centre remotely at staff homes
- Customer Experience assisted with the A2040 Village Conversations events

2022/2023

- Integrated a comprehensive asset revaluation plan into the 2023/24 Annual Business Plan and Budget process, leading to crucial resolutions endorsing the draft Asset Revaluation Management Plan, adopting the Asset Management Policy, and securing funding for audits and revaluations
- Updated the Draft Annual Business Plan and Budget to provide more comprehensive information on past, present, and future projects, addressing the need for greater detail in the Long-Term Financial Plan
- Introduced a savings and efficiency program to deliver community projects and services more cost-effectively, with plans to maintain an annual register of identified savings and efficiencies for Elected Members' review.
- Developed and implemented online staff inductions for all employees that better accommodates varying learning styles
- A 'New Initiative' was approved through the provision of a dedicate professional development platform. This will allow us to continue to develop our existing team, and statistically, lower our rate of turnover intention. The real benefits of this will be better realised in the fiscal year's report.



Ongoing

- A comprehensive organisational review was conducted, resulting with a revised structure reducing the number of General managers from 4 to 3
- A staff culture survey was conducted, and the feedback indicates significant improvements in the last 12 months
- A more inclusive and collaborative Performance and Development framework was created and launched following a comprehensive consultation process. Council created and launched its updated Values and Purpose Statement to further develop and contribute to our culture and improved Employee Value Proposition.
- Customer Experience continues to bring in new staff (casuals and trainees), who are then deployed out to business units when opportunities arise

Enabled

6.3 Enhance trust and accountability through open transparent leadership. Engage, inform and involve the community in decision making and communication.

2020/2021	<ul style="list-style-type: none"> • Online training for accessible communications (Centre for Inclusive Design)
2021/2022	<ul style="list-style-type: none"> • Through Village Conversations, utilised My Say to obtain and promote township specific email lists for ongoing communication • Trialled various online engagement tools through Village Conversations 'Digital Conversations' on My Say (mapping, survey, polling tools)
2022/2023	<ul style="list-style-type: none"> • Council engaged in collaborative co-design workshops and utilised the MySay platform for community input to develop place-based Master Plans for the townships of Middleton, Milang, and Port Elliot • Council submitted responses regarding Lot 5 Hampden Way Strathalbyn and Middleton Private Proponent Code Amendments to ensure community interests are considered • Implemented practices to provide Council Members with consultation methodology and materials prior to engagement • Conducted Budget Roadshow Workshops engaging with six townships, emphasizing a commitment to community involvement in decision-making processes • Finalised the Community Wellbeing Action Plan – a Plan which was developed through a collaborative model of engagement. 60 community members worked alongside Council staff to engage with community through peer- led conversations and identify priorities for wellbeing. This approach allowed us to hear from over 600 people, some of whom wouldn't usually participate in consultations, and ensure our community's strengths, needs, priorities and aspirations for wellbeing are embedded in the Community Wellbeing Action Plan • 96.2% of all Council decisions were made in meetings open to the public • Presented a new six-monthly Strategic Plan Update Report to Council, titled "Delivering A2040 - 6 Monthly Progress Report," offering a comprehensive overview of the Council's alignment with the A2040 strategy
Ongoing	<ul style="list-style-type: none"> • Wastewater standards, designs and technical specification development • Updating website pages with current information

8.8. Heritage Strategy and Action Plan 2023-2030 - Consultation Feedback Summary and Adoption

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Sarah Longden (Senior Town Planner)

Recommendation

That Council:

1. having considered the public submissions received in response to the draft Heritage Strategy and Action Plan 2023-2030, adopts the Heritage Strategy and Action Plan 2023-2030.
2. authorise Administration to make changes of a minor technical or formatting nature to the final Heritage Strategy and Action Plan 2023-2030.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.5	Draft Heritage Strategy and Action Plan 2023-2030	C23319
16 May 2022	9.1	Heritage Alexandrina Background and Research Paper	ACM221490
24 January 2022	9.1	Heritage Alexandrina Endorsement	ACM221346
17 August 2020	9.1	Heritage Advisory Committee Meeting Minutes - 23 July 2020	ACM20678

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To report on the outcomes of public consultation undertaken on the draft Heritage Strategy and Action Plan 2023-2030.

To provide the *Heritage Strategy and Action Plan 2023-2030* to Council for its adoption.

Executive Summary

A draft version of the *Heritage Strategy and Action Plan 2023-2030* was presented to Council at an Information Session on 11 September 2023. The draft *Heritage Strategy and Action Plan 2023-2030* was endorsed to proceed to public consultation at the Council meeting held on 18 September 2023 (C23319).

The Alexandrina Council region is home to some of the most unique and accessible heritage assets and experiences within regional South Australia. The potential that heritage has to foster identity and a sense of place within the region is somewhat unrealised. The *Heritage Strategy and Action Plan 2023-2030* (the Strategy), guides the effective activation and management of Alexandrina's heritage. The successful implementation of the Strategy will contribute to a region with rich, well-preserved built heritage and authentic heritage experiences, both of which will support a sustainable economy.

Alexandrina Council has a unique opportunity to be at the forefront of heritage management and heritage tourism in South Australia. Through the establishment of a long-term approach to conserving, activating and celebrating our heritage, Alexandrina Council will demonstrate leadership and best practice in achieving positive and lasting outcomes for heritage.

Context

The draft Heritage Strategy and Action Plan 2023-2030 was released for public consultation between 21 September 2023 and 20 October 2023.

The objective of the consultation was to:

- Raise awareness of the Heritage Strategy and Action Plan 2023-2030 amongst the community.
- Encourage members of the community to have input via MySay and at drop-in sessions.

The public consultation included, print media, social media and face to face engagement, as set out below.

Channel	Date
Print Media	
Southern Argus	19 October 2023
'Have your say on Alexandrina draft heritage strategy'	18 October 2023
	17 October 2023
The Courier	21 September 2023
'Comment sought on heritage plan'	
The Times	
'Heritage hoisted'	
Public Notice	
The Fleurieu Sun and The Southern Argus	
Social Media	
MySay	21 September - 20 October 2023
Facebook	21, 27 September & 13, 19 October 2023
Instagram	21, 27 September & 13, 19 October 2023
LinkedIn	17 October 2023
Website	21 September - 20 October 2023

Channel	Date
Face to Face	
Strathalbyn Drop-in	27 September 2023
Goolwa Drop-in	04 October 2023
Port Elliot Drop-in	17 October 2023
Stakeholder Engagement	
Email sent to industry stakeholders, community groups and other interested parties	26 September 2023

General Analysis

During the consultation period there was significant engagement with our community, with the following reach achieved:

- Print media coverage to over 9,000 readers (across the Southern Argus, The Times, The Courier and The Fleurieu Sun);
- Social media reach of over 10,000 people (Facebook, Instagram and LinkedIn);
- Drop-in sessions hosting over 20 people across three locations; and
- Direct email correspondence with a variety of stakeholders, industry experts and community.

Through the MySay platform the *draft Heritage Strategy and Action Plan 2023-2030* engaged with forty two (42) visitors, with 17 responses being received. Of these, the majority identified as Alexandrina Ratepayers, with the respondents being from Strathalbyn (6), Port Elliot (5), Hindmarsh Island (2), Clayton (1), Hartley (1), Milang (1) and Adelaide (1). In addition to this, two (2) responses were received outside of the MySay platform.

100% of respondents were in support of the *draft Heritage Strategy and Action Plan 2023-2030*, with a copy of their responses available in Attachment 1.

A summary of the survey responses received in relation to the questions asked can be found below:

What are some of the most important elements of heritage in Alexandrina?

- Built Heritage
- Indigenous Heritage
- Colonial history
- Museums and local historians
- Natural and environmental history
- Storytelling and family history
- Maritime heritage including shipwrecks
- Financial support for owners of heritage places
- Heritage being intertwined with tourism

What are the biggest challenges relating to heritage in Alexandrina?

- Cost of maintenance
- Sufficient financial support from Council and other grant opportunities
- Commitment from residents for maintenance/preservation

- Community interest and appreciation including from younger generations
- Demolition of places without formal protection and protection from developers
- Recording stories before they are lost

Of the actions identified, which ones should Council prioritise?

- Identification of heritage building and actions to protect these
- Support owners of heritage places and provide grant funding
- Creating and maintaining a digital database
- Accessible information/making heritage policy easy to understand for property owners
- Business assistance package

Is there anything that has not been addressed?

- Truth telling of colonisation and interaction with indigenous people
- Actions relating to natural heritage and ensuring waterways are protected

How can Council better engage with younger generations around heritage?

- Education, interactive displays and walks with school groups
- Encourage school trips to museums and heritage places
- Digitising heritage and making it accessible
- Celebrate dates/anniversaries to share the significance of our heritage
- Partnerships with universities

Comparative Analysis

Alexandrina Council is in a unique position with the opportunity to be at the forefront of heritage management within South Australia. At present, Adelaide City Council (ACC) and Port Adelaide Enfield Council are the only Councils within South Australia's Local Government network that have a written heritage strategy. These were launched in mid-2021 and mid-2022 respectively.

As ACC are a Capital City Council, it is not expected that Alexandrina could compete with the level of investment identified within the ACC Heritage Strategy. Notwithstanding this, Alexandrina Council could set a standard for heritage management within regional areas in South Australia and indeed Australia, with the vast majority of implemented heritage strategies across the country being either Capital City or inner metropolitan Councils.

Financial and Economic Implications

There are no financial implications associated with adopting the *Heritage Alexandrina Strategy and Action Plan 2023 - 2030*.

It is envisaged that future annual budget cycles along with opportunities for external funding will inform and fund the achievement of the Strategy's actions based on their cost and action type (short, medium, long term).

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low.

Risk Management

Having a documented strategic direction for the management and activation of heritage within Alexandrina Council will reduce the risk associated with these activities and has the potential to raise the profile of heritage and our region into the future. As Council is the responsible owner of a large number of formally listed heritage buildings, the risk of not appropriately fulfilling the statutory requirements for the management/conservation of these places is reduced through the development of a strategic direction outlining these requirements.

Failing to appropriately identify and manage Alexandrina's heritage assets could have serious implications on success with future State and Federal grant funding applications, resulting in missed opportunities for growth in the tourism and business development sectors. It is for these reasons, that in accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low.

Conclusion

The Heritage Strategy and Action Plan 2023-2030 is an informing strategy for A2040 Our Plan to Thrive, contributing to the achievement of a Liveable, Green and Connected community. This is Alexandrina Council's first written heritage strategy and is a seven (7) year plan based around four (4) principles for heritage management, Identify and Understand, Value and Protect, Partnerships and Education, Leadership and Promotion. Beneath each of these pillars sit a series of goals and actions, with either short (1-2 years), medium (3-5 years) or long (5-7) term timeframes, along with designated stakeholders who will be required to contribute to the achievement of the Strategy.


Community consultation was conducted to seek feedback and buy-in on the draft Strategy. This feedback has been reviewed and considered in finalising The *Heritage Strategy and Action Plan 2023-2030*. This document will be an important tool that enables Council, businesses, community groups and other stakeholders to appropriately manage and activate our Alexandrina's heritage, ensuring that it is successfully experienced by current generations and preserved for future generations.

Attachments

Attachment 1 - Summary of consultation responses

Attachment 2 - Heritage Strategy and Action Plan 2023-2030

Attachment 1 - Heritage Strategy and Action Plan Consultation Responses Redacted

		Respondent No: 1 Login: Anonymous Email: n/a	Responded At: Sep 25, 2023 10:35:20 am Last Seen: Sep 25, 2023 10:35:20 am IP Address: n/a
Q1. Which statement best describes you?	Alexandrina Resident		
Q2. Full Name	Andrew Frost		
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]		
Q4. Township	PORT ELLIOT, SA		
Q5. Your age range: Choose one of the options	55 - 64		
Q6. What is your relationship to heritage in Alexandrina?	Other (please specify) I work in the heritage sector, and have an interest in it.		
Q7. Do you support the Draft Heritage Strategy	Yes		
Q8. Please explain your answer further	Its a good start.		
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5		
Q10. #1 most important element	Indigenous Heritage		
Q11. #2 most important element	Built Heritage		
Q12. #3 most important element	Truth telling, stories		
Q13. #1 biggest challenge	Sufficient financial support from Council		
Q14. #2 biggest challenge	Buy in from residents.		
Q15. #3 biggest challenge	Buy in from non resident landholders		

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Value and Protect

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Truth telling of Colonisation and Indigenous interaction

Q18. How can Council better promote and engage younger generations with heritage?

Good question

Q19. Do you have any further comments or suggestions?

All members of stakeholder groups should have a working knowledge, deep understanding, and strong adherence to the Burra Charter.



Respondent No: 2
Login: Anonymous
Email: n/a

Responded At: Sep 25, 2023 21:38:16 pm
Last Seen: Sep 25, 2023 21:38:16 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Resident
Q2. Full Name	Gary
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	not answered
Q4. Township	CLAYTON BAY, SA
Q5. Your age range: Choose one of the options	55 - 64
Q6. What is your relationship to heritage in Alexandrina?	Other (please specify) Interest
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	Heritage buildings are great monuments of our forefathers time. Their work should be restored and respected
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	4
Q10. #1 most important element	Built Heritage
Q11. #2 most important element	Museums
Q12. #3 most important element	Family History
Q13. #1 biggest challenge	New technology over aging processes
Q14. #2 biggest challenge	community interest. As community leaders retire, the younger generation have little or no interest in heritage
Q15. #3 biggest challenge	Money being thinly spread to accomodate all groups trying to survive

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Actions

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

no

Q18. How can Council better promote and engage younger generations with heritage?

I have failed to engage with younger community in my current position, they are seemingly less interested in yesterday and more so into tomorrows technology.

Q19. Do you have any further comments or suggestions?

good luck



Respondent No: 3
Login: Anonymous
Email: n/a

Responded At: Sep 30, 2023 20:50:08 pm
Last Seen: Sep 30, 2023 20:50:08 pm
IP Address: n/a

Q1. **Which statement best describes you?** Alexandrina Ratepayer

Q2. **Full Name** Stephen Corbally

Q3. **If you would like to receive updates and information about Heritage Alexandrina please provide your email below.** [REDACTED]

Q4. **Township** PORT ELLIOT, SA

Q5. **Your age range: Choose one of the options** 65 +

Q6. **What is your relationship to heritage in Alexandrina?** Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)

Q7. **Do you support the Draft Heritage Strategy** Yes

Q8. **Please explain your answer further**
 I commend the establishment of a Strategy, but more importantly, an Action Plan. Reviewing the documents currently in Draft, I am disappointed to see that the premise of the strategy is about "activating" and monetising heritage, both Council owned and heritage in business hands. You define correctly what is Heritage in Alexandrina, then seem to proceed to ignore the diversity in favour of how can we make money on an item. Heritage is history - your Strategy should be addressing it's preservation, not just it's potential to make a dollar.

Q9. **On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?** 5

Q10. **#1 most important element**
 Built heritage, indigenous history & places, physical items that are part of history

Q11. **#2 most important element**
 Natural history, including landscapes, coasts, flora & fauna

Q12. **#3 most important element**
 Colonial & indigenous history - events, people, trade, occupations, meritorious people, preservation of the knowledge

Q13. **#1 biggest challenge**
 Positive action to maintain the physical items of heritage [buildings, structures etc.] & natural heritage.

Q14. **#2 biggest challenge**
 Being prepared to support the maintaining of all heritage, be it Council owned, privately owned by ratepayers, or indigenous and natural.

Q15. #3 biggest challenge

Stop viewing heritage as a vehicle who's worth is only considered under the umbrella of how much we can capitalise on it. Page 4 of the draft is an excellent description of the totality of heritage in Alexandrina, but your conclusions then only address "experiences that are authentic & enriching", & "enabling us to capitalise on fantastic tourism opportunities".

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Action 1 in it's entirety, & Action 2 similarly, BUT consider very carefully your action at 2.2(d) to impose yet another impost on ratepayers - looking after heritage is something you should have been doing as part of your mainstream responsibilities, it's not some new idea requiring new funds. Go back and look critically at the enormous waste of recent years on "big, grand projects", and revise your budget back to things like this that matter - we really don't need a 'Lot 10' or it's like - there are too many money wasted edifices already, most of which will never merit the accolade of "heritage" in our future.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Your "What is Heritage" statement correctly identifies the breadth of heritage to be addressed, but you then devote the Action Plan to the What, When, Where, Why & How of "Activating" built heritage to ensure a monetary return - where do address indigenous & non-indigenous themes, landscapes, coasts, art, culture, shipwrecks etc. It's quite a long listing you paint, but sadly most don't get a further mention or meaningful action.

Q18. How can Council better promote and engage younger generations with heritage?

Why not ask them?

Q19. Do you have any further comments or suggestions?

You are currently undertaking several Master Plans for some of our "unique townships". The Port Elliot Master Plan Draft contains an Appendix detailing succinctly & well what is needed for the PRESERVATION of our heritage as distinct from the excessive reliance on 'activating' that permeates this draft. It may be worthwhile to consider including much of the recommendations in the Appendix into this plan, with a view to addressing the totality of preserving both heritage & history that doesn't necessarily have a money making value.



Respondent No: 4
Login: Anonymous
Email: n/a

Responded At: Oct 01, 2023 17:22:42 pm
Last Seen: Oct 01, 2023 17:22:42 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Marina Goldsworthy
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	not answered
Q4. Township	HINDMARSH ISLAND, SA
Q5. Your age range: Choose one of the options	55 - 64
Q6. What is your relationship to heritage in Alexandrina?	Owner of a historically significant place (not formally listed)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	<p>I believe we have a huge opportunity to make Goolwa an amazing place to live and a must visit destination for domestic and international tourists. It's not just about buildings though. It's about environment and creating spaces and regulation for activities that disrupt the heritage feel of the town. That being jet skis and speed boats. They need to be in a zone to maintain the heritage of the natural environment and towns</p>
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	<p>Indigenous heritage. Let's include indigenous place names on your signage. There is no reference to Hindmarsh island being Kumerangk anywhere as you cross the bridge. Fraser Island has just be rename K'gari. We should also be brave.</p>
Q11. #2 most important element	<p>Environmental heritage - preserving Ramsar wetlands and wildlife and the way of life from the increasing activity of jetskis</p>
Q12. #3 most important element	not answered
Q13. #1 biggest challenge	<p>Protecting our way of life and the waterways and wildlife from jet skis. Chasing wildlife, creating noise pollution and ruing the reputation of Goolwa as a heritage town. In 10 years time it will be a jet ski racetrack. The Bend for jetskis. Upsetting all our heritage jetties, wharfs and tourism</p>

Q14. #2 biggest challenge

not answered

Q15. #3 biggest challenge

not answered

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Ensure the Strategy and Action Plan is considered in conjunction with ongoing A2040 implementation including: -
Conversation point during village conversations The Hindmarsh Island village conversations were adamant that control was needed for jetskis

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Ensuring waterways and wildlife are protected from jet skis and they are confined to the jet ski park only. Creating a safe, peaceful environment for tourists and most importantly, residents and ratepayers

Q18. How can Council better promote and engage younger generations with heritage?

not answered

Q19. Do you have any further comments or suggestions?

not answered



Respondent No: 5
Login: Anonymous
Email: n/a

Responded At: Oct 07, 2023 08:02:48 am
Last Seen: Oct 07, 2023 08:02:48 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Keren Stagg
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	55 - 64
Q6. What is your relationship to heritage in Alexandrina?	Owner of a historically significant place (not formally listed)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I think it is important to conserve the history of the region and also maintain its character
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	Built heritage
Q11. #2 most important element	History of the area
Q12. #3 most important element	First Nations history in the area
Q13. #1 biggest challenge	Residential development
Q14. #2 biggest challenge	Community appreciation of heritage assets and history
Q15. #3 biggest challenge	Cost of maintenance

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Identification of heritage buildings, areas and structures, protection of these, maintenance of regional character

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

No

Q18. How can Council better promote and engage younger generations with heritage?

Education, interactive displays or walks for schools

Q19. Do you have any further comments or suggestions?

No



Respondent No: 6
Login: Anonymous
Email: n/a

Responded At: Oct 07, 2023 09:13:08 am
Last Seen: Oct 07, 2023 09:13:08 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Catherine Hunt
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	55 - 64
Q6. What is your relationship to heritage in Alexandrina?	Owner of a heritage place (State or Local Heritage Listed)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	owners of heritage listed homes need assistance in the repair of exterior sandstone walls of homes
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	support/grants available for all homeowners for upkeep of exterior walls and fences. I was not supported when I replaced my 51 metre fence which cost me \$15 000.
Q11. #2 most important element	indigenous significant historical facts around the township of Strathalbyn
Q12. #3 most important element	museums eg for school visits
Q13. #1 biggest challenge	cost to homeowner to repair structural issues
Q14. #2 biggest challenge	cost to rate payer
Q15. #3 biggest challenge	adequate support for homeowners

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Goal 2.3 Support owners of heritage places and properties within Historic Area Overlays Provide a grant funding program for owners of places with heritage/historical significance

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

not answered

Q18. How can Council better promote and engage younger generations with heritage?

In consultation with educators, provide teachers with an Australian curriculum-aligned guide of the local histories, including significant buildings, First Nations peoples, early settlers etc As a teacher, I conduct local walks with my students around Strathalbyn and point out significant histories, eg the Children's Bridge, Museum, Gas Works, Steam Ranger, St Andrew's Church, Street names eg Dr Rankine, etc...

Q19. Do you have any further comments or suggestions?

My dealings in the past with the Heritage Advisor Pippa Buckberry have been extremely negative and unhelpful. She has been unapproachable and challenging, to say the least.



Respondent No: 7
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 19:04:58 pm
Last Seen: Oct 12, 2023 19:04:58 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Caitlin Powell
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	25 - 44
Q6. What is your relationship to heritage in Alexandrina?	Other (please specify) Local who loves our heritage
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I feel monitoring and managing our town heritage is crucial and important in knowing and recognising our grass roots. Respecting and honouring our past. Plus being environmentally conscious by maintaining what we have instead of building with new materials all the time. Would love to see more information about the First Nation people who were here before strathalbyn was built would love to see the Ngarrindjeri heritage represented and held up proudly alongside the heritage buildings here if possible.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	Museums
Q11. #2 most important element	Local history
Q12. #3 most important element	Buildings
Q13. #1 biggest challenge	Funding for Maintaining heritage sites
Q14. #2 biggest challenge	Locals opinions on what this should look like

Q15. #3 biggest challenge

Using our heritage to bring people to the town to bring in revenue and fund challenge no 1

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Identify and prepare bringing in experts to identify first needs to be a priority can't really move forward without identifying these things first.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

not answered

Q18. How can Council better promote and engage younger generations with heritage?

Assisting with funding and encouraging School trips to our local museums. Look at towns like Quorn and how they engage locals and tourist alike through their heritage railway and CWA past; light show on the silo etc.

Q19. Do you have any further comments or suggestions?

No



Respondent No: 8
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 09:28:23 am
Last Seen: Oct 13, 2023 09:28:23 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Resident
Q2. Full Name	JENNIFER BLACKMORE
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	HINDMARSH ISLAND, SA
Q5. Your age range: Choose one of the options	65 +
Q6. What is your relationship to heritage in Alexandrina?	Other (please specify) CONCERNED RESIDENT
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	NEED TO KEEP HERITAGE BUILDINGS ETC
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	BUILT
Q11. #2 most important element	not answered
Q12. #3 most important element	not answered
Q13. #1 biggest challenge	MONEY
Q14. #2 biggest challenge	not answered
Q15. #3 biggest challenge	not answered

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

BUILDINGS

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

not answered

Q18. How can Council better promote and engage younger generations with heritage?

PUT IT IN SCHOOL CURRICULUM

Q19. Do you have any further comments or suggestions?

not answered



Respondent No: 9
Login: Anonymous
Email: n/a

Responded At: Oct 14, 2023 10:31:52 am
Last Seen: Oct 14, 2023 10:31:52 am
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Ratepayer

Q2. Full Name Langdon Badger

Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below. [REDACTED]

Q4. Township PORT ELLIOT, SA

Q5. Your age range: Choose one of the options 55 - 64

Q6. What is your relationship to heritage in Alexandrina? Owner of a heritage place (State or Local Heritage Listed)

Q7. Do you support the Draft Heritage Strategy Yes

Q8. Please explain your answer further
 Actually it's hard to answer. I followed the link for more information but only found a sentence with no detail.

Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region? 5

Q10. #1 most important element
 Built

Q11. #2 most important element
 Historians

Q12. #3 most important element
 Museums

Q13. #1 biggest challenge
 Council allowing heritage buildings to be destroyed during subdivisions.

Q14. #2 biggest challenge
 Subdivisions cutting heritage buildings from their proper settings

Q15. #3 biggest challenge
 Lack of an adequate plan

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Couldn't find the plan

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Don't know

Q18. How can Council better promote and engage younger generations with heritage?

By protecting it

Q19. Do you have any further comments or suggestions?

This is the second time in two days that I have followed a council link with the expectation of gaining information only to find a survey.



Respondent No: 10
Login: Anonymous
Email: n/a

Responded At: Oct 16, 2023 10:53:33 am
Last Seen: Oct 16, 2023 10:53:33 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Caroline Dennis
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	HARTLEY, SA
Q5. Your age range: Choose one of the options	45 - 54
Q6. What is your relationship to heritage in Alexandrina?	Owner of a historically significant place (not formally listed) Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	Extremely important to record and promote the heritage of the area for opportunities in the present but also to educate future generations. Supports identity and community.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	community history - generational families, First Nation history
Q11. #2 most important element	built and natural history
Q12. #3 most important element	Accessible history intertwined with tourism potential.
Q13. #1 biggest challenge	funding/costs.
Q14. #2 biggest challenge	recording information before it is lost
Q15. #3 biggest challenge	engaging the community to be involved

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

creating and maintaining a digital database

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Impressively comprehensive

Q18. How can Council better promote and engage younger generations with heritage?

Digitise records and photos. Engage digital storytelling and the use of Mixed Reality technologies. Make it visual and accessible.

Q19. Do you have any further comments or suggestions?

Use significant historical dates/anniversaries/celebrations to rally the community to share their knowledge, photos, time and enthusiasm to document history and raise funds for restorations etc.



Respondent No: 11

Login: Anonymous

Email: n/a

Responded At: Oct 18, 2023 10:28:59 am

Last Seen: Oct 18, 2023 10:28:59 am

IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Peter Moeck
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	55 - 64
Q6. What is your relationship to heritage in Alexandrina?	Owner of a heritage place (State or Local Heritage Listed)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	We are custodians. We need to care for and cherish our environment and our heritage.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	Environment
Q11. #2 most important element	Cultural Heritage
Q12. #3 most important element	Built Form and Place
Q13. #1 biggest challenge	Value our heritage
Q14. #2 biggest challenge	Share stories about culture and place: truth telling
Q15. #3 biggest challenge	Valuing our existing tree canopy

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

You have already identified actions as short, medium and long term. This reads well.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

A well considered document.

Q18. How can Council better promote and engage younger generations with heritage?

By developing an interest in 'where do I come from' including the important First Nations perspective.

Q19. Do you have any further comments or suggestions?

Well done Council team!



Respondent No: 12
Login: Anonymous
Email: n/a

Responded At: Oct 19, 2023 10:33:22 am
Last Seen: Oct 19, 2023 10:33:22 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Jennifer Bogusz
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	65 +
Q6. What is your relationship to heritage in Alexandrina?	Owner of a historically significant place (not formally listed)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	My particular interest is making information more easily accessible to heritage property owners. I think the draft proposal in relation to this is worthwhile and sorely needed.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	4
Q10. #1 most important element	Maintaining street scapes.
Q11. #2 most important element	not answered
Q12. #3 most important element	not answered
Q13. #1 biggest challenge	Inappropriate development.
Q14. #2 biggest challenge	Age of buildings and cost of maintenance.
Q15. #3 biggest challenge	not answered

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Information for property owners.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

not answered

Q18. How can Council better promote and engage younger generations with heritage?

not answered

Q19. Do you have any further comments or suggestions?

not answered



Respondent No: 13
Login: Anonymous
Email: n/a

Responded At: Oct 19, 2023 14:29:21 pm
Last Seen: Oct 19, 2023 14:29:21 pm
IP Address: n/a

Q1. Which statement best describes you?	Other
Q2. Full Name	Sara Duque
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	ADELAIDE, SA
Q5. Your age range: Choose one of the options	25 - 44
Q6. What is your relationship to heritage in Alexandrina?	Other (please specify) Policy Manager - South Australian Tourism Commission
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I strongly support a heritage strategy from a tourism perspective. Heritage sites enrich the travel experience, attract visitors, and contribute to the local economy. A well-executed strategy preserves cultural treasures, while promoting responsible and sustainable tourism practices. It's a win-win for both tourism and heritage preservation.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	4
Q10. #1 most important element	Cultural Heritage
Q11. #2 most important element	Built heritage
Q12. #3 most important element	Natural heritage
Q13. #1 biggest challenge	Budget
Q14. #2 biggest challenge	Regulations
Q15. #3 biggest challenge	Climate change

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Develop a business assistance package for businesses looking to establish a venture within a heritage place/area. Make heritage policy/the Code accessible and easy to understand for the community. Actively promote and develop heritage walks and trails.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

not answered

Q18. How can Council better promote and engage younger generations with heritage?

Educational Programs Collaborative partnerships with schools and universities Storytelling competitions Heritage walks and trails

Q19. Do you have any further comments or suggestions?

no



Respondent No: 14

Login: Anonymous

Email: n/a

Responded At: Oct 19, 2023 20:34:44 pm

Last Seen: Oct 19, 2023 20:34:44 pm

IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Diana Nichols
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	PORT ELLIOT, SA
Q5. Your age range: Choose one of the options	Prefer not to say
Q6. What is your relationship to heritage in Alexandrina?	Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I support in principle, the introduction of a Heritage Strategy and Action Plan . However, I am amazed that one did not already exist. The absence to date, is symptomatic of Councils' seemingly ad hoc approach to Preventative Maintenance of all its assets. Snap, Send, Solve is not preventative maintenance.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	Built Heritage incl buildings and infrastructure
Q11. #2 most important element	Natural Heritage including coastal , Coorong and Murray River
Q12. #3 most important element	Maritime heritage incl shipwrecks
Q13. #1 biggest challenge	Identifying, documenting and protecting from Developers, all heritage assets
Q14. #2 biggest challenge	Development and administration of Heritage Conservation Management Plans
Q15. #3 biggest challenge	Being able to protect heritages assets, given the lack of robust State Legislation

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

1. Identify places, items and collections of heritage and/or historical significance to the region
2. Initiate code amendments to include additional places & or areas for local heritage
3. Facilitate & or assist in the process of submitting applications for State heritage Listings, where required.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

1. While the Strategy & Plan has a strong emphasis on activation (commercialisation) of Built Heritage, there is very little mention of how Council plans to protect Natural Heritage.
2. The Strategy & Plan does not adequately address the vulnerability of Heritage to Climate Change
3. Minimal attention given to Indigenous heritage

Q18. How can Council better promote and engage younger generations with heritage?

By engaging with their Families (parents & grandparents)

Q19. Do you have any further comments or suggestions?

If Council focussed on the Core Business of maintaining its assets, which include looking after all aspects of Heritage, instead of embarking on grand new asset building projects, there would be no need for the introduction of any Heritage Levy, or rate rises.



Respondent No: 15
Login: Anonymous
Email: n/a

Responded At: Oct 20, 2023 14:02:27 pm
Last Seen: Oct 20, 2023 14:02:27 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	Peter Nichols
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	PORT ELLIOT, SA
Q5. Your age range: Choose one of the options	Prefer not to say
Q6. What is your relationship to heritage in Alexandrina?	Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I believe the Heritage of Alexandrina, and in particular the combined steam heritage of Port Elliot & Goolwa is unique, and has great potential if retained and maintained, strategically
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	5
Q10. #1 most important element	Built heritage
Q11. #2 most important element	Natural heritage
Q12. #3 most important element	Shipping heritage incl wrecks
Q13. #1 biggest challenge	Developers trying to make a windfall profit out of public assets
Q14. #2 biggest challenge	Watered down State Legislation, making it easier for #1 to occur
Q15. #3 biggest challenge	The lack of a Strategy by AC, up to this point in time

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Identify, list, and protect Heritage assets Lobby state government to resist the influence of Political Donations by property developers

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

Coastal asset protection, as part of natural heritage protection

Q18. How can Council better promote and engage younger generations with heritage?

By enhgaging with their parents and grandparents

Q19. Do you have any further comments or suggestions?

Much work has already been carried out on behalf of AC and reported on in 1981, 1985, 2016, and 2022, yet none of these were referenced in this Draft.. One can only hope that AC is not going to pay a consultant to go back to square one, again



Respondent No: 16
Login: Anonymous
Email: n/a

Responded At: Oct 20, 2023 14:20:52 pm
Last Seen: Oct 20, 2023 14:20:52 pm
IP Address: n/a

Q1. Which statement best describes you? Other

Q2. Full Name Milang & District Historical Society Inc.

Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below. [REDACTED]

Q4. Township MILANG, SA

Q5. Your age range: Choose one of the options Prefer not to say

Q6. What is your relationship to heritage in Alexandrina? Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)

Q7. Do you support the Draft Heritage Strategy Yes

Q8. Please explain your answer further
 Yes, the Milang & District Historical Society and its Members fully support Alexandrina Council's Draft Heritage Strategy as our Society's Constitution contains many of the same aims.

Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region? 5

Q10. #1 most important element
 Built Heritage

Q11. #2 most important element
 Museums

Q12. #3 most important element
 Heritage sites, e.g. canoe trees, willow tree, Mary's Well etc.

Q13. #1 biggest challenge
 Identifying heritage buildings and sites.

Q14. #2 biggest challenge
 Preserving our heritage.

Q15. #3 biggest challenge
 Making them accessible to the Public.

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

Preserving all our Heritage buildings in the Alexandrina Council area.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

No.

Q18. How can Council better promote and engage younger generations with heritage?

Work with the local schools on heritage projects.

Q19. Do you have any further comments or suggestions?

Congratulations on producing this Draft Heritage Strategy, preserving our local heritage and identifying and preserving our local heritage buildings and sites in the District and making them accessible to the Public. This will assist Heritage Tourism in Alexandrina Council Area. It is reassuring that Council recognises the importance of protecting and promoting our Heritage throughout the region.



Respondent No: 17
Login: Anonymous
Email: n/a

Responded At: Oct 20, 2023 16:42:31 pm
Last Seen: Oct 20, 2023 16:42:31 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Resident
Q2. Full Name	Peter Semple
Q3. If you would like to receive updates and information about Heritage Alexandrina please provide your email below.	[REDACTED]
Q4. Township	STRATHALBYN, SA
Q5. Your age range: Choose one of the options	65 +
Q6. What is your relationship to heritage in Alexandrina?	Owner of a heritage place (State or Local Heritage Listed) Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
Q7. Do you support the Draft Heritage Strategy	Yes
Q8. Please explain your answer further	I believe it is extremely important to preserve and take advantage of the opportunities provided by our heritage and history. The Draft Heritage Strategy contained in the document is difficult to identify.
Q9. On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?	4
Q10. #1 most important element	Heritage cannot be graded. It must be looked at as a whole. The heritage value of a place should be enhanced by non heritage elements at that place. Non heritage elements should not detract from a heritage item or heritage places.
Q11. #2 most important element	As above
Q12. #3 most important element	As above
Q13. #1 biggest challenge	This Draft Heritage Strategy and Action Plan is big on intentions but short on strategy and real action. What does it all mean. What is the intended outcome. How will the intended outcome be achieved. How will it be measured.
Q14. #2 biggest challenge	Above

Q15. #3 biggest challenge

Above

Q16. Of the actions identified in the Action Plan, which ones should Council prioritise?

This is not an Action Plan. It is a Plan for an Action Plan.

Q17. Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

See above.

Q18. How can Council better promote and engage younger generations with heritage?

not answered

Q19. Do you have any further comments or suggestions?

Cut out the Gobbledygook.

Sarah Longden

From: Secretary at Strathalbyn Uniting Church <[REDACTED]>
Sent: Thursday, 19 October 2023 10:03 PM
To: Customer Contact - Information Management
Cc: Chair StrathUC; Treasurer StrathUC
Subject: E2023106094 - 3.20.018 - Draft Heritage Strategy and Action Plan 2023-2030:
Strathalbyn Uniting Church submission
Attachments: Strathalbyn Uniting Church Submission to Council Heritage Plan.pdf
Categories: IM Support registering

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

To: Alexandrina Council
Re: Draft Heritage Strategy and Action Plan 2023-2030
Date: 19 October 2023

Attached please find Strathalbyn Uniting Church's submission to the Council's *Draft Heritage Strategy and Action Plan 2023-2030*

Do let us know if you require any further information about this submission.

Thank you,

David Bunton
Secretary, Strathalbyn Uniting Church
[REDACTED]

Strathalbyn Uniting Church submission to

Alexandrina Council's Draft Heritage Strategy & Action Plan 2023-2030

We write with regard to the Key Objectives (page 11) of the Draft Heritage Strategy & Action Plan 2023-2030: "*Council is obligated to maintain our heritage places to an appropriate standard as dictated by relevant legislation. Likewise, owners of heritage places within our community are equally as obligated to preserve their heritage places.*"

The congregation of Strathalbyn Uniting Church (St Andrews) agreed in March 2021 to engage with the community in raising the \$1.8 million (at 2020 prices) that a structural & heritage survey indicated was needed for full restoration of the St Andrews building. Costs since then have tripled or more.

St Andrews Strathalbyn is the oldest remaining Presbyterian church building in continuous operation in South Australia, the first two in Adelaide having been demolished after they moved to larger buildings. The stone building begun in 1848 is now 175 years old, and is State Heritage listed No 14935, ID 10918.

The St Andrews congregation has raised \$232,000 so far through donations, grants, bequests and fundraising events such as concerts in the excellent acoustics of the St Andrews building. We have spent \$64,000 of that on the structural survey (2020), making the front spire safe (2021), and planning approvals for work on the roof & gutters. That should begin next month and will take up most of our remaining funds. So we are aiming to raise a **further \$1 million** to complete the Roof & Gutters, the front Spire and Wall masonry. The Clock Tower and then the Interior of the building will be **later projects costing millions more.**

The St Andrews building with its Clock Tower and Spire is an icon of the town, used by the Tourism Association to promote the town and by businesses and other groups for their own advertising (see images on the next two pages). The building adds to the visual and cultural amenity of the town (it is a popular concert and wedding venue) and to the subsequent economic value for tourist, hospitality and business development. But the church itself is not a direct beneficiary of the economic development surrounding it. The local congregation is solely responsible for the maintenance and insurance of the building; there are no centralised church funds available.

We have applied for a number of grants: at least 4 have not been successful, and others we have been advised are not suitable for restoration of a church building. Only 3 have been successful: State Heritage (\$5,000 for the survey & \$10,000 for the spire) and Alexandrina Council \$2,000 for the spire. This represents only 6.5% of funds raised. 93.5% has come from individuals and community groups. It is hard to see how individuals and community groups can raise the millions needed for full restoration without a major input from very substantial grants far greater than those we have received so far.

We ask that Alexandrina Council play a greater role in their share of the obligation (Key Objectives, page 11) to maintain the St Andrews building as one of the most significant heritage places in this region, contributing to Strathalbyn's cultural tourism.

We hope that the restoration of the St Andrews building and its Clock Tower will become a town project with Council and community in the 185th year of Strathalbyn, 2024.

Strathalbyn Uniting Church Council


PTO St Andrews building in Strathalbyn Publicity and Logos

St Andrews building in Strathalbyn Publicity and Logos

Town entrances



Visitor Information Centre flyer



Street signs & Direction signs



Strathalbyn Tourism Association Facebook page and Logo (above)



Business Advertisement



10 • "The Southern Argus", Thursday, July 27, 2023

Wikipedia: Strathalbyn History

History [edit]



Strathalbyn circa 1869

Facebook: Small Business Marketing



Exploring South Australia website

16 Things to do in Strathalbyn



Aussie Towns website



Sarah Longden

From: Terry Scolari <[REDACTED]>
Sent: Friday, 6 October 2023 12:30 PM
To: Customer Contact - Information Management
Cc: Craig Maidment; Sue Miller
Subject: E2023104211 - 3.20.018 - Heritage Strategy Feedback
Attachments: Heritage Strategy Survey Sept 2023.pdf

Categories: IM Support registering

This email's attachments were cleaned of potential threats by Check Point Gateway. Click [here](#) if the original attachments are required (justification needed).

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi,

Please find attached my feedback on the Heritage Strategy.

Thanks and Kind Regards, Terry



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Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

Survey – Draft Heritage Alexandrina Strategy

Which statement best describes you?

(Choose any one option) (Required)

- Alexandrina Resident
- Alexandrina Ratepayer
- Alexandrina Business Owner
- Visitor
- Other



mysay.alexandrina.sa.gov.au/draftheritage

Full Name

(Required)

TERRY SCOLARI

Note: Please note: Personal information (name and email) will be excluded from any publicly available documents including Council agenda attachments.

If you would like to receive updates and information about Heritage Alexandrina please provide your email below.

Township

(Required)

STRATHALBYN

Your age range: Choose one of the options:

(Choose any one option) (Required)

- Under 18
- 18 - 24
- 25 - 44
- 45 - 54
- 55 - 64
- 65 +
- Prefer not to say

What is your relationship to heritage in Alexandrina?

(Choose any 2 options) (Required)

- Owner of a heritage place (State or Local Heritage Listed)
- Owner of a historically significant place (not formally listed)
- Business occupying a heritage building
- Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
- Other (please specify)

Do you support the Draft Heritage Strategy

(Choose any one option) (Required)

- Yes
- No

Page 1 of 4

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

Please explain your answer further

(Required)

Any strategy by Council to assist in preserving local heritage buildings should be supported.

On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?

(Choose any one option) (Required)

- 1
 2
 3
 4
 5

In your view, what do you think are the three most important elements of heritage within Alexandrina? (E.g. built heritage, museums, local and family historians etc).

#1 most important element

1.The preservation of buildings, including private residential, rural & commercial

#2 most important element

2.The preservation of structures such as railway buildings and infrastructure, heritage landmarks and stone walls both residential and rural .

#3 most important element

3. The preservation of skills and manufacturing that created our heritage footprint ie Stone Masonary, Engineering techniques and Blacksmithing skills as examples

What do you think are the three biggest challenges for heritage within Alexandrina?

Page 2 of 4

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandria

#1 biggest challenge

Can Council allocate the required funds needed to support the outcome of this plan.

#2 biggest challenge

Will Council have the ability to demonstrate the importance of preserving our Heritage to all age groups and demographics and get all residents behind this strategy.

#3 biggest challenge

The ability of Council to implement a workable action plan.

Of the actions identified in the [Action Plan](#), which ones should Council prioritise?

(Required)

Goal 1.1. (c)
Goal 1.2 (d)
Goal 2.2 (e), (f)
Goal 2.3 (a), (b), (d)
Goal 3.1. (b)
Goal 3.3 (d)
Goal 4.2. (d)

Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft [Heritage Strategy and Action Plan 2023-2030](#)? Please explain.

Yes, Goal 2.3 (a) touches on fee waiver for building applications in relation to Heritage property. I am the owner of a 1865 Heritage listed home in Strathalbyn and have been through council for a BA for a garage I had built. The application went first to the Heritage section within council and we ammended the application to comply with all the requirements set out. As expected this took some time, a few weeks by memory and was expected. The next step however was the frustrating part as when the BA left the heritage section within council it then went to the bottom of the pile in the building section. Wouldn't it be great if Heritage house owners got fastracked through the building section after complying with all the Heritage requirements.

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

How can Council better promote and engage younger generations with heritage?

When we moved to Strath and bought a heritage listed home we were very nervous about what requirements council would, and could impose on us as owners for any improvements we wanted to do to the property.
The best way to maintain any building, including heritage properties is to have them lived in and being maintained by the owners.
Younger generations buy homes just like everyone else and maybe to encourage all age groups to but heritage listed homes Council should look at Fast-Tracking and BA on a Heritage home when it gets to the buiding section within Council. (Cont'd below)

Do you have any further comments or suggestions?

Wouldn't it be great if Real Estate Agents in the Council area could say to prospective buyers of Heritage listed homes that any application they put through Council will be fast-tracked within the building dept of Council.
I'm not saying that the Heritage process be changed but don't put an application that has gone through the riggers of the Heritage Dept then to the bottom of the pile in the building section.
Doing this would really show buyers that the Council is behind them maintaining the Heritage look of our town

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

Survey – Draft Heritage Alexandrina Strategy

Which statement best describes you?

(Choose any one option) (Required)

- Alexandrina Resident
- Alexandrina Ratepayer
- Alexandrina Business Owner
- Visitor
- Other



mysay.alexandrina.sa.gov.au/draftheritage

Full Name

(Required)

CATHERINE HIRSCHAUSEN

Note: * Please note: Personal information (name and email) will be excluded from any publicly available documents including Council agenda attachments.

If you would like to receive updates and information about Heritage Alexandrina please provide your email below.

[Redacted email address]

Township

(Required)

STRATHALBYN

Your age range: Choose one of the options

(Choose any one option) (Required)

- Under 18
- 18 - 24
- 25 - 44
- 45 - 54
- 55 - 64
- 65 +
- Prefer not to say

What is your relationship to heritage in Alexandrina?

(Choose any 2 options) (Required)

- Owner of a heritage place (State or Local Heritage Listed)
- Owner of a historically significant place (not formally listed)
- Business occupying a heritage building
- Volunteer or enthusiast in the heritage sector (museum volunteer, local or family historian etc.)
- Other (please specify)

Do you support the Draft Heritage Strategy

(Choose any one option) (Required)

- Yes
- No

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

Please explain your answer further.

(Required)

THE KEY PRINCIPLES HAVE BEEN COVERED.

On a scale of 1-5, with 1 being the lowest and 5 being the highest, how important do you think heritage is in the Alexandrina Region?

(Choose any one option) (Required)

- 1
 2
 3
 4
 5

In your view, what do you think are the three most important elements of heritage within Alexandrina? (E.g. built heritage, museums, local and family historians etc).

#1 most important element

• BUILT HERITAGE
• NATURAL HERITAGE
• CULTURAL HERITAGE BOTH FIRST NATIONS AND SETTLER COMMUNITIES.

~~#2 most important element~~

PRESERVATION OF ~~NATURAL~~ LANDSCAPES UNDERPIN THE LAYERING OF CULTURAL AND BUILT HERITAGE.
FOR EXAMPLE THE 'HILLS FACE ZONE' SURROUNDING STREATHALBIN IS A SIGNIFICANT VISTA FOR THE OCCUPANTS AND A BACKDROP TO THE BUILT HERITAGE.

~~#3 most important element~~

BUILT HERITAGE ENHANCES AMENITY AND EXTENDS OUR CULTURAL HERITAGE, UNDERSTANDING, AND EXPERIENCES. ~~THAT'S~~

What do you think are the three biggest challenges for heritage within Alexandrina?

Page 2 of 4

Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

#1 biggest challenge

COUNCIL NEEDS TO EMPOWER AND ENABLE ^{THE COMMUNITY} RATHER THAN PROMOTE AND DEVELOP WITHIN ITSELF.

LOCAL HISTORY AND HERITAGE WORKS BEST WHEN LOCAL COMMUNITY MEMBERS DRIVE IT.

FOR EXAMPLE - THE WILLUNA NATIONAL TRUST ARE

#2 biggest challenge A FANTASTIC GROUP AT PROMOTING AND MAKING HERITAGE ACCESSIBLE. RATHER THAN REINVENTING THE WHEEL, I HOPE COUNCIL WORKS WITH EXISTING GROUPS.

A HUGE EDUCATION PROGRAMME WOULD HAVE TO PRECEED THE INTRODUCTION OF HERITAGE LEVIES TO CONVINCE PEOPLE ABOUT WHY HERITAGE ENHANCES THEIR LIVES AND BUILDS COMMUNITY.

#3 biggest challenge

3.1 C) THIS GOAL UNDERESTIMATES THE IMPACT OF PLANNING REQUIREMENTS, TEMPLATES AND FACT SHEETS WONT HELP A POTENTIAL BUSINESS OWNER SET UP IF ~~ADDITIONAL~~ ~~REQUIRES~~ ~~THEY~~ PLANNING REGULATION REQUIRES THEM TO PROVIDE CAR PARKING AND THERE ISNT ANY WAY TO DO IT.

EXAMPLE - THE OLD BELLS SIDE IN SUTHER ST UNUSED FOR OVER 30 YEARS.

Of the actions identified in the [Action Plan](#), which ones should Council prioritise?

(Required)

2.3.a) A FEE WAIVER POLICY FOR D.A.'S ON HERITAGE PROPERTY MUST BE PRIORITISED.

2.2 + INVESTIGATE LEVIES, INCENTIVES AND GRANTS.
2.3.

Are there any actions related to the management and activation of heritage that you do not believe have been addressed in the draft Heritage Strategy and Action Plan 2023-2030? Please explain.

CONNECTING WITH LOCALS ~~THE~~ WHO UNDERSTAND AND KNOW THE STORIES NEEDS MORE ATTENTION. CONSULTANTS OFTEN MISS THINGS OR MAKE ERRORS BECAUSE THEY DONT KNOW WHO TO SPEAK TO, OR DONT RECOGNISE ERRORS.

FOR EXAMPLE: FRISIE ST STRATHALBYN - SHOULD BE PRISK " " WHEN WILL IT BE FIXED.

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Draft Heritage Strategy and Action Plan 2023-2030

My Say Alexandrina

How can Council better promote and engage younger generations with heritage?

NORMALISE HERITAGE, MAKE SOME PLACES AND SPACES ARE ACCESSIBLE AND UNDERSTOOD.
YOUNGER GENERATIONS HAVEN'T BEEN TAUGHT HISTORY SO THEY OFTEN DON'T HAVE ANY CONTEXT FOR WHAT THEY ARE SEEING, AND THEY VIEW THE WORLD THROUGH 'SCREENS' RATHER THAN EXPERIENCES.
QR CODES CAN HELP CONNECT THEM, BUT ~~THE~~ EXPERIENCES FOR CHILDREN ARE REALLY IMPORTANT..

Do you have any further comments or suggestions?

4.1d) I HAVE RESERVATIONS ABOUT THE HERITAGE ALEXANDRINA BRAND. I HOPE IT WOULD NOT HAVE THE EFFECT OF DILUTING, OR CONFUSING HISTORY UNIQUE TO DIFFERENT AREAS OF THE REGION, OR CREATING A BOUNDARY WHICH DISCONNECTS US FROM THE REST OF THE FLEURIEU PENINSULA.

3.1 b) ASSISTANCE IS REQUIRED FOR COMMUNITY ORGANISATIONS TO ACCESS LARGE ~~OR~~ REGIONAL DEVELOPMENT TYPE GRANTS TO MAINTAIN HERITAGE PROPERTY. THE PROVISION OF 'DATA' TO BACK UP THE ECONOMIC IMPACT OF HERITAGE WOULD ASSIST THIS.

REFER TO THE WORK OF DONAVON RYPKEMA OF PLACE ECONOMICS AND HERITAGE STRATEGIES INTERNATIONAL. <https://hs-intl.com>

IT WAS DISAPPOINTING THAT YET AGAIN SARATHALBYN RESIDENTS HAD NO NOTICE OR COMMUNICATION REGARDING THE CONSULTATION SESSIONS. IT SHOULD HAVE BEEN RESCHEDULED AND PROPERLY ADVERTISED. WE ALL DESERVE BETTER INCLUDING SARAH WHO HAD TO SIT AND WAIT FOR SO FEW.
THE GOOD NEWS IS HERITAGE IS BEING RECOGNISED!

Heritage Alexandria



Heritage Strategy and Action Plan 2023-2030





We acknowledge the First Nations people of the lands and waters of our district. The Alexandrina Council region intersects with the traditional lands of the Ngarrindjeri, Peramangk and Kaurna First Nations. These people have provided deep foundations for Alexandrina's rich cultural heritage.

Image | Murray Mouth

Cover Image | Tucker Church, Sandergrove by Rob Fairweather

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A Message from the Mayor

Alexandrina is a community proud of its beautiful landscapes and its rich and diverse cultural history from the First Nations people through to early settlement and beyond.

Over many years, through many public consultations for strategic plans, our community has told us how much they value our shared heritage and that they want us as Council to identify, protect and promote these valuable assets.

This Heritage Strategy and Action Plan aims to meet this community expectation.

This is Alexandrina's first written heritage strategy and is a first for a regional council in South Australia.

Aside from Alexandrina, the Adelaide City Council and Port Adelaide Enfield Council are the only Councils in the State with written heritage strategies.

The idea was conceived in 2020 and the plan before you now came about after detailed investigations and considerable research which is outlined in our Heritage Alexandrina Background and Research Paper 2022.

The strategy sets out our strategic direction while the action plan details the steps that Council could take in the future while supporting businesses, community groups and individuals to play their part in the preservation and activation of our heritage.

The 2022 Research Paper identified 1,467 heritage items across our region, including the State Heritage areas and Historic Area Overlays in Goolwa, Strathalbyn, Port Elliot, and Middleton.

Council is the custodian of a significant percentage of local and State Heritage-listed places.

We own or manage 19 of 91 State Heritage listed items, 22 of the 189 items in the Goolwa State Heritage Area and 19 of the 689 items in the Strathalbyn Historic Area Overlay.

However, there are hundreds of buildings, structures and culturally significant features of heritage value that remain in private ownership or under collective management.

Council takes its role as custodian seriously and through this plan we aim to work with our community to protect and promote our shared history.

We seek to set the standard for heritage management within regional South Australia while capitalising on the opportunities for heritage tourism and preserving and protecting built heritage.



Mayor Keith Parkes

Introduction

The *Heritage Alexandrina Strategy and Action Plan 2023 – 2030* (the Strategy) outlines Alexandrina’s commitment to the effective management and activation of heritage within our region to 2030.

Alexandrina’s Community Strategic Plan A2040 seeks a Liveable, Green and Connected Alexandrina. A series of Village Innovation Conversations through eleven townships and settlements of the region heard our communities tell us how much the buildings, streets and industries of the past meant for the character of our future. The Strategy recognises the importance of heritage as being a key contributor in achieving our community’s vision.

The Strategy will guide businesses, community groups and individuals along with Council in managing, activating and celebrating Alexandrina’s heritage. Executed through the Action Plan, there are a series of goals and actions to be used as deliverables to measure the Strategy’s success. The Action Plan will be subject to review over the lifetime of the Strategy to ensure that it remains relevant.



Image | Gilbert Motor Museum, Strathbryn

Heritage Strategy and Action Plan 2023-2030 | 03

What is Heritage in Alexandrina?

Heritage is intrinsically diverse and includes natural, built, Indigenous and non-Indigenous themes. It is both tangible and intangible and can be in the form of scenic landscapes, coasts, forests, flora and fauna, geological features, Indigenous sites, culture, art, towns, buildings, historic shipwrecks, mines and museums.

Being the traditional lands of the Ngarrindjeri, Peramangk and Kurna First Nations people, their cultural history is embedded within Alexandrina country. First Nations' culture is integral in understanding and appreciating the shared history of our region.

Likewise, the Alexandrina Council region tells a rich and diverse heritage story of our colonisation. Buildings crafted from natural stone stand proud alongside heritage listed parks and gardens throughout each of our townships and settlements. Connecting the townships are railway lines and routes bearing historic tales of their own. Places such as the Goolwa Wharf are unique, representing the significance of the riverboat trade and its history. Across the vast expanse of rural land, farmhouses, outbuildings and lengths of dry stone walls reflect the longstanding presence of primary producers within the region. Alexandrina is rich with natural heritage, nurturing the lands and waters of the internationally recognised Ramsar Wetland Area, the Lower Lakes, Coorong and Murray Mouth. Additionally, the beaches and dunes of the southern coast, form our southernmost border and hold both unique maritime history and marine and coastal habitat.

Consolidated into a single statement:

'Heritage Alexandrina is the region's heritage story. It is diverse and complex, celebrated by the prominent architectural character of our townships, their historic buildings and their precincts. It encapsulates our unique landscapes and natural features and is rich with Indigenous and non-Indigenous culture.'

It is acknowledged that there are some inconsistencies in language used to describe heritage across cultural and heritage tourism industries. However, the overall intent of the language remains consistent, that heritage, history and culture support experiences that are authentic and enriching.

Our community has a keen interest in heritage, and place particular importance on the protection of built heritage. The social and economic benefits, in addition to the sustainability benefits of conserving and restoring heritage places and areas to secure their future is an emerging phenomenon across the globe. Alexandrina recognises how our heritage contributes to the unique identity of each of our townships and settlements and that preserving built heritage is paramount in maintaining these identities. Preserving heritage will foster a strong sense of place for our community. Developing ownership and pride will encourage the people and businesses of Alexandrina to want to share our heritage story, enabling us to capitalise on fantastic tourism opportunities.

Background

The Heritage Alexandrina concept was conceived in 2020. At this time, detailed investigations on heritage strategies, academic resources and the current state of heritage within Alexandrina were undertaken. These were presented in the *Heritage Alexandrina Background and Research Paper 2022*. The Strategy should be read in conjunction with the Background and Research Paper. It can be viewed on Council's website at alexandrina.sa.gov.au/heritage

The Background and Research Paper informed the development of four principles for heritage management in Alexandrina: 'Identify and Understand, Value and Protect, Partnerships and Education, Leadership and Promotion'.

These principles have been incorporated into the Strategy and Action Plan and act as pillars for the goals and actions.

In recent years, the State Government has invested significantly in documenting and providing a strategic direction on the importance of heritage tourism. Heritage Alexandrina seeks to facilitate strong and fruitful connections between heritage and tourism, supporting authentic experiences that contribute to sustainable economic and social development within our region.



Image | Bleasdale Vineyards - Langhorne Creek

Vision

“ To effectively manage and activate Alexandrina’s heritage, raising its profile to ensure it is successfully experienced by current generations and preserved for future generations. ”



06 | Alexandrina Council

Image | The Pickle Pit, Strathalbyn

Purpose and Policy

The purpose of the Strategy and Action Plan is to provide a strategic direction for Council, detailing a unified approach to the management and activation of heritage. The document is designed to guide Council along with business and the community in successfully preserving and interpreting the region's heritage for future generations.

By having a documented strategic direction for heritage, it reinforces the importance of heritage as a meaningful contributor to the identity and sustainable economic growth of the Alexandrina region.

A2040 *Our Plan to Thrive* is the Community Strategic Plan that focuses on creating a Liveable, Green and Connected community. A heritage strategy will assist in informing each of the eleven Village Innovation Plans that will be developed in the coming years.

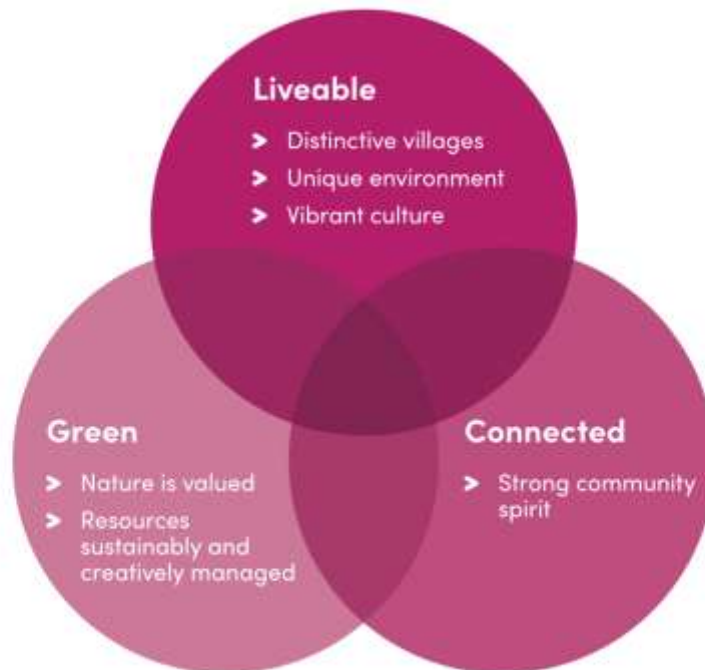
Each of the townships have their own charm and character formed by both tangible and intangible heritage assets. Conserving and celebrating this will be an important focus during the development of the Village Innovation Plans.

Liveable Alexandrina is defined by distinctive villages, places and spaces, unique natural environments and transport networks that support active lifestyles, employment, vibrant cultures and productive enterprise.

Green Alexandrina is climate-ready, a place where nature is valued and resources are managed sustainably and creatively for a new economy.

Connected Alexandrina is an inclusive and friendly region with strong community spirit, where all people are empowered to achieve their potential, and inspired to get involved.

Heritage is present throughout each of the three aspirations of A2040:



Aspirations of A240 that reflect heritage

Heritage Strategy and Action Plan 2023-2030 | 07

The role of Council

The Action Plan details a series of actions and the relevant stakeholder as measures for the successful implementation of the Strategy. Council will be a primary stakeholder in the execution of many of these actions. These actions span across a variety of different business units of Council, and will require each of the respective units to be 'on the same page' with respect to the desired outcomes for heritage in the region.

Council's primary focus is on those areas of heritage for which it has direct responsibility or involvement and those where it can support or advocate for the heritage sector. This includes:

- › Initiate Code Amendments to include additional places for local heritage listing based on recommendations of heritage surveys
- › Develop individual 'Statements of Significance' of Council owned heritage buildings to build a profile and prioritise their value
- › Acknowledge excellence in heritage management and activation by businesses and the community through the annual Alexandrina Council Heritage Awards
- › Provide a grant funding program for owners of places with heritage/historical significance
- › Educate Council staff on the effective interpretation of heritage places and work with industry experts to achieve this
- › Actively commence adaptively re-using and activating Council owned heritage buildings
- › Schedule and undertake high quality capital works to Council owned heritage buildings in line with Conservation Management Plans
- › Having a Heritage Advisory Committee as a group of subject matter experts who also provide a platform for connection between Council and the community on heritage related matters
- › Build strong communication platforms with industry, community and First Nations people to elevate heritage within the region.

The role of businesses, community groups and individuals

Whilst Council can support and facilitate where possible, it must be acknowledged that managing and activating the region's heritage cannot be done without the significant contribution of owners of heritage places, heritage based organisations, First Nations People, the wider community and businesses, as well as State and Federal Government.

Businesses, community groups and individuals, as key stakeholders, must also contribute to the preservation and activation of Alexandrina's heritage, in ways such as:

- › Collect and preserve intangible knowledge and make it accessible. Conduct recorded interviews with local historians and present their knowledge in ways that will enable the content to be shared with future generations
- › Conduct research on local and family history and culture. Seek support from Council to present these findings in high quality publications and enter into Local and Family History Rooms at Goolwa and Strathalbyn libraries
- › Local museums catalogue their collections and document all associated stories
- › Businesses, community groups and individuals identify the potential of their heritage asset/story and seek to celebrate it
- › The community must educate themselves on the effective interpretation of heritage places and work with industry experts to achieve this
- › Seek direction and support from Growing our heritage future – a 10-year strategy for heritage tourism in South Australia produced by DEW.



Policy

In South Australia, heritage is governed by legislation in a variety of ways dependent on its form. Whether it be natural, cultural or built heritage, they are all fundamentally linked by their role in building the character of the Alexandrina Region and the State. It is therefore important that all forms of heritage and their respective legislative controls be considered in conjunction with one another. It is important to note that First Nations Heritage is governed by its own legislative framework and therefore managed differently to colonial and other forms of heritage. Legislation applicable to heritage management includes the following:

World

World Heritage protection: the Australian Government considers places for nomination to the UNESCO World Heritage list.

National

Commonwealth protection: National Heritage List; Commonwealth Heritage List; *Environment Protection and Biodiversity Act 1999*; National Heritage Protocol 2004, Australian Heritage Strategy, December 2015.

Aboriginal heritage protection: *Aboriginal and Torres Strait Islander Heritage Protection Act, Native Title Act, 1993 and Protection of Moveable Cultural Heritage Act 1986*.

State Government

Heritage protection: Government of South Australia – *SA Heritage Register; Heritage Places Act 1993*; South Australian Heritage Council (listing of state places), *SA Aboriginal Heritage Act 1998*.

Planning Policies: *Planning Development and Infrastructure Act 2016* and the Planning & Design Code.

Other relevant legislative protection for heritage: *Native Vegetation Act 1991, Commonwealth Underwater Cultural Heritage Act 2018* and *State Historic Shipwreck Act 1981*.

Heritage tourism: Government of South Australia, Growing Our Heritage Future – A 10-year Strategy for Heritage Tourism in South Australia and Action Plan 2021 – 2022, and South Australia Visitor Economy Sector Plan 2030.

South Australian Tourism Commission, South Australian Arts and Cultural Tourism Strategy 2025.

Local Government

Statutory requirements: *Local Government Act 1999*

Alexandrina Council

Strategic Plan: Alexandrina's Community Strategic Plan A2040

Other Strategies and Policies: Alexandrina Council Economic Development Strategy 2022-2027, Alexandrina Council Wooden Boat Strategy 2022-2026, Strathalbyn Town Plan 2014-2024, Carbon Neutral Plan & Environmental Action Plan, Asset Management Plan, Draft Masterplans (Milang, Middleton and Port Elliot)

Best Practice Heritage Management

The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Significance, 2013.

The Strategy informs and is informed by the following Council strategies and policies:

Alexandrina's Community Strategic Plan A2040 Livable, Green, Connected



Key Objectives

Demonstrate Best Practice Heritage Management

As captured in the Background and Research Paper 2022, Alexandrina Council is the custodian for a significant percentage of the Local and State Heritage listed places in our region.

Type	Total	Council Owned/ Managed Figure	Council Owned/ Managed Percentage
State Heritage Items	91	19	20.9%
Local Heritage Items	214	8	3.7%
Within Goolwa State Heritage Area	189	22	11.6%
Within Strathalbyn HAO*	689	19	2.7%
Within Port Elliot HAO	208	15	7.2%
Within Middleton HAO	6	0	0%
Within Goolwa HAO	70	0	0%

*Historic Area Overlay (HAO)

Council is obligated to maintain our heritage places to an appropriate standard as dictated by relevant legislation. Likewise, owners of heritage places within our community are equally as obligated to preserve their heritage places. Having such an expanse of heritage places, Alexandrina Council is in a unique position, able to 'show and tell' best practice heritage management through our own heritage assets. This is categorised into two main elements of best practice heritage management:

- › Maintenance and restoration of heritage buildings, and;
- › Adaptive re-use/activation of heritage buildings and places.

By preparing statements of significance, commissioning conservation management plans, subsequently scheduling, and undertaking high quality capital works, Council will demonstrate best practice with respect to the maintenance and restoration of heritage buildings. Having heritage buildings that are well looked after and appropriately serviced naturally supports the adaptive re-use and activation of these spaces. As such, Council can facilitate the occupation of their heritage places/buildings, through leases, community events, private events and functions among other things.

Capitalise on the opportunities for heritage tourism

Heritage tourism is currently at the forefront of the tourism industry in South Australia, with significant emphasis being placed on the potential that heritage has for outstanding tourism experiences.

Given the expanse of heritage assets within the region, Alexandrina Council has the potential to become the premier destination for heritage tourism in South Australia for international, interstate and intrastate visitors.

In addition to exclusive heritage tourism experiences, Alexandrina has exceptional food and wine offerings and immersive nature, wildlife and First Nations experiences, providing the ability to offer a variety of blended experiences. Rich heritage tourism experiences can be generated within the region through access, interpretation and promotion of our heritage assets.

In 2022, the broader Fleurieu Peninsula, including the entire Alexandrina region, had an actual tourism value of \$665M, with the projected potential to be \$807M by 2030 (SATC Statistics 2022). With heritage tourism being an emerging sector within the industry and one where Alexandrina has a plethora of untapped potential, it is expected that significant economic contributions could be achieved in this sector. Successful heritage tourism can be measured in economic terms, but is unique in that it can also be measured on its contribution to community

and creating a strong sense of place through the preservation and activation of heritage assets and stories for future generations.

As detailed in *Growing our heritage future – a 10-year strategy for heritage tourism in South Australia*, produced by the Department of Environment and Water:

‘Successful heritage tourism in South Australia requires leadership from all levels of government, regional development organisations, the tourism industry and heritage sector, and collaboration between all stakeholders.’

Likewise, the South Australian Tourism Commission have included heritage experiences as a specific pillar and notes that 49% of international visitors to South Australia visit a historic building or site, as detailed within the *South Australian Arts & Cultural Tourism Strategy 2025*.



Image | Jelly Food Store - Port Elliot

Preserve and protect built heritage

Built form represents only one element of the Alexandrina region's rich heritage. However, it is arguably the most obvious visual representation of heritage, particularly within the townships. Of the buildings that bear historical significance within the Alexandrina Council area, a percentage of these are subject to development controls under the *Planning, Development and Infrastructure Act 2016* (PDI Act) and The *Planning, and Design Code* (Code) by way of being listed as State or Local Heritage Places. In addition to this, the Code also contains provisions around the protection of places that are located within a Historic Area Overlay (HAO).

State Heritage Listed Places are also regulated by the *Heritage Places Act 1993*. There are significant environmental benefits associated with the restoration and preservation of heritage buildings, as they become a sustainable asset for future generations, rather than being subject to demolition and waste generation.

The Planning and Design Code

In South Australia, the Planning and Design Code identifies Local Heritage Listed places as well as places within Historic Area Overlays. It is important to acknowledge in order to have a place Local Heritage Listed or to amend the boundaries of a Historic Area, Council must go through a legislated process to amend the Planning and Design Code, called a Code Amendment.

The process of undertaking a heritage Code Amendment is one that can occur over a number of years, ultimately resulting in the protection of places and/or areas and includes, but is not restricted to the following activities:

- › Identifying and preparing relevant 'Historic themes' for areas
- › Identifying individual and groups of places that reflect the themes
- › Documenting individual places, objects and areas of historic merit
- › Drafting 'Proposal to Initiate' a Code Amendment (PICA) by staff and a heritage consultant
- › Council endorsement of PICA
- › State Planning Commission/Minister for Planning endorsement of PICA
- › Public consultation (including targeted owners)
- › Review of Code Amendment
- › Approval of Code Amendment.

The complex and lengthy nature of this process means that it is not viable to undertake a heritage Code Amendment to list a single place.



Principles

The Background and Research Paper saw the development of a series of interrelated principles for heritage management. The principles are influenced by the methodology of *The Burra Charter: The Australia ICOMOS Charter for Places of Cultural Significance, 2013*.

Practically applying The Burra Charter Process to Alexandrina's heritage can be broken down into a series of four connected pillars based on the foundation principles for heritage management: 'Identify and Understand, Value and Protect, Partnerships and Education, Leadership and Promotion'. Identifying actions under each of these principles ensures a balanced approach to all areas of heritage management.





1. Identify and Understand

Identifying heritage places and places of historical significance is the first step in being able to then subsequently research and understand them. This is not restricted to buildings/architectural form, with heritage extending across places, objects, stories and culture. Identifying and understanding will involve a unified approach from Council administration in ensuring statutory planning and legal requirements are met, heritage professionals in the assessment of heritage places and the preparation of the appropriate conservation management plans as well as the community in conducting and documenting local and family culture and history.

Simply, Identify and Understand will:

- › Identify heritage places
- › Research them
- › Define their extent
- › Document their story.

The key goals to Identifying and Understanding are:

Goal 1.1: Identify places, items and collections of heritage and/or historical significance to the region.

Goal 1.2: Document the stories of the places, items and collections of heritage and/or historical significance to the region.



2. Value and Protect

In identifying and appropriately documenting heritage assets, we are able to subsequently acknowledge and prioritise their value. Through the development of individual 'Statements of Significance', the profile of each asset can be built and their value and potential realised. This process will facilitate amendments to planning policy for the inclusion of places on the Local Heritage List and likewise, applications for items to be entered onto the State Heritage Register. Formalising the status of heritage within the region will provide a solid foundation for it to be included as an ongoing source of revenue for business and tourism among other things. In acknowledging this, dedicated and ongoing budgeting for heritage activation and management should occur.

Simply, Value and Protect will:

- › Acknowledge the value of places
- › Develop a 'Statement of Significance' for each place
- › Identify legal obligations
- › Develop policy
- › Budget for heritage management
- › Work through legislated formal processes.

The key goals to Valuing and Protecting are:

Goal 2.1: Work to ensure that identified places of significance have appropriate legislative protection where possible

Goal 2.2: Acknowledge the value of, and support the preservation the region's heritage

Goal 2.3: Support owners of heritage places and properties within Historic Area Overlays



3. Partnerships and Education

Developing fruitful partnerships with both Government and private enterprise stakeholders will be pivotal in establishing and promoting the status of Heritage Alexandrina. Raising the profile and potential of our heritage assets and stories amongst heritage professionals as well as the local and broader community with heritage interests will provide the opportunity for valuable input and joint initiatives. Endorsing heritage education and research will demonstrate commitment to celebrating the potential of heritage for both businesses and the community.

Simply, Partnerships and Education will:

- › Build useful relationships with heritage partners, State Government stakeholders, businesses and the community
- › Endorse heritage education and research
- › Increase community awareness of the importance and potential of heritage
- › Businesses, community groups and individuals are empowered to activate heritage
- › Council's Heritage Advisory Committee provide a platform for connection between Council and the community on heritage related matters.

The key goals to developing Partnerships and Education are:

Goal 3.1: Businesses, community groups and individuals can activate heritage

Goal 3.2: Build relationships with heritage partners, Government stakeholders, businesses and the community

Goal 3.3: Education and information about heritage is available and accessible

Goal 3.4: Interpret the region's heritage



4. Leadership and Promotion

Given the significant investment that Alexandrina Council has in listed heritage places, it is essential that Council show leadership by applying best practice heritage management to these places. This can be demonstrated through budgeting for and the commissioning of Conservation Management Plans and the subsequent scheduling of high-quality capital works programs for Council owned assets. Council can also demonstrate leadership by effectively activating their heritage places through adaptive re-use, repurposing and provide adequate support (including the opportunity for grants) for private landowners to do the same. Council has the opportunity to facilitate Alexandrina being the premier destination for heritage tourism in South Australia.

Simply, Leadership and Promotion will:

- › Conservation Management Plans for Council owned assets
- › Apply best practice heritage management including high quality capital works programs to Council owned heritage assets
- › Initiate and support adaptive re-use of heritage places and heritage tourism ventures.

The key goals for Leadership and Promotion are:

Goal 4.1: A cohesive and integrated approach to the management and activation of heritage by Council

Goal 4.2: Capitalise on the potential for heritage to create outstanding tourism experiences

Goal 4.3: Apply best practice heritage management to Council owned/ managed heritage places

Heritage Alexandrina Action Plan 2023 – 2030



Image 1. Cockle Train, Goolwa

Introduction

The Action Plan guides the implementation of the Strategy and details goals that are relative to the principles of the Strategy along with a series of actions. Over the lifetime of the Action Plan, the effective delivery of the actions will act as measures of success. The Action Plan will support business cases to Council for heritage related projects. Each of the actions have an indicative action type assigned to them, short term (within 1-2 years of adoption of the Strategy and Action Plan), medium term (2-5 years), long term (5-7) years or ongoing (lifetime of the Strategy and Action Plan).

Annually, a review will be conducted of the Action Plan and a report presented to Council to detail completed actions and provide a measure of return on investment.



Action Type – Timeframe



Stakeholders Legend

Internal

- › Alexandrina Council (AC) A2040 Administration Officer
- › AC Assets Team
- › AC Cemeteries Advisory Committee
- › AC Communications Team
- › AC Development Services Team
- › AC Economic Development Team
- › AC Finance Team
- › AC Future Additional Resource
- › AC Grants Administrator

- › AC Heritage Advisor
- › AC Heritage Advisory Committee
- › AC Human Resources (HR) Team
- › AC Library and Customer Service (CX) Team
- › AC Property Team
- › AC Strategic Development Team.

External

- › Businesses
- › Community Groups, Volunteers and Enthusiasts
- › Local and Family Historians.



Image: Tucker Church, Sanderson by Rob Fairweather

e) Investigate any other significant objects intrinsically linked to the Goolwa State Heritage Area that may be worthy of listing as a State Heritage Object pursuant to Section 16(2)(c) of the <i>Heritage Places Act 1993</i> .	Future Additional Resource Community Groups, Volunteers and Enthusiasts.	Medium-Long ●●	Objects eligible for listing have a State Heritage List Nomination submitted to SA Heritage Council	Future resource budget consideration
Goal 1.2: Document the stories of the places, items and collections of heritage and/or historical significance to the region				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Collect and preserve intangible knowledge and make it accessible. Conduct recorded interviews with local historians and present their knowledge in ways that will enable the content to be shared with future generations.	AC Heritage Advisory Committee	Short-Medium ●●	Recorded interviews conducted with local historians Present a report detailing findings of an investigation into how the interviews can be presented for the public	Volunteer time Community investment
b) Conduct research on local and family history and culture. Support the presentation of these findings in high quality publications.	Local and Family Historians AC Library and CX Team AC Grants Administrator AC Heritage Advisory Committee	Ongoing ●	Local and Family historians provide written/recorded research to our history rooms Grant funding provided for production of publications	Volunteer time Community investment Ongoing allocation for Council grant funding
c) Provide support to local museums to catalogue their collections and document all associated stories.	AC Heritage Advisory Committee AC Grants Administrator	Medium ●	Grant funding provided for digital cataloguing	Volunteer time Ongoing allocation for Council grant funding Opportunities for State and Federal grant funding
d) Develop an online repository where heritage/historic places and supporting information/ documentation can be entered by members of the community to: <ul style="list-style-type: none">● Record information about these places● Provide an additional resource to assist with the preparation of heritage surveys to facilitate Code Amendments.	Local and Family Historians, Broader Community AC Heritage Advisory Committee Future Additional Resource	Long ●	Online repository created using MySay (or equivalent) to record this information	Ongoing operational budget Volunteer time Future resource budget consideration
e) Review State Heritage Listings and identify and provide additional information to SA Heritage Council to be included in listings	AC Heritage Advisory Committee	Medium ●	Council owned state heritage listings are updated	Volunteer time



22 | Alexandrina Council

Image: Love Street Millinery and Tailor



2. Value and Protect

In identifying and appropriately documenting heritage assets, we are able to subsequently acknowledge and prioritise their value. Through the development of individual 'Statements of Significance', the profile of each asset can be built and their value and potential realised. This process will facilitate amendments to planning policy for the inclusion of places on the Local Heritage List and likewise, applications for items to be entered onto the State Heritage Register. Formalising the status of heritage within the region will provide a solid foundation for it to be included as an ongoing source of revenue for business and tourism among other things. In acknowledging this, dedicated and ongoing budgeting for heritage activation and management should occur.

Simply, Value and Protect will:

- › Acknowledge the value of places
- › Develop a 'Statement of Significance' for each place
- › Identify legal obligations
- › Develop policy
- › Budget for heritage management
- › Work through legislated formal processes.

Goal 2.1: Work to ensure that identified places of significance have appropriate legislative protection where possible				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Initiate Code Amendments to include additional places and/or areas for Local Heritage listing/Historic Area Overlays.	AC Strategic Development Team	Short - Medium ● ●	Code Amendment process commenced/completed	Specific operational budget
b) Facilitate/assist in the process of submitting applications for State Heritage listing where required.	AC Strategic Development Team AC Heritage Advisor	Ongoing ●	Support provided for application/s for State Heritage Listing	Ongoing operational budget (Heritage Advisor)

Goal 2.2: Acknowledge the value of, and support the preservation the region's heritage				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Develop individual 'Statements of Significance' of Council owned heritage buildings to build a profile and prioritise their value.	AC Strategic Development Team AC Assets Team	Short - Medium 	'Statements of Significance' completed for Council owned heritage buildings	Specific future budget allocation Opportunities for State and Federal grant funding
b) Budget for and commission the preparation of Conservation Management Plans (CMP) for Council owned heritage buildings to assist in preparing for long-term maintenance.	AC Assets Team	Medium 	Quotes sought for preparation of CMPs Budget considerations entered based on quotes Long term plan for budget allocation for CMP's developed	Specific future budget allocation Opportunities for State and Federal grant funding
c) Budget for the maintenance and revitalisation of Council owned places of heritage/historical significance in the long-term financial plan.	AC Economic Development Team AC Strategic Development Team AC Finance Team	Medium 	Updates are made to the Asset Renewal Plan to specifically include heritage buildings	Specific future budget allocation Opportunities for State and Federal grant funding
d) Investigate the viability of introducing a Heritage Levy Program to be forward thinking and culturally aware of our responsibilities with respect to heritage management and activation (19,808 properties x \$3.00 = \$59,424, matched investment?)	AC Strategic Development Team AC Finance Team	Medium - Long 	Findings and recommendation presented in a report to Council	Future resource budget consideration
e) Acknowledge excellence in heritage management and activation by businesses and the community through the annual Alexandrina Council Heritage Awards » Include prizes for award categories as an added incentive for participation » Facilitate drop-in sessions to assist with nominations and enquiries » Elevate awards evening as an event » Review existing nomination process and assessment criteria	AC Heritage Advisory Committee AC Strategic Development Team	Ongoing 	Budget allocation for prize money secured Drop in sessions conducted Review of nomination and judging process undertaken	Ongoing operational budget Future budget consideration

f) Recognise volunteers within the heritage sector » Introduce award category in the Heritage Awards	AC Heritage Advisory Committee	Short ●	New category introduced into Heritage Awards	Ongoing operational budget
g) Assist where possible in attracting a new generation of interest and promoting volunteer opportunities for the staffing of our community museums. These are typically run and managed by volunteers of an aging membership base with a new generation of volunteers yet to be engaged.	AC Volunteer Support Officer Community Groups, Volunteers and Enthusiasts	Medium ●	Marketing campaign with local museums undertaken	Specific operational budget Volunteer time
Goal 2.3 Support owners of heritage places and properties within Historic Area Overlays				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Conduct a review of the Alexandrina Council fee-waiver policy to investigate the viability of providing dispensation on development application fees if an application is only triggered by the place's heritage status or location within a Historic Area Overlay	AC Development Services Team	Short ●	Review and update of fee-waiver policy undertaken	Ongoing operational budget
b) Provide a grant funding program for owners of places with heritage/historical significance » Review Council's Heritage Grant Program and submit budget consideration to increase allocation based on increased demand	AC Grants Administrator Future Additional Resource	Ongoing ● Medium ●	Review of heritage grant allocation undertaken Report presented to Council detailing business case for increased allocation	Specific operational budget
c) Create the opportunity to for registration on a database for heritage related 'mail-out' (eg. heritage events, grant funding opportunities, volunteer opportunities, good news stories, etc.)	AC Communications Team	Short - Medium ● ●	Database created through MySay (or similar collection)	Future resource budget consideration
d) Actively promote grant funding rounds and other opportunities for heritage to businesses and the community	AC Communications Team Future Additional Resource	Short - Medium ● ●	Social media posts published Specific grant funding information	Ongoing operational budget Future resource





3. Partnerships and Education

Developing fruitful partnerships with both Government and private enterprise stakeholders will be pivotal in establishing and promoting the status of Heritage Alexandrina. Raising the profile and potential of our heritage assets and stories amongst heritage professionals as well as the local and broader community with heritage interests will provide the opportunity for valuable input and joint initiatives. Endorsing heritage education and research will demonstrate commitment to celebrating the potential of heritage for both businesses and the community.

Simply, Partnerships and Education will:

- › Build useful relationships with heritage partners, State Government stakeholders, businesses and the community
- › Endorse heritage education and research
- › Increase community awareness of the importance and potential of heritage
- › Businesses, community groups and individuals are empowered to activate heritage
- › Council's Heritage Advisory Committee provide a platform for connection between Council and the community on heritage related matters.

Goal 3.1: Businesses, community groups and individuals can activate heritage				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Businesses, community groups and individuals identify the potential of their heritage asset/story and seek to celebrate it	Businesses Community Groups Individuals	Ongoing ●	One or more heritage assets have been activated	Community investment
b) Provide assistance in preparing and writing successful grant applications including to Council and State Heritage through workshops or the like	AC Strategic Development Team Future Additional Resource AC Heritage Advisor	Ongoing ●	Assistance with grant funding application for heritage workshop/s held	Future resource budget consideration
c) Develop a business assistance package for businesses looking to establish a venture within a heritage place/area that includes: <ul style="list-style-type: none"> › Business plan template › Conservation management plan template › P&D Code fact sheets 	AC Economic Development Team Future Additional Resource	Medium - Long ● ●	Business assistance package developed and publically available	Future resource budget consideration
d) Support in experience development, storytelling and interpretation	AC Economic Development Team Future Additional Resource	Medium ●	Training/developmental workshops offered in region	Future resource budget consideration Future specific operational budget

Goal 3.2: Build relationships with heritage partners, Government stakeholders, businesses and the community				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Develop a digital presence for Heritage Alexandrina to create a point of connection and place for promotion and engagement with stakeholders outside of the Alexandrina region	AC Communications Future Additional Resource	Short ●	Heritage Alexandrina webpage reviewed and enhanced	Ongoing operational budget Future resource budget consideration
b) Foster community ownership and engagement around heritage, seek wider markets beyond those naturally interested in heritage.	AC Heritage Advisory Committee	Ongoing ●	Community are engaged through Council events and ongoing communication	Volunteer time Community investment
c) Facilitate collaborative events and workshops with industry experts: <ul style="list-style-type: none"> » Professional support for non-for-profit museums » National Trust » History SA » International Council on Monuments and Sites (ICOMOS) » Fleurieu Peninsula Tourism » Department for Environment and Water (DEW) » Local History Rooms/Historians » Ngarrindjeri Regional Authority/Peramangk » Tourism Industry Council SA » South Australian Tourism Commission 	AC Heritage Advisory Committee Future Additional Resource AC Economic Development Team	Medium ●	Partnered with one or more industry experts and one or more heritage related event hosted in region	Specific operational budget Future resource budget consideration
d) Build relationships with tertiary education organisations and their programs including opportunities for work experience and study programs	Future Additional Resource	Short - Medium ● ●	Pilot case provided to tertiary education institution and applied to study case, presented back to Council	Future resource budget consideration
e) Work with First Nations people to support, promote and share their stories	AC Heritage Advisory Committee Other stakeholders dependent on project	Ongoing ●	Round table held with First Nations people	Volunteer time Ongoing operational budget

Goal 3.3: Education and information about heritage is available and accessible				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/ Resourcing
<p>a) Make heritage policy/the Code accessible and easy to understand for the community.</p> <ul style="list-style-type: none"> » Heritage and development guidelines/publications including: <ul style="list-style-type: none"> » Fences and heritage guideline » Re-roofing and heritage guideline » Verandahs and heritage guideline » Other technical information documentation (eg. salt damp, mortars, etc.) » Simple and easy to understand resources » Clarifying roles and responsibilities » Clarify intention of policy and its role as a mechanism for heritage management 	<p>AC Development Services Team AC Heritage Advisor</p>	<p>Short ●</p>	<p>Suite of guidelines produced and publically available</p>	<p>Specific future budget consideration Ongoing operational budget (Heritage Advisor)</p>
<p>b) Continue to provide a free heritage advisor service to the general public for advice on the development of heritage places</p>	<p>AC Development Services Team</p>	<p>Ongoing ●</p>	<p>Heritage advisor service promoted and provided</p>	<p>Ongoing operational budget</p>
<p>c) Provide a set of guidelines for the appropriate development and adaptive re-use of heritage properties</p>	<p>AC Development Services Team AC Heritage Advisor</p>	<p>Short ●</p>	<p>Guidelines produced and publically available</p>	<p>Specific operational budget</p>
<p>d) Establish internal processes for staff about the role of heritage and ensure ongoing training opportunities for staff with respect to the management of heritage</p>	<p>AC Human Resources Team AC Managers</p>	<p>Ongoing ●</p>	<p>Internal processes mapped and training conducted with all staff</p>	<p>Specific operational budget</p>
<p>e) Expand educational events facilitated by the AC Heritage Advisory Committee</p>	<p>AC Heritage Advisory Committee Future Additional Resource</p>	<p>Short – Medium ● ●</p>	<p>New style events successfully executed by HAC</p>	<p>Volunteer time Specific future budget consideration</p>
<p>f) Digitise and make accessible heritage data including:</p> <ul style="list-style-type: none"> » Heritage survey data » Current listings (Interactive GIS mapping) » National Trust Items 	<p>Future Additional Resource</p>	<p>Medium – Long ● ●</p>	<p>Research done to determine methods and viability, presented in a report Business case for additional budget allocation for software prepared (if necessary based on findings)</p>	<p>Future resource budget consideration Opportunities for State and Federal grant funding</p>

g) Create a clear, single point of access digital inventory and database of local and family history room collections	AC Library and CX Team	Long ●	Feasibility study of digitisation project undertaken	Specific future budget consideration
Goal 3.4: Interpret the region's heritage				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
<p>a) Educate Council staff and the community on the effective interpretation of heritage places and work with industry experts to achieve this.</p> <ul style="list-style-type: none"> » how to draw from the character of the place and integrate it into your business model » conservation and exhibition » develop creative ways to present and interpret heritage » identify opportunities to engage new audiences, focusing on young people, to stimulate interest in and appreciation of the regions heritage 	<p>Future Additional Resource</p> <p>AC Heritage Advisory Committee</p> <p>Owners of Heritage Places</p> <p>AC Heritage Advisor</p>	<p>Short - Medium</p> <p>● ●</p>	<p>Workshop for Council staff presented by industry expert</p> <p>Workshop for community/businesses presented by industry expert</p>	<p>Specific future budget consideration</p> <p>Volunteer time</p> <p>Community investment</p>
<p>b) Create an innovative way to identify heritage buildings and link them to engaging and insightful information about them.</p> <ul style="list-style-type: none"> » Develop an icon associated with the walk/trails for identification (eg. Dijon owl walk) 	<p>Future Additional Resource</p> <p>AC Economic Development Team</p>	<p>Medium</p> <p>●</p>	<p>Heritage Alexandrina brand and 'icon' created</p>	<p>Specific future budget consideration</p> <p>Future resource budget consideration</p> <p>Opportunities for State and Federal grant funding</p>
<p>c) Provide a QR code trail for street names within the region, linking to information about the historical significance and local context of each street name.</p>	<p>Future Additional Resource</p> <p>AC Heritage Advisory Committee</p>	<p>Medium - Long</p> <p>● ●</p>	<p>Database of street names and relevant historical information prepared</p> <p>QR codes rolled out on all new street signs linking to relevant information</p>	<p>Specific future budget consideration</p> <p>Future resource budget consideration</p>



Image | Coronation Road, Strathalbyn by Rob Fairweather



4. Leadership and Promotion

Given the significant investment that Alexandrina Council has in listed heritage places, it is essential that Council show leadership by applying best practice heritage management to these places. This can be demonstrated through budgeting for and the commissioning of Conservation Management Plans and the subsequent scheduling of high-quality capital works programs for Council owned assets. Council can also demonstrate leadership by effectively activating their heritage places through adaptive re-use, repurposing and provide adequate support (including the opportunity for grants) for private landowners to do the same. Council has the opportunity to facilitate Alexandrina being the premier destination for heritage tourism in South Australia.

Simply, Leadership and Promotion will:

- › Conservation Management Plans for Council owned assets
- › Apply best practice heritage management including high quality capital works programs to Council owned heritage assets
- › Initiate and support adaptive re-use of heritage places and heritage tourism ventures.

Goal 4.1: A cohesive and integrated approach to the management and activation of heritage by Council				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Ensure the Strategy and Action Plan is considered in conjunction with ongoing A2040 implementation including: <ul style="list-style-type: none"> › Conversation point during village conversations › Consideration in the development of Village innovation plans 	AC A2040 Administration Officer Future Additional Resource	Ongoing ●	Consultation data specific to Heritage Alexandrina collected during Village Conversations	Specific operational budget Future resource budget consideration
b) Consider and appropriately act upon heritage related recommendations presented in Masterplans and Village Innovation Plans	Future Additional Resource	Ongoing ●	Relevant data inserted into any new strategic documents developed	Future resource budget consideration
c) Review the intent and effectiveness of Council's Heritage Advisory Committee	Future Additional Resource	Short ●	Review undertaken (either internal or independent) and findings presented in a report	Future resource budget consideration
d) Launch Heritage Alexandrina brand to serve as overarching banner for heritage related business	Future Additional Resource	Short - Medium ● ●	Brand and icon developed and launched	Specific future budget consideration Future resource budget consideration
e) Utilise Council's Heritage Advisory Committee to report on and nominate actions	AC Heritage Advisory Committee	Ongoing ●	Progress of HAC assigned actions recorded at each HAC meeting, through the minutes	Volunteer time Ongoing operational budget

Goal 4.2: Capitalise on the potential for heritage to create outstanding tourism experiences				
Action	Key Stakeholders	Action Type	Performance Measure	Funding/ Resourcing
<p>a) Actively promote and develop heritage walks and trails</p> <ul style="list-style-type: none"> » Digitise the existing heritage trails (eg. Strathalbyn Heritage Trail) through an app (eg. Docklands Walking Tours, Parkville Heritage Walks, Willunga Walks) » Update print media to current branding and digital format 	<p>AC Economic Development Team</p> <p>Future Additional Resource</p> <p>AC Communications Team</p>	<p>Short - Medium</p> <p>● ●</p>	<p>Review of existing trails undertaken and database compiled</p> <p>Print media updated where Council facilitated trail</p> <p>Trails digitised through QR Codes where Council facilitated (business case for technology prepared if required)</p>	<p>Specific future budget consideration</p> <p>Future resource budget consideration</p> <p>Opportunities for State and Federal grant funding</p>
<p>b) Seek direction and support from Growing our heritage future – a 10-year strategy for heritage tourism in South Australia produced by DEW</p>	<p>AC Economic Development Team</p>	<p>Short - Medium</p> <p>● ●</p>	<p>Methodology incorporated into heritage tourism work</p>	<p>Specific operational budget</p>
<p>c) Support the interpretation and activation of Alexandrina's AC Cemeteries</p> <ul style="list-style-type: none"> » digitise existing self-guided tours with QR codes 	<p>AC Cemeteries Advisory Committee</p> <p>AC Heritage Advisory Committee</p>	<p>Medium</p> <p>●</p>	<p>Self-guided tour content prepared for each cemetery</p> <p>QR codes placed at relevant sites in cemeteries</p> <p>Grants provided to assist with generation of QR code signage and print media</p>	<p>Volunteer time</p> <p>Ongoing operational budget</p> <p>Opportunities for State and Federal grant funding</p>
<p>d) Investigate opportunities for region wide and cross Council for themed visitor experiences</p> <ul style="list-style-type: none"> » Railway journey » Boats/freight journey » Coorong/waterways » Dry Stone Walls 	<p>AC Economic Development Team</p> <p>AC Heritage Advisory Committee</p>	<p>Medium</p> <p>●</p>	<p>Collaboration with adjoining Councils and organisations (eg. Steamranger) undertaken</p> <p>Themed routes prepared</p> <p>Marketing plan prepared</p>	<p>Volunteer time</p> <p>Specific future budget consideration</p> <p>Future resource budget consideration</p> <p>Opportunities for State and Federal grant funding</p>
<p>e) Develop a 'Light Up Alexandrina Heritage' plan, to increase external illumination of heritage buildings and places creating a night time attraction to the region</p>	<p>AC Economic Development Team</p> <p>AC Assets Team</p>	<p>Medium - Long</p> <p>● ●</p>	<p>Feasibility study undertaken and report presented to Council</p>	<p>Specific future budget consideration</p> <p>Opportunities for State and Federal grant funding</p>

f) Support and promote heritage events within the region » Promote history month	AC Economic Development Team AC Communications Team	Ongoing ●	Promotion occurred via Council communication channels	Specific future budget consideration
g) Commence adaptive re-use and activation of Council owned heritage buildings	AC Assets Team AC Economic Development Team	Ongoing ●	One or more of Council's heritage buildings has been adaptively reused/activated	Specific future budget consideration Opportunities for State and Federal grant funding
h) Create vibrant heritage precincts (eg. Goolwa Wharf etc.)	AC	Ongoing ●	Vacant heritage buildings occupied Public spaces utilised for events	Specific future budget consideration Future resource budget consideration Opportunities for State and Federal grant funding

Goal 4.3: Apply best practice heritage management to Council owned/managed heritage places

Action	Key Stakeholders	Action Type	Performance Measure	Funding/Resourcing
a) Activate Council owned/managed heritage buildings by using them for community events and programs » Promote successful case studies	AC Economic Development Team Future Additional Resource AC Communications Team	Short - Medium ● ●	One or more of Council's heritage buildings has been adaptively reused/activated	Specific future budget consideration Future resource budget consideration
b) Identify and promote opportunities for secure tenancies and/or hire of Council owned heritage buildings for events etc.	AC Property Team AC Economic Development Team	Medium - Long ● ●	All vacant Council heritage buildings identified Activation plan prepared for buildings or groups of buildings	Specific future budget consideration
c) Investigate the viability of establishing a revolving fund for sustainable ongoing maintenance and activation of Council owned heritage buildings	Future Additional Resource AC Finance Team	Medium - Long ● ●	Findings and recommendation presented in a report to Council	Specific future budget consideration Future resource budget consideration
d) Schedule and undertake high quality capital works to Council owned heritage buildings in line with Conservation Management Plans	AC Assets Team	Medium - Long ● ●	Recommendations of CMP's acknowledged and actioned	Ongoing operational budget Specific future budget consideration Opportunities for State and Federal grant funding

Conclusion

“ The *Heritage Alexandrina Strategy and Action Plan 2023 – 2030* will guide businesses, community groups and individuals along with Council in managing, activating and celebrating our region’s rich heritage. The Action Plan is integral to the achievement of the Strategy; it should be read in accompaniment to the Strategy. Heritage Alexandrina, the Strategy and Action Plan will be key contributors to the achievement of Alexandrina’s vision for a Liveable, Green and Connected community. ”

Image | Jetty by Adam Fisher

Heritage Strategy and Action Plan 2023-2030 | 35

How to contact us

11 Cadell Street, Goolwa
PO Box 21, Goolwa SA 5214
alexandrina.sa.gov.au
08 8555 7000
alex@alexandrina.sa.gov.au

8.9. Yuntulun Ku:li-war at Signal Point - Resourcing

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Stacey Bateson (General Manager Community)

Recommendation

1. That Council note the update on the progress of the Yuntulun Ku:li-war exhibition at Signal Point Experience Centre.
2. That Council note the ongoing operation the Experience Centre for the remainder of this Financial Year being resourced, utilising existing operational budgets, through using a mix of team members from Visitor Information Services, Customer Experience, and Arts and Culture.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 May 2022	Item 2.1	Adjourned Debate - Signal Point Experience Centre Update	ACM211295 ACM221481
20 December 2021	Item 9.6	Signal Point Experience Centre Update	ACM211295

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To provide Council Members with an update on the progress of the Yuntulun Ku:li-war exhibition at Signal Point Experience Centre.

To provide Council Members information on the operating model for when the exhibition opens, in accordance with Chief Executive Officer, Key Performance Indicator 8:

"That Council be presented with options for the ongoing operations of the Signal Point Experience Centre".

Executive Summary

In July 2021 Alexandrina Council received Federal Grant funding of \$980,000 for the Goolwa Wharf Precinct's Signal Point building. The fundings purpose is to create a state-of-the-art Experience Centre, which will feature an exhibition of interpretive story telling. The exhibition is named Yuntulun Ku:li-war, which translates to 'Coming together on the headland' in Ngarrindjeri.

The Experience Centre is part of the renewal and upgrade of the Signal Point Building which marks Stage 1 of the Goolwa Wharf Precinct Project. This internal building construction project was slightly delayed, however is now nearing completion, and the project to progress the exhibition itself is also on track, with final touches being approved and logistics of installation being agreed upon.

The Experience Centre is due to open as a soft launch with flexible opening hours, in the first quarter of 2024, with a formal grand opening when the Goolwa Wharf Precinct opens later this year. Staff resources to operate the Centre for the remainder of this Financial Year will be covered within existing budgets, using a mix of Visitor Information Centre and Customer Experience team members.

Context

In July 2021, the Goolwa Wharf Precinct's Signal Point building received \$980,000 which was funded by the Australian Government under the Murray–Darling Basin Economic Development Program (Round 3) to create a state-of-the-art Experience Centre.

This project includes the design and internal fit-out of the Signal Point Gallery building and an interpretive story telling centre to enhance visitor experience. The Centre will showcase indigenous and colonial heritage, local produce and arts, and activate the building space, through an exhibition named Yuntulun Ku:li-war, which translates to 'Coming together on the headland' in Ngarrindjeri. .

The Signal Point building is an icon of the Goolwa Wharf Precinct and will be the centre piece for sharing history and significance of place, and act as a launch pad into the surrounding experiences on offer in the greater Alexandrina region.

The refurbished building works will include display systems, joinery and the latest technology (screens, iPads, and headsets) to provide the physical environment to support future employment creation in the region, and in particular providing opportunities for local Ngarrindjeri-led businesses to be created.

The internal upgrade of the Signal Point building leverages investment as part of the existing Goolwa Wharf Revitalisation project, which includes replacing the roof and adding solar panels to the building, installing an air handling system and landscaping the forecourt to improve the connection between the building and the Wharf.

General Analysis

The project team have been closely collaborating with Ngarrindjeri Aboriginal Corporation Representatives along with local stakeholders and historians to develop concept level design for the Signal Point Experience Centre, in order to refine the story telling narrative. Final touches are nearing completion and logistics of installation being agreed upon.

The construction project for the internal building upgrade works was slightly delayed, however is now nearing completion. The installation of the exhibition itself is imminent and set to commence in late November. A soft opening is due in the first quarter of 2024, with flexible opening hours starting late January 2024, to accommodate exterior building works being completed throughout April and May. The grand opening will take place in line with the completion and launch of the Goolwa Wharf Precinct, planned for later in 2024.

The workshop space which sits alongside the exhibition, will be used for many activities and various users. This includes, meetings, guest speakers, small musical soirees, Ngarrindjeri language group activities, and break out space for conferences in local townships. In future it is planned that community activities appropriate to the space will be able to be booked via customer service offerings.

To operate the Experience Centre, it is planned that for the remainder of this Financial Year, staff resources will be covered within existing budgets, using a mix of team members from Visitor Information Services, Customer Experience, and Arts and Culture. This will be in the form of a concierge team, supporting and assisting in the workshop space, along with tourism information being provided as a value add. The upstairs art gallery and workshop space specifically, will be managed by Arts and Culture Team Members as much as possible, and the whole experience Centre will be complemented by local artists and Council Volunteers where available. In order to

secure sufficient ongoing labour budgets for the operations of the Centre, it will be considered as part of the 2024/25 Business Plan and Budget deliberations.

Throughout late January and February 2024, it is planned that cultural awareness sessions take place for the team members, volunteers and local artists that will work within the space, as well as training and familiarisation sessions for managing and maintaining the building, exhibition and workshop spaces. Also, during this time, several gatherings are being planned, where key stakeholders who have been integral to the development and success of the project will be invited into the Experience Centre, to see the finished product and celebrate their collective achievements. As mentioned, a grand opening will be planned in line with the launch of the full Goolwa Wharf Precinct due later in 2024, where formal celebrations will be planned, including inviting Federal Government members, to thank them for their significant contributions to bring this historic and culturally important precinct to life for future generations to enjoy.

The project team are looking to rebrand the name of the Experience Centre to 'Yuntulun Ku:li-war at Signal Point Gallery', and promoting the use of the name Yuntulun Ku:li-war as much as possible to gain momentum in the community.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low, being that the resourcing costs for the remainder of this Financial Year, will be covered within existing budgets.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low.

Conclusion

In conclusion, it is recommended that Council notes the update on the progress of the Yuntulun Ku:li-war exhibition at Signal Point Experience Centre, most importantly that it is on track to open in the first quarter in 2024 and that for the remainder of this Financial Year, team resources to operate the Experience Centre will be covered within existing budgets.

Attachments

Nil

8.10. Repay SA Partnership Opportunity

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Stacey Bateson (General Manager Community)

Recommendation

That Council note the report regarding opportunities for Alexandrina Council to engage Repay SA should the requirement to use of their services arise.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
15 May 2023	Item 7.4	Cr Lou Nicholson - RepaySA and Alexandrina Council Partnership Opportunity	C23179

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services

Report Objective

The objective of this report is to advise Council of the services and engagement method that Repay SA provide, should Council choose to utilise these services in future.

Executive Summary

It is recommended that Council note this report, regarding opportunities for Alexandrina Council to engage Repay SA should the requirement to use of their services arise. Repay SA are a Department of the Government of South Australia, who provide an opportunity for Offenders to make a positive contribution to our community. They do this by offering several services to Councils and private organisations at a fee for service, such as tidying up along roads and parks, brush cutting and graffiti removal.

To engage Repay SA, a Mutual Assistance Agreement (MMA) is developed, which are non-binding and allows flexibility for both parties. Should Council wish to engage Repay SA to utilise these services in future in order to boost field services levels of operations, a (MMA) would need to be entered into, and a fee for service model applies.

As this is not a complementary service, Council needs to be aware that any services rendered would be in addition to the allocations and service level agreement of the Field Services Team, as set out in the Business Plan and Budget. This service would not be replacing any of the Field Services activities.

General Analysis

Repay SA are Department within the Government of South Australia, and their purpose is to be an opportunity for offenders to make a positive contribution to our community. Key benefits to the community include removing graffiti, cleaning up in transport interchanges, tidying up along roads and working at local cemeteries. Primary Council services include roadside and park litter clean up, illegal dumpsite removal, brush cutting and graffiti removal.

Their crew comprises a supervisor and varying number of Offenders, typically 2 to 3, however can be up to 9 depending on job size. Clients provide specific directions for work and necessary agreements with waste transfer facilities for rubbish removal. They are well equipped with tools such as pickers, rubbish bags, trailers, cutters, graffiti removal wipes, blowers and personal protective equipment.

Repay SA relies on the involvement of organisations and individuals to help with the success of the community service scheme and are always interested in new work and placement opportunities for offenders. They try to provide skills, training and where appropriate qualifications linked to the work people in the community undertake. These skills help with assisting future employment

The Repay SA daily fee is \$350, which covers Supervisor, Offenders, vehicle, trailer, and equipment, with full adherence to Workplace Health and Safety regulations. Supervisors hold First Aid, and Work Zone Traffic Management Certifications for potential traffic management needs.

In order to engage Repay SA, a Mutual Assistance Agreement (MMA) is developed, which are non-binding and allows flexibility for both parties. Should Council wish to engage Repay SA to utilise these services in future in order to boost field services levels of operations, a (MMA) would need to be entered into, and a fee for service model applies, at the daily fee of \$350.

As this is not a complementary service, Council needs to be aware that any services rendered would be in addition to the allocations and service level agreement of the Field Services Team, as set out in the Business Plan and Budget. This service would not be replacing any of the Field Services activities.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low. However, should Council in future wish to engage Repay SA services, there will be fees attached which is not included in the Business Plan and Budget allocations, which would render the financial implication to be considered medium.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low as it is not being recommended that a partnership be entered into.

Conclusion

Repay SA provide valuable services to the community, through providing Offenders opportunities make positive contributions to the broader community.

Attachments

Nil

8.11. RSL Port Elliot Subbranch Lease - Public Consultation Outcomes

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Lisa Hoyle (Manager Property and Procurement Services)

Recommendation

That Council:

1. Receive the Community Engagement submissions on the proposed 10-year lease for the Port Elliot RSL Subbranch at Attachment 1 of this Report.
2. Grant consent to a ten-year (5 + 5) community lease with the Port Elliot RSL Sub branch commencing 1 December 2023 for use of the Old Guide Hall building located on a portion of 10 The Strand Port Elliot, Certificate of Title Volume 5854 Folio 472, for the purpose of an office and meeting space for social and recreational activities including welfare support for ex-servicemen and their families.
3. Grant consent for the Mayor and Chief Executive Officer to sign and seal the lease agreement.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.14	Port Elliot RSL Subbranch lease request	C23338
20 June 2022	11.11	Port Elliot National Trust - New Lease Proposal	ACM221564

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
-----------------	--

Report Objective

To receive the submissions from the community engagement on a draft ten-year (5+5) community Lease with the Port Elliot RSL Sub branch, for occupancy of the old Guide Hall located on a portion of 10 The Strand Port Elliot.

Executive Summary

The Port Elliot RSL Subbranch have requested a lease with Council to utilise the Old Guide Hall building located on a portion of 10 The Strand Port Elliot for the purpose of exclusive occupation as an office and meeting space for social and recreational activities related to welfare support for ex-servicemen and their families.

Community engagement on the proposed ten (10) year community lease has been undertaken. The submissions from the consultation are provided to Council to assist in considering whether to grant consent to the lease.

Context

10 The Strand Port Elliot is a Council owned Heritage Listed land parcel comprising of the Port Elliot RSL building (**Building**), the Port Elliot Old Guide Hall (**Hall**) and the surrounding grounds. Originally owned by the Port Elliot RSL Sub-branch (**Sub-branch**), the property was gifted to Council in 1996.

Since this time, Council has activated the Building through various hire agreements with user groups, including ongoing use by the Sub-branch, however in practical terms, the non-exclusive nature of this agreement restricts the group from ownership of a private space available as needed for their daily activities.

Noting the vacancy of the Guide Hall on this land, the Sub-branch approached Council for a lease of the Hall so they could have an exclusive area to expand their RSL activities and member services, complementing the history and RSL memorabilia located in the main Building next door.



At the 18 September 2023 Council Meeting, the request from the RSL Sub-branch was endorsed to proceed to community engagement.

General Analysis

Public consultation was held between the 5 October and 27 October 2023 through advertising in the local newspapers and Council's MySay page. On close of public consultation, there were no written submissions and seven (7) contributions to the MySay page, as provided in Attachment 1 of this Report. The respondents were Alexandrina Residents and Alexandrina Ratepayers. Of the seven (7) submissions received, 100% were in support of the draft lease.

Key themes in support of the lease were:

- Ability for the RSL to increase membership.
- Capacity to expand member activities.
- Use of the new space does not affect the community's use of the RSL Building next door.
- Provision of a dedicated private place.
- Supports the valuable service that the RSL provides to the community.

Comparative Analysis

Leasing this Hall to the Port Elliot RSL Sub-branch is consistent with the intent of the original Agreement and provides an ideal opportunity for Council to further support the RSL in appreciation for their gifting of the property in 1996.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low.

In accordance with Council's Lease and Licence Policy (**Policy**), a community lease is usually proposed for an initial term of five (5) years for community organisations who have not held previous leases with Council. Council. There are extenuating circumstances in this case to support a 10 year lease, as the site was originally gifted to Council by the RSL who are required to give consent to any use of the Premises by another Party. In this instance, a 10 year peppercorn lease, administered as 5 + 5 years is justified within the Policy and supported by the community engagement feedback.

In accordance with the Policy, a community lease is provided at Peppercorn rental (\$1.00 payable on demand). The Sub-branch would remain responsible for their own public and contents insurance and general maintenance of the Hall.

The property is currently non-rateable but would be apportioned for rating purposes if the lease is supported. The Sub-branch can apply to receive the maximum 75% Discretionary Rate Rebate in accordance with Council's Guidelines for Discretionary Rate Rebates for community groups and not-for-profit organisations that provide a benefit or service to the local community or seek Council support for a 100% discretionary rate rebate in the future.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low. The submissions from the public consultation process informs Council of the community's support to the proposal.

The use is consistent with the criteria of the 2023 – 2028 Community Land Management Plan (**Plan**) as a 'Community Facility'. The Plan requires the use to provide a place that encourages and promotes activities that meet the current and future needs of the Community and the wider public, by enhancing the quality of life of the community through support of not-for-profit and community organisations that provide a community benefit.

Conclusion

The Port Elliot RSL Sub-branch have requested Council consideration to a 10 year lease over the unoccupied Old Guide Hall located on portion of 10 The Strand Port Elliot. Community engagement has closed, with the submissions brought to Council for consideration in endorsement of the lease.

Attachments

Attachment 1 - Consultation Submissions

Project Report

05 October 2023 - 27 October 2023

My Say Alexandrina

Draft Community Lease – RSL Port Elliot Sub-Branch Inc.



Visitors Summary



Highlights

TOTAL VISITS	62	MAX VISITORS PER DAY	12
NEW REGISTRATIONS	0		
ENGAGED VISITORS	7	INFORMED VISITORS	16
		AWARE VISITORS	59

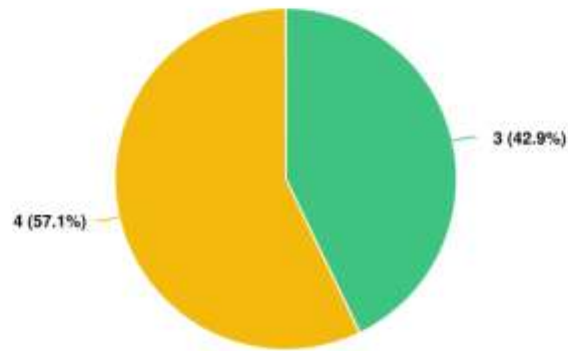
Aware Participants	59	Engaged Participants	7
Aware Actions Performed	Participants	Engaged Actions Performed	Registered Unverified Anonymous
Visited a Project or Tool Page	59	Contributed on Forums	0 0 0
Informed Participants	16	Participated in Surveys	0 0 7
Informed Actions Performed	Participants	Contributed to Newsfeeds	0 0 0
Viewed a video	0	Participated in Quick Polls	0 0 0
Viewed a photo	0	Posted on Guestbooks	0 0 0
Downloaded a document	7	Contributed to Stories	0 0 0
Visited the Key Dates page	0	Asked Questions	0 0 0
Visited an FAQ list Page	0	Placed Pins on Places	0 0 0
Visited Instagram Page	0	Contributed to Ideas	0 0 0
Visited Multiple Project Pages	7		
Contributed to a tool (engaged)	7		

ENGAGEMENT TOOL: SURVEY TOOL

Survey – Draft Community Lease – RSL Port Elliot Sub-Branch Inc.

Visitors 9	Contributors 7	CONTRIBUTIONS 7
-------------------	-----------------------	------------------------

Which statement best describes you?



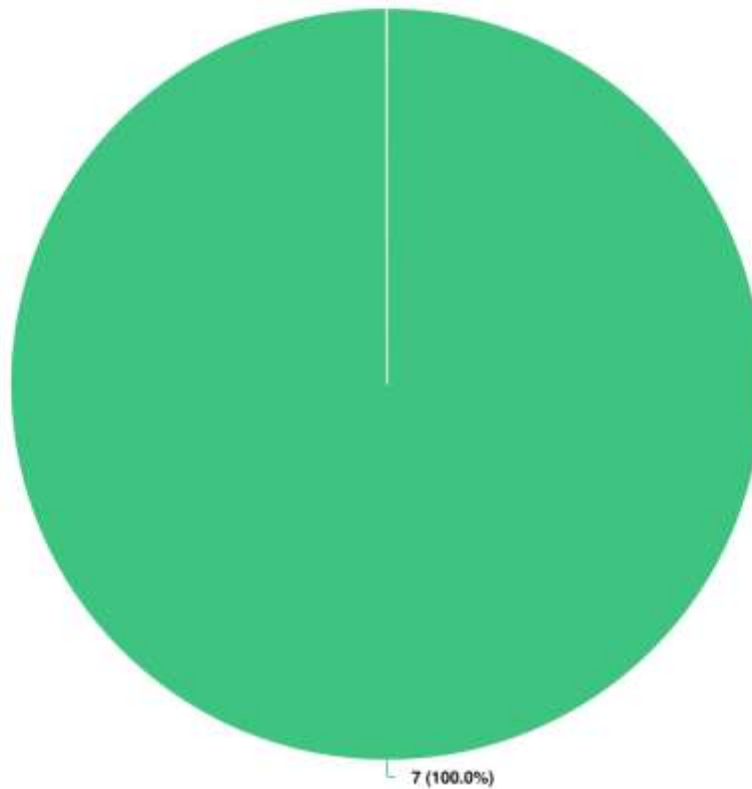
Question options

- Alexandrina Resident
- Alexandrina Ratepayer

Mandatory Question (7 response(s))

Question type: Radio Button Question

Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated?



Question options

- Yes

Mandatory Question (7 response(s))

Question type: Radio Button Question

Survey Responses

05 October 2023 - 27 October 2023

Survey – Draft Community Lease – RSL Port Elliot Sub-Branch Inc.

My Say Alexandrina

Project: Draft Community Lease – RSL Port Elliot Sub-Branch Inc.



VISITORS					
9					
CONTRIBUTORS			RESPONSES		
7			7		
0	0	7	0	0	7
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 17:08:29 pm
Last Seen: Oct 06, 2023 17:08:29 pm
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Ratepayer

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated? Yes

Q5. Please explain your answer

The RSL Port Elliot Sub Branch needs to be able to both increase its membership numbers and the ability to expand member activities with a dedicated private space, without affecting the community's use of the RSL Building next door, will greatly improve this possibility. There are more younger veterans moving to the area and having this dedicated space is more likely to attract their membership.



Respondent No: 2
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 17:56:16 pm
Last Seen: Oct 06, 2023 17:56:16 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated? Yes
-
- Q5. Please explain your answer
- I am an ex service soldier Vietnam Service and we must keep these RSL Sub-branches open.



Respondent No: 3
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 19:43:13 pm
Last Seen: Oct 06, 2023 19:43:13 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated? Yes
-
- Q5. Please explain your answer
RSL provides a valuable service to people who have served their Country and their families.
-



Respondent No: 4
Login: Anonymous
Email: n/a

Responded At: Oct 07, 2023 07:37:42 am
Last Seen: Oct 07, 2023 07:37:42 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Resident
Q2. Full Name	[REDACTED]
Q3. Email address	[REDACTED]
Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated?	Yes
Q5. Please explain your answer	As a Veteran myself, I believe that every RSL deserves to have a dedicated place where Veterans and their families can gather at will



Respondent No: 5
Login: Anonymous
Email: n/a

Responded At: Oct 10, 2023 09:37:09 am
Last Seen: Oct 10, 2023 09:37:09 am
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Ratepayer
Q2. Full Name	[REDACTED]
Q3. Email address	[REDACTED]
Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated?	Yes
Q5. Please explain your answer	I'm conscious of the gifting of the property to Council by the RSL originally, and their need, as a community focussed organisation, to continue to provide services to the retired services community members. I endorse the proposal happily.



Respondent No: 6
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 09:19:20 am
Last Seen: Oct 13, 2023 09:19:20 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated? Yes
-
- Q5. Please explain your answer
the RSL needs to have some private space
-



Respondent No: 7
Login: Anonymous
Email: n/a

Responded At: Oct 26, 2023 12:43:56 pm
Last Seen: Oct 26, 2023 12:43:56 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support a 5+5-year community lease agreement for the RSL Port Elliot Sub-Branch Incorporated? Yes
-
- Q5. Please explain your answer
Reasonable request from RSL with no significant impact to others in the community
-

8.12. Strategic Land Program Group 1 - Goolwa Terrace Roundabout Public Consultation Outcomes

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Lisa Hoyle (Manager Property and Procurement Services)

Recommendation

That Council:

1. Receive the Community Engagement submissions on the proposed revocation of a portion of community land adjacent the Goolwa Terrace Roundabout as provided at Attachment 1 of this Report.
2. Is satisfied that Council has complied with the due process required under Section 194 of the *Local Government Act 1999* (SA) to commence a community land revocation process over a portion of land located at Lot 9 Goolwa Terrace Goolwa, deposited plan DP 36237 / 9, as contained within Crown Record Volume 5752 Folio 189.
3. Resolves and grants consent to submit a Revocation of Community Land proposal (application) to the Minister responsible for the *Local Government Act 1999* (Minister) for consideration to approve the proposal to revoke the classification of community land over that portion of the reserve located at Lot 9 Goolwa Terrace, Goolwa, DP 36237 / 9, Crown Record Volume 5752 Folio 189 to a setback of three (3) metres from the kerb line of the road, for the purpose of opening as road.
4. Receive a further Report following the decision of the Minister.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
21 August 2023	8.5	Strategic Land Program Group 1 - Goolwa Terrace Roundabout	C23303
20 March 2023	10.5	(Confidential) Strategic Land Program – Group 1 Locations	C23139

Community Strategic Plan Impact

CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
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Report Objective

To receive the submissions from the community engagement on a proposal to revoke the community land classification over a portion of Jekejere Park Goolwa, for the purpose of opening as a road to reflect its current use as a public, trafficable roundabout.

Executive Summary

At the 20 March 2023 Council meeting, in-principal support was provided to a proposal to open as road, that part of Jekejere Park that was encroached by the road works associated with the construction of the Hindmarsh Island Bridge.

At the 21 August 2023 Council Meeting, the Council endorsed proceeding to community engagement on the proposed revocation. Public consultation has been undertaken with the submissions from the consultation provided to Council to assist in considering whether to further the proposal or otherwise.

Context

In March 2023, Council commenced its Strategic Land Program. The Program is supported by the Information Sessions held with Council Members on the 14 March 2023, the 'in-principal' support to Group 1 of the properties as endorsed at the 20 March 2023 Council Meeting and guided by the policies relating to the acquisition and disposal of land and road as endorsed at the 17 July 2023 Council Meeting.

The Strategic Land Program identified an anomaly associated with Jekejere Park, resulting from the roadworks associated with the Hindmarsh Island Bridge construction. At the time of the installation of the roundabout to control traffic at the junction of Brooking Street, Goolwa Terrace and Liverpool Road, a portion of the reserve was utilised by encroachment for the roundabout.



At the 21 August 2023 Council Meeting, the Information Pack outlining the merits of the proposal for the conversion of portion of the park to road by revoking the community land classification, was endorsed to proceed to public consultation.

General Analysis

Public consultation was held between the 5 October and 27 October 2023 through advertising in the local newspapers and Council's MySay page.

On close of public consultation, there were no written submissions and 18 contributions to the MySay page, as provided in Attachment 1 of this Report. The majority of respondents were from Alexandrina Residents and Alexandrina Ratepayers.

Of the 18 submissions received, 13 or 72% were in support of the proposal and five (5) or 28% objected to the proposal to revoke the classification of community land for the purpose of opening as road.

The key theme that emerged was a need to consider the width and visibility of the shared pedestrian / bike pathway at this corner. Feedback sought vegetation trimming for clear line of site for pedestrians, cyclist and vehicles and, an assurance that the proposed area of revocation allowed for future widening of the footpath to accommodate current and future Australian Standards.

On discussion with the Infrastructure Division, these concerns can be resolved by ensuring that should the revocation request be supported, that the survey works associated with the opening of the road will include a three (3) metre set back from the kerb to adhere to Australian Standards and 'future proof' pedestrian and cyclist access around this corner.

The 'un-surveyed' area of proposed revocation (as outlined in red below and included in the public consultation process), already supports the minimum three (3) metre set back (as identified in yellow), however for the avoidance of doubt, Administration would take the opportunity presented by the survey works associated with the road opening, to validate the corner clearance.



In addition, the infrastructure team will continue to inspect and undertake any tree trimming works as required on the shared pathway at this corner.

Another theme that emerged was a general misunderstanding of what the consultation and proposal was for, as per the below examples:

- Widening of the roundabout will assist with traffic flow.
- The road is 'fine'. Any alterations to the road are a waste of rate payers' money.
- Changing the road will help traffic movement.
- The road would benefit from speed humps.
- The roundabout does not need to be changed as it currently slows traffic down.
- Improve the reserve instead.

As there are no on-ground changes proposed to the roundabout, road or reserve as part of this proposal, this feedback is not considered to impact Council's ability to approach the Minister for the revocation.

Comparative Analysis

Section 193 of the *Local Government Act 1999* specifies that all local government land except roads that is owned by a Council or under a council's care, control and management is taken to have been classified as community land unless it has been excluded. The conversion of the relevant portion of the land to road therefore means that portion will cease to be community land.

A Council may revoke the classification of land as community land by preparing and making publicly available, a report on the proposal which must contain all of the following information:

- A summary of the reasons for the proposal.
- A statement of any dedication, reservation or trust to which the land is subject.
- A statement of whether the revocation of the classification is proposed with a view to sale or disposal of the land and if so, details of any Government assistance given to acquire the land and a statement of how the Council proposes to use the proceeds.
- An assessment of how implementation of the proposal would affect the area and the local community; and
- If the Council is not the owner of the land, a statement of any requirements made by the owner of the land as a condition of approving the proposed revocation of the classification.

The specifics of this proposal were provided in the Information Pack that formed the basis of the publicly available consultation information to inform the public of the Council's proposal, enable them to form a view and make a submission should they choose to do so. The nature and outcomes of the public consultation process are integral and relevant to the Minister's exercise of their discretion to consent to the revocation of the community land classification or otherwise.

Should the Council resolve to progress the revocation process, a recommended resolution is provided in this Report to permit an application to be submitted to the Minister responsible for the *Local Government Act 1999* (Minister) for approval to the proposal.

Should Council not wish to progress this proposal further, an alternative resolution is required to be endorsed which states that Council has determined not to proceed further with the revocation of community land process. An alternative recommendation 3 is provided below:

3. Has considered the community feedback on the proposal to submit a Revocation of Community Land proposal (application) to the Minister responsible for the Local Government Act 1999 (Minister) for consideration to approve a proposal to revoke the classification of a portion of community land at Lot 9 Goolwa Terrace, Goolwa, DP 36237 / 9, Crown Record Volume 5752 Folio 189 for the purpose of opening as road, and has determined not to proceed further with the revocation of community land process.

If the application does proceed, the Minister has a duty to review the process followed by Council in submitting a proposal for a revocation of community land classification and assess the merits of the proposal. The submission to the Minister, will include a report on the content of all submissions made in the course of public consultation as provided at Attachment 1 of this Report.

If the Minister is satisfied that the Council has complied with the legislative requirements, the Minister will then assess the merits of the proposal in determining whether to approve or not approve the proposal. If the Council has not followed the requirements set out in the legislation, the Minister will not exercise their discretion to approve a proposal.

The Council will be advised of the Minister's decision in writing. If the Minister does not approve the proposal or the application does not comply with the Act, the matter will not proceed. The Minister's approval, if it determines to do so, gives Council the authority to pass a Council resolution to revoke the community land classification and deal with the land in accordance with the statement of intent (proposal). Once notified of the Ministers decision, a final report will be brought back to Council to endorse the revocation.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low. At this stage of the process, the request is to assess the community feedback on the proposal and determine whether to proceed with an application to the Minister or otherwise.

Generally, the community support the proposal, noting that 229 persons visited the online consultation page but only 18 submissions were received in total, with only five (5) objecting to it.

The Minister will consider all of the submissions as part of their deliberations to consent to the revocation or otherwise. Should the Minister approve the application, a final Report is provided to Council to formally revoke the classification of community land. At this point, Council has a final opportunity to decide whether to progress the matter or otherwise.

To date, the Department for Environment and Water (DEW) is only requesting that all costs associated with the revocation and road opening (\$5,800) are to be borne by Council. This was an expected cost, built into the Information Pack and financial impacts as provided in the 21 August 2023 Report to Council.

If the request is supported by the Minister, Council will enter into an Agreement with DEW to pay these costs. Should DEW require a purchase price for the portion of the reserve at this time, the matter will be returned to Council for further consideration.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low, given the conversion of the relevant portion of land to road will have no visual effect but will reduce Council's risk exposure.

The submissions from the community engagement process assist in informing the Council and the Minister of the advantages, disadvantages and community interest in revoking the community land classification over a portion of this land parcel, or otherwise.

Combined, the previous Council report on this matter, the information provided during the public consultation process and the disclosure of the submissions received within this Report meet the requirements of the legislative processes outlined in section 194 (Revocation of classification of land as community land) of the *Local Government Act 1999*, section 50 (Public Consultation Policies) of the *Local Government Act 1999* and the processes referenced in the Local Government Guidance Paper for the Revocation of Community Land Classification.

Conclusion

An anomaly with the Goolwa Terrace Roundabout has been identified as part of Council's Strategic Land Program. Part of the process to fix the anomaly requires the revocation of a portion of community land for the purpose of conversion to road.

In order to revoke a community land classification, community engagement is required and has been held. The submissions from the public consultation are put to Council to assist in determining whether to progress the proposal to the Minister or otherwise.

Should Council not wish to progress this proposal further, an alternative resolution is required to be endorsed which states that Council has determined not to proceed further with the revocation of community land process. An alternative recommendation 3 is provided below:

3. Has considered the community feedback on the proposal to submit a Revocation of Community Land proposal (application) to the Minister responsible for the Local Government Act 1999 (Minister) for consideration to approve a proposal to revoke the classification of a portion of community land at Lot 9 Goolwa Terrace, Goolwa, DP 36237 / 9, Crown Record Volume 5752 Folio 189 for the purpose of opening as road, and has determined not to proceed further with the revocation of community land process

Attachments

Attachment 1 - Goolwa Terrace Roundabout - Community Engagement Submissions

Project Report

05 October 2023 - 27 October 2023

My Say Alexandrina

Revocation of Community Land – Goolwa Terrace Roundabout



Visitors Summary



Highlights

TOTAL VISITS	229	MAX VISITORS PER DAY	38
NEW REGISTRATIONS	0		
ENGAGED VISITORS	18	INFORMED VISITORS	57
		AWARE VISITORS	195

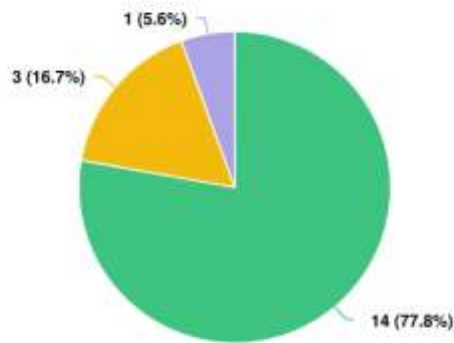
Aware Participants		Engaged Participants			
195		18			
Aware Actions Performed		Engaged Actions Performed			
Participants		Registered	Unverified	Anonymous	
Visited a Project or Tool Page	195				
Informed Participants		Contributed on Forums	0	0	0
57		Participated in Surveys	0	0	18
Informed Actions Performed		Contributed to Newsfeeds	0	0	0
Participants		Participated in Quick Polls	0	0	0
Viewed a video	0	Posted on Guestbooks	0	0	0
Viewed a photo	0	Contributed to Stories	0	0	0
Downloaded a document	31	Asked Questions	0	0	0
Visited the Key Dates page	0	Placed Pins on Places	0	0	0
Visited an FAQ list Page	0	Contributed to Ideas	0	0	0
Visited Instagram Page	0				
Visited Multiple Project Pages	37				
Contributed to a tool (engaged)	18				

ENGAGEMENT TOOL: SURVEY TOOL

Survey – Goolwa Terrace Roundabout – Revocation of Community Land Classification

Visitors 29	Contributors 18	CONTRIBUTIONS 18
--------------------	------------------------	-------------------------

Which statement best describes you?



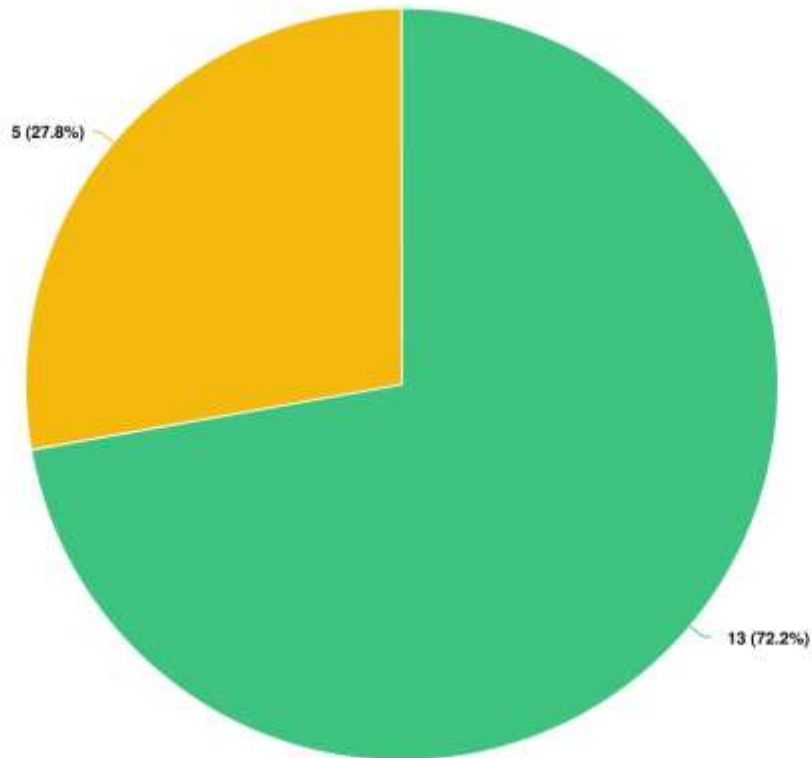
Question options

Alexandrina Resident Alexandrina Ratepayer Other

Mandatory Question (18 response(s))

Question type: Radio Button Question

Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road?



Question options

- Yes
- No

Mandatory Question (18 response(s))

Question type: Radio Button Question

Survey Responses

05 October 2023 - 27 October 2023

Survey – Goolwa Terrace Roundabout – Revocation of Community Land Classification

My Say Alexandrina

Project: Revocation of Community Land – Goolwa Terrace Roundabout



VISITORS					
29					
CONTRIBUTORS			RESPONSES		
18			18		
0	0	18	0	0	18
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1
Login: Anonymous
Email: n/a

Responded At: Oct 05, 2023 18:23:10 pm
Last Seen: Oct 05, 2023 18:23:10 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
- Q2. Full Name [REDACTED]
- Q3. Email address [REDACTED]
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
- Q5. Please provide further comments
It will benefit the increased traffic utilising the bridge
- Q6. Please provide further comments
not answered



Respondent No: 2
Login: Anonymous
Email: n/a

Responded At: Oct 05, 2023 19:27:56 pm
Last Seen: Oct 05, 2023 19:27:56 pm
IP Address: n/a

Q1. Which statement best describes you?	Alexandrina Resident
Q2. Full Name	[REDACTED]
Q3. Email address	[REDACTED]
Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road?	No
Q5. Please provide further comments	not answered
Q6. Please provide further comments	It's amazing the bridge installation took place roughly 23 years ago and it's only now the council have worked this out. The road is fine I live in Coorong quays and use it multiple times daily. This is a complete waste of ratepayers money and could better utilised elsewhere.



Respondent No: 3
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 17:34:47 pm
Last Seen: Oct 06, 2023 17:34:47 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
Quick a difficult corner and changing the road as proposed should help traffic movement.
-
- Q6. Please provide further comments
not answered
-



Respondent No: 4
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 18:42:43 pm
Last Seen: Oct 06, 2023 18:42:43 pm
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Resident

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes

Q5. Please provide further comments

The area closet to the kerb on left hand side coming from Goolwa Tce into Brooking St should have small speed humps (40cmx 20cm) in the area defining the rounabout as this zone is currently used to cut the corner and maintain excessive speed into Brooking St. This creates a safety hazard for residents in 1,3a, 3 & 3b when entering or leaving their properties as many vehicles do not indicate appropriately and often doing more than 60kph through the roundabout

Q6. Please provide further comments

not answered



Respondent No: 5
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 19:39:26 pm
Last Seen: Oct 06, 2023 19:39:26 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
A reasonable investigation of why this was not done at the time of the roundabout construction to ensure it does not occur in future.
-
- Q6. Please provide further comments
not answered
-



Respondent No: 6
Login: Anonymous
Email: n/a

Responded At: Oct 07, 2023 07:24:09 am
Last Seen: Oct 07, 2023 07:24:09 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
not answered
-



Respondent No: 7
Login: Anonymous
Email: n/a

Responded At: Oct 08, 2023 11:00:46 am
Last Seen: Oct 08, 2023 11:00:46 am
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Resident

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes

Q5. Please provide further comments
Please make sure that there is sufficient portion of land revoked to allow for a shared path at this location given a sealed pathway from the bridge is not permitted to be constructed through Jekejere Park.

Q6. Please provide further comments
not answered



Respondent No: 8
Login: Anonymous
Email: n/a

Responded At: Oct 09, 2023 08:38:11 am
Last Seen: Oct 09, 2023 08:38:11 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
not answered
-



Respondent No: 9
Login: Anonymous
Email: n/a

Responded At: Oct 09, 2023 10:13:17 am
Last Seen: Oct 09, 2023 10:13:17 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
The road and roundabout are crucial for the safe flow of traffic. To re instate the park and re build the road and roundabout would be a waste of council money, but instead the park could be reassessed for improvements or maintenance.
-
- Q6. Please provide further comments
not answered
-



Respondent No: 10
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 09:16:57 am
Last Seen: Oct 13, 2023 09:16:57 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
not answered
-



Respondent No: 11
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 15:16:37 pm
Last Seen: Oct 13, 2023 15:16:37 pm
IP Address: n/a

- Q1. Which statement best describes you? Other
-
- Q2. Full Name Anonymous Lawyer
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
It is not necessary to revoke community land status in order to open a road using the Roads (Opening and Closing) Act 1991. Revoking community land status is a waste of time and funds - just commence the road process.
-



Respondent No: 12
Login: Anonymous
Email: n/a

Responded At: Oct 14, 2023 11:42:01 am
Last Seen: Oct 14, 2023 11:42:01 am
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Resident

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes

Q5. Please provide further comments
I would suggest the removal of some of the trees on the park to increase visibility of traffic coming off the bridge for pedestrians crossing from Brooking Street to Goolwa Terrace.

Q6. Please provide further comments
not answered



Respondent No: 13
Login: Anonymous
Email: n/a

Responded At: Oct 14, 2023 12:14:43 pm
Last Seen: Oct 14, 2023 12:14:43 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
As it is at the moment it slows traffic down which ultimately provides better safety
-



Respondent No: 14
Login: Anonymous
Email: n/a

Responded At: Oct 14, 2023 13:04:24 pm
Last Seen: Oct 14, 2023 13:04:24 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
- The footpath has narrowed significantly since the roundabout was created. - Pedestrians and cyclists regularly use this footpath for access to/from Hindmarsh Island. - The footpath is not wide enough around this corner to allow pedestrians and cyclists to safely pass each other. - For safety reasons, cyclists cannot be expected to use the road due to the high traffic flow, including large numbers of heavy vehicles and caravans as stated in the proposal. - Vegetation growth, at ground level, has been allowed to encroach onto the footpath over the years. - Vegetation growth, in the park generally, prevents a clear view around the corner for pedestrians and cyclists. - The proposal does not allow for a future widening of the footpath to the Australian Standards for a Shared Path for pedestrians and cyclists. - The proposal needs to be changed to allow for a future widening of the footpath in order to avoid another reclassification in the future.



Respondent No: 15
Login: Anonymous
Email: n/a

Responded At: Oct 16, 2023 08:44:53 am
Last Seen: Oct 16, 2023 08:44:53 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
- Traffic through Goolwa to Hindmarsh Island has increased greatly, with many cars having trailers and caravans. The widening of the roundabout is needed for safety and preventive damage to the roundabout as vehicles passed around the roundabout.
-
- Q6. Please provide further comments
- not answered



Respondent No: 16
Login: Anonymous
Email: n/a

Responded At: Oct 24, 2023 10:20:26 am
Last Seen: Oct 24, 2023 10:20:26 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
not answered
-



Respondent No: 17
Login: Anonymous
Email: n/a

Responded At: Oct 25, 2023 10:24:04 am
Last Seen: Oct 25, 2023 10:24:04 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
it works fine as it is and too much community land is being aquired by this council continuously and without respect or proper consultation
-



Respondent No: 18
Login: Anonymous
Email: n/a

Responded At: Oct 26, 2023 07:36:03 am
Last Seen: Oct 26, 2023 07:36:03 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over that portion of Jekejere Park identified in the attached Information Pack, for the purpose of opening as Road? Yes
-
- Q5. Please provide further comments
 GIVEN THE EXISTANCE OF THE ROADWAY (IRRESPECTIVE OF ITS GENESIS) AND THE EXTENT OF ITS USE, TO FAIL TO REVOKE THE COMMUNITY LAND CLASSIFICATION IS BOTH ILLOGICAL AND IMPRACTICAL.
-
- Q6. Please provide further comments
 not answered
-

8.13. Strategic Land Program Group 1 - Lot 91 Finniss/Clayton Road Public Consultation Outcomes

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Lisa Hoyle (Manager Property and Procurement Services)

Recommendation

That Council:

1. Receive the Community Engagement submissions on the proposed revocation of the classification of community land over Lot 91 Finniss – Clayton Road Clayton Bay, as provided at Attachment 1 of this Report.
2. Is satisfied that Council has complied with the due process required under Section 194 of the *Local Government Act 1999* (SA) to commence a community land revocation process over the land parcel located at Lot 91 in Filed Plan 161584, Certificate of Title Volume 5890 Folio 949.
3. Resolves and grants consent to submit a Revocation of Community Land proposal (application) to the Minister responsible for the *Local Government Act 1999* (Minister) for consideration to approve the proposal to revoke the classification of community land over the land parcel described as Lot 91 Finniss – Clayton Road Clayton Bay in Filed Plan 161584, Certificate of Title Volume 5890 Folio 949.
4. Receive a further Report following the decision of the Minister.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	10.4	(Confidential) Strategic Land Program Group 1 - Strategic Land Disposal Finniss	C23365
20 March 2023	10.5	(Confidential) Strategic Land Program - Group 1 Locations	C23139

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
-----------------	--

Report Objective

To receive the submissions from the community engagement on a proposal to revoke the community land classification over the land located at Lot 91 in Filed Plan 161584, Certificate of Title Volume 5890 Folio 949 for the purpose of sale by direct disposal.

Executive Summary

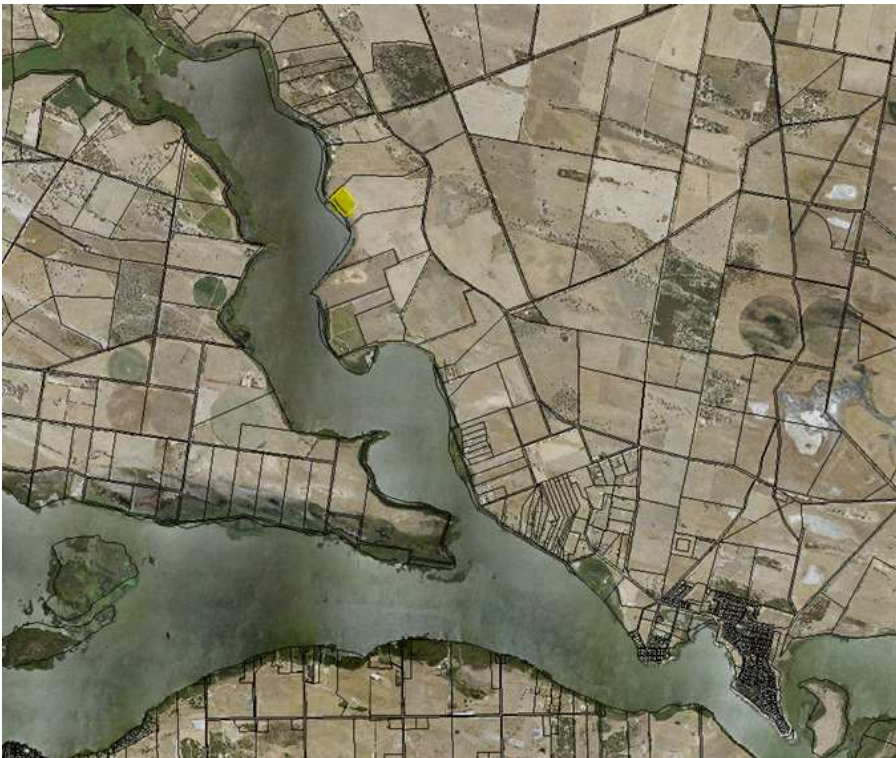
At the 20 March 2023 Council meeting, in-principal support was provided to further a proposal to revoke the classification of community land over Lot 91 Finniss-Clayton Road, Clayton for the purpose of direct disposal to the adjacent landowner.

At the 18 September 2023 Council Meeting, the Council endorsed proceeding to community engagement on the proposed revocation. Public consultation has been undertaken with the submissions from the consultation provided to Council to assist in considering whether to further the proposal or otherwise.

Context

In March 2023, Council commenced its Strategic Land Program. The Program is supported by the Information Sessions held with Council Members on the 14 March 2023, the 'in-principal' support to Group 1 of the properties as endorsed at the 20 March 2023 Council Meeting and, guided by the Acquisition and Disposal of Road Policy and the Acquisition and Disposal of Land Policy as endorsed at the 17 July 2023 Council meeting.

The Strategic Land Program (**Program**) progressed an approach from the surrounding landowner of Lot 91, to purchase the land parcel given that neither Council nor the community had or could have practical access to the land for over 80 years. The absence of practical access to anyone but the only adjoining owner made the proposal unusual, but suitable to consider further in the Program.





At the 18 September 2023 Council Meeting, the Information Pack outlining the merits of the proposal to dispose of the land to the surrounding landowner was endorsed to proceed to public consultation.

General Analysis

Public consultation was held between the 5 October and 27 October 2023 through advertising in the local newspapers and Council's MySay page. On close of public consultation, there were no written submissions and 13 contributions to the MySay page, as provided in Attachment 1 of this Report. The respondents were Alexandrina Residents and Alexandrina Ratepayers.

Of the 13 submissions received, three (3) or 23% of submissions were in support and 10 or 77% objected to the proposal to revoke the classification of community land for the purpose of sale.

Key themes in support of the proposal were:

- Ensure transparency in Valuer and valuation.
- Potential for adjoining landowner to purchase adjacent road as well.

Key themes in objecting to the proposal were:

- Council should retain all community land as Council assets.
- Declare the land a nature and/or riparian reserve and revegetate.
- Respect the conservation values and natural environment of the land.
- Retain the land for access by watercraft /camping sites.

Comparative Analysis

Section 193 of the *Local Government Act 1999* specifies that all local government land except roads that is owned by a Council or under a council's care, control and management is taken to have been classified as community land unless it has been excluded. The revocation of the community land classification over Lot 91 Finniss – Clayton Road means that land will cease to be community land and can be dealt with by Council as proposed in the Information Pack.

A Council may revoke the classification of land as community land by preparing and making publicly available, a report on the proposal which must contain all of the following information:

- A summary of the reasons for the proposal.
- A statement of any dedication, reservation or trust to which the land is subject.

- A statement of whether the revocation of the classification is proposed with a view to sale or disposal of the land and if so, details of any Government assistance given to acquire the land and a statement of how the Council proposes to use the proceeds.
- An assessment of how implementation of the proposal would affect the area and the local community; and
- If the Council is not the owner of the land, a statement of any requirements made by the owner of the land as a condition of approving the proposed revocation of the classification.

The specifics of this proposal were provided in the Information Pack that formed the basis of the publicly available consultation information to inform the public of the Council's proposal, enable them to form a view and make a submission should they choose to do so. The nature and outcomes of the public consultation process are integral and relevant to the Minister's exercise of their discretion to consent to the revocation of the community land classification or otherwise.

Should the Council resolve to progress the revocation process, a recommended resolution is provided in this Report, to permit an application to be submitted to the Minister responsible for the *Local Government Act 1999* (Minister) for approval to the proposal.

Should Council not wish to progress this proposal further, an alternative resolution is required to be endorsed which states that Council has determined not to proceed further with the revocation of community land process. An alternative recommendation 3 is provided below:

3. Has considered the community feedback on the proposal to submit a Revocation of Community Land proposal (application) to the Minister responsible for the Local Government Act 1999 (Minister) for consideration to approve a proposal to revoke the classification of community land over the land parcel described as Lot 91 Finniss – Clayton Road Clayton Bay in Filed Plan 161584, Certificate of Title Volume 5890 Folio 949, and has determined not to proceed further with the revocation of community land process over this parcel of land.

If the application does proceed, the Minister has a duty to review the process followed by Council in submitting a proposal for a revocation of community land classification and assess the merits of the proposal. The submission to the Minister will include a report on the content of all submissions made in the course of public consultation as provided at Attachment 1 of this Report.

If the Minister is satisfied that the Council has complied with the legislative requirements, the Minister will then assess the merits of the proposal in determining whether to approve or not approve the proposal. If the Council has not followed the requirements set out in the legislation, the Minister will not exercise their discretion to approve a proposal.

The Council will be advised of the Minister's decision in writing. If the Minister does not approve the proposal or the application does not comply with the Act, the matter will not proceed. The Minister's approval, if it determines to do so, gives Council the authority to pass a Council resolution to revoke the community land classification and deal with the land in accordance with the statement of intent (proposal). Once notified of the Ministers decision, a final report will be brought back to Council to endorse the revocation.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered medium.

At this stage of the process, the request is to assess the community feedback on the proposal and determine whether to proceed with an application to the Minister or otherwise.

Generally, the community do not support the proposal, noting that 170 persons visited the online consultation page with only 13 submissions received in total, with ten (10) submissions of objection.

The Minister will consider all of the submissions as part of their deliberations to consent to the revocation or otherwise. Should the Minister approve the application, a final Report is provided to Council to formally revoke the classification of community land. At that point, Council has a final opportunity to decide whether to progress the matter or otherwise.

The financial position of Council would be provided in this final Report, once the decision of the Minister is known.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low, given the community have not been aware of, or able to access, this land parcel for over 80 years. The submissions from the community engagement process assist in informing the Council and the Minister of the advantages, disadvantages and community interest in revoking the community land classification over this land parcel, or otherwise.

Combined, the previous Council report on this matter, the information provided during the public consultation process and the disclosure of the submissions received within this Report meet the requirements of the legislative processes outlined in section 194 (Revocation of classification of land as community land) of the *Local Government Act 1999*, section 50 (Public Consultation Policies) of the *Local Government Act 1999* and the processes referenced in the Local Government Guidance Paper for the Revocation of Community Land Classification.

Conclusion

A potential land disposal in Clayton Bay has been included in Group 1 of the Strategic Land Program. Part of the process to further the proposal requires the revocation of the community land classification over the land.

In order to revoke a community land classification, community engagement is required and has been held. The submissions from the public consultation are put to Council to assist in determining whether to progress the proposal to the Minister or otherwise.

Should Council not wish to progress this proposal further, an alternative resolution is required to be endorsed which states that Council has determined not to proceed further with the revocation of community land process. An alternative recommendation 3 is provided below:

3. Has considered the community feedback on the proposal to submit a Revocation of Community Land proposal (application) to the Minister responsible for the Local Government Act 1999 (Minister) for consideration to approve a proposal to revoke the classification of community land over the land parcel described as Lot 91 Finniss – Clayton Road Clayton Bay in Filed Plan 161584, Certificate of Title Volume 5890 Folio 949, and has determined not to proceed further with the revocation of community land process over this parcel of land.

Attachments

Attachment 1 - Clayton Bay - Community Engagement Submissions

Project Report

05 October 2023 - 27 October 2023

My Say Alexandrina

Revocation of Community Land - Lot 91 Finniss-Clayton Road, Clayton Bay



Visitors Summary



— Pageviews — Visitors

Highlights

TOTAL VISITS	170	MAX VISITORS PER DAY	35
NEW REGISTRATIONS	0		
ENGAGED VISITORS	13	INFORMED VISITORS	37
		AWARE VISITORS	145

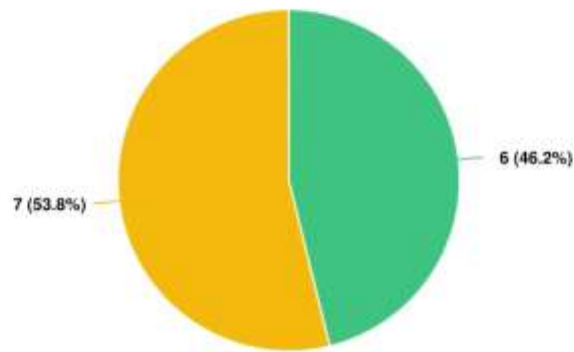
Aware Participants		Engaged Participants			
145		13			
Aware Actions Performed	Participants	Engaged Actions Performed	Registered	Unverified	Anonymous
Visited a Project or Tool Page	145	Contributed on Forums	0	0	0
Informed Participants	37	Participated in Surveys	0	0	13
Informed Actions Performed	Participants	Contributed to Newsfeeds	0	0	0
Viewed a video	0	Participated in Quick Polls	0	0	0
Viewed a photo	0	Posted on Guestbooks	0	0	0
Downloaded a document	24	Contributed to Stories	0	0	0
Visited the Key Dates page	0	Asked Questions	0	0	0
Visited an FAQ list Page	0	Placed Pins on Places	0	0	0
Visited Instagram Page	0	Contributed to Ideas	0	0	0
Visited Multiple Project Pages	22				
Contributed to a tool (engaged)	13				

ENGAGEMENT TOOL: SURVEY TOOL

Survey – Lot 91 Finnis-Clayton Road Clayton Bay (Revocation of Community Land Classification)

Visitors 19	Contributors 13	CONTRIBUTIONS 13
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Which statement best describes you?



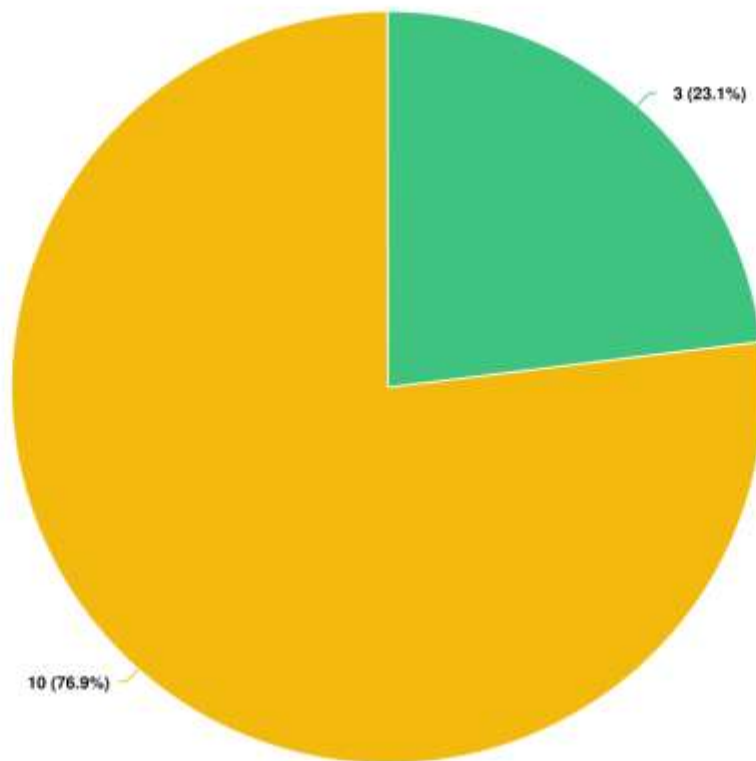
Question options

- Alexandrina Resident
- Alexandrina Ratepayer

Mandatory Question (13 response(s))

Question type: Radio Button Question

Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner?



Question options

- Yes
- No

Mandatory Question (13 response(s))

Question type: Radio Button Question

Survey Responses

05 October 2023 - 27 October 2023

Survey – Lot 91 Finniss-Clayton Road Clayton Bay (Revocation of Community Land Classification)

My Say Alexandrina

Project: Revocation of Community Land - Lot 91 Finniss-Clayton Road, Clayton Bay



VISITORS					
19					
CONTRIBUTORS			RESPONSES		
13			13		
0	0	13	0	0	13
Registered	Unverified	Anonymous	Registered	Unverified	Anonymous



Respondent No: 1
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 19:35:57 pm
Last Seen: Oct 06, 2023 19:35:57 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? Yes
-
- Q5. Please provide further comments
Subject to transparency of selection of valuers.
-
- Q6. Please provide further comments
not answered
-



Respondent No: 2
Login: Anonymous
Email: n/a

Responded At: Oct 09, 2023 18:35:44 pm
Last Seen: Oct 09, 2023 18:35:44 pm
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Resident

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No

Q5. Please provide further comments
not answered

Q6. Please provide further comments
We should retain ALL public land. A number of years ago Council sold public walkways in Southlakes , near my home, for no apparent reason or community benefit., but considerable benefit to the adjoining land owners who purchased the land. [Maybe the intended sale was notified to the community, but I certainly cannot recall that. And that's not the issue here.] Why not dedicate the land as a nature reserve and plant endemic species . All the better if people can't access it , so the reserve might actually benefit the environment. Use your imagination!!



Respondent No: 3
Login: Anonymous
Email: n/a

Responded At: Oct 10, 2023 14:58:09 pm
Last Seen: Oct 10, 2023 14:58:09 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finnis-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
This piece of community land would be an important riparian reserve and although not accessible by land it would be by water craft. It is no different to many other water front reserves on the Finnis and Currency Creek as well as Hindmarsh Is. Many of these are not accessible by road but are by water, particularly small craft such as canoes. They are also important conservation reserves for water birds and other animals. These are important community assets and must be kept as such. Not sold off into private hands.



Respondent No: 4
Login: Anonymous
Email: n/a

Responded At: Oct 11, 2023 12:23:10 pm
Last Seen: Oct 11, 2023 12:23:10 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
Too much community land sold off already for no gain to general public. Also very important for boaters and kayaks to have some land access in that area



Respondent No: 5
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 09:14:21 am
Last Seen: Oct 13, 2023 09:14:21 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? Yes
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
not answered
-



Respondent No: 6
Login: Anonymous
Email: n/a

Responded At: Oct 14, 2023 17:46:48 pm
Last Seen: Oct 14, 2023 17:46:48 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
- Q2. Full Name [REDACTED]
- Q3. Email address [REDACTED]
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? Yes
- Q5. Please provide further comments
Will the adjoining landholder be able to purchase the unmade road to create access and potentially increase the value of the land beyond current valuations?
- Q6. Please provide further comments
not answered



Respondent No: 7
Login: Anonymous
Email: n/a

Responded At: Oct 17, 2023 11:17:56 am
Last Seen: Oct 17, 2023 11:17:56 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
Noting this is supposed public land has the land being under lease to adjacent land holders that appear to be conducting farming practices on it? If the land is only accessible by water it could still be a public reserve? Living nearby in Clayton Bay and in the area for over 20 years I wasn't even aware this was public land? This land could be fenced off and have native trees planted and access for camping sites via boats and kayaks increasing tourism in the local area. Additionally you have the land valued at \$170000 which seems well below market value in the area even for a rural block of that size



Respondent No: 8
Login: Anonymous
Email: n/a

Responded At: Oct 25, 2023 10:30:02 am
Last Seen: Oct 25, 2023 10:30:02 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
community land should not be taken by the council and sold privately ever there is not nearly enough left in the district. Also many watercraft users need areas to pull in to the banks for rests and camping



Respondent No: 9
Login: Anonymous
Email: n/a

Responded At: Oct 25, 2023 13:58:44 pm
Last Seen: Oct 25, 2023 13:58:44 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
Community land has more value than just for people to visit. A greater value in my mind is its uninterrupted facility for the natural environment and species to exist without disturbance. I would support the proposal if it was only to be used for conservation purposes regardless of ownership



Respondent No: 10
Login: Anonymous
Email: n/a

Responded At: Oct 25, 2023 16:42:49 pm
Last Seen: Oct 25, 2023 16:42:49 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
You have a very unique & special parcel of land due to the isolated, undisturbed nature of the property. It's conservation value due to this isolation is far greater than any monetary amount you will gain from its sale. As a Council, show that you do care about the environment you are responsible for by retaining the land & maintaining its isolation. To sell it would be an unbelievable waste!



Respondent No: 11
Login: Anonymous
Email: n/a

Responded At: Oct 25, 2023 19:54:17 pm
Last Seen: Oct 25, 2023 19:54:17 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
A coastal parcel of land which has been 'inaccessible & 'untouched for so long is likely to have considerable conservation value. It is an unusual, valuable resource for native flora & fauna. It certainly should not be sold off without surveying what may be present & potentially lost if it is used for farming.



Respondent No: 12
Login: Anonymous
Email: n/a

Responded At: Oct 26, 2023 08:25:21 am
Last Seen: Oct 26, 2023 08:25:21 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
Surely the land has value for conservation and community access to water as it was originally intended. Because council has not maintained an suitable public access doe snot mean that this land has no value to the community. This land has great value for conserving and re-vegetaton, surely. Perhaps council should come up with a plan to make it accessible for community to access, going forwards with unknown weather events, having access to water will become even more important and having reserves will have more value that should not be cashed in. It 's not a cash reserve for council , its a water reserve for the community.



Respondent No: 13
Login: Anonymous
Email: n/a

Responded At: Oct 26, 2023 18:54:08 pm
Last Seen: Oct 26, 2023 18:54:08 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Do you support the proposal to revoke the community land classification over Lot 91 Finniss-Clayton Road Clayton Bay, as per the information provided in the attached Information Pack, for the purpose of direct disposal to the adjacent landowner? No
-
- Q5. Please provide further comments
not answered
-
- Q6. Please provide further comments
I think it should be preserved as a community asset, and allowed to be a natural reserve for animals and birds and plants.
-

8.14. Legislative Reform - Audit and Risk Committee Draft Terms of Reference

Responsible Officer: Nigel Morris (Chief Information Officer)

Report Author: Trish Kirkland (General Manager Corporate)

Tash Hunt (Executive Manager Office of CEO)

Recommendation

That Council:

1. will have an internal audit function
2. adopt the revised Audit and Risk Committee Terms of Reference, contained at Attachment 1, to take effect at the same time as the amendments to section 126 of the *Local Government Act 1999*

Prior Resolutions

Prior Council Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
16 October 2023	11.3	(Confidential) Audit and Risk Committee Membership - Independent Member	C23417
18 September 2023	8.11	Review of Alexandrina Council Code of Practice - Meeting Procedure	C23329
30 March 2023	7.4	Notice of Motion - Cr Sue Miller - Development of an Internal Audit Program	C23088
20 February 2023	8.11	Legislative Reform - Audit Committee - November 2023	C23056
20 February 2023	8.12	Audit Committee - Terms of Reference and Committee Name Change	C23057
28 November 2022	6.6	Establishment of the Audit Committee	ACM221721

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
2 November 2023	6.2	Legislative Reform - Internal Audit Program	ACAC347
30 June 2023	6.1	Local Government Reform - Draft Audit and Risk Committee draft Terms of Reference and Work Plan 2023/24	ACAC330
10 February 2023	6.1	Audit Committee - Meeting Day and Time Schedule 2023	ACAC308
10 February 2023	6.5	Legislative Reform - Audit Committee - November 2023	ACAC312

Community Strategic Plan Impact

ENABLED

Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

The purpose of this report is to provide a revised draft Audit and Risk Committee Terms of Reference for Council's adoption to ensure compliance with the amendments to the Local Government Act 1999, scheduled to commence by proclamation from 30 November 2023.

Executive Summary

As part of the Local Government Reform Program (Reform Program) commenced in 2019, several financial accountability reforms to the *Local Government Act 1999* (Act), will commence on 30 November 2023. In summary, these include extending the functions of the audit and risk committee, requires a majority of independent audit and risk committee members, and for meetings to be held once every quarter. These changes have required a review and update of the Audit and Risk Committee's Terms of Reference.

Context

On the 17 June 2021, the *Statutes Amendment (Local Government Review) Act 2021* (Amendment Act) received the Governor's assent. The Amendment Act reforms are based on ideas considered during the Reform Program held in 2019 and are being commenced in stages by proclamation. More information about the Reform Program can be found at the Office of Local Government website, <https://www.dit.sa.gov.au/local-government/office-of-local-government/local-government-reform>.

By proclamation on 23 December 2021, the following reforms will commence on 30 November 2023:

- Functions of audit and risk committees extent to provide independent assurance and advice to councils on accounting, financial management, internal controls, risk management and governance matters; and specifically:
 - reviewing financial statements
 - reviewing strategic management plans
 - monitoring responsiveness to improvement recommendations arising from prior audits and risk assessments, including external audit
 - proposing and reviewing the excise of powers under section 130A - other investigations
 - Liaising with the auditor as required by the financial management regulations
 - Reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the council on a regular basis.
- If a council does have internal audit function, the audit and risk committee:
 - provide oversight of planning and scoping an internal audit work plan
 - review reports provided by the person primarily responsible for the internal audit function at least on a quarter basis
- If a council does not have an internal audit function, the audit and risk committee:
 - review and comment on the annual report provided by the chief executive officer in relation to policies and processes adopted by the council to evaluate and improve the effectiveness of its internal control practices and procedures.
- There must be at least one (1) meeting of the audit and risk committee each quarter.
- Audit and risk committees will be required to consist of a majority of independent members

- Audit and risk committee members must have (as a whole) the skills, knowledge, and experience relevant to the functions of the committee. The audit and risk committee must
 - provide a report to the council after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting.
 - provide an annual report to the council on the work of the committee during the period to which the report relates.
- Councils and their chief executive officers are to ensure that effective policies, systems, and procedures relating to risk management are established and maintained.
- Councils' chief executive officers must report annually to the audit and risk committee on council's internal audit processes.
- Councils' chief executive officers, if councils have an internal audit function, must consult with the audit and risk committee before appointing a person to be primarily responsible for the internal audit function.
- The person primarily responsible for the internal audit function must provide their reports regarding the internal audit function directly to the audit and risk committee and may report any matter relating to internal audit function directly to the audit and risk committee.

Council, at the meeting held:

- 20 February 2023, considered a report titled *8.11 Legislative Reform - Audit Committee - November 2023*, which provided an overview of the reforms as they relate the Committee. Council resolved (C23056) to recruit an additional independent Committee member.
- 16 October 2023, considered a report titled *11.3 (Confidential) Audit and Risk Committee Membership - Independent Member*, which recommended a change to the membership and appointment of an additional independent member. Council resolved (C23417) that the five-person membership now consist of three (3) independent members, one (1) ex officio member - the Presiding Member of Council, and one (1) Council Member.

The Committee, at the meeting held:

- 30 June 2023, considered a report titled *6.1 Legislative Reform - Draft Audit and Risk Committee Terms of Reference and Work Plan 2023/24*, which recommended a new quarterly meeting schedule and provided new draft Terms of Reference aligned with the legislative reform commencing 30 November 2023. The Committee resolved (ACAC330) to establish the quarterly meeting schedule and provided feedback on the draft Terms of Reference.

Feedback from the Committee has been incorporated into the draft Terms of Reference document provided at Attachment 1.

General Analysis

The draft Terms of Reference, provided at Attachment 1, are aligned to the amended section 126 of the *Local Government Act 1999*, and have been reviewed by Council's legal representatives. There are two decision points to finalise the draft Terms of Reference for adoption - Council must determine if:

1. It will or will not have an internal audit function
2. Part 2 or Part 3 of Code of Practice - Meeting Procedures apply to the Committee

1. Internal Audit Function

Council, at the meeting held 30 March 2023, considered a Notice of Motion titled *7.4 Cr Sue Miller - Development of an Internal Audit Program* and resolved (C23088):

That Council consider including in the draft Annual Business Plan and Budget 2023/24, and annually after that, an appropriate budget allocation for a 3-year Internal Audit Program to review policy and procedures for the management and reporting to Council and Community for the following:

- *Gifted Assets*
- *Infrastructure Agreements and Developers*
- *Community Donations*
- *Any other topic identified by the Audit and Risk Committee, or Council's Strategic Risk Register rated equal to or above High Risk*

Council, at the special meeting held 10 July 2023, considered a report titled *4.1 Annual Business Plan and Budget Adoption and Rate Declaration 2023/24* and resolved (C23248) to adopt the 2023/24 Budget, which included a 'new initiative' to establish an internal audit function with an operating budget allocation of \$40,000.

Whilst Council has operated an internal audit group internally, focused primarily on the internal controls, it has been operating with volunteer staff members and is it is not considered adequately resourced nor comprised of the required capability to conduct a full internal audit function.

The Audit & Risk Committee, at the meeting held 2 November 2023, considered a report titled *6.2 Legislative Reform - Internal Audit Program* that recommended the Committee support the establishment of an Internal Audit Function and to receive a draft Internal Audit Charter to guide the establishment and operation of Council's Internal Audit Function, the Committee resolved (ACAC347)

That the Audit and Risk Committee:

1. *receive the draft Internal Audit Charter contained at Attachment 1.*
2. *support, in principle, the establishment of an enhanced Internal Audit Function.*
3. *request the Chair, General Manager Corporate and Executive Manager Office of the CEO provide a revised Internal Audit Charter to the next Audit and Risk Committee Meeting.*

The draft Terms of Reference, provided at Attachment 1, are drafted on the assumption that Council will determine it will have an internal audit function. If Council determines to have an internal audit function, it introduces a new legislative obligation for the Chief Executive Officer to consult with the Audit and Risk Committee before appointing a person to be primarily responsible for the internal audit function.

The alternative to an internal audit function, provided by the legislative reform, requires the Chief Executive Officer to report annually to the Audit and Risk Committee in relation to the policies and processes adopted by the Council to evaluate and improve the effectiveness of its internal control practices and procedures.

Should Council determine it will not have an internal audit function, alternative recommendations are provided at the Conclusion section of this report.

2. Meeting Procedures for the Committee

Council, at its meeting held 18 September 2023, considered a report titled *8.11 Review of Alexandrina Council Code of Practice - Meeting Procedures*, which included an explanation regarding the application of Part 2 and Part 3 of the *Local Government (Procedures at Meetings) Regulation 2013* being added, as shown in blue below. Council resolved (C23335) to adopt the revised Code of Practice - Procedures at Meetings.

Part 2 - Meetings of Councils, and Council Committees to which Part 2 applies

Division 1 – Preliminary

5. Application of Part 2

- (1) The provisions of this Part apply to:
 - (a) the meetings of the Council; and
 - (b) the meetings of a Council Committee performing regulatory activities; and
 - (c) the meetings of any other Council Committee if the Council has, by resolution, determined that this Part should apply to that committee).

(N.B. – If this Part 2 does not apply to a Council Committee, Part 3 will apply to that Council Committee instead.)

The Committee's current Term of Reference apply Part 2 Meeting Procedures, however, it is not a legislative requirement to apply Part 2 to the Audit and Risk Committee meeting procedures. The draft Committee Terms of Reference, provided at Attachment 1, assumes the application of Part 3 Meeting Procedures for consistency with other Council committees.

Should Council wish to apply Part 2 Meeting Procedures, an alternative recommendation is provided at the Conclusion section of this report.

Comparative Analysis

Nil

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered minimal with sitting fees for Independent Committee Members incorporated into the 2023/24 Budget.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low as it ensures compliance with section 126 of the Local Government Act 1999 amendments effective by proclamation from 30 November 2023.

Conclusion

Several financial accountability reforms to the *Local Government Act 1999* (Act), will commence on 30 November 2023. These include extending the functions of the audit and risk committee, requires a majority of independent audit and risk committee members, and for meetings to be held once every quarter. These changes have required a review and update of the Audit and Risk Committee's Terms of Reference, which have been completed and provided at Attachment 1. The draft Terms of Reference, provided at Attachment 1, assume Council will have an internal audit function and will apply Part 3 Meeting Procedures to the Committee. Should Council determine not to have an internal audit function or to apply Part 2 Meeting Procedures, alternative recommendation is provided below.

That Council:

1. will not have an internal audit function
2. amend the draft Terms of Reference, contained at Attachment 1, to:
 - a. replace clause 3.5.1 with '*Review and comment on an annual report provided by the Chief Executive Officer of the Council in relation to the policies and processes adopted by Council to evaluate and improve the effectiveness of its internal control practices and procedures.*'
 - b. delete clause 3.5.2 and clause 3.5.3.
 - c. remove the words '*person primarily responsible for the internal audit function (if they are not a Council Employee)*' at clause 6.3.
3. apply Part 2 of the Code of Practice - Meeting Procedures to the Audit and Risk Committee.
4. amend the draft Terms of Reference, contained at Attachment 1 to insert the words '*Part 2 of the*' at the beginning of clause 8.4.1.
5. adopt the revised Audit and Risk Committee Terms of Reference, contained at Attachment 1, with the amendments at resolution 2 and 4 above, to take effect at the same time as the amendments to section 126 of the *Local Government Act 1999*.

Attachments

Attachment 1 - Audit and Risk Committee Draft Terms of Reference

Attachment 1 - Audit and Risk Committee Draft Terms of Reference

AUDIT AND RISK COMMITTEE Terms of Reference



1. ESTABLISHMENT AND PURPOSE

- 1.1 The Audit and Risk Committee (Committee) has been established in accordance with sections 41 and 126 of the *Local Government Act 1999* (Act).
- 1.2 The purpose of the Committee is to provide independent assurance and advice to Council on accounting, financial management, internal controls, risk management, and governance matters.
- 1.3 The Committee is independent from Council management.
- 1.4 The Committee reports to Council and provides appropriate advice and recommendations on matters relevant to its Terms of Reference and statutory functions to facilitate informed decision making in relation to the discharge of Council's responsibilities.

2. DEFINITIONS

Unless the context indicates otherwise, the following terms have the following meanings in these Terms of Reference:

Act means the *Local Government Act 1999* (SA).

Chairperson means the chairperson of the Committee, appointed in accordance with clause 5 of these Terms of Reference.

Committee means the Audit and Risk Committee established by resolution of the Council, to be governed by these Terms of Reference.

Council means the Alexandrina Council.

Member means a member of the Committee.

Procedures at Meetings Code of Practice means the Council's Code of Practice – Meeting Procedures or any replacement Code of Practice adopted by the Council for the purpose of the *Local Government (Procedures at Meetings) Regulation 2013*.

Regulations includes the *Local Government (Financial Management) Regulations 2011* and *Local Government (Procedures at Meetings) Regulations 2013*.

Terms of Reference means these terms of reference.

3. FUNCTIONS OF THE COMMITTEE

Subject to the Act and Regulations, the functions of the Committee are to:

3.1 FINANCIAL REPORTING

- 3.1.1 Review the annual financial statements to ensure that they present fairly the state of affairs of Council;



- 3.1.2 Review the adequacy of the accounting, internal control, reporting and other financial management systems and practices of Council on a regular basis.

3.2 STRATEGIC MANAGEMENT PLANS

- 3.2.1 Propose, and provide information relevant to, a review of Council's strategic management plans and annual business plans;

3.3 INTERNAL CONTROL POLICIES

- 3.3.1 Review and evaluate the effectiveness of policies, systems and procedures established and maintained:
 - (a) for the identification, assessment, monitoring, management, and review of strategic, financial, and operational risks on a regular basis; and
 - (b) for internal financial controls in accordance with the *Better Practice Model – Internal Financial Controls*;

3.4 EXTERNAL AUDITOR

- 3.4.1 Liaise with the Council's auditor in accordance with any requirements prescribed by the Regulations.

- 3.4.2 Receive the auditor's:

- (a) audit opinion with respect to the financial statements;
- (b) audit opinion with respect to the controls exercised by Council during the relevant financial year in relation to the:
 - (i) receipt, expenditure, and investment of money;
 - (ii) acquisition and disposal of property;
 - (iii) incurring of liabilities; and
- (c) advice on particular matters arising from the audit.

- 3.4.3 Liaise with Council's auditor by meeting with the auditor on at least one (1) occasion each year on a confidential basis (under Regulation 17B of the *Local Government (Procedures at Meetings) Regulations 2013*) in circumstance where:

- (a) a majority of the members of the Committee are present; and
- (b) no members or employees of Council are present (other than members who are members of the Committee).

- 3.4.4 Recommend to Council the appointment of an auditor, after considering the following:



- (a) The auditor must be:
 - (i) a registered company auditor, or
 - (ii) firm comprising at least one registered company auditor.
- (b) A person is not eligible to be the auditor if:
 - (i) the person is a member of Council,
 - (ii) the person is a nominated candidate for election as a member of Council.
- (c) The term of appointment of an auditor of Council must not exceed five (5) years.
- (d) Subject to regulation 15 of the *Local Government (Transitional Provisions) Regulations 2021*, if a firm comprising at least one (1) registered company auditor has held office as auditor of Council for five (5) successive financial years (the first firm), Council:
 - (i) must ensure another auditor is appointed as auditor of Council (being a registered company auditor (who is not part of a firm) or another firm comprising at least one (1) registered company auditor), and
 - (ii) must not appoint the first firm as its auditor until at least five (5) years have passed since the first firm last held the office.
- (e) Council must not engage its auditor to provide services to Council outside the scope of the auditor's function under the Act or the Regulations, other than to engage its auditor to certify that a grant or subsidy received by Council has been acquitted in accordance with conditions required by the provider of the grant or subsidy.
- (f) The appointment of an auditor will be subject to other terms and conditions prescribed by the Act and the Regulations.

3.5 INTERNAL AUDIT

- 3.5.1 Provide oversight of planning and scoping of the internal audit work plan.
- 3.5.2 Review and comment on reports provided by the person primarily responsible for the internal audit function at least on a quarterly basis.
- 3.5.3 Consult with the Chief Executive Officer of Council on the appointment of a person to be primarily responsible for the internal audit function or assignment of such responsibility to an employee of Council.

3.6 OTHER FUNCTIONS

- 3.6.1 Propose examinations and review examination reports on any matter relating to financial management, or the efficiency and economy with which Council manages or uses its resources to achieve its objectives, that would not otherwise be addressed or included as part of annual audit and that is considered by Council to be of such significance as to justify an examination under section 130A of the Act;
- 3.6.2 Review any report obtained by Council under section 48(1) of the Act in accordance with Council's prudential management policies, practices and procedures;
- 3.6.3 Monitor the responsiveness of Council to recommendations for improvement based on previous audits and risk assessments, including those raised by Council's auditor;
- 3.6.4 Review Council's arrangements and processes for its employees to raise concerns, in confidence, about possible wrongdoing in financial reporting or other matters—the Committee shall ensure these arrangements allow independent investigation of such matters and appropriate follow-up action; and
- 3.6.5 Perform any other function determined by Council or prescribed by the Regulations.

4. MEMBERSHIP

- 4.1 The following provisions are subject to regulation 14 of the *Local Government (Transitional Provisions) Regulations 2021*
- 4.2 Members of the Committee are appointed by Council in accordance with section 126(2) of the Act and these Terms of Reference.

Committee Members	Method of appointment	Term
Council Member	Council Resolution	Until next periodic Council election.
Independent Members	<ul style="list-style-type: none"> • Expression of Interest • Selection Panel Assessment Process and Recommendation report to Council • Council Resolution 	Staggered terms of up to four (4) years.

- 4.3 The Committee shall consist of five (5) members:
 - 4.3.1 Three (3) Independent Members determined by Council to have experience relevant to the functions of the Committee.



- 4.3.2 One (1) Member of Council determined by Council to have experience relevant to the functions of the Committee.
- 4.3.3 One (1) ex officio member – the Presiding Member of Council.
- 4.4 Members of the Committee (when considered as a whole) must have skills, knowledge, and experience relevant to the functions of the Committee, including financial management, risk management, governance, and any other prescribed matter.
- 4.5 Recruitment of Independent Members will be undertaken by management calling for expressions of interest. A selection panel will be formed by the Chief Executive Officer of the Council to assess applications and recommend to Council the preferred candidate for appointment to the Committee, and the term for which they should be appointed. Senior Council Staff and Council Members and/or Independent Members of the Committee may be included on the selection panel. The selection panel is not a committee of the Council and will conduct its proceedings as the Chief Executive Officer sees fit. Once the panel has completed its assessment, a selection panel assessment and recommendation report will be prepared by the Chief Executive Officer and put to Council for a decision. Appointments of Independent Members shall be made by resolution of Council.
- 4.6 Independent Member appointments will not align with timing of periodic Council elections (to maintain membership over the Council election period). Each term of appointment for an Independent Member will, subject to the Act and these Terms of Reference, be up to a maximum of four (4) years, as determined by the Council. Independent Members may be re-appointed but may not serve for more than eight (8) years continuously.
- 4.7 Appointments of Council Members to the Committee shall be made by resolution of Council and shall, subject to the Act and these Terms of Reference, expire at the next periodic Council election after the appointment is made.
- 4.8 A Member will, subject to the Act, hold office as a member of the Committee until their office becomes vacant by virtue of clause 4.9 of these Terms of Reference.
- 4.9 A person ceases to be a Member upon any of the following circumstances occurring:
- 4.9.1 the Member's term of appointment to the Committee expires and they are not reappointed;
 - 4.9.2 the Member is removed from office by a resolution of Council in accordance with Section 41(5) of the Act;
 - 4.9.3 the Member resigns from office by written notice to the Council;
 - 4.9.4 the Member ceases to hold the office which entitles them to be a member (for example they cease to be a Member of Council); or



4.9.5 the Member dies or becomes of unsound mind.

4.10 Nothing in these Terms of References gives rise to any right of procedural fairness or otherwise derogates from the Council's ability to remove a Member from the Committee at the Council's pleasure.

5. CHAIRPERSON

- 5.1 The Chairperson will be an Independent Member appointed by Council for a term decided by a resolution of Council. Council may decide, by resolution, to extend the term or reappoint an Independent Member as Chairperson (noting however that the appointment of the Independent Member to the Committee cannot exceed a maximum consecutive period of eight (8) years as per clause 4.6).
- 5.2 The Committee may make an appointment to the position of Deputy Chairperson for a term.
- 5.3 If the Chairperson is absent from a meeting of the Committee, the Deputy Chairperson (if there is one) will preside at the meeting. If the Deputy Chairperson is absent or there is no Deputy Chairperson, an Independent Member will be chosen from those present to preside at the meeting as the Acting Chairperson.
- 5.4 The Chairperson (or other Member presiding in accordance with clause 5.3) is the Presiding Member of the Committee for the purposes of the Act, Regulations and the Procedures at Meetings Code of Practice.
- 5.5 Without limiting the functions conferred upon the office of Chairperson by virtue of above clause 5.4, the Chairperson is to:
- 5.5.1 Oversee the orderly conduct of meetings in accordance with the Act, the Regulations and the Procedures at Meetings Code of Practice;
 - 5.5.2 Ensure that all Members have an opportunity to participate in discussions in an open and responsible manner;
 - 5.5.3 Liaise with Council administration between meetings regarding the preparation of the Committee's agenda and minutes;
 - 5.5.4 Prepare, on behalf of the Committee, a written report to Council after each meeting summarising the work of the Committee during the period preceding the meeting and the outcomes of the meeting;
 - 5.5.5 Nominate a Member of the Committee who is also a Member of the Council to present the report described at above clause 5.5.4 to the Council, either at a meetings or information session of the Council (and it is a function of the nominated Member to provide such presentations to the Council);
 - 5.5.6 Execute, along with Council's Chief Executive Officer, the 'Independence of External Audit' certification required under the Regulations as part of the end of financial year audit process.



6. SITTING AND PROFESSIONAL FEES

- 6.1 Independent Members of the Committee will receive a sitting fee determined by Council.
- 6.2 Sitting fees will be reviewed and set by Council within six (6) months of each periodic Council election.
- 6.3 Professional fees will also be paid for the advice and attendance of the person primarily responsible for the internal audit function (if they are not a Council employee), External Auditors, and legal and other professionals at the Committee Meetings.
- 6.4 There are no sitting fees for Council Members appointed to the Committee.

7. ADMINISTRATION

- 7.1 Council's Chief Executive Officer shall provide sufficient administrative resources to the Committee to adequately carry out its functions.
- 7.2 The Committee will be provided with appropriate and timely training, both in the form of an induction program for new Members and on an ongoing basis for all Members.

8. MEETINGS

8.1 FREQUENCY OF MEETINGS

- 8.1.1 The Committee shall meet at least once per quarter.
- 8.1.2 A schedule of meetings, including, date and time meetings of the Committee will be held, shall be determined by the Committee annually.
- 8.1.3 Council's Chief Executive Officer is delegated the authority to vary the Committee's meeting schedule after liaison with the Chairperson.
- 8.1.4 Subject to clause 8.1.1, Council's Chief Executive Officer is delegated the authority to not call a meeting of the Committee within the meeting schedule should the Committee have no matter for consideration, after liaison with the Chairperson.
- 8.1.5 Special meetings of the Committee may be called in accordance with the Act.

8.2 QUORUM

- 8.2.1 The quorum necessary for the transaction of Committee business shall be three (3) members.
- 8.2.2 No business can be transacted at a meeting of the Committee unless a quorum is present.



8.3 NOTICE OF MEETINGS

- 8.3.1 The Committee shall conduct its meetings in the Alexandrina Council Community Chambers 'Wal Yuntu Warrin', 11 Cadell Street, Goolwa unless otherwise determined by the Committee.
- 8.3.2 In accordance with Section 87 of the Act, a notice of each meeting confirming the venue, time, and date, together with an agenda of items to be discussed, shall be forwarded to each member of the Committee no later than three (3) clear days before the date of the meetings. Supporting papers shall, whenever possible, be sent to Committee Members (and to other attendees as appropriate) at the same time.
- 8.3.3 Notice of meeting, agenda and supporting information will be placed on public display at Council's Customer Service Centre and Council's website.

8.4 MEETING PROCEDURES

- 8.4.1 Procedures at Meetings Code of Practice applies to meetings of the Committee.
- 8.4.2 Only Members of the Committee are entitled to vote in Committee meetings.
- 8.4.3 Members of the Committee can participate in the meeting via electronic means provided advance notice has been provided to the Chairperson and Minute taker.
- 8.4.4 The Chairperson has a deliberative vote on a question arising for decision at the meeting and, in the event of an equality of votes, does not have a casting vote.

8.5 ACCESS TO MEETINGS AND DOCUMENTS

- 8.5.1 In accordance with the principles of open, transparent, and informed decision-making, Committee meetings must be conducted in a place open to the public. Members of the public can attend all meetings unless excluded by order of the Committee under section 90(2) of the Act or Regulation 17B of the *Local Government (Procedures at Meetings) Regulations 2013*.
- 8.5.2 Members of the public shall have access to all documents related to the Committee except documents subject to an order of the Committee under sections 91(7) of the Act.

8.6 MEETING MINUTES

- 8.6.1 Conflict of Interest declarations are required pursuant to sections 73 – 75D of the Act and will be recorded in the minutes.
- 8.6.2 Council's Chief Executive Officer shall ensure that minutes are kept of the proceedings and resolutions of all meetings of the Committee and



that the minutes comply with the requirements of the Regulations and the Procedure at Meetings Code of Practice.

- 8.6.3 Minutes of Committee meetings shall be circulated within five (5) days after a meeting to all Members of the Committee and all Members of the Council.
- 8.6.4 Minutes of the Committee meeting will be placed on Council's website and on public display at Council's Customer Service Centre.

9. RESPONSIBILITIES

Without derogating from any of the above provisions, the Committee:

- 9.1 Shall always act in accordance with the Act, the Regulations and in accordance with these Terms of Reference in the performance of its functions;
- 9.2 Shall prepare an annual report on the work of the Committee in the 12 months preceding the preparation of the report, to be presented to Council in November of each year and to be made publicly available;
- 9.3 Shall provide a report to Council after each meeting summarising the work of the Committee during the period preceding the meeting and the outcomes of the meeting;
- 9.4 May make recommendations to Council that it deems appropriate on any area within its Terms of Reference where in its view action or improvement is needed or desirable;
- 9.5 Will undertake an annual self-assessment for inclusion in the Committee's annual report; and
- 9.6 Shall, at least every four (4) years, review its Terms of Reference, so that it is operating at maximum effectiveness and recommend any changes it considers necessary to Council for approval.

10. AUTHORITY

The Committee is authorised:

- 10.1 To obtain any relevant Council document it requires to perform its duties, by making a request to the Council's Chief Executive Officer; and
- 10.2 To obtain, at the Council's expense (after consultation with the Council's Chief Executive Officer) outside legal or other professional advice on any matter within its Terms of Reference.

11. REVIEW

- 11.1 Council may review and amend these Terms of Reference at any time.



12. TENURE

12.1 The Committee will continue in existence in accordance with the Act.

13. ADOPTION BY COUNCIL

Title		Audit and Risk Committee Terms of Reference	
Maintained by		Corporate Services	
Version Number	Description	Date	Minute Reference
1	Adopted by Council	17 January 2011	ACF113
2	Various amendments	4 July 2011	ACF11256
3	Various amendments	5 September 2011	ACA370
4	Various amendments	17 May 2021	ACM211005
5	Various amendments for newly elected Council Members	28 November 2022	ACM22172
6	Name change to Audit and Risk Committee and number of Independent Members	20 February 2023	C23057
7	Draft substantial rewrites for Statutes Amendments (Local Government Review) Act 2021, extending work of Council Audit Committees to Audit and Risk Committees commencing November 2023	30 June 2023	Review and feedback from the Audit and Risk Committee ACAC330
8	Review, comments, and revisions from Norman Waterhouse Lawyers	18 August 2023	Not applicable
9	Draft updated to include committee membership changes	16 October 2023	C23417
10	Draft Final for Council consideration	20 November 2023	

8.15. Establishment of Terms of Reference for Fleurieu Regional Building Fire Safety Committee

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Andreas Karaiskos (Team Leader Building Assessment)

Recommendation

1. That Council receives the report;
2. That the Council adopts the Establishment and Terms of Reference for the Fleurieu Regional Building Fire Safety Committee as it applies under Section 157 (17) of the *Planning, Development and Infrastructure Act 2016* for the period 27 November 2023 - 27 November 2026 and hereby appoint the following persons to the committee:

- Mr Andreas Karaiskos, Team Leader Building Assessment (Alexandrina Council)
- Mr Grant Longbottom, Senior Building Surveyor (Alexandrina Council)
- Mr Colin Paton (Country Fire Service)
- Mr Peter Harmer Building Consultant (Peter Harmer Consulting)

And the following as deputy members as appointed by the Country Fire Service:

- Mr Daren Chapman (Country Fire Service)
- Mr Kevin Churchwood (Country Fire Service)

Prior Resolutions

Nil

Community Strategic Plan Impact

CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

This report has been prepared to obtain endorsement of the Establishment and Terms of Reference for the Fleurieu Regional Building Fire Safety Committee (BFSC) as it applies under Section 157 (17) of the *Planning, Development and Infrastructure Act 2016* (PDI Act 2016) for the period 27 November 2023 to 27 November 2026.

Alternatively, if a Regional BFSC is not supported, endorsement is sought for the Establishment and Terms of Reference for the Alexandrina Council Building Fire Safety Committee.

Executive Summary

Building Fire Safety Committees are established as an 'appropriate authority' pursuant to Section 157 (17) of the *Planning, Development and Infrastructure Act 2016*. The role of the committee is to ensure that fire safety standards within commercial and public buildings are complied with.

The current Alexandrina Council Building Fire Safety Committee is non-operational due the resignation of two (2) members of the committee in May 2023.

Alexandrina Council provides various shared services to the District Council of Yankalilla. These shared services include the provision of accredited building surveyors for the District Council of Yankalilla Building Fire Safety Committee. Each council currently operates separate BFSC's. Recent staff changes within the Alexandrina Council Building Team has provided an opportunity to review past administration of the two (2) committees, with a view to combine them as a Regional BFSC to undertake inspections of commercial and public buildings. Previously the separately established committees have had the same officers occupying membership in the same positions respectively. The Regional BFSC seeks to add to the desired cross collaboration and shared service delivery by the Councils, leading to consistent decision making, in addition to fiscal and time savings.

Context

The role of a Building Fire Safety Committee includes:

- Developing appropriate building fire safety inspection policies for existing buildings based on the likely fire safety risks that could arise depending on the building use and occupant characteristics;
- Scrutinising the fire safety of buildings that have been identified as having fire safety provisions that are not adequate;
- Issuing of notices to building owners (where a Building Fire Safety Committee determines that the fire safety of a building is not adequate) identifying inadequacies that need to be addressed or rectified to an extent that will provide an adequate level of safety for the occupants;
- Forwarding information on any fire safety notices issued by the Building Fire Safety Committee to council administration for Section 7 enquiries (made by a vendor when a building is available for sale or lease);
- Where appropriate, negotiating a cost effective solution with a building owner that will reduce fire safety risks to an acceptable level and meet the required fire safety performance;
- Issuing notices that schedule rectification work that must be carried out in order to raise the building fire safety to an adequate level of safety or in high risk, situations issuing notices that prohibit the occupation or use of a building until a fire hazard no longer exists;
- Initiating enforcement or other action to ensure a building owner complies with a section 157 notice; and
- Revoking or varying fire safety notices when appropriate.

Through our shared service agreement with the District Council of Yankalilla, Alexandrina Council provide the provision of accredited building professionals to sit as members on their Building Fire Safety Committee (BFSC). Each council currently operates separate BFSC's. An opportunity has been identified to establish a Regional BFSC to undertake inspections of commercial and public buildings to ensure that fire safety standards are complied with. Previously established separate BFSC's had the same officers occupying membership in the same positions on both committees respectively.

More broadly, the establishment of a Regional Fire Safety Committee has three (3) significant benefits to its constituent councils.

1. Cost savings and efficient use of shared resources - the current financial arrangements will remain in place; however, savings are envisaged to be in the form of less administrative time in the creation and management of correspondence related to fire safety matters.
2. Promotion of regional collaboration will improve consistency due to the BFSC's broader coverage of the Fleurieu Peninsula.
3. Building team members that will have a greater exposure to varying building types and compliance matters across the region. This will aid in their development resulting in improved knowledge and experience with improved service to our constituents when providing advice for building related enquiries and assessment.

Given that the Alexandrina Council and the District Council of Yankalilla occupy most of the Fleurieu Peninsula, it is recommended that the Committee be known as the Fleurieu Regional Building Fire Safety Committee. This is consistent with the naming convention of the Fleurieu Regional Assessment Panel (FRAP), which is a regional planning panel established under the PDI Act 2016 between Alexandrina Council and the District Council of Yankalilla.

The term of the previous Alexandrina Council Building Fire Safety Committee was due to expire sometime in 2024, however due to the resignation of past committee members including its presiding member, the opportunity to establish the regional committee with a new term of three (3) years to 2026 has presented itself.

The establishment of the Regional BFSC is contingent on the agreement of both constituent councils. If an agreement cannot be reached, then Council will continue to operate with the Alexandrina Council Building Fire Safety Committee and Yankalilla Building Fire Safety Committee respectively.

General Analysis

Established pursuant to Section 157 (17) of the PDI Act 2016, the BFSC becomes the 'appropriate authority' to identify and undertake inspections of commercial and public buildings to ensure compliance from a building fire safety perspective. In undertaking the relevant inspection of a nominated building, the committee has the ability to require the owner to undertake necessary works to ensure its compliance with the relevant Act and Regulations.

Previously Alexandrina Council and Yankalilla Council have established separate Building Fire Safety Committees, however with a view to build on the existing shared service agreement it is proposed to establish a regional Building Fire Safety Committee. This is beneficial from both management and administrative perspective given that previously the committees were made up of the same members and held meetings on the same day. The already established Fleurieu Regional Assessment Panel (FRAP) is an existing good example where the benefits of having a regional committee can be found. In addition, there are various other regional Building Fire Safety Committees such as the Riverland Regional Building Fire Safety Committee that has been established and operational since 2009.

The *PDI Act 2016* prescribes the membership of the committee which should consist of:

- A person who holds prescribed qualifications in building surveying appointed by the Council;
- An authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005, and has been approved by the Chief Officer of the South Australian Country Fire Service;
- A person with expertise in the area of fire safety appointed by the Council; and
- If so determined by the Council a person selected by the Council.

The terms of references for the 2023 - 2026 Fleurieu Regional BFSC are provided in **Attachment 1**.

The *PDI Act 2016* does not specify a term for a BFSC, however it is being proposed that the appointment is for three (3) years to ensure a level of consistency. Should personnel or the terms of reference need to be amended, proposed changes will be brought back to the Council.

It is therefore being sought that the following persons be appointed to the BFSC:

- Mr Andreas Karaiskos (Team Leader Building Assessment), being a person appointed by the Council and who holds prescribed qualifications in building surveying; and
- Mr Grant Longbottom (Senior Building Surveyor) – being a person appointed by the Council and who holds prescribed qualifications in building surveying;
- Mr Colin Paton – an authorised officer approved by the Chief Officer of the South Australian Country Fire Service; and
- Mr Peter Harmer – a person with expertise in the area of fire safety appointed by the Council.

The terms of reference also seek to appoint Mr Andreas Karaiskos as the Presiding Member and assign nominated persons by the Country Fire Service as deputy members.

The cost of the committee will continue as per the current shared services agreement between the two (2) constituent councils.

Comparative Analysis

Nil.

Financial and Economic Implications

There are no additional financial and cost implications related to the establishment of the Regional BFSC. The cost of providing this service to the District Council of Yankalilla forms part of an existing shared service agreement at \$850 per day. A new agreement is currently under review with costs envisaged to increase in accordance with CPI.

In relation to the administration of fire safety matters within the Alexandrina Council, any associated personnel costs is already funded as part of the relevant officers positions. In the event that enforcement action is required, any legal costs associated with that matter is to be funded entirely by the council that the matter relates to. For example, Alexandrina Council would not need to fund legal costs associated with a matter in Yankalilla.

It is proposed that the Regional BFSC meet quarterly (in line with previous BFSC intervals) with a view to inspect a total of eight (8) buildings within the financial year. This equates to four (4) buildings per year per council.

Risk Management

In accordance with the Alexandrina Risk Management Policy and Matrix the risk of adopting this recommendation is considered low.

The establishment of the Regional BFSC seeks to formally combine two separate 'appropriate authorities' to reduce the administrative requirements on the operation of two separate committees. Section 157 (15) of the *PDI Act 2016* provides that "*no matter or thing done or omitted to be done by an appropriate authority in good faith in connection with the operation of this section subjects the authority to any liability.*"

In addition, all activities of the Regional BFSC and its members will continue to be covered by the Mutual Liability Scheme, which ensures that Council's risk is minimised.

Conclusion

The BFSC is being established in accordance with Section 157(17) of the *Planning, Development and Infrastructure Act 2016 (PDI Act)* . The BFSC is established by Council for the purpose of acting as the "appropriate authority" in respect of all fire safety matters within commercial and public buildings.

By establishing a Regional Building Fire Safety Committee, the committee will be able to operate more effectively and efficiently in matters of fire safety.

By adopting the Establishment and Terms of Reference for the BFSC it will enable the committee to immediately become operational.

The establishment of the BFSC will ensure that Council is meeting its obligations under the relevant Act and Regulations and will ensure that commercial and public buildings are compliant and safe for our communities.

If a Regional approach is not supported it is recommended that the motion be modified to have paragraph 2 as follows

2. That the Council adopts the Establishment and Terms of Reference for the Alexandrina Council Building Fire Safety Committee as it applies under Section 157 (17) of the *Planning, Development and Infrastructure Act 2016* for the period 27 November 2023 - 27 November 2026 and hereby appoint the following persons to the committee:

- **Mr Andreas Karaiskos, Team Leader Building Assessment (Alexandrina Council)**
- **Mr Grant Longbottom, Senior Building Surveyor (Alexandrina Council)**
- **Mr Colin Paton (Country Fire Service)**
- **Mr Peter Harmer Building Consultant (Peter Harmer Consulting)**

And the following as deputy members as appointed by the Country Fire Service:

- **Mr Daren Chapman (Country Fire Service)**
- **Mr Kevin Churchwood (Country Fire Service)**

The Terms of Reference for this option is provided in Attachment 2.

Attachments

Attachment 1 - Terms of Reference for the Fleurieu Regional Building Fire Safety Committee

Attachment 2 - Terms of Reference for the Alexandrina Council Building Fire Safety Committee



**ESTABLISHMENT & TERMS OF REFERENCE
OF FLEURIEU REGION
BUILDING FIRE SAFETY COMMITTEE**

1. NAME

- 1.1 The name of the Committee is the Fleurieu Region Building Fire Safety Committee.

2. ESTABLISHMENT

- 2.1 Section 157(17) of the *Planning, Development and Infrastructure Act 2016* (the Act) enables Council to establish an *Appropriate Authority* which is responsible for matters pertinent to section 157 of the Act.
- 2.2 Alexandrina Council and The District Council of Yankalilla have established the Fleurieu Region Building Fire Safety Committee as an *Appropriate Authority* pursuant to section 157(17) of the Act.

3. INTERPRETATION

- 3.1 In these Terms of Reference:
- 3.1.1 "Act" means the Planning, Development and Infrastructure Act 2016;
 - 3.1.2 "Appropriate Authority" refers to the BFSC which is a body established by Council under s157(17) of the Act;
 - 3.1.3 "BFSC" means the Building Fire Safety Committee;
 - 3.1.4 "BFSC Member" or "BFSC Members" means a member or members of the BFSC (and includes a deputy member if the context so provides);
 - 3.1.5 "Council" means the Alexandrina Council;
 - 3.1.6 "Operating Procedures" means the operating procedures determined by the BFSC;
 - 3.1.7 "Reasonable Cause" includes the matters specified in paragraph 7.2;
 - 3.1.8 "TOR" means these Terms of Reference.
- 3.2 The TOR will be interpreted subject to the provisions of the Act and its regulations.

4. DELEGATIONS

- 4.1 The following powers under section 157(17) of the Act have been delegated by the Council to the person occupying the office of the Chief Executive Officer:
- 4.1.1 to appoint a BFSC Member or deputy BFSC Member subject to any conditions or limitations deemed necessary; and
 - 4.1.2 to remove a BFSC Member or deputy BFSC Member from office; and
 - 4.1.3 to remunerate a BFSC Member or deputy BFSC Member; and

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4.1.4 to appoint an Acting Presiding Member.

5. MEMBERSHIP

- 5.1 The BFSC will comprise the following BFSC Members:
- 5.1.1 a person who holds prescribed qualifications in building surveying appointed by the Council; and
 - 5.1.2 an authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005 who, depending on the location of the Council area, has been approved by the Chief Officer of the relevant fire authority to participate as a BFSC Member of the Appropriate Authority; and
 - 5.1.3 a person with expertise in the area of fire safety appointed by the Council; and
 - 5.1.4 if so determined by the Council — a person selected by the Council.
- 5.2 Membership of the Fleurieu Region BFSC shall consist of:
- Mr Andreas Karaikos, being a person who holds prescribed qualifications in building surveying; and
 - Mr Grant Longbottom, being a person who holds prescribed qualifications in building surveying; and
 - Mr Colin Paton, being an authorised officer under Part 3 Division 5 or section 86 of the *Fire and Emergency Services Act 2005* and has been approved by the Chief Executive Officer of the Country Fire Service; and
 - Peter Harmer, being a person with expertise in the area of fire safety.
- 5.3 The following persons are appointed as deputy members for Mr Colin Paton:
- Mr Kevin Churchwood
 - Mr Darren Chapman
- 5.4 The Council may appoint at least one deputy BFSC Member for each ordinary BFSC Member to undertake the business of the BFSC in the absence of an ordinary BFSC Member. A person may only be appointed as a deputy BFSC Member if that person meets the same applicable requirements under paragraphs 5.1.1 to 5.1.4 that would apply were that person to seek appointment as the ordinary BFSC Member to which that deputy relates. A deputy BFSC Member may only act as a deputy for one BFSC Member. Unless the context provides otherwise a reference to a BFSC Member in this document includes a deputy BFSC Member.
- 5.5 The appointment of a BFSC Member may be subject to such conditions and limitations as the Council deems fit.
- 5.6 The BFSC must elect one of its BFSC Members to be its Presiding Member.
- 5.7 The Chief Executive Officer of the Council will allocate administrative support in the form of human resources to ensure that reports, agendas, notice of meetings and minutes of the BFSC are recorded and managed in accordance with legislative requirements and the Operating Procedures. Other professional human resources will be allocated as required at the discretion of the Chief Executive Officer of Council.
- 5.8 The term of office for a BFSC Member will be a period not exceeding 3 years (other than a BFSC Member under paragraph 5.1.2).

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- 5.9 A BFSC Member is eligible for reappointment for a further term, upon the expiry of his or her current term.
- 5.10 The Council may remunerate BFSC Members for the reasonable time and costs incurred by BFSC Members in attending BFSC meetings. Different levels of remuneration may be fixed by the Council for the Presiding Member as distinct from other BFSC Members.
- 5.11 All BFSC Members shall conduct themselves in a professional manner in accordance with Council and *Local Government Act 1999* requirements.

6. VACANCY OF OFFICE

- 6.1 The office of a BFSC Member (other than a BFSC Member under paragraph 5.1.2) will become vacant if the BFSC Member:
 - 6.1.1 dies; or
 - 6.1.2 completes a term of office and is not reappointed; or
 - 6.1.3 resigns by written notice addressed to the Council; or
 - 6.1.4 is removed from office by the Council for any Reasonable Cause.
- 6.2 A vacancy in the membership of the BFSC will not invalidate any decisions of the BFSC, provided a quorum is maintained during meetings.
- 6.3 A BFSC Member whose term of office has expired may nevertheless continue to act as a BFSC Member until the vacancy is filled or for a period of six (6) months from the expiry of the BFSC Member's term of office, whichever occurs first.

7. REMOVAL FROM OFFICE

- 7.1 A BFSC Member will automatically lose office where:
 - 7.1.1 the BFSC Member has become bankrupt or has applied to take the benefit of a law for the relief of insolvent debtors;
 - 7.1.2 the BFSC Member has been convicted of an indictable offence punishable by imprisonment; or
 - 7.1.3 in the case of an employee of the Council, the BFSC Member ceases to be in the employ of the Council.
- 7.2 The Council may remove a BFSC Member from office where, in the opinion of the Council, the behavior of the BFSC Member amounts to:
 - 7.2.1 a breach of a condition of his or her appointment as a BFSC Member;
 - 7.2.2 misconduct;
 - 7.2.3 a breach of any legislative obligation or duty of a BFSC Member;
 - 7.2.4 neglect of duty in attending to role and responsibilities as a BFSC Member;
 - 7.2.5 a failure to carry out satisfactorily the duties of his or her office;
 - 7.2.6 a breach of fiduciary duty that arises by virtue of his or her office;
 - 7.2.7 inability to carry out satisfactorily the duties of his or her office;

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- 7.2.8 a failure without reasonable excuse to attend three consecutive BFSC meetings without the BFSC previously having resolved to grant a leave of absence to the BFSC Member; or
 - 7.2.9 for any other reason the Council considers appropriate.
- 7.3 The removal of the BFSC Member pursuant to paragraph 7.2 will take effect upon the Council determination to remove the BFSC Member from office (unless the Council determines otherwise), and such determination will be confirmed in writing to the BFSC Member within seven (7) days of being determined.
- 7.4 Prior to resolving to remove a BFSC Member from office pursuant to paragraph 7.2, the Council must:
- 7.4.1 not less than seven (7) days before the Council considers the matter of the possible removal of the BFSC Member from office, give written notice to the BFSC Member of its intention to remove the BFSC Member from office pursuant to paragraph 7.2 and such notice must detail the alleged behaviour of the BFSC Member falling within paragraph 7.2 or reason the Council considers it appropriate to remove the BFSC Member;
 - 7.4.2 give the BFSC Member an opportunity to make submissions to the Council on its intention to remove the BFSC Member from office in writing by such date as the Council reasonably determines; and
 - 7.4.3 have due regard to the BFSC Member's submission in determining whether to remove the BFSC Member from office.

8. ROLES AND FUNCTIONS

- 8.1 The BFSC is charged with the responsibility for all matters arising under Section 157(17) of the Act including associated regulations which are of a building fire safety nature.
- 8.2 The BFSC should consider the following priorities when conducting its business:
- 8.2.1 buildings that have a building classification of Class 2, 3 or 9b;
 - 8.2.2 places of transient living operating as commercial tenancies such as accommodation buildings and buildings that host large public gatherings or events, such as halls and recreation centers; and
 - 8.2.3 buildings where an issue has been raised by the relevant fire authority, Council, a member of council staff or a member of the community.
- 8.3 The BFSC will generally notify the manager or owner of the premises that it wishes to inspect in writing. Where time does not permit written notification, verbal notice on the day of inspection or prior to the inspection will be undertaken.
- 8.4 Letters and documentation will be written and presented in accordance with any guidelines adopted by the BFSC. All correspondence will be presented on Council letterhead and signed by the Presiding Member on behalf of the BFSC.
- 8.5 Notices and methods implemented when dealing with issues arising for the BFSC will be conducted in accordance with any guidelines adopted by the BFSC, the Act and, where required, the Local Government Act 1999.

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- 8.6 Subject to paragraph 8.7, all issues will generally be addressed initially with the building owner or delegate via a letter that will clearly state a response date. If no adequate action has been undertaken after the initial response date the BFSC will consider the matter and may decide to issue a notice requiring a report detailing the adequacy of the fire safety of the building.
- 8.7 In extreme circumstances or matters of urgency the BFSC may elect to issue a notice as an initial course of action.

9. MEETINGS

- 9.1 A quorum for a meeting of the BFSC shall be:
- 9.1.1 the number obtained by dividing the total number of BFSC Members of the BFSC for the time being in office by 2, ignoring a fraction resulting from the division, and adding 1; and
- 9.1.2 one of those BFSC Members in attendance must be the BFSC Member under paragraph 5.1.2.
- 9.2 The Chief Executive Officer of the Council can appoint a BFSC Member of the BFSC as an Acting Presiding Member when the Presiding Member is unavailable, has declared a personal interest or a direct or indirect pecuniary interest in any matter before the BFSC, or for any other reason is unable to take part in any deliberations or decision of the BFSC.
- 9.3 In the event that the Presiding Member is not present at a meeting (or part thereof), and the Chief Executive Officer of the Council has not appointed an Acting Presiding Member under paragraph 9.2, then an Acting Presiding Member will be appointed by those BFSC Members who are present at the meeting for the purpose of presiding at that BFSC meeting.
- 9.4 All decisions made by the BFSC shall be made on the basis of a majority decision of the BFSC Members present. In an event of a tied vote, the Presiding Member is entitled to and shall exercise a second (and casting) vote to determine the matter.
- 9.5 The BFSC shall meet at the Council's offices at Ramsay Place, Noarlunga Centre, or at such other places as determined by the BFSC from time to time and which shall also include a meeting in whole or in part by electronic means by way of telephone, computer or other electronic device used for communication (electronic meeting).
- 9.6 The BFSC shall meet on a day and at a time nominated by the Presiding Member, with a minimum of four (4) ordinary meetings in each calendar year, and may hold a special meeting at any other time at the direction of the Presiding Member.
- 9.7 A BFSC Member who has a personal interest or a direct or indirect pecuniary interest in any matter before the BFSC (other than an indirect interest that exists in common with a substantial class of persons) must not take part in any deliberations of the BFSC in relation to that matter.
- 9.8 The BFSC Member must remove themselves from the room where the BFSC is considering the matter and cannot return until consideration of that item has concluded. It is inappropriate for a BFSC Member to represent any third parties before the BFSC in relation to matter on which they have declared an interest.
- 9.9 The following provisions apply to the calling of meetings:

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- 9.9.1 In the case of an ordinary meeting of the BFSC, the Presiding Member must give each BFSC Member notice of a meeting at least five (5) clear days before the date of the meeting.
- 9.9.2 In the case of an electronic meeting to be held by way of electronic means (in whole or in part), the notice must include details of how to connect to the meeting.
- 9.9.3 In the case of a special meeting of the BFSC, the Presiding Member must give each BFSC Member of the BFSC a notice of meeting at least twenty-four (24) hours before the commencement of the meeting.
- 9.9.4 Notice must be given to a BFSC Member:
- 9.9.4.1 personally; or
 - 9.9.4.2 by posting or otherwise delivering it to any place authorised in writing by the member; or
 - 9.9.4.3 by any other means authorised in writing by the member as being a preferable means of giving notice (e.g. email); and
 - 9.9.4.4 in writing; and
 - 9.9.4.5 setting out the date, time and place of the meeting; and
 - 9.9.4.6 containing or accompanied by the agenda and any documents and/or reports that are to be considered at the meeting (in so far as is practicable).
- 9.9.5 Notice that is not given in accordance with paragraph 9.9.4 is taken to have been validly given if the Presiding Member considers it impracticable to give the notice in accordance with that paragraph and takes action the Presiding Member considers reasonably practicable in the circumstances to bring the notice to the attention of the BFSC Member.
- 9.9.6 A BFSC Member attending an electronic meeting by electronic means is taken to be present at the meeting provided that the BFSC Member:
- 9.9.6.1 can hear and, where possible, see all other BFSC Members who are present at the meeting;
 - 9.9.6.2 can be heard and, where possible, be seen by all other BFSC Members present at the meeting; and
 - 9.9.6.3 can be heard and, where possible, be seen by the person recording the minutes of the meeting.
- 9.9.7 Each BFSC Member present at a meeting (either in person or by electronic means) must, subject to that person having an interest in the matter, vote on a question arising for decision at that meeting.
- 9.9.8 The Presiding Member must keep, or arrange to be kept, minutes of every meeting of the BFSC. The minutes of the meetings must include:
- 9.9.8.1 the names of the BFSC Members present;
 - 9.9.8.2 in relation to each BFSC Member present, if the BFSC Member was not present for the entire meeting, the time at which the person entered or left the meeting;
 - 9.9.8.3 all motions or amendment, and the names of the mover and seconder;
 - 9.9.8.4 whether a motion or amendment is carried or lost; 9.9.8.5 any disclosure of interest made by a BFSC Member; and
 - 9.9.8.5 any other matter required to be included in the minutes by direction of the Council.
- 9.9.9 The role of the Presiding Member of the BFSC includes (but is not limited to):
- 9.9.9.1 the conduct of business of the BFSC at meetings;
 - 9.9.9.2 ensuring appropriate meeting procedures are followed; and
 - 9.9.9.3 ensuring the BFSC complies with the TOR and Act.

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- 9.9.10 All matters considered by the BFSC, including agendas and minutes will be recorded and stored electronically in the Council's Records Management System.
- 9.9.11 The Council will be responsible for all record holding as required under the State Records Act 1997.
- 9.9.12 Subject to compliance with any relevant law, all BFSC proceedings shall generally be treated as confidential and shall not be made available in a public or generic form. In particular:
- 9.9.12.1 all meetings of the BFSC are to be held in confidence unless otherwise determined by the Council;
- 9.9.12.2 all documentation provided to the BFSC by external parties engaged by, directed or confided in by the BFSC shall be treated as confidential;
- 9.9.12.3 no BFSC related document, advice or proceeding shall be distributed outside of the Council (unless required by any relevant law), without the consent of the Council or its delegate; and
- 9.9.12.4 if a document, advice or proceeding is distributed with the consent of the Council, that distribution is to be limited to the party/s authorised to receive it.
- 9.9.13 The BFSC shall provide a report to the Council on an annual basis outlining the BFSC's activities, including the types of notices which have been issued, the outcomes of the respective notices, the number of inspections which have been undertaken and any outstanding matters that the BFSC is currently pursuing.
- 9.9.14 The procedure to be observed at a meeting of the BFSC, insofar as the procedure is not prescribed by these TOR, may be determined by the BFSC.

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**ESTABLISHMENT & TERMS OF REFERENCE
OF ALEXANDRINA COUNCIL
BUILDING FIRE SAFETY COMMITTEE**

1. NAME

- 1.1 The name of the Committee is the Alexandrina Council Building Fire Safety Committee.

2. ESTABLISHMENT

- 2.1 Section 157(17) of the *Planning, Development and Infrastructure Act 2016* (the Act) enables Council to establish an *Appropriate Authority* which is responsible for matters pertinent to section 157 of the Act.
- 2.2 Alexandrina Council has established the Alexandrina Council Building Fire Safety Committee as an *Appropriate Authority* pursuant to section 157(17) of the Act.

3. INTERPRETATION

- 3.1 In these Terms of Reference:
- 3.1.1 "Act" means the Planning, Development and Infrastructure Act 2016;
 - 3.1.2 "Appropriate Authority" refers to the BFSC which is a body established by Council under s157(17) of the Act;
 - 3.1.3 "BFSC" means the Building Fire Safety Committee;
 - 3.1.4 "BFSC Member" or "BFSC Members" means a member or members of the BFSC (and includes a deputy member if the context so provides);
 - 3.1.5 "Council" means the Alexandrina Council;
 - 3.1.6 "Operating Procedures" means the operating procedures determined by the BFSC;
 - 3.1.7 "Reasonable Cause" includes the matters specified in paragraph 7.2;
 - 3.1.8 "TOR" means these Terms of Reference.
- 3.2 The TOR will be interpreted subject to the provisions of the Act and its regulations.

4. DELEGATIONS

- 4.1 The following powers under section 157(17) of the Act have been delegated by the Council to the person occupying the office of the Chief Executive Officer:
- 4.1.1 to appoint a BFSC Member or deputy BFSC Member subject to any conditions or limitations deemed necessary; and
 - 4.1.2 to remove a BFSC Member or deputy BFSC Member from office; and
 - 4.1.3 to remunerate a BFSC Member or deputy BFSC Member; and

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4.1.4 to appoint an Acting Presiding Member.

5. MEMBERSHIP

- 5.1 The BFSC will comprise the following BFSC Members:
- 5.1.1 a person who holds prescribed qualifications in building surveying appointed by the Council; and
 - 5.1.2 an authorised officer under Part 3 Division 5 or section 86 of the Fire and Emergency Services Act 2005 who, depending on the location of the Council area, has been approved by the Chief Officer of the relevant fire authority to participate as a BFSC Member of the Appropriate Authority; and
 - 5.1.3 a person with expertise in the area of fire safety appointed by the Council; and
 - 5.1.4 if so determined by the Council — a person selected by the Council.
- 5.2 Membership of the Fleurieu Region BFSC shall consist of:
- Mr Andreas Karaikos, being a person who holds prescribed qualifications in building surveying; and
 - Mr Grant Longbottom, being a person who holds prescribed qualifications in building surveying; and
 - Mr Colin Paton, being an authorised officer under Part 3 Division 5 or section 86 of the *Fire and Emergency Services Act 2005* and has been approved by the Chief Executive Officer of the Country Fire Service; and
 - Peter Harmer, being a person with expertise in the area of fire safety.
- 5.3 The following persons are appointed as deputy members for Mr Colin Paton:
- Mr Kevin Churchwood
 - Mr Darren Chapman
- 5.4 The Council may appoint at least one deputy BFSC Member for each ordinary BFSC Member to undertake the business of the BFSC in the absence of an ordinary BFSC Member. A person may only be appointed as a deputy BFSC Member if that person meets the same applicable requirements under paragraphs 5.1.1 to 5.1.4 that would apply were that person to seek appointment as the ordinary BFSC Member to which that deputy relates. A deputy BFSC Member may only act as a deputy for one BFSC Member. Unless the context provides otherwise a reference to a BFSC Member in this document includes a deputy BFSC Member.
- 5.5 The appointment of a BFSC Member may be subject to such conditions and limitations as the Council deems fit.
- 5.6 The BFSC must elect one of its BFSC Members to be its Presiding Member.
- 5.7 The Chief Executive Officer of the Council will allocate administrative support in the form of human resources to ensure that reports, agendas, notice of meetings and minutes of the BFSC are recorded and managed in accordance with legislative requirements and the Operating Procedures. Other professional human resources will be allocated as required at the discretion of the Chief Executive Officer of Council.
- 5.8 The term of office for a BFSC Member will be a period not exceeding 3 years (other than a BFSC Member under paragraph 5.1.2).

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- 5.9 A BFSC Member is eligible for reappointment for a further term, upon the expiry of his or her current term.
- 5.10 The Council may remunerate BFSC Members for the reasonable time and costs incurred by BFSC Members in attending BFSC meetings. Different levels of remuneration may be fixed by the Council for the Presiding Member as distinct from other BFSC Members.
- 5.11 All BFSC Members shall conduct themselves in a professional manner in accordance with Council and *Local Government Act 1999* requirements.

6. VACANCY OF OFFICE

- 6.1 The office of a BFSC Member (other than a BFSC Member under paragraph 5.1.2) will become vacant if the BFSC Member:
 - 6.1.1 dies; or
 - 6.1.2 completes a term of office and is not reappointed; or
 - 6.1.3 resigns by written notice addressed to the Council; or
 - 6.1.4 is removed from office by the Council for any Reasonable Cause.
- 6.2 A vacancy in the membership of the BFSC will not invalidate any decisions of the BFSC, provided a quorum is maintained during meetings.
- 6.3 A BFSC Member whose term of office has expired may nevertheless continue to act as a BFSC Member until the vacancy is filled or for a period of six (6) months from the expiry of the BFSC Member's term of office, whichever occurs first.

7. REMOVAL FROM OFFICE

- 7.1 A BFSC Member will automatically lose office where:
 - 7.1.1 the BFSC Member has become bankrupt or has applied to take the benefit of a law for the relief of insolvent debtors;
 - 7.1.2 the BFSC Member has been convicted of an indictable offence punishable by imprisonment; or
 - 7.1.3 in the case of an employee of the Council, the BFSC Member ceases to be in the employ of the Council.
- 7.2 The Council may remove a BFSC Member from office where, in the opinion of the Council, the behavior of the BFSC Member amounts to:
 - 7.2.1 a breach of a condition of his or her appointment as a BFSC Member;
 - 7.2.2 misconduct;
 - 7.2.3 a breach of any legislative obligation or duty of a BFSC Member;
 - 7.2.4 neglect of duty in attending to role and responsibilities as a BFSC Member;
 - 7.2.5 a failure to carry out satisfactorily the duties of his or her office;
 - 7.2.6 a breach of fiduciary duty that arises by virtue of his or her office;
 - 7.2.7 inability to carry out satisfactorily the duties of his or her office;

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- 7.2.8 a failure without reasonable excuse to attend three consecutive BFSC meetings without the BFSC previously having resolved to grant a leave of absence to the BFSC Member; or
 - 7.2.9 for any other reason the Council considers appropriate.
- 7.3 The removal of the BFSC Member pursuant to paragraph 7.2 will take effect upon the Council determination to remove the BFSC Member from office (unless the Council determines otherwise), and such determination will be confirmed in writing to the BFSC Member within seven (7) days of being determined.
- 7.4 Prior to resolving to remove a BFSC Member from office pursuant to paragraph 7.2, the Council must:
- 7.4.1 not less than seven (7) days before the Council considers the matter of the possible removal of the BFSC Member from office, give written notice to the BFSC Member of its intention to remove the BFSC Member from office pursuant to paragraph 7.2 and such notice must detail the alleged behaviour of the BFSC Member falling within paragraph 7.2 or reason the Council considers it appropriate to remove the BFSC Member;
 - 7.4.2 give the BFSC Member an opportunity to make submissions to the Council on its intention to remove the BFSC Member from office in writing by such date as the Council reasonably determines; and
 - 7.4.3 have due regard to the BFSC Member's submission in determining whether to remove the BFSC Member from office.

8. ROLES AND FUNCTIONS

- 8.1 The BFSC is charged with the responsibility for all matters arising under Section 157(17) of the Act including associated regulations which are of a building fire safety nature.
- 8.2 The BFSC should consider the following priorities when conducting its business:
- 8.2.1 buildings that have a building classification of Class 2, 3 or 9b;
 - 8.2.2 places of transient living operating as commercial tenancies such as accommodation buildings and buildings that host large public gatherings or events, such as halls and recreation centers; and
 - 8.2.3 buildings where an issue has been raised by the relevant fire authority, Council, a member of council staff or a member of the community.
- 8.3 The BFSC will generally notify the manager or owner of the premises that it wishes to inspect in writing. Where time does not permit written notification, verbal notice on the day of inspection or prior to the inspection will be undertaken.
- 8.4 Letters and documentation will be written and presented in accordance with any guidelines adopted by the BFSC. All correspondence will be presented on Council letterhead and signed by the Presiding Member on behalf of the BFSC.
- 8.5 Notices and methods implemented when dealing with issues arising for the BFSC will be conducted in accordance with any guidelines adopted by the BFSC, the Act and, where required, the Local Government Act 1999.

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- 8.6 Subject to paragraph 8.7, all issues will generally be addressed initially with the building owner or delegate via a letter that will clearly state a response date. If no adequate action has been undertaken after the initial response date the BFSC will consider the matter and may decide to issue a notice requiring a report detailing the adequacy of the fire safety of the building.
- 8.7 In extreme circumstances or matters of urgency the BFSC may elect to issue a notice as an initial course of action.

9. MEETINGS

- 9.1 A quorum for a meeting of the BFSC shall be:
- 9.1.1 the number obtained by dividing the total number of BFSC Members of the BFSC for the time being in office by 2, ignoring a fraction resulting from the division, and adding 1; and
- 9.1.2 one of those BFSC Members in attendance must be the BFSC Member under paragraph 5.1.2.
- 9.2 The Chief Executive Officer of the Council can appoint a BFSC Member of the BFSC as an Acting Presiding Member when the Presiding Member is unavailable, has declared a personal interest or a direct or indirect pecuniary interest in any matter before the BFSC, or for any other reason is unable to take part in any deliberations or decision of the BFSC.
- 9.3 In the event that the Presiding Member is not present at a meeting (or part thereof), and the Chief Executive Officer of the Council has not appointed an Acting Presiding Member under paragraph 9.2, then an Acting Presiding Member will be appointed by those BFSC Members who are present at the meeting for the purpose of presiding at that BFSC meeting.
- 9.4 All decisions made by the BFSC shall be made on the basis of a majority decision of the BFSC Members present. In an event of a tied vote, the Presiding Member is entitled to and shall exercise a second (and casting) vote to determine the matter.
- 9.5 The BFSC shall meet at the Council's offices at Ramsay Place, Noarlunga Centre, or at such other places as determined by the BFSC from time to time and which shall also include a meeting in whole or in part by electronic means by way of telephone, computer or other electronic device used for communication (electronic meeting).
- 9.6 The BFSC shall meet on a day and at a time nominated by the Presiding Member, with a minimum of four (4) ordinary meetings in each calendar year, and may hold a special meeting at any other time at the direction of the Presiding Member.
- 9.7 A BFSC Member who has a personal interest or a direct or indirect pecuniary interest in any matter before the BFSC (other than an indirect interest that exists in common with a substantial class of persons) must not take part in any deliberations of the BFSC in relation to that matter.
- 9.8 The BFSC Member must remove themselves from the room where the BFSC is considering the matter and cannot return until consideration of that item has concluded. It is inappropriate for a BFSC Member to represent any third parties before the BFSC in relation to matter on which they have declared an interest.
- 9.9 The following provisions apply to the calling of meetings:

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- 9.9.1 In the case of an ordinary meeting of the BFSC, the Presiding Member must give each BFSC Member notice of a meeting at least five (5) clear days before the date of the meeting.
- 9.9.2 In the case of an electronic meeting to be held by way of electronic means (in whole or in part), the notice must include details of how to connect to the meeting.
- 9.9.3 In the case of a special meeting of the BFSC, the Presiding Member must give each BFSC Member of the BFSC a notice of meeting at least twenty-four (24) hours before the commencement of the meeting.
- 9.9.4 Notice must be given to a BFSC Member:
- 9.9.4.1 personally; or
 - 9.9.4.2 by posting or otherwise delivering it to any place authorised in writing by the member; or
 - 9.9.4.3 by any other means authorised in writing by the member as being a preferable means of giving notice (e.g. email); and
 - 9.9.4.4 in writing; and
 - 9.9.4.5 setting out the date, time and place of the meeting; and
 - 9.9.4.6 containing or accompanied by the agenda and any documents and/or reports that are to be considered at the meeting (in so far as is practicable).
- 9.9.5 Notice that is not given in accordance with paragraph 9.9.4 is taken to have been validly given if the Presiding Member considers it impracticable to give the notice in accordance with that paragraph and takes action the Presiding Member considers reasonably practicable in the circumstances to bring the notice to the attention of the BFSC Member.
- 9.9.6 A BFSC Member attending an electronic meeting by electronic means is taken to be present at the meeting provided that the BFSC Member:
- 9.9.6.1 can hear and, where possible, see all other BFSC Members who are present at the meeting;
 - 9.9.6.2 can be heard and, where possible, be seen by all other BFSC Members present at the meeting; and
 - 9.9.6.3 can be heard and, where possible, be seen by the person recording the minutes of the meeting.
- 9.9.7 Each BFSC Member present at a meeting (either in person or by electronic means) must, subject to that person having an interest in the matter, vote on a question arising for decision at that meeting.
- 9.9.8 The Presiding Member must keep, or arrange to be kept, minutes of every meeting of the BFSC. The minutes of the meetings must include:
- 9.9.8.1 the names of the BFSC Members present;
 - 9.9.8.2 in relation to each BFSC Member present, if the BFSC Member was not present for the entire meeting, the time at which the person entered or left the meeting;
 - 9.9.8.3 all motions or amendment, and the names of the mover and seconder;
 - 9.9.8.4 whether a motion or amendment is carried or lost; 9.9.8.5 any disclosure of interest made by a BFSC Member; and
 - 9.9.8.5 any other matter required to be included in the minutes by direction of the Council.
- 9.9.9 The role of the Presiding Member of the BFSC includes (but is not limited to):
- 9.9.9.1 the conduct of business of the BFSC at meetings;
 - 9.9.9.2 ensuring appropriate meeting procedures are followed; and
 - 9.9.9.3 ensuring the BFSC complies with the TOR and Act.

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- 9.9.10 All matters considered by the BFSC, including agendas and minutes will be recorded and stored electronically in the Council's Records Management System.
- 9.9.11 The Council will be responsible for all record holding as required under the State Records Act 1997.

- 9.9.12 Subject to compliance with any relevant law, all BFSC proceedings shall generally be treated as confidential and shall not be made available in a public or generic form. In particular:
 - 9.9.12.1 all meetings of the BFSC are to be held in confidence unless otherwise determined by the Council;
 - 9.9.12.2 all documentation provided to the BFSC by external parties engaged by, directed or confided in by the BFSC shall be treated as confidential;
 - 9.9.12.3 no BFSC related document, advice or proceeding shall be distributed outside of the Council (unless required by any relevant law), without the consent of the Council or its delegate; and
 - 9.9.12.4 if a document, advice or proceeding is distributed with the consent of the Council, that distribution is to be limited to the party/s authorised to receive it.
- 9.9.13 The BFSC shall provide a report to the Council on an annual basis outlining the BFSC's activities, including the types of notices which have been issued, the outcomes of the respective notices, the number of inspections which have been undertaken and any outstanding matters that the BFSC is currently pursuing.
- 9.9.14 The procedure to be observed at a meeting of the BFSC, insofar as the procedure is not prescribed by these TOR, may be determined by the BFSC.

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8.16. Code of Practice - Access to Council and Committee Meetings and Documents - Public Consultation Outcomes

Responsible Officer: Tash Hunt (Executive Manager Office of the CEO)

Report Author: Melissa Huxtable (acting Governance Coordinator)

Recommendation

That Council:

1. receive the Public Consultation outcomes report at attachment 1.
2. adopt the Code of Practice – Access to Council and Committee Meetings and Documents as per attachment 2.
3. authorise Administration to make changes of a minor technical or formatting nature to the Code of Practice – Access to Council and Committee Meetings and Documents.

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
18 September 2023	8.12	Code of Practice – Access to Council and Committee Meetings and Documents	C23336

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Report Objective

To seek a Council adoption of the Code of Practice – Access to Council and Committee Meetings and Documents following Public Consultation.

Executive Summary

Section 92 of the Local Government Act 1999 requires Council to have a policy that details the principles, policies, procedures and practices for the operation of Chapter 6 – Part 3 (Public access to council and committee meetings) and Part 4 (Minutes of council and committee meetings and release of documents) of the *Local Government Act 1999*.

This Code provides guidance around the applicability of the confidentiality provisions under sections 90 and 91 of the *Local Government Act 1999* for Council and Committee meetings and section 90A for Council Information and Briefing Sessions.

The Local Government Reforms has necessitated the need for the Code to be reviewed within the first 12 months of a Council Election and is recommended to be reviewed at least biannually for good governance.

Context

Public access to Council and Committee meetings and Documents is one of the means by which the community can gain access to information about the working of Council and its Committees. This Code is to establish Council's position on how the public access Council and Committee meetings, agendas, and reports as well as Information and Briefing Sessions. The Code also outlines how public access to Council and Committee meeting documents may be restricted.

The Code has been updated to be in line with the Statutes Amendment (Local Government Review) Act 2021 which commenced in September 2021. The reforms amend section 90 and introduced section 90A relating to information sessions and confidentiality provision.

Amendments have also been made to section 82(1a) and 88(1a) of the Local Government Act 1999 which now only require notices to be displayed at the principal office of Council and the notice and agenda to be published on Council's website.

A final draft copy of the Code was reviewed by Council and endorsed for Public Consultation at the 18 September 2023 Council meeting.

General Analysis

Public Consultation on the draft Code of Practice – Access to Council and Committee Meetings and Documents was held between 19 September 2023 and 13 October 2023 through advertising in the local newspapers, Council's MySay page and social media.

On close of the public consultation, the MySay page had received 62 visits and ten (10) submission were received. Survey responses are included in the report which has been attached to this report.

From the ten (10) responses, eight (8) responded stating they would like to see Council Meetings held in other locations besides Goolwa despite the cost of doing this being approximately \$4,000.

The response has been taken into account and a provision has been included (clause 4.1 – dot point 3) in the attached draft Code of Practice – Access to Council and Committee Meetings and Documents which states "holding of Council meetings in locations other than Goolwa as determined from time to time by Council resolution".

Council resolved at the 28 November 2022 meeting of Council that the Chief Executive Officer provide a report to Council prior to the 2023/24 Annual Business Plan and Budget consideration on the requirements and costs to hold Council Meetings remote of 11 Cadell Street, Goolwa to allow meetings to be held across all three wards. (ACM221713). A report was presented to Council at the 15 May 2023 in response to the resolution ACM221713. The report detailed costs associated with holding council meetings at different venues.

The decision to implement mobile meetings and allocate a budget for each meeting would still require a Council resolution. Pursuant to Section 81 of the Local Government Act 1999 (the Act), to change the location of where Council Meetings are to be held requires a Council resolution as Council previously resolved (ACM221711 28 November 2022) to hold Council Meetings in the Community Council Chambers, 11 Cadell Street, Goolwa.

Contributors to the public consultation have been thanked for their responses and informed that Council will be considering their feedback at the 20 November 2023 Council Meeting.

Social Media posts during the consultation period generated the follow statistics:

Facebook:

- Post 1 – 21 September 2023

- o Impressions: 924

- o Post Reach: 794

- o Engagement: 53 (Reactions: 7, Comments: 8, Shares: 6, Other Clicks: 28)

- Post 2 – 9 October 2023

- o Impressions: 556

- o Post Reach: 533

- o Engagement: 17 (Reactions: 3, Comments: 3, Link Clicks: 4, Shares: 1, Other Clicks: 5)

Instagram:

- Post 1 – 21 September 2023

- o Impressions: 194

- o Accounts Reached: 188
- o Accounts Engaged: 2
- o Profile Activity: 1
- o Likes: 2
- Post 2 – 9 October 2023
- o Impressions: 162
- o Accounts reached: 148

Comparative Analysis

Council's Code of Practice – Access to Council and Committee Meetings and Documents is consistent with other South Australian Council's Codes.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low as:

- the Code has been reviewed and updated in accordance with Local Government Reforms.
- updates to referenced legislation have been made
- has included Public Consultation and taken into consideration feedback received by the Alexandrina Community.

Conclusion

This report is seeking that Council adopt the Code of Practice – Access to Council and Committee Meetings and Documents as per attachment 2.

Attachments

Attachment 1 - MySay Report and Survey Responses

Attachment 2 - DRAFT Code of Practice - Access to Council and Committee Meetings and Documents

Project Report

21 September 2023 - 13 October 2023

My Say Alexandrina

Draft Code of Practice – Access to Council and Committee Meetings and Documents



Visitors Summary

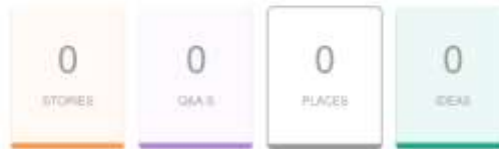
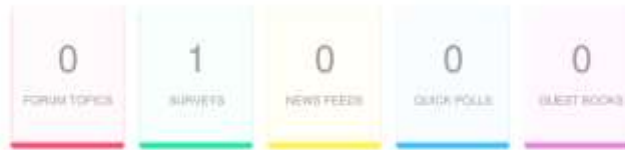


Highlights

TOTAL VISITS	61	MAX VISITORS PER DAY	6
NEW REGISTRATIONS	0		
ENGAGED VISITORS	10	INFORMED VISITORS	21
		AWARE VISITORS	45

Aware Participants	45	Engaged Participants	10		
Aware Actions Performed	Participants	Engaged Actions Performed	Registered	Unverified	Anonymous
Visited a Project or Tool Page	45	Contributed on Forums	0	0	0
Informed Participants	21	Participated in Surveys	0	0	10
Informed Actions Performed	Participants	Contributed to Newsfeeds	0	0	0
Viewed a video	0	Participated in Quick Polls	0	0	0
Viewed a photo	0	Posted on Guestbooks	0	0	0
Downloaded a document	10	Contributed to Stories	0	0	0
Visited the Key Dates page	0	Asked Questions	0	0	0
Visited an FAQ list Page	0	Placed Pins on Places	0	0	0
Visited Instagram Page	0	Contributed to Ideas	0	0	0
Visited Multiple Project Pages	11				
Contributed to a tool (engaged)	10				

ENGAGEMENT TOOLS SUMMARY



Tool Type	Engagement Tool Name	Tool Status	Visitors	Contributors		
				Registered	Unverified	Anonymous
Survey Tool	Survey – Code of Practice Access to Council and Committee...	Published	15	0	0	10

INFORMATION WIDGET SUMMARY



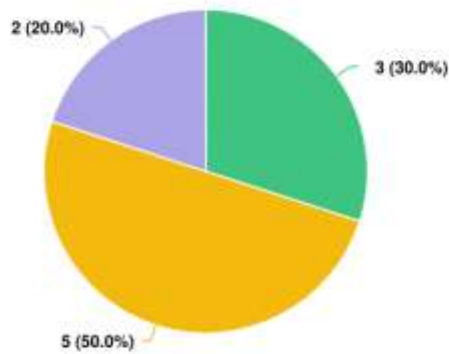
Widget Type	Engagement Tool Name	Visitors	Views/Downloads
Document	DRAFT Code of Practice - Access to Council & Committee Meetings & Doc	9	15
Document	Downloadable/ printable Survey	2	2

ENGAGEMENT TOOL: SURVEY TOOL

Survey – Code of Practice Access to Council and Committee Meetings and Documents

Visitors 15	Contributors 10	CONTRIBUTIONS 10
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Which statement best describes you?



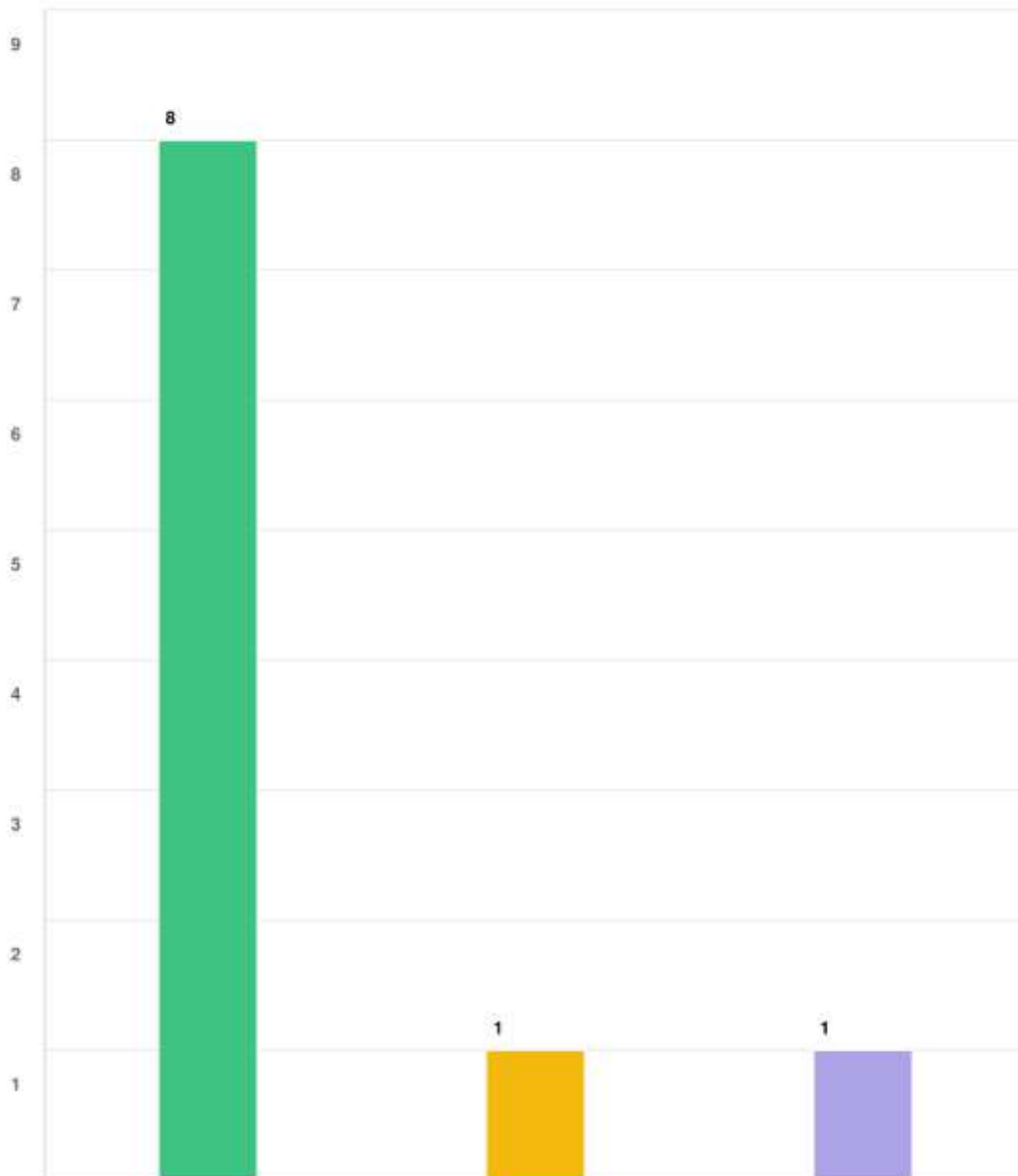
Question options

● Alexandrina Resident ● Alexandrina Ratepayer ● Alexandrina Business Owner

Mandatory Question (10 response(s))

Question type: Radio Button Question

Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000



Question options

● Yes ● No ● Unsure

Mandatory Question (10 response(s))

Question type: Checkbox Question

Survey Responses

21 September 2023 - 13 October 2023

Survey – Code of Practice Access to Council and Committee Meetings and Documents

My Say Alexandrina

Project: Draft Code of Practice – Access to Council and Committee Meetings and Documents





Respondent No: 1
Login: Anonymous
Email: n/a

Responded At: Sep 22, 2023 18:43:15 pm
Last Seen: Sep 22, 2023 18:43:15 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
Not just Strath but also Mt Compass, Pt Elliot
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
Council needs to make public efforts to avoid in confidence sessions. And after 12 months all except personal affairs should be released. Commercial issues like leases of community owned facilities need public scrutiny



Respondent No: 2
Login: Anonymous
Email: n/a

Responded At: Oct 01, 2023 11:21:24 am
Last Seen: Oct 01, 2023 11:21:24 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
Clause 3 refers to "clear days" perhaps this could be changed to "working days", thinking of those who are not computer literate and any discrimination aimed at those people. Any 4 day weekend would be also be considered (Friday[holiday], Saturday, Sunday and a Monday [holiday]).
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
As above.



Respondent No: 3
Login: Anonymous
Email: n/a

Responded At: Oct 06, 2023 19:52:21 pm
Last Seen: Oct 06, 2023 19:52:21 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000
Unsure
-
- Q5. Do you have further comments?
In the event that Agenda Items are specific to the location of the proposed meeting to ensure maximum ratepayer attendance.
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
Confidentiality provisions should not be able to be misused to cover unpopular decisions or errors.
-



Respondent No: 4
Login: Anonymous
Email: n/a

Responded At: Oct 07, 2023 11:04:52 am
Last Seen: Oct 07, 2023 11:04:52 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
not answered
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
no



Respondent No: 5
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 07:25:17 am
Last Seen: Oct 12, 2023 07:25:17 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
- Q2. Full Name [REDACTED]
- Q3. Email address [REDACTED]
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
- Q5. Do you have further comments?
I am interested in attending a council meeting but don't want to drive to Goolwa. Observing a meeting would help me get to know the people who represent me but are in other wards. Many people live out this way just more spread out.
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
I did not know this document existed so thank you for promoting it. Was interesting to know more about reasons why the public can't read information or be in the meeting. Appreciate being asked about this. A meeting every now and then in Strathalbyn or even Langhorne's Creek would be great and likely you'd get good numbers. Worth a try. Thanks again.



Respondent No: 6
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 17:11:35 pm
Last Seen: Oct 12, 2023 17:11:35 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Ratepayer
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
Yes - please hold in Strathalbyn - a quickly growing area that has roughly the same number of voters as Goolwa Ward - so we should get equal representation AND equal opportunity to attend Council Meetings. The Goolwa Strath road is rubbish and not something i and many others want to travel on at night. If you want representation make it fair and equitable. IF you take your legislative role to represent the interests of our community seriously' you should not be hunkered down in your Goolwa chambers, never stepping foot outside. Technology should not be a limiting excuse - if your IT people are any good they can quickly solve this and if they can't you should look at getting professional IT people set this up for you!
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
no



Respondent No: 7
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 17:30:28 pm
Last Seen: Oct 12, 2023 17:30:28 pm
IP Address: n/a

Q1. Which statement best describes you? Alexandrina Business Owner

Q2. Full Name [REDACTED]

Q3. Email address [REDACTED]

Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes

Q5. Do you have further comments?
I feel this gives our region a better opportunity to voice our opinions and suggestions

Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
I echo Sue Miller's reasons below: 1. As per Electoral Commission of South Australia Voters Roll for the 2022 November local government elections, electors are evenly distributed between wards – Alexandrina North has 7,555 voters, Alexandrina West has 7,544 voters, and Alexandrina South has 7,431 voters. 2. For electors in the outlying and northern, eastern- and western-most areas of Alexandrina Council, travel distances and meeting start times may be discouraging council meeting attendance in Goolwa. 3. Need to avoid seeding, harvest and vintage activities. 4. Halve the travelling time for a significant number of residents in the event they are considering attending a council meeting. 5. This may encourage greater interest in, engagement with, awareness of, and understanding of, the business of Council. 6. Consideration will demonstrate Council's acknowledgement of the size of our council area and how diverse (demographically and geographically) our community is. 7. This is an equity and access issue.



Respondent No: 8
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 17:58:07 pm
Last Seen: Oct 12, 2023 17:58:07 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Business Owner
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
To encourage accurate and representative feedback, holding council meetings where residents from other areas, other than Goolwa can participate is, I believe beneficial to the entire Alexandrina Community.
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
Only documents of a sensitive or deeply personal nature should be withheld.
-



Respondent No: 9
Login: Anonymous
Email: n/a

Responded At: Oct 12, 2023 18:24:35 pm
Last Seen: Oct 12, 2023 18:24:35 pm
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 Yes
-
- Q5. Do you have further comments?
It would be nice to feel that councilors would be interested in areas other than their own wards only
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
proposed adjustments look ok



Respondent No: 10
Login: Anonymous
Email: n/a

Responded At: Oct 13, 2023 09:33:14 am
Last Seen: Oct 13, 2023 09:33:14 am
IP Address: n/a

- Q1. Which statement best describes you? Alexandrina Resident
-
- Q2. Full Name [REDACTED]
-
- Q3. Email address [REDACTED]
-
- Q4. Would you like to see the holding of Council Meetings held in other locations (other than Goolwa) from time to time? The estimated cost for holding a Council meeting at a location other than Goolwa (ie Strathalbyn) would be approximately \$4,000 No
-
- Q5. Do you have further comments?
all Councils should be more open to their constituents.
-
- Q6. Do you have further feedback on the proposed Code of Practice - Access to Council and Committee Meetings and Documents?
meetings and documents should be accessible by constituents also should be advertised clearly when meetings are to be held after all where does the money come from.
-



Code of Practice – Access to Council and Committee Meetings and Documents

First Approved	July 2011
Review Frequency	Biannually and/or within twelve months of a Council Election (or as required)
Status	Statutory
Last Reviewed	November 2017 Administration update - 18 October 2021 (Resolution Ref: ACM211200) due to removal of s90(8) from the <i>Local Government Act 1999</i> Administration update – 22 November 2021 Administration update (removal of Notice 5.) – June 2022
Next Review Due	April 2022
File Number	18.87.001/ PL2022134
Responsible Division	Office of the CEO
Related Documents	Internal Review of a Council Decision Policy LGA Confidentiality Guidelines Code of Practice – Council Meeting Procedures LGA Access to Council and Committee Meetings and Documents Guidelines 2022
Applicable Legislation	<i>Local Government Act 1999 section 92(1)</i> <i>Local Government (Procedures at Meetings) Regulations 2013</i> <i>Freedom of Information Act 1991</i>

1. Statement of Principle

- 1.1 In fulfilling the role of an effective Council that is responsive to the needs of the community and which operates within the legal framework prescribed by the Local Government Act, the Alexandrina Council is fully committed to the principle of open and accountable government. Council also recognises that on a limited number of occasions it may be necessary in the broader community interest, to restrict access to discussion/decisions and/or documents.
- 1.2 This Code of Practice sets out the commitment of the Alexandrina Council to provide access public access to Council and Council Committee meetings and documents, and outlines the guidelines contained within the *Local Government Act 1999* to restrict public access. This Code includes:
 - information on the relevant provisions of the Act
 - Council's policy on public access and participation
 - the process that will be adopted where public access to a meeting or a document is restricted
 - grievance procedures to be followed if a member of the public believes that the Council has unreasonably restricted public access on a particular matter.



2. Introduction

- 2.1 Section 92 of the *Local Government Act* 1999 (the Local Government Act) requires Council to prepare and adopt a Code of Practice for Access to Meetings and Documents (the Code of Practice).
- 2.2 Public access to Council and Committee meetings and documents is one of the primary means by which the community can gain access to information about the business of Council and Council committees. This Code of Practice includes information relating to:
- access to the agenda for meetings;
 - public access to meetings;
 - the process to exclude the public from meetings;
 - matters for which the Council, or a Council committee, can order that the public be excluded;
 - how the Council will approach the use of the confidentiality provisions in the Local Government Act;
 - public access to documents, including minutes;
 - review of confidentiality orders;
 - accountability and reporting to the community, and the availability of the Code of Practice; and
 - grievances about the use of the Code of Practice by Council.

3. Public Access to the Agenda

- 3.1 At least three clear days¹ before the Council or Council Committee meeting (unless it is a special meeting) the Chief Executive Officer (CEO) must give written notice all Council/Committee members setting out the date, time and place of the meeting. The notice must contain or be accompanied by the agenda for the meeting. Items listed on the agenda will be described accurately and in reasonable detail.
- 3.2 The notice of the meeting will be placed on public display at the principal office of Council, 11 Cadel Street Goolwa and the Library and Customer Service Office, 11 Colman Terrace Strathalbyn and the notice and agenda will be placed on Council's website www.alexandrina.sa.gov.au.
- 3.3 The notice will be kept on public display and continue to be published on the website until the completion of the relevant Council or Council Committee meeting. The agenda will be published on the Council's website
- 3.4 Reasonable numbers of copies of non-confidential agenda documents and reports that are to be considered at the meeting will be made available:
- In the case of a document or report supplied to members before the meeting:

¹ In the calculation of 'Clear days' in relation to the giving of notice before a meeting, the day on which the notice is given and the day of the meeting are not taken into account. Saturdays, Sundays and public holidays are taken into account. In addition, if a notice is given after 5:00pm on a day, the notice will be taken to have been given on the next day. For example, for notice given on a Thursday at 2:00pm for a following Monday meeting, the clear days are Friday, Saturday and Sunday.



- on a website determined by the CEO, as soon as practicable after being supplied to members of the Council.
 - In the case of a document or report supplied to members of the Council at the meeting:
 - at the meeting, as soon as practicable after they are supplied to the members of Council. These documents will also be subsequently uploaded onto the Council's website.
- 3.5 Members of the public may obtain a copy of the agenda and any particular reports on payment of a fee (if any) in accordance with a Council's schedule of fees and charges.
- 3.6 Agenda papers provided to members of Council, or members of a Committee, may include an indication from the CEO that the Council or Committee may determine to consider an item in confidence, with the public to be excluded from the meeting during discussion of that item. Where such an indication is made, the CEO must specify the basis under which the confidentiality order could be made in accordance with section 90(3) of the Local Government Act².
- 4. Public Access to Meetings**
- 4.1 The principle of open and accountable government is strongly supported. Council facilitates public attendance at meetings of the Council and Committees through public notification of meetings by:
- publication of a notice on Council's website
 - placing notices on the customer service electronic touchscreens and meeting noticeboard in the principal office of Council, 11 Cadel Street, Goolwa.
 - holding of Council meetings in locations other than Goolwa as determined from time to time by Council resolution.
- 4.2 Council and Council Committee meetings are open to the public and attendance is encouraged, noting there may be circumstances where the Council (or the Council Committee) believes it is necessary in the broader community interest to exclude the public from the discussion (and, if necessary, decision) of a particular matter.
- 4.3 The public will only be excluded when considered proper and necessary ie the need for confidentiality outweighs the principle of open decision-making.
- 5. Information and briefing sessions**
- 5.1 Councils or the CEO are permitted to facilitate an 'information or briefing session' where more than one member of the Council or Council Committee is invited.
- 5.2 A matter must not be dealt with at an information or briefing session in such a way so as to obtain, or effectively obtain, a decision outside of a formally constituted meeting of Council or Committee.
- 5.3 An information or briefing session on a matter that will be included on a council agenda must be open to the public. However, the Council or the CEO may order that the

² see section 83(5)(Council) and 87(10) (Committee) of the *Local Government Act 1999*.



information or briefing session be closed to the public if the matter listed for discussion falls within the confidentiality provisions listed in section 90(3) of the Local Government Act.

- 5.4 Whether or not an information or briefing session has been open to the public, the following information must be published as soon as practicable after the holding of the session³
- the place, date and time of the session;
 - the matter discussed at the session; and
 - whether or not the session was open to the public

6. Process to Exclude the Public from a Meeting

- 6.1 The usual practice of the Alexandrina Council is to list all items indicated for consideration in confidence within the last section of the Council or Committee agenda, to allow all other items of business to be transacted with members of the public present at the meeting and not required to leave the room until the 'Confidential' section of the agenda is reached.
- 6.2 Despite the above, there may be circumstances where, during the of a meeting, it becomes apparent that a matter should be considered in confidence. In those cases, members of the public will be asked to leave the meeting while the matter is discussed (subject to an appropriate resolution of the Council being carried to close the meeting).
- 6.3 Before a meeting orders that the public be excluded to enable the receipt, discussion and consideration of a particular matter, the Council or Committee must, in public, formally determine if this is necessary and appropriate, and then pass a resolution to exclude the public while dealing with that particular matter. If this occurs, then the public must leave the room. This means that all members of the public (including staff, but not including a member of the Council or Council Committee), unless exempted by being named in the resolution as entitled to remain, are required to leave the room.
- 6.4 Once Council, or a Council Committee has made the order, it is an offence for a person, who knowing that an order is in force, to enter or remain in a room in which such a meeting is being held. It is lawful for an employee of Council or a member of the police to use reasonable force to remove the person from the room if they fail to leave on request⁴.
- 6.5 Once discussion on that particular matter is concluded, the public are then permitted to re-enter the meeting. If there is a further matter that needs to be considered in confidence it is necessary to again repeat the formal determination process and to resolve to exclude the public as above.
- 6.6 Please note that the Council, or the Council committee, can by inclusion within the resolution permit a particular person or persons to remain in the meeting. An example

³ Regulation 8AB – Information or briefing sessions, *Local Government (General) Regulations 2013*.

⁴ Section 90(5) of the Local Government Act provides a legal power for a council employee to use reasonable force to remove someone from a meeting where an order to exclude the public is in place.



would be allowing a ratepayer who is suffering personal hardship to remain in the meeting when their circumstances concerning the payment of rates is being discussed.

7. Use of the confidentiality provisions

7.1 In accordance with the requirements of section 90(3) of the Local Government Act, the Council, or a Council Committee, may order that the public be excluded in order to receive, discuss or consider any of the following information or matters in confidence:

- (a) *information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);*
- (b) *information the disclosure of which:*
 - (i) *could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council; and*
 - (ii) *would, on balance, be contrary to the public interest;*
- (c) *information the disclosure of which would reveal a trade secret;*
- (d) *commercial information of a confidential nature (not being a trade secret) the disclosure of which -*
 - (i) *could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - (ii) *would, on balance, be contrary to the public interest;*
- (e) *matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person;*
- (f) *information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;*
- (g) *matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;*
- (h) *legal advice;*
- (i) *information relating to actual litigation, or litigation that the Council or Council Committee believes on reasonable grounds will take place, involving the Council or an employee of the Council;*
- (j) *information the disclosure of which:*
 - (i) *would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and*



(ii) would, on balance, be contrary to the public interest.

- (k) tenders for the supply of goods, the provision of services or the carrying out of works;
- (m) information relating to a proposed amendment to a proposal to prepare or amend designated instrument under Part 5 Division 2 of the Planning, Development and Infrastructure Act 2016 before the draft instrument or amendment is released for public consultation under that Act;
- (n) information relevant to the review of a determination of a Council under the Freedom of Information Act 1991;
- (o) information relating to a proposed award recipient before the presentation of the award

7.2 The Local Government Act provides a definition of "personal affairs" which includes a person's:

- financial affairs
- criminal records
- marital or other personal relationship
- personal qualities, attributes or health status
- employment records, employment performance or suitability for a particular position, or other personal matters relating to the person

but it does not include the personal affairs of a body corporate.

NOTE: This is an inclusive (not exhaustive) list of personal affairs matters and other matters may also constitute a person's personal affairs.

7.3 With respect to matters on a Council agenda, where a person provides information to the Council and requests that it be kept confidential, Council is not able to even consider this request unless the matter is one that falls within section 90(3). If this is the case, Council will then be in a position to consider the request on its merits.

7.4 In considering whether an order should be made under section 90(2), it is irrelevant that discussion of a matter in public may⁵:

- cause embarrassment to the Council or Committee concerned, or to members or employees of the Council;
- cause a loss of confidence in the Council or Committee;
- Involve discussion of a matter that is controversial within the council area; or
- Make the council susceptible to adverse criticism.

7.5 If a decision to exclude the public is taken, the Council or the Council Committee is required to make a note in the minutes of the making of the order and specify:

⁵ Section 90(4), *Local Government Act 1999*



- the grounds on which it was made;
 - the basis on which the information or matter falls within the ambit of each confidentiality ground; and
 - (if relevant,) why, receipt, consideration or discussion of the information or matter in public would be contrary to the public interest.
- 7.6 Once discussion of the matter is concluded, the meeting must then consider if it is necessary to make an order identifying the document(s) (or parts of the document(s)) associated with that item (including minutes) that are to remain confidential.
- 7.7 if the meeting determines that it is necessary to keep a document(s) (or parts of document(s)) confidential, then a resolution for an order to this effect is required in accordance with section 91(7) of the Local Government Act.
- 7.8 The Council or the Council Committee can only resolve to keep minutes and/or documents confidential under section 91(7) if they were considered in confidence at a Council or Committee Meeting pursuant to sections 90(2) and 90(3).
- 7.9 The Council will not consider a number of agenda items "in confidence" together i.e. en bloc. It will determine each item separately and consider the exemptions relevant to each item.
- 7.10 Once discussion of the matter is concluded and the public have returned, the decision in relation to the matter will be communicated unless the Council has resolved to order that the resolution remain confidential. Details relating to any order to keep information or a document confidential in accordance with section 91(7) will also be made known.
- 7.11 In accordance with section 91(8) the Council or the Council Committee must not make an order to prevent:
- the disclosure of the remuneration or conditions of service of an employee of the Council after the remuneration or conditions have been set or determined; or
 - the disclosure of the identity of a successful tenderer for the supply of goods or the provision of services (including the carrying out of works), or of any reasons adopted by the Council as to why a successful tenderer has been selected; or
 - the disclosure of the amount or amounts payable by the Council under a contract for the supply of goods or the provision of services (including the carrying out of works) to, or for the benefit of, the Council after the contract has been entered into by all parties to the contract; or
 - the disclosure of the identity of land that has been acquired or disposed of by the Council, or of any reasons adopted by the Council as to why land has been acquired or disposed of by the Council.
- 7.12 Where keeping a document confidential is considered necessary, a resolution to this effect is required which shall include:
- the grounds for confidentiality; and
 - the duration of the order or the circumstances in which the order will cease to apply, or a period after which the order must be reviewed – if the order has a



duration of more than 12 months, the order must be reviewed at least once in every year; and

- (if applicable) whether the power to revoke the order will be delegated to an employee of the Council⁶.

- 7.13 In all cases the objective is that the information be made publicly available at the earliest possible opportunity and that the community is informed of any Council order and the associated implications.

NOTE: There is no legal requirement to resolve to "come out of confidence" or to go back into "public session". The public may and should be invited to re-enter the meeting when consideration of the relevant Agenda Item has concluded. The public are also entitled to be present for the debate and decision on whether any subsequent item should be considered in confidence.

8. Review of Confidentiality Orders

- 8.1 A confidentiality order made under section 91(7) of the Local Government Act must specify the duration of the order or the circumstances in which the order will cease to apply, or a period after which the order must be reviewed. In any event, any order that operates for a period exceeding 12 months must be reviewed at least once in every year.
- 8.2 An order will lapse if the time or event specified has been reached or carried out. There is no need for the Council to resolve for the confidential order to be lifted. Once the order has expired or cease to apply, the minutes and/or documents automatically become public. At this point in time, the Council will make this information publicly available by publishing it on the Council's website.
- 8.3 Orders that exceed 12 months must be reviewed annually and the Council must assess whether the grounds for non-disclosure are still relevant and, if so, provide the relevant grounds and reasons for the minutes and/or documents remaining confidential. The conduct of the annual review can be delegated to the Chief Executive Officer and sub-delegated to an employee of the Council if appropriate. If there are any items that require a fresh confidentiality order because the original order is about to expire, then the reviewer will prepare a report to Council making recommendations with respect to each item to be retained in confidence. Each item must then be addressed separately and assessed against section 90(3) and section 91(7) of the Local Government Act.
- 8.4 A Council may resolve to exclude the public from a meeting to discuss and undertake consideration of the recommendations arising from the annual review in confidence, subject to the application of the relevant ground under section 90(3) of the Local Government Act. Section 90(3) of the Local Government Act must be applied separately to each item within the scope of the review and not en bloc.
- 8.5 If there is no longer any need for the confidentiality order then the Council or Council Committee may delegate to an employee of the Council the power to revoke an order made in accordance with section 91(7) of the Local Government Act. The Council or

⁶ Section 91(9) of the *Local Government Act 1999*



Council Committee may also include in the resolution whether any delegation is given to an employee to revoke the order and if relevant, any conditions associated with the delegation.

9. Accountability and Reporting to the Community

9.1 Consistent with the principle of accountability to the community, a report on the use of section 90(2) and 91(7) by the Council and Council Committees must be included in the annual report of a Council as required by Schedule 4 of the Local Government Act. This supports commitment to the principle of accountability to the community. The reporting should include the following information, separately identified for both Council and Council Committees:

- Total number of orders made under section 90(2) and 90(3) and 91(7) in the relevant financial year;
- The date and subject of each order made under sections 90(2) and 90(3) and 91(7) in the relevant financial year;
- In relation to each ground specified in section 90(3), the number of times in the relevant financial year that an order was made under section 90(2) and 90(3) for each ground;
- The number of occasions each of the provisions of sections 90(2) and 90(3) and section 91(7) were utilised, respectively expressed as a percentage of total agenda items considered;
- An indication of any particular issues that contributed to the use of confidentiality provision on more than one occasion eg a proposal to acquire a parcel of land was considered on 3 separate occasions;
- The number of orders made under section 91(7) that expired, ceased to apply or were revoked during the relevant financial year and the date and subject of each such order; and
- The number of orders made under section 91(7) since 15 November 2020 that remained operative at the end of the relevant financial year.

9.2 Council will make this information available for inspection by the public at each of Council's offices annually and a summary will be included in the Annual Report. This information will also be included in any review of the code.

10. Public Access to Documents

10.1 The Local Government Act requires Councils to make available a large number of documents. Many of these are set out in Schedule 5, with other requirements contained in other sections of the Local Government Act.

10.2 Schedule 5 documents must be published on a website determined by the CEO. Councils must also, upon request, provide a person with a printed copy of any document referred to in Schedule 5. Provision of printed copies of a document may require payment of a fee (if any) set by Council (see Council's fees and charges register for any relevant fee).



10.3 Requests to access Council and Council Committee documents that are not otherwise publicly available, can be made under the *Freedom of Information Act 1991*. Inquiries in relation to the process for seeking access to documents held by Council should be directed to Council's accredited Freedom of Information Officer on 8555 7000 or via email alex@alexandrina.sa.gov.au

11. Public Access to Minutes

11.1 Minutes of a meeting of Council or a Council Committee must be made available, on the Council's website www.alexandrina.sa.gov.au, within five (5) days after the meeting.

11.2 Printed copies of minutes can be provided to a person on request on payment of a fee (if any) set by Council (see Council's fees and charges register for any relevant fee).

12. Grievance

12.1 Alexandrina Council welcomes feedback and complaints as a way of improving its services and programs.

12.2 Council will ensure that customers are fully aware of their right to complain with information regarding the complaints process to be placed in a prominent position on Council's website.

12.3 It is recommended that before any complaint is lodged with Council that the Complaints Policy and Complaints Handling Procedure is read to ensure the correct process is taken to register a complaint. These documents detail best practice for resolving or escalating a complaint.

12.4 Council has established procedures for the review of decisions under section 270 of the Local Government Act for:

- Council, and its Committees;
- employees of the Council; and
- other persons acting on behalf of the Council.

12.5 Should a person be aggrieved about public access to either a meeting or a document then they can lodge an application for review of that decision under the procedures established by Council. The Internal Review of a Council Decision policy adopted by Council is available for viewing on Council's website, and may be provided for a fee fixed by Council.

13. Review of the Code of Practice

Council will review this code on a biennial basis to ensure that the principle of open government is being applied in a proper manner.

14. Availability of the Code

A copy of this Code of Practice will be made available on Council's website www.alexandrina.sa.gov.au. Alexandrina Council will also, on request, provide a person with a printed copy of the Code of Practice on payment of a fee (if any) fixed by council (see Council's fees and charges register for any relevant fee).

8.17. Behavioural Management Policy

Responsible Officer: Tash Hunt (Executive Manager Office of the CEO)

Report Author: Melisa Huxtable (acting Governance Coordinator)

Recommendation

That Council:

1. adopt the Behavioural Management Policy as per attachment 2
2. authorise Administration to make changes of a minor technical or formatting nature to the Behavioural Management Policy

Prior Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
28 November 2022	6.4	Model Behavioural Management Policy	ACM221716

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Report Objective

To seek a Council resolution to adopt the Behavioural Management Policy

Executive Summary

Section 262B of the *Local Government Act 1999* requires Council to have a policy that relates to the management of behaviour of members of the council.

The Policy is to support Council with the commencement of the new Behavioural Standards for Council Members which was gazetted on 11 November 2022.

Context

Council previously adopted the LGA Model Behavioural Management Policy at the 28 November 2022 Council Meeting.

Pursuant to section 262B(7) 'a council must, within 12 months after the conclusion of each periodic election, review the operation of its behavioural management policy'. Administration has reviewed and made minor amendments to the model policy.

General Analysis

The *Statutes Amendment (Local Government Review) Act (Commencement) Proclamation 2022* (November 2022 Proclamation) was made on 17 November 2022. The November 2022 Proclamation set the commencement date for various local government reforms as 17 November 2022. These sections largely relate to amendments to the *Local Government Act 1999* that introduced the new conduct management framework and integrity provisions. Provisions of the *Local Government Act 1999* which were substituted or inserted with this proclamation included Member integrity and behaviour (section 62 - 72A), Conflicts of Interest (section 73 - 75D), Behavioural Standards (section 75E - 75G) and Member behaviour (section 262A - 262X).

The new conduct management framework for Council Members is one of the major reforms for South Australia's local government sector.

The Behavioural Standards have replaced the Code of Conduct for Council Members. At the same time, the investigative and disciplinary powers of the Behavioural Standards Panel commenced.

To support Council's compliance with the new Behavioural Management Framework requirement, the LGA in partnership with the Office of Local Government, LG Risk Services and Norman Waterhouse Lawyers, developed the Model Policy that Council adopted in November 2022. This policy reflects the changes to the role of the Principal Member of Council, set out in section 58 of the *Local Government Act 1999*, assigning the responsibility for the management of complaints to the Mayor (except in circumstances where the complaint relates to the conduct of the Mayor). The policy also allows the Council to determine to appoint an alternative person to be responsible for managing any complaints received in accordance with this policy.

The model policy was developed being keeping in mind that there would be a range of matters within the Policy that councils may wish to customise. In reviewing the model policy Administration has adapted areas hoping to assist making processes clearer and easier to understand.

At this point Council has not adopted a Behavioural Support Policy to support appropriate Council Member behaviour, which may assist in meeting obligations relating leadership and positive and constructive working relationships as set out in sections 58 and 59 of the *Local Government Act 1999*. Council may wish to revisit at some point in the future.

Comparative Analysis

All council are required under legislation to have a Behavioural Management Policy.

Financial and Economic Implications

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low as this is a requirement pursuant to section 262B(1) of the *Local Government Act 1999*.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low as this is a requirement pursuant to section 262B(1) of the *Local Government Act 1999*.

Conclusion

Administration has reviewed the model Behavioural Management Policy pursuant to section 262B(7) of the *Local Government Act 1999* and is recommending that Council adopted the Behavioural Management Policy as per attachment #

The main changes to the policy included:

- numbering of sections for ease of reference
- insert of table at 5.3 for quick reference of types of conduct and how they are managed
- More options around confidentiality and anonymous complaints (clause 6)
- examples of 'sufficient interest' at clause 10.1.2
- Including Council Members to have access to the Employee Assistance Program (EAP)
- minor formatting changes

Attachments

Attachment 1 - DRAFT - Behavioural Management Policy - Track Changes

Attachment 2 - DRAFT - Behavioural Management Policy - Clean



Behavioural Management Policy

First Approved	28 November 2022 (Resolution ACM221716)
Review Frequency	Within 12 months after the conclusion of each periodic election or as required
Status	Statutory
Last Reviewed	28 November 2022 – ACM221716
Next Review Due	November 2023
File Number	18.63.001 / PL2022148
Responsible Division	Office of the Chief Executive
Related Documents	Behavioural Management Framework Council's Caretaker Policy Council Members' Allowances and Benefits Register Council Member's Behavioural Framework Council Members Training and Development Policy Determination of the Remuneration Tribunal Allowances for Members of Local Government Councils IT Usage Guidelines
Applicable Legislation	Local Government Act (SA) 1999 Independent Commission Against Corruption Act 2012 Ombudsman Act 1972 Public Interest Disclosure Act 2018

1. Purpose

- 1.1 This policy has been prepared and adopted pursuant to section 262B of the *Local Government Act 1999* (the Local Government Act).
- 1.2 This Behavioural Management Policy forms part of the Behavioural Management Framework for eCouncil mMembers and sets out the approach to the management of complaints about the behaviour of eCouncil mMembers. It sets out the process to be adopted where there has been an alleged breach of the Behavioural Standards for Council Members, this Behavioural Management Policy and/or any Behavioural Support Policy adopted by the Council (*the behavioural requirements*).

2. Glossary

Behavioural Management Framework – comprises four components:

- (1) The legislative framework within which all council members must operate;
- (2) The behavioural Standard for Council members, determined by the Minister for Local Government, which apply to all council members in South Australia;
- (3) The mandator Behavioural Management Policy (this document) relating to the management of behaviour of council members and adopted pursuant to section 262B of the Local Government Act;
- (4) Optional Behavioural Support Policy (or policies) designed to support appropriate behaviour by council members and adopted pursuant to section 75F of the Local Government Act.

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Behavioural Requirements – in this document refers collectively and individually to the Behavioural Standards for Council Members, the Behavioural Management Policy and any Behavioural Support Policies adopted by the Council.

Behavioural Standards for Council Members – established by the Minister for Local Government, and published as a notice in the SA Government Gazette, specifying standards of behaviour to be observed by members of councils; and providing for any other matter relating to behaviour of members of councils.

Frivolous – includes without limitation, a matter of little weight or importance, or lacking in seriousness.

Misbehaviour – is defined in section 262E of the *Local Government Act 1999* as:

- (a) A failure by a member of a council to comply with a provision of, or a requirement under, the council's behavioural management policy; or
- (b) A failure by a member of council to comply with a provision of, or a requirement under, the council's behavioural management policy; or
- (c) A failure by a member of a council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1.

Person responsible for managing the complaint means, subject to any resolution of the Council to the contrary –

1. (1) The Mayor;
2. (2) If the complaint relates to or involves the Mayor, the Deputy Mayor;
3. (3) If the complaint relates to or involves the Mayor and Deputy Mayor, another council member appointed by Council.

Repeated misbehaviour – is defined in section 262E of the *Local Government Act 1999* as a second or subsequent failure by a member of a council to comply with Chapter 5 Part 4 Division 2 (Ch5 – Members of council, Pt 4 – Member integrity and behaviour, Div 2 – Member behaviour)

Serious misbehaviour – is defined in section 262E of the *Local Government Act 1999* as a failure by a member of a council to comply with section 75G (Health and safety duties)

Trivial – includes without limitation, a matter of little worth or importance; that is trifling; or insignificant.

Vexatious – includes a matter raised without reasonable grounds or for the predominate purpose of causing annoyance, delay or detriment, or achieve another wrongful purpose.

3. Principles

3.1 Nothing in this Policy is intended to prevent council members from seeking to resolve disputes and complaints in a proactive, positive and courteous manner before they are escalated.

3.2 The following principles will apply:

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- Where a Council Member considers there has been behaviour that is inconsistent with the **behavioural requirements**, a Council Member may, in appropriate circumstances, seek to respectfully and constructively raise this issue with the member concerned, without the need to lodge a complaint under this Policy;
- If a matter proceeds to a complaint, all Council Members will continue to comply with the procedures set out in this Policy and support the person responsible for managing the complaint;
- A consistent approach to the assessment, investigation and resolution of complaints will be adopted to facilitate timely and efficient resolution and minimisation of costs;
- Where required, Council may engage the assistance of skilled advisors and support persons in the assessment, investigation and resolution of complaints and avoid adopting an unreasonably legalistic approach.
- Ongoing training and relevant resources will be provided to all Council Members to ensure they have the skills and knowledge necessary to perform their role in accordance with the **behavioural requirements** and the *Local Government Act 1999*.
- Training and relevant support will be provided to persons with specific obligations under this Policy to facilitate the management, reporting and resolution of complaints alleging a breach of the **behavioural requirements**.

3.3 Council will manage complaints under this Policy with as little formality and technicality and with as much expedition as the requirements of the matter and the Local Government Act allow and with proper consideration of the matter. Council is not bound by rules of evidence but will inform itself in the manner considered most appropriate given the nature of the complaint.

4. The Complaint Management Process

4.1 This Policy sets out the procedures for dealing with an allegation of a breach of the **behavioural requirements** applying to the Council Members. These procedures do not apply to complaints about council employees or the Council as a whole.

4.2 A complaint made in accordance with this Policy must be lodged within 6 months of the behaviour that is inconsistent with the **behavioural requirements** occurring. A decision may be made to accept a complaint lodged more than 6 months after the behaviour that is inconsistent with **behavioural requirements** occurring on a case-by-case basis, at the discretion of the person responsible for managing the complaint.

4.3 Community members can lodge a complaint with the Council in accordance with this Policy but cannot lodge a complaint directly to the Behavioural Standards Panel.

5.4.1 Dispute versus Complaint

5.1 It is important to distinguish between a dispute and a complaint. A dispute is generally a difference of opinion or disagreement between two parties. It may involve a heated discussion or some other unsatisfactory exchange between parties but may not

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amount to conduct inconsistent with the **behaviour requirements**. Ideally disputes will be handled directly by the parties involved and will not escalate to a complaint requiring action (even informal action) under this Policy. The Mayor (or another person) may play a role in facilitating a resolution to a dispute.

5.2 This Policy is intended to deal with matters where conduct is alleged to have been inconsistent with the **behavioural requirements**, rather than where members of council have differences of opinion, when **when** robustly put.

5.3 The following table helps to define what is considered misbehaviour, serious or repeated misbehaviour, integrity breaches and corruption and who is the responsible investigative body for these types of behaviour.

Type of Conduct	Misbehaviour	Serious or repeated misbehaviour	Integrity Breaches	Corruption
Examples of behaviour	<ul style="list-style-type: none"> • Disrespectful behaviour • Bullying or harassed Council Members or staff • Providing inaccurate information 	<ul style="list-style-type: none"> • Repeated breaches of the behavioural standards • Not complying with Council's Behavioural Management Policy • Behaviour that affects another Member or someone's health and safety 	<ul style="list-style-type: none"> • Conflicts of interest • Abuse of position or influence • Improperly administering contracts 	<ul style="list-style-type: none"> • Bribery • Money laundering
Standards	<ul style="list-style-type: none"> • Ministerial Behaviour Standards (these apply to all councils) • The Council's own Behavioural Support Policy (if applicable) 	<ul style="list-style-type: none"> • Repeated breaches of Ministerial Behavioural Standards or behavioural support policies • Health and safety duties in the Local Government Act 1999 (section 200) 	<ul style="list-style-type: none"> • Ministerial Standards for Public Administration (2019) 	<ul style="list-style-type: none"> • Criminal Code (Corruption Act)
Investigative Body	Councils – using their Behavioural Management Policy	Behavioural Standards Panel	Investigative Unit	Independent Commission for Corruption and the Office of the Ombudsman



4.26. Confidentiality

6.1 Complaints made in accordance with this Policy will be managed on a confidential basis until such a time as they are required to be reported to Council in a public meeting in accordance with this Policy or are otherwise lawfully made public or disclosed.

6.2 Access to information relating to complaints and information about complaints will be limited to parties to the complaint and individuals with a responsibility within the complaint handling process or as otherwise provided for within this Policy¹.

6.3 A person who has access to information about a complaint (including the complainant and the person complained about) must not directly, or indirectly disclose to any person (including to a Council member) that information except:

- For the purpose of dealing with the complaint
- Where required by law
- For the purpose of obtaining legal advice or legal representation, or medical or psychological assistance from a medical practitioner, psychologist or counsellor
- Where the discloser is made to an external party, investigation the complaint, or mediator/conciliator engaged in accordance with the Policy
- Where the information has been made public in accordance with this Policy or this Policy otherwise authorises or requires the disclosure of the information.

6.4 This is not to be confused with formal consideration at a Council Meeting of any matter arising from application of this Policy. Items presented to council must be assessed on a case-by-case basis in accordance with the requirements of section 90 of the *Local Government Act 1999*.

6.5 A complainant's identity will be withheld unless specific approval for disclosure is obtained. ~~may request their identity e kept confidential from the person complained about.~~ This does not constitute an anonymous complaint. The person responsible for managing the complaint will consider such ~~requires requests on~~ a case-by-case basis, having regard to any applicable legal requirements.

6.6 ~~Anonymous complaints will only be actioned where compelling reasons exist or demonstrates a pattern of behaviour. This will be assessed against the behavioural requirements~~

4.37. Stages of Action

7.1 This Policy has three distinct stages to the approach that will be taken to address complaints about the behaviour of Council Members:

- Part 1: Informal Action: Where the matter can be resolved directly between the parties.

¹ There are circumstances in the *Work Health and Safety Act 2012* where information must be disclosed, for example where the health and safety of an employee is at risk.

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- **Part 2: Formal Action:** Where the matter cannot be resolved using informal action and a formal process of consideration is required.
- **Part 3: Referrals to the Behavioural Standards Panel:** the circumstance under which the Mayor, the Council or other authorised person(s) will make a referral.

4.48. Part 1: Informal action

8.1 Council encourages informal resolution of concerns regarding behaviour alleged to be contrary to the **behavioural requirements**. A person may therefore consider raising the matter directly with the Council member concerned.

8.2 Alternatively, a person may raise their concern with the Mayor on an informal basis. If the concerns relate to or involve the Mayor the person may raise the matter with the Deputy Mayor (if appointed) or other Council member appointed by the Council as the person responsible for managing complaints under this Policy.

8.3 If the Mayor or person responsible for managing the complaint considers that access to resources to support impacted parties and facilitate early resolution of the matter should be provided, the Mayor or person responsible for managing the complaint will request the CEO to facilitate access to relevant resources. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

8.4 Record keeping

8.4.1 Where the Mayor or person responsible for managing the complaint addresses the matter through information action, a record should be made setting out:

- Details of the complainant
- Details of the person complained about
- A summary of the matter
- A summary of actions taken in response
- Details of agreed actions (if any)

8.4.2 If information action does not successfully resolve the matter, the record may be made available to an investigation process as provided for under this Policy or to the Behavioural Standards Panel.

9. Part 2: Formal action

9.1 This Part sets out the process for formal action in response to a complaint regarding the behaviour of council members and addresses the manner in which a complaint will be:

- Received
- Assessed
- Investigated
- Resolved



- Recorded

9.2 A complaint made under the Behavioural Management Policy must:

- **B**e received in writing. Subject to an alternative resolution of the Council, a complaint should be marked with "confidential Council Member Complaint" and forwarded to the relevant email or physical address as published on the Council's website.
- **P**rovide the name of the council member who has allegedly breached the **behavioural requirements**, the name and contact details of the complainant, the name and contact details of the person submitting the complaint (if different to the complainant) and the name and contact details of any witnesses or other persons able to provide information about the complaint.
- **B**e specific (including identifying the **behavioural requirements** the complainant alleges have been breached)
- **P**rovide as much supporting evidence as possible to assist an investigation, including the grounds and circumstances of the complaint (e.g. where, when, impact of the behaviour, actions taken to try to resolve the issue, relevant records or documents)
- **I**dentify the outcome being sought
- **B**e lodged within six (6) months of the alleged conduct occurring on the basis that it is important to address alleged breaches of **behavioural requirements** in a timely manner (with discretion provided to the person responsible for managing the complaint to allow a longer time to apply in particular cases. This will be assessed on a case-by-case basis)

4.5.9.31 Receipt of a Complaint

This step is an administrative process undertaken by the CEO or delegate:

- receipt
- initial acknowledgement
- record keeping; and
- allocation of the matter to the person responsible for managing the complaint.

9.3.1 The CEO or delegate does not undertake an assessment of the merits of the complaint.

9.3.2 Receipt of the complaint will be acknowledged within **two (2)** business days or as soon as reasonably practicable and a copy of this Policy will be provided to the person making the complaint.

9.3.3 The complaint should be directed to the person responsible for managing the complaint in accordance with this Policy.

9.3.4 A complainant may withdraw their complaint at any stage.



4.5.2-10. Initial Complaint Assessment

10.1 An initial assessment is not an investigation or adjudication of a complaint and no finding as to the merits of the complaint will be made at this stage.

Step 1

10.1.1 The person responsible for managing the complaint will undertake an assessment of it to determine whether the content of the complaint relates to the **behavioural requirements** and whether the conduct in the context of the council member carrying out their official functions and duties.

10.1.2 In undertaking the assessment, the person responsible for managing the complaint will have regard to the following matters²:

- the person that is making the complaint (or on whose behalf the complaint has been made) has sufficient interest in the matter for example but not limited to:
 - personally being attacked rather than debating the issue
 - undermining of other Council Members
 - communicating disrespectfully towards Council Members during debating of issues in the chamber
 - feeling of being bullied, harassed (including sexual harassment) and/or belittled
- the complaint is trivial, frivolous or vexatious or not made in good faith
- the complaint has been lodged with another authority
- the subject matter of the complaint has been or is already being investigated by Council or another body
- it is necessary or unjustifiable for the Council to deal with the complaint
- the council has dealt with the complaint adequately.

Step 2:

10.1.3 If the person responsible for managing the complaint considers the matter warrants further consideration, the person complained about should be advised that a complaint has been received and is undergoing an initial assessment in accordance with this Policy. They should be provided a summary of the matter, at a sufficient level of detail, to understand the nature of the allegations and enable them to provide a preliminary response. This may be achieved by a discussion between the person responsible for managing the complaint and the person complained about, taking into

² The person responsible for managing the complaint will also have regard to whether the council has obligations to report the matter to either the Local Government Association Mutual Liability Scheme (LGAMLS) or the Local Government Association Workers' Compensation Scheme (LGAWCS), pursuant to the Rules of those Schemes and council's agreement with those bodies.



account the principles of this Policy. The person complained about may have a support person present during any discussion.

10.1.4 The person complained about should be given a reasonable opportunity, but no more than ten business days, to provide a response to support the initial assessment. The person responsible for managing the complaint may provide a longer period of time for provision of a response at their discretion. The person responsible for managing the complaint should have regard to any response provided in determining the action resulting from the initial assessment.

11. Action from initial assessment

11.1 The person responsible for managing the complaint will determine what action will result from the initial assessment. A matter may proceed to formal consideration under this policy, unless there are grounds to take one of the following actions pursuant to section 262B(2)(b):

- refusing to deal with the complaint³
- determining to take no further action
- referring to an alternative resolution mechanism or to propose training for relevant parties (e.g. facilitated discussion, provision of training, mediation, arbitration, conflict resolution, etc.)
- referring the matter to another body or agency (e.g. the Ombudsman SA or the Behavioural Standards Panel)

11.2 The outcome of the initial assessment (e.g. **determining to take no further action because the complaint is trivial**) will be advised to the complainant and person complained about in writing as far as is permitted by law.

12. Refusing to deal with the complaint/Determining to take no further action

12.1 Where the person responsible for managing the complaint makes a decision not to proceed with formal consideration of the matter the following steps should be taken:

- the complainant must be provided written reasons explaining the decision⁴
- the person complained about should be provided with a brief summary of the complaint and the reason for not proceeding
- a record of these steps and the decision not to proceed should be made.

12.2 Whilst a matter may not proceed, the person responsible for managing the complaint may discuss the issues informally with the parties and identify strategies to build skills, facilitate positive relationship development and reduce the likelihood of repeat occurrences.

³ Section 270(4a)(a)(i) of the Local Government Act 1999 precludes a review of a decision to refuse to deal with the complaint.

⁴ Section 262D, Local Government Act 1999



13. Decision to refer to alternative resolution mechanism:

13.1 The person responsible for managing the complaint may form the view that the optimal way to deal with the complaint is to implement an alternative resolution mechanism such as facilitated discussion, mediation, arbitration, conflict resolution or training.

13.2 The person responsible for managing the complaint should discuss the use of a proposed alternative resolution mechanism with the complainant and the person complained about to determine whether there is support for this approach.

13.3 If so, the person responsible for managing the complaint should request the CEO take steps to facilitate access to appropriate internal or external support (not being for the purposes of obtaining legal advice) for parties to the complaint. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

13.4 The complainant and the person complained about should be provided written confirmation of the alternative resolution mechanism to be used for the purpose of resolving the complaint.

14. Decision to refer to another body or agency

14.1 Where the person responsible for managing the complaint makes a decision to refer the matter to another body or agency the person will follow any direction from that body or agency regarding what information is to be provided to the complainant and the elected member complained about regarding the referral.

15. Decision to proceed to formal consideration

15.1 Where the person responsible for managing the complaint makes a decision to proceed to formal consideration the following steps should be taken:

- the person complained about should be provided with a copy of this Policy, contact details of the person responsible for managing the complaint and a summary document setting out:
 - the specific provision(s) of the **behavioural requirements** alleged to have been breached; and
 - the circumstances where this breach is alleged to have occurred.
- in circumstances where the complainant has not requested their identity to be kept confidential, a copy of the complaint may be provided in full. Alternatively a decision may be made to provide a redacted version suppressing the identifiable information.
- the complainant should be advised of the decision to proceed and the contact details for the person responsible for managing the complaint.

4.5.316. Formal consideration

16.1 Where a decision to formally consider the complaint has been made the person responsible for managing the complaint will determine how to proceed:

- the person responsible for managing the complaint may determine that they are the appropriate person to formally consider the complaint; or



- the person responsible for managing the complaint may determine to engage a third party to formally consider the complaint, for example:
 - an investigator who will report to the person responsible for managing the complaint; or
 - an external service provider with skills relevant to the matter who will report to the person responsible for managing the complaint.

16.2 If the person responsible for managing the complaint determines a third party should be engaged, they will request the CEO to facilitate engagement of an appropriate service provider. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

16.3 The person responsible for managing the complaint will advise both the complainant and the person complained about that they are able to have a support person accompany them during discussions relating to the complaint.

16.4 The person responsible for managing the complaint will inform the complainant and the person complained about services available to them through the Councils Employee Assistance Program (EAP).

16.5 It is the expectation of Council that both the complainant and the person complained about will cooperate with any such process to consider the complaint and, if requested, participate in meetings in a timely manner.

Failure by the elected member complained about to comply with this requirement may be taken into account when considering the actions to be taken under section 262B(2)(e) of the Local Government Act 1999 and may constitute grounds for referral to the Behavioural Standards Panel for misbehaviour.

16.6 Further consideration by the person responsible for managing the complaint (or the third party engaged), may (at the discretion of that person) involve:

- explore the complaint with the complainant and the person who is the subject of the complaint
- speaking with other persons who have been nominated by the parties to have observed the behaviour
- speaking directly with witnesses to the conduct complained about
- requesting the provision of information or documents relevant to the investigation, which may include access to audio or video recordings of meetings.

16.7 During the formal consideration of a matter appropriate records should be kept by the person responsible for managing the complaint.

4.5.417. Report

17.1 The person responsible for managing the complaint (or the third party engaged) should ensure a report is prepared summarising the matter and setting out their finding, conclusions and recommendations. The report should set out:

- allegations made in the complaint
- summary of evidence to which the investigation had regard



- findings
- conclusions
- recommendations

17.2. A report will generally include a recommended action for the parties to consider and/or participate in such as, but not limited to the imposition of sanctions as per the Local Government Act:

- discussions with parties to the complaint to seek agreement
- formal mediation if not already undertaken
- conciliation
- arbitration
- education and further training

17.3. A copy of the draft report should be provided to the parties to the complaint who should be given a reasonable opportunity, but no more than ten (10) business days, to make submissions in relation to the draft report. The person responsible for managing the complaint (or the third party engaged) may provide a longer period of time for lodgement of submissions to the draft report at their discretion. The person responsible for managing the complaint (or third party engaged) should have regard to any submissions made in preparing a final report.

18. Outcome – No breach found

18.1 Where the finding is that no breach of the **behavioural requirements** has occurred a final report should be prepared by the person responsible for managing the complaint (or third party engaged) and provided to the complainant and the person complained about.

18.2 The complaint will remain confidential in accordance with the requirements of this Policy, except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled¹ at the next practicable Council meeting. If no such request is received, no further action will be taken.

19. Outcome – agreed actions (breach found)

19.1 Where the finding is that a breach of the behavioural requirements has occurred and the complainant and the person complained about² agree to a path for resolution, that agreement will be documented including matters such as:

- actions to be undertaken
- responsibility for completing actions

¹ Note that the complainant's identity may need to be redacted.

² Where the conduct complained about is not raised by the person directly affected by the conduct it will usually be appropriate to discuss the proposed resolution with that person prior to finalising agreements. This is intended to apply in a circumstance where the 'victim' is not the complainant to provide them a reasonable opportunity to have input into the resolution.



- timeframes for completion of actions
- what will occur if there is a repeat of the behaviours complained about
- monitoring arrangements for completion of actions
- what will occur if the actions aren't completed
- confirmation that the matter is considered resolved.

19.2 The agreement reached will be made in writing, including a commitment by parties to the complaint to abide by the agreement (which may be by electronic means). A copy of the agreement will be retained by each party and a copy held in Council records.

19.3 The complaint will remain confidential in accordance with the requirements of this Policy except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled⁷ at the next practicable Council meeting. The matter must be reported in the Council's Annual Report which must contain the information required by the regulations⁸.

20. Outcome – no agreed action (breach found)

20.1 Where the parties are not able to agree on an approach to resolve the matter, the matter will be provided to Council (this may need to be considered in confidence – Personal Affairs) to determine the actions to be taken which may include:

- taking no further action
- passing a censure motion in respect of the member
- requiring the member to issue a public apology (in a manner determined by the Council)
- requiring the member to undertake a special course of training or instruction (within budget allocation for that Council Member)
- removal or suspension from one or more offices held in the member's capacity as a member of the Council or by virtue of being a member of the Council – but not the office Member of the Council;

20.2 If Council determines to take action, a report on the matter must be considered at a meeting open to the public⁹. if the matter is being discussed in confidence the Council must move out of confidence to resolve to take action (section 262C(2)).

20.3 Where Council determines to take no action, the complainant will be advised of this along with reasons, which may include:

- a) the ground that, having regard to all the circumstances of the case, it is unnecessary or unjustifiable for the council to deal with or continue to deal with the complaint;

⁷ Note that the complainant's identity may need to be redacted.

⁸ Schedule 4(1)(d), Local Government Act 1999

⁹ Section 262C(2), Local Government Act 1999



- b) the ground that the subject matter of the complaint has been or is already being investigated, whether by the council or another person or body; or
- c) the ground that the council has dealt with the complaint adequately.

20.4 in making a determination under section 262C(1) Council should be reasonably prescriptive about the manner and time periods in which the action must be completed.

20.5 Section 262E defines a failure to comply with a requirement of the council under 262C(1) as 'misbehaviour' which may result in a referral to the Behavioural Standards Panel.

20.6 The matter must be reported in the Council's Annual Report which must contain the information required by the regulations¹⁰

21.4.6 Behavioural Standards Panel

21.1 The Behavioural Standards Panel is an independent statutory authority consisting of three members and has powers to impose sanctions on council members who breach the **behavioural requirements**.

21.2 In accordance with section 262Q of the *Local Government Act 1999* a complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour may be made to the Panel by certain persons as set out below. The Panel's jurisdiction arises in the circumstances set out below:

Legislative definition	Plain language explanation
<p>misbehaviour means –</p> <ul style="list-style-type: none"> (a) a failure by a member of a council to comply with a requirement of the council under section 262C(1); or (b) a failure by a member of a council to comply with a provision of, or a requirement under, the council's behavioural management policy; or (c) a failure by a member of a council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1; 	<p>Misbehaviour means:</p> <ul style="list-style-type: none"> (a) a council member fails to take the action required by council; or (b) a council member fails to comply with this policy; or (c) a council member fails to comply with an agreement reached pursuant to this policy
<p>repeated misbehaviour means a second or subsequent failure by a member of a council to comply with Chapter 5 Part 4 Division 2;</p>	<p>A second or subsequent breach of the behavioural requirements</p>

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¹⁰ Schedule 4(1)(d), Local Government Act 1999



Serious misbehaviour means a failure by a member of council to comply with section 75G	A breach of health and safety duties (including sexual harassment) as set out in section 75G of the <i>Local Government Act 1999</i>
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21.3 A complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour by a member of council may be referred to the Panel by¹¹:

- a resolution of the council;
- the Mayor; or
- at least 3 members of the council
- responsible person under 75G – direction not to attend meeting¹², civic function (e.g. citizenship ceremony) or Council event as determined.

22. Behaviour Standards Panel Contact Officer

Council must appoint a person as the contact officer for matter referred to the Behavioural Standards Panel. The contact officer is responsible for the provision of information to and receipt of notice from the Behavioural Standards Panel.

23. Responsibilities

23.1 The Mayor, Deputy Mayor (if appointed) or other council member appointed by the council as the person responsible for managing complaints is responsible under this Policy to:

- perform the tasks bestowed upon the person responsible for dealing with a complaint pursuant to this Policy
- in consultation with the CEO, facilitate access to resources to support impacted parties and resolve the concerns raised in a timely manner prior to the matter becoming serious, or escalating to a formal complaint
- in consultation with the CEO, engage external resources to assist with investigation and resolution of matters.

23.2 The CEO (or delegate) is responsible under this Policy to:

- manage the administrative receipt, acknowledgement, record keeping and allocation of a complaint lodged in accordance with this Policy
- facilitate access to external resources to support the resolution of complaints lodged in accordance with this Policy

¹¹ Section 262D, Local Government Act 1999

¹² A meeting may be determined to be a Committee Meeting, a Council Meeting or a meeting where the Council Member is a representative of Council.



23.3. The Behavioural Standards Panel Contact Officer (appointed by the council) is responsible under this Policy to:

- comply with any lawful request of the Panel for information related to a matter under consideration
- receive and respond to notices relating to matters under consideration by the Panel

23.4. Where the Behavioural Standards Panel Contact Officer is not the CEO, the Contact Officer should keep the CEO informed of the status of matters under consideration by the Panel.

624. Availability of Policy

This Policy will be available for inspection on the Council's website www.alexandrina.sa.gov.au. Copies can also be provided upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

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Behavioural Management Policy

First Approved	28 November 2022 (Resolution ACM221716)
Review Frequency	Within 12mths after the conclusion of each periodic election or as required
Status	Statutory
Last Reviewed	28 November 2022 – ACM221716
Next Review Due:	November 2023
File Number	18.63.001 / PL2022148
Responsible Division	Office of the Chief Executive
Related Documents	Behavioural Management Framework Council's Caretaker Policy Council Members' Allowances and Benefits Register Council Member's Behavioural Framework Council Members Training and Development Policy Determination of the Remuneration Tribunal Allowances for Members of Local Government Councils IT Usage Guidelines
Applicable Legislation	Local Government Act (SA) 1999 Independent Commission Against Corruption Act 2012 Ombudsman Act 1972 Public Interest Disclosure Act 2018

1. Purpose

- 1.1 This policy has been prepared and adopted pursuant to section 262B of the *Local Government Act 1999* (the Local Government Act).
- 1.2 This Behavioural Management Policy forms part of the Behavioural Management Framework for Council Members and sets out the approach to the management of complaints about the behaviour of Council Members. It sets out the process to be adopted where there has been an alleged breach of the Behavioural Standards for Council Members, this Behavioural Management Policy and/or any Behavioural Support Policy adopted by the Council (**the behavioural requirements**).

2. Glossary

Behavioural Management Framework – comprises four components:

- (1) The legislative framework within which all council members must operate;
- (2) The behavioural Standard for Council members, determined by the Minister for Local Government, which apply to all council members in South Australia;
- (3) The mandator Behavioural Management Policy (this document) relating to the management of behaviour of council members and adopted pursuant to section 262B of the Local Government Act;
- (4) Optional Behavioural Support Policy (or policies) designed to support appropriate behaviour by council members and adopted pursuant to section 75F of the Local Government Act.



Behavioural Requirements – in this document refers collectively and individually to the Behavioural Standards for Council Members, the Behavioural Management Policy and any Behavioural Support Policies adopted by the Council.

Behavioural Standards for Council Members – established by the Minister for Local Government, and published as a notice in the SA Government Gazette, specifying standards of behaviour to be observed by members of councils; and providing for another matter relating to behaviour of members of councils.

Frivolous – includes without limitation, a matter of little weight or importance, or lacking in seriousness.

Misbehaviour – is defined in section 262E of the *Local Government Act 1999* as:

- (a) A failure by a member of a council to comply with a provision of, or a requirement under, the council's behavioural management policy; or
- (b) A failure by a member of council to comply with a provision of, or a requirement under, the council's behavioural management policy; or
- (c) A failure by a member of a council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1.

Person responsible for managing the complaint means, subject to any resolution of the Council to the contrary –

- (1) The Mayor;
- (2) If the complaint relates to or involves the Mayor, the Deputy Mayor;
- (3) If the complaint relates to or involves the Mayor and Deputy Mayor, another council member appointed by Council.

Repeated misbehaviour – is defined in section 262E of the *Local Government Act 1999* as a second or subsequent failure by a member of a council to comply with Chapter 5 Part 4 Division 2 (Ch5 – Members of council, Pt 4 – Member integrity and behaviour, Div 2 – Member behaviour)

Serious misbehaviour – is defined in section 262E of the *Local Government Act 1999* as a failure by a member of a council to comply with section 75G (Health and safety duties)

Trivial – includes without limitation, a matter of little worth or importance; that is trifling; or insignificant.

Vexatious – includes a matter raised without reasonable grounds or for the predominate purpose of causing annoyance, delay or detriment, or achieve another wrongful purpose.

3. Principles

3.1 Nothing in this Policy is intended to prevent council members from seeking to resolve disputes and complaints in a proactive, positive and courteous manner before they are escalated.

3.2 The following principles will apply:



- where a Council Member considers there has been behaviour that is inconsistent with the **behavioural requirements**, a Council Member may, in appropriate circumstances, seek to respectfully and constructively raise this issue with the member concerned, without the need to lodge a complaint under this Policy;
 - if a matter proceeds to a complaint, all Council Members will continue to comply with the procedures set out in this Policy and support the person responsible for managing the complaint;
 - a consistent approach to the assessment, investigation and resolution of complaints will be adopted to facilitate timely and efficient resolution and minimisation of costs;
 - where required, Council may engage the assistance of skilled advisors and support persons in the assessment, investigation and resolution of complaints and avoid adopting an unreasonably legalistic approach.
 - ongoing training and relevant resources will be provided to all Council Members to ensure they have the skills and knowledge necessary to perform their role in accordance with the **behavioural requirements** and the *Local Government Act 1999*.
 - training and relevant support will be provided to persons with specific obligations under this Policy to facilitate the management, reporting and resolution of complaints alleging a breach of the **behavioural requirements**.
- 3.3 Council will manage complaints under this Policy with as little formality and technicality and with as much expedition as the requirements of the matter and the Local Government Act allow and with proper consideration of the matter. Council is not bound by rules of evidence but will inform itself in the manner considered most appropriate given the nature of the complaint.

4. The Complaint Management Process

- 4.1 This Policy sets out the procedures for dealing with an allegation of a breach of the **behavioural requirements** applying to the Council Members. These procedures do not apply to complaints about council employees or the Council as a whole.
- 4.2 A complaint made in accordance with this Policy must be lodged within 6 months of the behaviour that is inconsistent with the **behavioural requirements** occurring. A decision may be made to accept a complaint lodged more than 6 months after the behaviour that is inconsistent with **behavioural requirements** occurring on a case-by-case basis, at the discretion of the person responsible for managing the complaint.
- 4.3 Community members can lodge a complaint with the Council in accordance with this Policy but cannot lodge a complaint directly to the Behavioural Standards Panel.
- ### 5. Dispute versus Complaint
- 5.1 It is important to distinguish between a dispute and a complaint. A dispute is generally a difference of opinion or disagreement between two parties. It may involve a heated discussion or some other unsatisfactory exchange between parties but may not



amount to conduct inconsistent with the **behaviour requirements**. Ideally disputes will be handled directly by the parties involved and will not escalate to a complaint requiring action (even informal action) under this Policy. The Mayor (or another person) may play a role in facilitating a resolution to a dispute.

- 5.2 This Policy is intended to deal with matters here conduct is alleged to have been inconsistent with the **behavioural requirements**, rather than where members of council have differences of opinion, when robustly put.
- 5.3 The following table helps to define what is considered misbehaviour, serious or repeated misbehaviour, integrity breaches and corruption and who is the responsible investigative body for these types of behaviour.

Type of Conduct	Misbehaviour	Serious or repeated misbehaviour	Integrity breaches	Corruption
Examples of behaviour	<ul style="list-style-type: none"> disrespectful behaviour bullying or harassing Council Members or staff Providing inaccurate information 	<ul style="list-style-type: none"> Repeated breaches of the behavioural standards Not cooperating with council's Behavioural Management Policy Behaviour that affects another Member or employee's health and safety 	<ul style="list-style-type: none"> Conflict of interest Misuse of confidential information Not managing gifts and benefits properly 	<ul style="list-style-type: none"> Bribery Abuse of public office
Standards	<ul style="list-style-type: none"> Ministerial Behaviour Standards (these apply to all councils) The Council's own Behavioural Support Policy (if applicable) 	<ul style="list-style-type: none"> Repeated breaches of Ministerial Behavioural Standards or behavioural support policies Health and safety duties in the <i>Local Government Act 1999</i> (section 75G) 	<ul style="list-style-type: none"> Integrity provisions in the <i>Local Government Act 1999</i> 	<ul style="list-style-type: none"> <i>Criminal Law Consolidation Act</i>
Investigative Body	Councils – using their Behavioural Management Policy	Behavioural Standards Panel	Ombudsman SA	Independent Commission for Corruption (via the Office for Public Integrity)



6. Confidentiality

- 6.1 Complaints made in accordance with this Policy will be managed on a confidential basis until such a time as they are required to be reported to Council in a public meeting in accordance with this Policy or are otherwise lawfully made public or disclosed.
- 6.2 Access to information relating to complaints and information about complaints will be limited to parties to the complaint and individuals with a responsibility within the complaint handling process or as otherwise provided for within this Policy¹.
- 6.3 A person who has access to information about a complaint (including the complainant and the person complained about) must not directly, or indirectly disclose to any person (including to a Council Member) that information except;
- for the purpose of dealing with the complaint
 - where required by law
 - for the purpose of obtaining legal advice or legal representation, or medical or psychological assistance from a medical practitioner, psychologist or counsellor
 - where the discloser is made to an external party, investigation the complaint, or mediator/conciliator engaged in accordance with the Policy
 - where the information has been made public in accordance with this Policy or this Policy otherwise authorises or requires the disclosure of the information.
- 6.4 This is not to be confused with formal consideration at a Council Meeting of any matter arising from application of this Policy. Items presented to council must be assessed on a case-by-case basis in accordance with the requirements of section 90 of the *Local Government Act 1999*.
- 6.5 A complainant's identity will be withheld unless specific approval for disclosure is obtained. This does not constitute an anonymous complaint. The person responsible for managing the complaint will consider such requests on a case-by-case basis, having regard to any applicable legal requirements.
- 6.6 Anonymous complaints will only be actioned where compelling reasons exist or demonstrates a pattern of behaviour. This will be assessed against the **behavioural requirements**

7. Stages of Action

- 7.1 This Policy has three distinct stages to the approach that will be taken to address complaints about the behaviour of Council Members:
- Part 1: Informal Action: Where the matter can be resolved directly between the parties.

¹ There are circumstances in the *Work Health and Safety Act 2012* where information must be disclosed, for example where the health and safety of an employee is at risk.



- Part 2: Formal Action: Where the matter cannot be resolved using informal action and a formal process of consideration is required.
- Part 3: Referrals to the Behavioural Standards Panel: the circumstance under which the Mayor, the Council or other authorised person(s) will make a referral.

8. Part 1: Informal action

- 8.1 Council encourages informal resolution of concerns regarding behaviour alleged to be contrary to the **behavioural requirements**. A person may therefore consider raising the matter directly with the Council Member concerned.
- 8.2 Alternatively, a person may raise their concern with the Mayor on an informal basis. If the concerns relate to or involve the Mayor the person may raise the matter with the Deputy Mayor (if appointed) or other Council Member appointed by the Council as the person responsible for managing complaints under this Policy.
- 8.3 If the Mayor or person responsible for managing the complaint considers that access to resources to support impacted parties and facilitate early resolution of the matter should be provided, the Mayor or person responsible for managing the complaint will request the CEO to facilitate access to relevant resources. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.

8.4 Record keeping

- 8.4.1 Where the Mayor or person responsible for managing the complaint addresses the matter through information action, a record should be made setting out:
- details of the complainant
 - details of the person complained about
 - a summary of the matter
 - a summary of actions taken in response
 - details of agreed actions (if any)
- 8.4.2 If information action does not successfully resolve the matter, the record may be made available to an investigation process as provided for under this Policy or to the Behavioural Standards Panel.

9. Part 2: Formal action

- 9.1 This Part sets out the process for formal action in response to a complaint regarding the behaviour of council members and addresses the manner in which a complaint will be:
- Received
 - Assessed
 - Investigated
 - Resolved



- Recorded

9.2 A complaint made under the Behavioural Management Policy must:

- be received in writing. Subject to an alternative resolution of the Council, a complaint should be marked with "confidential Council Member Complaint" and forwarded to the relevant email or physical address as published on the Council's website.
- provide the name of the council member who has allegedly breached the **behavioural requirements**, the name and contact details of the complainant, the name and contact details of the person submitting the complaint (if different to the complainant) and the name and contact details of any witnesses or other persons able to provide information about the complaint.
- be specific (including identifying the **behavioural requirements** the complainant alleges have been breached)
- provide as much supporting evidence as possible to assist an investigation, including the grounds and circumstances of the complaint (e.g. where, when, impact of the behaviour, actions taken to try to resolve the issue, relevant records or documents)
- identify the outcome being sought
- be lodged within six (6) months of the alleged conduct occurring on the basis that it is important to address alleged breaches of **behavioural requirements** in a timely manner (with discretion provided to the person responsible for managing the complaint to allow a longer time to apply in particular cases. This will be assessed on a case-by-case basis).

9.3 Receipt of a Complaint

This step is an administrative process undertaken by the CEO or delegate:

- receipt
- initial acknowledgement
- record keeping; and
- allocation of the matter to the person responsible for managing the complaint.

9.3.1 The CEO or delegate does not undertake an assessment of the merits of the complaint.

9.3.2 Receipt of the complaint will be acknowledged within two (2) business days or as soon as reasonably practicable and a copy of this Policy will be provided to the person making the complaint.

9.3.3 The complaint should be directed to the person responsible for managing the complaint in accordance with this Policy.

9.3.4 A complainant may withdraw their complaint at any stage.



10. Initial Complaint Assessment

10.1 An initial assessment is not an investigation or adjudication of a complaint and no finding as to the merits of the complaint will be made at this stage.

Step 1

10.1.1 The person responsible for managing the complaint will undertake an assessment of it to determine whether the content of the complaint relates to the **behavioural requirements** and whether the conduct in the context of the council member carrying out their official functions and duties.

10.1.2 In undertaking the assessment, the person responsible for managing the complaint will have regard to the following matters²:

- the person that is making the complaint (or on whose behalf the complaint has been made) has sufficient interest in the matter, for example but not limited to:
 - personally being attacked rather than debating the issue
 - undermining of other Council Members
 - communicating disrespectfully towards Council Members during debating of issues in the chamber
 - feeling of being bullied, harassed (including sexual harassment) and/or belittled
- the complaint is trivial, frivolous or vexatious or not made in good faith
- the complaint has been lodged with another authority
- the subject matter of the complaint has been or is already being investigated by Council or another body
- it is necessary or unjustifiable for the Council to deal with the complaint
- the council has dealt with the complaint adequately.

Step 2

10.1.3 If the person responsible for managing the complaint considers the matter warrants further consideration, the person complained about should be advised that a complaint has been received and is undergoing an initial assessment in accordance with this Policy. They should be provided a summary of the matter, at a sufficient level of detail, to understand the nature of the allegations and enable them to provide a preliminary response. This may be achieved by a discussion between the person responsible for managing the complaint and the person complained about, taking into

² The person responsible for managing the complaint will also have regard to whether the council has obligations to report the matter to either the Local Government Association Mutual Liability Scheme (LGAMLS) or the Local Government Association Workers Compensations Scheme (LGAWCS), pursuant to the Rules of those Schemes and council's agreement with those bodies.



account the principles of this Policy. The person complained about may have a support person present during any discussion.

- 10.1.4 The person complained about should be given a reasonable opportunity, but no more than ten business days, to provide a response to support the initial assessment. The person responsible for managing the complaint may provide a longer period of time for provision of a response at their discretion. The person responsible for managing the complaint should have regard to any response provided in determining the action resulting from the initial assessment.

11. Action from initial assessment

11.1 The person responsible for managing the complaint will determine what action will result from the initial assessment. A matter may proceed to formal consideration under this policy, unless there are grounds to take one of the following actions pursuant to section 262B(2)(b):

- refusing to deal with the complaint³
- determining to take no further action
- referring to an alternative resolution mechanism or to propose training for relevant parties (e.g. facilitated discussion, provision of training, mediation, arbitration, conflict resolution, etc.)
- referring the matter to another body or agency (e.g. the Ombudsman SA or the Behavioural Standards Panel)

11.2 The outcome of the initial assessment (e.g. determining to take no further action because the complaint is trivial) will be advised to the complainant and person complained about in writing as far as is permitted by law.

12. Refusing to deal with the complaint/Determining to take no further action

12.1 Where the person responsible for managing the complaint makes a decision not to proceed with formal consideration of the matter the following steps should be taken:

- the complainant must be provided written reasons explaining the decision⁴
- the person complained about should be provided with a brief summary of the complaint and the reason for not proceeding
- a record of these steps and the decision not to proceed should be made.

2.2 Whilst a matter may not proceed, the person responsible for managing the complaint may discuss the issues informally with the parties and identify strategies to build skills, facilitate positive relationship development and reduce the likelihood of repeat occurrences.

³ Section 270(4a)(a)(i) of the *Local Government Act 1999* precludes a review of a decision to refuse to deal with the complaint
⁴ Section 262D, *Local Government Act 1999*



13. Decision to refer to alternative resolution mechanism:

- 13.1 The person responsible for managing the complaint may form the view that the optimal way to deal with the complaint is to implement an alternative resolution mechanism such as facilitated discussion, mediation, arbitration, conflict resolution or training.
- 13.2 The person responsible for managing the complaint should discuss the use of a proposed alternative resolution mechanism with the complainant and the person complained about to determine whether there is support for this approach.
- 13.3 If so, the person responsible for managing the complaint should request the CEO take steps to facilitate access to appropriate internal or external support (not being for the purposes of obtaining legal advice) for parties to the complaint. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.
- 13.4 The complainant and the person complained about should be provided written confirmation of the alternative resolution mechanism to be used for the purpose of resolving the complaint.

14. Decision to refer to another body or agency

- 14.1 Where the person responsible for managing the complaint makes a decision to refer the matter to another body or agency the person will follow any direction from that body or agency regarding what information is to be provided to the complainant and the elected member complained about regarding the referral.

15. Decision to proceed to formal consideration

- 15.1 Where the person responsible for managing the complaint makes a decision to proceed to formal consideration the following steps should be taken:
- the person complained about should be provided with a copy of this Policy, contact details of the person responsible for managing the complaint and a summary document setting out:
 - the specific provision(s) of the **behavioural requirements** alleged to have been breached; and
 - the circumstances where this breach is alleged to have occurred.
 - in circumstances where the complainant has not requested their identity to be kept confidential, a copy of the complaint may be provided in full. Alternatively a decision may be made to provide a redacted version suppressing the identifiable information.
 - the complainant should be advised of the decision to proceed and the contact details for the person responsible for managing the complaint.

16. Formal consideration

- 16.1 Where a decision to formally consider the complaint has been made the person responsible for managing the complaint will determine how to proceed:
- the person responsible for managing the complaint may determine that they are the appropriate person to formally consider the complaint; or



- the person responsible for managing the complaint may determine to engage a third party to formally consider the complaint, for example:
 - an investigator who will report to the person responsible for managing the complaint; or
 - an external service provider with skills relevant to the matter who will report to the person responsible for managing the complaint.
- 16.2 If the person responsible for managing the complaint determines a third party should be engaged, they will request the CEO to facilitate engagement of an appropriate service provider. The CEO will not refuse any reasonable request for resources made in accordance with this Policy.
- 16.3 The person responsible for managing the complaint will advise both the complainant and the person complained about that they are able to have a support person accompany them during discussions relating to the complaint.
- 16.4 The person responsible for managing the complaint will inform the complainant and the person complained about services available to them through the Councils Employee Assistance Program (EAP).
- 16.5 It is the expectation of Council that both the complainant and the person complained about will cooperate with any such process to consider the complaint and, if requested, participate in meetings in a timely manner.

Failure by the elected member complained about to comply with this requirement may be taken into account when considering the actions to be taken under section 262B(2)(e) of the Local Government Act 1999 and may constitute grounds for referral to the Behavioural Standards Panel for misbehaviour.

- 16.6 Further consideration by the person responsible for managing the complaint (or the third party engaged), may (at the discretion of that person) involve:
 - explore the complaint with the complainant and the person who is the subject of the complaint
 - speaking with other persons who have been nominated by the parties to have observed the behaviour
 - speaking directly with witnesses to the conduct complained about
 - requesting the provision of information or documents relevant to the investigation, which may include access to audio or video recordings of meetings.
- 16.7 During the formal consideration of a matter appropriate records should be kept by the person responsible for managing the complaint.

17. Report

- 17.1 The person responsible for managing the complaint (or the third party engaged) should ensure a report is prepared summarising the matter and setting out their finding, conclusions and recommendations. The report should set out:
 - allegations made in the complaint
 - summary of evidence to which the investigation had regard



- findings
- conclusions
- recommendations

17.2 A report will generally include a recommended action for the parties to consider and/or participate in such as, but not limited to the imposition of sanctions as per the Local Government Act:

- discussions with parties to the complaint to seek agreement
- formal mediation if not already undertaken
- conciliation
- arbitration
- education and further training

17.3 A copy of the draft report should be provided to the parties to the complaint who should be given a reasonable opportunity, but no more than ten (10) business days, to make submissions in relation to the draft report. The person responsible for managing the complaint (or the third party engaged) may provide a longer period of time for lodgement of submissions to the draft report at their discretion. The person responsible for managing the complaint (or third party engaged) should have regard to any submissions made in preparing a final report.

18. Outcome – No breach found

18.1 Where the finding is that no breach of the **behavioural requirements** has occurred a final report should be prepared by the person responsible for managing the complaint (or third party engaged) and provided to the complainant and the person complained about.

18.2 The complaint will remain confidential in accordance with the requirements of this Policy, except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled⁵ at the next practicable Council meeting. If no such request is received, no further action will be taken.

19. Outcome – agreed actions (breach found)

19.1 Where the finding is that a breach of the behavioural requirements has occurred and the complainant and the person complained about⁶ agree to a path for resolution, that agreement will be documented including matters such as:

- actions to be undertaken
- responsibility for completing actions

⁵ Note that the complainants identity may need to be redacted

⁶ Where the conduct complained about is not raised by the person directly affected by the conduct it will usually be appropriate to discuss the proposed resolution with that person prior to finalising agreements. This is intended to apply in a circumstance where the 'victim' is not the complainant to provide them a reasonable opportunity to have input into the resolution.



- timeframes for completion of actions
 - what will occur if there is a repeat of the behaviours complained about
 - monitoring arrangements for completion of actions
 - what will occur if the actions aren't completed
 - confirmation that the matter is considered resolved.
- 19.2 The agreement reached will be made in writing, including a commitment by parties to the complaint to abide by the agreement (which may be by electronic means). A copy of the agreement will be retained by each party and a copy held in Council records.
- 19.3 The complaint will remain confidential in accordance with the requirements of this Policy except at the request of the person complained about. If such a request is made, a copy of the final report will be tabled⁷ at the next practicable Council meeting. The matter must be reported in the Council's Annual Report which must contain the information required by the regulations⁸.
- 20. Outcome – no agreed action (breach found)**
- 20.1 Where the parties are not able to agree on an approach to resolve the matter, the matter will be provided to Council (this may need to be considered in confidence – Personal Affairs) to determine the actions to be taken which may include:
- taking no further action
 - passing a censure motion in respect of the member
 - requiring the member to issue a public apology (in a manner determined by the Council)
 - requiring the member to undertake a special course of training or instruction (within budget allocation for that Council Member)
 - removal or suspension from one or more offices held in the member's capacity as a member of the Council or by virtue of being a member of the Council – but not he office Member of the Council;
- 20.2 If Council determines to take action, a report on the matter must be considered at a meeting open to the public⁹. If the matter is being discussed in confidence the Council must move out of confidence to resolve to take action (section 262C(2)).
- 20.3 Where Council determines to take no action, the complainant will be advised of this along with reasons, which may include:
- a) the ground that, having regard to all the circumstances of the case, it is unnecessary or unjustifiable for the council to deal with or continue to deal with the complaint;

⁷ Note that the complainants identity may need to be redacted.

⁸ Schedule 4(1)(d), *Local Government Act 1999*

⁹ Section 262C(2), *Local Government Act 1999*



- b) the ground that the subject matter of the complaint has been or is already being investigated, whether by the council or another person or body; or
- c) the ground that the council has dealt with the complaint adequately.

20.4 In making a determination under section 262C(1) Council should be reasonably prescriptive about the manner and time periods in which the action must be completed.

20.5 Section 262E defines a failure to comply with a requirement of the council under 262C(1) as 'misbehaviour' which may result in a referral to the Behavioural Standards Panel.

20.6 The matter must be reported in the Council's Annual Report which must contain the information required by the regulations¹⁰

21. Behavioural Standards Panel

21.1 The Behavioural Standards Panel is an independent statutory authority consisting of three members and has powers to impose sanctions on council members who breach the **behavioural requirements**.

21.2 In accordance with section 262Q of the *Local Government Act 1999* a complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour may be made to the Panel by certain persons as set out below. The Panel's jurisdiction arises in the circumstances set out below:

Legislative definition	Plain language explanation
<p>misbehaviour means –</p> <ul style="list-style-type: none"> (a) a failure by a member of a council to comply with a requirement of the council under section 262C(1); or (b) a failure by a member of a council to comply with a provision of, or a requirement under, the council's behavioural management policy; or (c) a failure by a member of a council to comply with an agreement reached following mediation, conciliation, arbitration or other dispute or conflict resolution conducted in relation to a complaint under Division 1; 	<p>Misbehaviour means:</p> <ul style="list-style-type: none"> (a) a council member fails to take the action required by council; or (b) a council member fails to comply with this policy; or (c) a council member fails to comply with an agreement reached pursuant to this policy
<p>repeated misbehaviour means a second or subsequent failure by a member of a council to comply with Chapter 5 Part 4 Division 2;</p>	<p>A second or subsequent breach of the behavioural requirements</p>

¹⁰ Schedule 4(1)(d), *Local Government Act 1999*



Serious misbehaviour means a failure by a member of council to comply with section 75G	A breach of health and safety duties (including sexual harassment) as set out in section 75G of the <i>Local Government Act 1999</i>
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21.3 A complaint alleging misbehaviour, repeated misbehaviour or serious misbehaviour by a member of council may be referred to the Panel by¹¹:

- a resolution of the council;
- the Mayor; or
- at least 3 members of the council
- responsible person under 75G – direction not to attend meeting¹², civic function (e.g. citizenship ceremony) or Council event as determined

22. Behaviour Standards Panel Contact Officer

Council must appoint a person as the contact officer for matter referred to the Behavioural Standards Panel. The contact officer is responsible for the provision of information to and receipt of notice from the Behavioural Standards Panel.

23. Responsibilities

23.1 The Mayor, Deputy Mayor (if appointed) or other council member appointed by the council as the person responsible for managing complaints is responsible under this Policy to:

- perform the tasks bestowed upon the person responsible for dealing with a complaint pursuant to this Policy
- in consultation with the CEO, facilitate access to resources to support impacted parties and resolve the concerns raised in a timely manner prior to the matter becoming serious, or escalating to a formal complaint
- in consultation with the CEO, engage external resources to assist with investigation and resolution of matters.

23.2 The CEO (or delegate) is responsible under this Policy to:

- manage the administrative receipt, acknowledgement, record keeping and allocation of a complaint lodged in accordance with this Policy
- facilitate access to external resources to support the resolution of complaints lodged in accordance with this Policy

¹¹ Section 262Q, Local Government Act 1999

¹² A meeting may be determined to be a Committee Meeting, a Council Meeting or a meeting where the Council Member is a representative of Council.



23.3 The Behavioural Standards Panel Contact Officer (appointed by the council) is responsible under this Policy to:

- comply with any lawful request of the Panel for information related to a matter under consideration
- receive and respond to notices relating to matters under consideration by the Panel

23.4 Where the Behavioural Standards Panel Contact Officer is not the CEO, the Contact Officer should keep the CEO informed of the status of matters under consideration by the Panel.

24. Availability of Policy

This Policy will be available for inspection on the Council's website www.alexandrina.sa.gov.au. Copies can also be provided upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

DRAFT

8.18. Subsidiary Annual Reports 2022/23

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Trish Kirkland (General Manager Corporate)

Recommendation

That Council receive and note the Regional Subsidiaries 2022/23 Annual Reports, contained at Attachment 1 of Item 9.9 Alexandrina Council Annual Report 2022/23, for:

- **Adelaide Hills Region Waste Management Authority;**
- **Fleurieu Regional Aquatic Centre Authority;**
- **Fleurieu Regional Waste Authority; and**
- **Southern & Hills Local Government Association.**

Prior Resolutions

Nil

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Purpose

The purpose of this report is to present the 2022/23 Annual Reports for Council's four (4) section 43 regional subsidiaries:

- Adelaide Hills Region Waste Management Authority (AHRWMA)
- Fleurieu Regional Aquatic Centre Authority (FRACA)
- Fleurieu Regional Waste Authority (FRWA)
- Southern & Hills Local Government Association (S&HLGA)

In accordance with Schedule 2 of the *Local Government Act 1999*, and their respective Charters, Council's four (4) regional subsidiaries, have provided reports on their work and operations for the preceding financial year.

Adelaide Hills Region Waste Management Authority (AHRWMA)

The Adelaide Hills Region Waste Management Authority coordinates waste management and recycling on behalf of its four (4) member Councils:

- Adelaide Hills Council
- Alexandrina Council
- Rural City of Murray Bridge
- District Council of Mount Barker

The 2022/23 period was a challenging and successful year for the AHRWMA, with highlights including:

- First full year of operation under a revised Charter and new Board structure.
- Commitment to a compliant landfill operation while promoting the Circular Economy.
- Diverted approximately 14,000 tonnes of waste from landfill for reprocessing and reuse.

- Operation of a dedicated drop-off facility at the Heathfield Resource Recovery Centre for safe disposal of chemicals.
- Welcoming a new Circular Economy Officer to the team.
- Assistance provided in the wake of the River Murray Flooding event.
- Strong commitment to workplace health and safety (WHS) with no lost time injuries and recognition for WHS practices.
- Financial success with a surplus for investment in asset and infrastructure replacement.
- Commitment to improving governance and risk management, efficient waste and resource management, and active industry involvement.

Fleurieu Regional Aquatic Centre Authority (FRACA)

The Fleurieu Regional Aquatic Centre Authority was established to enable joint ownership and management of the Fleurieu Regional Aquatic Centre by:

- Alexandrina Council
- City of Victor Harbor

The Authority continues with its plans to improve energy efficiency of the Centre. Continuing their community-focused management of the Centre, the YMCA worked with several like-minded organisations to either deliver or facilitate programs that contribute to positive preventative health and wellbeing outcomes for our community participants.

Key achievements from the 2022/23 financial year include:

- Steady progress in emerging from the uncertainties of the COVID-19 pandemic.
- Focus on improving accessibility and sustainability in the future vision.
- Changes in the Board composition, welcoming new Council Members and expressing gratitude to outgoing members.
- Collaborative efforts with the YMCA to enhance service offerings, including a Sensory Hydrotherapy program.
- Commitment to accessibility improvements and plans for further changes based on community feedback.
- The YMCA's positive impact on the community, with high attendance and social value outcomes.
- Focus on reducing energy costs and increasing environmental sustainability.
- Ongoing review of the Authority's structure in conjunction with Constituent Councils.

Fleurieu Regional Waste Authority (FRWA)

The Fleurieu Regional Waste Authority provides waste and recycling services on behalf of four (4) member Councils:

- Alexandrina Council
- City of Victor Harbor
- District Council of Yankalilla
- Kangaroo Island Council

During the year FRWA have continued to build on previous successes and provide waste management services to the community, with the highlights being:

- Recognition of community support for recycling and waste minimisation despite challenges.
- Progress towards the strategic objective of 70% kerbside waste diversion by 2030.
- Successful implementation of the Summer Recycling Program with impressive results.

- Efficiency improvements in the kerbside collection schedule.
- Quality control and testing for recovered products.
- Emphasis on environmental benefit, innovation, and the circular economy.
- Successful projects, including the Summer Recycling Collection program and collection schedule changes.
- Progress on the remediation of properties affected by the Asbestos Contaminated Material project.
- Commitment to reducing the community's environmental impact and collaboration with council members.

Southern & Hills Local Government Association (S&HLGA)

The Southern & Hills Local Government Association is a regional association of Councils under Part 4 of the Constitution of the Local Government Association of South Australia and is made up of six (6) Constituent Councils:

- Adelaide Hills Council
- Alexandrina Council
- City of Victor Harbor
- District Council of Mount Barker
- District Council of Yankalilla
- Kangaroo Island Council

With many of S&HLGA's important regional programs and projects underway, highlights include:

- A focus on post-COVID recovery and the 2022 Local Government elections.
- Emphasis on key programs related to Transport, Public Health, Community Wellbeing, and Climate Change impacts for community wellbeing.
- Initiatives to collect and analyse data for Community Wellbeing Indicators and Climate Change impacts.
- Highlighting the key project, "Bushfire and Biodiversity," funded by the Commonwealth.
- A strategic review of the 2021-2025 Business Plan and the organisation commissioned by the S&HLGA Board.
- Strengthening regional stakeholder and partner relationships.

Having received the subsidiaries annual reports, each Constituent Council is now required to incorporate these documents within their own 2022/23 Annual Report.

Attachments

Refer Attachment 1 of Agenda Item 9.9 - Alexandrina Council Annual Report 2022/23

8.19. Chief Executive Officer Report

Purpose

1. To provide Council with a monthly report of key activities, finances and current events of the Chief Executive Officer.
2. To table the Resolutions Register, Forward Agenda and the Capital Projects.

Recommendation

Recommendation 1 - Note report and Strathalbyn Strategic Land Purchase

1. That the Chief Executive Officer's Report for October 2023 be received.
2. That Council note that on the 31 October 2023, settlement occurred on the Council Strategic Land Purchase of 22-24 South Terrace, Strathalbyn.
3. That options for the future use of recently purchased 22-24 South Terrace, Strathalbyn be presented to a future meeting of Council for consideration.

Recommendation 2 - Goolwa Oval Management Model - Purchase of Mower

1. That Council note that at the Council meeting 16 October 2023, Council resolved in part (C23385):

That subject to negotiation with the clubs to undertake the task, that the Chief Executive Officer be authorised to reallocate the \$55,000 currently in the 2023/24 Annual Business Plan and Budget for the Turf Management Contract to purchase a lawn mower to enable the clubs to perform the ongoing Turf Management themselves.

2. That Council further note that due to a mower not being able to be sourced in time for the deadline for decision to extend the existing Turf Management Contract, a mower was not purchased and the Turf Management Contract was extended for a period of six months.
3. That a future decision on the ongoing Turf Management on Goolwa Oval be included when considering the ongoing Management Model.

Discussion

The Chief Executive Officer Report is designed to give Council an update of key activities and issues undertaken by the Chief Executive Officer in the previous calendar month. In addition to regular meetings with staff and the Mayor, the Chief Executive Officer attended the following meetings and events in the previous month. Meetings outside of the Goolwa offices are provided in brackets.

Date	Meeting
1 October 2023	Participated in the Oscar W 115th Birthday (Murray River)
3 October 2023	Attended the CEO Performance Management Panel
4 October 2023	Demonstration of a cemetery management solution (Strathalbyn)
4 October 2023	Inspection of 24 South Road prior to purchase (Strathalbyn)
5 October 2023	Mount Compass produce signage discussion
5 October 2023	Met with Cr Coomans (Mount Compass)
6 October 2023	On site walk with Cr Nicholson DA sub-division on Freeling St (Port Elliot)
9 October 2023	Proposal discussion with Ratalang committee regarding the Ratalang native grasslands

Date	Meeting
9 October 2023	Council Information Session
10 October 2023	Port Elliot National Trust archives and collection storage discussion
11 October 2023	Review applicants for the Fleurieu Regional Waste Authority (FRWA) independent members
11 October 2023	Attended the Pioneer Hall Committee Meeting (Middleton)
16 October 2023	October 2023 - Ordinary Council Meeting
18 October 2023	Getting disaster ready workshop
18 October 2023	Mount Compass development proposal
18 October 2023	Goolwa, Hindmarsh Island, Currency Creek - Village Conversation (Goolwa)
19 October 2023	Participated as part of the panel for the FRWA independent board member interviews (FRWA office)
19 October 2023	G'day 23 Gala dinner (Adelaide Oval)
20 October 2023	Attended the Southern & Hills Local Government Association board meeting (Mt Barker)
24 October 2023	Court case attendance (online)
25 October 2023	Attended the Regional Development Australia Adelaide Hills Fleurieu and KI board meeting (Hahndorf)
26 October 2023	Attended the Middleton Village Conversation (Middleton)
30 October 2023	Hosted the Councillor North Ward Bus Tour
31 October 2023	Met with the contractor of the Middleton crossings (work to commence post Tour Down Under).
31 October 2023	Met with CFS Captain of Middleton station (Middleton)

Resolutions Register

The current outstanding resolutions register is attached at the end of this report.

Capital Projects Update

The Capital Works Project update is attached at the end of this report. This report now includes the carried forward projects from 2022/23.

Goolwa Oval Recreational Precinct

At the 15 May 2023 Council Meeting Council resolved the following motion on notice (C23181):

That:

- 1. any variations equal to or greater than \$5,000 to the budget for the Stage 2 works be subject to Council resolution;*
- 2. until completion of Stage 2 and the operating management model is resolved that at every second ordinary council meeting Council Members be provided with a high level progress report on both the construction and precinct operations (1 page maximum) as part of the Chief Executive Officer's report; and*
- 3. if the draft Annual Business Plan and Budget 2023/24 contains any Stage 3 elements as identified in the Goolwa Sports Precinct Master Plan (being wetland area, roadways, pathways, car parking, play space, oval improvements and lighting), that they be removed from the draft APB and Budget 2023/24.*

The following provides an update:

1. The project remains on budget without the need to report overall variances.
2. No Stage 3 elements of the project were contained in the now adopted 2023/24 Annual Business Plan and Budget.
3. The following provide an update on worksA detailed summary is provided in Attachment 1.

Completed items include the following:

- Demolition works
- New Construction – 4 Cricket Practice Nets
- New Construction – 6m x 6m Cricket & Maintenance Storage facility
- New light towers for 3 existing tennis/netball courts
- New light towers for 3 new tennis/netball courts
- Stormwater Rising Main installation
- Public toilet facility

Items underway

- New tennis/netball courts construction
- Stormwater infrastructure southern corridor
- Landscape construction northern corridor
- Landscape construction southern corridor
- Lions book shed construction

Goolwa Oval Operational Model

The Mayor continues to meet the Goolwa Oval Stakeholders to discuss the operating model. Dates of the meetings have been 8 August, 12 September and 17 October 2023. The Stakeholders are currently putting forward two names from each organisation to setup a proposed new Committee (subject to Council approval). The Mayor has scheduled a meeting with a previous representative from the Goolwa Recreation Grounds Management Committee to obtain the old Terms of Reference to assist in the preparation of the new one (to present to Council for consideration).

At the Council meeting 16 October 2023, Council resolved in part (C23385):

That subject to negotiation with the clubs to undertake the task, that the Chief Executive Officer be authorised to reallocate the \$55,000 currently in the 2023/24 Annual Business Plan and Budget for the Turf Management Contract to purchase a lawn mower to enable the clubs to perform the ongoing Turf Management themselves.

Due to a mower not being able to be sourced in time for the deadline for decision to extend the existing Turf Management Contract, a mower was not purchased and the Turf Management Contract was extended for a period of six months. It is recommended that a future decision on a mower be included when considering the ongoing Management Model.

Goolwa Beach Carpark

An issue was identified by the community with traffic flow from the recently completed Goolwa Beach Carpark where cars exiting the carpark with the tight exits were turning into ongoing traffic. As this was only going to get worse when the area got busier an alternative solution needed to be determined. In the end, after several visits, it was a suggestion by the Mayor that was selected after being proven to be the best solution by the General Manager Infrastructure and Council's Traffic Engineer.

The following will be implemented in the next couple of weeks with the carpark becoming one way and having one exit (at the top of the below photo). Signage will be implemented as follows with indicative photos below:

- One Way Line Marking throughout
- Crossing Signs at the new Zebra Crossing
- No Entry Sign at the northern most exit
- Left Turn Only sign from the Beach access





Cleland Gully Road additional funding.

As per the 1st quarter budget review tabled earlier in the agenda. An urgent requirement for funding to be directed towards Cleland Gully Road.

Due to the damage to the road, traffic management will need to be put in place which will narrow the road to 1 lane until the road, road edge and pipe is repaired. Partial road closure will incur extra costs whilst we await road and pipe repairs.

An Engineering design was performed and provided estimated costs being in the vicinity of \$400K, but a short to medium term effective repair solution can be implemented for around \$70K + 6% project management, this will get the road opened fully. Our Field Services team will also need to add Scour protection to the outlet wall and outlet base area under existing budgets.

The 1st quarter budget review considered a diversion of \$101K earmarked for Braeside Crossing Renewal/Repairs (Project Id [200167](#)) that due to tenders coming in over budget requiring diversion to the next financial year. These funds will be allocated to Cleland Gully Road existing budget of \$40,000 originally allocated to the road for other works. Unspent funds will be returned to Council at the end of the year. A budget for



Forward Agenda

Upcoming Council decisions are below as at November 2023 meeting of Council.

The following provides the current estimated timeframe of presentation of reports to Council. Reports may be subject to an earlier presentation to Council Members at a workshop.

This list is a work in progress and will continue to be updated as additional knowledge is gained.

Ref	Report
1	Australia Day Awards
2	Community Centre Funding
3	Langhorne Creek Wine Trail
4	Goolwa Wharf Code Amendment
5	Climate Emergency Action Plan and Environment Action Plan - Consultation outcomes
6	Middleton Hydrologist Report
7	PS Oscar W Memorandum of Understanding and Lease

Highlights

- Celebrated the Oscar W 115th birthday by boarding the Oscar W for a cruise.
 - Daughter Ruby was lucky enough to blow the whistle ... Again.



Attended at Village Conversations.



Attendance at the Cultural Awareness Training with Mark Koolmatie



Bus Tour with Council Members to the North Ward:



Council strategically completed the purchase of 22-24 South Terrace Strathalbyn, 31 October 2023 (this will be recorded in the minutes).



Conclusion

That the Chief Executive Officer's report for October 2023 be received.

Attachments

Attachment 1 - Goolwa Oval Recreational Precinct Update

Attachment 2 - Resolutions Register

Attachment 3 - Projects Report

Attachment 1 - Project Upgrade November 2023 - Goolwa Oval Recreation Precinct

STAGE 2 PROJECT UPDATE - GOOLWA OVAL RECREATION PRECINCT

STAGE 2 PROJECT	CONTRACTOR	CONSULTATION DATE/S	INDICATIVE COMMENCEMENT	INDICATIVE COMPLETION	COMMENTS
Concept Design Master Plan	Inside Edge / JPE	23 March 2022 20 July 2022	March 2022	August 2022 COMPLETE	Council endorsed 15 August 2022
Cypruss & Pyramid tree removals	Active Tree Services	Consultation & Media release October/Nov 2022	December 2022	December 2022 COMPLETE	Removals Completed
Supply & Spread Road base	Roadside Solutions	December 2022	1 February 2023	3 February 2023 COMPLETE	Trafficable area for vehicle access
TV, AV, PA Clubrooms	Corporate Initiatives	October 2022	February 2023	February 2023 COMPLETE	Council representatives to assist user-groups with user guide
Installation of Oval Light Towers	CME Group	August 2022	February 2023	March 2023 COMPLETE	Sportsfield Lights commissioned CME to provide user-guide Council representatives to provide user code & guide
Installation of LED Scoreboard	Aria Digital Screens	October 2022	February 2023	March 2023 COMPLETE	Completed & Council representatives provided user-guide assistance 25 March. Contractor to provide training to all groups , date TBA
Installation of Goal Posts & Netting	Quin Sports & Nets	October 2022	February 2023	April 2023 COMPLETE	Goals & Behinds complete Rear of Goal poles installed Hockey removable nets complete

STAGE 2 PROJECT UPDATE - GOOLWA OVAL RECREATION PRECINCT

Temporary Fence Hutchinson St	A1 Hire Victor Harbour	February 2023	3 April 2023	August 2023 COMPLETE	Temporary fence installation scheduled 3 April – August 2023 Pending court construction
Detailed Design	Outerspace Landscape Architects	Council Projects evaluation	October 2022	March 2023 COMPLETE	100% detailed design received for tender purposes
AVTV Antenna Upgrade	O'Brien	May 2023	May 2023	COMPLETE	Upgrade antenna for improved reception to recently installed TV's completed
Public Toilet Facility Construction	Terrain Group	Monthly Update	April 2023	June 2023 COMPLETE	Open to public from 7 July
Open Tender detailed designs	Open Tenders	As per tender	March 2023	May 2023 COMPLETE	Lions Tender close 31 May Cricket Nets Tender close 31 May Landscape Tender close 14 June
Demolition	Mykra Pty Ltd	Tender closed	April 2023	August 2023 COMPLETE	Complete
Construction (4) Northern Cricket Nets	PM Sports	Tender release May	July 2023	September 2023 COMPLETE	Open for use 8 September
Construction of Cricket & Ground Maintenance Shed	PM Sports	April 2023	July 2023	November 2023 COMPLETE	Shed construction & electrical complete

STAGE 2 PROJECT UPDATE - GOOLWA OVAL RECREATION PRECINCT

Construction of (3) Southern multi courts	Roadside Services & Solutions	April 2023	July 2023	December 2023 COMMENCED	Construction scheduled for completion December/January
Stormwater construction adjacent new courts	SAPL/Roadside Services & Solutions	September 2023	November 2023	COMMENCED	Rising Main, storage culverts & pump station scheduled for November/December
Tennis Club Temporary Storage	Andy's Building Services	June 2023	June 2023	September 2023 COMPLETE	Temporary storage solution - shipping container located west of clubrooms for tennis equipment
Construction of storage and spectators shelters	Roadside Services & Solutions	Monthly Report	July 2023	December 2023 IN STORAGE	To facilitate tennis & netball and future community use Shelters in storage
Sports Courts Light towers	CME Group	Monthly Report	August 2023	November 2023 COMPLETE	Existing Courts light towers installation complete New courts light towers installation complete
Renewal of (3) Southern Multi Courts	Roadside Services & Solutions	Monthly Report	November 2023	December 2023 SCHEDULED	Fence renewal November/December Acrylic Surface renewal January
Lions Club Construction Wildman St/Oval	Andy's Building Services	Monthly Report	September 2023	December 2023 SCHEDULED	Civil construction commenced SAPN works scheduled November Shed construction late November/December
Lions temporary storage	Andy's Building Services	Monthly Report	July 2023	November 2023 COMPLETE	Temporary storage solution - shipping container located west of Lions Shed

STAGE 2 PROJECT UPDATE - GOOLWA OVAL RECREATION PRECINCT

Demolition of Lions Club shed	Mykra	Monthly Report	August 2023	September 2023 COMPLETE	Temporary storage has been supplied for pre-landscape demolition works
Boulevard Entry Construction/Landscape	SA Premium Landscapes	Monthly Report	September 2023	December 2023 COMMENCED	Southern corridor commenced September Northern corridor November
Boundary Fences	SA Premium Landscapes	Monthly Report	November 2023	January 2023 SCHEDULED	Hutchinson Rd & rail boundary fence renewal December/January
Play Equipment & shade sails	SA Premium Landscapes	Monthly Report	December	January ON ORDER	Installation January

Attachment 2 - Resolution Register Report as at 16 Nov 23



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
1/01/2021		ACM211186 18/10/2021 Langhorne Creek Wine Trail Project	<p>1. That Council note the key objectives project scope and staged approach for the Langhorne Creek Wine Trail Project (Attachment 9.3(a)).</p> <p>2. That a report on the findings of the feasibility study be presented to Council so as to determine further direction.</p>	In Progress	Matt Atkinson	No
Action Date	Status	Comments				
6/10/2023	In Progress	Report delayed as the feasibility study is not yet completed. A report to progress to public consultation will be presented with the findings of the feasibility study, once completed.				
12/09/2023	In Progress	A report to be brought back to council at the 16 October 2023 council meeting.				
7/07/2023	In Progress	A report to be brought to back to council at the 21 August 2023 council meeting.				
9/05/2023	In Progress	9 May 2023; Information session for Council Members is scheduled for 13 June 2023.				
13/02/2023	In Progress	A council report to be tabled at the 20 March 2023 Council meeting.				
18/08/2022		<p>1/4/22</p> <p>The tender to conduct the Langhorne Creek Wine Trail has been awarded and expected to be delivered mid July 2022.</p>				
18/08/2022		<p>10/8/22</p> <p>A council report will be brought back to council at the December 2022 meeting seeking endorsement to go to public consultation.</p>				
18/08/2022		<p>10/8/22</p> <p>A briefing is scheduled on 12 September 2022 on the concept plan.</p> <p>The stakeholder briefing scheduled for 13 September 2022. A second council briefing will occur in December to provide the EMs an update on the stakeholder meeting.</p>				
18/08/2022		<p>1/4/22</p> <p>A business plan is being developed and initial meeting has occurred with Ngarrindjeri Aboriginal Corporation on 30 March 2022 to incorporate indigenous insight into the development of the trail.</p>				



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
1/01/2021		ACM221433 19/04/2022 Cr Rebbeck Dual naming Alexandrina Council Signage	<p>1. That Council adopts a general policy for all new and replacement road and location signage displaying dual names to incorporate indigenous/non indigenous names where possible.</p> <p>2. That Council considers any additional budgetary funding as necessary each year.</p> <p>3. That Administration write to the Minister for Education Training and Skills advocating indigenous languages are offered in school educational programs.</p>	In Progress	Matt Atkinson	No

Action Date	Status	Comments
10/11/2023	In Progress	Review of Council's Naming of Roads, Reserves and Public Places Policy being undertaken. Input will be sought from NAC in relation to the dual naming content prior to presenting back to Council for endorsement (likely to be early 2024).
6/10/2023	In Progress	Short report to be presented to Council in November detailing the plans for dual naming to be integral to Council's Roads, Reserves and Public Place Naming Policy, which will be reviewed in the first half of 2024.



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

12/09/2023	In Progress	<p>Council's administration have progressed discussions with the Ngarrindjeri Aboriginal Corporation (NAC) in relation to dual naming. Most recently this has included the naming of the Signal Point Experience Centre as 'Yuntulun Kuli-war' (looking down from the headland), in consultation with Ngarrindjeri language experts and elders. A similar process will be undertaken for the Sugars Beach project, which will incorporate interpretive signage.;;;Council's administration has commenced scoping for a Wayfinding Signage project, which will include signage associated with major trails across the Council district. Dual-naming will form a major part of this process and will present an opportunity for Council to progress its commitment to exploring opportunities for dual-naming and Aboriginal place names in relevant locations within Alexandrina Council.;;;It is acknowledged that a report has not yet been presented to Council on this topic. The intent has been to ensure that dual naming is considered for any emerging place naming opportunities, which has been at the forefront our Council's thinking when considering all new projects. A report will be presented to Council at (or prior to) the November 2023 Council meeting with some further information, including a strategy for the application of dual naming processes for Council's consideration.</p>
14/06/2023	In Progress	<p>Council has received full development approval for the installation of entry signs to each township. A contractor to manufacture the signage has been selected following a tender process. Signs to be fabricated in the near future.</p>
9/05/2023	In Progress	<p>9 May 2023;;Discussions are ongoing with the Ngarrindjeri Aboriginal Corporation (NAC) regarding the scope and functions of a First Nations Officer role.</p>
9/09/2022	In Progress	<p>Recruitment of a Community Development Officer for First Nations is currently 'on hold' subject to consideration with other budget priorities.</p>
9/09/2022	In Progress	<p>A follow up meeting and consultation with NRA needs to be arranged.</p>
9/09/2022	In Progress	<p>Meeting being held with NRA on Friday 9 September 2022</p>
9/09/2022	In Progress	<p>Administration met with Ngarrindjeri Aboriginal Corporation NAC on 7 July 2022 to discuss the appropriate governance model to determine naming conventions with First Nations and how this can be incorporated into a Dual Naming policy.</p>



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

18/08/2022	15/8/22 The department has a range of initiatives including professional learning for educators to build cultural awareness and knowledge of the languages and the development of resources for languages that are consistent with the Australian Curriculum.
18/08/2022	15/8/22 Formal response letter (E202223383) received from Minister for Education Training and Skills (Hon. Blair Boyer MP) advising that in South Australia the Department of Education is guided by the Aboriginal Education Strategy 2019 to 2029.
18/08/2022	14/7/22 Letter sent to the Minister for Education Training & Skills on 30 May 2022 sent from the Office of the Mayor. To date no formal response has been received.
18/08/2022	15/8/22 This strategy commits the department to working closely with South Australian Aboriginal language and culture organisations to develop resources and professional learning programs.
18/08/2022	14/7/22 Acknowledgement email (E202218330) received from Minister for Education Training & Skills office 14 July 2022 advising Council's correspondence is currently receiving attention and a response will be forwarded from the Minister in the near future.
18/08/2022	15/8/22 There are currently 63 department sites offering an Aboriginal languages program either as a whole school language or specialist program spanning seven Aboriginal languages including Ngarrindjeri and Kurna.
18/08/2022	15/8/22 This supports teachers in implementing the Australian Curriculum including the teaching and learning of South Australian Aboriginal Languages.
18/08/2022	15/6/22 Administration wrote to the Minister for Education Training and Skills on 30 May 2022.



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

18/08/2022	26/7/22 GM Growth and GM Wellbeing also liaising with City of Adelaide to gain knowledge and understanding of their processes which will help Alexandrina Council Administration to develop a governance model and policy.
18/08/2022	15/8/22 The department is also working with Aboriginal language instructors and educators to understand and resolve workforce and employment challenges to the growth and improvement of Aboriginal languages education.
18/08/2022	11/5/22 Following initial consultation outcomes Administration are meeting with Ngarrindjeri leaders to review language lists provided by First Nations. Further consultation to follow with all First Nations groups.
18/08/2022	5/5/22 Item 2. Capital funding allocated for dual naming of signage. This should be treated as a project in 2022/23 financial year.
18/08/2022	15/6/22 Administration have formed a cross divisional working group to discuss scope followed by consultation and feedback with all First Nations groups and progress an implementation plan.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
1/01/2021		ACM211292 20/12/2021 Proposal to initiate a Code Amendment for the Goolwa Wharf Precinct	That Council endorse the Proposal to Initiate a Code Amendment as outlined in Attachment 9.4(b) to create a subzone under the Infrastructure (Ferry and Marina Facilities) Zone as it relates to the Goolwa Wharf Precinct.	In Progress	Matt Atkinson	No

Action Date	Status	Comments
10/11/2023	In Progress	An information session is planned prior to presenting this item to Council. The matter is currently deferred pending delays to the wharf project. Currently planned to be presented early 2024.
27/09/2023	In Progress	An information session has been scheduled in November and then a report will be presented to the November council meeting.
12/09/2023	In Progress	A report to council is expected late 2023.



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9/05/2023	In Progress	9 May 2023;;The proposal to initiate a Code Amendment for the Goolwa Wharf Precinct has been approved by the Minister.
18/08/2022		29/6/22 Advice has not been provided as to when this will be occurring however it is a positive step that the proposal is to be supported.
18/08/2022		29/6/22 A meeting has been held with the Code Amendment Team at Planning and Land Use Services to discuss the Proposal to Initiate a Code Amendment so they could fully understand the reasons for undertaking the amendment.
18/08/2022		29/6/22 This has been followed up with a request to provide publication instructions which helps to confirm the content needed to upload the proposed Code Amendment to the PlanSA portal.
18/08/2022		31/3/22 Process underway with State Government. No response as yet.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/01/2023	2.8.1	C23018 Goolwa Wharf Precinct Revitalisation Project	That Council request that: 1.Council Members within 7 days be provided with a copy of the Memorandum of Understanding between Council and the Friends of the PS Oscar W; and 2.As part of considerations for the 2023/24 Annual Business Plan and Budget an analysis of the governance, financials and risk management practices of the Friends of the PS Oscar W be undertaken as a priority. 3.That Council Members be provided with the PS Oscar W Conservation Plan and Business Plan.	In Progress	Nigel Morris	No

Action Date	Status	Comments
16/11/2023	In Progress	Report to be considered at 20 November 2023 Council meeting.
12/09/2023	In Progress	1. Complete;;2&3. In progress with presentation to Councillors
12/09/2023	In Progress	1. Complete;;2 &3. In progress with presentation to Councillors
8/05/2023	In Progress	Report to be presented to Council July or August 2023.



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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
20/02/2023	2.8.2	C23047 Location of the Main Toilets at Goolwa Wharf	That the external look and feel of the toilet be workshopped with Council Members and presented to Council for endorsement.	In Progress	Nigel Morris	No

Action Date	Status	Comments
16/11/2023	In Progress	Designs currently being prepared.
8/05/2023	In Progress	Report to be presented to Council.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
15/05/2023	2.7.4	C23179 Cr Lou Nicholson - RepaySA and Alexandrina Council Partnership Opportunity	That Council administration investigate a partnership with RepaySA to make projects available within Alexandrina Council for community service and bring a report back to council recommending: <ul style="list-style-type: none"> •Whether or not to enter a partnership (Memorandum of Agreement) with RepaySA •What budget would be reasonable to allocate to the program (i.e. how many days per month maximum) to be of benefit to our community and council. 	In Progress	Matt Atkinson	No

Action Date	Status	Comments
16/11/2023	In Progress	Report to be considered at 20 November 2023 Council meeting.
11/10/2023	In Progress	Community team to follow up and provide a report to Council by November 2023.
11/09/2023	In Progress	Community team to follow up and provide a report to Council by November.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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19/06/2023	2.8.3	C23214 Goolwa Oval Management Model	<p>That Council:</p> <ol style="list-style-type: none"> 1. Rescind the following resolution of Council (ACM221429) in part 2, 3, 4 resolved at its meeting held on the 21 March 2022: 2. That Council establish the Goolwa Oval Precinct Collective as a section 41 Committee of Council as soon as possible, with representation from one member of each participating group, an elected member as Chair and a staff member as liaison. 3. That Council approve of the Goolwa Oval Recreation Precinct Food and Beverage solution including bar, kitchen, canteen and scheduling to be Managed by the Goolwa Oval Precinct Collective, utilising, where required, third party providers. 4. That the existing Goolwa Oval Recreation Facility office space be provided in the first instance to the Goolwa Oval Precinct Collective for game day and weekly club Operations with the Council liaison officer to utilise that office space on a shared basis when, and if, required. <ol style="list-style-type: none"> 2. That an Advisory Group to be initially chaired by the Mayor and with representation from two members from each Club and a minimum of 2 community members, be established to regularly meet to collectively work on any issues and opportunities, with recommendations presented to Council for consideration. 3. That Administration prepare a draft Terms of Reference for the Advisory Group for consideration by the Group prior to consideration of adoption by Council. 4. That the Terms of Reference include the requirement to review the ongoing fee structure including percentage split between user groups, operational costs, revenue opportunities and a model to move towards a full cost recovery. 	In Progress	Nigel Morris	No
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Action Date	Status	Comments
13/07/2023	In Progress	First meeting currently being scheduled to prepare recommendations for Council consideration.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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Alexandrina Council Ordinary Meeting - Public Report

19/06/2023	2.8.12	C23227 Harbour Masters Residence - Inclusion in 'Wharf Tenancy Activation Strategy' Expression of Interest	That Council utilise the opportunity presented by the 'Wharf Tenancy Activation Strategy' Expression of Interest (EOI) (as endorsed at the 3 April 2023 Council Meeting - C23128) to include the Harbour Masters Residence within the Expressions of Interest process, while Administration furthers the investigations on the scenarios put forward in the 18 July 2022 Council Meeting (ACM221592), noting that Council is not obligated to accept any submission received from the EOI.	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
13/11/2023	In Progress	Submissions from the Registration of Interest (ROI) to be presented to the 20 November 2023 Council Meeting for consideration and adjourned Notice of Motion C23382 for sale of the Premise.
4/09/2023	In Progress	Registration of Interest scheduled to conclude 29 September 2023.
15/08/2023	In Progress	Harbour Masters Residence has been included in the Goolwa Wharf Tenancy Activation Strategy Registration of Interest to seek third party interest in activating this facility.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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17/07/2023	2.7.3	C23257 Ashbourne Memorial Hall & Oval Driveway Remediation 2023/24 Budget Provision	<p>That, given there is no reference to past, current or future years to projects undertaken in Ashbourne in the Annual Business Plan 2023/24, and the Ashbourne Hall and Cricket Oval:</p> <ul style="list-style-type: none"> •is the heart of social and cultural activities for locals and visitors to Ashbourne •is used regularly for a diverse range of community events from weddings, school performances and sports carnivals, yoga classes, cricket club functions, table tennis competitions, community group meetings and markets, car club visits, and •is home to the local Australia Post outlet with 116 post boxes and 15 large parcel boxes, visited many times a day by car and on foot; and •noting the written submission during consultation on the draft 2023/24 Annual Business Plan in which the Hall committee provided a quotation to support seeking financial assistance to remediate the driveway around the hall to make it safe and accessible, and protect the timber floor of the Hall being degraded by gravel and dust from the driveway <p>That any savings identified in 2023/24 quarterly budget reviews be considered for a financial contribution to the Ashbourne Memorial Hall and Oval Committee towards the \$46,240 project to remediate the driveway around the Hall.</p>	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
13/11/2023	In Progress	Currently no savings have been identified in 2023/24 budget, reconsider at mid-year quarter budget review.
15/08/2023	In Progress	To be considered at the first Quarter Budget Review.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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17/07/2023	2.8.2	C23256 Food Market Licence Proposal Barrage Road Goolwa	<p>That Council:</p> <ol style="list-style-type: none"> Grant consent to progress negotiations with Ms Rojina McDonald in accordance with the proposal contained at Attachment 1 in this meeting agenda, for the operation of fortnightly Food Markets on a portion of Reserve Barrage Road Goolwa, with the following conditions: <ul style="list-style-type: none"> Operation of fortnightly food markets Licence commencement date of 1 September 2023 Licence expiry date of 31 August 2024 Operating Saturdays only, hours of 8.30am – 12.30pm Portion of Reserve, Barrage Road Goolwa as identified in the Licence That product is restricted to a person or business who grows, rears, catches, harvests, makes or produces the food goods they are selling That re-sellers of fruit, vegetables or any other farm - based product, art and craft stalls and bric-a-brac stalls will not be permitted That local stallholders have first priority That no power and water is or will be supplied to the licence area That no vehicles / trailers can be driven on the reserve at any time Apply a \$30 licence fee per stall for each market, noting that this fee is calculated on applying half of Council's Commercial market fee of \$60, due to the markets only operating for half a day. Authorise the Mayor and Chief Executive Officer to sign and seal the Licence Agreement. Receive a further report following the initial 12-month trial. 	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
16/11/2023	In Progress	Notice of Motion to be considered at 20 November 2023 Council meeting.
6/10/2023	In Progress	Applicant considering location options further and an appeal to the endorsed market fee.
15/08/2023	In Progress	Negotiating final market licence terms with applicant in accordance with the resolutions from the 17 July 2023 Council Meeting.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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17/07/2023	2.8.1	C23255 Milang Oval Lease Renewal Request	<p>That Council:</p> <ol style="list-style-type: none"> 1.Acknowledge the request from the Milang and District Historical Society Inc for an independent lease over a portion of the Milang Oval, located at 1406 Milang Road, Milang, Crown Record Volume 5630 Folio 945 (Milang Oval). 2.Consider the proposal from the Milang and District Historical Society Inc for a new independent lease over a portion of the Milang Oval. 3.Prepare a separate draft lease for the Milang and District Historical Society Inc and a variation to the current lease for Milang Oval Inc. over portions of the Milang Oval inclusive of the below terms and conditions: <ul style="list-style-type: none"> •Lease term commencing 1 July 2023 and expiring 30 June 2037 (7 + 7) •Separate lease areas as provided in the 'General Analysis' section of this report •A common area for the shared road and associated infrastructure 4.Proceed to community engagement on the two (2) drafted leases, to gauge community feedback on the proposal, with a further report brought back to Council following the community engagement process with all submissions received. 	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
6/10/2023	In Progress	Draft Leases have been provided to both parties for review, prior to public consultation.
15/08/2023	In Progress	Following preparation of two separate leases, and negotiations with affected parties, public consultation programmed on the proposal for Sept/Oct 2023, with a Report put back to Council following close of Community Engagement.

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17/07/2023	2.7.4	C23258 2023/24 Quarterly Budget Review Considerations	<p>That the following initiatives be considered for support from any surplus identified in 2023/24 quarterly budget reviews:</p> <p>1. Financial Assistance for Strathalbyn & Districts Basketball Association \$4,000 to support Strathalbyn & Districts Basketball Association (S&DBA) maintain the 50+ year old, single court shared-use gymnasium, the only under-cover sporting facility that caters for Strathalbyn and surrounds, located at Eastern Fleurieu School R-6 campus, East Terrace, Strathalbyn, and used by approximately 1000 community members each week, being \$2,500 for floor resealing and a \$1,500 for court cleaning.</p> <p>2. Financial Assistance to the Strathalbyn Strikers (Soccer) Club \$4,000 to support Strathalbyn Strikers (Soccer) Club – a community-based soccer club located in Strathalbyn who lease a portion of the privately-owned Strathalbyn Polo & Recreation Grounds on Callington Road, Strathalbyn, and made a deputation to Council 20 February 2023 – being for \$1,500 for essential port-a-loo pump out costs, and \$2,500 towards ground leasing costs which are over \$15,000 per annum and borne by Club members.</p> <p>3. Walking and Cycling Trail - Willyaroo to Strathalbyn – Scoping Document \$5,000 to scope what would be required to establish a basic walking and cycling trail between Strathalbyn township and Willyaroo to reduce the risk to the school children and community members who walk or cycle on the roadside to Strathalbyn township, and so that Council would then have a scoped document to submit to future State or Federal grant funding programmes or advocacy opportunities as they arise.</p>	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
13/11/2023	In Progress	Currently no budget surplus has been identified in the 2023/24 budget. To be reconsidered at mid-year quarter budget review.
15/08/2023	In Progress	To be considered at the first Quarter Budget Review.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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21/08/2023	2.8.10	C23308 By-law Review 2023	<p>1.That Council in exercise of the powers contained in section 246 of the Local Government Act 1999, having satisfied the consultation requirements of the Act, and having had regard to and note:</p> <ul style="list-style-type: none"> a. the letter of approval from the Dog and Cat Management Board in relation to By-law number 5 b. the letter of approval from the Minister for Infrastructure and Transport in respect of By-law numbers 2 and 5 c. the submissions received from the public d. the Certificates of Validity provided by the Council's legal practitioner e. the National Competition Policy Report <p>2.That the majority of Council, in the presence of at least two thirds of its members, hereby makes and passes the following By-laws as presented in the attachments as contained in this meeting agenda:</p> <ul style="list-style-type: none"> a. Permits and Penalties By-law No. 1 of 2023 b. Local Government Land By-law No. 2 of 2023 c. Roads By-law No. 3 of 2023 d. Moveable Signs By-law No. 4 of 2023 e. Dogs By-law No. 5 of 2023 f. Cats By-law No. 6 of 2023 <p>3.That the Chief Executive officer be authorised to undertake all steps necessary to finalise the By-law review process and to give effect to the newly adopted By-laws, including making any minor editorial or grammatical changes that may be necessary prior to publication of the By-laws in the Gazette.</p> <p>4.That Council note that a further report will be prepared and presented to Council regarding the setting of expiation fees, proposed resolutions of Council and the making of delegations under the By-laws, proper to the By-laws commencement date.</p>	In Progress	Tash Hunt	No
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Action Date	Status	Comments
6/09/2023		By-Laws making process underway. A further report will be presented to Council regarding the setting of expiation fees, proposed resolutions of Council and the making of delegations under the By-laws, prior to the By-laws commencement date.

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21/08/2023	2.8.2	C23300 Public consultation on the draft Environmental Action Plan 2030 and the draft Climate Emergency Action Plan	That Council: a.note and receive the draft Environmental Action Plan 2030 and the draft Climate Emergency Action Plan; b.approve and release the draft Environmental Action Plan 2030, contained at Attachment 1 in this meeting agenda, for public consultation; c.approve and release the draft Climate Emergency Action Plan, contained at Attachment 2 in this meeting agenda, for public consultation; d.endorse the Community Engagement Plan contained at Attachment 3 in this meeting agenda; and e.be presented with a further report at the conclusion of the public consultation.	In Progress	Matt Atkinson	No
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Action Date	Status	Comments
25/10/2023	In Progress	Both draft plans went out to community consultation from August 31 – Sep 25th (COB). A further report to be tabled at Council Meeting 18 December with outcomes of community consultation.
11/09/2023	In Progress	Public consultation has commenced. A further report will be presented to Council at the conclusion of the consultation period.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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21/08/2023	2.7.2	C23297 Cr Bill Coomans - Strathalbyn Harness Racing Club proposal to purchase a portion of Lot 10 Langhorne Creek Road, Strathalbyn	C23297 1. That Council, upon confirmation from the Strathalbyn Harness Racing Club (SHRC) that they want to continue their interest in purchasing or leasing all or part of Lot 10 Langhorne Creek Road Strathalbyn, investigate its sale or lease with a further report to be included as part of the existing Business Case to be created and presented to Council, including: 1.A final Concept Plan that clearly illustrates the area in question for the SHRC; 2. Confirmation of other stakeholders that are part of the SHRC proposal; 3.A valuation of the proposed area to be sold or leased; 4.A definition and estimate of the cost of installing certain infrastructure as requested by the SHRC for future community recreation and sporting use; 5.Details of the ability to ensure SHRC delivers what they promise, e.g. A Memorandum of Understanding (MOU); 6.Details on the ability to ensure the return of land to Council ownership or responsibility under certain circumstances, e.g. SHRC no longer operates; 7.A business case that includes detailing the feasibility of the SHRC to deliver and operate their project; 8.Details regarding how the SHRC Concept Plan can integrate with the Lot 10 Langhorne Creek Road Project Steering Group Committee Master Plan; and 9.Consideration to establish a joint committee comprised of representatives of the SHRC and other users of the precinct to ensure good management of all the facilities. 2. That Council inform the Lot 10 Langhorne Creek Road Project Steering Group Committee of its revised decision.	In Progress	Matt Atkinson	No
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Action Date	Status	Comments
11/09/2023	In Progress	Lot 10 Steering Group have been advised of the current status in accordance with Resolution 2. The SHRC have received a copy of these requirements and have met with the CEO and Acting GM Community to map out a response. This resolution is not expected to be completed until the Business Case is finalised.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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21/08/2023	2.8.6	C23304 Strategic Land Program Group 1 - Braeside Road Mt Observation	<p>That Council:</p> <ol style="list-style-type: none"> Note the Information Pack at Attachment 1 as contained in this meeting agenda, in regard to a Strategic Land Program proposal to close a portion of unmade road for the purpose of merger into adjacent private property. Resolves to commence a 'Road Process Order' in accordance with the legislative process stipulated within the Roads (Opening and Closing) Act 1991 and the Roads (Opening and Closing) Regulations 2021, to progress the proposal to close a portion of approximately 5,350 m² (subject to survey) of unmade road located adjacent Lot 7 Braeside Road Mount Observation in Filed Plan 6384 Certificate of Title Volume 5898 Folio 626, with the intent that it be sold to the owner of that land by merger. Grants consent to proceed to public consultation on the proposal, with a further Report brought back to Council on close of public consultation inclusive of all submissions received. 	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
21/08/2023	2.8.3	C23301 Local Roads & Community Infrastructure (LRCI) Program: Phase 4 - Part B, Project Nomination	<p>1. That Council endorse the following project to be submitted as the 'grant activity' in the Local Roads and Community Infrastructure (LRCI) Program: Phase 4 - Part B available funding of \$395,654</p> <ul style="list-style-type: none"> Ashbourne Stormwater Mitigation \$395,654 <p>2. That an update to the Long Term Financial Plan and Annual Business Plan & Budgets to incorporate the additional grant funding and associated expenditure be performed at the next quarterly review.</p>	In Progress	Andy Baker	No

Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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21/08/2023	2.8.5	C23303 Strategic Land Program Group 1 - Goolwa Terrace Roundabout	That Council: 1.Note the Information Pack at Attachment 1 as contained in this meeting agenda, in regard to a Strategic Land Program proposal to amend an anomaly associated with the Goolwa Terrace Roundabout encroachment on to adjacent community land. 2.Is satisfied pursuant to Section 194 of the Local Government Act 1999 with the proposal to revoke the classification of community land over a portion of the land parcel located at Lot 9 Goolwa Terrace Goolwa, deposited plan DP 36237 / 9, as contained within Crown Record Volume 5752 Folio 189. 3.Grant consent to proceed to public consultation on the proposal, and receive a further Report on close of public consultation inclusive of all submissions received.	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
13/11/2023	In Progress	Outcomes from the Community Engagement Process are being reported to the 20 November 2023 Council Meeting.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
18/09/2023	2.7.2	C23313 Cr Christie Thornton - Mural Painting - Water Tower and Laucke Mills, Strathalbyn	That Administration investigate and prepare a report for Council on the ability to paint a mural on both the Water Tower and Laucke Mills, Strathalbyn.	In Progress	Stacey Bateson	No

Action Date	Status	Comments
5/10/2023	In Progress	Currently seeking interest in painting the Mills with the Lauke Group. Council report will be presented at November 2023 Council Meeting

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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18/09/2023	2.8.1	C23315 Request to purchase portion of West Creek Road, Langhorne Creek	<p>That Administration further investigate a proposed road closure of a section of West Creek Road between Mosquito Creek Road and McAnaney Road and provide a further report to Council detailing:</p> <ul style="list-style-type: none"> •Required process to close and dispose of the section of road. •Costs involved in the process. •Potential sales price of land disposal •Details of an investigation into current <ul style="list-style-type: none"> oTraffic movements. oExisting services and potential easements. oAccess to adjoining properties to ensure not creating land-locked parcels/allotments, and the need for easements for access purpose. oValue to community to close and dispose of this land. <p>That prior to the consideration of the investigation report that Administration delay the resheeting of the section of road requested to be closed.</p>	In Progress	Andy Baker	No
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Action Date	Status	Comments
18/10/2023	In Progress	<p>Review has commenced in preparation for presenting a report with a recommendation back to Council.;;The traffic counters are now in place and will remain onsite until the end of January 2024, in which time we will analyse the collected count data. ;;Public Consultation via MySay will be undertaken with survey questions currently being finalised. Aim to release via MySay to the broader community in approximately 3 weeks time (early-mid November 2023). The MySay information being collected, pertains to the type of road use – commercial/private, type of industry using the road, types of vehicles using the road, frequency and/or period of road use etc. which will assist us with our road use knowledge and decision making.;;Once all data and community feedback has been collected, working in conjunction with Council's Property Team, a report will be prepared for a future Council meeting in 2024 (possibly February/March 2024). ;;If a recommendation to support the closing of West Creek Road is passed, then the Roads Opening and Closing Act of 1991 is to be followed. This is a legislated process, with specific steps, and will also require further public consultation.</p>



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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
18/09/2023	2.8.10	C23327 Report from Section 41 Committee – Ratalang Basham Beach and Horseshoe Bay Advisory Committee - Establishment of Native Grasslands Proposal for Ratalang Basham Beach Conservation Reserve	<p>That Council note the following recommendations from the Ratalang Basham Beach and Horseshoe Bay Advisory Committee:</p> <p>1.From 1 January 2024, the Committee will no longer support the licensing of the area for third party grazing or cropping purpose.</p> <p>a.The Ratalang Basham Beach and Horseshoe Bay Advisory Committee will then take over the ongoing maintenance of the grazing area through the ongoing maintenance budgets.</p> <p>2.That the Ratalang Basham Beach and Horseshoe Bay Advisory Committee support the proposal to restore native grasslands, subject to further information being provided to the Committee regarding actual costs to engage Seeding Natives Inc.</p> <p>a.A budget of \$30,000 be allocated from the Trust funds to the works program for 2023/2024 for the restoration of native grasslands.</p> <p>3.That the Ratalang Basham Beach and Horseshoe Bay Advisory Committee recommend to Council that an application for Heritage Agreement be submitted for Ratalang Basham Beach Conservation Reserve.</p>	In Progress	Andy Baker	No

Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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18/09/2023	2.8.3	C23317 Community Memorial for Lorraine Pomery	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the request from the Port Elliot Town and Foreshore Improvement Association (PETFIA) and the Port Elliot National Trust, to jointly install a Community Memorial Board in honour of Lorraine Pomery, within the rose garden on the western side of the Strand, north of the old Port Elliot Council Chambers and south of the railway line. 2. That the costs for the preparation, installation and maintenance of the Community Memorial Board be the responsibility of the Port Elliot Town and Foreshore Improvement Association (PETFIA) and the Port Elliot National Trust. 3. That Council request the Port Elliot Town and Foreshore Improvement Association (PETFIA) and the Port Elliot National Trust to provide a draft of the proposed wording and memorial board design to Council administration for approval prior to installation. 	In Progress	Stacey Bateson	No
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Action Date	Status	Comments
10/11/2023	In Progress	The draft wording and photos have been sent to the Pomery family for any feedback. Awaiting reply.
21/09/2023	Assigned	Email sent to Port Elliot Town & Foreshore Improvement Association advising of and providing the details of the Council Resolution C23317.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
18/09/2023	2.8.12	C23336 Code of Practice - Access to Council and Committee Meetings and Documents	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes and receives the Draft Code of Practice - Access to Council and Committee Meetings and Documents contained in this meeting agenda at Attachment 2; 2. Approves the release of the Draft Code of Practice - Access to Council and Committee Meetings and Documents contained in Attachment 2 for public consultation in accordance with section 92(5) of the Local Government Act 1999 with the inclusion at Clause 4 of a third dot point under sub clause 4.1 - holding of Council meetings other than Goolwa as determined time by time under Council resolution; 3. Endorses the Community Engagement Plan contained in this meeting agenda at Attachment 3; and 4. Be presented with a further report at the conclusion of the public consultation process. 	In Progress	Tash Hunt	No



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Action Date	Status	Comments
21/09/2023	Assigned	Consultation commenced 21 September 2023.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
18/09/2023	2.8.14	C23338 Port Elliot RSL Sub-branch lease request	<p>That Council:</p> <ol style="list-style-type: none"> Grants consent for Administration to negotiate a draft community building lease with the Port Elliot RSL Sub-branch, for tenure of the Old Guide Hall building located on a portion of 10 The Strand Port Elliot, Certificate of Title Volume 5854 Folio 472, inclusive of the following terms: <ol style="list-style-type: none"> 5 + 5 year community lease. Commencement date of 1 December 2023. Peppercorn rental. A lease area consisting of the footprint of the Old Guide Hall and the adjacent garden shed only. That all services, insurances and maintenance are the cost of the Lessee. That the Mezzanine level within the Old Guide Hall is excluded from the permitted lease area until it is deemed compliant by Council or its delegate. That Administration proceed to public consultation on the negotiated draft lease in accordance with the attached Community Engagement Plan (as required under the Local Government Act 1999 for any lease over community land that exceeds five (5) years). That Council receive a further report on close of community engagement, with all submissions received. 	In Progress	Trish Kirkland	No

Action Date	Status	Comments
13/11/2023	In Progress	Outcomes from the Community Engagement Process is provided to 20 November 2023 Council Meeting.
6/10/2023	In Progress	Public Consultation scheduled for October 2023, followed by a November Report to Council with the submissions received.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.10	C23392 Tour Down Under	That Council approves the allocation of \$20,000 to enable Council to deliver its activation strategy associated with the 2024 Tour Down Under, with the additional budget to be included with the next quarter budget review.	In Progress	Stacey Bateson	No



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.8	C23390 Proposed 2023-2024 Grant Recipients- Business Initiatives Grant, Community Environment Grant and Community Wellbeing Grant	<p>That Council:</p> <ol style="list-style-type: none"> Approves the allocation of \$18,000 from the 2023-2024 Business Initiatives Grant budget to support the awarding of seven (7) grants to the following applicants: <ul style="list-style-type: none"> oClayton Bay Riverside Holiday Park \$3,000 (BIG2324008); oPeninsula Providore Farm Pty Ltd \$3,000 (BIG2324010); oHey Baker Middleton \$3,000 (BIG2324003); oMetal & Stone Jewellers \$3,000 (BIG2324001); oMobile Dietitian \$3,000 (BIG2324006); oPelican Retreats \$2,000 (BIG2324011); and oCarriage of Occasion \$1,000 (BIG2324012). Approves the allocation of \$18,000 from the 2023-2024 Community Environment Grant budget to support the awarding of seven (7) grants to the following applicants: <ul style="list-style-type: none"> oAngas River Catchment Group \$3,000 (CEG2324007); oMilang & District Community Association Inc. \$3,000 (CEG2324004); oHindmarsh Island Landcare Group Inc. \$3,000 (CEG2324008); oOne Million Trees Group \$3,000 (CEG2324011); oFriends of Nurragi Association \$2,000 (CEG2324001); oCaptain Sturt Revegetators \$2,000 (CEG2324009); and oChris Williams \$2,000 (CEG2324005). Approves the allocation of \$25,000 from the 2023-2024 Community Wellbeing Grant budget to support the awarding of thirteen (13) grants to the following applicants: <ul style="list-style-type: none"> oPort Elliot Bowling Club \$1,000 (CWG2324001); oSouth Coast Suicide Prevention Team \$2,500 (CWG2324017); oGoolwa Visual Arts Group Inc \$2,500 (CWG2324003); oArmfield Wooden Boats Inc \$2,500 (CWG2324013); oMilang & District Community Association Inc \$2,500 (CWG2324015); oGoolwa Uniting Church \$2,500 (CWG2324009); oLanghorne Creek Cricket Club \$2,500 (CWG2324007); oCooorong Quays Boat Shed Incorporated \$1,250 (CWG2324018); 	In Progress	Stacey Bateson	No

Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.7.1	C23382 Sale of Customs House	That the question be adjourned until the Expressions of Interest for the lease of Custom's House (Goolwa Harbour Masters residence) have been presented to and considered by Council.	In Progress	Trish Kirkland	No

Action Date	Status	Comments

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.4.1	C23381 Petition - Proposed Footpath Design, Excelsior Parade, Hindmarsh Island	That Council receive the petition and note that it was included as feedback for the Proposed Footpath Design - Excelsior Parade, Hindmarsh Island as part of the community consultation process.	In Progress	Andy Baker	No

Action Date	Status	Comments
19/10/2023	Assigned	

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.4	C23386 Update - Re-naming of Goolwa Sports Stadium	1. That Council undertake Community Consultation to re-name the Goolwa Sports Stadium to the 'James Baker Sports Stadium', located at Glendale Grove, Goolwa in accordance with the Community Engagement Plan as contained in this meeting agenda at Attachment 1. 2. That following Community Consultation the feedback be presented to Council for consideration	In Progress	Stacey Bateson	No

Action Date	Status	Comments
16/11/2023	In Progress	Currently out to Community Consultation.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.9	C23391 Reallocate Goolwa Christmas Pageant Budget	That Council: 1.Receive the report and note the current status of several 2023 Christmas and New Year's Eve community run events in the Alexandrina region. 2.Re-allocate \$5,000 from the Goolwa Christmas Pageant Budget to SteamRanger Heritage Railway to provide a train service to the Strathalbyn Christmas pageant	In Progress	Stacey Bateson	No

Action Date	Status	Comments



Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.1	C23383 Excelsior Parade Footpath Consultation	<p>1. That Council receive the Excelsior Parade footpath consultation report.</p> <p>2. That Administration prepare designs and costings for footpath options, as per consultation options: Option 1. On Monument side of road at verge Option 2. On Monument side of road at property boundary Option 3. On Marina side of road at 1.5 and 2.5 metre widths Option 4. On Monument side a pathway behind Excelsior Parade houses (refer attached map)</p> <p>3. That a Council Member information session be held with the results of the above before presenting a further report for consideration of a final decision.</p>	In Progress	Andy Baker	No

Action Date	Status	Comments
16/11/2023	In Progress	To be considered at a future Council Information Session.
24/10/2023	In Progress	Mark Tate is looking at this

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.9.5	C23404 Report from Section 41 Committee - Heritage Advisory Committee - Currency Creek Bridge - Interpretive Sign	<p>Recommendation/s of the Heritage Advisory Committee</p> <p>1. That Council note the following recommendation of the Heritage Advisory Committee 30 August 2023 resolution: That Council: 1.Endorse the installation of a three-panel interpretive sign adjacent the Currency Creek Road Bridge and; 2.That Council delegate the approval of the infrastructure being placed in the road reserve back to Administration. Officers Recommendation</p> <p>2. That Council: 2.1Endorse the installation of a three-panel interpretive sign adjacent the Currency Creek Road Bridge and; 2.2That Council delegate the approval of the infrastructure being placed in the road reserve to the Chief Executive Officer or their delegate.</p>	In Progress	Andy Baker	No

Action Date	Status	Comments
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Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

19/10/2023 Assigned

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.6	C23388 Community engagement to prepare a Community Coastal Flood Emergency Plan for the Murray Estuary Settlements	That Council; 1.Approve the commencement of community engagement for the development of a Community Coastal Flood Emergency Plan for the Murray Estuary Settlements. 2.Note and receive the Engagement Tactical Plan contained in this meeting agenda at Attachment 1. 3.Endorse Council's Community Engagement Plan based on the Engagement Tactical Plan and as contained in this meeting agenda at Attachment 2. 4.Be presented with a further report at the conclusion of the public engagement process	In Progress	Stacey Bateson	No

Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

16/10/2023	2.8.2	C23384 Port Elliot Surf Life Saving Club lease - consultation outcomes.	That Council: 1. Receive the Community Engagement submissions on the proposed 21 + 21 year lease for the Port Elliot Surf Life Saving Club as contained in this meeting agenda at Attachment 1. 2. Acknowledge the submission from the Port Elliot Surf Life Saving Club in regard to the terms, conditions and proposed lease area as contained in this meeting agenda at Attachment 2. 3. Exclude from the proposed lease the boat ramp area as identified in yellow as contained in this meeting agenda at Attachment 3. 4. Exclude from the proposed lease, the portion of the reserve gardens and public walkway identified in yellow and blue as contained in this meeting agenda at Attachment 3. 5. Take the necessary steps to include the Boat Ramp, as identified in yellow at Attachment 3, and the part of the reserve gardens and public walkway as identified in yellow and blue as contained in this meeting agenda at Attachment 3, into Council's Asset Register and Asset and Infrastructure Management Plan. 6. Provide the Port Elliot Surf Life Saving Club with a licence for non-exclusive use of the pathway area adjacent to the proposed lease area, as identified in blue as contained in this meeting agenda at Attachment 3, in accordance with the below conditions: <ul style="list-style-type: none"> • General maintenance (excluding wear and tear) responsibilities for the path infrastructure to be the responsibility of the Port Elliot Surf Life Saving Club in recognition that the majority of all vehicle traffic volumes on this path will be associated with the operations of the Port Elliot Surf Life Saving Club. • Council will be responsible for the renewal of the path infrastructure at end of useful life unless damage caused by Licensee neglect. • Permission for outdoor dining to occur within the licence area, as stipulated within a Commercial Trading Permit supplied by Council and within a trading area as negotiated with Council. • That the Port Elliot Surf Life Saving Club is responsible to ensure the path is kept clean, tidy, free from debris and commercial trading 	In Progress	Trish Kirkland	No
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Action Date	Status	Comments
13/11/2023	In Progress	Final Documents being prepared for execution.

Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
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Alexandrina Council Resolutions Register

Alexandrina Council Ordinary Meeting - Public Report

16/10/2023	2.8.3	C23385 Goolwa Oval Management Model Update	<p>1.That Council endorse the continued discussions to re-establish the Goolwa Recreation Grounds Management Committee.</p> <p>2.That prior to establishment of the Goolwa Recreation Grounds Management Committee that the Terms of Reference of the Committee be submitted to Council for consideration of adoption.</p> <p>3.That subject to negotiation with the clubs to undertake the task, that the Chief Executive Officer be authorised to reallocate the \$55,000 currently in the 2023/24 Annual Business Plan and Budget for the Turf Management Contract to purchase a lawn mower to enable the clubs to perform the ongoing Turf Management themselves.</p> <p>4.That the 2023/24 Fees and Charges be updated for the hourly cost of light usage as follows:</p> <p>DescriptionCost (100% lighting load)Cost (50% lighting load)</p> <p>Main Oval\$19.41\$9.71</p> <p>Tennis/Netball Courts\$5.55\$2.77</p>	Assigned	Nigel Morris	No
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Action Date	Status	Comments
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Meeting Date	Agenda Item	Title	Description	Status	Officer	Resolution Confidential
16/10/2023	2.8.14	C23397 End of year Closure 2023	<p>1.That Council note that the principal office, libraries and depots will be closed from 1.00 pm Friday 22 December 2023 and reopen at 9.00 am on Tuesday 2 January 2024 and will operate using out of hours services.</p> <p>2.That the Christmas/New Year opening hours be advertised on Council's website and social media sites.</p>	Assigned	Nigel Morris	No

Action Date	Status	Comments
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Attachment 3 - Projects Report - November 2023 Meeting

Projects Update - October 2023

Council Report



Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Adelaide Road Development	Adelaide Road Development	\$91,500	\$0	\$91,500	Underway		30/06/2023	On Track	Challenges	An outcome has been agreed between Andy Baker and Phil Richards relating to the Council contribution towards the required stormwater swale. The agreed contribution will not be provided until the swale has been satisfactorily constructed. Swale works commencing soon. Only minor works have commenced on-site, to date. Still only minor progress on site. 13/09/23 - Still awaiting construction of the Swale prior to payment given. 2/11/23 - Still awaiting construction of swale prior to any payment given.
Admiral Terrace Pathway Improvement	Admiral Terrace Pathway Improvement	\$20,000	\$0	\$20,000	Underway			On Track	On Track	Works scheduled after holidays in 2024
Ameroo Ave Footpath - Daranda Tc to Cove	Ameroo Ave Footpath - Daranda Tc to Cove St	\$50,000	\$0	\$50,000	Scoping		30/06/2024	On Track	Impacted	Tender closed for footpath and kerbing projects - evaluation underway
Arbourside Stormwater Mitigation	Arbourside Stormwater Mitigation (LRD Funded) - Model Design, Construct.	\$0	\$11,500	-\$11,500	Underway			On Track	On Track	Southwest have been selected to perform the SW Review and have commenced work. Resident on-site feedback/flooding information gathering completed. Surveys on-site 7-10 Nov. Camras via email, web pages and letter drop in progress. Draft Report due 24th November.
Basketball Facilities - Clayton	Basketball Facilities - Clayton	\$35,000	\$0	\$35,000	Scoping		30/06/2024	On Track	On Track	Scope being prepared in consultation with Community Development team. Current understanding is that community would prefer a bare track rather than 1/2 court. Community engagement to be undertaken to resolve and engagement will be coordinated with Public Toilet consultation Nov/Dec 23.
Basketball Facilities - Langhorne Creek	Basketball Facilities - Langhorne Creek	\$35,000	\$0	\$35,000	Scoping		30/06/2024	On Track	On Track	Scope being prepared. Community consultation required to finalise location. Community consultation to be timed with Village Conversations in Nov/23.
Basketball Facilities Mt Compass, Goolwa	Basketball Facilities - Mount Compass, Goolwa	\$0	\$0	\$0	Deferred	20/11/2022	02/11/2023	Deferred	Deferred	Budget not carried over. Project to be resubmitted 2024-25
Beach Road stormwater & Streetscape Upgr	Beach Road Stormwater & Streetscape Upgrade	\$797,782	\$0	\$797,782	Scoping		30/06/2024	Challenges	On Track	Scope being reviewed with investigation into a concept plan currently in progress.
Beach Road Upgrade (Design)	Beach Road - Road Upgrade (Scope and Design) (21/22)	\$0	\$0	\$0	Underway		31/03/2024	On Track	On Track	Design being revised with investigation into concept plans for consultation in progress.
Billabong Road/Burnys Street	Billabong Road/Burnys Street stormwater, footpath and kerb	\$153,100	\$0	\$153,100	Underway	01/03/2023	31/03/2024	Challenges	Challenges	Stormwater detailed final design drawings being revised based on Potshok results. Awaiting Final Design from Tonkin. Construction planned for 23/24 FY.
Bradford Road Kerb - Rightly Rd south to	Bradford Road Kerb - Rightly Rd south to existing	\$25,000	\$0	\$25,000	Scoping		30/06/2024	On Track	On Track	Tender closed for footpath and kerbing projects - evaluation underway
Brasside Road - Ford	Brasside Road - Ford	\$101,400	\$0	\$101,400	Underway	01/05/2023	20/06/2025	Challenges	Challenges	Construction Estimates will exceed budget. Reviewing alternatives and may defer to 24/25.
Breaker Court Stormwater Upgrade	Breaker Court Stormwater Upgrade	\$125,000	\$0	\$125,000	Scoping		30/06/2024	On Track	On Track	Concept design/scope being finalised.
Bristow-Smith Public Toilet (LRCI)	Removal of existing toilet and construction of a new facility to current codes and trends	\$57,800	\$63,886	-\$5,886	Underway	01/02/2023	31/07/2023	On Track	Challenges	toilets are open to public - delay on solar battery installation - date still to be confirmed.
Brooking St Pedestrian Crossing	Brooking St Pedestrian Crossing	\$50,000	\$39,810	\$10,190	Underway		30/06/2024	On Track	On Track	Tender accepted and construction in progress. Completion expected in November.
Burt Avenue - Renew Grated Inlet Pit	Burt Avenue - Renew Grated Inlet Pit	\$35,076	\$0	\$35,076	Scoping	01/07/2023	01/06/2024	On Track	On Track	Tender closed - tender evaluation commenced
Carfax Street Kerbing	Carfax Street Kerbing	\$0	\$0	\$0	Underway	01/02/2023	28/04/2023	Challenges	On Track	Awaiting rock breaking pricing. Then recommencement of kerb construction.
Cemetery Stone Wall (LRCI)	Heritage restoration in Strathalbyn to the Cemetery stone wall	\$48,700	\$44,050	\$4,650	Underway	01/03/2023	30/09/2023	On Track	On Track	Completion expected November 2023.
Channon St Renew SEP - SWM35.76 + SWM35.26	Channon St Renew SEP - SWM35.76 + SWM35.26	\$30,000	\$0	\$30,000	Scoping		30/06/2024	On Track	On Track	Projects Team arranging tender and execution.
Charteris St Footpath - North Tce to Art	Charteris St Footpath - North Tce to Arthur St	\$50,000	\$0	\$50,000	Underway		30/06/2024	On Track	On Track	Notification to residents of works to be completed by end of November
Oilton Rocks Public Toilet	Oilton Rocks Public Toilet - Redirection of Sewer	\$113,600	\$0	\$113,600	Underway	01/04/2023	30/06/2023	Challenges	Challenges	Tenders under review with Asset Team. Tender award expected Dec 23.

Projects Update - October 2023

Council Report



Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Civil Wastewater Assets	Renewal of Coorong Quays wastewater scheme assets. Focus is on the renewal of vacuum station onsite generator.	\$126,000	\$0	\$126,000	Underway	01/07/2023	30/06/2023	On Track	Impacted	Generator Renewal at Coorong Quays Vacuum Station. Decision made by Executive for Procurement & Fleet Department to procure plant in early 2023/24 financial year.
Clayton Bay Ablution Block Upgrade	Clayton Bay Ablution Block Upgrade	\$291,561	\$0	\$291,561	Scoping		30/06/2024	On Track	On Track	Project scope being prepared. Options for alternate locations being considered. Community consultation to be coordinated with Village Conversations.
Clayton Bay Caravan Park Ablution Block	Clayton Bay Caravan Park Ablution Block renewal	\$194,359	\$0	\$194,359	Scoping		30/06/2024	On Track	Challenges	Consultant being engaged to undertake Building Compliance Audit/Service review to finalise concepts.
Clayton Bay Overflow Car Park (LRC)	New sealed carpark and post and rope fencing along Island View Drive.	\$0	\$0	\$0	Deferred		30/06/2023	Deferred	Deferred	Work tendered and deferred not proceeding. Further consultation is required with community and NAC on any future plan.
Cleland Gully Road Culvert & Safety Barr	Cleland Gully Road Culvert & Safety Barrer	\$40,000	\$0	\$40,000	Underway		30/06/2024	Challenges	Challenges	Design complete. Installation to be completed either as part of the culvert repair or once repairs are complete.
Coorong Quays Asset Renewal	Coorong Quays Vacuum Electrical renewals at Stations 1, 2 and 3	\$153,900	\$0	\$153,900	Underway	01/07/2022	30/06/2023	On Track	Challenges	Project will start to progress with return of key stakeholders.
Corporate Systems Implementation	Corporate Systems Implementation (10/21) (11/22)	\$1,546,400	\$684,505	\$861,895	Underway	01/07/2021	01/08/2023	Challenges	Challenges	The Chief Executive Officer has taken over sponsorship of this project with governance provided through the Information Solutions Strategic Steering Committee (SSSC). Consistent with the Consolidation and Project Implementation plan, work is underway with relevant teams and key staff across the organisation. Individual modules are at varying stages of implementation including: Enterprise Content Management, Property and Rating and Electronic Cash Receipting. We have recently implemented the initial scope for workorders and infield automation and deployed the new spatial mapping tools to the wider organisation. Additional module implementations are scheduled to commence in the coming period. Further work is being undertaken as part of consolidating the modules implemented in the first phase including finance, budgeting, procurement, human resources and payroll functions. Significant effort is currently focused on finance, budgeting and assets.
Crockery Creek Flood Mitigation (Design)	Crockery Creek, Port Elliot Flood Mitigation	\$60,000	\$56,480	-\$3,520	Underway	01/10/2022	31/08/2023	On Track	On Track	Combined design with Waterport Heritage Reserve awarded, design works only this year.
Currency Creek Bridge (LRC)	Utilising a 2020 report with a 3 phase approach to conserving the original structure. Create access for engineer, receive engineer recommendations, carry out conservation works (most likely non trafficable still)	\$82,100	\$31,455	\$50,645	Underway	20/09/2022	31/07/2023	On Track	Challenges	Water level has now lowered sufficiently to carry out remaining works - mobilisation to occur in November
Dalveen Road Bridge Renewal	Dalveen Road Bridge Renewal	\$200,000	\$0	\$200,000	Underway		30/06/2024	On Track	On Track	Tender evaluation and contractor award complete. Project scheduled for commencement February 2024
Electrical - Power & Process Control	Electrical - Power & Process Control	\$200,000	\$0	\$200,000	Underway			On Track	Impacted	Project about to start with return of key staff members.
Electrical Automation Upgrades	Electrical Automation Upgrades	\$160,000	\$0	\$160,000	Underway		30/06/2024	On Track	On Track	Finalising costings for deployment and parts acquisition.
EV charging stations for fast charging	EV charging stations for fast charging	\$125,000	\$0	\$125,000	Scoping		30/06/2024	On Track	On Track	Scoping 4x new 22kW chargers for fleet vehicles and upgrade 1x 7kW to 22kW charger in Goodwa Admin rear compound carpark. Scoping billing and data management solutions to provide fleet usage and consumption data. EV charger upgrade dependant on capacity of SA Power Networks transformer. Awaiting technical review from contractor. Installation of one additional 22kW charger anticipated to occur in November 2023. This project is working independently around the RAA Fast Charger installation in public car park and Council transformer upgrade occurring between October 2023 and January 2024.

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Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Excelsior Parade Footpath - Britannia Pde	Excelsior Parade Footpath - Britannia Pde to match existing on Blanch Pde	\$190,000	\$0	\$190,000	Underway		30/06/2024	Challenges	Impacted	Consultation complete and presented to Council. Other options as directed by Council to be designed and priced and to be presented back to Council for review and final decision. Quotation received for option designs. PO to be raised for design works.
Expansion of CWMS Operational Fleet	Acquisition of additional fleet vehicle for CWMS operational staff given district wide critical response need.	\$100,000	\$99,861	\$139	Scoping	01/02/2023	30/06/2023	On Track	On Track	Business case required, no further progression until executive approval.
Fairfield Drive Pump Station - Emergency	Fairfield Drive Pump Station - Construction of enhanced emergency storage at critical, high flow pump station.	\$521,500	\$215,946	\$305,554	Underway	01/03/2023	01/01/2024	On Track	On Track	Construction contract awarded, following tender process. Works scheduled for late September, completion by end of year. All consents and approvals in place.
Ferguson Road - Footpath	Ferguson Road - Footpath (21/22)	\$0	\$0	\$0	Underway	01/10/2022	01/06/2023	On Track	Impacted	Project on hold due to issue with heritage tree interference.
Fleet Expansion - 23/24	Fleet Expansion - CWMS - 23/24	\$150,000	\$0	\$150,000	Scoping			On Track	On Track	Requested specifications and business case from Sustainable Resources. No update for October.
Fleet Renewal - 22/23	Fleet Renewal - 22/23; (Including WO for 21/22 Carry-Over)	\$428,500	\$278,400	\$150,100	Underway	01/07/2022	30/06/2023	On Track	On Track	Vehicle at dealership waiting on canopy installation, no ETA confirmed. Reminder* Global supply chain constraints, Australian stock is limited, suppliers provide no defined delivery timeframes.
Fleet Renewal - 23/24	Fleet Renewal - 23/24	\$736,500	\$220,294	\$516,206	Scoping			On Track	On Track	Passenger Vehicles: One EV delivered in past month. Two EV's ordered, delivery expected by December. Scoping additional (EV) replacements as indicated in LTFF. Light Commercial Fleet: Delivered one cab-chassis for insurance write-off/repair. Scoping additional replacements as indicated in LTFF.
Flying Fish to Port Elliot SLSC Path	Flying Fish to Port Elliot Surf Life Saving Club - Shared Use Path	\$49,400	\$43,769	\$5,631	Underway	01/10/2022	23/09/2023	On Track	Completed	At practical completion and final variations to be completed in November.
Frone Road Pavement Stabilization	Frone Road Pavement Stabilization	\$118,912	\$0	\$118,912	Scoping		30/06/2024	On Track	On Track	Tender closed - evaluation underway
Furniture & Fittings	Furniture & Fittings and Office Equipment	\$57,000	\$20,784	\$36,216	Underway	01/11/2022	30/06/2023	On Track	On Track	An order has been placed for the upgrade of furniture at Strathalbyn Library. It is anticipated that this will be completed by the end of September.
Goolwa Aquatic Club Jetty Upgrade	Goolwa Aquatic Club Jetty Upgrade	\$50,000	\$0	\$50,000	Scoping		30/06/2024	On Track	On Track	Project scope being completed November 23.
Goolwa Beach Revitalization	To improve the function and amenity of the site. Improvements to promenade, expand carpark, improve pedestrian/cycle access & access to the beach via 4WD track and disability beach access ramp. Public art, signage and traffic management	\$140,600	\$593,687	-\$33,087	Underway	27/02/2023	30/09/2023	On Track	On Track	Practical completion has been reached and the carpark is open to the public with all infrastructure available for community use. Minor works and clean up will continue to action defects and finalise full completion.
Goolwa Old Police Station - Roof & Super	Goolwa Old Police Station - Roof & Super Structure Renewal	\$25,000	\$0	\$25,000	Scoping		30/06/2024	On Track	On Track	Project scope to be finalized during November 23.
Goolwa Oval Recreational Precinct	Stage 2 works include new lights to the oval, tennis courts, spectators areas, playground, toilet, parking, scoreboard, wayfinding.	\$3,043,600	\$1,303,793	\$1,739,807	Underway	01/10/2022	31/12/2023	On Track	Challenges	Cricket Practice nets and storage facility complete. New Tennis & Netball courts proof roll complete with stormwater adjacent courts underway. Replacement light towers to existing courts complete and civil components of light towers to new courts complete. Landscape of the Northern corridor underway and Boulevard entry in preparation stage. SAPN works to be complete pre-construction of the Lions Club building.
Goolwa VIC Roof Replacement	Goolwa VIC Roof Replacement	\$20,000	\$0	\$20,000	Scoping		30/06/2024	On Track	On Track	Scope of works being defined.

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Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Goodwa Waste Transfer Station	Goodwa Waste Transfer Station Entrance	\$0	\$0	\$0	Scoping	01/08/2024	31/12/2024	Deferred	Impacted	Grant application is under review and updating prior to re-submission. The project is to be re-timed into 2024/25 and if a grant is received earlier, a report will be presented to Council seeking a contribution. 03/08/23 - Andy spoken to Peter Nicolaci (grant writer) to see if he can seek further grant activities to achieve this project outcome. We have since learnt the LRCI funding will not be progressed to stage 5 so no monies available there. Andy is 11/09/23 - Soil seeking Grant funds, not successful at the moment.
Goodwa Wharf Precinct	Increased waterfront open space and activation including new businesses, wharf refurbishment, signal point roof and aircon, new car park, improved pedestrian/cycle access, new facility PS, Oscar W and volunteers, wayfinding signage, wifi, lighting	\$11,705,700	\$12,511,654	-\$805,954	Underway	01/09/2022	30/06/2024	On Track	On Track	Project is underway with works commenced on several fronts. Signal Point interior works due for completion late Nov.
Haynes Crescent Sealing Upgrade	Haynes Crescent Sealing Upgrade	\$70,000	\$0	\$70,000	Scoping		30/06/2024	On Track	On Track	Design and Construct Tender to be published in vendor panel in November
Hays St Pedestrian Crossing	New pedestrian crossing	\$0	\$0	\$0	Deferred	01/08/2022	31/12/2023	Challenges	On Track	Funding arrangements being negotiated with DIT.
Hewett Road New SEP & Pipe to SWM2939	Hewett Road New SEP & Pipe to SWM2939	\$25,000	\$0	\$25,000	Scoping		30/06/2024	On Track	On Track	Projects Team arranging for tender and execution.
Hill Street Stormwater (Design)	Hill Street Stormwater - (Scope and Design) in conjunction with Streetscape upgrade	\$40,000	\$27,000	\$13,000	Underway	01/07/2023	24/11/2023	On Track	On Track	Concept plans reviewed, preliminary design underway.
Hill Street Streetscape (Design)	Hill Street Streetscape (Design)	\$150,000	\$88,000	\$62,000	Underway	01/07/2023	24/11/2023	On Track	On Track	Concept plans reviewed, preliminary design underway.
Historical Flood Level Markers	Historical Flood Level Markers	\$15,000	\$0	\$15,000	Scoping		30/06/2024	On Track	On Track	Signage design/branding being determined as part of the wayfinding signage project. Works to be progressed once design/branding has been confirmed.
Horseshoe Bay Jetty Remediation	Horseshoe Bay Jetty Remediation	\$230,000	\$1,403	\$228,597	Underway		30/06/2024	On Track	Challenges	Tender evaluation and contractor award complete. Scope of works review, design engineering and lead time on materials extended initial schedule. Construction scheduled for 5 January - 31 January 2024.
Horseshoe Bay Jetty Upgrade/Path	Horseshoe Bay Jetty Upgrade and new path from SBC to jetty	\$135,700	\$119,674	\$16,026	Underway	01/10/2022	23/09/2023	On Track	On Track	At practical completion. Finalising variations in November 2023.
IT Equipment Expansion/Upgrade	IT Equipment Expansion/Upgrade (21/22) (22/23) (23/24)	\$145,900	\$2,620	\$143,280	Underway	01/07/2022	30/06/2023	On Track	On Track	Amounts provide for priority upgrades subject to approval of key projects by Information Services Strategic Steering Committee. Replacement/renewal programs will be integrated with key organizational projects with program to substantively commence in fourth quarter of 2023.
IT Equipment Renewal	IT Equipment Renewal (21/22) (22/23) (23/24)	\$400,400	\$42,888	\$447,512	Underway	01/07/2022	30/06/2023	On Track	On Track	Amounts provide for priority renewals subject to approval of key projects by Information Services Strategic Steering Committee. Renewal programs will be integrated with key organizational projects with replacement program to substantively commence in fourth quarter of 2023.
Kerb renewal program	Kerb renewals identified in Roads/Pathways/Kerb audit.	\$47,800	\$55,029	-\$7,229	Underway	01/02/2023	30/06/2023	Impacted	Impacted	Water lane complete. Cadell St under construction.
Land Acquisition	Land Acquisition	\$0	\$790,406	-\$790,406						
Level 1 Office Alterations	Level 1 Office Alterations - Goodwa Council Civic Centre	\$100,000	\$1,000	\$99,000						To engage interior designer to create new office layout for approval
Lighting Clayton Bay, Dark Skies outcomes	Lighting Clayton Bay - Dark Skies outcomes	\$17,500	\$0	\$17,500	Underway	11/03/2023	06/06/2023	On Track	On Track	Lighting de-emerging plan implemented. Visors installed. Lux review undertaken. Smart lighting quotation received with elements of the smart lighting system ordered. Preliminary trial installation is looking to occur in December with additional installation to occur during the first quarter of 2024. Assets team representation at the Village Conversation in Clayton Bay 7 December 2023. Asset team are currently working with SA Power Networks and Sylvana/Schreder on the specifics of how the system will work and will consult with the community and undertake lighting trials.

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Lot 10 Langhorne Creek	Lot 10 Langhorne Creek	\$100,000	\$14,923	\$85,077	Underway		30/06/2023	On Track	On Track	Council has appointed TSA Management to undertake the Business Case for Lot 10. TSA have commenced meeting with the relevant stakeholder groups and attended the recent meeting of the Lot 10 Steering Group.
Major Plant Expansion - 23/24	Major Plant Expansion - Field Services - 23/24	\$400,000	\$137,624	\$262,376	Scoping			On Track	On Track	Trailer Mounted HydroVac and Small Ride-On Mower delivered an in service. Procurement process started on 3.5 tonne and 5 tonne excavators and trailer combinations.
Major Plant Renewal - 22/23	Major Plant Renewal - 22/23	\$550,900	\$433,255	\$117,645	Underway	01/07/2022	30/06/2023	On Track	On Track	Special purpose body currently underway, delivery ETA November 2023.
Major Plant Renewal - 23/24	Major Plant Renewal - 23/24	\$705,130	\$0	\$705,130	Scoping			On Track	On Track	Field Services: Business case required for wheeled loader replacement additional accessories (\$50K) not budgeted in LTFP. Replacement compaction roller not started. Replacement sign truck not started. CWMS: CWMS to develop specifications for replacement jetting machine and excavator.
Mason Street Footpath - North Tc to Arth	Mason Street Footpath - North Tc to Arthur St	\$30,000	\$0	\$30,000	Scoping		30/06/2024	On Track	On Track	Notification to residents of works to be completed by end of November
Mechanical Assets	Renewal of CWMS Break/Fix Mechanical Assets network wide. Pro active budget provides for risk mitigation management of critical assets across the region.	\$125,900	\$0	\$125,900	Underway	01/07/2022	30/06/2023	On Track	On Track	On schedule and within budget
Merrit & Evans St Renew SEP - SWM3917	Merrit & Evans St Renew SEP - SWM3917	\$15,000	\$0	\$15,000	Deferred		30/06/2024	On Track	Deferred	Review by Projects Team for tender and execution.
Middleton Beach Access Steps	Middleton Beach Access Steps - Mill Terrace	\$30,000	\$30,000	\$0	Underway	01/08/2023	29/09/2023			Retaining wall, concrete edging, and paving completed. Stairs and footings are bulk, balustrade and handrails to be installed this week. Final touches and site tidy up to follow shortly after.
Middleton Pedestrian Crossings	Three new pedestrian crossings	\$0	\$0	\$0	Underway	01/08/2022	31/12/2023	On Track	On Track	Funding and approval provided by DIT to proceed to construction phase scheduled February 2024.
Middleton Ratalang Basham Beach Conserva	Middleton Ratalang Basham Beach Conservation Reserve - Farm Building Ruins. Roof and external wall repairs design yr 1	\$10,000	\$0	\$10,000	Scoping		30/06/2024	On Track	On Track	Design Only - Engineer to be engaged during 2nd quarter 23/24.
Milang Chapel External Wall Repairs. Des	Milang Chapel External Wall Repairs. Design year 1 and works year 2	\$10,000	\$2,890	\$7,110	Underway		30/06/2024	On Track	On Track	Design Only - Engineer has been engaged to commence design process.
Milang Irrigation & Storage	Strategic design of increased recycled water storage at Milang WWTP.	\$649,800	\$76,009	\$573,791	Scoping	01/02/2023	30/06/2023	Impacted	Impacted	Detailed design underway, geo-tech informing design. Cost estimate received. Decision point to follow. Preliminary on-ground works being undertaken in 23/24 with ultimate project delivery in 24/25 following final design & budgeting process.
Mines Road & South Tce Intersection	Intersection upgrade of Mines Road & South Tce to facilitate safer traffic movements. Scope and design only.	\$0	\$0	\$0	Scoping	01/07/2023	30/06/2024	Challenges	Challenges	Project not to proceed due to escalated costs vs budget estimates.
Minor Depot Plant Renewal - 22/23	Minor Depot Plant Renewal - 22/23	\$0	\$3,500	-\$3,500	Underway	01/07/2022	30/06/2023	On Track	On Track	Trailer pump currently being fitted, delivery TBA. No update for October.
Minor Depot Plant Renewal - 23/24	Minor Depot Plant Renewal - 23/24	\$42,100	\$7,500	\$34,600	Scoping			On Track	On Track	Procurement process started to replace 300176 pump trailer and 300184 tanker trailer with 1,200L water tank with special purpose water cart. No update for October.
Moore Street Footpath - Cadell St to Brooing St	Moore Street Footpath - Cadell St to Brooking St	\$35,000	\$0	\$35,000	Scoping		30/06/2024	On Track	On Track	Tender closed for footpath and kerbing projects - evaluation underway
Mount Compass Compliance and Network	Delivery of strategic and sustainable CWMS irrigation management outcome for the Mount Compass scheme. This is a highly complex project, from a design and stakeholder perspective.	\$100,000	\$0	\$100,000	Scoping	01/03/2023	30/06/2024	On Track	Challenges	Strategic project, with stakeholder & regulatory complexities. Formal discussions and positive progress being made. Seeking options for a sustainable irrigation pathway. Substantial liaison with Govt. regulators, keeping all parties informed of progress. Final determination to be scoped and budgeted for FY24/25 delivery.
Mount Compass Recreation Park Public Toi	Mount Compass Recreation Park - New Public Toilet	\$400,000	\$0	\$400,000	Scoping	01/01/2024	30/06/2024	On Track	On Track	design currently in progress
Mt Compass Rec Park Toilet Upgrade	Mount Compass Recreation Park Public Toilet upgrade (Scope and Design)	\$25,000	\$8,636	\$16,364	Underway	01/02/2023	31/12/2023	On Track	On Track	Design works currently in progress.

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Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Murray Place - Renew Grated Inlet Pit	Murray Place - Renew Grated Inlet Pit	\$15,000	\$0	\$15,000	Underway	01/02/2023	01/06/2024	On Track	On Track	Works scheduled for early 2024.
Nangata Road - Renewal	Nangata Road - Renewal	\$903,100	\$822,037	\$81,063	Underway			On Track	Challenges	Works completed and demobilised - final spray seal to be done in February once all volatiles have evaporated for the final coat to adhere correctly.
Nangata Road (Black Spot Funding)	Upgrade to Nangata Road to improve safety (Black Spot Funding). Shoulder widening/minor realignment on curves, improved guard railing, drainage works, reshaping of batter, new signage, vegetation removal & possible stobie pole relocation.	\$68,400	\$39,034	\$29,366	Underway	01/08/2022	29/09/2023	On Track	Impacted	Works are practically complete. Grant paperwork to be completed.
Nine Mile Road (Black Spot Funding)	Safety works fully funded by the Black Spot Program - guard rail, sealing, line marking.	\$422,800	\$434,347	-\$11,547	Underway	01/04/2023	30/06/2023	On Track	On Track	Finalisation of works due mid September due to minor weather issues.
Old Bull Creek Road Footpath - West Toe	Old Bull Creek Road Footpath - West Toe to Love Ave	\$45,000	\$0	\$45,000	Scoping		30/06/2024	On Track	On Track	Tender closed for footpath and kerbing projects - evaluation underway.
Open Space Master Plan Outcomes	Open Space Master Plan Outcomes (21/22) (22/23)	\$0	\$0	\$0	Scoping	01/03/2023	30/06/2023	On Track	On Track	Playground installation Richard Ballard reserve completed June 23. Mill Terrace works commenced August 23 and expected to be completed by November 23.
Outcomes Coastal Adaptation Plan	Outcomes Coastal Adaptation Plan	\$132,800	\$132,783	\$18	Underway	01/11/2023	30/04/2024	On Track	On Track	Hatch Consultants are undertaking the work Jan - Dec 2023 with winter data monitoring underway.
Parker Avenue Footpath - No. 22 to Liver	Parker Avenue Footpath - No. 22 to Liverpool Dr	\$30,000	\$0	\$30,000	Scoping		30/06/2024	On Track	On Track	Tender closed for footpath and kerbing projects - evaluation underway.
Peters Toe (Design)	Peters Toe (Scope and Design)	\$66,900	\$33,000	\$33,900	Underway	01/07/2023	24/11/2023	On Track	On Track	Preliminary design at 80%, awaiting additional survey to enable completion.
Peters Toe Road Upgrade	Peters Toe Road Upgrade	\$500,000	\$0	\$500,000			30/06/2024			Not commencing until early 2024.
Pipes - Rising Mains (Flushing Points)	Pipes - Rising Mains (Flushing Points)	\$275,000	\$0	\$275,000	Scoping		30/06/2024	On Track	On Track	Programmed for later in the FY due to other projects being prioritised.
Port Elliot Oval Change Rm Asbestos Rem	Port Elliot Oval Change Room - Asbestos removal additional budget	\$42,400	\$760	\$41,640	Scoping			On Track	Challenges	Works being scoped to remove asbestos from the storeroom within changerooms. Sport and Recreation grant submission for new change rooms is being developed in consultation with the club to be submitted in 2024.
Randell Road Widening (Design) (LRO)	Shoulder widening and resal from Tortano Drive to Monument Rd	\$0	\$0	\$0	Deferred	20/02/2023	26/05/2023	Deferred	Deferred	All tender responses received for this project have far exceeded the allocated budget. The Project has been placed on hold for consideration in future capital programs.
Regional Pump Station Valve Pit	Strategic roll-out of enhanced valve pit configuration at all pump stations; district wide. New valve pits to house flow meter & data capture equipment. This represents the FY22/23 component of a multi-year commitment.	\$1,418,700	\$11,974	\$1,406,726	Underway	08/05/2023	09/06/2024	On Track	On Track	Second pilot trial underway following findings from first pilot trial. Larger orders and tenders to commence upon proof of concept.
Rivers Street Footpath - Daranda Toe to	Rivers Street Footpath - Daranda Toe to Cook Street	\$40,000	\$0	\$40,000	Scoping		30/06/2024	On Track	On Track	Tender closed for footpath and kerbing projects - evaluation underway.
Sealed Road Renewal Program - 23/24	Sealed Road Renewal Program - 23/24	\$655,277	\$211,474	\$443,803	Underway		30/06/2024	On Track	On Track	Asphalt works underway with spray seal to commence in February.
Seating Birchall Reserve	Seating Birchall Reserve	\$10,000	\$0	\$10,000	Scoping		30/06/2024	On Track	On Track	Location to be confirmed November 23.
Shade cover over playgrounds Middleton	Shade cover over playgrounds program - Middleton	\$60,000	\$0	\$60,000	Scoping		30/06/2024	On Track	On Track	Tender released 1 November - 22 November 2023. Project to be scheduled for February 2024 (after holiday period).
Shade cover over playgrounds Port Elliot	Shade cover over playgrounds program - Port Elliot	\$60,000	\$0	\$60,000	Underway		30/06/2024	On Track	On Track	Tender released 1 November - 22 November 2023. Project to be scheduled for February 2024 (after holiday period).
Shepherd Avenue - Renew Seepage Pits	Shepherd Avenue - Renew Seepage Pits	\$15,000	\$0	\$15,000	Deferred	01/02/2023	30/06/2023	Deferred	Deferred	Asbestos water main in the way of works. Project to be cancelled.
Signal Point - Building Compliance Works	Signal Point - Building Compliance Works;;	\$0	\$350	-\$350	Scoping			On Track	On Track	Works have been scoped and costed. Budget to be transferred as part of next Budget review.
Signal Point Building Fitout	Internal and external improvements to signal point building and better integration with the precinct. Solar panels & canopy to rear of building.	\$217,200	\$96,780	\$120,420	Underway	01/09/2022	30/05/2023	On Track	Challenges	Final approvals obtained for all content. Off-site fabrication of exhibition completed. Installation within Signal Point scheduled to commence 20 November 2023, with structural components completed by 19 January and project handover (following testing and digital content completion) scheduled for 1 March 2024.

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Signal Point VIC float	Signal Point Visitor Information Centre float	\$0	\$0	\$0	Scoping			Challenges	On Track	Project deferred pending a final operating model. A transitional operating model is being created using existing resources until the final model is confirmed. Budget reallocation may be required to fund the scoping stage of the development.
Signal Point Visitor Information Centre	Signal Point Visitor Information Centre - Building fit out	\$250,000	\$0	\$250,000			30/06/2024			
Soldiers Memorial Gardens - Sound Shell	Soldiers Memorial Gardens - Sound Shell (Scope and Design)	\$11,200	\$5,223	\$5,978	Scoping	01/10/2023	01/06/2024	On Track	Challenges	Design Only - Concepts complete and reviewed. Cost estimates now being prepared.
South Terrace Kerb, Parking & Stormwater	South Terrace Kerb, Parking & Stormwater - High Street to Murray Tce	\$125,000	\$0	\$125,000	Scoping		30/06/2024	On Track	On Track	Tender Closed - evaluation underway
Stormwater mitigation	Stormwater mitigation	\$60,000	\$0	\$60,000	Scoping		30/06/2024	On Track	On Track	Scoping in progress.
Strathalbyn Caravan Park Ablution Block	Strathalbyn Caravan Park Ablution Block Renewal. Shared cost with committee	\$50,000	\$7,375	\$42,625	Underway		30/06/2024	On Track	On Track	Consultant engaged to undertake Building Compliance Audit/Service review to finalise with concepts and commenced October 21.
Strathalbyn Dog Park	Strathalbyn Dog Park (21/22) (22/23)	\$0	\$0	\$0	Deferred	30/12/2023	31/05/2024	Deferred	Deferred	It is proposed to consider dog parks in the Sport, Recreation and Open Space Strategy to determine how many are needed and locations for dog parks across the council area. Should the outcomes of the strategy confirm provision of a dog park in Strathalbyn a project will be progressed including sourcing grant funding. The project has currently been retimed into 2024-25 pending finalisation of the Strategy.
Strathalbyn Streetscape & Town Hall	Stages 3,4,5,7 and 8. High Street, Dawson Street Precinct, Swale Street Link, Town Centre Parking and Town Hall upgrade.	\$2,922,600	\$3,082,817	-\$160,217	Underway	01/07/2022	29/02/2024	On Track	On Track	Stage 3 High St - has reached practical completion, omissions and defects currently being addressed. Stage 4.1 Donald St - all major works at the intersection of Rankine St and Catherine St are complete, garden beds to be planted. Stage 4.2 Dawson St - footpath paving along Dawson St complete, Dawson/Donald intersection complete. VIC carpark is complete, construction of the pedestrian median island on South Tce is practically complete and in use. Works at the intersection of Dawson St and South Tce will be finished by 6th September and opened for use. Planting of all garden beds commences 6th September. Stage 5 Sunter St/Swale St - has reached practical completion, omissions and defects currently being addressed. Stage 7 Parker Ave Carpark - road and carpark area is complete except for line marking, some fencing and planting remains to be done. Stage 8 Town Hall Refurbishment - building works in progress.
Strathalbyn Wastewater Treatment Plant	Strathalbyn Wastewater Treatment Plant Automation & Electrical Upgrades. Final stage of the expansion works at the wastewater treatment plant.	\$291,500	\$13,210	\$278,290	Underway	01/12/2022	31/05/2024	On Track	Challenges	Electrical upgrades and automation programming has commenced.
Strathalbyn Wer Wingwall Renew	Strathalbyn Wer Wingwall Renew	\$118,000	\$0	\$118,000	Scoping		30/06/2024	On Track	Challenges	Awaiting Heritage advice, prior to finalising Scope and Tender. Some challenges with access to area and post repair remediation.
Sugars Beach	Tourism and educational experience, including boardwalks, viewing platforms, cultural, tourist hub, toilets, formalised car park, nature play space, BBQ and picnic facilities.	\$500,000	\$0	\$500,000	Scoping		30/06/2023	On Track	On Track	OsterSpace (landscape architects) have been engaged to undertake the planning work for this project. Work is about to commence including consultation with stakeholders.

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Tanks & Chambers - Civil	Tanks & Chambers - Civil	\$184,000	\$0	\$184,000	Scoping			On Track	On Track	Asset condition rating underway with independent consultant. This will inform project direction. To kick-off early in 24 calendar year.
Tarella Street, Milang Stormwater	Drainage infrastructure project to improve stormwater management run off within the Milang Bay Estate	\$425,400	\$299,395	\$126,005	Underway	28/05/2023	31/12/2023	On Track	On Track	Installation of the new stormwater system has been complete. Resealing of the trenching will be undertaken November/December 2023 when ground conditions dry out.
The Cutting (Dolphin Apartments) Retain	The Cutting (Dolphin Apartments) Retaining Wall	\$70,000	\$9,558	\$60,443	Underway		30/06/2024	On Track	On Track	Design being reviewed by project team for construction.
Thornbury Park Stormwater Harvesting	Thornbury Park Stormwater Harvesting	\$75,000	\$0	\$0		01/07/2023	30/06/2024			
Thornbury Park Stormwater Upgrade	Thornbury Park Stormwater Upgrade	\$390,000	\$0	\$390,000	Underway		30/06/2024	On Track	On Track	Tender evaluation and contractor award complete Civil construction scheduled for February 2024
Thring Lane & Waterport Rd S/Water 21/22	Thring Lane & Waterport Road Stormwater (21/22)	\$0	\$0	\$0	Scoping	01/10/2022	01/06/2023	Challenges	Challenges	
Trail & Shared Path Wayfinding Program	Trail & Shared Path Wayfinding Program	\$35,000	\$0	\$35,000	Scoping		30/06/2024	On Track	On Track	Internal Stakeholder consultation currently being undertaken to finalise scoping.
Unsealed Road Renewal Program - 23/24	Unsealed Road Renewal Program - 23/24	\$1,189,705	\$393,969	\$805,736	Underway		30/06/2024	On Track	On Track	Program underway. Roads completed include: Burwood, Luncheon, Scrubby Hill, Trig Point, Woodcone, Stc. Roads underway: Vale Road, Thorpe Road.
Victor Harbor Rd Mt Compass safety/path	Installation of bump stops and line marking in front of main street shops and asphalt replacement adjacent bus stop.	\$41,700	\$155	\$41,545	Underway	01/11/2023	31/12/2023	On Track	On Track	Construction tenders received. Budget and scope review currently in progress.
Village Innovation Plans - Undertake pro	Village Innovation Plans - Undertake projects supporting the outcomes from Village Innovation plans.	\$250,000	\$0	\$250,000	Scoping		30/06/2024	On Track	On Track	Works to be programmed following Village consultations scheduled for October/November 23
Wastewater Network Infrastructure Design	Wastewater Network Infrastructure Design	\$70,000	\$2,000	\$68,000	Scoping			On Track	On Track	Will investigate project scope. Focus remains on improving emergency storage capability and network resilience.
Waterport Heritage Reserve	Waterport Heritage Reserve (Scope and Design)	\$40,000	\$38,260	\$1,740	Underway	01/06/2023	31/08/2023	On Track	On Track	Combined design with Crookery Creek Flood Mitigation (Design) awarded, design works only this year are in progress.
Wickham Hill Rd Bridge Upgrade	Wickham Hill Rd Bridge Upgrade	\$35,000	\$0	\$35,000	Underway		30/06/2024	Challenges	Impacted	Tender completed with submissions exceeding current budget allocation. A submission for additional grant funding to meet the tendered responses is being prepared.
Wickham Hill Road Bridge (21/22) (22/23)	Wickham Hill Road Bridge (21/22) (22/23)	\$255,300	\$19,920	\$235,380	Underway	01/06/2023	01/06/2024	Challenges	On Track	Tender submissions have exceeded the engineers estimates and available budget. Submission submitted to the grant program for additional funds.
Wilyaroo - Wilyaroo Rd Bridge (LRC)	Wilyaroo road bridge has deterioration and exposed reinforcement and it was documented for concrete spalling remediation and barrier replacement	\$0	\$0	\$0	Deferred		30/06/2023	Deferred	Deferred	Consolidated funds to Commercial rd. Strathalbyn. Project on HOLD for future funding
Woodchester - Dalveen Rd Bridge (LRC)	Dalveen road Bridge Woodchester has deterioration and it was documented for remediation and barrier installation	\$0	\$0	\$0	Deferred		30/06/2023	Deferred	Deferred	Project submitted as an LRC Phase 4 Grant candidate. LRC Grant funding confirmed, tender awarded and construction programmed for February 2024.
In Progress Project Totals		\$40,044,303	\$23,758,391	\$16,210,911						

Completed Projects

Project Title	Project Description	Current Budget 2023/24	Actuals & Commitments	Remaining Budget	Project Status	Construction Start	Construction Finish	Budget Status	Schedule Status	Monthly Status Comments
Beacon 19 Boat Ramp Upgrade	Upgraded boating facilities, including construction of a new boat ramp, jetty and access improvements.	\$37,300	\$66,936	-\$29,636	Completed	23/08/2022	22/09/2023	On Track	Completed	Jetty completed. Finalising as-built information for asset team.
Building Management System, Goolwa	Building Management System (BMS) - Goolwa Office (20/21) (21/22)	\$72,000	\$78,898	-\$6,898	Completed	01/09/2022	08/09/2023	Completed	Completed	Practical completion reached. Finalising administration and handover.
Compliance Safety & Structural Upgrade	Compliance Safety & Structural Upgrade	\$72,000	\$72,461	-\$661	Completed	01/10/2022	30/09/2023	Completed	Completed	Construction complete.
Dover Road - Kerb	Dover Road - Kerb (21/22)	\$0	\$25,957	-\$25,957	Completed	01/11/2022	30/06/2023	Completed	Completed	adjustment required as asphalt intersection to be correctly cubed to road seal program 23-24
Jetty Upgrade Outcomes from Audit	Jetty Upgrade Outcomes from Audit	\$40,100	\$28,652	\$10,548	Completed	01/04/2023	30/06/2023	Completed	Completed	Project complete.

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Outcomes Building Audits	Outcomes Building Audits	\$43,000	\$36,433	\$6,567	Completed	01/10/2022	30/06/2023	Completed	Completed	Renewal of Auto doors at Goshwa Sports Stadium Quotes to be sought for the following: - Replacement of eaves to the Strathalbyn Swimming Pool change room and administration building - complete. - Replacement of the roof Clifflaw Building Goolea - Works to commence August 23 to be completed 8 September 23. - Roof renewal Public Toilet Middleton - Complete Remaining budget transferred to BCA compliance works at the Signal Point building.
Regional Signage Program	Regional Signage program for Entrance/Gateway and Informational	\$47,500	\$47,351	-\$6,150	Completed	01/02/2023	31/08/2023	On Track	On Track	All new signs are now installed.
Sand Mine Rd - Shared Path Mt Compass	Shared Path - Sand Mine Road	\$25,700	\$70,011	-\$44,311	Completed	01/10/2022	01/06/2023	Completed	Completed	Works completed.
South Terrace - Southern side (Design)	South Terrace pedestrian crossing installation as briefed by D Maidment and Kelly. Design and DfT approval 22/23. Construct 23/24.	\$25,900	\$0	\$25,900	Completed	15/08/2023	31/05/2024	Completed	Completed	South Tce North side storm water and road renewal design complete and planned for 23/24 FY. South Side Stormwater and road side sealing design complete for 24/25 Budget.
Strathalbyn - Commercial Rd Bridge(JRC)	Commercial Road bridge requires concrete wing wall repairs and retaining on embankment and it was documented for remediation	\$0	\$6,068	-\$6,068	Completed	10/02/2023	28/04/2023	On Track	Challenges	Project Complete.
Strathalbyn pool - replacement of eaves	Strathalbyn pool - replacement of eaves	\$20,000	\$19,747	-\$253	Completed			Completed	Completed	Works commenced on site 31 July 2023 and completed August 23.
Wolf Avenue, Strathalbyn	Wolf Avenue, Strathalbyn - Asphalt Seal	\$15,900	\$14,258	-\$1,642	Completed	01/02/2023	30/06/2023	Completed	Completed	Onsite works completed.
Completed Project Totals		\$399,500	\$461,970	-\$62,470						
Grand Total		\$40,643,802	\$24,220,381	\$16,423,421						

9. Section 41 Committees and Advisory Panels - Minutes and Reports

9.1. Minutes of Section 41 Committee - Heritage Advisory Committee - Highlights Report

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Sarah Longden (Senior Town Planner)

Council Member Representatives: Cr Craig Maidment, Cr Margaret Gardner

Recommendation

That Council receive and note the minutes of the Heritage Advisory Committee held on 11 October 2023.

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To receive the minutes (refer Attachment 1) of the Heritage Advisory Committee meeting held on 11 October 2023.

Recommendations from the Heritage Advisory Committee meeting held on 11 October 2023 are presented in the next items of this agenda under the heading "Additional Road Names for the Pre-Approved Road Name List".

Summary of Meeting

Various matters were discussed at the meeting including:

- Recommendation for additional road names to be added to pre-approved road name list
- Change to Heritage Awards sub-committee initial meeting date
- Draft Heritage Strategy and Action plan currently on community consultation
- Advice on the dates and times of upcoming Village Conversations
- Update on the Milang Local Heritage Code Amendment
- Suggestion for trial project to name unnamed reserves and walkways in Port Elliot.

Attachments

Attachment 1 - Minutes of the Heritage Advisory Committee 11 October 2023.



Minutes of the Heritage Advisory Committee Meeting

Held on 11 October 2023 commencing at 5.00pm





**Minutes of the Heritage Advisory Committee Meeting
Held on Wednesday 11 October 2023 commencing at 5.00pm
in the Council Business Hub, Goolwa**

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ITEM NO.	SUBJECT
1.	WELCOME AND ACKNOWLEDGEMENT OF COUNTRY
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3.	CONFIRMATION OF MINUTES
4.	ADJOURNED BUSINESS
	4.1 Road Naming
5.	ITEMS REQUIRING A DECISION
	5.1 Heritage Award – Sub Committee
6.	ITEMS PRESENTED FOR INFORMATION
	6.1 Heritage Advisors Report – Attachment B
	6.2 Heritage Alexandrina
	6.3 Middleton, Milang and Port Elliot Master Plans & Village Conversations
	6.4 Milang Local Heritage Code Amendment
7.	HERITAGE ADVISORY COMMITTEE WORKPLAN
8.	VERBAL UPDATES
9.	OTHER BUSINESS
10.	CLOSURE



MINUTES FOR THE HERITAGE ADVISORY COMMITTEE MEETING

Wednesday 11 October 2023

5.00pm

PRESENT

Allan McInnes, Ann Scutchings, Belinda Sullivan, Cr Craig Maidment, Grace Dennis-Toone, Katherine Russell, Cr Margaret Gardner, Simon Weidenhofer (Chair), Trevor McLean

APOLOGIES

Jon Hopkins, Meredyth Taylor, Sarah Longden (Senior Town Planner)

IN ATTENDANCE

Rebecca Fidock (Para Planner), Pippa Buckberry (Heritage Advisor)

GALLERY

Nil

1. WELCOME AND ACKNOWLEDGMENT OF COUNTRY

The Alexandrina Council and its communities acknowledges the Ngarrindjeri, Peramangk and Kurna people as the traditional custodians of the lands and waters of our Council District.

2. DECLARATION OF INTEREST REMINDER

If a Committee Member has an interest in a matter before the Committee, they are asked to disclose the interest to the Committee and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

3. CONFIRMATION OF MINUTES

(refer Attachment A)

Moved C Maidment seconded A McInnes

That the minutes of the previous meeting held 30 August 2023 as circulated to members be received as a true and accurate record.

CARRIED



4. ADJOURNED BUSINESS

4.1 Roadnaming Items

Action/Project	Meeting Date	Status
Ngarrindjeri Bird Names – add to existing Register	31.05.2023	Suggestion from M Taylor to select some of the names from the list to suggest for road names. M Taylor to select a list of names for further investigation/consideration.
Additional Road Names	12.07.2023	Strathalbyn – C Maidment waiting to hear from Strathalbyn History Room volunteers List of names handed into the FC Strathalbyn.
Request from Administration for Hindmarsh Island	11.10.2023	Could Cr Gardner follow up with Goolwa History Room volunteers being within her ward? At least 10 names will be required in the near future. Cr Gardner to discuss with HR volunteers.
Request from Administration for Clayton – 6 new roads approved	30.08.2023	<p>Provided by Cr Gardner</p> <p>Henry Jones – local fisherman and environmentalist (consider that duplicates of Henry exist in Port Elliot and Ashbourne) Annabelle (Collett) – local artist who used plastic to make sculptures and printed clothing Rat Regatta (consider due to double barrel, try to avoid unless necessary, maybe regatta only?) Dark Sky (Double barrel?) Rankine (Suggest to remove, Rankin already exists in Clayton Bay) Cormorant (Suggest to remove, duplicate in Middleton) Lagoon View (Double barrel?) SwampHen (Consider as Swamp exists in Nangkita and Strathalbyn) Spinnaker Snug Cove (Double barrel?) Pelican</p> <p>Moved B Sullivan seconded M Gardner that the following names be added to the pre-approved road name list for the Clayton area:</p> <ul style="list-style-type: none"> • Annabelle • Spinnaker • Pelican • Henry Jones • Rat Regatta • Lagoon View • Swamp Hen • Snug Cove <p style="text-align: right;">CARRIED</p> <p>Add Gloria Jones to the list for future use.</p>



Suggestions for Port Elliot	11.10.2023	<p>Josephine – the Josephine L'Oizeau was a schooner that was wrecked in Horseshoe Bay in 1856</p> <p>Lapwing – cutter ship that was wrecked in Horseshoe Bay in 1856</p> <p>Harry – a brig that was wrecked in Horseshoe Bay in 1856</p> <p>Essery – W Essery constructed the current timber railway building in 1911</p> <p>Saunders – Thomas Saunders was appointed at postmaster in 1852 in addition to his duties as Harbourmaster</p> <p>Tripp – Mr Tripp was subsequently appointed postmaster in 1855 and conducted this as a part of the operations of his General store on Freeling Street.</p> <p>Harkins – Edward Harkins was the first licensee of the Railway Hotel following its construction in 1867-68</p> <p>Newland – The Rev. RW Newland was the first Congregational minister to preach at Port Elliot.</p> <p>Metcalf – William Metcalf owned large portions of land and Waterport and was also involved in the Bible Christian Chapel, to whom he donated half an acres of land. He also worked as a farmer and storekeeper.</p> <p>Absolam - Mrs Absolam was one of the first private school teachers.</p> <p>Mien – Mrs Mien was the second private school teacher in Port Elliot, until about 1889.</p> <p>Anstey – Mr G Anstey kept the school in Waterport.</p> <p>Worsnop – Thomas Worsnop established a private school in 1853, that was soon after licensed by the Central Board of education and became the first district school in Port Elliot.</p> <p>Moved B Sullivan seconded M Gardner that the following names be added to the pre-approved road name list for the Port Elliot area:</p> <ul style="list-style-type: none">• Josephine• Lapwing• Harry• Essery• Saunders• Tripp• Harkins• Newland• Metcalf• Absolam• Mien• Anstey• Worsnop <p style="text-align: right;">CARRIED</p>
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5. ITEMS REQUIRING A DECISION

5.1 Heritage Award – Sub Committee

The sub-committee will meet following the HAC meeting held on 11 Oct, comprising:

Simon, Ann, Belinda, Pippa and Allan

- Purpose
- Temporary?
- Meeting dates

To be determined.

Meeting to be Monday 23 October in Goolwa at 10.30am.

Ann will be on webex.

6. ITEMS PRESENTED FOR INFORMATION

6.1 Heritage Advisors Report – **Attachment B**

Moved Craig Maidment seconded Margaret Gardner

That the heritage advisors report be received.

CARRIED

6.2 Heritage Alexandrina

- Heritage building audit – completed, some feedback provided, awaiting amended document.
- Draft Heritage Strategy and Action Plan currently on consultation until 20 October 2023.
 - Drop in sessions (2 held already, 1 on 17 October 10am-12pm at PE Council Chambers)

6.3 Middleton, Milang and Port Elliot Master Plans & Village Conversations

Goolwa/ Hindmarsh Island/Currency Creek

Wednesday 18 October
Goolwa Council Chamber and Library

Middleton

Thursday 26 October
Middleton Pioneer Hall

Port Elliot

Wednesday 1 November
Port Elliot Institute

Strathalbyn/ Finniss/ Ashbourne



Wednesday 8 November
Strathalbyn Football Club

Mount Compass
Thursday 16 November
Mount Compass War Memorial Hall

Langhorne Creek/ Woodchester/ Hartley
Thursday 23 November
Langhorne's Creek Memorial Hall

Milang
Wednesday
29 November
Milang Institute

Clayton Bay
Thursday 7 December
Clayton Bay Community Hall

6.4 Milang Local Heritage Code Amendment

- Thematic History of the Township of Milang (**Attachment C**)
- Historic Area Analysis of the Township of Milang (**Attachment D**)
- Amended Proposal to Initiate a Code Amendment – Milang Local Heritage Code Amendment (**Attachment E**)
- Milang Local Heritage Datasheets (**Attachment F**)
- Council information session was held Monday night to update Councillors
- Documents will be re-lodged to the Commission shortly

7. Heritage Advisory Committee Workplan

Action/Project	Meeting Date	Status
Stone Wall between Strathalbyn Cemetery and Archery Club	27.08.2020	Development Application approved and work commenced late June, 6-8 week time frame.
State Heritage listing of the Sandergrove Troughs	19.10.2017	Submitted for consideration 2021 and still potentially 18 months away. Letter requesting expedited consideration sent.
Currency Creek Road Bridge Restoration	27.08.2020	No further update on bridge works at this stage Budget has allowed for an interpretive sign to be erected at the site of the bridge displaying information about both the bridge and the viaduct. Being designed in conjunction with Council projects team and information provided from Goolwa history room. Report for Council endorsement going to October Council meeting



Rural Heritage Register	27.08.2020	Possible inclusions: CM - Mary's Well, Tinpot Hotel, Sandergrove School AP – has a list compiled
Heritage Awards 2024	Ongoing	Date Venue Guest Speaker Notes Nominations
Port Elliot Cemetery	Ongoing	Cemeteries Advisory Committee also moved a recommendation to go to Council to write to them

8. Verbal Updates

Nil

9. Other Business

- 9.1 Suggestion from A Pomery to use Port Elliot as a trial, identifying all reserves and walkways that do not have formal names and suggesting to Council appropriate names for them. Would the HAC be supportive of taking this on as a project, administration will assist in providing a list and maps.

QON – list of the unnamed reserves/walkways before making a decision as to whether or not will take on as a project.

- 9.2 Next meeting scheduled for Wednesday 22 November 2023 at Goolwa.

10. Meeting Closure

Meeting closed at 6.01 pm

9.2. Report from Section 41 Committee - Heritage Advisory Committee - Turnstiles in the Port Elliot Memorial Soldiers Gardens

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Sarah Longden (Senior Town Planner)

Recommendation

Recommendation/s of the Heritage Advisory Committee

That Council note the recommendation of the Heritage Advisory Committee:

That Council undertake essential maintenance and restoration works to the two (2) turnstiles located at the Port Elliot Soldier's Memorial Gardens.

Recommendation/s of Administration

That Council undertake essential maintenance and restoration works to the two (2) turnstiles located at the Port Elliot Soldier's Memorial Gardens through existing operational budgets.

Prior Resolutions

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
30.08.2023	9.4	Minutes of the Heritage Advisory Committee	HAC2313

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services

Report Objective

The purpose of this report is to provide information to Council to support the recommendation for essential maintenance to be undertaken on the two (2) turnstiles located in the Soldier's Memorial Gardens in Port Elliot.

Executive Summary

Council's Heritage Advisory Committee received a request for essential maintenance to be undertaken on two (2) turnstiles located in the Soldier's Memorial Gardens at Port Elliot. The Committee moved a recommendation to Council for the maintenance works, to ensure the turnstiles that form part of Port Elliot's history are preserved into the future.

Context

There are two (2) turnstiles located in the Soldier's Memorial Gardens in Port Elliot. On the advice of local historians, the turnstiles were installed when the Gardens were paddocks, allowing townspeople easy access, without letting any livestock out. They currently serve no function but are an important part of Port Elliot's history.



Image 1 - Southern Turnstile



Image 2 - Northern Turnstile

General Analysis

Following a request via Council's Heritage Advisory Committee and a subsequent recommendation being carried, Administration internally sought a 'current state' report from the field services team. The following details were provided with respect to the required works:

Northern turnstile:

- Concrete footing is exposed due to erosion - landscaping/path build up.
- Timber post in good condition - sand and paint.
- Timber cross members in good condition - sand and paint.
- Bent steel rod in good condition - replace washers/sand and paint.
- Steel cross member in poor condition - replacement including fittings, sand and paint.

- Spin mechanism, centre pin/axle (fixed to cross member) and bearing mechanism (fixed to post) in poor condition - replacement including fittings.

Southern turnstile:

- Timber post in good condition - sand and paint.
- Timber cross members in good condition - sand and paint.
- Bent steel rod in good condition - sand and paint.
- Steel cross member in poor condition - replacement including fittings, sand and paint.
- Spin mechanism, centre pin/axle (fixed to cross member) and bearing mechanism (fixed to post) in poor condition - replacement including fittings.

Comparative Analysis

Nil

Financial and Economic Implications

There will be a cost of approximately \$1,275 + GST required for the proposed restoration works. This cost can be covered through existing operational budgets.

In accordance with the Alexandrina Council's Adopted Budget / Long Term Financial Plan, the financial implications of adopting this recommendation are considered low.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low, given the turnstiles are already located in the Gardens and are just requiring essential maintenance.

Conclusion

The two (2) turnstiles located in the Soldier's Memorial Gardens in Port Elliot are a significant part of Port Elliot's history and require essential maintenance to ensure they are preserved into the future.

Attachments

Nil

9.3. Report from Section 41 Committee - Heritage Advisory Committee - Pre-approved Road Name

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Sarah Longden (Senior Town Planner)

Recommendation

Recommendation/s of the Heritage Advisory Committee

That Council note the 11 October 2023 resolution of the Heritage Advisory Committee:

That the following names to the pre-approved road name list:

For the Clayton area:

- Annabelle
- Spinnaker
- Pelican
- Henry Jones
- Rat Regatta
- Lagoon View
- Swamp Hen
- Snug Cove

For the Port Elliot area:

- Josephine
- Lapwing
- Harry
- Essery
- Saunders
- Tripp
- Harkins
- Newland
- Metcalf
- Absolam
- Mien
- Anstey
- Worsnop

Officers Recommendation:

That Council:

Approve the addition of following names to the pre-approved road name list:

For the Clayton area:

- Annabelle
- Spinnaker

- Pelican
- Henry Jones
- Rat Regatta
- Lagoon View
- Swamp Hen
- Snug Cove

For the Port Elliot area:

- Josephine
- Lapwing
- Harry
- Essery
- Saunders
- Tripp
- Harkins
- Newland
- Metcalf
- Absolam
- Mien
- Anstey
- Worsnop

Prior Resolutions

Prior Council Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
21 December 2020	9.4	Review of Road, Reserves and Public Place Naming Policy	ACM20820

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
11 October 2023	5.1	Minutes of the Heritage Advisory Committee	HAC2314 & HAC2315

Community Strategic Plan Impact

CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

The purpose of this report is to receive recommendations from the Heritage Advisory Committee for agenda item 5.1 - Road naming; from its meeting held on Wednesday 11 October 2023.

The public agenda and minutes from this Committee meeting can be located on Council's website at www.alexandrina.sa.gov.au/heritage, and to consider further information and recommendations from Administration.

Executive Summary

The series of names presented to the Heritage Advisory Committee (the Committee) for endorsement have appropriate local context and supporting evidence in accordance with Council's Road, Reserves and Public Place Naming Policy.

The Committee has considered the suggested road names and their recommendation is now presented to Council for approval.

Context

A series of road names were presented for the consideration of the Heritage Advisory Committee at their meeting held 11 October 2023. Following endorsement of these names by the Committee, validation has been sought from local and family historians where possible, with the relevant historical information/significance being listed against each respective name. Appropriate for the Clayton area:

Henry Jones – local fisherman and environmentalist

Annabelle (Collett) – local artist who used plastic to make sculptures and printed clothing

Rat Regatta

Lagoon View

Swamp Hen

Spinnaker

Snug Cove

Pelican

For the Port Elliot area:

Josephine – the Josephine L'Oizeau was a schooner that was wrecked in Horseshoe Bay in 1856

Lapwing – cutter ship that was wrecked in Horseshoe Bay in 1856

Harry – a brig that was wrecked in Horseshoe Bay in 1856

Essery – W Essery constructed the current timber railway building in 1911

Saunders – Thomas Saunders was appointed as postmaster in 1852 in addition to his duties as Harbourmaster

Tripp – Mr Tripp was subsequently appointed postmaster in 1855 and conducted this as a part of the operations of his General store on Freeling Street.

Harkins – Edward Harkins was the first licensee of the Railway Hotel following its construction in 1867-68

Newland – The Rev. RW Newland was the first Congregational minister to preach at Port Elliot.

Metcalf – William Metcalf owned large portions of land at Waterport and was also involved in the Bible Christian Chapel, to whom he donated half an acre of land. He also worked as a farmer and storekeeper.

Absolam - Mrs Absolam was one of the first private school teachers.

Mien – Mrs Mien was the second private school teacher in Port Elliot, until about 1889.

Anstey – Mr G Anstey kept the school in Waterport.

Worsnop – Thomas Worsnop established a private school in 1853, that was soon after licensed by the Central Board of education and became the first district school in Port Elliot.

General Analysis

In accordance with Section 219 (1a) of the *Local Government Act*, a Council must assign the name of a public road that is created after the commencement of a subdivision. Council has a pre-approved list of road names to assist with this process. However, a person or developer is not bound to use these names.

Each of the abovementioned names were considered by the Committee to be appropriate and align with Councils Road, Reserves and Public Places Naming Policy, as they have local historical context and explanations demonstrating this. This results in the names being appropriate to the context of the relevant area.

Comparative Analysis

Nil

Financial and Economic Implications

There are no financial or economic implications in adopting this report and associated recommendations.

Risk Management

In accordance with the Alexandrina Risk Management Policy and Matrix, the risk of adopting this recommendation is considered low as the endorsement of road names is in accordance with an adopted Council policy and previous resolutions of Council.

Conclusion

Having reviewed the names presented to them for consideration, the Heritage Advisory Committee are recommending to Council that these names be approved for addition to the pre-approved road names list relative the appropriate area.

Attachments

Nil

9.4. Minutes of Section 41 Committee - Climate and Emergency and Environment Committee - Highlights Report

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Rebecca Martin (Climate Change Officer)

Council Member Representatives: Cr Milli Livingston, Cr Bill Coomans

Recommendation

That Council receive and note the minutes of the Climate and Emergency and Environment Committee held on 10 October 2023.

Community Strategic Plan Impact

GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
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Report Objective

To receive the minutes (refer Attachment 1) of the Climate and Emergency and Environment Committee meeting held on 10 October 2023.

Summary of Meeting

Highlights of the meeting held on 10 October 2023 included:

- That the Committee noted Council Administration's extended gratitude to Committee members and attendees for their participation in the community consultation sessions for the draft Environmental strategic plans (draft Environmental Action Plan 2030 and draft Climate Emergency Action Plan).
- That the Committee received the presentation from Meiklejohn Consulting on the proposed behaviour change platform to help Council drive the implementation of the Climate Emergency Action Plan in line with KPI 3.1 of A2040.
- That the Committee noted and received the information that was presented at the S41 Committee Training held 21 June 2023, as circulated to Members.
- That the Committee undertakes the annual review of the Committee's Terms of Reference (TOR) at the second meeting of 2024.
- That the Committee amended the 2023/2024 work plan.
- That the Committee is seeking an update or status report on the Nature Conservation Program as per existing and draft Environmental Action Plan. Are resources still being allocated for the program's active pursuit?
- That verbal updates were received from Council, Administration, and Committee Members.

Attachments

Attachment 1 - Climate Emergency and Environment Committee Minutes - 10 October 2023.



Attachment 1

Minutes

Climate Emergency and Environment Committee

**Held on Tuesday, 10 October 2023, commencing at 5.36pm
in the Council Large Meeting Room, Goolwa,
and via Webex**





Minutes for the Alexandrina Council Climate Emergency and Environment Committee Meeting

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1. Opening of Meeting

Present

Cr Coomans, Cr Livingston, Mark Laurie (acting Chairperson), Shen Mann, Tim Jones

Apologies

Dr Kenn Fisher (Chairperson), Angela Nesci, Sally Roberts, Nigel Morris (CEO), Mayor Parkes; Matt Atkinson (Group Manager Regional Development), Kylie Weymouth (Manager Strategic Development)

In Attendance

Stacey Bateson (General Manager Community), Dr Monika Rhodes (Principal Officer Environmental Strategy), Rebecca Martin (Climate Change Officer), Marianne Richardson (Minute Taker), David Meiklejohn (Consultant, via Webex)

Gallery

Nil members of the public attended.

Acknowledgement of Traditional Owners

In the spirit of Reconciliation, the Committee acknowledge the Traditional Owners of this region and acknowledge their connections to the land, waters, and community. We respect their rights, interests, and obligations to speak and care for their traditional lands and waters in accordance with their customs, beliefs, and traditions. The Alexandrina Council region intersects the traditional lands of the following Aboriginal Peoples:

- Ngarrindjeri Nation
- Peramangk Nation
- Kaurna Country.

We pay our respect to their Elders past, present and future.

Declarations of Interest

If a Committee Member has an interest in a matter before the Committee, they are asked to disclose the interest to Council and provide full and accurate details of the relevant interest. Members are reminded to declare their interest before each item.

NIL



2. Confirmation of Minutes

CEEC2310 Moved Mark Laurie seconded Shen Mann

That the Committee

1. Confirm the minutes of the Committee's meeting held on 5 June 2023, as circulated to Members, as a true and accurate record of the proceedings; and
2. Receives and notes the key discussion points made during the informal meeting held on 7 August 2023, as circulated to Members.

CARRIED UNANIMOUSLY

3. Reports Requiring Decision

NIL

4. Reports Presented for Information

4.1. Community Consultation Committee Attendance Appreciation

CEEC2311 Moved Cr Coomans seconded Shen Mann

That the Committee notes Council Administration's extended gratitude to Committee members and attendees for their participation in the community consultation sessions for the draft Environmental strategic plans (draft Environmental Action Plan 2030 and draft Climate Emergency Action Plan).

CARRIED UNANIMOUSLY

Discussion points included:

- Administration provided a summary update on the consultation of the draft Environmental Action Plan 2030 and draft Climate Emergency Action Plan.
- The Committee to provide input to the summary update on the consultation of the draft Environmental Action Plan 2030 and draft Climate Emergency Action Plan prior to going to Council meeting in December.



4.2. Development of an Alexandrina Climate Change Education and Behaviour Change Program

CEEC2312 Moved Shen Mann seconded Cr Livingston

That the Committee notes and receives the presentation from the Consultant, David Meiklejohn, on the proposed behaviour change platform to help Council drive the implementation of the Climate Emergency Action Plan in line with KPI 3.1 of A2040.

CARRIED UNANIMOUSLY

Discussion points included:

- Presentation to be distributed to the Committee.
- David to provide an update in March 2024.

David Meiklejohn left the meeting at 6.39pm.

4.3. Section 41 Committee Training

CEEC2313 Moved Mark Laurie seconded Cr Livingston

That the Committee:

1. Notes and receives the information that was presented at the s41 Committee Training held 21 June 2023 as circulated to Members; and
2. Undertakes an annual review of the Committee's Terms of Reference (TOR) at the second meeting of 2024.

CARRIED UNANIMOUSLY

Discussion points included:

- Potential items for review might include frequency of TOR reviews, tenure of members, and nature of minutes.



5. Climate Emergency and Environment Committee 2023/2024 Work Plan

CEEC2314 Moved Shen Mann seconded Tim Jones

That the Climate Emergency and Environment Committee:

1. Notes and receives the work plan 2022/23, as circulated to Members and as carried over from the previous committees.
2. Amends the work plan for the Financial Year 2023/2024 in collaboration with Administration.
3. Allocates responsible person/s to each of the priorities.
4. Notes and plans the estimated resource impact requirements associated with each of the work plan objectives; and
5. Requests that an update on the status of the Nature Conservation Programme be provided by the Infrastructure Division at the next committee meeting including current budget and scope.

CARRIED UNANIMOUSLY

CLIMATE EMERGENCY AND ENVIRONMENT COMMITTEE 2023/2024 WORK PLAN

#	Objective	Target Date	Responsible Persons	Resources required (What do we need to do it right?)	Progress
1	Climate Emergency Action Plan (CEAP) Council report with results of community consultation and adoption of final CEAP Community education and engagement	Council to adopt CEAP (18 Dec 23)	Administration (Rebecca)/ CEEC (Mark)	TBC once plan is adopted	Consultation: 31/8-25/9/23, including 3 information sessions (4/9; 12/9; 19/9)
2	Environmental Action Plan 2030 (EAP) Council report with results of community consultation and adoption of final EAP Implementation of key actions (i.e., Township Greening)	Council to adopt EAP (18 Dec 23)	Administration (Monika)/ CEEC (Shen / Tim)	TBC once plan is adopted	Consultation: 31/8-25/9/23, including 3 information sessions (4/9; 12/9; 19/9)

#	Objective	Target Date	Responsible Persons	Resources required (What do we need to do it right?)	Progress
3	<p>A2040 KPI 1.1</p> <p>Township Greening</p> <p>Draft Township Greening Strategy to be developed</p> <p>Advocate for increased verge plantings (incl potential review of Council's verge guide)</p>	TBC	Administration (Monika) / CEEC (Sally / Kenn)	TBC once Strategy is adopted	Canopy study online, will be presented at Village Conversations

Discussion points included:

- Committee seeking an update or status report on the Nature Conservation Programme as per existing (and draft) Environmental Action Plan. Are resources still being allocated for the program's active pursuit?

6. Verbal Updates

6.1. Council

CEEC2315 Moved Cr Coomans seconded Shen Mann

That the Committee notes and receives the verbal Council updates:

- Key items relating to this Committee from the Council meetings held 21 August 2023 and 18 September 2023 included:
 - Council received and noted the By-law Review 2023 Report including submission received during consultation. Council noted letters of approval from the Dog and Cat Management Board in relation to By-law number 5 & 6. Council supported and passed the following By Laws:
 - Permits and Penalties By-law No. 1 of 2023
 - Local Government Land By-law No. 2 of 2023
 - Roads By-law No. 3 of 2023
 - Moveable Signs By-law No. 4 of 2023
 - Dogs By-law No. 5 of 2023
 - Cats By-law No. 6 of 2023
 - Council supported further investigate and preparation of a report regarding the ability to paint a mural on both the Water Tower and Lauke Mills, Strathalbyn.



- Council received and noted the report and recommended Strategic Responses for the Productive Economy - Land Demand and Supply Analysis Report. The report identifies 'productive economy' land needs in the bigger townships of Alexandrina for the next 30 years, in line with the timeline for the new Greater Adelaide Regional Plan. The report will also be used to inform township strategic/master plans including the impending Goolwa Growth Concept Plan and a future plan for Strathalbyn, as well as other strategic planning exercises undertaken over the next period.
- Allocation of Funds from Basham Beach Trust for Works Budget 2023/24. Items included but are not limited to:
 - Council will not renew licence for grazing and cropping purposes and will restore native grasslands within the area.
 - Council supported an application for a Heritage Agreement to be submitted for Ratalang Basham Beach Conservation Reserve; and
 - Food Medicine Garden signage and plantings \$5,000.
- Council reviewed Council's Code of Practice for Meeting Procedures and made several changes. A 'draft Code of Practice - Access to Council and Committee Meetings and Documents' has been released for public consultation. Changes include that recommendations from Committees and Advisory Panels to have own section in the agenda.

CARRIED UNANIMOUSLY

6.2. Administration

CEEC2316 Moved Tim Jones seconded Shen Mann

That the Committee receive and note the verbal updates from Environmental Strategy. Key highlights include:

- Council received a \$75,000 grant from the Coast Protection Board to undertake community engagement to develop a draft Community Flood Emergency Plan for the Murray Estuary Settlements. Community consultation regarding the Murray Estuary Settlements is being developed as part of Alexandrina's long-term [coastal adaptation planning](#). A Council information session was held 9 October 2023;
- Alex Climate Champions were [finalists](#) at the Cities Power Powerships' National Annual Climate Awards.
- Environmental Strategy supported a [Coastal Custodians event](#) for 5–12-year-olds as part of the 2023 Nature Festival. It was held 3 October 2023 at the Ratalang Basham Beach Conservation Park. 10 children from 8 families attended.
- Administration are increasing the collection of scope 3 data i.e. indirect Council emissions, where possible, as part of Council's annual [greenhouse gas emissions reporting](#);
- Preparations have begun between Victor Harbor, Alexandrina and Yankalilla to host the next Climate Youth Forum in May 2024.



- Updates from the Resilient Hills & Coast:
 - [Sustainable Homes Expert Webinars Series](#): 6 webinars with good attendance across the four Adaptation Partnerships: RH&C, AdaptWest, Resilient South, and Resilient East;
- Renew is also presenting a series of free online webinars on bushfire resilient homes; info on webinars via social media and on our [webpage](#);
- Other [news](#): Alexandrina sent an extra 822 tonnes of food organics and garden organics (FOGO) to Peats Soils at Langhorne Creek to be processed and sold back to the community as mulch and compost;
- To help residents prepare for summer, the Fleurieu Regional Waste Authority is running [half-price green organics disposal days](#) over the following two weekends; and
- [My Say Alexandrina](#) has several items for commenting that may be of interest to Committee members, including the draft Master Plans for Middleton, Port Elliot, and Milang.

CARRIED UNANIMOUSLY

Discussion points included:

- Feedback that MySay update emails are irregular. Administration to check with Comms.

6.3. Committee Members

CEEC2317 Moved Mark Laurie seconded Cr Livingston

That the Committee receive and note the verbal Council updates from:

- Cr Coomans
 - Recommended community grant recipients going to October council meeting.
- Cr Livingston
 - Attended the National Murray Darling Association conference in Murray Bridge. Comment was made about drought in the northern region of the Murray Darling Basin.
- Tim Jones
 - Planted over 1300 plants in Port Elliot. Increase of volunteers from three to now 13.

CARRIED UNANIMOUSLY

7. Urgent Business

NIL



8. Committee Resolution Register

CEEC2318 Moved Mark Laurie seconded Cr Bill Coomans

That the Committee

1. Notes and receives the current resolutions register updated from the 5 June 2023 Committee meeting as circulated to Members: and
2. Records the key discussion points, which assisted in framing the resolutions during the meeting held 10 October 2023.

CARRIED UNANIMOUSLY

9. Closure

The Presiding Member declared the meeting closed at 7.50pm.

Minutes confirmed

Date

Dr Kenn Fisher

9.5. Minutes of Alexandrina Sustainable Agricultural Round Table (ASART) - Highlights Report

Responsible Officer: Stacey Bateson (General Manager Community)

Report Author: Julie Marron (Acting Business Development Officer)

Council Member Representatives: Mayor Parkes (Chairperson), Cr Michael Scott and Cr Sue Miller

Recommendation

That Council receive and note the minutes of the Alexandrina Sustainable Agricultural Round Table (ASART) meeting held on 17 October 2023.

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

To receive the minutes (refer Attachment 1) of the Alexandrina Sustainable Agricultural Round Table (ASART) meeting held on 17 October 2023.

Summary of Meeting

The key highlights of the Alexandrina Sustainable Agricultural Round Table (ASART) meeting held on 17 October 2023:

- Guest speaker, Amy Williams (Agribusiness and Economic Engagement) of District Council of Yankalilla spoke on Yankalilla's 12 month strategy.
- Council administration to develop a campaign to create and promote an Alexandrina Rural Living Handbook including associated messaging.
- Council administration to investigate rural road train permits to consider the directive around land holders being responsible for damage from road trains when there is more than 5ml of rain.
- Bec Burgess moved a motion that as a collective group of ASART, they recommend Council implement a three day per week role dedicated to Agribusiness.
- Many people in our agricultural communities are facing challenges.
- There are opportunities for efficiencies such as members sharing information / reports.

Attachments

Attachment 1 - Minutes of Alexandrina Sustainable Agricultural Round Table (ASART) meeting - 17 October 2023:



Minutes of the Alexandrina Sustainable Agriculture Round Table (ASART)

Held on 17 October 2023





Minutes of the Alexandrina Council Alexandrina Sustainable Agriculture Round Table (ASART) Meeting held in the Mount Compass Memorial Hall, 5 Peters Terrace, Mount Compass, on Tuesday 17 October 2023 commencing at 5pm

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Opening of Meeting

Present

Rob Parken, John Byrne, Beck Burgess, Neil Harvey, Chris Littlejohn, Trevor Linke, Lian Jaensch

Apologies

Mayor Keith Parkes, Matt Atkinson, Lisa O'Donoghue, David Basham, Mel Hollick, Nathan Duffield.

In attendance

Cr Sue Miller, Alexandrina Council
Cr Scott, Alexandrina Council
Stacey Bateson, General Manager Community, Alexandrina Council
Julie Marron, Economic Development Consultant, Alexandrina Council

Gallery

Amy Williams, Agribusiness and Economic Engagement, District Council of Yankalilla

Absent

Tom Adams, Trish Eats.

1. Acknowledgement of Traditional Owners

The Alexandrina Council and its communities acknowledged the Ngarrindjeri people as the traditional custodians of the lands and waters of our Council District.

2. Declarations of Interest

Nil.

3. Confirmation of Previous Minutes

The Minutes of the Alexandrina Sustainable Agriculture Round Table meeting held on the 25 July 2023 were received and accepted by the group.

4. Action Items from previous ASART meeting

- 4.1. Administration to formulate a plan to ensure that the agricultural industry is covered in the Elected Member famil: The last meeting's minutes have recently gone through Council, and we can now move to the next stage of actioning this point.
- 4.2. Council staff to circulate Strathalbyn Agricultural Town of the Year submission to industry representatives for feedback prior to submitting: Completed
- 4.3. Council staff to circulate ASART Annual Report to industry representatives prior to presenting at the September Council Meeting: After seeking feedback from ASART members via email, the report was submitted to Council at the 16 October 2023 meeting.
- 4.4. Administration to submit a recommendation to Council for new resident packs to be distributed to new landowners:

There was discussion on this action:



- A need for a letter to be sent to all rate payers was highlighted. The message in the letter would address the farming community and explain that noise is a normal part of rural life.
- Options for disseminating the letter included attaching it to rate notices, featuring it in the newsletter, adding it to the website, setting up an automatic email for new residents, launching a social media campaign, and including a QR code.
- A suggestion was made to consolidate these communication efforts into a single, coordinated approach.
- The importance of addressing biosecurity issues, particularly related to weeds, among landowners was noted. Communications could also emphasise that agricultural machinery typically travels at a slower pace than regular vehicles, and drivers should reduce their speed accordingly.
- There was a question about how to effectively provide information to renters.
- The Victor Rural Living Handbook was mentioned as a potential resource, and the need to review the original booklet was brought up.
- The group agreed that these items should be prioritised for the next ASART meeting.

5. Guest speaker: Amy Williams, Agribusiness and Economic Engagement, District Council of Yankalilla, spoke on Yankalilla's 12-month strategy

Amy Williams, an expert in Agribusiness and Economic Engagement with the District Council of Yankalilla, presented on Yankalilla's 12-month strategy.

- Amy's role was highlighted as unique and one of the most agribusiness-focused roles in South Australia.
- The Yankalilla strategic plan includes support for agribusiness, which was identified as one of the top priorities in the economy section.
- The approach was to integrate agribusiness into the overall strategic plan, making the entire Council responsible for it.
- The significance of the agribusiness industry in Yankalilla, akin to Kangaroo Island, was discussed, with close collaboration between the two regions.
- The economic development strategy was divided into three themes, with an emphasis on heavy vehicles, the area plan, and the South Coast Freight Corridor.
- A forthcoming heavy vehicle forum on November 10 was mentioned, involving key stakeholders, and the group was invited to suggest carriers for the event.
- A number of key stakeholders will be involved, including major haulage, DIT and area plan consultants, Southern & Hills LGA, RDA.
- Amy also touched on the Carbon Market Caution workshop, which provided context for making decisions, particularly regarding emissions baselines for livestock producers.
- The role of Yankalilla in meat processing, livestock market conditions, and concerns about returns for livestock producers were discussed.
- Collaboration between the heavy vehicle and meat processing sectors was suggested for long- and short-term improvements.



- Amy addressed challenges with meat processing, particularly labour issues and regulations.
- She provided updates on the progress of the Strath Abattoir, noting the ongoing availability of State Government funding, and ongoing challenges related to cooperatives and governance.
- Amy discussed the success of the Fleurieu Ag Fest which ran in March 2023, with around 260 students from 8 schools, 25 teachers, 44 exhibitors. They are looking to run it again next year.
- Additional topics touched on included weed and pest control efforts, emergency management, disaster recovery planning, including the impending fire season, and waste management for agricultural plastics including a potential recycling program.
- The Cape Jervis Wharf Precinct Plan and the need for better engagement with the department, tying in with Sealink and heavy vehicles, were highlighted.
- A big part of Amy's job is connecting primary producers into the planning processes. She is trying to get timely input into the Annual Business Plan, and will have a good look at their advisory groups and how they are working next year

Neil Harvey: Is concerned about Alexandrina permits saying that if there is more than 5ml of rain then any damage from trucks responsibility falls back to the producers.

Amy Williams: She wants to get things gazetted so that permits are not needed. Amy would be keen to have a look at the permit and see whether this condition is just for Alexandrina.

Action: Check the rural road train permits to see whether the directive (around land holders being responsible for damage from road trains when there is more than 5ml of rain) is coming from Alexandrina Council. At the moment engineer reports are required for each truck – this is frustrating.

Chris Littlejohn: Noted the divide between Council and primary producers – there is not enough happening and things are not moving fast enough.

Damns are another example of inefficiency, where each landholder needs an engineer's report – we need to band together to find more efficient ways to do things. Cutting red tape is a big issue.

Lian Jaensch: Langhorne Creek has also experienced landholders having to do independent reports regarding flood mapping, rather than having a central map.

Q: What led to Amy's role being established?

Amy Williams: There was an engagement process around the strategic plan. There was a farming community session – some of the input was that Ag is Yankalilla's biggest sector: they have tourism officers, why not an Ag officer?

Beck Burgess: Beck is concerned at the lack of action coming out of ASART. Beck thinks Council needs to implement a role like this. Ag is generating so much for the region, why can't we have someone dedicated to the role? To make ASART meaningful we need someone on the inside to be driving these things.



Motion: Beck Burgess would like to move a motion that as a collective group we recommend implementing a three day per week role dedicated to Agribusiness – someone who is going to engage and interact.

Cr Scott: Would like the position to be advertised externally.

Beck Burgess: Wants to be able to say she is achieving things for the businesses she represents. After these meetings it is not always clear where things are going.

6. Updates

Neil Harvey, Milang Ag Bureau: discussed challenges in the rural sector, such as uncertain weather patterns affecting crops and pastures, downgraded harvests, and livestock difficulties. He also mentioned concerns about an impending fire season.

Chris Littlejohn, Milang Ag Bureau: expressed concerns about budget allocations, particularly the allocation to Goolwa Wharf, and its impact on rural rates compared to infrastructure development.

John Byrne, feather&PECK: spoke about the need for a local processing facility for hens, highlighting the current practice of trucking produce to a distant and outdated facility. He also mentioned similar practices in Victoria and the need for a broiler outlet.

Beck Burgess, Beck Burgess Consulting: provided insights into the dairy industry, which is experiencing infrastructure upgrades and financial stress among livestock producers. She noted an increase in calls for mentorship.

Cr Michael Scott: emphasised the role of elected members in addressing issues and seeking solutions for the community.

Trevor Linke, Rural Business Support: mentioned an increase in client inquiries, driven by factors like interest rates, commodity prices, and government programs. He also highlighted the challenges faced by fishers and horticulturists, focusing on labour, supply chain issues, and government regulations.

Lian Jaensch, Langhorne Creek Grape and Wine: Lian described the Creek Connect initiative to promote careers in the wine industry, and the formation of a Langhorne Sustainability Committee. She also discussed the challenges facing the wine industry, particularly the collapse of the Chinese market, leading to an oversupply of grapes.

Rob Parken, Parken Livestock: expressed concerns about rising valuations and rates, as well as the impact on local businesses. He also mentioned issues in Strathalbyn.

The meeting ended with two key takeaways:

- **Many people are facing challenges**
- **There is significant frustration with bureaucratic red tape.**

7. Closure

The meeting closed at 7.32pm

9.6. Minutes of Section 41 Committee - Audit and Risk Committee - 2 November 2023

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Erin Howard (Personal Assistant General Manager Corporate)

Council Member Representatives: Cr Peter Oliver

Recommendation

That Council receive and note the minutes of the Audit and Risk Committee held on 2 November 2023.

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence.
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Report Objective

To receive the minutes of the Audit and Risk Committee meeting held on 2 November 2023, contained in Attachment 1.

Recommendations from the Audit and Risk Committee meeting held on 2 November 2023 are presented at items 9.7, 9.8,9.9 and 9.10 in this meeting agenda.

Summary of Meeting

Summary by Independent Chairperson, Alice McCleary

The main issues discussed at the Audit and Risk meeting were:

A request from Council to offer advice on "acceptable annual rates for the Goolwa Wharf Shed and any external areas Council may consider incorporating into the future lease", as part of the major renewal of Goolwa Wharf. The Committee discussed the proposed development and its background at length. The Committee has no specialist expertise in commercial rental rates which might apply to the Goolwa Wharf area, or indeed to commercial rentals more generally. The Committee suggests that the comprehensive experts' report received by Council on this matter forms the best guide to what rents might be expected - \$100-\$250 per square metre, per annum for internal space, and \$100 per square metre, per annum for the external space - but further informed by the public Expressions of Interest process and obtaining an updated rental valuation to guide Council's decision making since the initial report was prepared in July 2022. The Committee also supports the peppercorn rental arrangements being proposed to Friends of the Oscar W, acknowledging the commercial value of that tenancy.

The First Quarter Budget Review for 3 months to 30 September 2023. The results have been severely and negatively skewed by the accounting standards' requirement to include Commonwealth Financial Assistance ('untied) grants relating to this current year 2023/24, but which were received before 30 June, as last year's income. Whilst "only" a timing difference, the accounting standards make Council's accounts this year potentially misleading for lay readers. On considering the First Quarter Budget Review, which has been adjusted to reflect a reduction in grant revenue timing difference, the Committee passed the following resolution in relation to this matter: "That the Committee notes the absurdity of the Accounting Standards in relation to AASB 1058 (Income for Not-for-Profit Entities) and AASB 15 (Revenue from Contracts with Customers) and reconsider when finalising the year end accounts". Council has a couple of options open to consider how to mitigate this issue, and you will hear further from the Committee us on this topic.

Confidential discussions with external consultants and our external auditor on matters relating to IT and Financial Services operations The Committee's consideration of the Financial Services Review included a discussion without staff present.

Attachments

Attachment 1 - Minutes of the Audit and Risk Committee - 2 November 2023 (unconfirmed)



Minutes of the Audit and Risk Committee

Held on Thursday, 2 November 2023
commencing at 9.06am

Alexandrina Council
11 Cadell Street (PO Box 21) Goolwa SA 5214
ABN 20 785 405 351

P (08) 8555 7000
E alex@alexandrina.sa.gov.au
W alexandrina.sa.gov.au

**Minutes of the Alexandrina Council Audit and Risk
Committee Meeting held on Thursday, 02 November 2023
commencing at 9.06am**

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1. Welcome and Acknowledgement of Country

The Alexandrina Council and its communities acknowledge the Ngarrindjeri, Peramangk and Kurna people as the traditional custodians of the lands and waters of our Council District.

2. Attendance and Apologies

Present

Alice McCleary (Chairperson), Andrew Haste (Independent Member), Brendan Dowd (Independent Member), Mayor Keith Parkes (ex-officio) and Councillor Peter Oliver.

Apologies

Nil

In Attendance

Trish Kirkland (General Manager Corporate), Tash Hunt (Executive Manager Office of the CEO), Matt Flowers (Specialist Financial Services Consultant), Robyn Dunstall (Manager Financial Services), Stacey Bateson (General Manager Community) for item 6.1, Jon Smyth (Manager Assets) for item 7.2, Steve Mathewson (Consultant Chief Information Officer) for item 10.1, Neil Herron (Consultant ICT Advisory and Special Projects) for item 10.1 and Erin Howard (Personal Assistant General Manager Corporate - Audit and Risk Committee Administrator).

Gallery

Councillor Sue Miller

ACAC344

Moved Cr Oliver seconded A Haste

That the Audit and Risk Committee note the apology received from the Chief Executive Officer who is unable to attend this Audit and Risk Committee Meeting due to hosting the Kelleedy Jones Regional CEO's Forum.

CARRIED UNANIMOUSLY

3. Declarations of Interest

All Audit and Risk Committee Members were reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda. Section 74 of the *Local Government Act 1999* requires that all committee Members declare any interest and provide full and accurate details of the relevant interest to the Audit Committee prior to consideration of that item on the Agenda.

Each Member of the Audit and Risk Committee has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a conflict of interest.

Declarations of Interest

Nil declared

4. Confirmation of Minutes

4.1. Confirmation of Minutes

Minutes of the Alexandrina Council Audit and Risk Committee meetings held on 19 May 2023 and 30 June 2023.

ACAC345

Moved Mr Andrew Haste seconded Cr Peter Oliver

That the Minutes of the Alexandrina Council Audit and Risk Committee Meetings held on 19 May 2023 and 30 June 2023 as circulated to members be received as a true and accurate record.

CARRIED UNANIMOUSLY

5. Adjourned Business

Nil

6. Reports Requiring Decision

6.1. Financial Aspects of Tenancy of the Wharf Shed

ACAC346

Moved Cr Peter Oliver seconded Mr Brendan Dowd

1. That the Audit and Risk Committee:
 - a. note that consultants have indicated a commercial rent for the Wharf Shed of:
 - i. between \$100 per sqm, per annum and \$225 per sqm, per annum for the internal space at the time of the review in 2022, and
 - ii. \$100 per sqm, per annum for the external space at the time of the review in 2022.
 - b. based on the Goolwa Wharf Shed Commercial Review and discussion paper, supports the occupation of a portion of the Wharf Shed by Oscar W at its existing peppercorn rent, acknowledging the commercial value of the tenancy.
2. That the Audit and Risk Committee recommend to Council that:
 - a. the Commercial Tenancy rental value be established by the current competitive expression of interest process, guided by updated independent market valuation.
 - b. in setting the rates, Council needs to be mindful of the resolved intention to activate the Goolwa Wharf Precinct and that this should be a consideration in the selection of the Commercial Tenant and the housing of the Friends of Oscar W.

CARRIED UNANIMOUSLY

Mr Andrew Haste left the meeting room at 10.19am and returned to the meeting room at 10.22am.

6.2. Legislative Reform - Internal Audit Program

ACAC347

Moved Mr Andrew Haste seconded Mr Brendan Dowd

That the Audit and Risk Committee:

1. receive the draft Internal Audit Charter contained at Attachment 1.
2. support, in principle, the establishment of an enhanced Internal Audit Function.
3. request the Chair, General Manager Corporate and Executive Manager Office of the CEO provide a revised Internal Audit Charter to the next Audit and Risk Committee Meeting.

CARRIED UNANIMOUSLY

6.3. First Quarter Budget Review 2023/24

ACAC348

Moved Cr Peter Oliver seconded Mr A Haste

That the Audit and Risk Committee note:

1. the First Quarter Budget Review, incorporating the 2022/23 Draft Financial Results (prior to audit completion), identifying a revised operating deficit of \$2,128,000 and an estimated cash at end of reporting period of \$775,000.
2. the absurdity of the Accounting Standards in relation to AASB 1058 (*Income for Not-for-Profit Entities*) and AASB 15 (*Revenue from Contracts with Customers*) and reconsider when finalising the year end accounts.

CARRIED UNANIMOUSLY

6.4. Audit and Risk Committee Draft Annual Report 2022/23

ACAC349

Moved Mr Andrew Haste seconded Cr Peter Oliver

That the Audit and Risk Committee:

1. endorse the Audit and Risk Committee Annual Report 2022/23, contained at Attachment 1.
2. recommend that Council endorse the Audit and Risk Committee Annual Report 2022/23, with minor amendments.

CARRIED UNANIMOUSLY

6.5. Council's Draft Annual Report 2022/23

ACAC350

Moved Cr Peter Oliver seconded Mr Brendan Dowd

That the Audit and Risk Committee:

1. receive the draft Annual Report 2022/23, as presented in Attachment 1.
2. note that the draft Annual Report 2022/23 currently does not include Council's Audited Financial Statements.
3. recommend that Council adopt the draft Annual Report 2022/23, subject to the inclusion of Council's 2022/23 Audited Financial Statements.

CARRIED UNANIMOUSLY

7. Reports Presented for Information

7.1. Internal Audit Group Meeting Minutes

ACAC351

Moved Mr Andrew Haste seconded Cr Peter Oliver

That the Audit and Risk Committee receive the Minutes of the Internal Audit Group meeting held on 31 July 2023.

CARRIED UNANIMOUSLY

7.2. Infrastructure Agreement with Developers

ACAC352

Moved Mr Brendan Dowd seconded Mr A Haste

That the Audit and Risk Committee note and receive the Infrastructure Agreement Register.

CARRIED UNANIMOUSLY

8. Audit and Risk Committee 2023/24 Work Plan

8.1. 2023/24 Committee Work Plan Review

ACAC353

Moved Cr Peter Oliver seconded Mr Andrew Haste

That the Audit and Risk Committee adopt the revised Committee Work Plan for 2023/24, contained at Attachment 1.

CARRIED UNANIMOUSLY

9. Audit and Risk Committee Resolution Register

9.1. Audit and Risk Committee Outstanding Resolution Register

ACAC354

Moved Mr Andrew Haste seconded Cr Peter Oliver

That the Audit and Risk Committee receive and note the Resolutions Register as per Attachment 1.

CARRIED UNANIMOUSLY

9.2. External Audit Report - Outstanding Actions Status Register

ACAC355

Moved Mr Brendan Dowd seconded Cr Peter Oliver

That the Audit and Risk Committee receive and note the External Audit Report - Outstanding Actions Status Register.

CARRIED UNANIMOUSLY

10. Confidential Reports

10.1. (Confidential) ICT Operational Risk Register Status Review

ACAC356

Moved Cr Peter Oliver seconded Mr Andrew Haste

Pursuant to section 90(2) of the *Local Government Act 1999*, the Audit and Risk Committee orders that all members of the public be excluded, with the exception of the General Manager Corporate, Consultant Chief Information Officer, ICT Advisory (IT Consultant), Executive Manager Office of the CEO, Specialist Financial Services Consultant, Auditor, Council Members (including in the gallery), Independent Chair, Independent Members and Personal Assistant to the General Manager Corporate (Minute Taker) on the basis that it will receive and consider Agenda Item 10.1 (Confidential) ICT Operational Risk Register Status Review.

The Audit and Risk Committee is satisfied, pursuant to section 90(3)(e) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which are matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

CARRIED UNANIMOUSLY

ACAC357

Moved Mr Brendan Dowd seconded Mr Andrew Haste

That the Audit and Risk Committee receives and notes the review of the Operating Risk Register - Information Communication and Technology.

CARRIED UNANIMOUSLY

ACAC358

Moved Mr Andrew Haste seconded Cr Peter Oliver

1. That having considered Agenda Item 10.1 (Confidential) ICT Operational Risk Register Status Review in confidence under section 90(2) and (3)(e) of the *Local Government Act 1999* the Audit and Risk Committee, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the report and attachments relative to the Agenda Item 10.1 (Confidential) ICT Operational Risk Register Status Review be retained in confidence until further order.
2. That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Audit and Risk Committee delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

CARRIED UNANIMOUSLY

10.2. (Confidential) Strategic Risk Register Financial Services Review

ACAC359

Moved Cr Peter Oliver seconded Mr Brendan Dowd

Pursuant to section 90(2) of the *Local Government Act 1999*, the Audit and Risk Committee orders that all members of the public be excluded, with the exception of the Independent Chair, Independent Members, Council Members (including in the gallery), Auditor and Specialist Financial Services Consultant on the basis that it will receive and consider Agenda Item 10.2 (Confidential) Strategic Risk Register Financial Services Review.

The Audit and Risk Committee is satisfied, pursuant to section 90(3)(e) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which are matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

CARRIED UNANIMOUSLY

All staff left the meeting room at 11.47am so that the Audit and Risk Committee could meet in-camera with the Auditor and Specialist Financial Services Consultant.

The General Manager Corporate, Executive Manager Office of the CEO and Personal Assistant General Manager Corporate returned to the meeting room at 12.18pm.

ACAC360

Moved Cr Peter Oliver seconded Mr Andrew Haste

That the Audit and Risk Committee:

1. note the 'Alexandrina Council - Financial Services Review' Briefing Report (Attachment 1) and its accompanying Live Risk Area Discovery & Reform Matrix (Attachment 2), prepared by an independent consultant.
2. recommend that Council receive a confidential briefing on 'Alexandrina Council - Financial Services Review Briefing Report at Attachment 1.

3. request a further update be presented at the next Audit and Risk Committee Meeting.
4. recommend that Council note the 'Alexandrina Council - Financial Services Review Briefing Report at Attachment 1.

CARRIED UNANIMOUSLY

ACAC361

Moved Mr Andrew Haste seconded Cr Peter Oliver

1. That having considered Agenda Item 10.2 (Confidential) Strategic Risk Register Financial Services Review in confidence under section 90(2) and (3)(e) of the *Local Government Act 1999* the Audit and Risk Committee, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the report and attachments relative to the Agenda Item 10.2 (Confidential) Strategic Risk Register Financial Services Review be retained in confidence until further order.
2. That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Audit and Risk Committee delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

CARRIED UNANIMOUSLY

11. Closure

The Chair declared the meeting closed at 12.21pm.

MINUTES CONFIRMED DATE
Alice McCleary

9.7. Report from Section 41 Audit and Risk Committee - Audit and Risk Committee Draft Annual Report 2022/23

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Erin Howard (Personal Assistant General Manager Corporate)

Recommendation

Recommendation of the Audit and Risk Committee

That Council endorse the Audit and Risk Committee Annual Report 2022/23.

Prior Resolutions

Prior Council Resolutions

Nil

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
2 November 2023	6.4	Audit and Risk Committee Draft Annual Report 2022/23	ACAC349

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Report Objective

The purpose of this report is to receive recommendations from the Audit and Risk Committee for agenda item 6.4 Audit and Risk Committee Draft Annual Report 2022/23 from its meeting held on 2 November 2023.

The public agenda and minutes from this Committee meeting can be located on Council's website at www.alexandrina.sa.gov.au/council/committees/auditcomm, and to consider further information and recommendations from Administration.

Executive Summary

The Audit and Risk Committee's Annual Report 2022/23, as detailed in Attachment 1, encompasses a series of recommendations and findings. These include:

- Endorsing the Audit and Risk Committee Annual Report 2022/23.
- Recommending that Council endorses the same report.

Context

The Audit and Risk Committee (Committee) plays a pivotal role in assuring the integrity and transparency of Council's operations. The Committee's recommendations are a reflection of their diligent assessment of the financial year's activities, contributing to the Council's accountability and governance.

General Analysis

The Annual Report provides a comprehensive analysis of the Committee's activities, which encompassed contributions from Administration and Committee Chair, Alice McCleary. It underscores the significance of their recommendations in the context of the Council's broader objectives.

Comparative Analysis

Nil

Financial and Economic Implications

There are no known financial or economic implications associated with Council endorsing the recommendation in this report.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low.

Conclusion

In conclusion, the recommendations put forth by the Audit and Risk Committee serve as a vital reference point for Council's decision-making. The findings presented in the Annual Report align with our commitment to transparent and effective governance.

The Council is recommended to endorse the Audit and Risk Committee's Annual Report 2022/23, as detailed in Attachment 1.

Attachments

Attachment 1 - Audit and Risk Committee Annual Report 2022/23



Alexandrina Council Audit and Risk Committee Annual Report 2022/23





This report offers a consolidated overview of the activities and recommendations put forth by the Alexandrina Council Audit and Risk Committee throughout the 2022/23 financial year. It includes a review of the Committee's Terms of Reference, as well as outlining the proposed work plan for the 2023/24 financial year.

Conduct of Meetings

The Audit and Risk Committee met on 4 occasions during the 2022/23 financial year with the following attendance:

Date	Number of Members attending (including Ex-Officio)	Apologies
24 October 2022	5	0
10 February 2023	5	0
19 May 2023	5	0
30 June 2023 (resumption of adjourned meeting 19 May 2023)	5	0

Audit and Risk Committee Member	Number of Meetings attended	Number of Meetings held
Alice McCleary (Independent Chair) (3-year term from 01/12/2022 to expire 30/11/2025)	4	4
Andrew Haste (Independent Member) (2-year term from 01/12/2022 to expire 30/11/2024)	4	4
Mayor Keith Parkes (Council declaration meeting 28/11/2022) Ex-Officio	4	4
Previous Council Members		
Cr Mike Farrier (Council declaration meeting 19/11/2018 concluded 28/11/2022)	1	1
Cr Rex Kelly (Council declaration meeting 19/11/2018 concluded 28/11/2022)	1	1
Current Council Members		
Cr Sue Miller (Council declaration meeting 28/11/2022)	3	3
Cr Peter Oliver (Council declaration meeting 28/11/2022)	3	3



Committee Activities

The following table sets out the principal initiatives and activities addressed by the Committee during 2022/23.

Principal issues examined	Description	Recommendations
Strategic Management Plans	Community Strategic Plan – Alexandrina 2040	The A2040 Project team designed eight two-week engagements periods for the community to share their thoughts, ideas and solutions through a combination of engagement tools.
	Review of Long-Term Financial Plan 2017-2026	Provided number of comments and recommendations on the draft LTFP 2022-31 as part of the Annual Business Plan and Budget process. Recommended the draft LTFP 2022-31 to Council for public consultation.
Work Program	Forward Work Program of activities considered.	This is a standing item on each Audit and Risk Committee agenda.
Governance		
Alexandrina Council Draft Annual Report 2021/22		
Item 4.8; 24/10/2022	For information, the Annual Report for year ending 30 June 2022.	Referred to Council (ACAC302). Endorsed by Council at its Special Council Meeting held on 28/11/2022 (ACM221703).
Audit and Risk Committee Annual Report 2021/22		
Item 4.3; 24/10/2022	Review Draft Audit and Risk Committee Annual Report.	Endorsed by the Audit and Risk Committee (ACAC287).
Risk Registers		
Item 10.1; 30/06/2023	Strategic Risk Register	Received Strategic Risk Register Review and recommended submission to Council (ACAC339).
Item 10.2; 30/06/2023	Operational Risk Register	Received Strategic Risk Register Review and Operational Risk Register – ICT Review (ACAC342 & ACAC343).
Outstanding Actions / Resolutions Register	Review list of outstanding Audit and Risk Committee actions / resolutions.	Reviewed each meeting.
Capture and track outstanding External Audit Management	Listing to capture and track outstanding External Audit Management report items.	Standing item to track outstanding items raised by Council's Auditors in their External Audit Management Report.

Principal issues examined	Description	Recommendations
Internal Audit Group	Review Minutes from Internal Audit Group at each meeting.	Internal Audit Group Minutes reviewed at each meeting.
Independent Membership	Independent Chairperson reappointed for 3-year term and Independent Committee Member reappointed for 2-year term.	Report for reappointment of Independent Chairperson for a 3-year term and Independent Committee Member for a 2-year term endorsed Council Meeting held 28 November 2022 (ACM221721).
Financial Governance		
<i>Review of Policies and Procedures presented to Audit and Risk Committee as needed</i>		
Item 4.10; 24/10/2022	IT Backup and Retention Policy and Procedure / ICT Disaster Recovery Plan	Endorsed by Audit and Risk Committee 24/10/2022 (ACAC305)
Item 6.4; 10/02/2023	Corporate Credit Card Policy	Recommended for further review and returned to Audit and Risk Committee (ACAC311)
Item 6.2; 19/05/2023	Procurement Policy and Associated Procedures	Recommended to Council for public consultation (ACAC331)
Item 6.3; 19/05/2023	Acquisition of Land, Roads and Assets	Recommend to Council for adoption (ACAC332)
Item 6.4; 19/05/2023	Annual Budget and Budget Performance Policy	Recommend to Council for adoption (ACAC323)
Item 10.1; 19/05/2023	Risk Management Policy	Recommend to Council for adoption (ACAC338)
<i>Review of Policies and Procedures from Audit and Risk Committee to Council as needed</i>		
Item 4.2; 22/05/2023	Annual Budget and Budget Performance Policy	Adopted (C23203).
Item 8.9; 17/07/2023	Procurement Policy	Endorsed Community Consultation (C23265).
Item 8.10; 17/07/2023	Land, Road and Assets Policies	Adopted three policies (C23266).
<i>Financial Controls Review</i>		
Item 4.7; 24/10/2022	Provide a report on Council's Financial Controls risk assessments and an update on the effectiveness of Council's Financial Controls.	A review of Council's Financial Controls was undertaken by Dean Newbery & Partners with findings presented to the Audit and Risk Committee 24/10/2023. The review was approved by the Audit and Risk Committee 24/10/2023 (ACAC301).

Principal issues examined	Description	Recommendations
Financial Reporting		
External Audit Completion Report		
Item 4.5; 24/10/2022	Galpins Accountants, Auditors and Business Consultants (Tim Muhlhausler) presented to Audit and Risk Committee.	Received External Audit Financial Controls Review 2021/22 Completion Report (ACAC289).
External Audit Interim Management Report		
Item 6.4; 19/5/2023	Galpins Accountants, Auditors and Business Consultants (Tim Muhlhausler) presented to Audit and Risk Committee.	Received External Audit Financial Controls Review 2022/23 Interim Letter.
Draft Financial Statements 2021/22		
Item 4.4; 24/10/2022	<p>Review the draft financial statements for the 2021/22 financial year to ensure that they present fairly the affairs of the Council.</p> <p>Advise Council's Auditor, Galpins Accountants, Auditors and Business Consultants the Audit and Risk Committee has reviewed the annual financial statements year ended 30 June 2022.</p> <p>Note the 2021/22 Financial Statements of the:</p> <ul style="list-style-type: none"> • Adelaide Hills Region Waste Management Authority; • Fleurieu Regional Aquatic Centre Authority; • Fleurieu Regional Waste Authority; and • Southern & Hills Local Government Association. 	<p>Reviewed draft annual financial statements in accordance with section 126(4) of the <i>Local Government Act 1999</i> for the financial year ended 30 June 2022.</p> <p>Advised Auditor Galpins Accountants, Auditors and Business Consultants satisfied that the annual financial statements year ended 30 June 2022 present fairly the state of affairs of Council (ACAC288).</p>

Principal issues examined	Description	Recommendations
Financial Results 2021/22		
Item 4.6; 24/10/2022	Review the financial results of Council compared with the estimated financial results set out in budget year ending 30 June 2022.	Financial Results 2021/22 recommended to Council (ACAC300). Presented to Special Council Meeting 7/11/2021 (ACM221701).
Budget Reviews 2022/23		
<i>Incorporating Council's financial results for the year ending 30 June 2023 and provide a projection of Council's operating and capital budgets identifying any variations sought to Council's original budget and the cumulative financial implications.</i>		
Item 4.9; 24/10/2022	First Quarter Budget Review 2022/23	Presented to Special Council Meeting 07/11/2022 (ACM221704).
Item 6.6; 10/02/2022	Second Quarter Budget Review 2022/23	Presented to Council Meeting 20/02/2023 (C23058).
Item 6.8; 19/05/2023	Third Quarter Budget Review 2022/23	Presented to Council Meeting 22/05/2023 (C23204).
Draft Annual Business Plan and Budget 2023/24		
Item 6.10; 19/05/2022	Review in accordance with section 126 of <i>Local Government Act 1999</i> that Council has prepared its draft Annual Business Plan and Budget 2023/24.	Reviewed and recommended to Council the draft Annual Business Plan & Budget 2023/24 for consultation, recommending a 7.2% rate increase + 1.3% from new developments and property, and other minor suggestions, prior to presentation to Council. Annual Business Plan and Budget 2023/24 adopted 5.9% rate increase by Council 10/07/2023 (C23250).

Chairperson's comments

The Audit and Risk Committee undertook various crucial responsibilities and deliberations over the course of the 2022/23 financial year.

Financial Performance and Asset Valuation

The Committee's meeting in October 2022 centred on an in-depth evaluation of Council's audited financial statements for the financial year ended 30 June 2022. The Council's good financial performance was highlighted, with a surplus exceeding projections and significant debt reduction achieved. However, concerns were raised by Council's auditors regarding processes around the proper valuation of Council assets, emphasising the need for accurate and up-to-date assessments as part of responsible decision-making. Plans were quickly set in motion to establish a comprehensive asset valuation program.



Governance Enhancements and Future Planning

The Committee met in February 2023 to address strategic governance enhancements prompted by upcoming changes to the Local Government Act, including the expansion of independent committee member numbers and a renaming to the Audit and Risk Committee. Discussions also related to updating the Council's Corporate Credit Card Policy and Procedure. Budgets and financial projections were also reviewed.

Strategic Focus and Risk Management

As the financial year progressed, the Committee's May 2023 meeting was marked by a targeted approach to key strategic initiatives. Comprehensive evaluations of the Annual Budget, Budget Performance Policy, and strategies for revenue enhancement were conducted. The Committee commended Council's work on the asset revaluation project, which has already yielded significant benefits for proper asset management.

Holistic Assessment and Continuous Improvement

The end of the 2022/23 financial year was marked by the Committee's June 2023 meeting, which recommended changes to the Committee's Terms of Reference and adopted the Committee's Work Plan for the 2023/24 financial year. The Committee's also considered new procurement policies, asset acquisition/disposal policies, management approaches such as Time Off In Lieu (TOIL) management and a new comprehensive Risk Management Framework.

Throughout the 2022/23 financial year, the Audit and Risk Committee has sought to demonstrate its commitment to good governance practices, effective financial management, and proactive risk mitigation. Our aim has been to not only ensure accurate financial reporting but also to lay the foundations for sustainable growth, responsible asset management.

I thank all of my fellow Committee members, past and present, for their contribution to the Committee this year, and to Council's excellent staff who support our work.

9.8. Report from Section 41 Audit and Risk Committee - First Quarter Budget Review 2023/24

Responsible Officer: Trish Kirkland (General Manager Corporate)

Report Author: Robyn Dunstall (Manager Financial Services)

Recommendation

Recommendation of Administration

That Council:

1. note the Audit and Risk Committee resolution that:
 - a. noted the First Quarter Budget Review, incorporating the 2022/23 Draft Financial Results (prior to audit completion), identifying a revised operating deficit of \$2,128,000 and an estimated cash at end of reporting period of \$778,000.
 - b. noted the absurdity of the Accounting Standards in relation to AASB 1058 (*Income for Not-for-Profit Entities*) and AASB 15 (*Revenue from Contracts with Customers*) and reconsider when finalising the year end accounts.
2. note adjustments since consideration by the Audit and Risk Committee for:
 - a. Council resolution C23392 of \$10,000 operating expenditure for non-Council owned community halls was already in the adopted 2023/24 Budget.
 - b. Deferring Capital Project 200167 Braeside Road for consideration in future years and transfer the \$101,400 in Capital Expenditure to Capital Project 200266 Cleland Gully Road for urgent short term remediation works, as set out in Table 3 of this report.
3. adopt the First Quarter Budget Review, incorporating the 2022/23 Draft Financial Results (prior to audit completion), identifying a revised operating deficit of \$2,118,000 and an estimated cash at end of reporting period of \$788,000.
4. note the updated Adjusted Key Performance Indicators, contained at Attachment 1, which corrects the distortion in key ratios (referenced by the Audit and Risk Committee at 1. b. above) to provide a more accurate basis for comparison, as set out below:
 - Operating Surplus/(Deficit) – (\$291,000) deficit
 - Operating Surplus/(Deficit) Ratio – 0%
 - Net Financial Liabilities Ratio – 78%

Prior Resolutions

Prior Council Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
10 July 2023	4.1	Annual Business Plan and Budget Adoption and Rate Declaration 2023/24 Financial Year	C23248

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
2 November 2023	6.3	First Quarter Budget Review 2023/24	ACAC348
19 May 2023	6.10	Draft Annual Business Plan and Budget 2023/24	ACAC328

Community Strategic Plan Impact

ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence
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Report Objective

The purpose of this report is to receive recommendations from the Audit and Risk Committee for agenda item 6.3 First Quarter Budget Review 2023/24 from its meeting held on 2 November 2023 and to consider further information and recommendations from Administration.

The public agenda and minutes from this Committee meeting can be located on Council's website at www.alexandrina.sa.gov.au/council/committees/auditcomm.

Since consideration by the Audit and Risk Committee the following adjustment are recommended by Administration:

- removal of \$10,000 operating expenditure increase as the funding for non-Council owned community halls is already in the adopted 2023/24 operating budget (refer Table 1 of this report)
- deferment of Capital Project for Bayside Road for consideration in future years and the transfer of \$101,400 in Capital Expenditure to the Cleland Gully Road Project for urgent short-term remediation works, refer Table 3 below.

Table 3 - Capital

Capital No.	Project	Brief Description	2023/24 Capital Budget Expenditure	Net Capital Budget Change	2024/24 Revised Capital Budget Expenditure
200167		Braeside Road - Ford	\$101,400	(\$101,400)	0
200266		Cleland Gully Road	\$40,000	\$101,400	\$141,400
TOTAL			\$141,400	\$0	\$141,400

Note: Please refer to the Chief Executive Officer's Report at Item 8.19 of this Agenda for details of the Cleland Gully Road urgent work details.

Executive Summary

The First Quarter 2023/24 Budget Review sees the incorporation of the 2022/23 Draft Financial Results, which are subject to Audit completion, in addition to other material movements since adoption of the 2023/24 Budget on 10 July 2023.

The operating performance of Council for the 2023/24 financial year has been negatively impacted by \$1,847,000, with an increase in the projected annual operating deficit from \$271,000 at the adoption of the annual budget, to a revised forecast deficit of \$2,118,000 at financial year end. Since the Audit Committee meeting the amounts have been updated as Council Minute C23392 for \$10,000 was already included in the 2023/24 budget.

This outcome is predominantly attributable to the accounting treatment of the Commonwealth Financial Assistance Grant in the first quarter in 2023/24 financial year for funding received in June 2023, equating to \$2,587,000. As a result, the total annual grant funding revenue budget for 2023/24 has been revised down by \$1,827,000 from \$3,961,000 initially to projected \$2,134,000 at year-end.

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. Therefore, adjusted Ratios have been calculated to provide a more accurate basis for comparison.

The adjusted ratio for the First Quarter 2023/24 Budget Review result:

- Operating Surplus/(Deficit) – (\$291,000) deficit
- Operating Surplus/(Deficit) Ratio – 0%
- Net Financial Liabilities Ratio – 78%

The Adjusted Key Performance Indicators are within Council's target, except for the Net Financial Liabilities Ratio which is below target.

The revised annual deficit outcome also accounts for Council resolutions subsequent to the adoption of Council's original 2023/24 financial year budget. New operating expenditure budget initiatives, approved by Council resolution, equate to \$25,000. These initiatives have been partially offset by a total of \$5,000 expenditure savings, equating to a net project negative impact on the forecast annual budget of \$20,000.

Capital expenditure budget for 2023/24 financial year is expected to increase by a total of \$23,475,694. This is primarily due to once-off carried forward capital expenditure from the 2022/23 financial year of \$20,230,000. In addition, there is new capital allocations totalling \$3,245,694 comprising \$2,850,000 for the Goolwa Wharf Precinct and \$395,694 associated with Local Roads and Community Infrastructure – Ashbourne Stormwater Mitigation project. Capital program expenditure budget increases are partially offset by confirmation of capital grant revenue totalling \$395,694, fully allocated to the receipt of grant funding for the LRCI – Ashbourne Stormwater Mitigation project.

The increase in expected grant revenue for the LRCI – Ashbourne Stormwater Mitigation project of \$395,694, has also increased Council's receipts for assets and other physical assets budget, moving from \$2,500,000 to a forecast \$2,896,000 at financial year end.

As a result of the timing of cashflows associated with borrowings underpinning the annual capital program, Council's Net Financial Liabilities Ratio, measuring total net financial liabilities compared to annual operating income, is projected to increase from 82% to 84% at financial year-end.

Context

Regulation 9(1)(a) of the *Local Government (Financial Management) Regulations 2011* requires Council (at least twice between 30 September and 31 May, where at least one report is considered before the consideration of the report under regulation 9(1)(b) - as below) to consider a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances.

Regulation 9(1)(b) of the *Local Government (Financial Management) Regulations 2011* requires Council (once between 30 November and 15 March) to consider a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.

This report addresses the requirement of Regulation 9(1)(a).

General Analysis

This report considers the financial processes impacting Council's forecast 2023/24 operating budget outcome, as at 19 October 2023.

Draft Financial Statements 2022/23 Financial Year

On advice of the Auditor at the completion of the 2021/22 financial year audit, Council undertook a significant condition assessment and financial revaluation of a critical subset of its fixed asset base in 2022/23. These asset classes included Roads (sealed and unsealed) and Kerbs and Footpaths totalling approximately 50,000 unique assets. Given the scope and scale of this asset cohort, and to ensure the veracity of the projected financial impacts on Council's future financial performance, a validation of the asset class revaluations is underway to ultimately inform the completion of the Annual Financial Statements for 2022/23 financial year.

On completion of the asset revaluation validation process, the financial impacts of the valuation will be included in the draft 2022/23 Financial Statements, and on completion of the Audit, the following reports will be provided to the Audit and Risk Committee for consideration:

- 2022/23 Draft Financial Statements
- 2022/23 Financial Results
- 2022/23 Audit Completion Report

As a result, this budget review does not include the annual impacts of the revaluation outcomes. The full impact of the revaluations, including the annual depreciation adjustments affecting 2023/24 budget will be incorporated into a future budget review process.

Council Resolutions and Other Budget Adjustments

This budget review also includes Council resolutions impacting the operating and capital budgets, and a number of proposed budget adjustments as set out in the Tables 1 and 2 below.

Table 1 – Operating

Council Resolution No.	Brief Description	Total Operating Budget (Expenditure)	Total Operating Budget Revenue or Offset Expenditure Budget	Net Impact to Council Operating Budget
C23340 <i>(Budget amendment was not required as this item was already budgeted for 2023/24)</i>	Allocation for non-Council owned Halls	(\$10,000)		(\$10,000)
C23391	Steam Ranger Heritage Railway contribution	(\$5,000)		(\$5,000)
C23391	Steam Ranger Heritage Railway contribution / Fully offset by an allocation to the Strathalbyn Christmas Pageant		\$5,000	\$5,000

Council Resolution No.	Brief Description	Total Operating Budget (Expenditure)	Total Operating Budget Revenue or Offset Expenditure Budget	Net Impact to Council Operating Budget
C23392	Tour Down Under 2024 Activation Strategy	(\$20,000)		(\$20,000)
TOTAL		(\$25,000)	\$5,000	(\$20,000)

Table 2 – Capital

Council Resolution No.	Brief Description	Total Operating Budget (Expenditure)	Total Operating Budget Revenue or Offset Expenditure Budget	Net Impact to Council Operating Budget
C23343	Rollover of Capital Budget Carried forward from 2022/23 Capital Program*	(\$20,230,000)		(\$20,230,000)
C23301	LRCI Ashbourne Stormwater Mitigation	(\$395,694)		(\$395,694)
C23353	Goolwa Wharf Precinct Rejuvenation	(\$2,850,000)		(\$2,850,000)
TOTAL		(\$23,475,694)	\$0	(\$23,475,694)

*Carried Forward Capital Program 2022/23 is forecast to be fully expended in 2023/24 financial year
This budget review, also includes a transfer from Basham Beach Trust to establish a works budget in 2023/24 in accordance with Council resolution C23326, as below:

- Coastal Officer and Trainee Coastal Worker \$70,000
- Grazing Paddock Maintenance \$30,000
- Tree Planting \$10,000
- Crockery Creek Woody Weed Control \$10,000
- Euphorbia Weed Control and Removal at the Headland \$10,000
- Food Medicine Garden signage and planting \$5,000

Council will also consider the additional items from the following resolutions in future budget reviews:

- C23257 Ashbourne Memorial Hall & Oval Driveway remediation (not recommended to be provided at this point in time with Council still in deficit)
- C23258 Strathalbyn & Districts Basketball Association Financial Assistance, Strathalbyn Strikers (Soccer) Club Financial Assistance and Walking and Cycling Trail - Willyaroo to

Strathalbyn – scoping document. (not recommended to be provided at this point in time with Council still in deficit)

- C23385 Goolwa Sports Oval lawn mower. (purchase not yet made as mower could not be organised prior to the deadline for committing to the contract for turf maintenance for a further six months)
- Strategic land purchases for Strathalbyn and Goolwa in accordance with property settlement, consisting of acquisition, stamp duty and registration transfers, disbursement fees etc.

The Budget Review comprises the following statements.

- Key Financial Indicators
- Explanation of material variations
- Uniform Presentation of Finances
- Draft Financial Statements

Comparative Analysis

Nil

Financial and Economic Implications

2023/24 Budget Review Impacts

If approved by Council, these amendments will result in:

- increase in Council's operating deficit by \$1,847,000 to a projected annual deficit of \$2,118,000 at financial year-end
- an increased in the Operating Deficit Ratio of 4%, a rise of 4% from the adopted annual budget
- an increase in Council's Net Financial Liabilities Ratio from 82% on the adoption of the annual budget to 84%; and
- no change to Council's Asset Renewal Funding Ratio of 127%.

Timing, resourcing, and delivery of the carry forward capital projects from 2022/23, in conjunction with the 2023/24 capital program, (totalling \$43.7 million) has been reviewed. Cash flow associated with the capital expenditure has been retimed and \$8.7m of the total capital expenditure including the carryover from 2022/23 is forecast to be expensed in 2024/25.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered low. The risk associated with legislative compliance and the consequence of Council not reviewing the Budget is considered a moderate risk as Council would be in breach of legislation and receive adverse criticism.

Compliance risk is minimised as Council has reviewed its budget in line with the *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Conclusion

The operating performance of Council for the 2023/24 financial year has been negatively impacted by \$1,847,000, with an increase in the projected annual operating deficit from \$271,000 as at the adoption of the annual budget, to a revised deficit of \$2,118,000 (adjusted operating deficit \$291,000) at financial year-end.

This outcome is mainly attributed to the accounting treatment of the Commonwealth Financial Assistance Grant for the first quarter in 2023/24 financial year, received in advance in June 2022/23 equating to \$2,587,000. As a result, total annual grant funding revenue budget for 2023/24 has been revised down by \$1,827,000, from \$3,961,000 initially to projected \$2,134,000 at year-end. The revised annual deficit outcome also accounts for Council resolutions adjusting Council's original 2023/24 financial year budget since its adoption on 10 July 2023.

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated. Therefore, adjusted Ratios have been calculated to provide a more accurate basis for comparison.

The *adjusted* ratio for the First Quarter 2023/24 Budget Review result:

- Operating Surplus/(Deficit) – (\$291,000) deficit
- Operating Surplus/(Deficit) Ratio – 0%
- Net Financial Liabilities Ratio – 78%

The Adjusted Key Performance Indicators are within Council's target, except for the Net Financial Liabilities Ratio which is below target.

On completion external audit of the final Annual Financial Statements for financial year 2022/23, a report will be provided to the Audit and Risk Committee prior to being presented to Council. The full impact of the revaluations, including the annual depreciation adjustments affecting 2023/24 budget will be incorporated into a future budget review process.

The Audit and Risk Committee considered the First Quarter Budget Review at their 2 November 2023 Committee Meeting and resolved:

ACAC348

That the Audit and Risk Committee note:

1. the First Quarter Budget Review, incorporating the 2022/23 Draft Financial Results (prior to audit completion), identifying a revised operating deficit of \$2,128,000 and an estimated cash at end of reporting period of \$775,000.

2. the absurdity of the Accounting Standards in relation to AASB 1058 (Income for Not-for-Profit Entities) and AASB 15 (Revenue from Contracts with Customers) and reconsider when finalising the year end accounts.

It is recommended that Council adopt the first quarter budget review, noting an adjustment for Council Minute C23392 of \$10,000 was already included in the 2023/24 Budget.

Attachments

Attachment 1 - Uniform Presentation - First Quarter Budget Review 2023/24

Attachment 1 - Uniform Presentation - First Quarter Budget Review 2023-24(1)

First Quarter Budget Review 2023/24



Draft Year End	KEY FINANCIAL INDICATORS	Target	Original Budget	Approved Amendments	Current Budget	Proposed Amendments	Projected Total
2022-23			2023-24	2023-24	2023-24	2023-24	2023-24
(263)	*Operating Surplus/(Deficit) - \$'000		(271) ●		(271) ●	(1,847)	(2,118) ●
0%	Operating Surplus/(Deficit) Ratio - %	(2) - 1%	0% ●		0% ●	(4%)	(4%) ●
51%	Net Financial Liabilities Ratio - %	≤110%	82% ●		82% ●	2%	84% ●
118%	Asset Renewal Funding Ratio - %*	90%-110%	127% ●		127% ●	(1%)	126% ●
22,435	Total Borrowing		43,863				43,729
	Adjusted Ratio						
	*Adjusted Operating Surplus/(Deficit) - \$'000						(291) ●
	Adjusted Operating Surplus/(Deficit) Ratio - %						0% ●
	Adjusted Net Financial Liabilities Ratio - %						78% ●

KEY
 ● In target range ● Above target ● Below target

Figures rounded to nearest whole number
 Operating Surplus/(Deficit) Ratio - The operating result as a proportion of operating income. A negative ratio indicates the percentage increase in total income required to achieve a break even result.
 Net Financial Liabilities Ratio - Financial liabilities less financial assets as a proportion of operating income. This indicates the extent to which Council can meet its liabilities from current revenue.
 Asset Renewal Funding Ratio - Spending on asset renewal as a proportion of the amount recommended in the Infrastructure & Asset Management Plan.
 Adjusted Ratio - The Federal Government has made advance payment prior to 30th June from future year allocations of financial assistance grants. The adjustment corrects the distortion in key ratios.
 Council has reviewed timing, resourcing, and delivery of the carry forward capital projects from 2022/23 in conjunction with the 2024 capital program, to assess the implications on future cash flow and

First Quarter Budget Review 2023/24

Actual as at 19 October 2023



Draft Year End	UNIFORM PRESENTATION OF FINANCES	Note	Original Budget	Current Budget	YTD Actuals 19/10/2023	Proposed Amendments	Projected Total
2022-23			2023-24	2023-24	2023-24	2023-24	2023-24
\$'000			\$'000	\$'000	\$'000	\$'000	\$'000
	OPERATING ACTIVITIES						
58,917	Operating Revenues	1	60,231	60,231	54,505	(1,827)	58,404
(59,180)	less Operating Expenses	2	(60,502)	(60,502)	(12,361)	(20)	(60,522)
(263)	Operating Surplus/ (Deficit)		(271)	(271)	42,144	(1,847)	(2,118)
	CAPITAL ACTIVITIES						
	less Net Outlays on Existing Assets						
9,575	Capital Expense on renewal and replacement of Existing Assets		8,989	8,989	2,164	-	8,989
(14,141)	less Depreciation, Amortisation and Impairment		(14,901)	(14,901)	(156)	-	(14,901)
(1,234)	less Proceeds from Sale of Replaced Assets		(346)	(346)	102	-	(346)
(5,800)	Net Outlays on Existing Assets		(6,258)	(6,258)	2,109	-	(6,258)
	less Net Outlay on New and Upgraded Assets						
18,749	Capital Expenditure on New and Upgraded Assets	4	27,621	27,621	6,648	(1,653)	25,968
(6,502)	less Amounts received specifically for New and Upgraded	3	(2,500)	(2,500)	(2,304)	(396)	(2,896)
	less Proceeds from Sale of Surplus Assets		-	-	-	-	-
12,247	Net Outlays on New and Upgraded Assets		25,121	25,121	4,345	(2,049)	23,072
(6,710)	Net Lending/ (Borrowing) for Financial Year		(19,134)	(19,134)	35,690	202	(18,932)
1,230	New Borrowings		29,878	29,878	3,207	2,566	32,444
(49)	Repayment of Principal		(8,650)	(8,650)	-	(2,500)	(11,150)
2,642	(Increase)/Decrease in Cash and Investments		687	687	(1,134)	509	1,196
2,887	Net Balance Sheet funding (debtors & creditors etc)		(2,781)	(2,781)	33,617	(777)	(3,558)
6,710	Financing Transactions		19,134	19,134	35,690	(202)	18,932

First Quarter Budget Review 2023/24

Actual as at 19 October 2023



Draft Year End	STATEMENT OF COMPREHENSIVE INCOME	Note	Original Budget	Current Budget	YTD Actuals 19/10/2023	Proposed Amendments	Projected Total
			2023-24 \$'000	2023-24 \$'000	2023-24 \$'000	2023-24 \$'000	2023-24 \$'000
2022-23 \$'000	INCOME						
47,774	Rates		51484	51,484	51,486	-	51,484
1,437	Statutory Charges		1441	1,441	626	-	1,441
2,978	User Charges		2,192	2,192	1,076	-	2,192
5,273	Grants, subsidies and contributions	1	3,961	3,961	1,074	(1,827)	2,134
97	Investment Income		47	47	15	-	47
548	Reimbursements		216	216	66	-	216
774	Other Income		573	573	161	-	573
36	Net gain - joint ventures & associates		317	317	-	-	317
58,917	TOTAL INCOME		60,231	60,231	54,505	(1,827)	58,404
	EXPENSES						
21,248	Employee Cost		22,601	22,601	5,145	-	22,601
22,381	Materials, contracts & other expenses	2	21,050	21,050	6,682	20	21,070
14,141	Depreciation, amortisation & impairments		14,901	14,901	156	-	14,901
918	Finance Costs		1,600	1,600	378	-	1,600
492	Net loss - joint ventures & associates		350	350	-	-	350
59,180	TOTAL EXPENSES		60,502	60,502	12,361	20	60,522
(263)	OPERATING SURPLUS/(DEFICIT)		(271)	(271)	42,144	(1,847)	(2,118)
6,502	Amounts specifically for new or upgraded assets	3	2,500	2,500	2,304	396	2,896
(204)	Net gain (loss)		(320)	(320)	-	-	(320)
	Physical resources received free of charge		2,000	2,000	-	-	2,000
6,035	NET SURPLUS/(DEFICIT)		3,909	3,909	44,448	(1,451)	2,458
16,131	Changes in revaluation		12,015	12,015	-	-	12,015
6,122	Share of Other Comprehensive Income - Equity Accounted Busine		-	-	-	-	-
28,288	TOTAL COMPREHENSIVE INCOME		15,924	15,924	44,448	(1,451)	14,473

First Quarter Budget Review 2023/24

Actual as at 19 October 2023



Draft Year End	STATEMENT OF FINANCIAL POSITION	Note	Original Budget	Current Budget	YTD Actuals 19/10/2023	Proposed Amendments	Projected Total
2022-23			2023-24	2023-24	2023-24	2023-24	2023-24
\$'000			\$'000	\$'000	\$'000	\$'000	\$'000
	ASSETS						
	Current Assets						
1,204	Cash & Cash Equivalents		517	517	2,338	268	785
6,392	Trade & Other Receivables		5,015	5,015	35,279	-	5,015
38	Inventories		25	25	46	-	25
7,634	TOTAL CURRENT ASSETS		5,557	5,557	37,663	268	5,825
	Non-current Assets						
83	Financial Assets		81	81	83	-	81
11,072	Equity accounted investments in Council businesses		11,039	11,039	11,072	-	11,039
2,415	Other Non-current Assets		2,415	2,415	2,415		2,415
524,602	Infrastructure, Property, Plant & Equipment		559,660	559,660	533,322	(1,653)	558,007
538,172	TOTAL NON-CURRENT ASSETS		573,195	573,195	546,892	(1,653)	571,542
545,806	Total Assets		578,752	578,752	584,555	(1,385)	577,367
	LIABILITIES						
	Current Liabilities						
9,906	Trade and Other Payables		5,700	5,700	3,109	-	5,700
8,650	Short Term Borrowings		2,999	2,999	8,650	-	8,650
4,240	Short Term Provisions		4,240	4,240	2,199	-	4,240
22,796	TOTAL CURRENT LIABILITIES		12,939	12,939	13,958	-	18,590
	Non-Current Liabilities						
13,785	Long Term Borrowings		40,664	40,664	16,992	66	35,079
1,106	Long Term Provisions		1,106	1,106	1,039		1,106
14,891	TOTAL NON-CURRENT LIABILITIES		41,770	41,770	18,031	66	36,185
37,687	Total Liabilities		54,709	54,709	31,989	66	54,775
508,119	NET ASSETS		524,043	524,043	552,566	(1,451)	522,592
	EQUITY						
187,666	Accumulated Surplus		191,575	191,575	232,113	(1,286)	190,289
319,482	Asset Revaluation Reserve		331,497	331,497	319,482	-	331,497
971	Other Reserve		971	971	971	(165)	806
508,119	TOTAL EQUITY		524,043	524,043	552,566	(1,451)	522,592

First Quarter Budget Review 2023/24

Actual as at 19 October 2023



Draft Year End	STATEMENT OF CHANGES IN EQUITY	Note	Original Budget	Current Budget	YTD Actuals 19/10/2023	Proposed Amendments	Projected Total
2022-23			2023-24	2023-24	2023-24	2023-24	2023-24
\$'000			\$'000	\$'000	\$'000	\$'000	\$'000
	Accumulated Surplus						
175,679	Balance at Beginning of Period		187,666	187,666	187,666		187,666
6,035	Change in financial position resulting from operations		3,909	3,909	44,447	(1,451)	2,458
	- Other Equity Adjustment - Equity Accounted Council Businesses		-	-			
(169)	Transfers from Other Reserves		-	-		165	165
6,121	Transfers to Other Reserves		-	-		-	-
187,666	Balance at End of Period		191,575	191,575	232,113	(1,286)	190,289
	Asset Revaluation Reserve						
303,351	Balance at Beginning of Period		319,482	319,482	319,482		319,482
16,131	Revaluation Increment		12,015	12,015		-	12,015
	Transfer		-	-		-	-
319,482	Balance at End of Period		331,497	331,497	319,482	-	331,497
	Other Reserves						
802	Balance at Beginning of Period		971	971	971		971
	Transfer	5	-	-		(165)	(165)
169	Equity contribution to Councils		-	-		-	-
971	Balance at End of Period		971	971	971	(165)	806
508,119	TOTAL EQUITY AT END OF REPORTING PERIOD		524,043	524,043	552,566	(1,451)	522,592

First Quarter Budget Review 2023/24

Actual as at 19 October 2023



Draft Year End	STATEMENT OF CASH FLOWS	Note	Original Budget	Current Budget	YTD Actuals 19/10/2023	Proposed Amendments	Projected Total
2022-23			2023-24	2023-24	2023-24	2023-24	2023-24
\$'000			\$'000	\$'000	\$'000	\$'000	\$'000
	CASH FLOWS FROM OPERATING ACTIVITIES						
59,349	Receipts	1	59,914	59,914	16,640	(1,827)	59,464
(41,623)	Payments	2	(48,080)	(48,080)	(12,205)	(20)	(49,477)
17,726	Net Cash provided by (or used in) Operating Activities		11,834	11,834	4,435	(1,847)	9,987
	CASH FLOWS FROM INVESTMENT ACTIVITIES						
	Receipts						
6,502	Amounts specifically for new or upgraded assets	3	2,500	2,500	2,304	396	2,896
1,234	Sale of replaced assets		346	346	-	-	346
(995)	Other capital adjustments		-	-	-	-	-
492	Distribution from Joint Ventures		-	-	-	-	-
34	Repayments of Loans by Community Groups		15	15	-	3	18
	Payments						
(9,575)	Purchase of Renewal/Replacement Assets		(8,989)	(8,989)	(2,164)	-	(8,989)
(18,749)	Purchase of New/Expansion Assets	4	(27,621)	(27,621)	(6,648)	1,653	(25,968)
(492)	Loans made to Community Groups		-	-	-	-	-
(21,549)	Net Cash provided by (or used in) Investing Activities		(33,749)	(33,749)	(6,508)	2,052	(31,697)
	CASH FLOWS FROM FINANCING ACTIVITIES						
	Receipts						
1,230	Proceeds from Borrowings - Council		29,878	29,878	3,207	2,566	32,444
	Payments						
(49)	Repayment of Borrowings, Bonds and Deposits		(8,650)	(8,650)	-	(2,500)	(11,150)
1,181	Net Cash provided by (or used in) Financing Activities		21,228	21,228	3,207	66	21,294
(2,642)	Net Increase (Decrease) in Cash Held		(687)	(687)	1,134	(509)	(416)
3,846	Cash & cash equivalents at beginning of period		1,204	1,204	1,204	-	1,204
1,204	Cash & cash equivalents at end of period		517	517	2,338	(509)	788



First Quarter Budget Review 2023/24

Note Explanations:

The operating deficit is negatively impacted, increasing by \$1,847,000 to a deficit of \$2,128,000. The Operating Deficit Ratio is projected to be (4%). The Net Financial Liabilities Ratio increases to 84% and is below target range. The Asset Renewal Funding Ratio is remains unchanged and projected to be 127%.

1. Operating income is expected to reduce by \$1,827,000 predominantly attributed to movement in grants, subsidies, and contributions:
 - a decrease in budgeted income of \$1,827,000 from the Commonwealth Financial Assistance Grant, being \$2,587,000 received in advance in 2022-23.
2. Operating expenditure is expected to increase by \$20,000, attributed to the following Council resolutions:
 - C23391 Steam Ranger Heritage Railway contribution of \$5,000, fully offset by a reallocation from Strathalbyn Christmas pageant.
 - C23392 Tour Down Under 2024, an allocation of \$20,000 for activation strategy.
3. Council has received confirmation of a capital grant \$395,694, for the Local Road and Community Infrastructure (LRCI) Phase4 Part B - Ashbourne Stormwater Mitigation.
4. Capital expenditure has been increased by \$23,476,000:
 - Attributed to the carryover of capital projects \$20,230,000 from 2022/23, LRCI Ashbourne Stormwater Mitigation \$395,694 and an increase allocation of \$2,850,000 for Goolwa Wharf Project to \$17,400,000.
 - Considering the trend of actual capital expenditure for previous years, the cash flow associated with the capital expenditure has been retimed and \$8.7m (20%) from the total capital expenditure of \$43.7 has been forecasted to be expended in 2024/25.
5. Transfer from Basham Beach Trust funds of \$165,000 for:
 - Coastal Officer and Trainees Coastal Worker \$70,000
 - Grazing Paddock Maintenance \$30,000
 - Tree Planting \$10,000
 - Crockery Creek Woody Weed Control \$10,000 (carry forward)
 - Euphorbia Weed Control and Removal at the Headland \$10,000
 - Food Medicine Garden signage and plantings \$5,000
 - Restoration of native grasses \$30,000

* the main variances have been rounded to the nearest thousand.

9.9. Report from Section 41 Audit and Risk Committee - Alexandrina Council Annual Report 2022/23

Responsible Officer: Nigel Morris (Chief Executive Officer)

Report Author: Tash Hunt (Executive Manager Office of the CEO)

Recommendation

Recommendation of the Audit and Risk Committee

Recommendation 1

That Council adopt the Annual Report 2022/23, subject to the inclusion of Council's 2022/23 Audited Financial Statements.

Recommendation of Administration

Recommendation 2

That Council;

- adopt the Annual Report 2022/23
- note that Council's 2022/23 Audited Financial Statements will be presented to Council at a future meeting for adoption
- authorise Administration to add the Audited Financial Statements once adopted by Council into the Annual Report 2022/23
- authorise Administration to make minor amendments of a formatting, proof reading or technical nature to the Annual Report 2022/23 as required.

Prior Resolutions

Prior Council Resolutions

Nil

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
2 November 2023	6.5	Council's Draft Annual Report 2022/23	ACAC350

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services
ENABLED	Recognised as a trusted leader, known for our forward-thinking approach, can-do attitude, and operational excellence

Report Objective

The purpose of this report is to receive recommendations from the Audit and Risk Committee for agenda item 6.5 Council's Draft Annual Report 2022/23 from its meeting held on 2 November 2023.

The public agenda and minutes from this Committee meeting can be located on Council's website at www.alexandrina.sa.gov.au/council/committees/auditcomm, and to consider further information and recommendations from Administration.

Executive Summary

Each year Council prepares an Annual Report that highlights the achievements of Council during the preceding financial year. The Annual Report must feature some specific items as outlined in the *Local Government Act 1999*.

Context

In accordance with the section 131 of the *Local Government Act 1999*, a Council must, on or before 30 November in each year, prepare and adopt an Annual Report relating to the operations of the Council for the financial year ending on the preceding 30 June.

Administration have prepared the draft Annual Report 2022/23 in accordance with legislative requirements and governance best practice.

The draft Annual Report 2022/23 reflects on the year in review and highlights Council's achievements.

General Analysis

The draft Annual Report 2022/23 highlights Council's achievements against the Annual Business Plan for 2022/23 and Council's A2040 Community Strategic Plan 2021-2024 to thrive in a Liveable, Green and Connected Alexandrina.

Notable achievements of the past financial year include:

Liveable

1. Council prepared a Tree Canopy Study and heat map of 11 townships across Alexandrina
2. Commenced Stage 2 of the Goolwa Oval Recreation Precinct
3. Council shade sail program rolled out to key Alexandrina playgrounds and installation of new playground equipment at the Mount Compass Recreation Precinct
4. The Old Regatta Yacht Club was transformed into the 'Milang Youth Hub' with a weekly youth group and school holiday activities for young people commencing
5. Established a weekly program of Street Basketball for children and young people in Mount Compass
6. Accessibility upgrade of public toilets at Bristow Smith Reserve, Langhorne Creek, Clayton Bay, Commodore Reserve and Horseshoe Bay, Goolwa Beach
7. Federal grant of \$112,000 received to assess potential impacts of coastal erosion on the \$18 million infrastructure located on Horseshoe Bay
8. Goolwa Beach Car Park and Environs Project works include significant improvements to beach access and safety and decrease traffic congestion
9. Advocacy for Transport including a submission to the Select Committee on Public and Active Transport, advocated for the support of the Regional Development Australia (RDA) Transport Survey, requested the State Government extend of the Uber boundary to include the Alexandrina region, and provided valuable input to the Public Bus Review conducted by the Department of Planning, Transport, and Infrastructure (DPTI)

10. The Yuntulun Kuli-War (Coming Together on the Headland) exhibition space, to be incorporated into the Signal Point building, was elevated to extraordinary heights through a collaborative co-design process involving the Ngarrindjeri Aboriginal Corporation and members of the community.

Green

1. Adoption of a Climate Change Policy
2. Establishment of the Climate Emergency and Environment Committee (Section 41)
3. Undertook review of the Environmental Action Plan against A2040 and prepared the Draft Environmental Action Plan 2030
4. Draft Climate Emergency Action Plan prepared which outlines actionable steps that both the Council and the community can take to collectively reduce emissions
5. Goolwa Wharf Precinct Masterplan endorsed and work commencing in April 2023
6. Council presented a design concept for Sugars Beach, aimed at improving tourism facilities. Valuable community feedback has led to a refined project, focusing on toilet facilities and interpretive signage while preserving the natural beauty of the area
7. In partnership with Tourism Industry Council of South Australia (TiCSA), Council hosted an Agritourism Forum, fostering discussions and collaborations in the field of agritourism
8. Council and Fleurieu Regional Waste Authority (FRWA) continue to partner on initiatives to divert waste from landfill
9. Council actively embraces sustainable practices, including the recycling of tree mulch, efficient weed control on roadsides, regular maintenance of gross pollutant traps, and a no-dry grading approach to prevent dust nuisances
10. Strathalbyn Streetscape & Town Hall Revitalisation several stages reached completion, encompassing road upgrades, increased pedestrian access points, upgraded footpaths, added street lighting for safety, and the introduction of street trees and garden beds to enhance the area's appearance.

Connected

1. Council adopted the Coastal Adaptation Plan. It provides a roadmap for Council, identifying priority works for the immediate, intermediate, and longer term
2. Council initiated engagement with the Ashbourne and Mt Compass communities for Community Disaster Resilience Workshops led by the Australian Red Cross
3. Established a partnership between Business Alexandrina and Fleurieu Food, culminating in the inaugural Fleurieu Food Festival in August 2022
4. Renovated the historical Chart Room as a new pop-up venue for hire
5. Council has taken steps to improve local accessibility through initiatives such as paths and *Disability Discrimination Act* (DDA) access ramps, focusing on areas around aged care facilities and implementing a Pedestrian Program
6. Held a Resourcing Regenerative Initiatives workshop with The Food Embassy, Business Alexandrina, and other stakeholders, engaging 30 food-based business participants in discovering resourcing opportunities
7. Organised an Agritourism Forum in partnership with TiCSA, supporting farmers and regions in sustainable Agritourism growth
8. Developed the Community Wellbeing Action Plan and became a finalist for the 2023 IAP2 Australasia Core Values Award in the Community Development category for the process undertaken
9. The South Australian Wooden Boat Festival (SAWBF) and The Food, Wine & Experience Program which was a phenomenal success and has had a remarkable impact on the local economy with 14,500 visitors attending and over \$2.8 million economic impact

10. Beacon 19 Goolwa Boat Ramp Refurbishment substantially progressed with dredging, replacement of the 40-year-old wooden jetties, and the installation of a new pontoon structure and boat ramp and car park improvements.

Enabled

1. Presented a new six-monthly Strategic Plan Update Report to Council, titled “Delivering A2040 - 6 Monthly Progress Report,” offering a comprehensive overview of the Council’s alignment with the A2040 strategy
2. 24 online engagement campaigns on My Say Alexandrina with 16,900 site visits
3. Implemented practices to provide Council Members with consultation methodology and materials prior to engagement
4. Council engaged in collaborative co-design workshops and utilised the MySay platform for community input to develop place-based Master Plans for the townships of Middleton, Milang, and Port Elliot
5. Conducted Budget Roadshow Workshops engaging with six townships, emphasizing a commitment to community involvement in decision-making processes
6. Council's 2021 Village Conversations won the 2022 Planning Institute Australia (PIA) Award for Stakeholder Engagement and Council was awarded the Place Leaders Asia Pacific ‘Place Process Award’ for A2040
7. Introduced a savings and efficiency program to deliver community projects and services more cost-effectively
8. A comprehensive organisational review was conducted resulting in a revised structure reducing the number of General Managers from 4 to 3
9. Implementation of the Community Wastewater Management System (CWMS) resulted in improved efficiency, workplace health and safety, risk management, asset/infrastructure planning, and faster response times, driven by SCADA analytics
10. Council continued to provide shared services for Development Services and Payroll services to the District Council of Yankalilla, fostering efficiency and collaboration.

The draft Annual Report 2022/23 currently does not include Council’s Audited Financial Statements, which will be tabled separately at a future meeting of Council. It is proposed to add the Audited Financial Statements once adopted by Council into the Annual Report 2022/23.

Comparative Analysis

In line with other Local Governments in South Australia, Council’s Annual Report 2022/23 is a key piece of Council’s reporting and accountability to our community and stakeholders.

The Annual Report provides a thorough overview of key projects completed, budget alignment and the current position of Council in relation to its service delivery to the community.

Financial and Economic Implications

There are no financial implications associated with the recommendations contained in this report.

Risk Management

In accordance with Alexandrina Council's Risk Assessment Matrix, the risk of adopting this recommendation is considered moderate as the statutory reporting requirements as listed in Schedule 4 of the *Local Government Act 1999* will not all be met as the Annual Report must be adopted by Council on or before the 30 November in each year and be provided to the prescribed bodies, in the prescribed format by 31 December 2023.

The draft Annual Report 2022/23 currently does not include Council’s Audited Financial Statements, which will be tabled separately at a future meeting of Council. It is proposed to add the Audited Financial Statements once adopted by Council into the Annual Report 2022/23.

Delay of Audited Financial Statements for 2022/23

The Audit & Risk Committee have been advised of the delay of the External Audit for 2023. At the 24 October 2022 Committee meeting, when considering the audited Financial Statements 2022, that the auditor raised the proper valuation of our assets because they had not been appropriately revalued for many years and the asset values in the Financial Statements would not reflect the true value of our assets. At that time, the Auditor advised us that not undertaking comprehensive asset valuations would result in our annual 2023 Financial Statements being qualified.

Council subsequently allocated funding via budget adjustment and 2023/24 Annual Budget to commence the comprehensive program of asset valuations. In consultation with the Auditor, a staged rolling program of asset valuations was agreed and incorporated into the Asset Revaluation Management Plan endorsed by Council at its ordinary meeting held 20 February 2023, (refer report titled 8.9 Asset Revaluation (Condition) Status and Forward Plan).

The following asset (condition) revaluation work for the following asset classes has been well advanced:

- Footpaths
- Kerb and Guttering
- Sealed Roads
- Unsealed Roads

We have significant indicative asset value movements (approx. \$140m) for note 7 in 2022/23 and depreciation expense (approx. \$4m) impacts for 2023/24 associated with the asset (condition) revaluation for these asset classes. Due to the number of process steps and volume of data associated with the (condition) revaluation work, the validation and testing processes are still underway with the Finance and Asset Management teams.

In consultation with the Auditor, it was agreed the best course of action is to finalise the validation and testing processes needed for assurance prior to the asset revaluation data being processed into our financial system for note 7 compilation into the 2023 Financial Statements. Having this assurance in the process and revaluation data is also important prior to any adjustments being made to the current 2023/24 Budget and Long Term Financial Plan for the depreciation expense impacts.

In the interim, the draft 2023 Financial Statements are prepared and can be provided for audit once the asset (condition) revaluation assurance process has been completed and note 7 compilation finalised. The timeframe for completing this process is difficult to determine, however, it is receiving the highest priority and regular status updates are being provided to the Executive Leadership Team. Once we have a clearer picture of timing for completion of the Financial Statements and Audit, we will liaise with the Audit & Risk Committee Chair and members about next steps.

Our Auditor, Tim Muhlhausler of Galpins attended the last Audit & Risk Committee Meeting on the 2 November 2023 to answer any questions the Committee members had.

As the process for completing the asset (condition) revaluation assurance process is difficult to determine at this stage, the items have been tentatively scheduled for the December Audit & Risk Committee Meeting, prior to being presented to Council.

Administration have notified the prescribed bodies - The Office of the Grants Commission, and provided a courtesy letter advising the Minister for Local Government of the delay of the completion of the Audited Financial Statements for 2022/23. Therefore Administration recommend the adoption of the Annual Report excluding the Audited Financial Statements for 2022/23 and their subsequent inclusion once completed and adopted by Council.

Conclusion

The conclusion of this report is to recommend that Council therefore adopt the Annual Report excluding the Audited Financial Statements for 2022/23 and their subsequent inclusion once completed and adopted by Council.

The Subsidiary Annual Reports are also attached and are subject to noting in the next agenda item.

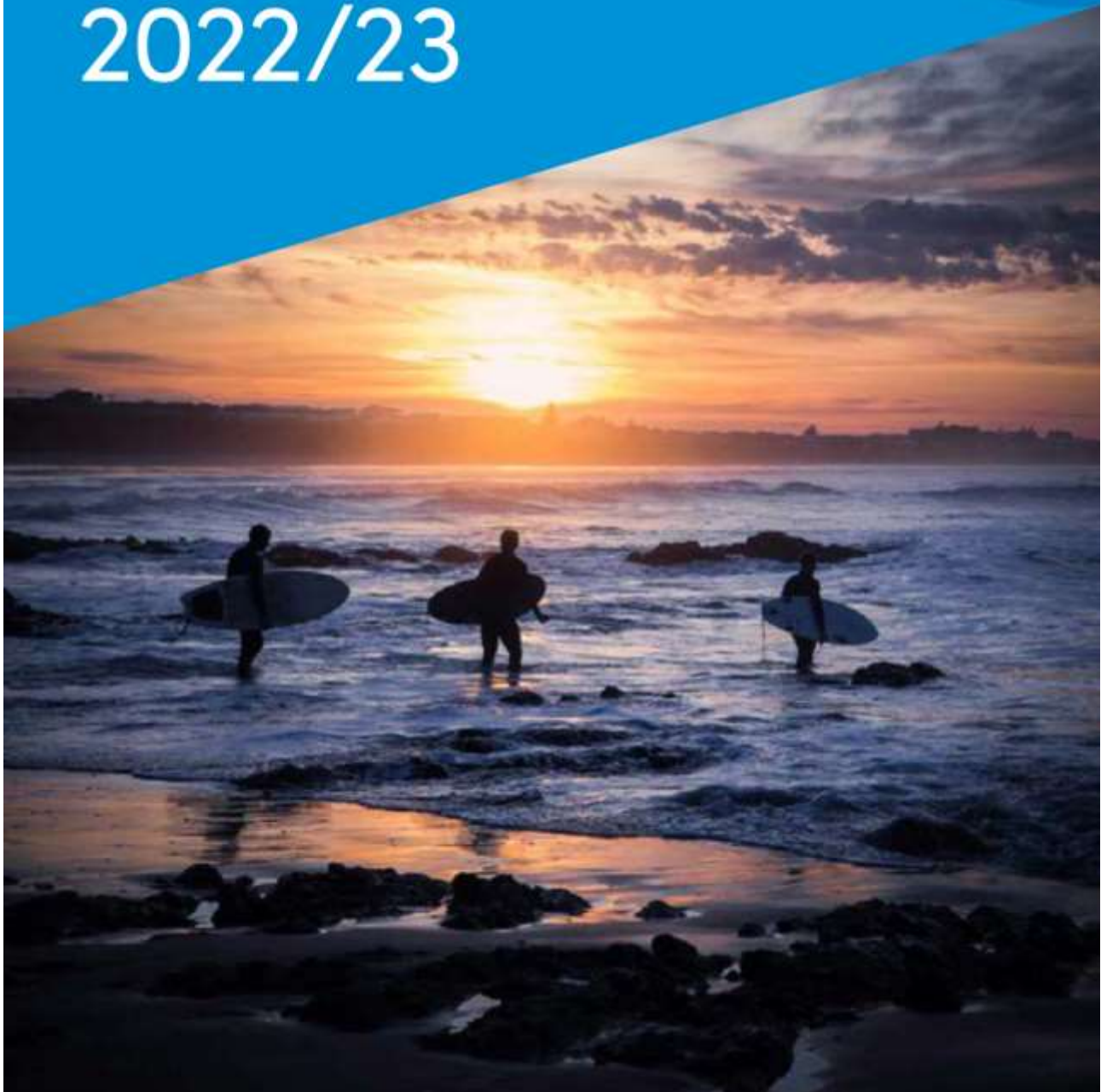
Attachments

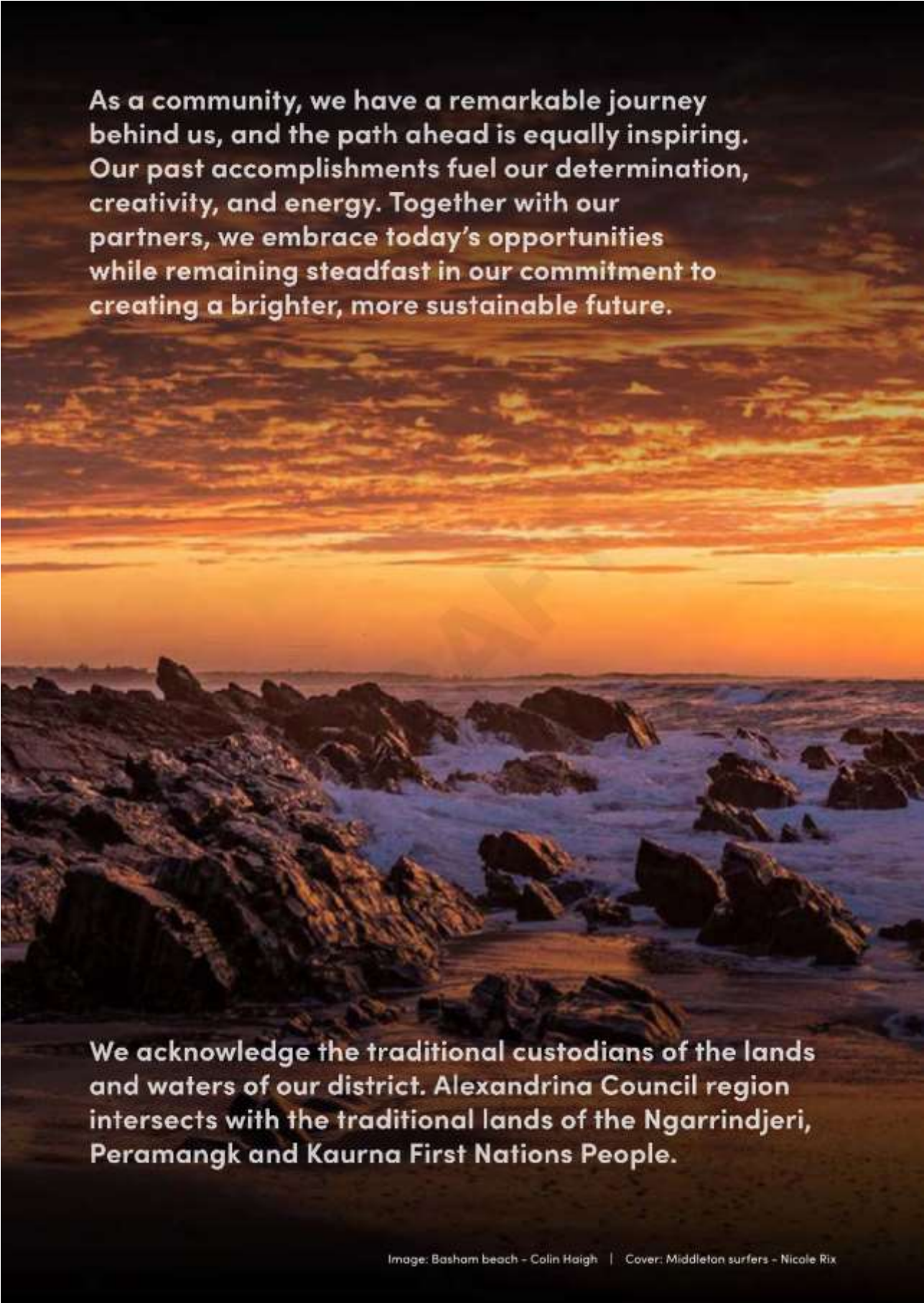
Draft Alexandrina Council Annual Report 2022/23.

Alexandrina Council



Annual Report 2022/23





As a community, we have a remarkable journey behind us, and the path ahead is equally inspiring. Our past accomplishments fuel our determination, creativity, and energy. Together with our partners, we embrace today's opportunities while remaining steadfast in our commitment to creating a brighter, more sustainable future.

We acknowledge the traditional custodians of the lands and waters of our district. Alexandrina Council region intersects with the traditional lands of the Ngarrindjeri, Peramangk and Kurna First Nations People.

Image: Basham beach - Colin Haigh | Cover: Middleton surfers - Nicole Rix

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A message from the Mayor



As the Mayor of Alexandrina Council, I am pleased to present the Annual Report for the 2022/23 financial year. This report encapsulates our dedication to serving the community and reflects the significant milestones we've achieved.

Throughout this year, we have remained committed to our A2040 Community Strategic Plan 2020-2024, which envisions a Liveable, Green, and Connected Alexandrina.

In our pursuit of a Green Alexandrina, we've demonstrated a strong commitment to sustainability and environmental responsibility by adopting a comprehensive Climate Change Policy. This policy not only aligns with our aspiration for a climate-ready community but also underscores our dedication to valuing nature and managing resources sustainably and creatively. It serves as the overarching framework for addressing the climate emergency.

Turning our attention to a Liveable Alexandrina, significant projects and initiatives have been central to our efforts to enhance accessibility, infrastructure, and community wellbeing across the region. These initiatives, such as the accessibility upgrade of public toilets and the development of a 10-Year Footpath Master Plan, directly contribute to the creation of distinctive townships and spaces that support active lifestyles and vibrant cultures.

In our commitment to creating a Connected Alexandrina, Council remains dedicated to working collaboratively with key stakeholders, user groups, and the community on various projects.

We have been persistent in our efforts to secure funding from Federal and State Governments to support initiatives that benefit the broader Alexandrina community. This year, we have progressed developments like the Goolwa Oval Recreation Precinct, Strathalbyn Town Centre Streetscape Revitalisation, and the Goolwa Beach Car Park and Environs. These initiatives ensure we have accessible infrastructure and services, promoting a safe and healthy community for all residents.

Furthermore, this year has seen the endorsement of the Goolwa Wharf Precinct Master Plan. This plan sets the stage for exciting developments in this vibrant area, underscoring our dedication to preserving the region's history, culture, and natural beauty for future generations. The transformation at the Signal Point Experience Centre will encompass a modern exhibition titled 'Yuntulun Ku:li-War' (Coming Together on the Headland) that explores the vibrant history of the Goolwa Wharf Precinct. This engaging experience will emphasise the Ngarrindjeri connection to the region, riverboat history, trade, and the significance of preserving the river system for future generations.

Thank you for your ongoing support as we work together to create a brighter, more sustainable, and truly Liveable, Green, and Connected future for Alexandrina.

Mayor Keith Parkes

Alexandrina : Liveable, Green, Connected

The Alexandrina region is uniquely positioned in the picturesque Fleurieu Peninsula at the end of the River Murray and as a gateway to the iconic Coorong. It is within an easy drive from metropolitan Adelaide, about an hour and a quarter or 85 kms south from Adelaide CBD.

Alexandrina Council takes in several townships and expansive rural land covering some 182,684 hectares. It extends from the north-western side of Lake Alexandrina to the Murray Mouth, and the western end of the Coorong, taking in the river communities of Langhorne Creek, Milang, Clayton Bay, Goolwa and Hindmarsh Island. The region stretches along the coast to Port Elliot and inland to Mount Compass and Strathalbyn.

Goolwa at the Murray Mouth and Strathalbyn at the edge of the Adelaide Hills are Alexandrina's two major population centres.

Our stunning coastline to the south acts as an annual nursery for southern-right whales and is a popular holiday and visitor destination. To the north, the population disperses throughout rolling hills and pastures, as a mix of rural living and large broadacre farming and vineyards.

Alexandrina is one of the fastest growing regional areas in South Australia, thanks to our peri-urban location. Yet we retain the best of rural life and are noted for our high-quality agriculture, a key industry in the region.

We are renowned for our environment, heritage and lifestyle. These are the qualities we treasure about our unique region along with a strong sense of community connection.



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Our Community Snapshot



Your Council



South Australia Wooden Boat Festival, Hindmarsh Island

Your Council

Alexandrina Council is all about community.

The Alexandrina Council places a strong emphasis on community engagement. Over the past year, the Council has undergone a restructuring of its representation, but its commitment to regular communication with the Alexandrina community remains unchanged. The Mayor and Council Members serve as advocates for the community's interests and bear the responsibility of delivering outcomes that best serve our region's people.



Council Members L-R: Michael Scott ^{ASHDAM}, Sue Miller, Milli Livingstone, Margaret Gardner, Craig Maidment, Mayor Keith Parkes, Lou Nicholson, Christie Thornton, Peter Oliver, Bill Coomans.

It's important to note that Council Members, while receiving allowances for expenses, serve in a voluntary capacity. Detailed information regarding allowances and benefits can be found on page 64. The Council routinely addresses significant and often intricate matters, requiring Council Members to make challenging decisions on the appropriate course of action.

Collectively, the Mayor and Council Members hold the following responsibilities:

- › Providing civic leadership
- › Managing the natural and built environment of the region
- › Promoting economic development through partnerships with other local government authorities, Federal, and State governments
- › Establishing and cultivating essential social and cultural services and programs to enhance the well-being of both residents and visitors.

Assisting the Mayor and Council Members in executing their duties are the Chief Executive Officer and Administration, who carry out Council decisions inline with relevant legislation.

The Council's organisational structure underwent a review in 2022/23, resulting in several changes, including reducing the number of General Managers to 3, renaming of divisions and realignment of teams. Each division is overseen by a General Manager who reports directly to the Chief Executive Officer. The changes are as follows:

- › Office of the CEO
- › Environment (division) → Infrastructure (division)
- › Growth (division) → Community (division)
- › Resources (division) → Corporate (division)
- › Wellbeing (division) → teams within this division have been moved into the above 4 areas.

Members of the public are encouraged to reach out to Council Members to discuss any issues relevant to the Council, and their contact details are readily available on the Council's website.

The composition of wards and Council Members within the Alexandrina Council underwent a review by the Electoral Commissioner of South Australia in November 2021. As of November 10, 2022, the Alexandrina Council was restructured into three wards: Alexandrina North, Alexandrina South, and Alexandrina West. On this particular date, the number of Council Members underwent a change, resulting in a configuration with nine (9) Councillors and the Mayor collectively representing the entire Council area, with each ward now being represented by three (3) dedicated Councillors. For more detailed information on this matter, please refer to the Statutory Requirements section on page 37.

Our People

We are fortunate to have a passionate, experienced team of people who work together to deliver excellent outcomes for the community across our region.

Our Leadership Group

At the 30 June 2023, Council's executive leadership team was made up of four senior executive positions: the Chief Executive Officer and three General Managers. The Executive Team is responsible for leading Alexandrina Council programs and services to deliver the region's strategic plan. Remuneration packages for Senior Executive Officers is summarised below, with other entitlements including use of personal motor vehicle and 10% superannuation.

Position Title	Annual Salary - cash component only
Chief Executive Officer	\$269,899
General Manager Infrastructure	\$191,062
General Manager Community	\$191,062
General Manager Corporate	\$209,054 (includes motor vehicle allowance)
General Manager Wellbeing*	\$190,951 as at cessation date 30.09.2022

* this Role was retired and no longer forms part of the structure

Our Employees

Our employees are integral to our success in serving our community. The table below provides information relating to Full Time Equivalent (FTE) employees, trainees/ apprentices.

During 2022/23 average turnover was 12.4%.

Alexandrina Employees	FTE as at 30 June 2023	Number of employees as at 30 June 2022
Permanent employees	161	167
Fixed term/ contract employees	29	26
Casual employees	NA	19

Building Employee Capability

To support our people as they deliver their best for the region, regular performance and development discussions take place throughout the year. These conversations give our people the opportunity to set goals, acknowledge success and build capability, and help us ensure they have the skills and knowledge to effectively perform in their roles. An online platform pulls these conversations together and allows our people to take ownership of their learning, establishing a development plan with their leader and booking and tracking development activities.

Leadership Capability

We support our leaders to reach their full potential and create an environment where others can do the same. Our development program ensures our leaders have the tools required to lead their teams to success.

Recognising our People

We continue to build a performance-based culture focused on accountability and delivery. One way we do this is to recognise our people when they deliver great outcomes for our region and community.

Diversity and Inclusion

At Alexandrina Council, maintaining a diverse and inclusive culture that allows us to understand our people, stakeholders and communities is important, as is facilitating an innovative and creative environment. We purposefully build an understanding of diversity at Alexandrina Council and create awareness and strategies to remove barriers to inclusion.

Leadership Team	Number of employees	Percentage of employees
Female employees	1	25%
Male employees	3	75%

Employees	Number of employees	Percentage of employees
Female employees	114	54%
Male employees	98	46%
Total	212	

*Includes part time and casuals

Length of Service (years)	Number of employees
30	3
20-29	11
10-19	45
5-9	48
1-4	88
Less	17

Generation Breakdown	Female	Male
Traditionalist pre 1946	0	0
Baby boomers 1946-1964	25	22
Gen X 1965-1979	54	39
Gen Y 1980-1994	27	25
Gen Z post 1994	8	12

	Percentage of employees
Aboriginal or Torres Strait Islander	1.5%

Salary Information

Employees, dependent on their role, may receive the following additional benefits; laptop/iPad, mobile telephone, uniform allowance, paid memberships to professional associations, and costs associated with ongoing study.

Equal Employment Opportunity

Council continues to promote its commitment to equal employment opportunity.

This is achieved by ensuring that the workplace is free from all forms of unlawful discrimination and harassment.

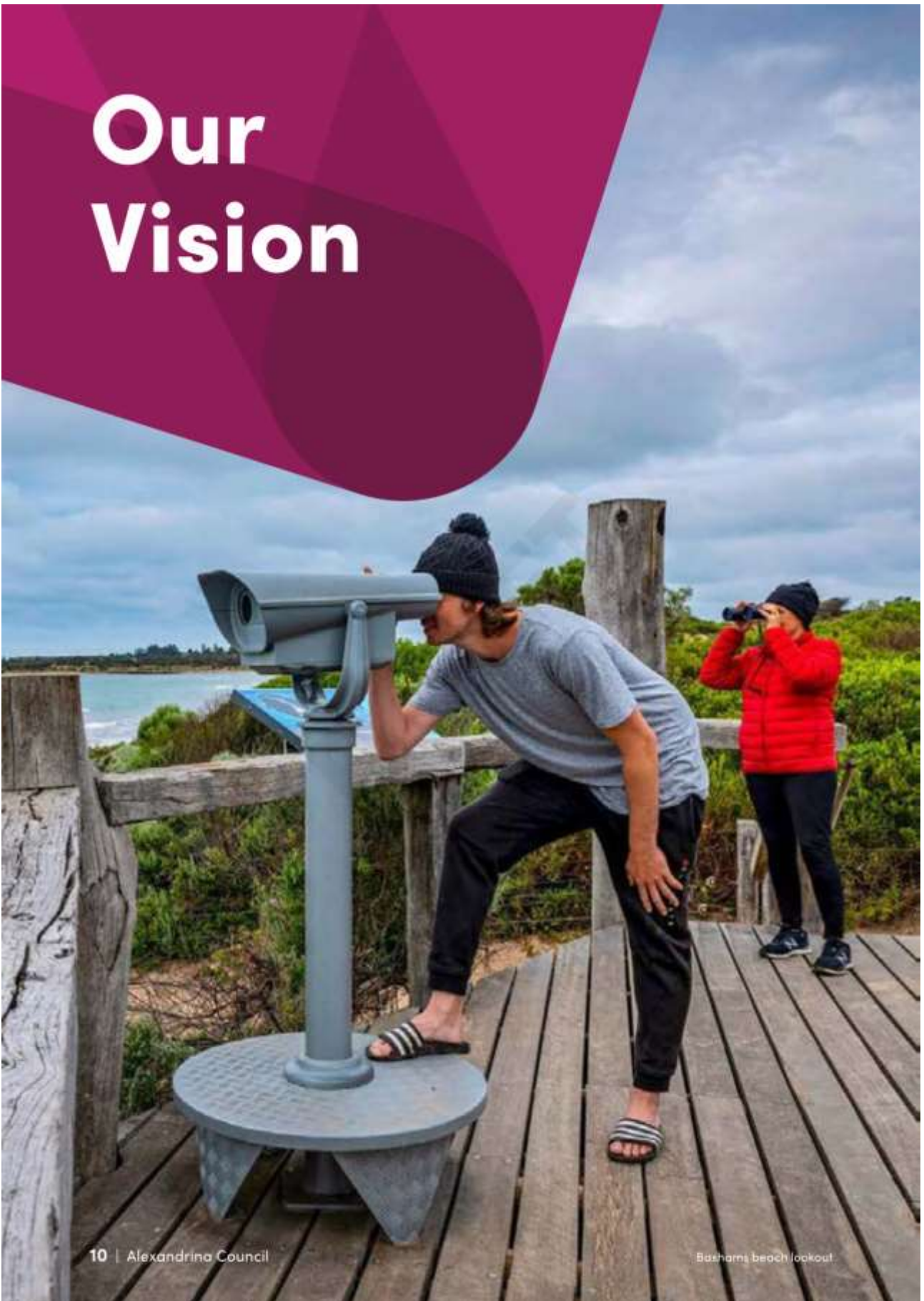
Council's Employee Code of Conduct defines the principles of probity and ethical behaviour that is expected of staff.

In undertaking their duties, Council staff are required to be reasonable, just and non-discriminatory while carrying out their roles and responsibilities.

Development Programs undertaken in 2022/23 included :

- › Certificate IV in Work Health and Safety
- › ICAC Investigation Training
- › Freedom of Information Officer Training
- › Public Interest Disclosure Training
- › Leadership Development Training
- › Ongoing delivery and development of internal WHS and compliance training
- › Certificate IV in Horticulture

Our Vision



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Bathurst beach lookout

A2040: Our Plan to Thrive

A2040 articulates Alexandrina’s vision for the next twenty years to thrive as Liveable, Green and Connected.

Alexandrina’s Community Strategic Plan, A2040, maps a bold way forward for our region.

Throughout the 2022/23 year Council was working to fulfil the aspirations set out in our A2040 Community Strategic Plan 2020–2024, *Alexandrina 2040 – Our plan to thrive*. “Our Performance” highlights from the 2022/23 year are presented in this Annual Report in terms of the following three aspirations.

- > **Liveable Alexandrina** is defined by distinctive villages, places and spaces, unique natural environments and transport networks that support active lifestyles, employment, vibrant cultures and productive enterprise.
- > **Green Alexandrina** is climate-ready, a place where nature is valued and resources are managed sustainably and creatively for a new economy.
- > **Connected Alexandrina** is an inclusive, friendly region with strong community spirit, where all people are empowered to achieve their potential, and inspired to get involved.

We are working towards an Alexandrina that connects communities through regional innovation, care for the environment, ensuring quality of life and wellbeing for all, and activating culturally vibrant spaces.

A2040 came to life across five key action areas, all serving our aspiration to thrive as Liveable, Green and Connected Alexandrina:

-  **Climate Response**
-  **Appropriate Growth**
-  **Community Inclusion**
-  **Transport Connections**
-  **Environmental Innovation**

The A2040 Suite of Plans

Every year	Business plans and budgets Village conversations
Every 4 years	Service plans Capital works
10–20 years	Asset Management Plan Long Term Financial Plan



A full copy of the A2040 Four Year Plan for our Community Strategic Plan and A2040 Narrative documents can be viewed on Council’s website at alexandrina.sa.gov.au/A2040

Our Performance



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New playground at The Discovery Park Gadiwa

Council Services Snapshot



Libraries

7,578 of active library borrowers
7,752 library deliveries (91 outreach customers)
153,790 physical library visits
204,903 physical loans
55,031 digital loans
84 early childhood programs delivered



Customer Experience

32,331 phone calls received
111,278 payments processed **84%** online and **16%** over the phone or in person
1,648 Section 7 & **187** Searches processed worth **\$86,331**
970 applications for Exceptional Circumstance Bins processed



Community Development

65 community grant applications funded, to the total value of \$133,446
\$140,000 provided to Community Centres in Strathalbyn, Goolwa and Milang
20,000 attendances at Goolwa Sports Stadium
300 dogs and their owners attended the end of season paw party at the Strathalbyn Swimming Pool



Arts, Culture and Events

35 AACE program events held, 2512 tickets sold
3,747 attendees to Centenary Hall (includes attendees at free community events)
3,619 attendees to South Coast Regional Arts Centre
43 local artists shown, across **7** exhibitions
3 New Public Art Pieces



Economic Development

47 business networking events held
60% of the business community engaged
87 new members to Business Alexandrina, total members **353**
700+ meetings and events held in the Hub space
1,400 subscribers to Business Alexandrina News



Tourism & Events

518,275 day trips were taken region
950,000 overnight stays
3 major festivals
12,000 visitors to the SAWBF



Visitor Information Services

\$52,391 Gross Retail Sales

\$34,228 Bookings of tours and cruises within Alexandrina VIC's

39 volunteers across both Strathalbyn and Goolwa Visitor Information Centres and, contributing to 5375+ hours of support

7,325 volunteer hours on the PS Oscar W.



Communications

1,511 Electronic newsletter subscribers

12.8% overall growth in social media community from previous year

7,197 Total Social Media Community

24 online engagement campaigns, **16,900** site visit, **1,300** engaged participants



Planning & Building Assessment

2,366 Planning & Building Applications Lodged

A total of **1,363** applications were submitted

The total development cost of all development submitted was **\$278.54 m**

1,086 applications were granted full development approval, and **6** were refused. The total development cost of fully approved development is **\$163.28 m**

46 land divisions approved

Planning and building Applications net worth \$ Lodged **\$112.81 m**

323 Building inspections undertaken

57 swimming pool inspection undertaken



Dog & Cat Management

8,629 dog registrations

1,072 cat registrations



Community Safety

Approx. **15,000** inspections undertaken as part of annual bushfire prevention activities

244 private properties issued a 105F block clearing notice

133 local nuisance and litter complaints



Volunteers

218 Volunteers undertook directed activities with Council

Contributing to **19,207 hrs** of support to our teams across Arts & Culture, Centenary Hall, Library Services, PS Oscar W, Tourism, Open Spaces and Cemeteries



Governance

96.2% of all Council decisions were made in meetings open to the public



Biodiversity, Environment & Sustainability

208.25 MWh solar power produced by Council Properties

Total tonnes CO₂ = **3,274.75** (down from 3,339.08 in 21-2022)

323.04 hectares of Biodiversity reserves including **54.19 hectares** of Heritage listed sites

Over **300 kms** of roadside vegetation managed

Approximately **140 hectares** of volunteer and conservation partnerships assistance of environmental protection

620 trees planted



Field Services

2,526 customer requests actioned, of these **176** requests for assistance were relating to November 2022 storm event

42 kms of roads re-sheeted

3,006 potholes repaired

693 kms of road graded

820 hrs of tree trimming undertaken

397 hand and truck watered street trees

26 playgrounds across the district inspected and maintained

563 signs repaired

79 Section 221 permits issued to alter a verge



Environmental Health

467 wastewater approvals

185 plumbing inspections undertaken

223 routine food inspections



Waste Management

62% waste diverted from landfill

2,818 tonnes of recycling

5,096 tonnes of food organics garden organics (FOGO) waste collected (19.2% increase from FY21/22)



Community Waste Management Systems

Wastewater processes **914 ML** (4.6% growth)

590 ML reused recycled water

Stormwater harvested **116 ML** (47 % increase)

Reclaimed water used **26 ML** (lowest in 6 years). This reflects the lower demand due to cooler summers and more regular rains

5 Wastewater Treatment Plants

>80 Pump Station facilities

~9,800 Customers

Council currently owns and operates the **3rd largest** water retail business in SA

~80m in assets

Operates **24/7**

>23,000 system notifications

190 classified critical

Saved **~150,000 L** p.d. of customer house water leaks due to early detection

Liveable

Liveable Alexandrina is defined by distinctive townships, places, spaces and transport networks that support active, lifestyles, vibrant cultures and productive enterprise

Highlights 2022/23



1.1 Increase township greening and tree planning for canopy cover

- › Council prepared a Tree Canopy Study and heat map of 11 townships across Alexandrina
- › Following the Tree Canopy Study, Council will commission a Greening Strategy to help and assist all of us in the long-term planning of tree planting across private and public land
- › Council continues to advocate for improved planning policy to require tree and landscape planting on private land to be applied to our region (via Planning and Design Code Amendments)
- › Council supports several community volunteer groups who manage areas of open space, including Goolwa Tidy Towns and Rotary Club of Goolwa
- › Several housing developments within the Council area have contributed to Alexandrina Councils tree canopy, gifting open space, playgrounds and street trees
- › Strathalbyn Streetscape Project included new tree plantings and landscaping.



1.2 Attract and retain younger residents to live, work and play in Alexandrina

- › Commencement of Stage 2 of the Goolwa Oval Recreation Precinct
- › Installation of new playground equipment at the Mount Compass Recreation Precinct
- › Successful completion of renovation projects at the Horseshoe Bay Foreshore Reserve in Port Elliot, enhancing accessibility and amenities
- › Nurturing youth development through the Alexandrina Youth Theatre & Film program
- › Free and low-cost activities for children, youth and families widely promoted through our collaborative Fleurieu School Holiday Program reaching 5000+ people each school holidays
- › Commenced a weekly youth group and school holiday activities activating the Milang Youth Hub for young people in Milang and surrounds to enhance social connection and sense of belonging
- › Established a weekly program of Street Basketball for children and young people in Mount Compass in response to local young people's desires for more after school activities to be available locally
- › Commenced a collaborative project with Play Australia and other SA councils promoting active play and community connection, with grant funding received
- › Hosting events like Wheelchair Basketball and Disability Inclusion Training to raise awareness and promote inclusivity

- › Hosted, in collaboration with Victor Harbor and Yankalilla Councils, a Youth Climate Summit, enabling our youth to take climate action into their own hands
- › Strategic rebranding of the 'Jaw Program' to 'aace' (Alexandrina Arts Culture and Events) to revitalise Arts and Culture offerings
- › Enhancement of Strathalbyn Town Hall to establish it as a premier venue suitable for both commercial and community use
- › Offering traineeships in Coastal and Environment Teams
- › Offering Business Administration traineeships in the Customer Experience Team
- › Providing work experience opportunities in Alexandrina Libraries
- › Supported 8 young people to take part in personal development projects through Council's Youth Sponsorship Program and provided funding to three secondary school youth projects through a special Youth Sponsorship funding round
- › As part of the A2040 Plan to Thrive, Council collaborated with Goolwa Secondary College (GSC) to provide the opportunity for Alexandrina's young people to share their authentic voice, ideas and solutions for a more liveable, green and connected future. 134 students participated from GSC and student leaders from Mount Compass Area School and Eastern Fleurieu E-12 School.



1.3 Design and locate community infrastructure to ensure safe, inclusive, and convenient access for communities and individuals

- › Accessibility upgrade of public toilets at Bristow Smith Reserve, Langhorne Creek, Clayton Bay, Commodore Reserve and Horseshoe Bay in Port Elliot and in Goolwa Beach
- › Council shade sail program rolled out to key Alexandrina playgrounds
- › Strathalbyn way finding signage installed
- › Accessibility improvements at Horseshoe Bay Reserve in Port Elliot, with new pathways to the Surf Club and viewing platforms
- › Federal grant of \$112,000 received to assess potential impacts of coastal erosion on the \$18 million infrastructure located on Horseshoe Bay
- › Grant from Office for Aging Well for digital literacy and improving the Councils website for accessibility
- › Goolwa Beach Car Park and Environs Project works include significant improvements to beach access and safety and decrease traffic congestion
- › Developing 10 Year Footpath Master Plan
- › Commenced operating a women's safety hub called 'The Haven' in the Goolwa Library in partnership with Office for Women
- › Customer Experience facilitated Disability Inclusion Training through Purple Orange for all Council staff
- › Inclusion in the arts – Council presented Fringe show targeting LGBTQIA+ audiences with 70% of ticket sales being new ticket holders
- › Council undertook a review of the demand and supply of land in our bigger townships for employment uses such as commercial, retail, industrial with the view to identifying and being prepared for future needs.



1.4 Advocate for a rethink of transport planning to focus on needs identification for improving accessibility, social inclusion, and wellbeing

- › Council made a submission to the Select Committee on Public and Active Transport, advocated for the support in the Regional Development Australia (RDA) Transport Survey, requested the State Government extend the Uber boundary to include the Alexandrina region, and provided valuable input to the Public Bus Review conducted by the Department of Planning, Transport, and Infrastructure
- › Discussions on road infrastructure, traffic congestion, and transportation requirements were noted during Master Plan consultation sessions in Port Elliot, Middleton, and Milang
- › The Master Plans also made a number of recommendations to improve pedestrian and vehicle traffic and included a baseline study of traffic on and around the Strand at Port Elliot to inform future decisions
- › Council promoted the Regional Development Transport Survey on Social Media Platforms, encouraging community participation in the initiative
- › Council contributes funding to support the delivery of the Community Passenger Network to support people over 65 years of age and eligible for the Commonwealth Home Support Program and, people who are under 65 years of age and transport disadvantaged to access local social and local and metropolitan medical services
- › Council remains dedicated to the upkeep and maintenance of paths and trails within the region.



1.5 Commit to purchasing recycled material in our public spaces

- › Adoption of a Climate Change Policy
- › Council conducted a thorough LED Public Lighting Review, seeking to enhance energy efficiency and reduce environmental impact
- › Council has implemented energy-efficient and water-saving systems in public toilets, contributing to more sustainable and eco-friendly facilities
- › Council has been incorporating recycled materials in fence posts and aluminium for smart shelters and seating.

Liveable Milestones: A Summary of Key Achievements



Alexandrina's Tree Canopy Study Reveals Insights for Conservation and Collaboration

Council conducted a Tree Canopy Study and heat map encompassing 11 townships in Alexandrina. Our findings revealed that the average tree canopy cover in Alexandrina's townships stands at 17.6%, with variations ranging from 11.7% in Milang to 49.3% in Ashbourne. These figures align with similar studies in neighbouring Councils, such as Playford, which has a 15% urban tree canopy, and the Adelaide metropolitan councils, which boast an average of 23.4% tree canopy cover.

It is noteworthy that the majority of Alexandrina's tree canopy, accounting for 78%, is situated on private land. In contrast, Council-managed land contributes 21% to the overall canopy cover, while only 1% of trees are located on Crown Land. Based on this data, a mere 1% reduction in canopy cover on privately owned land would necessitate a 20% increase in canopy cover on Council-managed land. Hence, it is imperative that we collaborate to safeguard and enhance our tree canopy cover.



Award Winning Village Conversations

Council's 2021 Village Conversations won the 2022 Planning Institute Australia (PIA) Award for Stakeholder Engagement. This recognition celebrates our innovative and targeted approach to community engagement during the Strategic Plan Consultation process.

Situated in a region with diverse and unique communities, Council tailored its approach to ensure it resonated with each local community. The goal was to boost participation and gather more thoughtful responses from our residents.

The PIA award specifically honours initiatives that excel in public engagement, focusing on collaborative outcomes that improve planning processes and social outcomes.

Part of our A2040 Community Strategic Plan 2020-2024, the Village Conversations disrupted Council's conventional engagement model, aiming to increase community involvement in decision-making.

In September 2022, Council was awarded the Place Leaders Asia Pacific 'Place Process Award' for A2040. The A2040 Community Strategic Report and community engagement program (Village Conversations) was recognised for its 'place-led, community-fed' approach to shape strategies that influence the direction of Council.



Lights, Camera, Action! Alexandrina Youth Theatre & Film Group Takes Centre Stage

In just two years of operation, the Alexandrina Youth Theatre & Film group has reached maximum capacity, with a waiting list for eager participants. Drawing youth aged 12 to 18 from various townships across the region, including Mt Compass, Victor Harbor, Strathalbyn, Middleton, and Goolwa, the program has not only become an integral part of school curricula but has also played a significant role in supporting successful completion of the South Australian Certificate of Education (SACE) and improving retention rates in Flexible Learning Options (FLO) programs. Remarkably, one of the group's longest-standing participants is now preparing to audition for admission to the Adelaide College of the Arts Performing Arts diploma program.



Crafting Culture: The Dynamic Planning Phase of Yuntulun Ku:li-War Exhibition at Signal Point

During the planning phase of the project, the Yuntulun Ku:li-War (Coming Together on the Headland) exhibition space, to be incorporated into the Signal Point building, was elevated to extraordinary heights through a collaborative co-design process involving the Ngarrindjeri Aboriginal Corporation and members of the community. This initiative not only set the stage for showcasing the profound and enduring cultural heritage of the region but also paved the way for its integration into the urban landscape through a vibrant array of exhibitions and captivating public art installations, including mesmerising murals and sculptures.



Keeping Our Community Safe: Immunisation Clinics in Action

Throughout the year, we have remained committed to the health and well-being of our community through a series of vital immunisation clinics. Here's a quick overview of our efforts:

- > **Community Clinics:** We provided a total of 189 vaccinations to members of the community, ensuring their protection against preventable diseases.
- > **School Immunization Program:** In partnership with schools in the region, we administered 811 vaccinations to students, contributing to the overall health of our young population.
- > **JEV Clinics (October 2022 - February 2023):** Over the course of five months, we conducted 19 Japanese Encephalitis Virus (JEV) clinics, administering approximately 1500 vaccinations to safeguard our community against this disease.

Our ongoing commitment to vaccination programs emphasises our dedication to the health and safety of our community.



AACE: A Year of Culture and Community

Alexandrina boasts a vibrant community, attracting a substantial population of artists who call this place home. Central to our cultural endeavours is the Alexandrina Arts Culture and Events (aace) program, dedicated to visual and performing arts and culture events within our region.

In 2022/23, aace program coordinated 35 events at Centenary Hall in Goolwa. Of these, five were offered to our community free of charge, fostering inclusivity. The growing enthusiasm for culture was evident, with 2512 tickets sold, demonstrating increased cultural interest within our community.

In collaboration with Out Of The Square (oots), the aace program continues to present a monthly Friday matinee performance series at Centenary Hall, showcasing South Australian entertainment at an affordable \$20 per ticket. This initiative has not only enriched our local arts scene but also broadened its accessibility.

Furthermore, aace partnered with local groups, including the Alexandrina Youth Theatre & Film group, The Goolwa Concert Band, and the Southern Fleurieu Film Society. These collaborations continue to foster local talent and community engagement.

Through technical upgrades, Centenary Hall has evolved into a versatile space suitable for corporate conventions and conferences. This modernisation aligns our facilities with contemporary needs.

Our commitment to culture and modernisation has solidified Alexandrina as a thriving hub of opportunity in our region.

Green

Green Alexandrina is climate-ready, a place where nature is valued and resources are managed sustainably and creatively to support our economy

Highlights 2022/23



2.1 Reduce Council greenhouse gas emissions and advocate for the uptake of renewable energy

- › Adoption of the Climate Change Policy by Council (August 2022) and appointment of a Climate Change Officer to drive climate action both within the Council and the community
- › Undertook review of the Environmental Action Plan against A2040 and wrote the new Draft Environmental Action Plan 2030
- › Establishment of the Climate Emergency and Environment Committee
- › LED Street Lighting upgrade investigated and plan for the implementation of sustainable public lighting presented to Council
- › Clayton Bay 'low light' LED upgrade
- › Council updates its annual carbon reporting on Council's 'Climate Change' website page. To successfully reduce Council's corporate emissions, emissions must be able accurately monitored. Alexandrina Council has been monitoring its emissions since 2015
- › Council continues to source and purchase vehicles with lower CO2 emissions, contributing to a more environmentally friendly fleet
- › Council website provides useful resources and up-to-date information on the Environment and Climate Change, including information on biodiversity, coastal adaptation, tree canopy, and the climate partnership across our region, including the Resilient Hills & Coast
- › Supervising Control and Data Acquisition and analytics serves as a foundational tool for data capture, aiding in the identification of areas within the Community Waste Management Systems where CO2 emissions can be reduced

- › Council has implemented energy-efficient and water-saving systems in public toilets, contributing to more sustainable and eco-friendly facilities.



2.2 Work with industry partners to identify and embed nature-based tourism experiences to secure funding to protect, conserve and enjoy our natural environment

- › Goolwa Wharf Precinct Masterplan endorsed and work commencing in April 2023
- › Signal Point Experience Centre commenced which will include roof restoration fit out to the lower ground floor with a contemporary, story-telling exhibition that explores the history of the Goolwa Wharf Precinct
- › In partnership with Tourism Industry Council South Australia, hosted an Agritourism Forum, fostering discussions and collaborations in the field of agritourism
- › Council presented a design concept for Sugars Beach, aimed at improving tourism facilities. Valuable community feedback has led to a refined project, focusing on toilet facilities and interpretive signage while preserving the natural beauty of the area
- › Council continues to support nature-based tourism businesses and ideas through the Business Alexandrina networks, as well as proactive monitoring of external grant opportunities and connection with relevant businesses.



2.3 Encourage community participation and partnership with key stakeholders for greater involvement in sustainability issues and promote the adoption of a sustainable lifestyle

- › Council has been working with the Food Systems Network, partner Councils and organisations and farmers to progress shared regenerative food system priorities to achieve positive outcomes for people, the economy and the planet. This includes the delivery of events to discuss food system challenges and opportunities, and scoping projects to explore collaborative logistics and local food retailing solutions to enable more local food to get to local people in an affordable way for producers and community
- › Sustainability was integrated into the 'Shaping Our Local Place' workshop, part of the A2040 Youth Forum. This session encouraged students to brainstorm solutions to climate, wildlife, and waste-related challenges
- › Leading local producers convened for the second meeting of Alexandrina Sustainable Agricultural Round Table (ASART) in 2023, emphasizing the importance of embracing regenerative agriculture practices
- › Discussions are underway to create a First Nations working group that will provide invaluable insights and make informed decisions regarding Council projects and initiatives
- › The A2040 team collaborated with Cittaslow to explore opportunities for community groups to align their initiatives with the A2040 strategy
- › Council actively encourages community participation in environmental efforts by facilitating the collection of used mobile phones, batteries, and accessories for recycling.



2.4 Explore opportunities to integrate eco-friendly and sustainable materials into the procurement process and practices to road management

- › The newly adopted Climate Change Policy sets out Council's response to climate change and applies to all Council strategic and operational activities and plans, such as procurement and sustainable road management practices
- › The draft Climate Emergency Action Plan outlines actionable steps that both the Council and the community can take to collectively reduce emissions, including our biggest emissions, transport
- › Council actively embraces sustainable practices, including the recycling of tree mulch, efficient weed control on roadsides, regular maintenance of gross pollutant traps, and a no-dry grading approach to prevent dust nuisances
- › Council maintains solar panel systems at its offices and depots
- › Council uses rainwater tanks and CWMS water for construction, including road development.



2.5 Contribute to the development of a long-term approach to waste management on the Fleurieu Peninsula

- › Council and Fleurieu Regional Waste Authority (FRWA) continue to partner on initiatives to divert waste from landfill
- › FRWA Education and Projects Officer and Council's Climate Champions staff group delivered a waste education lunchtime forum session to staff to update on Recycling changes and Food and Garden Organics
- › Council remains committed to supporting and circulating FRWA's messaging, reports, and service updates as part of its ongoing efforts to promote responsible waste management practices and keep the community informed
- › In partnership with FRWA, the A2040 team workshopped a pilot program to address recycling opportunities at Horseshoe Bay with Port Elliot community stakeholders.

Green Milestones: A Summary of Key Achievements



Local Tourism Wins Big

In May 2022, Business Alexandrina's tourism development program took out the Local Government Professionals Excellence in Local Economic Development Award. Continuing from this achievement, we have partnered with Tourism Industry Council South Australia to again support outstanding local tourism businesses through the process of preparing award submissions for the South Australian Tourism Awards, recognising the impact this kind of accolade brings. All six businesses made it through as finalists and Kimbolton took out Gold – an incredible result. The TiCSA partnership also delivered a tourism development program, including a Digital Champions Day Conference, aimed at enhancing the digital capacity of local tourism enterprises.

Congratulations to Alexandrina's outstanding SA Tourism Award winners:

- › Gold: Kimbolton Wines – Tourism, Wineries, Distilleries & Breweries
- › Silver: Beach Huts Middleton – 4-4.5 Star Deluxe Accommodation
- › Silver: Carriage of Occasion – Tour and Transport Operators
- › Silver: Big Duck Boat Tours – Ecotourism
- › Bronze: De Groot Coffee Co. – Excellence in Food Tourism
- › Finalist: foodbuilder

New and Upgraded Public Amenities Embrace Sustainable Design

Throughout the year, several public amenities have undergone significant upgrades, each embracing a sustainable design approach. Council's commitment to environmental responsibility is showcased through the incorporation of energy-efficient appliances and advanced water-saving systems in these facilities.

The new and upgraded public amenities benefiting from these sustainability measures include:

- › Langhorne Creek Public Toilets
- › Goolwa Oval Public Toilets
- › Bristow Smith Public Toilets

These new measures not only enhance the operational efficiency of these amenities but also contribute to the reduction of Council's carbon footprint, thereby fostering a greener and more sustainable community.



Recycling and Reuse

Our community helps the environment by collecting mobile phones, batteries, and accessories for recycling. Council provides muster units for used mobile phones in the main Goolwa office and library, at Strathalbyn Library and at our Port Elliot and Milang Library depots. Over the past year, Council has collected 220 kg of alkaline batteries and 21 kg of mobile phones, supporting the diversion of these components from landfill. Council also provides an avenue for customers to recycle printer cartridges through the Close the Loop program and during the 22/23 financial year, 33 kg was collected.

Council continues to support our residents by selling composting tools and materials at a discounted rate, encouraging everyone to recycle more and embrace the new waste stream. This year, 30 compost bins, 156 kitchen caddies and 24 boxes of replacement kitchen caddy bags were sold through our customer service centres.



Alex Climate Champions: Inspiring a Sustainable Future

The Alex Climate Champions, a passionate group of staff members, achieved recognition as finalists in the prestigious 2023 National Climate Awards presented by the City Power Partnership. This dedicated team serves as a driving force behind the education, inspiration, and empowerment of staff, igniting increased action on climate change and propelling Alexandrina towards a sustainable, carbon-neutral future.

Connected

Connected Alexandrina is created for, with and by the community. We are safe, healthy and all enjoy accessible infrastructure and services.

Highlights 2022/23



3.1 Support prosperity and wellbeing in Alexandrina by building the resilience of our communities, the economy and the environment to a variable and changing climate

- › Business initiative grants delivered \$13,250 in funding to small businesses
- › Business Alexandrina hosted procurement workshops and drop-in sessions, equipping businesses with valuable skills and knowledge
- › Facilitated Carbon Farming presentation for ASART
- › Hosted the Alexandrina Youth Forum in partnership with Goolwa Secondary College, David Basham MP, Roar Speech, and Ezra Coaching in September 2022
- › Collaborated with neighbouring Councils, including Victor Harbor and Yankalilla, to host a successful Youth Climate Summit in May 2023, aimed at strengthening regional efforts to address climate issues
- › In response to the flood event in November 2022, Council provided free waste dumping vouchers to impacted Middleton residents and businesses
- › Council adopted the Coastal Adaptation Plan. It provides a roadmap for Council, identifying priority works for the immediate, intermediate, and longer term. It will also help Council and affected stakeholders, such as private landholders and State Government, with the ongoing assessment and implementation of long-term coastal adaptation options

- › Council's Climate Champions, a dedicated group of staff, delivered staff lunchtime forums on a diverse range of climate change topics and actions, including Staff Clothes Swap, Ride to Work Day, Carbon Conscious Christmas, What is Your Foodprint, and Waste Management at Work
- › Monthly Business Alexandrina newsletters provided updates on training, events, business success in the region and Council support
- › Council initiated engagement with the Ashbourne and Mt Compass communities for Community Disaster Resilience Workshops led by the Australian Red Cross. These workshops foster collaboration within the community to identify strengths, risks, and resilience opportunities. Subsequently, communities will create and implement their own disaster resilience action plans.



3.2 Partner with community-led Village Innovation Plans to identify and enhance sustainable social, economic, and environmental outcomes for Alexandrina

- › Council has commenced the drafting of Village Innovation Plans (VIPs), aiming to empower local communities by outlining innovative strategies for their development
- › Received feedback from small stakeholder groups on content and presentation of draft Village Innovation Plans
- › All VIPs are on track for draft development, community engagement and review by 2024.



3.3 Leverage Business Alexandrina to increase opportunities to co-design innovative solutions for industry

- › Supported the Southstart Innovation Festival within the region
- › Established a partnership between Business Alexandrina and Fleurieu Food, culminating in the inaugural Fleurieu Food Festival in August 2022
- › Partnered with the Tourism Council of South Australia (TiCSA) for the Tourism Development Program, supporting local tourism operators in the South Australian Tourism Awards, resulting in several finalists and award winners
- › Renovated the historical Chart Room as a new pop-up venue for hire, attracting 33 business inquiries and hosting a successful art exhibition by the Goolwa Visual Arts Group
- › Expanded the Business Alexandrina partnership with Fleurieu Food to run a special Business Engagement Program leading up to the 2023 SA Wooden Boat Festival, which included over 160 events across 20+ locations in the SAWBF Food, Wine, and Experience Program.



3.4 Advocate for multiple modes of public transport that connect communities to Adelaide and across our region

- › Council sent a letter to the Minister for Transport highlighting the transport challenges identified through community consultation, especially in Strathalbyn and surrounding areas like Langhorne Creek, Milang, and Clayton Bay
- › Submitted a report on Alexandrina's transport needs to the Parliamentary Select Committee on Public and Active Transport
- › Advocated for improved transport through meetings with Keolis Downer and Link SA representatives in October 2022
- › Supported the Regional Development Australia (RDA) in their work on transport, including Public Transport Reviews for the Hills and Coastal zones of the Fleurieu region

- › Advocated for the consideration of feeder towns like Strathalbyn in the context of the Mount Barker and Adelaide Hills Transport Study by the Department of Infrastructure and Transport (DIT) in December 2022
- › Provided essential information to the Mayor for his participation in an ABC Radio interview, enabling him to advocate for the region's transport needs in March 2023
- › Council has taken steps to improve local accessibility through initiatives such as paths and Disability Discrimination Act (DDA) access ramps, focusing on areas around aged care facilities and implementing a Pedestrian Program
- › Council actively engages with the National Heavy Vehicle Regulator, particularly in the context of permits.



3.5 Support local industry to connect, explore and pilot new initiatives

- › Held a Resourcing Regenerative Initiatives workshop with The Food Embassy, Business Alexandrina, and other stakeholders, engaging 30 food-based business participants in discovering resourcing opportunities
- › Organised an Agritourism Forum in partnership with TicSA, supporting farmers and regions in sustainable Agritourism growth
- › Collaborated with Peats Soil & Garden Supplies on the Nappy Recycling Program, a ground-breaking trial to reduce diaper landfill waste in South Australia
- › Hosted monthly information sessions for local businesses on the procurement process at Alexandrina Council in the Alexandrina Business Hub and Strathalbyn Library
- › Council continues to strongly advocate for water policy changes to ensure a freshwater future for the Lower Murray, Lakes, and Coorong through ongoing membership and active participation in government and non-government groups, including the Murray Darling Association (MDA) Region 6.

Connected Milestones: A Summary of Key Achievements



A fresh approach to Community Wellbeing planning and action

Alexandrina Council undertook a collaborative effort to develop a Community Wellbeing Action Plan in partnership with 60 community members and Council staff through the Community Wellbeing Advisory Forum. This process involved co-designing engagement approaches, reaching out to diverse community members, identifying community needs, strengths, and aspirations, and ensuring open participation.

Through this inclusive approach, over 600 people, including those who typically do not engage in Council consultations, provided input, resulting in a deeper level of community involvement. This journey fostered new relationships across demographics, enhanced cohesion between Council and its communities, and identified "wellbeing champions" within Alexandrina's communities.

In recognition of these efforts, Alexandrina Council's Community Development Team is a finalist for the 2023 IAP2 Australasia Core Values Award in the Community Development category, highlighting their commitment to public participation and community engagement.



Another year of outstanding business support

Business Alexandrina continues to provide a comprehensive business support program across the region, directly connecting with more than 60% of the business community through:

- › The Hub, our shopfront and co-working space in Goolwa. This formerly underutilised Council asset hosted more than 700 meetings and events this year and has been recognised as a case study of excellence by the Office of Small & Family Business
- › Business development activities: 47 workshops, briefings, and networking events; 873 participants; 790 hours of free expert mentoring
- › A membership program: 87 new members, 353 in total
- › Digital communications: social media (~500 followers across facebook and LinkedIn with an excellent 8% engagement rate), Business Alexandrina News (~1400 subscribers, with an above-average 35% open rate), and the Our Local Alexandrina platform (profiling 136 local hospitality businesses).



Milang's Old Regatta Yacht Club revitalised for youth

Through a partnership with the Milang and District Community Association and Reclink Australia, the Old Regatta Yacht Club has been transformed into the 'Milang Youth Hub,' offering a dedicated space and program for young people to connect. The program had a successful launch in February with a vibrant family-friendly Summer Fun Day, attended by around 70 people. Since then, young people have been gathering at the hub for a weekly youth group, which offers a range of social, recreational, and sports activities overseen by the Reclink Youth Activities Coordinator and volunteers. These activities not only promote physical and personal development but also foster social connection and inclusivity.

Participants actively contribute to the program's planning, assist with the setup of new equipment, and are beginning to develop a sense of responsibility for the space. While there is a dedicated core group of young people who attend every week without fail, others join in as their schedules allow. We always welcome new participants and inquiries about volunteering with the youth program.

This program is the result of a collaboration between Alexandrina Council, the Milang and District Community Association, Reclink Australia, and the Alexandrina Local Drug Action Team, with support from the Alcohol and Drug Foundation.



Elevating Library Services: The Digital and Physical Collections Experience

885 new people signed up for a library membership at one of our branches or online during 2022/23.

Alexandrina Libraries loaned 32,325 eBooks, 16,227 eAudiobooks and 6,479 digital magazines in 2022/23 to our customers via the Libby and BorrowBox Library App platforms. eBook and eAudiobook loans to Alexandrina Library customers have also increased 15% and 20% respectively from 2021/22. Our Libraries had 316 new customers start using Libby for the first time in 2022/23 and 153 new customers use BorrowBox for the first time.

Some of the physical collections which have seen a significant increase in loans at our Libraries from 2021/22 at our branches are:

- › Quick Reads – 10 day loan books (up 56%)
- › Children's board books (up 17%)
- › Health books (up 13%)
- › Business, Finance & Technology books (up 11%)
- › Biographies (up 7%)

New collection initiatives from the past 12 months have been introducing a Quick Reads collection at Strathalbyn Library (in addition to the already established Quick Reads collection at Goolwa Library) and a board game collection at both our Goolwa and Strathalbyn branches.



Empowering Digital Explorers: Navigating Safely and Effectively

In a recent series of digital literacy classes, participants gained essential skills for effectively and safely navigating the digital landscape. These sessions covered a wide range of topics, including efficient use of Android phones and tablets. Participants received hands-on guidance on installing apps and customising settings. Additionally, group sessions focused on online safety, teaching participants the importance of strong, unique passwords, recognising phishing attempts, and protecting their personal information. As a result of these classes, attendees left with the knowledge and confidence needed to maximize their digital devices' potential while safeguarding themselves from potential online threats.

In the 2022/23 period, we successfully conducted 79 classes with 153 attendees.



Library Journeys: A Year of Literary Adventures and Community Engagement

Throughout the year, our libraries have been buzzing with a diverse range of engaging events and programs. From literature enthusiasts to nature lovers and young learners, we've had something for everyone. Here's a snapshot of our exciting events and their impact:

- **Adelaide Writers Week:** We hosted 56 enriching sessions at Goolwa and Strathalbyn Libraries, attracting a total of 287 enthusiastic attendees.
- **Event Weeks:** Our libraries celebrated special event weeks, including Science Week, Nature Play, National Simultaneous Storytime, and National Bird Count, bringing the community closer to science, nature, and storytelling.
- **Educational Excursions:** We took our library experience on the road with excursions to schools and school incursion trips. In total, we reached out to 500 eager participants.
- **School Holiday Programs and Pre-school Little Rock and Read:** These programs brought joy and learning to young minds. We organised 116 programs at Goolwa and Strathalbyn Libraries, with an impressive attendance of 1,710 young readers and their families.

Our libraries continue to be a vibrant hub for learning, exploration, and community engagement, and we look forward to even more exciting events in the future.



The 2023 South Australian Wooden Boat Festival

The South Australian Wooden Boat Festival (SAWBF) held on 29–30 April was a phenomenal success and has had a remarkable impact on the local economy. This long-established event was run for the first time since 2019, showcasing Alexandrina as an exceptional lifestyle destination. This festival delivered enormous value to the 40+ businesses who participated directly, with a significant flow-on benefit to the wider economy.

Highlighting Alexandrina's remarkable maritime heritage, the boat festival drives growth in visitation and expenditure outside of the traditionally busy summer months, also attracting investment and residents. We see potential to position the festival firmly on the national Wooden Boat Festival calendar from 2024, attracting an increasingly national crowd.

- › 12,000 visitors
- › Increase in higher-yielding interstate overnight visitors and SA day trippers
- › \$1.5 million direct visitor spend, up 36%
- › \$2.8 million economic impact, up 40%

Winter warmed up: The Fleurieu Food Festival

A packed calendar of fireside wine tastings and cosy gastronomy, mixed with music, art, and roaring campfires, brought Alexandrina's typically quieter wintertime to life this year, thanks to a successful new partnership with Fleurieu Food. The inaugural Fleurieu Food Festival in August 2022 was spread across Alexandrina's townships and rural areas, bringing wide economic benefit.

- › 80 events at more than 50 venues
- › 12,000+ website visits
- › 1.1 million people reached
- › 20,000 attendees



Activating autumn: The Food, Wine, and Experience Program

The Food, Wine & Experience Program was introduced this year as a companion festival to the SAWBF. This month-long fringe festival enlivened all of April and extended across the Alexandrina region. Working again in partnership with Fleurieu Food, we engaged local producers to create special events or offers for April, resulting in an extensive line up of food, wine, music, art, and family fun. Business Alexandrina also ran a series of preparatory workshops to ensure the 84 participants could best leverage the festival experience. The Food, Wine & Experience Program positions Alexandrina as a premium food and wine destination, with this branding also benefiting businesses involved.

- › More than 160 events
- › 20+ locations across 11 townships
- › 44 local businesses participating
- › 2,500+ attendees



Enabled

Enabled Governance in Alexandrina is the proactive pursuit of innovative practices, ethical resource management, and transparent leadership to foster community engagement, trust, and accountability, thus ensuring an inclusive and empowered Council.


Highlights 2022/23

Enhance organisation capability through innovative practices, regional and community partnerships

- › An Administration Officer was assigned to the Fleurieu Regional Aquatic Centre Authority (FRACA), offering valuable support for this partnership
- › The Customer Experience team established a front-facing connection with local residents through their active involvement in the Strathalbyn Regional Show
- › The library expanded its programs and services to better meet residents' diverse needs
- › Implementation of the Community Wastewater Management System (CWMS) resulted in improved efficiency, workplace health and safety, risk management, asset/infrastructure planning, and faster response times, driven by Supervising Control and Data Acquisition analytics
- › Council continued to provide shared services for Development Services and Payroll services to the District Council of Yankalilla, fostering efficiency and collaboration
- › Council enhanced communication through Alexandrina Libraries' Facebook page, ensuring better engagement with the community

Ethical and efficient management of resources

- › Developed and implemented online staff inductions for all employees that better accommodates varying learning styles
- › Enhance trust and accountability through open transparent leadership
- › Senior Leadership Team Leadership Development Program was launched
- › A comprehensive organisational review was conducted, resulting with a revised structure reducing the number of General managers from 4 to 3
- › A staff culture survey was conducted, and the feedback indicates significant improvements in the last 12 months
- › A more inclusive and collaborative Performance and Development framework was created and launched following a comprehensive consultation process. Council created and launched its updated Values and Purpose Statement to further develop and contribute to our culture and improved Employee Value Proposition.



Engage, inform and involve the community in decision making and communication

- › Council engaged in collaborative co-design workshops and utilised the MySay platform for community input to develop place-based Master Plans for the townships of Middleton, Milang, and Port Elliot
- › Council submitted responses regarding Lot 5 Hampden Way Strathalbyn and Middleton Private Proponent Code Amendments to ensure community interests are considered
- › Implemented practices to provide Council Members with consultation methodology and materials prior to engagement
- › Conducted Budget Roadshow Workshops engaging with six townships, emphasizing a commitment to community involvement in decision-making processes
- › Finalised the Community Wellbeing Action Plan – a Plan which was developed through a collaborative model of engagement. 60 community members worked alongside Council staff to engage with community through peer-led conversations and identify priorities for wellbeing. This approach allowed us to hear from over 600 people, some of whom wouldn't usually participate in consultations, and ensure our community's strengths, needs, priorities and aspirations for wellbeing are embedded in the Community Wellbeing Action Plan.

Improve planning and financial performance through regular review, alignment with strategic goals and budgets, and efficient communication and reporting

- › Presented a new six-monthly Strategic Plan Update Report to Council, titled "Delivering A2040 – 6 Monthly Progress Report," offering a comprehensive overview of the Council's alignment with the A2040 strategy
- › Integrated a comprehensive asset revaluation plan into the 2023/24 Annual Business Plan and Budget process, leading to crucial resolutions endorsing the draft Asset Revaluation Management Plan, adopting the Asset Management Policy, and securing funding for audits and revaluations
- › Updated the Draft Annual Business Plan and Budget to provide more comprehensive information on past, present, and future projects, addressing the need for greater detail in the Long-Term Financial Plan
- › Introduced a savings and efficiency program to deliver community projects and services more cost-effectively, with plans to maintain an annual register of identified savings and efficiencies for Elected Members' review.

Major Projects

In 2022/23, Council successfully executed major capital projects, aligning with the Asset Management Plan to extend the lifespan of current assets and provide new infrastructure to accommodate our expanding community.



Goolwa Oval Recreation Precinct

The Goolwa Oval Recreation Precinct is a multi-stage initiative.

Stage One was completed in February 2022, delivering a two-storey, multi-purpose clubroom facility with change rooms, first aid rooms, umpire spaces, toilets, social spaces, storage, canteen, kitchen, bar, and a spectator viewing area.

During the 2022/23 financial year, Stage 2 has achieved substantial progress, including the installation of a multi-function digital scoreboard, audio-visual equipment within the facility, AFL-specification goal posts, and high-quality oval lighting.

Stage Two is well underway with the completion date on track for early 2024.

Total project cost: \$8.2 M

Design and Construction: \$3 M (2022/23)

Total Project Income: \$5.8 M (Federal and State Government funding)

Strathalbyn Streetscape & Town Hall Revitalisation

The Strathalbyn Town Centre Revitalisation Project is a comprehensive initiative designed to rejuvenate the heart of Strathalbyn's town centre. This project comprises an integrated Master Plan with eight distinct stages.

During the 2022/23 financial year, several stages reached completion, encompassing newly paved intersections, increased pedestrian access points, upgraded footpaths, added nighttime lighting for safety, and the introduction of street trees and garden beds to enhance the area's appearance. The streetscape elements are anticipated for completion towards the end of the 2023.

The Town Hall upgrades as part of Stage 8 of the project are well underway with anticipated completion early 2024.

Total project cost: \$10.5 M

Design and Construction: \$2.6 M (2022/23)

Total Project Income: \$3.85 M (Federal and State Government funding)



Goolwa Wharf Precinct

Transforming the Goolwa Wharf into an iconic destination that is vibrant and active and is a great place to visit, gather and spend time.

To further support the reinvigoration of the Precinct, the renewal of the wharf shed and wharf, and upgrade of the entry, roof and air conditioning and connections to Signal Point will be undertaken in a staged program of works.

In March 2023, Council approved Master Plan Option D, and in April 2023, Stage 1 works commenced to revitalize the iconic Signal Point building.

The project is due for completion October 2024.

Total Project Cost: \$14.5 M

Design and Construction: \$3.13 M (2022/23)

Total Project Income: \$5 M for Wharf Project
\$98 M for Signal Point Experience Centre



Beacon 19 Goolwa Boat Ramp Refurbishment

As of the end of June 2023, substantial progress had been made on the project, which involved dredging, the replacement of the 40-year-old wooden jetties, and the installation of a new pontoon structure. The project is now nearing completion and is expected to be finished as we transition into the new financial year.

Total Project Cost: \$1.9 M

Construction: \$100,000 (2022/23)

Total Project Income: \$650,000
(State Government funding)



Goolwa Beach Car Park and Environs Master Plan

As of the end of June 2023, the project, initiated in 2022 and scheduled for completion in September 2023, has achieved significant milestones, including the expansion of the car park with 40 new spaces, angle parking along Beach Road for extra capacity, the installation of electric vehicle charging stations, and the creation of accessible amenities. The project also features improved beach access, public art, a new promenade area, and sustainable landscaping.

Total project cost: \$2.1 M

Total Project Income: \$995,000 (State Government Grant Funding)



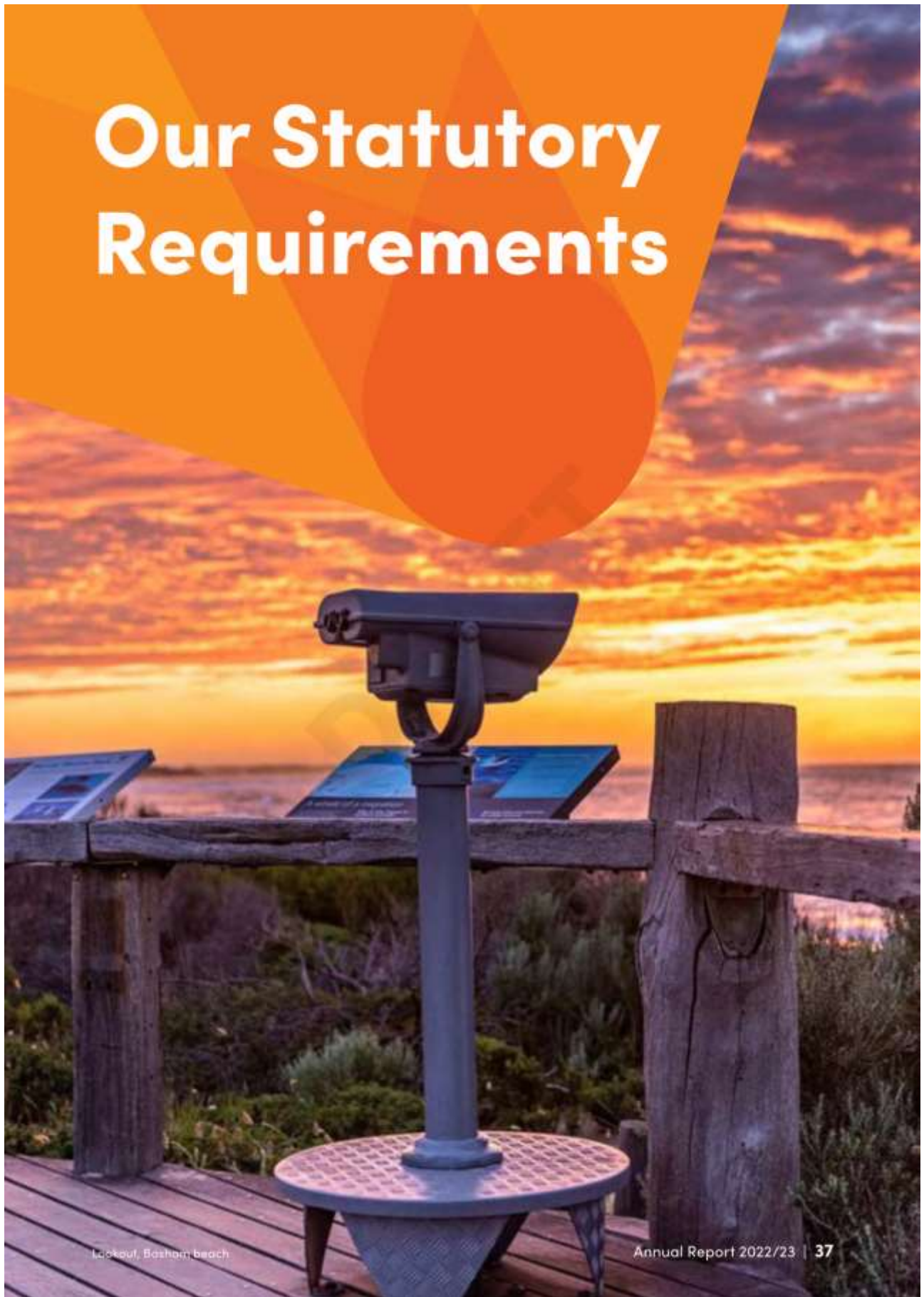
Commencement of Lot 10 Strathalbyn

Council decided to re-time the expenditure associated with Lot 10 Strathalbyn with scoping in 2022/23 for \$100,000 and implementation of service infrastructure in future years.

Progress to date, includes meetings of the Lot 10 Langhorne Creek Project Steering Group and commencement of a comprehensive business case to be followed by an Infrastructure Investigation Report.

\$100,000 (2022/23)

Our Statutory Requirements



Lookout, Bosham beach

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Elector Representation

In accordance with section 12 of the Local Government Act 1999 (Act) a Council is required to conduct an elector representation review at least once in every eight years. A review may relate to the composition of the Council, or the wards of the Council, or may relate to those matters generally.

The Act sets out the requirements for conducting a review and stipulates timeframes to ensure that members of the public have ample opportunity to make submissions at key stages of the review process.

In order to commence a review, a Council is required to prepare a Representations Options Paper (Paper) which outlines the representation structures available. The Paper addresses the representation and governance issues that are likely to arise with respect to the matters under review and also presents the advantages and disadvantages of the options under consideration.

At the end of the consultation process, the Council must submit a report, which details a summary of any amendments resulting from the public consultation process, to the Electoral Commissioner of South Australia for certification.

Section 28 of the Act allows for eligible electors to initiate a proposal to alter the boundaries of a Council area, or ward boundaries, or the composition of the Council. This is a separate process from the automatic review provisions.

Alexandrina Council was required to undertake an Elector Representation Review in 2021. Changes to the current ward structure were required as an increase in elector numbers in some wards changes which caused the ward quotas to be above the allowable 10% variation.

The Review, which was conducted in accordance with the specified process and addressed the matters detailed under sections 26 and 33 of the Act, culminated in Council, on 21 June 2021, resolving as follows:

- › The Principal Member of the Council continues to be a Mayor elected by the community
- › That the future Elected Body of Council comprise the Mayor and nine ward Councillors
- › The Council area will be divided into three wards, as depicted in the map on the following page
- › Each of the wards be represented by three Councillors
- › The future wards be named Alexandrina North, Alexandrina South and Alexandrina West.

The Electoral Commissioner of South Australia certified the Final Representation Report in November 2021.

The new ward structure came into effect at the Local Government election held in November 2022 and will remain in place for the eight-year period leading up to the scheduled periodic election in 2030. Council will commence the next Representation Review in 2028.

New Ward Boundaries

Effective from 10 November 2022



WARD

- Alexandria North
- Alexandria South
- Alexandria West



Fishing Goolwa Beach - Carol Coventry

The following table compares Alexandrina Council's elector representation quota with other comparable Councils. The representation quota is determined by dividing the total number of electors for the area of the Council by the number of members of the Council.

After the 2022 Council Elections, Alexandrina Council has 10 Council Members including the Mayor and 22,332 electors. This equates to a representation quota of 2,233.

Representation Quota 2022/23

Barossa Council	1,567	Murray Bridge	1,524
Berri Barmera	833	Port Pirie	1,301
Copper Coast	1,240	Victor Harbor	1,340
Light Regional	1,120	Wattle Range	732
Loxton Waikerie	748	Yorke Peninsula	757
Gawler	1,803	Mt Gambier	2,256
Adelaide Hills	2,230	Mt Barker	2,606

Data as supplied by LGA SA derived from information provided by the Electoral Commission of SA.

Current as at last collection of elector figure statistics for House of Assembly (30/06/2023) and Council supplementary roll (28/2/2023).

*Representation quota for the purposes of Schedule 4 of the Local Government Act 1999.

Decision Making Framework

Council

Alexandrina Council was formed on 1 July 1997 by the amalgamation of the District Council of Port Elliot and Goolwa, the District Council of Strathalbyn and a portion of the District Council of Willunga.

Functions of Council

In keeping with legislative requirements, the Council:

- a. acts a representative, informed, and responsible decision-maker in the interests of its community
- b. provides and coordinates various public services and facilities and to develop its community and resources in a socially just and ecologically sustainable manner.
- c. encourages and develops initiatives within its community for improving the quality of life of the community
- d. represents the interests of its community to the wider community.

The functions of Council are set out in Section 7 of the Local Government Act 1999 and require Council to:

- a. plan at the local and regional level for the development and future requirements of its area
- b. provide services and facilities that benefit its area, its ratepayers and residents, and visitors (including general public services or facilities (including waste collection, control or disposal services or facilities), health, welfare or community services or facilities, and cultural or recreational services or facilities)

- c. determine the appropriate financial contribution to be made by ratepayers to the resources of the Council
- d. providing for the welfare, well-being and interests of individuals and groups within its community
- e. taking measures to protect its area from natural and other hazards and to mitigate the effects of such hazards
- f. manage, develop, protect, restore, enhance and conserve the environment in an ecologically sustainable manner, and to improve amenity
- g. provides infrastructure for its community and for development within its area (including infrastructure that helps to protect any part of the local or broader community from any hazard or other event, or that assists in the management of any area)
- h. promote its area and provide an attractive climate and locations for the development of business, commerce, industry and tourism
- i. establish or support organisations or programs that benefit people in its area or local government generally
- j. manage and, if appropriate, develops, public areas vested in, or occupied by, the Council
- k. manage, improve and develop resources available to the Council
- l. undertake other functions and activities conferred by or under an Act.

Meetings of Council

Decision-making is the most important activity undertaken both by Council and by Administration. Effective decision-making processes increase the likelihood that the decisions themselves will be in the best interests of the entire community. The Council can only make decisions by resolution; that is, a motion being considered at a formal meeting of Council.

Council meetings are required to be open to the public, although meetings can be closed when Council considers certain items of business in confidence, as prescribed by the Act. In order to promote transparency and accountability required for good governance, the closure of meetings is applied as infrequently as possible.

Regular Council meetings took place on the third Monday of each month. Special meetings are held when required, in accordance with the Local Government Act 1999.

Meeting dates and times are available on our website. Council, Committee and Panel Agendas are placed on public display no less than three days prior to meetings.

Minutes of the meetings are on display at Council's offices within five days of that meeting. The agenda, reports and minutes for each meeting are public documents and are available on Council's website. Audio recordings of all Council meetings are placed on Council's website.

Members of the public have a number of options whereby they may put forward their views on particular issues before Council in accordance with Alexandrina Council's 'Code of Practice – Meeting Procedures':

- a. **Deputations:** a member of the public may address the Council personally or on behalf of a group of residents.
- b. **Presentations to Council:** a member of the public may address the Council for up to five (5) minutes on any issue relevant to Council.
- c. **Petitions:** Written petitions can be addressed to the Council on any issue within the Council's jurisdiction.

Council Meetings in 2022/23

During the past financial year, Council met to consider information, reports and recommendations from Administration; to set budgets and arrive at decisions on strategies and policies to benefit the community.

Ordinary meetings of the Council are held at the Alexandrina Council Community Chambers "Wal Yuntu Warrin" Cadell Street, Goolwa with the meetings commencing at 5.00pm prior to a Council resolution on the 28 November 2022 which rescheduled meeting times to commence at 5:30pm for the period 1 December 2022 to the conclusion of the current term of Council (unless stated otherwise).

Council meetings were held on the third Monday of each month. Where the Council meeting date fell on a public holiday, the meeting was held on the next corresponding business day.

There was a total of 387 Council resolutions for the 2022/23 financial year.

Elected Member attendance at Council Meetings prior to 10 November 2022 Elections

Elected Member	Ordinary Council	Special Council	Leave of absence granted	Apology for meeting
Total number of Meetings	4	2	n/a	n/a
Mayor K Parkes	4	2		
Cr M Rebbeck	2	2	1	1
Cr K Bradford	4	1		1
Cr J Carter	4	2		
Cr B Coomans	4	2		
Cr M Farrier	4	2		
Cr M Gardner	4	2		
Cr R Keily	4	2		
Cr B Lewis	1	1	2	2
Cr C Maidment	4	2		
Cr M Scott	3		1	2
Cr J Stewart	2	2		2

Council Member attendance at Council Meetings post to 10 November 2022 Elections

Council Member	Ordinary Council	Special Council	Leave of absence granted	Apology for meeting
Total number of Meetings	9*	2		
Mayor K Parkes	8	2		1
Cr B Coomans	9	2		
Cr M Gardner	9	2		
Cr M Livingston	9	2		
Cr C Maidment	9	2		
Cr S Miller	8	1		2
Cr L Nicholson	7	2	1	1
Cr C Thornton	9	1		
Cr P Oliver	8	2		
Cr M Scott	8	2		

*20 March 2023 meeting adjourned and resumed 3 April 2023

Council Briefings and Workshops (Information Sessions)

Information sessions provide an opportunity for Council Members to learn more about a topic before making a decision on the matter at a formal Council meeting.

Information sessions are usually held on the second and fourth Monday of the month and members of the public are welcome to attend. Occasionally an item may be considered in confidence in which case the meeting will be closed.

Agendas for Information Sessions are published on Council's website. The website also contains a register of Information Sessions held and audio recordings of the discussion.

In 2022/23 Council held 22 Information Sessions of which fifteen (15) contained items of business which were designated confidential.

Code of Conduct Complaints

Council members in South Australia have a commitment to serve the best interests of the people within the community they represent and to discharge their duties conscientiously, to the best of their ability, and for public, not private, benefit at all times.

Council Members must comply with the provisions of the Code of Conduct for Council Members in carrying out their functions as public officials. It is the personal responsibility of Council Members to ensure that they are familiar with, and comply with, the standards in the Code at all times.

Code of Conduct complaints are managed in accordance with Council's Council Members Code of Conduct Complaints Handling Procedure.

During 2022/23 Alexandrina Council received 2 Code of Conduct Complaints of which 1 were resolved and 1 are pending determination.



Confidential Matters

Section 90(2) of the Local Government Act 1999 specifies that Council and Committee meetings are to be held in a public place. However, this principle is occasionally outweighed by the need to keep information or discussion confidential.

Matters which may be considered in confidence are defined in section 90(3) of the Act and include, but are not limited to:

- › Commercial in confidence matters
- › Security matters
- › Staffing matters
- › Legal and advice and litigation
- › Personal affairs of people living or dead.

During 2022/23, of the 387 agenda items, 15 items were considered in confidence in accordance with section 90(3) of the Act. This represents 3.8% of all decisions made by Council.

The table on the following pages summarises the number of occasions that the provisions listed in section 90(2) (excluding the public during debate) or section 91(7) (documents to be kept confidential for a period of time) were used during the 2022/23 financial year.

Section 90(3) of the Act details the types of matters which may be discussed in confidence. The relevant subsections that were applied to business items considered during 2022/23 are detailed here.

The confidential status was correct as at 30 June 2023.

Status of Confidential Items Considered in 2022/23

Council meeting	Item	Subject	Section 90(2)	Section 90(3)	Section 91(7)	Confidentiality Status
15/8/2022	10.1	Goolwa Aquatic Building Level 1 – Commercial Proposal	1	(d)(i)(ii)	1	Resolution not retained in confidence
15/8/2022	10.2	Milnes Road, Strathalbyn – Code Amendment	1	(d)	1	Retained
17/10/2022	10.1	Fleurieu Regional Aquatic Centre Audit & Risk Management Committee Membership	1	(a)	1	Released 26/10/2022
19/12/2022	10.1	Australia Day Awards	1	(e)	1	Released 9/1/2023
16/1/2023	10.1	Appointment of 3 independent members to the Adelaide Hills Regional Waste Management Authority Audit & Risk Committee	1	(a)	1	Retained
20/3/2023	10.3	Strategic Land Program Proposed Land Purchase, Strathalbyn	1	(d)	1	Retained
20/3/2023	10.4	Strategic Land Program Proposed Land Purchase, Goolwa	1	(b)(i)(ii)	1	Retained. Minutes ONLY Released 24/7/2023
3/4/2023	10.1	Wharf Tenancy Strategy Expression of Interest	1	(b)	1	Retained. Minutes ONLY Released 26/6/2023
3/4/2023	10.2	Bombora on the River Market Rental Valuation	1	(d)(i)(ii)	1	Retained
3/4/2023	10.5	Strategic Land Program – Group 1 Locations	1	(b)	1	Retained
17/4/2023	7.6	NOM – Cr Thornton – Strategic Land Program – Proposed Land Purchase Strathalbyn	1	(d)	1	Retained
17/4/2023	10.1	Goolwa Aquatic Building Level Expression of Interest Submissions	1	(k)	1	Retained
15/5/2023	7.3	NOM – Cr Miller – Strategic Land Purchase Strathalbyn	1	(d)	1	Retained
22/5/2023	5.1	Event Opportunity	1	(d)	1	Retained
19/6/2023	10.1	Goolwa Aquatic Building Level 1 Options	1	(d)(i)(ii)	1	Retained

*NOM – Notice of Motion

Use of Confidential Clauses in 2022/23

The following table identifies the grounds on which the Council considered the matters and determined to exclude the public from the discussion and related documentation.

This number may differ from the total number of confidential orders as a number of confidential orders fell under more than one sub-clause of section 90(3)(a)-(n).

Section	Description	Total
90(3)(a)	Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	2
90(3)(b)	Information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting business; or proposing to conduct business; or would prejudice the commercial position of the Council	3
90(3)(c)	Information the disclosure of which would reveal a trade secret	0
90(3)(d)	Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party	8
90(3)(e)	Information is related to matters affecting the security of the Council, or Members, or employees of the Council, or Council property, or the safety of any person	0
90(3)(f)	Information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, or detection, or investigation of a criminal offence, or the right to a fair trial	0
90(3)(g)	Information concerning matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, breach any duty of confidence, or breach any other legal obligation or duty	0
90(3)(h)	Is legal advice	0
90(3)(i)	Information relating to actual litigation, or litigation that the Council or Council Committee believes on reasonable grounds will take place	0
90(3)(j)	Information the disclosure of which would divulge information provided on a confidential basis by or to: - A Minister of the Crown, or [insert name of other Public Authority or Official]	0
90(3)(k)	Tenders for the: supply of goods, or the provision of services, or the carrying out of works	1
90(3)(m)	Information relating to an amendment under the Development Act 1993 before a Development Plan Amendment report relating to the amendment is released for public consultation under that Act	0
90(3)(n)	Information relevant to the review of a determination of the Council under the Freedom of Information Act 1991	0
90(3)(o)	Information relating to a proposed award recipient before the presentation of the award	1

Total instances of 90(3) sub clauses used: 15

Confidential Retention Orders as at 30 June 2023

A total of 9 confidential orders expired, ceased to apply or were released during 2022/23

There were 50 confidential retention orders under section 91(7) that remained operative as at 30 June 2023.

Council meeting	Item	Subject	Section
15 August 2022	10.1	Goolwa Aquatic Building Level 1 – Commercial Proposal	90(2) and (3)(d)(i)(ii)
15 August 2022	10.2	Milnes Road, Strathalbyn – Code Amendment	90(2) and (3)(d)
16 January 2023	10.1	Appointment of Three Independent Members to the Adelaide Hills Region Waste Management Authority Audit and Risk Committee	90(2) and (3)(a)
20 March 2023	10.3	Strategic Land Program Proposed Land Purchase, Strathalbyn	90(2) and 90(3)(d)
20 March 2023	10.4	Strategic Land Program Proposed Land Purchase, Goolwa	90(2) and 90(3)(b)(i)(ii)
3 April 2023	10.1	Wharf Tenancy Strategy Expression of Interest	90(2) and 90(3)(b)
3 April 2023	10.2	Bombora on the river Market Rental Valuation	90(2) and 90(3)(d)(i)(ii)
3 April 2023	10.5	Strategic Land Program – Group 1 Locations	90(2) and 90(3)(b)
17 April 2023	7.6	Notice of Motion – Cr C Thornton – Strategic Land Program – Proposed Land Purchase, Strathalbyn	90(2) and 90(3)(d)(i)(ii)
17 April 2023	10.1	Goolwa Aquatic Building Level 1 Expression of Interest submissions	90(2) and 90(3)(k)
15 May 2023	7.3	Notice of Motion – Cr S Miller – Strategic Land Purchase, Strathalbyn	90(2) and 90(3)(d)
22 May 2023	5.1	Event Opportunity	90(2) and 90(3)(d)
19 June 2023	10.1	Goolwa Aquatic Building Level 1 Options	90(2) and 90(3)(d)(i)(ii)
19 July 2021	14.1	Trans Tasman Energy Group Pty Ltd Public Lighting Dispute	90(2) and 90(3)(h) and(i)
19 July 2021	14.2	Flying Fish Cafe – Request for New Lease Public Consultation Outcomes	90(2) and 90(3)(b)(i)(ii)
2 August 2021	3.1	Section 41 CEO Performance Management Panel – Minutes of Meetings held 12 April 2021, 24 May 2021, 12 July 2021 and 19 July 2021	90(2) and 90(3)(a)
16 August 2021	14.1	Recommendation for the Appointment of Independent Members to the Fleurieu Regional Assessment Panel	90(2) and 90(3)(a)
20 September 2021	14.1	Clayton Bay Riverside Holiday Park Proposal	90(2) and 90(3)(d)(k)(ii)
20 September 2021	14.2	Fleurieu Regional Aquatic Centre Authority Terms of Reference and Audit & Risk Management Committee Membership	90(2) and 90(3)(a)
18 October 2021	15.1	Market Rental Valuations – Various	90(2) and 90(3)(d)

Council meeting	Item	Subject	Section
18 October 2021	15.2	Public Lighting Update	90(2) and 90(3)(h) and (i)
18 October 2021	15.3	Fleurieu Regional Waste Authority – Establishment of Waste Derived Fill Site	90(2) and 90(3)(b)(i)(ii)
18 October 2021	15.4	Section 41 CEO Performance Management Panel – Minutes of meeting held 27 September 2021	90(2) and 90(3)(a)
20 December 2021	14.2	Flying Fish Cafe Lease Assignment Request	90(2) and 90(3)(d)(i)(ii)
20 December 2021	14.3	Strathalbyn Town Centre Revitalisation Project Prudential Report	90(2) and 90(3)(b)
20 December 2021	14.4	Chief Executive Officer Selection Panel – Minutes of Meetings held 25 October 2021, 15 November 2021 and 6 December 2021	90(2) and 90(3)(d)(i)(ii)
24 January 2022	14.1	Local Government Electricity Contracts Post 31 December 2022	90(2) and 90(3)(b)(i)(ii)
21 February 2022	14.1	Question with Notice – Cr Coomans – Code of Conduct Reports	90(2) and 90(3)(h)
21 February 2022	14.2	Notice of Motion – Cr Scott – Currency Creek / Goolwa Cemetery	90(2) and 90(3)(b)(i)(ii)
28 February 2022	2.1	Chief Executive Officer Selection Process	90(2) and 90(3)(a)
28 February 2022	2.3	Chief Executive Officer Performance Management Panel – Minutes of Meetings held 20 December 2021 and 14 February 2022	90(2) and 90(3)(a)
7 March 2022	2.1	Adjourned Debate – Cr Farrier – Goolwa Wharf Precinct Revitalisation – Concept Plan Division	90(2) and 90(3)(b)
21 March 2022	12.2	Proposed Nomination of Cr Lewis to the Libraries Board of SA	90(2) and 90(3)(a)
21 March 2022	14.2	Expression of Interest for Provision of Food and Hospitality Services for the Goolwa Oval Recreation Precinct	90(2) and 90(3)(k)
19 April 2022	14.1	Notice of Motion – Cr Lewis – Wharf Leases Briefing	90(2) and 90(3)(b)
19 April 2022	14.2	Notice of Motion – Cr Lewis – Independent Living Units Service Fees	90(2) and 90(3)(j)
19 April 2022	14.3	Strategic Land Project – Currency Creek Cemetery Land Purchase	90(2) and 90(3)(b)
19 April 2022	14.4	Adelaide Hills Region Waste Management Authority – Appointment of Independent Board Chairperson	90(2) and 90(3)(a)
23 May 2022	14.1	Coorong Cafe – Tenancy at Sugars Beach, Hindmarsh Island	90(2) and 90(3)(b)(i)(ii)
23 May 2022	14.2	Feedback on ESCOSA Proposed Framework and Approach – Section 122 Strategic Management Plan Advice Scheme	90(2) and 90(3)(j)
20 June 2022	14.1	Beacon 19 Funding Options	90(2) and 90(3)(b) and (d)

Council meeting	Item	Subject	Section
15 March 2021	14.2	Flying Fish Cafe – Request for New Lease	90(2) and 90(3)(b)(i)(ii)
15 March 2021	14.3	Goolwa Wharf Recreational Boating Facility	90(2) and 90(3)(i)
12 April 2021	2.1	Goolwa Wharf Recreational Boating Facility	90(2) and 90(3)(i)
19 April 2021	2.3	Adjourned Debate – Consideration of Legal Advice associated with a Requested Waiver of a Building Envelope Clause Contained in a Land Management Agreement between the Owner of Lot 20 Daniel Avenue, Goolwa North and Alexandria Council	90(2) and 90(3)(h) and (i)
19 April 2021	15.1	Notice of Motion – Cr Maidment – Strathalbyn Opportunity Shop	90(2) and 90(3)(d)
21 June 2021	14.2	Commercial Lease Market Rental Valuations	90(2) and 90(3)(b)(i)(ii)
4 February 2019	2.1	Goolwa Wharf Precinct Recreational Boating Facility – Status Update Regarding Legal Proceedings	90(2) and 90(3)(h) and (i)
20 May 2019	16.2	Goolwa Wharf Precinct Recreational Boating Facility Status Update Regarding Legal Proceedings – May 2019	90(2) and 90(3)(h) and (i)
16 April 2018	21.3	Goolwa Wharf Recreational Boating Facility – Status Update Regarding Legal Proceedings	90(2) and 90(3)(h)

Council undertakes a review of any orders made under section 91(7) every three months or as required.

Please refer to the Confidential Items Register on Council's website for the current status of the items listed.

Committees of Council

Committees of Council are established under the Local Government Act 1999.

Committees may comprise of:

- a. Council Members only
- b. Council Members and Independent Members
- c. Council Members and members of the community.

The role and tasks of Committees are varied, however Committees are generally established to:

- a. Assist Council in the performance of its functions
- b. Inquire into matters and to provide and make recommendations to Council on matters within Council's responsibilities
- c. Provide advice to Council.

All Committees are required to operate within their own Terms of Reference and may be required to make recommendations to Council. The recommendations will only take effect when adopted by Council.

Section 41 Committees

Committees established under the Local Government Act 1999 are known as 'Section 41 Committees' as this is where Council derives the power to establish such Committees.

Each Committee performs a specific purpose and its recommendations are presented to Council as the decision-making body.

During 2022/23 Alexandrina Council had the following Section 41 Committees:

Alexandrina Arts and Cultural Advisory Committee

The Alexandrina Arts and Cultural Advisory Committee aims to provide advice and support to Council on matters relevant to arts and culture within the scope of its Terms of Reference and to advise and support Council to foster and promote arts and culture across the Alexandrina region.

This committee had its last meeting in September 2022 and has not been reestablished post the November 2022 elections.

Chief Executive Officer Performance Management Panel

The Panel's primary objective in conjunction with the CEO, is to establish relevant performance objectives for the CEO and for the Panel to undertake the annual formal review of the performance of the CEO against that performance criteria including as set out within the Employment Agreement (being the contract of employment).

The Panel's secondary objective is, upon the completion of the performance review process, to undertake an annual review of the CEO remuneration in accordance with the Employment Agreement.

Climate Emergency and Environment Committee

The role of the Climate Emergency and Environment Committee is to provide Council with support and advice on matters relating to the climate emergency declaration passed by Council on 16 December 2019, in particular in advising on the scope of a Carbon Neutral Plan for Alexandrina and identifying across-region goals, principles and priorities in the development of a Climate Emergency Action Plan.

Heritage Advisory Committee

The purpose of the Heritage Advisory Committee is to provide advice and recommendations to Council on matters of Heritage Policy and Projects, in particular:

- › The establishment of Local Heritage Registers and Heritage Conservation Zones
- › Supporting Council's Strategic Development team in identifying places of historical significance for potential heritage listing
- › Coordinating and judging award nominations for the annual Heritage Awards
- › Receiving monthly reports summarising the activities of Council's Heritage Advisor
- › Assisting the Heritage Advisor and consultants working on Local Heritage Surveys with local historical knowledge and contacts as required
- › Assisting Council administration with local historical knowledge and contacts as required.

Ratalang Basham Beach and Horseshoe Bay Advisory Committee

The Ratalang Basham Beach and Horseshoe Bay Advisory Committee aims to assist Council in protecting and enhancing the Ngarrindjeri and Ramindjerri culture within the Ratalang Basham Beach Conservation Reserve and Horseshoe Bay Reserves.

The Committee is established for the following:

- › To advise Council on matters relating to preserving the heritage and biodiversity character of Ratalang Basham Beach Conservation Reserve and Horseshoe Bay
- › To advise Council on the maintenance and management of Ratalang Basham Beach Conservation Reserve and Horseshoe Bay
- › To advise Council on the development of Ratalang Basham Beach Conservation Reserve and Horseshoe Bay.

South Australian Wooden Boat Festival Committee

The Committee has been established to fulfil the following functions:

- › To plan, organise and execute the conduct of the South Australian Wooden Boat Festival
- › To promote the preservation, ownership and pleasure of wooden boats
- › To promote the South Australian Wooden Boat Festival as a major event in Australia and in particular engage the communities along the River Murray and its tributaries to participate and benefit from the event.

The 2023 South Australian Wooden Boat Festival was held on the 29-30 April 2023.

Cemeteries Advisory Committee

The Council has established the Committee, to assist the Council

- › In preserving and maintaining Alexandrina Council cemeteries under the care and control of Alexandrina Council
- › Help promote and encourage the enjoyment and appreciation of the Council's cemeteries
- › In advocating on specific matters relating to cemeteries under the care and control of Alexandrina Council
- › In participating (as deemed appropriate) in joint projects, and/or with other Committees, Council and external organisations relating to cemeteries under the care and control of Alexandrina Council.

Audit and Risk Committee

Alexandrina Council's Audit and Risk Committee is established under section 126 of the Local Government Act 1999. The Committee is comprised of two Council Members and two Independent Members. The Mayor is an ex-officio member of the Audit and Risk Committee. During 2022/23 the Committee met to evaluate and provide advice to Council on ways to improve the effectiveness of Council's:

- › Financial management
- › Risk management
- › Internal and external audit
- › Internal controls.

The Committee also presented recommendations to Council on the Annual Business Plan and Budget Council policies.

The Audit and Risk Committee is presided over by an Independent Member, Ms Alice McCleary.

Other Committees established under Legislation

Building Fire Safety Committee

During 2022/23 the Building Fire Safety Committee (BFSC) was able to meet on three occasions. On two occasions the committee was able to undertake two inspections. Inspections included caravan parks and private education buildings. A number of commercial buildings were discussed over the course of the meetings in relation to outstanding matters that are or were required to be addressed. These matters related to emergency lighting, firefighting equipment, fire exits and other related fire structural matters.

As part of the Council's Shared Services Agreement with the District Council of Yankalilla a BFSC has been established. Three meetings were held during the 2022/23 financial year with meetings held alternately between the Councils with separate meetings held to manage items related to each Council area. The information reported related to Alexandrina Council only.

Fleurieu Regional Assessment Panel

The Fleurieu Regional Assessment Panel (FRAP) commenced operating in August 2020, replacing the former Council Assessment Panel (CAP). The FRAP was established as an extension of the shared services agreement between Alexandrina Council and the District Council of Yankalilla. The establishment of the FRAP has provided savings for both of the constituent Councils.

The FRAP was initially established to make decisions on complex development applications as a mandated delegate of each Council. However, when the Planning, Development and Infrastructure (PDI) Act 2016 commenced in full on 19 March 2021, the FRAP became a relevant authority in its own right, responsible for all development applications that require public notification under the PDI Act. The FRAP has since delegated the power to determine notified development applications that did not receive any opposing representations to staff (via the Panel's Assessment Manager). As such, the FRAP only determines applications that are required to be notified and where representations have been received opposing the development.

The FRAP held eleven meetings during the 2022/23 reporting period. During this reporting period, John Hodgson (Presiding Member) resigned from the panel, with July 2022 being his last meeting. Michael Doherty (former Deputy Member) was officially appointed to the role of Presiding Member commencing August 2022.

The role of the Council Member on the Panel alternated between the Alexandrina Council and the District Council of Yankalilla on a bi-annual basis (concluding at the end of July), with one member serving as the incumbent while the other assumes the position of deputy.

Councillor Craig Maidment, representing Alexandrina Council, completed his term in July 2022 and attended only one meeting during this reporting period. Subsequently Councillor Peter O'Neil, representing the District Council of Yankalilla, assumed the role of principal representative on the Panel starting in August 2022. Councillor O'Neil's tenure as a Council Member was curtailed due to being unsuccessful in re-election to the District Council of Yankalilla during the 2022 election.

Consequently, Councillor Simon Rothwell, also representing the District Council of Yankalilla, assumed the position of Council Member representative on the FRAP subsequent to his appointment to the Council in November 2022.

A list of the number of meetings attended by each Panel Member is provided below.

- › John Hodgson – 0 out of 1
- › Michael Doherty – 10 out of 11
- › Kate Shierlaw – 10 out of 11
- › Ross Bateup – 11 out of 11
- › Craig Maidment – 1 out of 1
- › Peter O’Neil – 4 out of 4
- › Simon Rothwell – 6 out of 6

During this reporting period, Thirty matters were considered by the FRAP, including:

- › 27 development applications (2 refused, 2 deferred, 23 approved)
- › 1 administrative report
- › 1 review of an assessment managers decision
- › 1 confidential item (in respect to a Court appeal compromise)

Last financial year, 37 development applications were determined by the FRAP, equating to a 27% decrease. Whilst a decrease has been recorded from the previous financial year, applications being determined is still significantly higher than pre-2021/22 financial year. This aligns with the overall slight decrease in development applications received by Council, but still higher than average.

Of all 27 development applications considered, 3 applications were determined against staff recommendation. 15 of the development applications were for properties within Alexandrina Council, and 12 development applications were for properties within the District Council of Yankalilla.

Only 1 decision of the FRAP was appealed to the Environment, Resources and Development (ERD) Court. However, this matter was settled by compromise without the need for a Hearing.

Payments to Committee Members in 2022/23

Audit Committee (per meeting)	
Independent Chair	\$1,250
Independent Committee Member	\$450
Fleurieu Regional Assessment Panel (per meeting)	
Presiding Member (Independent)	\$550
Committee Members (including Council Members):	\$400

Advisory Panels to Council

A Council may also establish Advisory Panels as a mechanism for facilitating and improving community participation in the Council's decision-making process. While not formally established under legislation, advisory groups provide particular expertise and advice to help the Council make its decisions, or help engage community resources and opinion.

Decisions or recommendations from the Advisory Panels will be presented to a formal meeting of Council for consideration.

Council Member Attendance at Committee Meetings (prior November Council Elections)

Name of Committee	Number of meetings held	Councillor Representative/s	Number of meetings attended
Alexandrina Arts and Cultural Advisory Committee	1	Mayor Keith Parkes (Ex-officio)	0
		Cr Margaret Gardner	1
		Cr Bronwyn Lewis (resigned 18/7/2022)	0
Audit Committee	1	Mayor Keith Parkes (Ex-officio)	1
		Cr Michael Farrier	1
		Cr Rex Keily	1
Ratalang Basham Beach and Horseshoe Bay Advisory Committee	2	Cr Bronwyn Lewis	2
		Cr Michael Scott	1
Chief Executive Performance Management Panel	2	Mayor Keith Parkes (Chair)	2
		Cr Bill Coomans	2
		Cr Michael Farrier	2
		Cr Rex Keily	2
		Cr Bronwyn Lewis (resigned 18/7/2022)	0
Climate Emergency Advisory Committee	4	Mayor Keith Parkes (Ex-officio)	2
		Cr Bill Coomans	4
		Cr Bronwyn Lewis (resigned 18/7/2022)	0
Heritage Advisory Committee	4	Cr Margaret Gardner	4
		Cr Craig Maidment	4
South Australian Wooden Boat Festival Committee	2	Cr John Carter	2

**Council Member Attendance at Committee Meetings
(post November Council Elections)**

Name of Committee	Number of meetings held	Councillor Representative/s	Number of meetings attended
Audit and Risk Committee (s41)	3	Mayor Keith Parkes (ex-officio)	3
		Cr Peter Oliver	3
		Cr Sue Miller	3
Cemeteries Advisory Committee (s41)	3	Cr Craig Maidment (North Ward)	3
		Cr Margaret Gardner (South Ward)	3
		Cr Michael Scott (West Ward)	3
Chief Executive Officer Performance Management Panel (s41)	1	Mayor Keith Parkes (Chairperson)	1
		Cr Craig Maidment	1
		Cr Margaret Gardner	1
Climate Emergency and Environment Committee (s41)	1	Cr Peter Oliver	1
		Cr Bill Coomans	1
Heritage Advisory Committee (s41)	3	Cr Milli Livingston	1
		Cr Margaret Gardner	3
Ratalang Basham Beach & Horseshoe Bay Advisory Committee (s41)	2	Cr Craig Maidment	2
		Cr Lou Nicholson	1
South Australian Wooden Boat Festival Committee	6	Cr Michael Scott	2
		Cr Milli Livingston	3
		Cr Peter Oliver	2

Regional Subsidiaries

Council is a member of the following regional subsidiaries which are established under section 43 of the Local Government Act 1999:

Adelaide Hills Regional Waste Management Authority

The Adelaide Hills Region Waste Management Authority (AHRWMA) is a Local Government Regional Subsidiary coordinating waste management and recycling on behalf of its Member Councils.

A copy of AHRWMA's Annual Report may be found in the appendices of this document.

Fleurieu Regional and Aquatic Centre Authority

The Fleurieu Regional Aquatic Centre Authority (FRACA) was established in August 2015 to enable joint ownership (by Alexandrina Council and the City of Victor Harbor) and management of the aquatic centre located at Hayborough.

A copy of FRACA's Annual Report may be found in the appendices of this document.

Fleurieu Regional Waste Authority Board

The Fleurieu Regional Waste Authority (FRWA) is an authority formed by the Member Councils of the Fleurieu Peninsula in South Australia in order to manage their waste and recycling.

Under its Charter, FRWA is responsible for providing and operating waste management services on behalf of the four constituent Councils. This includes the operation of the region's waste transfer stations and the provision of waste, recycling and green waste kerbside collection services, as well as public litter and event bin collections.

A copy of FRAWA's Annual Report may be found in the appendices of this document.

Southern and Hills Local Government Association

In order to improve the wellbeing of the region and its community the Southern and Hills Local Government Association (S&HLGA) undertakes a regional coordinating, representational, advocating and marketing role on behalf of its member Councils.

A copy of S&HLGA's Annual Report may be found in the appendices of this document.

Council Member Representation on Section 43 Subsidiaries or External Bodies

Alexandrina Council's Council Members are also engaged in representation on external bodies as part of their duties representing the Alexandrina community and participation in local government generally.

Council Member representation prior to November Council Elections

Mayor Parkes	<ul style="list-style-type: none"> › Alexandrina Sustainable Agricultural Round table (ASART) › Australian Coastal Councils Association › Australia Day Awards Committee › Coorong Partnership (State Government Advisory Group) › Economic Development Advisory Panel › Goolwa Secondary College Governing Council › Goolwa to Wellington LAP (Chair) › LGA Board of Directors › Local Government Transport Advisory Panel (Chair) › Lot 10 Langhorne Creek Road, Strathalbyn Steering Group › SA Coastal Councils' Alliance (Chair) › SA Region of Councils Board Member › Southern and Hills Local Government Association (Chair)
Cr Karyn Bradford	<ul style="list-style-type: none"> › Australia Day Awards Committee › Clayton Bay Community Association › Environmental Advisory Panel › Lot 10 Langhorne Creek Road, Strathalbyn Steering Group › Long Nosed Fur Seal Working Group of the Department for Environment and Water › Milang and District Community Association
Cr John Carter	<ul style="list-style-type: none"> › Adelaide Hills Regional Waste Management Authority – Deputy Board Member › Goolwa Recreation Ground Committee › Goolwa Tourism 5214 Committee › Southern Communities Transport Advisory Committee (S41 Committee of City Victor Harbor)
Cr Bill Coomans	<ul style="list-style-type: none"> › Australia Day Awards Committee › Fleurieu Regional Waste Authority – Deputy Board Member
Cr Michael Farrier	<ul style="list-style-type: none"> › Adelaide Hills Regional Waste Management Authority – Board Member › Lot 10 Langhorne Creek Road, Strathalbyn Steering Group
Cr Margaret Gardner	<ul style="list-style-type: none"> › Australia Day Awards Committee › Fleurieu Regional Aquatic Centre Authority – Board Member

Cr Rex Keily	<ul style="list-style-type: none"> › Strathalbyn Community Consultative Committee › Strathalbyn & District Concert Town Hall Committee
Cr Bronwyn Lewis	<ul style="list-style-type: none"> › Libraries Board of SA
Cr Craig Maidment	<ul style="list-style-type: none"> › Australia Day Awards Committee › Economic Development Advisory Panel › Fleurieu Regional Assessment Panel › Lot 10 Langhorne Creek Road, Strathalbyn Steering Group › Strathalbyn Oval Controlling Committee
Cr Melissa Rebbeck	<ul style="list-style-type: none"> › Alexandrina Sustainable Agricultural Round Table (ASART) › Coorong, Lower Lakes and Murray Mouth Community Advisory Panel of the Department for Environment and Water › Environmental Advisory Panel › Goolwa Recreation Ground Committee › Murray Darling Association Region 6 – Chair (elected Vice President of the Southern Basin October 2020)
Cr Michael Scott	<ul style="list-style-type: none"> › Adelaide Hills Regional Waste Management Authority – Board Member › Alexandrina Sustainable Agricultural Round Table (ASART) › Australia Day Awards Committee › Currency Creek Cemetery Advisory Group › Fleurieu Regional Waste Authority – Board Member › Murray Darling Association Region 6

Council Member representation post November Council Elections:

Mayor Parkes	<ul style="list-style-type: none"> › Australia Day Committee › Hills and Fleurieu Landscape Board › Coorong Partnership (State Government Advisory Group) › Australian Coastal Councils Association › Goolwa Oval Management Model Advisory Group › Alexandrina Sustainable Agricultural Round Table (ASART) › Goolwa to Wellington LAP (Chair) › Local Government Transport Advisory Panel (Chair) › SA Coastal Councils' Alliance (Chair) › SA Region of Councils Board Member › Southern and Hills Local Government Association
Cr Bill Coomans	<ul style="list-style-type: none"> › Southern and Hills Local Government Association – Deputy Board Member › Business Initiatives Grant Assessment Panel › Community Environment Grant Assessment Panel › Fleurieu Regional Assessment Panel › Friends of the Oscar W

Cr Margaret Gardner	<ul style="list-style-type: none"> › Fleurieu Regional Aquatic Centre Authority – Board Member › Community Wellbeing Grant Assessment Panel › Southern Communities Transport Advisory Committee (Proxy)
Cr Milli Livingston	<ul style="list-style-type: none"> › Australia Day Committee › Murray Darling Association Region 6
Cr Craig Maidment	<ul style="list-style-type: none"> › Australia Day Committee › Heritage Grant Assessment Panel › Strathalbyn Oval Controlling Committee
Cr Sue Miller	<ul style="list-style-type: none"> › Alexandrina Sustainable Agricultural Round Table (ASART) › Lot 10 Langhorne Creek Road Project Steering Group
Cr Lou Nicholson	<ul style="list-style-type: none"> › Fleurieu Regional Aquatic Centre Authority – Deputy Board Member › Southern Communities Transport Advisory Committee
Cr Peter Oliver	<ul style="list-style-type: none"> › Creative Communities Grant Assessment Panel
Cr Michael Scott	<ul style="list-style-type: none"> › Australia Day Committee › Alexandrina Sustainable Agricultural Round Table (ASART) › Murray Darling Association Region 6
Cr Christie Thornton	<ul style="list-style-type: none"> › Community Events Grant Assessment Panel



Making and Reviewing Decisions

Delegations

The Chief Executive Officer (CEO) has delegated authority from Council to make decisions on a number of administrative and regulatory matters. The CEO may sub-delegate such authority to other officers in particular circumstances. Council undertook a number of minor reviews of its delegations during the 2022/23 financial year.

Council's Delegation Register is available for inspection on Council's website alexandrina.sa.gov.au

Internal Review of Council Decisions

Section 270 of the Local Government Act 1999 provides that any individual may request a review of a decision of the Council, the Administration and other people acting on Council's behalf.

A copy of Council's Internal Review of Council Decisions Policy and Procedures are available from Council's website.

During 2022/23 three (3) requests for an internal review of a Council decision was received:

No.	Matter	Outcome
1	Wastewater overcharge	Charges were reviewed and adjustments made
2	Rate reduction - Hardship	Fines and charges remitted and payment plan organised
3	Neighbour dispute	No change to initial decision of Council

In addition, for the period 2022/23, 90 requests for an internal review of an expiation notice were received. Of these requests, 36 expiations were waived and 9 are still to be determined.

Ombudsman SA Enquiries

In 2022/23 Council responded to 33 enquiries from the SA Ombudsman relating to the following topics:

- › Suspected maladministration /misconduct
- › Dog barking
- › Condition of a footpath
- › Business hours of operation and noise
- › Code of Conduct Investigation Report
- › Goolwa Wharf Redevelopment Project
- › Public Consultation
- › Mount Compass Zoning
- › Goolwa Wharf
- › Goolwa Wharf Petition
- › Facebook
- › Goolwa Oval Precinct Project

Public Interest Disclosures

The Public Interest Disclosure Act 2018 protects people who disclose information about serious wrongdoing within the South Australian public sector, including Local Government. These complaints may relate to incidents that pose a significant environmental and health risk or the conduct of public officers.

Alexandrina Council does not tolerate improper conduct by its employees or Council Members or the use of reprisals against those who declare such information.

In 2022/23 Alexandrina Council received 1 Public Interest Disclosure complaints.

Auditor Independence

Council appointed Galpins, Accountants, Auditors and Business Consultants as its external auditor on 1 July 2020 with a period of up to five (5) years. Concludes 30 June 2025.

The Annual Audit Fee for 2022/23 was \$20,551.30 excluding GST. No other expenses were paid.

Competitive Tendering Arrangements

Alexandrina Council's Procurement Policy refers to section 49 of the Local Government Act 1999 (Act), which seeks to support competitive local businesses wherever possible. The Policy preferences local businesses for the supply of goods and services by ensuring where possible, a non-price weighting percentage to contributing factors such as business location (Southern Fleurieu Peninsula), Indigenous businesses, social enterprises and environmentally sustainable companies. Opportunities for local suppliers to 'do business with Council' are promoted through external training forums and one-on-one 'drop in' sessions provided throughout the year from the Alexandrina Business Hub and the Strathalbyn Council Office.

National Competition Policy

Council does not operate any significant business activities within either Category 1 or Category 2 under the National Competition Policy. Council has received no complaints about the application of competitive neutrality during the 2022/23 financial year.

Council's subsidiary, the Fleurieu Regional Aquatic Centre, has identified that it undertakes significant business activities under the National Competition Policy and annually reviews the Fleurieu Aquatic Centre operations to ensure competitive neutrality is maintained.

Council By-Laws are subject to the requirements of section 247 of the Local Government Act 1999 regarding avoiding restricting competition to any significant degree. The By-Laws were adopted in 2016.

Community Land Management Plans

Community land is land owned or under the care and control of a Council, (excluding exempted land). A Community Land Management Plan is the instrument that guides Council in its decision-making process regarding potential uses of the land or future disposal or acquisition of the land through a series of Objectives, Performance Targets and Performance Measures.

Council maintains a Community Land Management Plan for all land classified as community land and this plan sets out how we use and manage our community land for the betterment and enjoyment of the community. The Community Land Management Plan is prepared by Council in accordance with Section 196 of the Local Government Act 1999.

Community engagement takes place before Council adopts a new or amended management plan as is required by Section 197 of the Local Government Act 1999.

Council also maintains a register of all community land in accordance with the requirements of Section 207 of the Local Government Act 1999 and Regulations. It is a 'living' document, subject to change and includes the legal description of the land, street address, area of the land, name of the owner of the land and any Lease or Licence that has been issued over the land. During 2022/23 Alexandrina Council reviewed its Community Land Management Plan, which was subsequently adopted on 21 August 2023.

Community Safety

The following statistics are provided for 2022/23 in accordance with Section 8 of the Local Nuisance and Litter Control Act 2017 (Act).

Council received 133 complaints of local nuisance or littering.

Sixteen offences under the Act were expiated. The nature of these offences being:

- › 4 instances of disposal of 50 litres or more of class B hazardous waste or general litter
- › 9 instances of disposal of up to 50 litres of general litter
- › 3 instances of causing local nuisance/conducting an activity that results in a local nuisance
- › 0 instance of failing to comply with a litter abatement notice.

Council currently has one active prosecution before ERD Court.

Council issued one nuisance abatement notices issued for 2022/23.

Council did not take any action with relation to civil penalties (Section 34 of the Act).

Animal Management Plan

The number of dogs returned to owners directly has decreased from 55 in 2021/22 to 42 in 2022/23. There has been an increase in dogs being impounded from 27 in 2021/22 to 30 in 2022/23. There has been an increase in the number of expiations issued for dog related matters from 90 in 2021/22 to 160 in 2022/23.

Annual reporting to the Dog and Cat Management Board is as follows:

- › Total number of expiations issued: 160
- › Number of matters heard at South Australian Civil and Administrative Tribunal: 0
- › Number of enquiries to Council about barking dogs: 72
- › Number of reports to Council about dogs wandering at large: 97
- › Number of dogs collected and returned to owner before impounded: 42
- › Total number of dogs impounded: 30
- › Total number of dogs impounded and subsequently returned to the owner: 30
- › Number of reports of dog harassment to humans: 9
- › Number of reports of dog attacks on humans: 15
- › Number of reports of dog harassment to animals: 10
- › Number of reports of dog attacks on animals: 36
- › Number of cat complaints: 15
- › Number of registered businesses, related to/involving dogs: 6

Cat management initiatives in 2022/23 continued with the Feral Cat trapping program. Introduction of new Cats By-law with a staged implementation of confinement commenced in January 2023.

Council has yet to set a registration fee for cats.

Parking infringement statistics:

- › Infringements issued: 221
- › Warning issued: 3*
- › Expiations waived: 24

*All warning were issued after appeals, no ability to place warnings on vehicles

Total expiation revenue received \$84,100 (including parking \$27,518 and Environmental Health \$1,065)

Allowances, Gifts and Benefits

Council Members' allowances are paid in accordance with the Determination of the South Australian Remuneration Tribunal. Discretionary payments to Council Members are paid in accordance with sections 77 and 78 of the Local Government Act 1999 (Act) and Council's Council Members Allowance, Benefits, Support and Facilities Policy.

In addition, Council Members were provided with communications equipment (or reimbursement for use of their own equipment), such as computers, tablets and mobile telephones, to assist them in the proper discharge and performance of their legislative duties.

Council Members were also afforded the opportunity to attend training and conferences in order to ensure that their knowledge and understanding of Local Government was contemporary, in order to make sound strategic, policy and financial decisions.

The Mayor was also provided with a vehicle to undertake official duties.

In order to promote openness, transparency and probity, the Chief Executive Officer maintains a register which details the allowances, reimbursements, support and benefits provided to Council Members. This register is updated quarterly and is placed on Council's website.



Alexandrina Council - Summary Paid to Council Members 2022/23

	Allowance	Mileage	Travel Time	Phone BYOD	Sitting Fee	Sundry	Care Expenses	Legal Fee Reimb	Total (incl visit allowance or reimbursement)	Professional Development (including mandatory training)	*Reimbursed to Council (see explanatory notes)
Mayor Parkes	75,883.00	0.00	0.00	0.00	0.00	16.00 ¹	0.00	0.00	75,899.00	250.00	262.08 ²
Deputy Mayor Cr Coomans	22,553.89	3,420.80	0.00	360.00	400.00 ³	36.00 ⁴	0.00	0.00	26,770.69	1,050.00	0.00
Cr Gardner	18,970.75	0.00	0.00	360.00	0.00	0.00	0.00	0.00	19,330.75	0.00	0.00
Cr Livingston	14,332.50	0.00	0.00	270.00	0.00	0.00	0.00	0.00	14,602.50	0.00	0.00
Cr Maidment	18,970.75	2,329.86	450.75	0.00	0.00	0.00	0.00	0.00	21,751.36	0.00	0.00
Cr Miller	14,332.50	1,838.00	340.50	0.00	0.00	0.00	0.00	0.00	16,511.00	350.00	199.20 ⁵ 150.00 ⁶
Cr Nicholson	14,332.50	0.00	0.00	0.00	0.00	0.00	262.50	0.00	14,595.00	0.00	0.00
Cr Oliver	14,332.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,332.50	0.00	0.00
Cr Scott	18,970.75	1,008.41	0.00	360.00	0.00	0.00	0.00	1,363.34	21,702.50	999.12	0.00
Cr Thornton	14,332.50	1,411.80	340.50	0.00	0.00	0.00	0.00	0.00	16,084.80	0.00	0.00
Cr Bradford*	4,748.50	349.44	0.00	90.00	0.00	0.00	0.00	0.00	5,187.94	0.00	0.00
Cr Carter*	4,638.25	0.00	0.00	90.00	0.00	0.00	0.00	0.00	4,728.25	0.00	0.00
Cr Farrier*	4,748.50	684.84	0.00	90.00	0.00	0.00	0.00	0.00	5,523.34	0.00	0.00
Cr Keily*	4,748.50	740.53	0.00	0.00	0.00	0.00	0.00	0.00	5,489.03	0.00	0.00
Cr Lewis*	4,638.25	725.99	0.00	90.00	0.00	0.00	0.00	2,500.00	7,954.24	50.00	0.00
Cr Rebeck*	4,638.25	0.00	0.00	90.00	0.00	0.00	0.00	0.00	4,728.25	999.12	0.00
Cr Stewart*	4,525.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,525.00	0.00	0.00
TOTAL	259,696.89	12,509.67	1,131.75	1,800.00	400.00	52.00	262.50	3,863.34	279,716.15	3,698.24	611.28

* Council term concluded November 2022

¹ Car Parking

² Private use of Council Vehicle related to Council Elections

³ Fleurieu Regional Assessment Panel

⁴ Car parking

⁵ Meals provided at Council Meetings/Information Sessions

⁶ 5 x hard copies of draft Annual Business Plan and Budget (\$150.00)

Other Allowances/Benefits

Other expenditure

Legal costs incurred by Council in 2022/23 totalled \$281,856.89 inclusive of GST

Credit Card expenditure for 2022/23 totalled

\$127,623.21 exc GST (includes Mayor's credit card)

In accordance with the requirements of the Local Government Act 1999 Council Members and staff are required to declare gifts and benefits provided to them. These gifts are then recorded on registers which are available on Council's website.

Council Member Gifts and Benefits Register

During the year in review the following gifts and benefits were recorded as being provided to Council Members.

Elected Member	Contributor	Gift Description	Estimated Value	Purpose/Reason	Date
Mayor Keith Parkes	The Hon Peter Malinauskas MP – Premier of SA	2 x tickets to attend the SA Suite at the VALO Adelaide 500	\$150	Guest of Premier	2/12/2022
Mayor Keith Parkes	Goolwa/Wellington Local Action Planning	1x bottle of wine and book	\$60.00	Thank you for service on committee	27/01/2023
Cr Milli Livingston	Mr Shannon Welk – Social Director – Front Yard Festival	2 x tickets – Middleton Winery Front Yard Festival	\$76.00	Complimentary Double Pass to attend the Festival	08/04/2023
Cr Lou Nicholson	Mr Shannon Welk – Social Director – Front Yard Festival	2 x tickets – Middleton Winery Front Yard Festival	\$76.00	Complimentary Double Pass to attend the Festival	08/04/2023
Cr Craig Maidment	Strengthening the Fleurieu Food System workshop	1 x Workshop ticket	\$35.00	Complimentary as Alexandrina Council part funded workshop	9/5/2023
Mayor Keith Parkes	Langhorne Creek Grape and Wine Inc	1 x complimentary ticket to the 2023 Annual Multi-Colour Corporation Langhorne Creek Wine Show Luncheon	\$80.00	Guest – Complimentary VIP invitation (non transferrable)	12/5/2023

Other Allowance and benefits

Total Expenditure on Mayor's Credit Card	\$668
Elected Member Meal Costs	\$9,291
Value of Mayor's Car	\$55,800

Employee Gifts and Benefits Register over \$50

During the year in review the following gifts and benefits were recorded as being provided to employees.

Officer	Contributor	Gift Description	Estimated Value	Purpose	Date
Sarah Rose	Michael Hickinbotham	Gin	\$75.00	Gift, showcasing their new product	07/07/2022
Wendy Watson	Fleurieu Food Festival – Pensinsula Providore	2 Tickets – Luncheon	\$240	Promotion of Partnership – Fleurieu Foods & Business Alexandrina	27/08/2022
Jessica Harris	Fleurieu Food	Ticket to attend event – long luncheon	\$120.00	Promotion of Partnership – Fleurieu Foods & Business Alexandrina	27/08/2022
Ben Wright	Goolwa Football Club	3 x cartons beer	\$100.00	Appreciation/ thanks to the field services team for work put into preparation for the Grand Final	16/09/2022
Nigel Morris	Hickinbotham	Bottle of Gin	\$75.00	Gift	07/11/2022
Nigel Morris	Hickinbotham	Bottle of Gin	\$75.00	Gift	12/12/2022
Paul Minks	Luke; Southern Cross Cleaning	Bottle of Whiskey	\$80.00	Christmas gift/ long standing working relationship	16/12/2022
Mark Tate, Ben Wright, Peter Haese, Mark Thompson, Travis Hester, Stewart Ratcliff	Adelaide Civil Design	Food Hamper	\$100.00	Christmas Wishes	21/12/2022
Meg Dickson	Fleurieu Sun Newspaper	Christmas Food and Drink	\$70.00	Thank you	22/12/2022
Marianne Richardson, Matt Atkinson, Lisa O'Donoghue, Jess Harris, Carol Cooney, Wendy Watson	Alex and staff from Smile Marketing	Hamper with various Fleurieu Products	\$200.00	Christmas Thank you gift	22/12/2022
Meg Dickson	Strathalbyn Argus – Leader Newspapers	Christmas Food and Drink	\$70.00	Thank you	22/12/2022
Kylie Markow	Alcohol and Drug Foundation	Flights and Transfers to and from Melbourne for Conference	\$800.00	Cover travel costs for me to speak at the Alcohol & Drug Foundation National Conference.	23/03/2023
Adona Cervantes	Shannon Welk – Director Front Yard Festival	4 x tickets for Middleton Winery Front Yard Festival	\$152.00	Complimentary Tickets offered to Council Members and Staff	06/04/2023

Alexandrina Council - Council Member Training and Development

Non - Mandatory Training

Training Title	Details	Provider	Date	Duration	Location	Attended	Cost
Murray Darling Assoc. National Conference & AGM	Theme is Economic, Dams & Infrastructure	Murray Darling Association	19/9/2022 – 21/09/2022	3 days	Albury NSW	Cr Michael Scott and Cr Melissa Rebbeck	\$999.12 each
Local Government Association Conference and AGM	General meetings are opportunities for councils to discuss important issues for the sector and pass motions which set the LGA's strategic direction. The conference features a number of guest speakers	Local Government Association of SA	26/10/2022	1 day	Adelaide Oval, Adelaide	Mayor Parkes, Cr Coomans, Cr Lewis	\$275.00 full registration for Mayor and Cr Coomans, \$50.00 Cr Lewis
Overview of Infrastructure Division	Projects, Asset Management, Parks, Gardens & Civil – Depot, CWMS	General Manager – Infrastructure – Andy Baker	23/01/2023	45 minutes	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Miller, Cr Nicholson, Cr Oliver, Cr Scott, Cr Thornton	-
Overview of Growth/Community Division		Acting General Manager Growth, Matt Atkinson	13/02/2023	45 minutes	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Maidment, Cr Miller, Cr Nicholson, Cr Thornton	-
Overview of Resources Division		General Manager Resources, Trish Kirkland	27/02/2023	45 minutes	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Miller, Cr Nicholson, Cr Thornton	-

Training Title	Details	Provider	Date	Duration	Location	Attended	Cost
Audit & Risk Committee, General Overview	Define the role of Audit & Risk Committee; understand the membership & meeting requirements, Explain the various functions including audit & risk management. The relationship between the Committee, Council & Administration	LGA of SA	24/03/2023	Half day	LG House, Adelaide and Online	Cr Peter Oliver and Cr Sue Miller	\$770.00
Economic Development Training for Councillors and Mayors	Interactive virtual session to empower community leaders to drive and support inclusive, sustainable development. Including updates of the Alexandrina Economic Development Strategy	Economic Development Australia	30/03/2023	9.30am -4.30pm	Business Hub, Goalwa		-
LGA OGM	Ordinary General Meeting with breakout sessions focusing on topics that determine how local council elections are run	LGA of SA	14/04/2023	9am-4pm	Adelaide Convention Centre	Cr Coomans	\$275.00
Deputy Mayor Forum	Deputy Mayors will build practical skills and unpack the knowledge and capabilities they need to perform their role effectively	LGA of SA	12/05/2023	9am-4pm	LG House Adelaide	Cr Coomans	\$605.00

Mandatory Training

Training Title	Details	Provider	Date	Duration	Location	Attended	Cost
Induction Program – Welcome & Introductions	Council information session – welcome & introductions, overview of the organisation and introduction to the Executive Team; outline of current priorities	CEO Nigel Morris and Executive Team	26/11/2022	1 hour	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Nicholson, Cr Oliver, Cr Scott, Cr Thornton	-
Run through of first Council Agenda	Including: Meeting timetable, appointments to committees and positions	CEO Nigel Morris	26/11/2022	1 hour	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Nicholson, Cr Oliver, Cr Scott, Cr Thornton	-
Civic Responsibilities	Introduction to Local Government, effective decision making, Council Meeting procedures (including mock meeting); Representing Council decisions	Dale Mazzachi – Norman Waterhouse	26/11/2022	12 – 5pm	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Nicholson, Cr Oliver, Cr Scott, Cr Thornton	\$5634.16
Legal Responsibilities	Gifts & Benefits; Registers, returns and resources, Legal protection and oversight, Behavioural standards for Council Members, Understanding values and ethics, WHS, Bullying and Harassment	Dale Mazzachi – Norman Waterhouse	05/12/2022	5.30pm – 8.30pm	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Oliver, Cr Scott, Cr Thornton	
Behaviour & Leadership	Values, ethics and behaviour, Communication skills, leadership skills	Susan Bates and Julie Cunningham	10/12/2022	9.30am – 4pm	Strathalbyn Library	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Miller, Cr Scott, Cr Thornton	\$4,000
Strategy & Finance	Integrated and strategic management planning and performance	John Comrie	23/01/2013	5.30 pm – 7.30 pm	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Livingston, Cr Maidment, Cr Nicholson, Cr Oliver, Cr Scott, Cr Thornton, Cr Miller	\$900.00

Training Title	Details	Provider	Date	Duration	Location	Attended	Cost
Strategy & Finance	Strategic risk management and oversights	Craig Johnson	13/02/2023	5.30 pm – 7.30 pm	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Maidment, Cr Nicholson, Cr Scott, Cr Thornton, Cr Miller	\$4,500
Strategy & Finance	Financial Management	John Comrie	27/02/2023	5.30 pm – 7.30 pm	Council Chamber, Goolwa	Mayor Parkes, Cr Coomans, Cr Gardner, Cr Miller, Cr Nicholson, Cr Thornton	\$900
Principal Member Forum	Behaviour- Effective leadership, Behaviour – Public speaking & media; Civic – Meeting procedures (technical knowledge), Civic – effective meetings (chairing)	LGA of SA	17/2/2023 and 18/02/2023	2 days 9.30 am to 4 pm	LG House, Adelaide	Mayor Parkes	\$990.00
LGA Mandatory "catch-up sessions"	Civic and legal bundle (Modules 4.2 – 5.3 & 3.1 – includes values, ethics and behaviours)	LGA of SA	22/05/2023	9.30 am – 12.30 pm	Webinar	Cr Maidment, Cr Nicholson,	No charge
LGA Mandatory "catch-up sessions"	Civic Bundle (Modules 4.2 – 4.4)	LGA of SA	22/05/2023	1 pm – 4pm	Webinar	Cr Maidment, Cr Oliver, Cr Thornton	No charge
Kelley Jones – Mandatory "catch-up sessions"	Legal (Module 3)	Kelley Jones	22/06/2023	5.30 pm – 7.00 pm	Via Zoom	Cr Miller	No charge

Public Participation in Decision-making

Alexandrina Council's Code of Practice – Access to Council Meetings and Documents (Code) details Council's commitment to the principle of open and accountable government and encourages appropriate community participation in the business of Council.

- › The Code provides the community with information relating to:
- › How to access agendas and minutes for meetings
- › Public access to documents and meetings
- › The process to exclude the public from meetings
- › Matters which the Council or Committee may order that the public be excluded from a meeting
- › How the Council will apply the confidentiality provisions of the Act
- › How confidentiality orders will be reviewed
- › Accountability and reporting to the community
- › The availability of the Code.

Members of the public could express their views and opinions to Council in a number of ways including petitions, deputations, written requests, Council Members and others detailed following:

Petitions

A petition is a formal written request or submission to Council, which has been signed by multiple people. A standard petition form is available on Council's website and provides a template for compiling a petition.

Four petitions were presented to Council this reporting year.

Date	Nature of Petition
19 September 2022	Mrs P Williamson - Reconsideration of Petition Redevelopment of Goolwa Wharf
17 October 2022	Goolwa Aquatic Club - Objection to Proposed Lease of the First Floor of The Goolwa Aquatic Building
16 January 2023	Middleton Flood Event 12 November 2022
20 February 2023	Peter Strawbridge – Water Tables and Footpath facilities – Old Bull Creek Road, Strathalbyn

Deputations

A deputation is a verbal way of presenting an issue to the notice of all Council Members at a Council meeting. It is undertaken in accordance with the Code of Practice - Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013. All deputation requests must be made in writing to the Chief Executive Officer no later than one week before the Council meeting.

During the year the CEO and Mayor approved 19 deputations

Date	Nature of Deputation
15 August 2022	Ms A Bourne – Funding off Climate Change Officer
19 December 2022	Debbie & Steven Turner – Potential expansion of the Lakeside Retirement Village, Goolwa
19 December 2022	Friends of the Oscar 'W' – Proposed Wharf Shed Development, Goolwa
19 December 2022	Mr Matt Wenk – Memorial Bench Application
16 January 2023	Ms Bronwyn Lewis – Heritage Tourism
16 January 2023	Ms Bronwyn Lewis – Project using Waste Matter as a Circular Economy and Housing Infrastructure Initiative
16 January 2023	Ms Rose Kentish – Storm Disaster Group, Middleton
20 February 2023	Mr Nigel Robinson – Goolwa Wharf Precinct Revitalisation Project
20 February 2023	Mr Steve Ramsay – Goolwa Wharf Revitalisation Project
20 February 2023	Strathalbyn Strikers Soccer Club – Lot 10 Langhorne Creek Road, Strathalbyn
20 February 2023	Strathalbyn Campdraft Club – Lot 10 Langhorne Creek Road, Strathalbyn

Date	Nature of Deputation
20 March 2023	Ms Dawn Birkett, Goolwa Hockey Club– future planning for Goolwa Hockey Club
20 March 2023	Mr Jim Davis – Goolwa Wharf Precinct Revitalisation Project
20 March 2023	Mr Steve Ramsey – Goolwa Wharf Precinct Revitalisation Project
20 March 2023	Ms Janne Harris – Goolwa Wharf Precinct Revitalisation Project
17 April 2023	Ms B Lewis – Affordable and Social Housing
17 April 2023	Ms Natasha Davis – Trees for Life – Bush for Life Program
19 June 2023	Mr Tim Possingham – Adelaide Rally 2023
19 June 2023	Mr Craig Rowe – Goolwa North Code Amendment

Written requests

A member of the public may write to Council on any Council policy, activity or service.

Council Members

Members of the public may contact Council Members to discuss any issue relevant to Council. Elected Member contact details are available on Council's website.

Other

Members of the public can also contact Council via phone, email, social media and face to face.

Agendas and Minutes

Agendas of Council and Committees are placed on public display not less than three days prior to the meetings.

Minutes of the meetings are placed on public display within five days following the meetings. Agendas and minutes can be viewed at the Council's offices at Goolwa and Strathalbyn.

Meeting agendas and minutes can also be viewed on Council's website: alexandrina.sa.gov.au

Public Consultation

Council is committed to open, accountable and responsive decision making, which is informed by effective communication and consultation between Council and the community.

The Public Consultation Policy sets out the steps Council will take to establish partnerships and encourage community involvement in planning and decision making regarding the services Council provides and the management of community resources.

Council aims to ensure that appropriate and cost-effective methods are used to inform and involve the local community, key stakeholders and interested parties relevant to the specific circumstances of each consultation topic.

Alexandrina Council is committed to engaging as widely and actively as possible with its diverse communities, through a range of community consultations.

July to September 2022

- › Draft Regional Public Health Plan 2022-27
- › Youth Forum
- › Sugars Beach Survey
- › Draft Lease Fulham Funerals
- › Middleton Master Plan – Concept Planning
- › Milang Master Plan – Concept Planning
- › Port Elliot Master Plan – Concept Planning.

October to December 2022

- › Draft Community Land Management Plan and Register
- › Goolwa Regatta Yacht Club – Draft Lease Feedback.

January to March 2023

- › Climate Emergency and Environment Committee EOI
- › Fleurieu Regional Assessment Panel – Deputy Independent Members – EOI.

April to June 2023

- › Independent Member of Alexandrina Council's Audit and Risk Committee EOI
- › Acquisition and Disposal of Land, Roads and Assets
- › Port Milang Historic Railway Museum – Draft lease
- › Draft By-Laws 2023
- › Draft Community Ground Lease Port Elliot SLSC.



Access to Council Documents

This section of the Annual Report details the documents which Alexandrina Council is required to provide in accordance with relevant legislation.

The documents and registers listed may be inspected on Council's website alexandrina.sa.gov.au

Documents listed may be purchased as per the fee listed in Council's Schedule of Fees and Charges.

By-Laws

The Local Government Act 1999 (Act) provides the ability for Council to make By-Laws as a way of providing good governance to the community and which reflect current community standards. By-Laws operate as a piece of legislation and may be enforced by means of issuing an expiation notice.

Alexandrina Council has six By-Laws to ensure the good rule and governance of the Council area and for the convenience, safety and comfort of its community. These are:

- › By-Law No 1: Permits and penalties: to provide for a permit system and penalties in Council By-Laws, to clarify the construction of such By-Laws and to repeal By-Laws.
- › By-Law No 2: Local Government land: for the management and regulation of the use and access to Local Government land (other than roads) including the prohibition and regulation of particular activities on Local Government land and public places.
- › By-Law No 3: Roads: for the management, control and regulation of certain activities on Council roads.
- › By-Law No 4: Moveable signs: to set standards for moveable signs on roads and to provide conditions of, and the placement of, such signs.
- › By-Law No 5: Dogs: for the management and control of dogs in the Council area.
- › By-Law No 6: Foreshore: to regulate the access and use of the foreshore.

- › By-Law No 7: Modification By-Law 2017. A By-Law to modify clause 4 in Council By-Laws numbered 1 to 5.
- › By-Law No 8: Cats! To limit the number of cats kept on premises and for the management and control of cats in the Council's area.

Codes

The following is a list of Codes that Alexandrina Council maintains in accordance with the Local Government Act 1999:

- › Code of Conduct for Council Employees
- › Code of Practice Access to Council and Committee Meetings and Documents
- › Code of Practice – Council Meeting Procedures
- › Code of Conduct for Volunteers
- › Code of Conduct for Council Members

At the 28 November 2022 Council Meeting it was resolved to adopt the new Model Behaviour Management Policy for Council Members

Terms of Reference

The following Council Committees are guided by Terms of Reference, which define the purpose and authorities of each entity:

- › Audit and Risk Committee
- › Alexandrina Arts and Cultural Advisory Committee
- › Alexandrina Sustainable Agricultural Round Table (ASART)
- › Australia Day Awards Committee
- › Cemeteries Advisory Committee
- › Chief Executive Selection Panel
- › Chief Executive Officer Performance Management Panel
- › Climate Emergency and Environment Committee
- › Heritage Advisory Committee
- › Lot 10 Langhorne Creek Rd Project Steering Group
- › Rataiang Basham Beach & Horseshoe Bay Advisory Committee
- › South Australian Wooden Boat Festival Committee.

Registers

The following is a list of registers that Alexandrina Council maintains in accordance with legislative requirements:

- › Assessment Register (rateable land);
- › Community land (open space);
- › Confidential Items Meetings Register;
- › Council Members Disclosure of Interest Register;
- › Delegations Register;
- › Development applications (DA) / consents/ approvals (DA register);
- › Council Members Allowances and Benefits Register;
- › Council Members Gifts and Benefits Register;
- › Council Members Training and Development Register;
- › Council Employee Gifts and Benefits Register;
- › Register of Council Information or Briefing Sessions
- › Register of Employees' Salaries;
- › Register of High Risk Manufactured Water Systems;
- › Register of Interests – Council Members¹;
- › Register of Interests – Employees²;
- › Register of Interests – Council;
- › Register of Items Released from Confidence;
- › Register of Land Management Agreements
- › Register of Public Streets and Roads;
- › Register of Wastewater Works Approval
- › Schedule of Fees and Charges; and
- › Voters Roll.

1 A written application must be received by the Chief Executive Officer to view these registers.

2 The 'Register of Interests – Employees' is not legally able to be viewed by members of the public.

Policies and Procedures

Council policies may be required by legislation, related to the Council as an elected member body and/or be in the public interest. Policies provide the Council and Administration with the ability and direction to make decisions that are considered to be consistent and unbiased. A policy can also provide detail on the manner in which the Council undertakes, or requires others to undertake, certain works or activities.

Council has adopted the following policies:

- › Acquisition and Disposal of Land Policy
- › Acquisition and Disposal of Road Policy
- › Annual Budget and Budget Performance Policy
- › Arts and Culture Policy
- › Asset Accounting Policy
- › Asset Management Policy
- › Behaviour Management Policy - Model
- › Building Upgrade Finance Policy
- › Caretaker Policy
- › Cemeteries and Memorials Policy
- › Climate Change Policy
- › Code of Conduct – Alexandrina Libraries
- › Code of Conduct for Council Employees
- › Code of Conduct for Volunteers
- › Collection Development – Alexandrina Libraries
- › Communication Policy
- › Community Donation Policy
- › Community Group Loan Policy
- › Complaints Handling Procedure
- › Complaints Policy
- › Corporate Credit Card Policy
- › Council Members – Information Management Policy
- › Council Members – Allowances, Benefits, Support and Facilities Policy
- › Council Members – Code of Conduct
- › Council Members – Complaints Handling Procedure
- › Council Members – Induction for New Councils Policy
- › Council Members – Training and Development Policy
- › Debt Recovery Policy
- › Development Assessment Fee Waiver and Refund Policy
- › Disposal of Council Assets Policy
- › Election Signage Guidelines – State and Federal Government Elections
- › Emergency Management Policy

- › Employee Entertainment and Hospitality Policy
- › Enforcement Policy
- › Financial Internal Control Policy
- › Fraud, Corruption, Misconduct and Maladministration Prevention Policy
- › Grants Policy
- › Hardship Policy
- › Information Management Policy
- › Internal Review of Council Decisions Policy
- › Kerbside Waste Collection Policy
- › Lease and Licence Policy
- › Mobile Food Vendor Procedure
- › Naming of Roads, Reserves and Public Places Policy
- › Order Making Policy
- › Pop-Up Business Activation Policy
- › Privacy Policy
- › Privacy Procedure
- › Privately Funded Planning and Design Code Amendments Policy
- › Privately Funded Planning and Design Code Amendments Procedure
- › Procurement Policy
- › Procurement Procedure
- › Prudential Management Policy
- › Public Consultation Policy
- › Public Consultation Procedure
- › Public Interest Disclosure Policy
- › Public Interest Disclosure Procedure
- › Rating Policy
- › Requests for Services Policy
- › Request for Services Procedure
- › Risk Management Policy
- › Risk Management Framework
- › Safe Environment Policy
- › Safe Environment Code of Conduct
- › Safe Environment Reporting Procedure
- › Safe Environment Screening Guidelines
- › Service Policy - Alexandrina Libraries
- › Signs, Banners and Flags Policy
- › Temporary Road Closure Policy
- › Treasury Management Policy
- › Tree Management Policy
- › Tree Management Procedure
- › Unreasonable Complaint Policy
- › Unsolicited Proposal Policy

Other Documents Available for Inspection

The following documents are available for inspection on Council's website alexandrina.sa.gov.au

Documents are listed under the responsible Directorate.

Office of the CEO

- › A2040 Narrative
- › A2040 Four Year Plan
- › A2040 'plan on a page'
- › Alexandrina Alive Quarterly Newsletter
- › Annual Business Plan and Budget
- › Agendas and Minutes – Council and Council Committees
- › Freedom of Information Statement
- › Village Innovation Plans.

Community

- › Planning and Design Code
- › Dog and Cat Management Plan
- › Disability Access and Inclusion Plan
- › Economic Development Strategy 2022-2027
- › Environmental Action Plan - DRAFT
- › Climate Emergency Action Plan - DARFT
- › Environmental Health Emergency Management Plan
- › Fleurieu Interim Bushfire Management Area Plan
- › Regional Public Health Plan
- › Tourism and Visitor Strategy 2017-2022
- › Wooden Boat Strategy 2022-2026.

Infrastructure

- › Integrated Water Management Plan
- › Master Plan for Ratalang Basham Beach Conservation Reserve Roadside Vegetation Management Plan
- › Clayton Bay Foreshore Master Plan
- › Master Plan for Ratalang Basham Beach Conservation Reserve.

Corporate

- › Audited Financial Statements
- › Community Land Management Plan
- › Long Term Financial Plan.

Freedom of Information

The Freedom Information Statement is published by Alexandrina Council in accordance with the requirements of the Freedom of Information Act 1991. An updated Freedom Information Statement is published every 12 months to Council's website.

During 2022/23 Administration processed 13 Freedom of Information (FOI) requests and zero requests for an internal review of an FOI Determination.

A summary of the applications received is included in the table below.

Date FOI Application Received	Scope of FOI
24 June 2022*	Community Safety complaint relating to property in Port Elliot
7 July 2022	Report to Council Members on Lot 10 Langhorne Creek Road and responses from organisations that were approached by Council
27 July 2022	Request for copies of Complaints made against an organisation in Clayton Bay
10 October 2022	Any documents relating to roadworks as defined in the Local Government Act 1999 for identified area in Chiton
8 November 2022	Copy of approved development application for Lakeside Goolwa
28 November 2022	Video footage from inside and outside of Council Offices on specified day in November 2022
6 April 2023	Documentation relating to investigations and outcomes of dog attack in December 2019
27 April 2023	Emails and Correspondence relating to property on Hindmarsh Island between 2021 and present
3 May 2023	Documents and photos relating to Complaint Code 9720
29 May 2023	Arborist report and copy of wastewater works approval for property in Port Elliot
20 June 2023	Tender Requests for Excelsior Parade Footpath

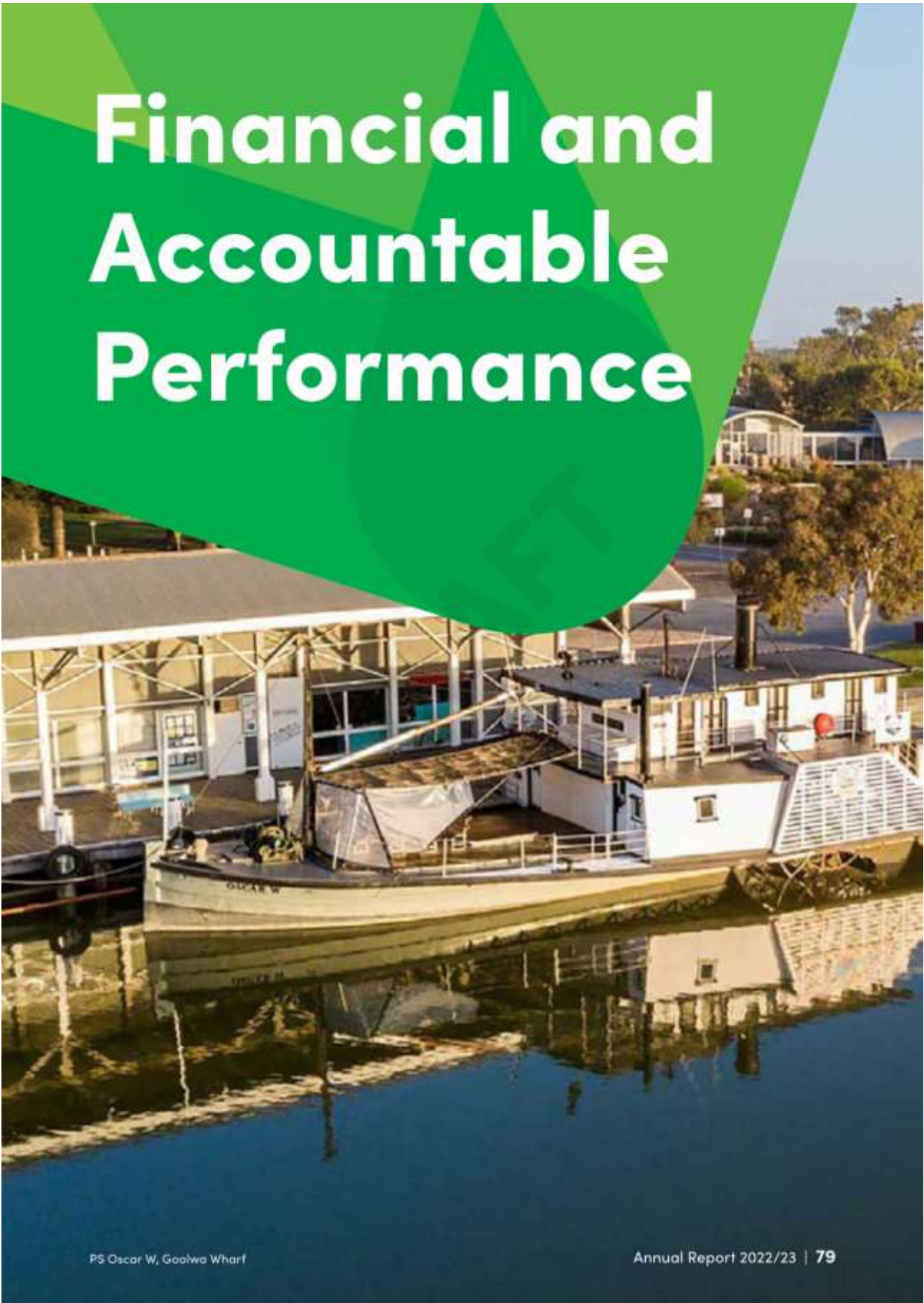
Date FOI Application Received	Scope of FOI
16 June 2023	Historical information requested for property listed as Lot 7 Filed Plan 40295 including -
-	efforts made to locate the person responsible for payments
-	instigation of sale proceedings, and
-	dates and placement of all advertisements and signs required under Section 184 of the Local Government Act 1999 relating to this property*
21 June 2023	Documents containing or relating to communications between Rates staff members relating to property in Port Elliot also correspondence with the owner of the property

* Freedom of Information request was carried over from 2021/22 financial year and was not reported on in this year.

Information on the FOI process, application forms, fees and access to documents is available from Council's accredited FOI officers. If required these officers will assist anyone seeking to amend Council records containing their personal affairs. More information on, and application forms for, the FOI process are available from the Council offices, on Council's website and State Records website.

A member of the public wishing to amend the Council's records may email alex@alexandrina.sa.gov.au or phone 8555 7000 and ask to speak with an accredited Freedom of Information Officer.

Financial and Accountable Performance



PS Oscar W, Goolwa Wharf

Administration is currently undertaking a validation of Asset class revaluations completed prior to June 2023, ultimately informing the completion and audit of final Annual Financial Statement for the 2023 financial year.

On completion of the audit of the final Annual Financial Statements, the Statements will be proposed for endorsement by the Audit and Risk Management Committee and approval by Council, for subsequent inclusion in the Annual Report.

DRAFT

2022
2023

ANNUAL
REPORT





SUSTAINABLE
WASTE MANAGEMENT
THROUGH SHARED
SERVICES

2 Adelaide Hills Region Waste Management Authority

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ABOUT AHRWMA

The Adelaide Hills Region Waste Management Authority is a Local Government Regional Subsidiary established by The Adelaide Hills Council, Alexandrina Council, Mount Barker District Council and Rural City of Murray Bridge, pursuant to Section 43 of the *Local Government Act, 1999*.

Our Member Councils resolved to work together via the Authority to coordinate waste management and recycling within the region. Under our Charter the Authority's purpose is to facilitate, co-ordinate and undertake waste management including waste collection, treatment, disposal and recycling within the Region.

The Authority's business activities include landfill operations, resource recovery centre management, hook-lift truck transport services and mobile concrete crushing services on behalf of and for the benefit of our Member Councils. The Authority also represents our Member Councils in relevant forums, provides technical waste and resource management advice and coordinates education services across the region.

The Authority operates a landfill facility, currently receiving over 50,000 tonnes of material annually, with approximately 44,000 tonnes being disposed to the active landfill cells. We have a strong focus to divert waste from landfill, extracting materials such as metals, construction and demolition waste, tyres and mattresses for processing and reuse.

The Brinkley and Heathfield facilities receive over 10,000 tonnes of material annually, with approximately 7,800 tonnes recovered and diverted from landfill – a diversion rate of 72%. We recover resources such as E-waste, chemical containers, polystyrene, cardboard, tyres, mattresses, green organics and concrete. We also receive household chemicals for environmentally appropriate storage, management and disposal.

Our reviewed Charter was Gazetted in June 2022 and under this Charter our five-member Board, including an Independent Chair was established. Our Audit Committee Terms of Reference were reviewed with a new Audit and Risk Committee, including two Independent members being appointed in February 2023.



OUR REGION

POPULATION
134,841



5048.7
SQUARE KMS

26.7
PEOPLE PER
SQUARE KM

2

FROM THE INDEPENDENT CHAIRPERSON

I am pleased to present our Annual Report for the 2022-23 fiscal year. This year marks not only the first full year of operation under our revised Charter and the establishment of a new Board structure, but also my inaugural year as the Independent Chair of the Authority.

Our commitment to our mission remained steadfast throughout the year. We continued to operate a compliant landfill while championing the principles of the Circular Economy. Notably, we diverted approximately 14,000 tonnes of waste from landfill, redirecting these materials toward reprocessing and reuse, a clear example of our commitment to sustainability.

Our efforts extended to assisting our Constituent Councils in managing challenging waste streams, demonstrated by the dedicated drop-off facility at the Heathfield Resource Recovery Centre. Here, over 48 tonnes of chemicals found safe disposal, removing hazardous materials from our environment and minimising risks to our communities.

We were delighted to welcome a new Circular Economy Officer to the Authority's team and eagerly anticipate the contributions this position will make to both our organisation and our Constituent Councils.

With the assistance of Green Industries SA, we provided vital support in the wake of the significant River Murray Flooding event in early 2023. Our efforts assisted with the safe and ethical disposal of damaged infrastructure, facilitating the cleanup for residents and mitigating potential health risks from flood-damaged materials.

Our unwavering commitment to workplace health and safety (WHS) has continued and we are pleased to have recorded no lost time injuries. We were also honoured to be recognised as a major regional winner of the LGA's WHS award for our exemplary training competency process, reaffirming our commitment to a safe working environment.





Financially, we exceeded expectations, realising a surplus which will be invested in asset and infrastructure replacement, maintenance, and capital projects, ensuring our long-term sustainability.

I would like to extend my appreciation to our Executive Officer, Leah Maxwell, whose dedication has been instrumental in our achievements. Equally, I wish to thank our staff whose commitment drives our mission forward. We are fortunate to have such a skilled and dedicated team working diligently for the benefit of our Councils and communities.

I would also like to acknowledge the contributions of our Board Members and our Audit and Risk Committee. Their guidance, leadership, and dedication have been pivotal in striving for the best outcomes for the Authority and its Constituent Councils. To our Constituent Councils, I extend my gratitude for your continued collaboration, support, and trust in our organisation.

As we move forward, the Authority remains committed to improving governance and risk management across all facets of our operation. We are dedicated to assisting our Constituent Councils in delivering efficient and effective waste and resource management services. Beyond our core services, we maintain an active presence in the wider industry, representing our Constituent Councils in relevant forums.

Thank you for your continued partnership and trust in the Authority. Together, we look forward to another year of progress, sustainability, and success.

ADRIAN SKULL
Independent Chairperson





Adelaide Hills Region Waste Management Authority

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GOVERNANCE

BOARD MEMBERS JUNE 2023

The Authority is administered by a Board in accordance with the requirements of the Local Government Act, the Authority's Charter and applicable policies. The Board is responsible for the overall governance, management and strategic direction of the Authority. The Board meets at least 5 to 6 times each financial year.

INDEPENDENT CHAIR



ADRIAN SKULL
5 of 5 Meetings

MOUNT BARKER DISTRICT COUNCIL



ALEX OULIANOFF
Board Member
5 of 5 Meetings

ADELAIDE HILLS COUNCIL



CR LUCY HUXTER
Board Member
2 of 3 Meetings

RURAL CITY OF MURRAY BRIDGE



HEATHER BARCLAY
Board Member
2 of 4 Meetings

ALEXANDRINA COUNCIL



ANDY BAKER
Board Member
2 of 3 Meetings



CR BRADLEY ORR
Deputy Board Member
0 Meetings



JOHN MCARTHUR
Deputy Board Member
0 Meetings



BRAD WARNCKEN
Deputy Board Member
2 Meetings



GARY LYONS
Deputy Board Member
0 Meetings

Deputy Members attend meetings only as required

Historical Board Member & Deputy Attendances FY2023

Board Member	Attended
John McArthur	2 of 2
Michael Scott	1 of 1
Tim Tol	1 of 1
Deputy Member (attendance as required)	
Phil Burton	0

AUDIT AND RISK COMMITTEE

The Audit Committee's Terms of Reference were reviewed with a new Audit and Risk Committee established in February 2023, consisting of 2 Board Members and 2 Independent Members.

ARC Member Attendances June 2023

Member	Attended
Alex Oulianoff (Mount Barker)	5 of 5
Elizabeth Williams (Independent Chair)	3 of 3
Rebecca Wilson (Independent Member)	3 of 3
Heather Barclay (Murray Bridge)	3 of 4
Historical Attendances Pre Feb 2023	
Peter Brass (Independent Chair)	2 of 2
Greg Parker (Mount Barker)	1 of 1
Elizabeth Williams (Alexandrina)	0 of 1

MANAGING DIFFICULT WASTE STREAMS AND DRIVING A CIRCULAR ECONOMY

Diverted, Recovered & Reprocessed

300 tonnes	of cardboard
848 tonnes	of metal & batteries
109 tonnes	of mattresses
12 tonnes	of tyres
19 tonnes	of polysterene & hard plastics
72 tonnes	of E-waste
0.45 tonnes	of x-rays

Over 6,000 tonnes

OF GREEN ORGANICS
PROCESSED IN TO MULCH
AND COMPOST

Over 9,900 tonnes

OF C&D & SOILS DIVERTED
FROM LANDFILL

SAFELY DISPOSED
48 tonnes
OF CHEMICALS

4

PERFORMANCE AGAINST BUSINESS PLAN

Actions, Targets and Measures	Measurable Outcome	Status
Embrace the waste hierarchy and circular economy principles - the Authority will aim to assist and positively influence the recycling markets as much as possible via its operations and services.	Authority activities, operations and projects align with waste hierarchy and circular economy.	Achieved and ongoing. We continue to divert waste from landfill where possible and ensure our activities align with the waste hierarchy and circular economy.
Represent Constituent Councils in the waste and resource recovery sector.	Provide responses on behalf of Constituent Councils to State, Federal and other communications regarding legislation/policy changes etc. Attend WMRR meetings and actively participate in State and Federal waste/resource recovery LGA/State/ Federal/industry groups.	Achieved and ongoing. The Authority's representatives have attended WMRR meetings and industry group meetings/conferences throughout the year and have submitted regional responses regarding policy and industry changes.
Induct the newly appointed Board and Independent Chair.	New Board inducted.	Complete.
Finalise the 10-year Strategic Plan.	Final plan adopted and implemented.	Draft document and workshop complete.
Consider landfill gas management at the Brinkley Landfill site.	Complete Landfill Gas Feasibility Study and consider management options.	Feasibility study complete - Project ongoing.
Implement staged capping and closure of Brinkley Landfill cells in accordance with capping and closure plan.	Capping completed in accordance with plan.	Draft plan is being revised to incorporate LFG feasibility study - Project ongoing.
Continue to manage the Brinkley Landfill site and cell construction to maintain adequate airspace for waste disposal needs.	Ongoing review and assessment completed.	Complete. Cell under construction. Ongoing requirement.
Manage the Brinkley Landfill as a compliant facility.	All EPA compliance requirements are met.	Complete. Ongoing requirement.

Actions, Targets and Measures	Measurable Outcome	Status
Establish the landfill to be a model and leading-edge regional facility. Utilise the landfill and transfer stations as educational tools where possible.	Site used for educational purposes. (tours/presentations/photos and articles).	Complete and ongoing. The Authority uses the site to facilitate visits from schools and community groups and uses photos for educational purposes.
Continue to establish the Authority as an expert in the field of waste and resource management and act as an information source for Constituent Councils and their communities.	Information provided to Constituent Councils and communities on an ongoing basis.	Complete and ongoing. Newsletter established and provided to stakeholders.
Continue to implement media and advertising programs aiming to increase education across the region.	Manage an updated website and increase social media presence.	Complete. Website updated and managed.
Continue to explore options to coordinate Constituent Council waste services where cost savings can be identified and progressively implement approved shared services across Constituent Councils.	W&RRO is established. Shared services implemented, where there is benefit to Constituent Councils	Complete - position established and filled, Ongoing.
Hold quarterly meetings with key senior staff from each of the Constituent Councils to consider Council priorities.	A minimum of four meetings held.	Not complete. Regular meetings have been held with some Councils, not all on a consistent basis.
Continue to operate the Resource Recovery Centres efficiently, with a focus on resource recovery, waste hierarchy and cost effectiveness.	Continue to divert waste from landfill where possible. Maintain the net result where possible and work towards a break-even position.	Complete. The RRC's achieved average diversion rate of 72%. Ongoing requirement.
Continue to review and update WHS policies and systems.	WHS and policies reviewed.	Complete. Ongoing requirement.
Work with the LGA Mutual Liability Scheme to ensure the Authority is meeting requirements.	Meeting held with scheme reps and programs implemented where required.	Complete. Ongoing requirement.
Implement the Waste and Resource Management Plan and action the initiatives identified within this plan.	Waste and Resource Recovery Plan implemented.	Not Complete. Draft document complete, which informed the Strategic Plan. Document to be updated and presented to the Board/ Constituent Councils for endorsement.
Create a Waste and Resource Recovery Officer Position within the Authority - providing Strategic Support for Constituent Councils.	Waste and Resource Recovery Officer Position implemented.	Complete. Circular Economy Officer appointed.



FINANCIAL INDICATORS

The Authority's financial indicator performance targets assist in ensuring the long term financial sustainability of the Authority.

Indicators	Short Term Target	Long Term Target	Original Budget	Year End Actual
Operating Surplus/(Deficit)	>0%	2%	1%	5%
Net Financial Liabilities Ratio	70%	55%	29%	10%
Interest Cover Ratio	1.5%	1%	0.2%	0.1%
Asset Renewal Funding Ratio	100%	100%	45%	337%

The operating surplus/(deficit) ratio for year end actual is stronger than the original budget. This ratio continues to meet the short term target and for a second year in a row has met the long term target of 5%. Meeting this target ensures 5% of total revenue is available to fund proposed capital expenditure.

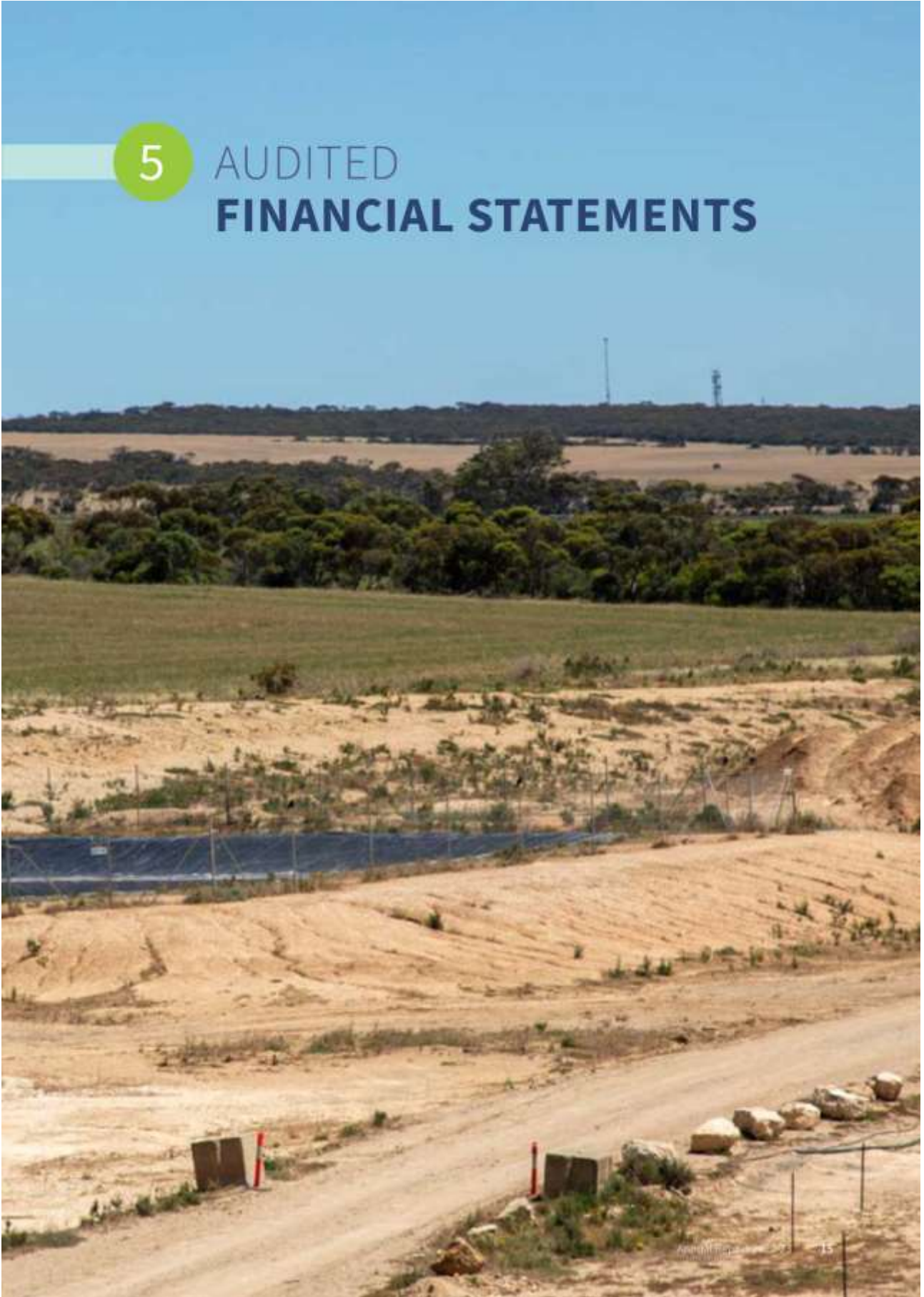
Net financial liabilities ratio exceeded the original budget. Increased income and management of operating expenditure enabled the Authority to repay borrowings earlier than planned. A downward trend of 13% last end of year and 10% this year, indicates the Authority's ability to meet financial obligations from operating revenue is strengthening.

Interest cover ratio indicates the Authority has used 0.1% of operating revenue to pay interest expenses. This is less than the original budget as borrowings were repaid earlier than anticipated.

The spike of the asset renewal funding ratio for end of year actual is a result of renewing capital as planned for FY2023 as well as capital that had not been renewed the previous year due to the impacts of the pandemic. This ratio for end of year FY2022 was 0%. The original budget of 45% was less than the short and long term target because the renewal of an asset as planned in the asset management plan, did not need replacing.

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AUDITED
FINANCIAL STATEMENTS



**Adelaide Hills Region Waste
Management Authority
General Purpose Financial Reports
for the year ended 30 June 2023**

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Adelaide Hills Region Waste Management Authority
General Purpose Financial Reports
for the year ended 30 June 2023

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**Adelaide Hills Region Waste Management Authority
Annual Financial Statements
for the year ended 30 June 2023**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2023 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.

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.....
Lesh Maxwell
EXECUTIVE OFFICER

.....
Adrian Skull
CHAIRPERSON

Date:

Adelaide Hills Region Waste Management Authority
Statement of Comprehensive Income
for the year ended 30 June 2023

		2023	2022
	Notes	\$	\$
INCOME			
User charges	2	6,157,023	5,725,347
Grants, subsidies and contributions - Operating	2	15,000	20,000
Investment income	2	18,014	915
Other income	2	2,674,892	2,509,049
Total Income		8,864,929	8,255,311
EXPENSES			
Employee costs	3	1,814,004	1,608,869
Materials, contracts & other expenses	3	5,821,230	5,567,723
Depreciation, amortisation & impairment	3	810,157	680,098
Finance costs	3	7,709	14,485
Total Expenses		8,453,100	7,871,175
OPERATING SURPLUS / (DEFICIT)		411,829	384,136
Asset disposal & fair value adjustments	4	16,270	-
NET SURPLUS / (DEFICIT) transferred to Equity Statement		428,099	384,136
TOTAL COMPREHENSIVE INCOME		428,099	384,136

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This Statement is to be read in conjunction with the attached Notes.

Adelaide Hills Region Waste Management Authority
Statement of Financial Position
as at 30 June 2023

ASSETS	Notes	2023 \$	2022 \$
Current Assets			
Cash and cash equivalents	5	1,478,418	1,051,069
Trade & other receivables	5	956,920	1,355,484
Inventories	5	10,554	9,153
Total Current Assets		2,445,892	2,415,706
Non-current Assets			
Infrastructure, property, plant & equipment	6	4,670,029	4,373,956
Total Non-current Assets		4,670,029	4,373,956
Total Assets		7,115,921	6,789,662
LIABILITIES			
Current Liabilities			
Trade & other payables	7	975,952	847,330
Borrowings	7	51,170	224,073
Provisions	7	269,474	338,649
Total Current Liabilities		1,296,596	1,410,052
Non-current Liabilities			
Borrowings	7	90,434	141,604
Provisions	7	1,956,092	1,893,306
Total Non-current Liabilities		2,046,526	2,034,910
Total Liabilities		3,343,122	3,444,962
NET ASSETS		3,772,799	3,344,700
EQUITY			
Accumulated surplus		3,772,799	3,344,700
TOTAL EQUITY		3,772,799	3,344,700

This Statement is to be read in conjunction with the attached Notes.

Adelaide Hills Region Waste Management Authority
Statement of Changes in Equity
for the year ended 30 June 2023

		Accumulated Surplus	TOTAL EQUITY
2023	Notes	\$	\$
Balance at end of previous reporting period		3,344,700	3,344,700
Net Surplus / (Deficit) for Year		<u>428,099</u>	<u>428,099</u>
Balance at end of period		<u>3,772,799</u>	<u>3,772,799</u>
2022	Notes	\$	\$
Balance at end of previous reporting period		2,960,564	2,960,564
Net Surplus / (Deficit) for Year		<u>384,136</u>	<u>384,136</u>
Balance at end of period		<u>3,344,700</u>	<u>3,344,700</u>

This Statement is to be read in conjunction with the attached Notes

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Adelaide Hills Region Waste Management Authority
Statement of Cash Flows
for the year ended 30 June 2023

	Notes	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts:</i>			
User charges		6,020,093	5,669,183
Investment receipts		13,000	359
Grants utilised for operating purposes		15,000	20,000
Other revenues		3,204,067	2,994,261
<i>Payments:</i>			
Employee costs		(1,770,067)	(1,550,030)
Materials, contracts & other expenses		(5,774,423)	(5,597,961)
Finance payments		(8,474)	(17,854)
Net Cash provided by (or used in) Operating Activities		<u>1,699,196</u>	<u>1,517,858</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts:</i>			
Sale of replaced assets		149,265	-
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		(1,079,713)	-
Expenditure on new/upgraded assets		(117,326)	(234,866)
Net Cash provided by (or used in) Investing Activities		<u>(1,047,774)</u>	<u>(234,866)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Receipts:</i>			
Proceeds from borrowings		-	(450,000)
<i>Payments:</i>			
Repayments of borrowings		(175,248)	-
Repayment of principal portion of lease liabilities		(48,825)	(46,560)
Net Cash provided by (or used in) Financing Activities		<u>(224,073)</u>	<u>(496,560)</u>
Net Increase (Decrease) in cash held		<u>427,348</u>	<u>786,432</u>
Cash & cash equivalents at beginning of period	8	<u>1,051,069</u>	264,637
Cash & cash equivalents at end of period	8	<u>1,478,418</u>	<u>1,051,069</u>

This Statement is to be read in conjunction with the attached Notes

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, interpretations and relevant South Australian legislation.

The Authority is a Local Government Authority Section 43 regional subsidiary under the control of Adelaide Hills Council, Alexandrina Council, Mount Barker District Council and Rural City of Murray Bridge.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

2 The Local Government Reporting Entity

Adelaide Hills Region Waste Management Authority operates as a regional subsidiary pursuant to Section 43 of the Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999, and has its principal place of business at c/- of Mount Barker District Council, 6 Dutton Road, Mount Barker. These financial statements have been prepared for use by Constituent Councils of the Authority.

3 Income recognition

3.1 Revenue

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Authority obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

4 Cash, Cash Equivalents and Other Financial Instruments

4.1 Cash, Cash Equivalent Assets

Cash assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

4.2 Other Financial Instruments

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments also form part of Note 9.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 6. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Major depreciation periods for each class of asset are shown in Note 6. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts (other than grants) received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables".

9 Provisions

9.1 Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on-costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as the Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

Superannuation:

The Authority makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and the Authority's involvement with the schemes are reported in Note 13.

9.2 Provisions for reinstatement, restoration, rehabilitation.

Expenditures relating to ongoing rehabilitation and restoration reduce any provision previously established.

The Authority recognises a capping liability for all past and present active landfill cell operational areas. For which capping rehabilitation works have not yet been completed.

The Authority recognises a capping liability for a historical cell given it is believed that it will be responsible for capping this area in future years and has accordingly recognised a liability. The Authority however is not presently obligated to undertake this work given the liability to cap the cell resides with the existing owners of the site.

The Authority has calculated the liability based on an alternate capping design being accepted by the Environmental Protection Authority South Australia (EPA) which is in the process of being approved. Should there be an unfavourable outcome from the alternate capping plan application process, this may result in further increases to the liability needing to be recorded in future periods.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

The Authority annually monitors the liability recorded for landfill rehabilitation and restoration estimates and make adjustment to the liability as required ensuring an accurate projected cost of the liability is showing in the Statement of Financial Position. The Authority will be undertaking further detailed reviews of all rehabilitation and restoration liability costs in future years with the assistance of external consultants to ensure all projected costs have been independently verified. This was last reviewed and revalued by Golder Associates Ltd on 29 July 2019.

10 Leases

The Authority recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets, being the land leased at Brinkley Landfill.

i) Right-of-use assets

The Authority recognises right-of-use assets as at commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful life.

ii) Lease liabilities

At the commencement date, the Authority recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Authority uses its incremental borrowing rate or the interest rate implicit in the lease.

11 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 2 - INCOME

	2023	2022
Notes	\$	\$
USER CHARGES		
Waste processing and disposal fee	6,157,023	5,725,347
	<u>6,157,023</u>	<u>5,725,347</u>
INVESTMENT INCOME		
Interest on investments:		
Interest on investments	18,014	915
	<u>18,014</u>	<u>915</u>
OTHER INCOME		
Consultancy service	9,726	10,053
Waste officer contribution	-	59,588
Waste transfer station income	1,777,999	1,711,808
Waste transfer station recuperation	120,570	99,302
Transport income	404,709	317,637
Fuel tax rebate	57,159	52,185
Machinery charge out	103,320	109,774
Recycled income	46,838	15,745
Sundry	154,571	132,757
	<u>2,674,892</u>	<u>2,509,049</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Sundry	15,000	20,000
Sources of grants		
Other	15,000	20,000
	<u>15,000</u>	<u>20,000</u>

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 3 - EXPENSE

	2023	2022
Notes	\$	\$
EMPLOYEE COSTS		
Salaries and Wages	1,392,629	1,187,834
Employee leave expense	159,688	174,725
Superannuation - defined contribution plan contributions	13 142,868	123,126
Superannuation - defined benefit plan contributions	13 5,785	4,595
Workers' Compensation Insurance	41,663	46,358
Other employment related costs	71,371	72,231
Total Operating Employee Costs	1,814,004	1,608,869
Total Number of Employees	18	16
<i>(Full time equivalent at end of reporting period)</i>		
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration		
- Auditing the financial reports	5,405	5,289
Subtotal - Prescribed Expenses	5,405	5,289
<u>Other Materials, Contracts & Expenses</u>		
Materials, contractors and other	417,944	293,753
Waste transfer station expenses	1,240,894	1,212,752
Consultants	42,097	47,044
Administration and Board	135,220	76,094
EPA licence fee	9,986	9,793
Repairs and maintenance	199,387	201,960
Insurance and legal	57,129	39,978
EPA waste levy paid	3,372,177	3,394,154
Parts, accessories & consumables	323,355	263,237
Sundry (should not be a material amount)	17,636	23,649
Subtotal - Other Materials, Contracts & Expenses	5,815,825	5,562,434
	5,821,230	5,567,723

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 3 - EXPENSE con't

		2023	2022
	Notes	\$	\$
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Road infrastructure		5,534	5,534
Buildings		15,686	15,062
Vehicles		32,258	31,501
Plant and equipment		394,950	317,487
Landfill cells		150,165	144,320
Leachate pond		8,697	8,697
Landfill rehabilitation		19,030	46,121
Landfill cell capping		135,294	62,833
Right of use assets	16	48,543	48,543
		<u>810,157</u>	<u>680,096</u>
FINANCE COSTS			
Interest on overdraft and short-term drawdown		1,116	8,323
Interest on Leases		6,593	8,162
		<u>7,709</u>	<u>14,485</u>

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS

	2023	2022
Notes	\$	\$
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	149,265	-
Less: Carrying amount of assets sold	132,995	-
Gain (Loss) on disposal	<u>16,270</u>	<u>-</u>

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 5 - CURRENT ASSETS

	2023	2022
CASH & EQUIVALENT ASSETS	Notes	\$
Cash on Hand and at Bank		324,529
Deposits at Call		726,540
		<u>1,051,069</u>
		<u>1,478,418</u>
TRADE & OTHER RECEIVABLES		
Accrued Revenues		705,312
Debtors - general		650,172
		<u>1,355,484</u>
		<u>956,920</u>
INVENTORIES		
Stores & Materials		9,153
		<u>10,554</u>
		<u>10,554</u>

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (IPPE)

	2022				2021			
	(\$'000)				(\$'000)			
	Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Road infrastructure	-	138,352	(49,875)	88,477	-	138,352	(55,409)	82,943
Buildings	-	277,198	(121,244)	155,954	-	283,676	(136,530)	147,146
Vehicles	-	164,768	(87,244)	77,524	-	183,567	(87,470)	96,097
Plant and equipment	-	3,813,144	(2,056,669)	1,756,475	-	4,103,891	(1,710,293)	2,393,598
Landfill cells	-	2,559,142	(1,996,991)	562,151	-	2,559,142	(1,747,196)	811,946
Leachate pond	-	173,838	(71,500)	102,338	-	173,838	(80,197)	93,741
Landfill rehabilitation	461,208	-	(288,853)	172,355	452,688	-	(308,963)	143,725
Landfill cell capping	1,537,083	-	(808,083)	729,000	1,587,897	-	(834,368)	753,529
WIP	-	43,680	-	43,680	-	18,413	-	18,413
Right of use assets	-	323,623	(149,820)	173,803	-	323,623	(184,172)	139,451
Total IPPE	1,998,291	7,403,626	(5,118,150)	4,373,956	2,040,475	7,784,512	(5,154,958)	4,670,029
Comparative	-	2,782,710	(4,428,060)	4,744,650	1,998,291	7,493,626	(5,118,150)	4,373,956

This Note continues on the following pages.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2022	Carrying Amounts Movement During the Year							2023	
	\$	\$							\$	
	Carrying Amount	Additions		Disposals	Dep'n	Impair'n	Transfers		Adjustment	Carrying Amount
	New / Upgrade	Renovate				In	Out			
Road infrastructure	88,477	-	-	-	(5,534)	-	-	-	-	82,943
Buildings	155,855	4,300	2,177	-	(15,688)	-	-	-	-	146,746
Vehicles	77,524	-	67,749	(16,818)	(32,258)	-	-	-	-	96,997
Plant and equipment	1,756,475	101,773	1,008,787	(116,077)	(304,955)	38,500	-	-	-	2,393,506
Landfill cells	952,151	-	-	-	(50,165)	-	-	-	-	901,986
Leachate pond	102,438	-	-	-	(8,897)	-	-	-	-	93,541
Landfill rehabilitation	171,273	-	-	-	(19,030)	-	-	(8,538)	-	143,705
Landfill cell capping	838,059	-	-	-	(135,294)	-	-	50,724	-	753,439
WP	43,880	11,250	-	-	-	-	(38,500)	-	-	18,413
Right of use assets	177,994	-	-	-	(48,543)	-	-	-	-	129,451
Total IPP&E	4,373,956	117,328	1,079,713	(132,995)	(810,157)	38,500	(38,500)	42,186	-	4,679,029
Comparatives	4,744,820	260,418	-	-	(880,098)	-	-	-	48,988	4,373,056

This note continues on the following pages.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset. Where applicable, accumulated depreciation calculated on the basis of such cost reflects the already consumed or expired future economic benefits of the asset.

Capitalisation thresholds used by the Authority for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	1,000
Other Plant & Equipment	1,000
Road construction & reconstruction	10,000

Estimated Useful Lives: Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	
Office Equipment	3 to 5 years
Other Plant & Equipment	5 to 10 years
Infrastructure	
Unsealed Roads	15 years
Fencing	15 years
Water Tanks	30 years
Litter Fence	5 years
Pumps	5 years
Monitor Bore	10 years
Buildings	20 years
Roads	25 years

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Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 7 - LIABILITIES

	Notes	2023		2022	
		Current	Non-current	Current	Non-current
		\$		\$	
TRADE & OTHER PAYABLES					
Goods & Services		797,083	-	744,440	-
Payments received in advance		-	-	15,000	-
Accrued expenses - employee entitlements		92,512	-	-	-
Accrued expenses - other		-	-	765	-
Aged Care Facility Deposits					
Deposits, Retentions & Bonds					
GST Payable		46,840	-	43,173	-
Other		39,518	-	43,952	-
		<u>975,952</u>	<u>-</u>	<u>847,330</u>	<u>-</u>
BORROWINGS					
Leases Liabilities	16	51,170	90,434	48,825	141,604
Other		-	-	175,248	-
		<u>51,170</u>	<u>90,434</u>	<u>224,073</u>	<u>141,604</u>
<i>All interest bearing liabilities are secured over the future revenues of the Authority.</i>					
PROVISIONS					
LSL Employee entitlements (including oncosts)		165,400	72,400	184,500	51,800
AI Employee entitlements (including oncosts)		104,074	-	154,149	-
Future reinstatement / restoration, etc		-	1,883,692	-	1,841,506
		<u>269,474</u>	<u>1,956,092</u>	<u>338,649</u>	<u>1,893,306</u>
Movements in Provisions - 2023 year only			<i>Future Reinstatement</i>	<i>Cell Capping</i>	<i>Total</i>
Opening Balance			461,206	1,380,300	1,841,506
Add (Less) Remeasurement Adjustments			(8,538)	50,724	42,186
Closing Balance			<u>452,668</u>	<u>1,431,024</u>	<u>1,883,692</u>

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 8 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

		2023	2022
	Notes	\$	\$
Total cash & equivalent assets	5	1,478,418	1,051,069

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	428,099	384,136
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	810,157	680,098
Net increase (decrease) in unpaid employee benefits	43,936	58,839
Net (Gain) Loss on Disposals	(16,270)	-
	1,265,922	1,123,073
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	402,231	433,491
Net (increase) decrease in inventories	(1,401)	(7,195)
Net increase (decrease) in trade & other payables	32,444	(31,511)
Net Cash provided by (or used in) operations	1,699,196	1,517,858

(c) Non-Cash Financing and Investing Activities

Estimated future reinstatement etc. costs	42,186	48,988
	42,186	48,988

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	10,000	10,000
LGFA Cash Advance Debenture facility	1,650,000	1,650,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as loans and receivables.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: initially recognised at lower of cost and net realisable value, interest is recognised when earned.</p> <p>Terms & conditions: deposits on call have an average interest rate of 4.3% (2022: 1.55%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Fees and other charges	<p>Accounting Policy: carried at nominal values less any allowances for doubtful debts.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: liabilities are normally settled on 30 days after the month of invoice.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: carried at the principle amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, interest is payable quarterly and principle due at CAD end date.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Leases	<p>Accounting Policy: accounted for in accordance with AASB 16 as stated in Note 1.</p>

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS (con't)

Liquidity Analysis

2023	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$'000	\$'000	\$'000	\$'000	\$'000
Cash & Equivalents	1,478,418			1,478,418	1,478,418
Receivables	908,573	-	-	908,573	956,920
Total	2,386,991	-	-	2,386,991	2,435,338
<u>Financial Liabilities</u>	\$'000	\$'000	\$'000	\$'000	\$'000
Payables	975,952	-	-	975,952	883,440
Current Borrowings	-	-	-	-	-
Lease Liabilities	54,852	93,742	-	148,594	141,604
Total	1,030,804	93,742	-	1,124,546	1,025,044
2022	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<u>Financial Assets</u>	\$'000	\$'000	\$'000	\$'000	\$'000
Cash & Equivalents	1,051,069	-	-	1,051,069	1,051,069
Receivables	1,383,072	-	-	1,383,072	1,355,484
Total	2,434,141	-	-	2,434,141	2,406,553
<u>Financial Liabilities</u>	\$'000	\$'000	\$'000	\$'000	\$'000
Payables	846,565	-	-	846,565	846,565
Current Borrowings	190,407	-	-	190,407	175,248
Lease Liabilities	53,776	148,595	-	202,371	190,429
Total	1,090,748	148,595	-	1,239,343	1,212,242

The following interest rates were applicable to the Authority's borrowings at balance date:

	30 June 2023		30 June 2022	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$'000	%	\$'000
LGFA cash advance debenture	-	-	1.75	175,248
Non interest bearing		975,952		846,565
		975,952		1,021,813

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS (con't)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. The Authority also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 10 - EXPENDITURE COMMITMENTS

The Authority as at 30 June 2023 had no obligation for expenditure

Note 11 - CONTINGENCIES, ASSETS & LIABILITIES NOT RECOGNISED

There were no contingencies, assets or liabilities not recognised subsequent to 30 June 2023 that need to be disclosed in the financial statements.

Note 12 - EVENTS AFTER THE STATEMENT OF FINANCIAL POSITION DATE

There were no events subsequent to 30 June 2023 that need to be disclosed in the financial statements.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 13 – SUPERANNUATION

The Authority makes employer superannuation contributions in respect of its employees to Hostplus (formerly Local Government Superannuation Scheme and Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (10.5% in 2022-23; 10% in 2021-22). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2021-22) of "superannuation" salary.

In addition, the Authority makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), the Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2021. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

Contributions to Other Superannuation Schemes

The Authority also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Authority.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 14 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2023	2022	2021
Operating Surplus Ratio			
<u>Operating Surplus</u>	4.6%	4.7%	20.3%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio			
<u>Net Financial Liabilities</u>	10%	13%	19%
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Adjustments to Ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These **Adjusted Ratios** correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

Adjusted Operating Surplus Ratio	4.6%	4.7%	20.3%
Adjusted Net Financial Liabilities Ratio	10%	13%	19%

Asset Renewal Funding Ratio			
<u>Outlays on Existing Assets</u>	337%	0%	87%
Asset Renewals - IAMP			

Net asset renewal expenditure is defined as net capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 15 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis.

All Authorities in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Authorities provide a common 'core' of financial information, which enables meaningful comparisons of each Authority's finances.

	2023	2022
	\$	\$
Income		
<i>User charges</i>	6,157,023	5,725,347
<i>Grants, subsidies and contributions - Operating</i>	15,000	20,000
<i>Investment income</i>	18,014	915
<i>Other income</i>	<u>2,674,892</u>	<u>2,509,049</u>
	8,864,929	8,255,311
Expenses		
<i>Employee costs</i>	(1,814,004)	(1,608,869)
<i>Materials, contracts and other expenses</i>	(5,821,230)	(5,567,723)
<i>Depreciation, amortisation and impairment</i>	(810,157)	(680,098)
<i>Finance costs</i>	(7,709)	(14,485)
	<u>(8,453,100)</u>	<u>(7,871,175)</u>
Operating Surplus / (Deficit)	411,829	384,136
<i>Timing adjustment for grant revenue</i>	-	-
Adjusted Operating Surplus / (Deficit)	411,829	384,136
Net Outlays on Existing Assets		
<i>Capital Expenditure on renewal and replacement of Existing Assets</i>	(1,079,713)	-
<i>Add back Depreciation, Amortisation and Impairment</i>	810,157	680,098
<i>Proceeds from Sale of Replaced Assets</i>	<u>149,265</u>	<u>-</u>
	(120,291)	680,098
Net Outlays on New and Upgraded Assets		
<i>Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)</i>	(117,326)	(234,868)
Annual Net Impact to Financing Activities (surplus/(deficit))	<u>174,212</u>	<u>829,368</u>

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 16 - LEASES

The Authority as a Lessee

Right of Use Assets

The Authority recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets, being the land leased at Brinkley Landfill.

Set out below are the carrying amounts (written down value) of right of use assets recognised within Infrastructure Property, Plant & Equipment and the movements during the period:

Right of Use Assets (Carrying Value)	Land
At 1 July 2022	177,994
Depreciation Charge	<u>(48,543)</u>
At 30 June 2023	<u>129,451</u>

Set out below are the carrying amounts of lease liabilities (including under interest bearing loans and borrowings) and the movements during the period:

	2023
Opening Balance 1 July 2022	190,429
Accretion of Interest	6,593
Payments	<u>(55,418)</u>
Closing Balance 30 June 2023	<u>141,604</u>
Current	51,170
Non Current	90,434

The maturity analysis of lease liabilities is included in Note 9.

The Authority had total cash outflows for leases of \$53,776.

The following are amounts recognised on profit or loss:

Depreciation expense right of use assets	48,543
Interest expense on lease liabilities	<u>6,593</u>
Total amount recognised in profit and loss	<u>55,136</u>

Adelaide Hills Region Waste Management Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 17 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Authority include the Chair, the Board, Executive Officer and certain prescribed officers under section 112 of the Local Government Act 1989. In all, Key Management Personnel were paid the following total compensation:

	2023	2022
	\$	\$
Salaries, allowances & other short term benefits	207,518	227,175
TOTAL	207,518	227,175

Allowances / benefits incurred in the ordinary course of performing the KMPs role, and amounts paid as direct reimbursement of expenses incurred on behalf of Authority have not been included above.

The following transactions occurred with related parties:

	2023	Outstanding 30 June 2023	2022	Outstanding 30 June 2022
	\$,000	\$,000	\$,000	\$,000
Adelaide Hills Council - provision of waste processing & disposal service	1,525	187	1,481	136
Alexandrina Council - provision of waste processing & disposal service	219	19	261	25
Mount Barker District Council - provision of waste processing & disposal service	1,325	119	1,260	109
Rural City of Murray Bridge - provision of waste processing & disposal service	771	69	885	62
TOTAL	3,840	394	3,887	332

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

Amounts recorded as outstanding from related parties are recorded in trade and other receivables in Note 6.

The related parties disclosed above are equity owners of the Authority and are referred to as Constituent Councils. Constituent Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial operating decisions of the Authority. No Constituent Council individually has control of the policies.

Adelaide Hills Region Waste Management Authority

**Certification of Auditor Independence
for the year ending 30 June 2023**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide Hills Region Waste Management Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Greg Georgopoulos
CHIEF EXECUTIVE OFFICER
Adelaide Hills Council

DRAFT



Date: 15 August 2023

Adelaide Hills Region Waste Management Authority

**Certification of Auditor Independence
for the year ending 30 June 2023**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide Hills Region Waste Management Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Trish Kirkland
ACTING CHIEF EXECUTIVE OFFICER
Alexandrina Council

DRAFT

Date: 4 August 2023

Adelaide Hills Region Waste Management Authority

**Certification of Auditor Independence
for the year ending 30 June 2023**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide Hills Region Waste Management Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Andrew Stuart
CHIEF EXECUTIVE OFFICER
Mount Barker District Council

Date: 3/5/23

ADELAIDE HILLS REGION WASTE MANAGEMENT AUTHORITY

**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2023**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Adelaide Hills Region Waste Management Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



DRAFT

.....
Heather Barclay
CHIEF EXECUTIVE OFFICER
Rural City of Murray Bridge

Date:02.08.2023

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Adelaide Hills Region Waste Management Authority for the year ended 30 June 2023, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



SAMANTHA CRETEN

Director

DEAN NEWBERY

31/07/2023



WWW.AHRWMA.COM

08 8532 6385

INFO@AHRWMA.COM

PO BOX 519,
MURRAY BRIDGE
SA 5253



22/23 Annual Report





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The Fleurieu Regional Aquatic Centre Authority acknowledge the traditional custodians of the land the Centre is on, and acknowledge their connections to the land, waters and community. We pay our respect to their Elders past, present and future, and extend that respect to all Aboriginal and Torres Strait Islander peoples across Australia. The Authority will commence consultation to form an agreed acknowledgement with Aboriginal and Torres Strait Islander peoples and to inform future plans and processes.





Chairperson's Message

Reflecting on the 2022/2023 financial year, the Fleurieu Regional Aquatic Centre Authority Board has established a foundation to move forward on a number of significant and important initiatives. We have steadily emerged from the uncertainty brought by the COVID pandemic, seeing differences in centre usage and a gradual return to confidence by the public. We continue to grow our service to the community, thinking innovatively with a focus on improving accessibility and sustainability at the forefront of our future vision.

This year also saw a change in our Board composition welcoming Council Member Angela Schiller to the Board and Council Members Lou Nicholson and Stewart Burns as new Deputy Council Members. I would like to thank David Kemp for his support on the Board and Audit Committee over the last 4 years, providing valuable expertise, advice and direction.

The Authority Board has shown a strong and considered approach to the challenges facing the Authority in the past year, committed to ensuring decisions are made for the benefit of the community and centre. I acknowledge and thank the Board for their work and effort in moving our Strategic Plan forward in an ever-changing environment, while fulfilling our governance requirements and reflecting honestly on the most appropriate structure for the Authority moving forward.

We continue to work with the YMCA on delivering an improved service offering, with a new Sensory Hydrotherapy program launched in early 2023 to enable access to our hydrotherapy pool for those living with sensory challenges. This initiative was part of a collaboration between the Authority Board, YMCA, Mission Australia and Alexandrina Council. We've also continued to focus on accessibility with improvements to our assets and infrastructure, including the purchase of an electric adult change table in the hydrotherapy pool area. We will continue to improve our facilities based on community feedback and intend to implement further changes and initiatives that will ensure our centre is a place for everyone.

The YMCA continue to deliver to our community, managing site attendance of over 183,000 visitors and a return of \$3.2million in social value outcomes. Social value measures the positive impacts of attendance that contribute to health

outcomes in the lives of our residents by way of benefits such as improved mental health, increased productivity, supporting those with chronic health conditions, improvements to swim safety for people of all ages and reducing reliance on the health system. Safety is also at the forefront of their management model, with the centre scoring extremely high when assessed against the Surf Life Saving SA's Pool Safety Assessment and setting the benchmark for the state. The social benefits of a community aquatic facility have also seen a resurgence in a post COVID world, with a number of events aimed at increasing social interaction for all ages proving to be popular activities that are well attended.

While our financial position was better than expected as we close out 2022/2023, energy costs remain the Authority's greatest challenge. Moving into the new financial year, our focus on decreasing our carbon footprint, increasing our environmental sustainability while reducing energy costs will come to life. In progressing our energy efficiency project, we continue to remain vigilant and agile in our pursuit of grant funding opportunities from all levels of government.

Dean Newbery & Partners has audited the 2022-2023 Financial Statements and a complete copy of the Audited Financial Statements forms part of this report.

In closing, I am proud of the work that we as the Authority Board, Audit and Risk Management Committee and in partnership with our Constituent Councils have undertaken in recent years. Whatever the future holds, I am confident we will continue to see the Fleurieu Aquatic Centre thrive and evolve, building on its current place in the community as a place for health, wellbeing and social connection.

Steve Mathewson

Chairperson, Fleurieu Regional Aquatic Centre Authority



“
The YMCA continue to deliver to our community, managing site attendance of over 183,000 visitors and a return of \$3.2million in social value outcomes.
”

Who we are...

The Fleurieu Regional Aquatic Centre Authority is a regional subsidiary of City of Victor Harbor and Alexandrina Council, established to enable joint ownership and management of the Fleurieu Aquatic Centre on behalf of the two Constituent Councils.



The Centre opened to the region in 2017 after an investment of \$6.5 million from each Constituent Council, \$7.5 million from the Australian Government, \$500,000 from the South Australian Government, and a generous land donation from Beyond Today.

Located at 50 Ocean Road in Hayborough, South Australia, this premier facility provides the community with access to:

- **an 8-lane, 25-metre lap swimming pool;**
- **a multi-use hydrotherapy pool;**
- **a children's pool;**
- **a zero-depth outdoor splash park;**
- **a crèche facility;**
- **fitness facilities; and**
- **a commercial kiosk.**

Centre operations are managed by YMCA South Australia, who work closely with the Authority Executive Officer to care for and maximise the asset on behalf of the community.

The Charter was reviewed in 2021 and is the guiding document of the Authority and sets out its key responsibilities in relation to the management of the Centre.

These are to:

- manage the facilities of and services at the Aquatic Centre in accordance with the Charter and all applicable legislation;
- undertake the care, protection, management, operation and improvement of the Aquatic Centre and its associated facilities and services in an efficient, effective and sustainable manner;
- pro-actively manage the business of the Aquatic Centre in a competitive and changing environment;
- deliver effective and sustainable service provision for the Constituent Councils, customers of the Aquatic Centre and the regional communities of and surrounding the Constituent Councils;
- contribute to the education and welfare of the Constituent Councils and the wider community through the facilitation of various aquatic programs;
- foster social inclusion through the provision of a community place providing a variety of aquatic programs and associated services and facilities;
- maximise participation in and use of the aquatic programs provided at the Aquatic Centre and the facilities and services of the Aquatic Centre by users of all ages and abilities;
- undertake key strategic and policy decisions for the purpose of enhancing and developing the Aquatic Centre;
- establish and demonstrate ethical policies and standards, in accordance with the rights of customers and industry standards; and
- as far as possible, be financially self-sufficient.

More information about the Centre and the Authority is available on our website at www.fleurieuaquaticcentre.com.au.

Strategic Direction

The Authority is boldly working towards its goals to achieve its vision from a revitalized Strategic Plan 2023-2032. This is supported by the updated 3 Year Business Plan 2023-2026.

Mission

A premier aquatic facility that enhances the health and wellbeing of our regional communities.

Vision

A vibrant, contemporary and inclusive facility, embraced by our communities.

Aspirations

- 1. Participation and Awareness**
Increase participation and awareness of the Fleurieu Aquatic Centre and its program and facilities.
- 2. Social Inclusion**
Foster and maximise social inclusion and social activities.
- 3. Collaboration**
Build relationships and collaborate for improved social, community, and commercial outcomes.
- 4. Stewardship**
Provide prudent stewardship, striving for sustainability, innovation and creativity.

Planning Context

The Authority has a suite of strategic planning documents, including the Strategic Plan 2023/32 (subject to Constituent Council endorsement), Asset Management Plan 2018/2027 and Long-Term Financial Plan 2018/2027.

These strategic documents inform and are supported by the Authority 3-Year Business Plan, an annual Fleurieu Aquatic Centre Business & Marketing Plan, and annual budgets.

Organisational Structure

The Authority is a body corporate and is governed by the Local Government Act 1999 and its Charter.

THE ORGANISATIONAL STRUCTURE



Looking Ahead

The Authority undertook significant work to capture its strategic risks and formed the draft Strategic Risk Management Plan in 2023. After the completion of the Asset Revaluation in late 2022, we continue with the management of our assets by reviewing the Asset Management Plan and Long-Term Financial Plan.

Further progress has been achieved to improve our sustainability with an energy solution set to commence in early 2024.

The Authority has made a number of applications for State and Federal government grants to support this project throughout the financial year. This has been a much longed-for development by the Authority, Constituent Councils and the community, with the hope to see the rewards of any decisions implemented for the long-term future. This project will continue regardless of grant funding outcomes.

The Board

The Authority is led by a Board of Management responsible for ensuring the Authority acts in accordance with its Charter and all other relevant legislation, while providing a premier regional aquatic center to the community of behalf of its Constituent Councils.

The Board is comprised of five Members, including an elected member of each Constituent Council, and three independent Members engaged for their specialist skills and expertise. The 2022 Local Government Elections saw us welcome a new Representative from City of Victor Harbor, Angela Schiller. The Authority also engaged a new Independent Member in September 2022, Vicki Tomlinson. Both new members bring a wealth of experience and knowledge to the Board.

The Board is supported by an Executive Officer who gives effect to decisions and oversees the day to day operating functions of the the Authority and liaison with the YMCA.

In 2022/2023, the Executive Officer position was held by Andrew Baker, Victoria MacKirdy and Kellie Knight-Stacey.

During the 2022/2023 financial year the Board met 11 times at the City of Victor Harbor and Alexandrina Council offices. This included a training session and subsequent workshop to determine the current Strategic Risks of the Authority.



Steve Mathewson
Independent Chairperson Attended
11/11 meetings



Mark Easton
Independent Member
Attended 10/11 meetings



Vicki Tomlinson
Independent Member
Attended 10/10 meetings
(Commenced September 2022)



Cr Margaret Gardner
Alexandrina Council
Attended 9/11 meetings



Cr Angela Schiller
City of Victor Harbor
Attended 7/8 meetings
(Commenced December 2022)



Cr Lou Nicholson
Attended 4/8 meetings
(Deputy Council Member Representative 1/4)
(Commenced December 2022)

Audit & Risk Management Committee



The Audit & Risk Management Committee provides assurance support to the Authority Board through the review of key documents and information.

In accordance with the Terms of Reference, the Committee's key responsibilities include:

- reviewing annual financial statements to ensure that they provide a timely and fair view of the state of affairs of the Authority;
- reviewing the adequacy of Authority risk management systems;
- proposing, and providing information relevant to, a review of the Authority's strategic management plans or annual business plan;
- liaising with the Authority's external auditor; and
- reviewing the adequacy of the accounting, internal control, reporting and other financial management systems and practices of the Authority on a regular basis.

The Audit & Risk Management Committee met eight (8) times in the 2022/2023 financial year.

Independent Chairperson

Peter van der Eijk
Attended 8/8 meetings.

Independent Member

Claudia Goldsmith
Attended 8/8 meetings.

Authority Board Member

Vicki Tomlinson
Attended 6/6 meetings.
(Commenced December 2022)

Constituent Council Representatives

Kellie Knight-Stacey
Corporate & Customer Service
at City of Victor Harbor.
Attended 1/5 meetings.
(Cesed March 2023)

Stephanie Juhas
Team Leader Management
Accounting at
City of Victor Harbor.
Attended 3/3 meetings.
(Commenced April 2023)

Trish Kirkland
General Manager Corporate
at Alexandrina Council.
Attended 3/5 meetings.
(Commenced January 2023)

Elizabeth Williams
General Manager Resources
at Alexandrina Council.
Attended 1/2 meetings.
(Cesed December 2022)

Fleurieu Aquatic Centre

“

We continue to grow our service to the community, thinking innovatively with a focus on improving accessibility and sustainability at the forefront of our future vision.

”

Competitive Neutrality

The Constituent Councils and the Authority must comply with the principles of competitive neutrality in the conduct of significant business activities. The principles of competitive neutrality do not limit the types of business activities which councils (hence the Authority) may engage in, but requires that where these business activities are significant they are provided in a manner which is competitively neutral (provided that the public benefits of doing so outweigh the costs). The Authority is obliged by its Charter to undertake a competitive neutrality assessment of its significant business activities each year. The Board reviewed the fees and charges in 2022/23 to ensure that the principles of competitive neutrality were maintained.



Fleurieu Regional
Aquatic Centre
Authority

22/23

Fleurieu Aquatic Centre Performance

Key Achievements

Membership peaked to **1198**, Member growth increase of **4.3%** from 2021/2022.

183,036 Centre visits during the year, an increase of **4.9%** (8,544) from 2021/2022.

Ongoing management of COVID-19 safety systems.

Social Impact Highlights

YMCA in partnership with Surf Lifesaving SA and other community organisations, launched the Parnggi Yarlular Porlar (Water Ocean Kids) program, of which the Fleurieu Aquatic Centre is a proud program member.

This initiative offers an invaluable opportunity to up to 25 First Nations children aged 7-12 years across SA to participate in free swimming lessons during Terms 2 and 3, in addition to the Nippers program at Goolwa Surf Lifesaving Club. The funding for this program is from an Office of Recreation Sport and Racing Grant, a reflection of the YMCA's proactive approach to seeking resources to facilitate such transformative programs, bringing the opportunity to local children in our community.

Another standout moment of the year was the introduction of Australia's inaugural public access Sensory Hydrotherapy sessions. This is an innovative new program transforming the hydrotherapy pool into a calm dark area with visual sensory lighting, projections and music, offering an accessible, low sensory pool session, ideal for those who would benefit from a calmer environment. This program was made possible by the collaboration between the Authority, YMCA, Mission Australia and Alexandrina Council.

Aqua Babies was launched in February 2023 and is a free program to introduce infants aged 3-6 months old to the water, providing a nurturing and supportive environment for their initial aquatic experiences. Serving as a feeder into the broader swimming lesson program, Aqua Babies ensures a seamless transition into water-based activities for these young participants.

Our swimming lesson program stands as a marker of our commitment to water safety and education.



The impressive statistic of over 13,544 lessons delivered in 2022/23 underscores our dedication to imparting essential skills in the Fleurieu community. With lessons catering to a diverse age range, spanning from 6-month-old infants to adults, including those with additional support needs, we continue to offer an inclusive and welcoming space for all.

School holiday activities continue to be a key focus at the Centre, with a diverse range of offerings both in and out of the pool provided to engage with local youth. This includes Mega Splash, inflatable volleyball, slime making, slide n splash and cookie decorating.

The YMCA's dedication to community enrichment continues to embrace the social connection aspect of the Authority's vision. A number of social events were relaunched in 2022/2023 after years of Covid interruptions, including the 80's disco aqua aerobics event. Beyond being a fun and entertaining social gathering, it also served a higher purpose by raising \$395 for a local charity that runs a community pantry, providing support to families facing challenging circumstances.

Social Impact Highlights (cont)

This collaborative effort highlights the Centre's role as a hub for both fitness and community involvement, fostering a culture of giving back.

The Centre's members remain at the heart of its accomplishments. The "Member of the Month" initiative continued throughout the year, providing a platform to celebrate the remarkable stories of individuals on their fitness journeys. These narratives are a testament to the positive impact the Centre has on its members, serving as a source of motivation and inspiration.

The Fleurieu Aquatic Centre has solidified its standing as a nurturing ground for talent and community engagement. The Great Southern Swimming Club continues to flourish with training sessions held five times a week. The club's consistent growth, averaging 20-30 active swimmers per session, showcases the Centre's pivotal role in honing local athletes and providing them with a platform to excel.

The YMCA demonstrated resourcefulness by repurposing unclaimed lost property, including bathing suits and goggles. These items were generously donated to a swim school in

Zimbabwe, which in turn distributed them to underprivileged children, showcasing a heartwarming display of international collaboration and support.

These new initiatives and programs build on our existing partnerships with a number of community organisations such as MS Society, YWCA, Department of Education, and Community Living Australia.



Centre Utilisation

Site Attendance



Peak Membership

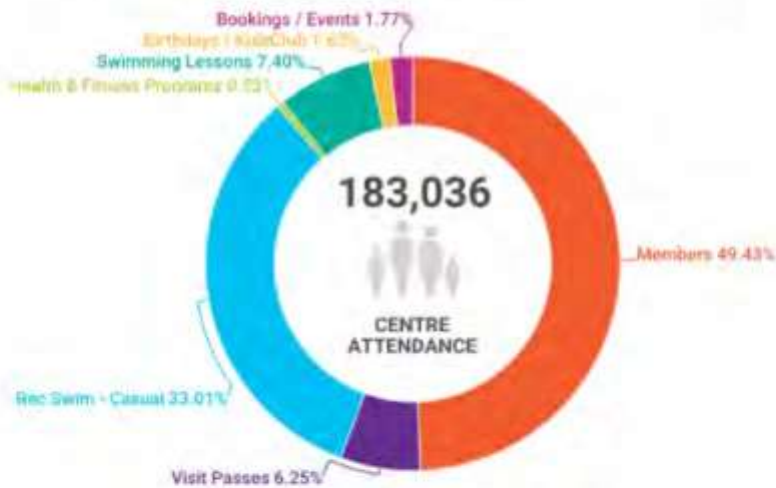
1,198

Peak Swimming Lessons Participants

451

Employees as of 30 June 2023

19 FTE



Members

MEMBERSHIP TYPE BREAKDOWN



GENDER



Community Feedback

The **Ask Nicely** system gathers customer feedback online via a short survey to calculate a Net Promoter Score for the Centre, with any concerns addressed by the Centre Manager. The overall score for 2022/2023 has increased to 70, from a score of 69 in 2021/2022.



COMMUNITY

NET PROMOTER SCORE



Marketing & Communication

The marketing strategy for the year 2022/23 had a clear focus on boosting Centre membership and enhancing community involvement, prioritising two key programs – swimming lessons and group fitness.

Highlighting these offerings promoted avenues for personal growth, fitness and the opportunity to reengage our close-knit community.

The following campaigns and promotions were run throughout the year using a range of media to increase reach and target specific demographic groups. Engagement is undertaken through a range of marketing activity, local newspapers, online promotions including social media, website and sharing through likeminded partners including Alexandrina and the City of Victor Harbor Councils.

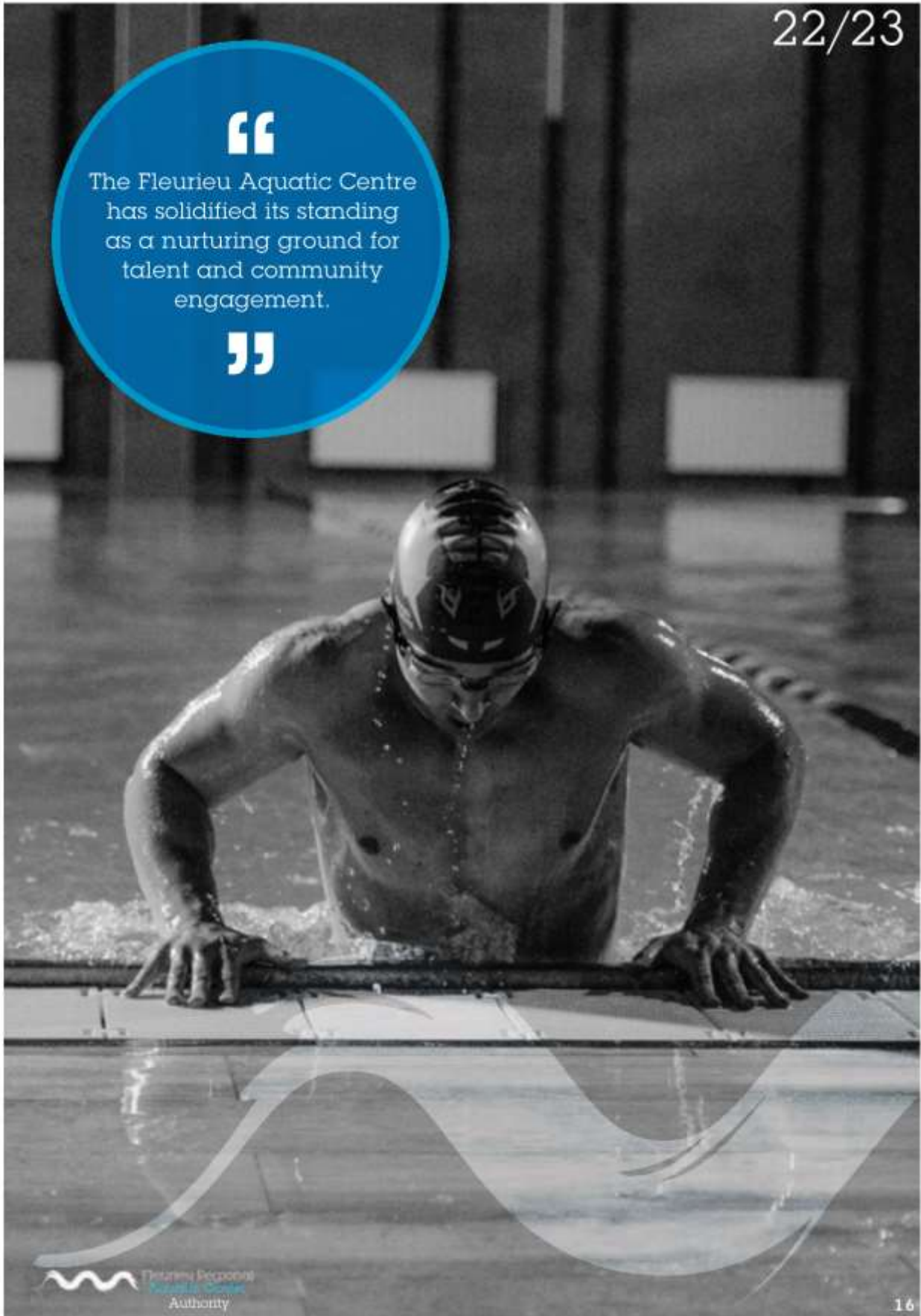
- School holiday focused promotion included VacSwim, and school holiday programming for each school holiday period. This comprehensive approach led to impressive increases in attendance for recreational swimming activities and corresponding revenues.
- Showcasing transformative journeys and achievements of Centre members to capture emotional bonds forged in the Centre's welcoming environment. This included swim fundraising efforts for the Starlight Children's Foundation, and regular 'swimmer of the week' social media posts from Junior Swim lessons.
- Internal member communication via email E-Blast.
- Promotion of new programs including Sensory Hydrotherapy and Parnggi Yarlumar Parlar (Water Ocean Kids).
- Aqua Guard Workshop promotion.



“

The Fleurieu Aquatic Centre has solidified its standing as a nurturing ground for talent and community engagement.

”



22/23

**Fleurieu Regional Aquatic
Centre Authority**

General Purpose Financial Reports
for the year ended 30 June 2023

Financial Statements

Fleurieu Regional Aquatic Centre Authority
General Purpose Financial Reports
for the year ended 30 June 2023

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**Fleurieu Regional Aquatic Centre Authority
Annual Financial Statements
for the year ended 30 June 2023**

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Fleurieu Regional Aquatic Centre Authority to certify the financial statements in their final form.

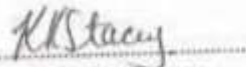
In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and *Australian Accounting Standards*.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2023 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.



Steve Mathewson
CHAIR PERSON

Date: 31 October 2023



Kellie Knight-Stacey
ACTING EXECUTIVE OFFICER

Date: 25 October 2023

Page 1

Fleurieu Regional Aquatic Centre Authority
Statement of Comprehensive Income
for the year ended 30 June 2023

	Notes	2023	2022
INCOME			
User charges	2	2,018,850	1,828,655
Grants, subsidies and contributions - Operating	2	997,658	870,883
Investment income	2	20,172	4,632
Reimbursements	2	275	-
Other income	2	4,346	-
Total Income		3,041,301	2,704,170
EXPENSES			
Employee costs	3	30,243	42,720
Materials, contracts & other expenses	3	3,009,374	2,650,148
Depreciation, amortisation & impairment	3	536,953	689,657
Total Expenses		3,576,570	3,382,525
OPERATING DEFICIT		(535,269)	(678,355)
Asset disposal	4	-	(26,976)
Amounts received specifically for new or upgraded assets	2	-	20,322
NET DEFICIT		(535,269)	(685,009)
Other Comprehensive Income			
Changes in revaluation surplus - IPP& E	8	12,241,477	-
Total Other Comprehensive Income		12,241,477	-
TOTAL COMPREHENSIVE INCOME		11,706,208	(685,009)

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Fleurieu Regional Aquatic Centre Authority
Statement of Financial Position
as at 30 June 2023

	Notes	2023	2022
ASSETS			
Current Assets			
Cash and cash equivalents	5	723,096	687,900
Trade & other receivables	5	10,623	158,619
Total Current Assets		<u>733,719</u>	<u>846,519</u>
Non-current Assets			
Infrastructure, property, plant & equipment	6	29,332,194	17,590,407
Total Non-Current Assets		<u>29,332,194</u>	<u>17,590,407</u>
Total Assets		<u>30,065,913</u>	<u>18,436,926</u>
LIABILITIES			
Current Liabilities			
Trade & other payables	7	112,241	189,462
Total Current Liabilities		<u>112,241</u>	<u>189,462</u>
Total Liabilities		<u>112,241</u>	<u>189,462</u>
NET ASSETS		<u>29,953,672</u>	<u>18,247,464</u>
EQUITY			
Accumulated deficit		(3,356,366)	(2,821,097)
Asset revaluation reserves	8	12,241,477	-
Capital contribution		21,068,561	21,068,561
TOTAL EQUITY		<u>29,953,672</u>	<u>18,247,464</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Fleurieu Regional Aquatic Centre Authority
Statement of Changes in Equity
for the year ended 30 June 2023

	Notes	Accumulated Surplus	Asset Revaluation Reserve	Capital Contributions	Total Equity
2023					
Balance at end of previous reporting period		(2,821,097)	-	21,068,561	18,247,464
Net Deficit for Year		(535,269)	-	-	(535,269)
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment		-	12,241,477	-	12,241,477
Balance at end of period	8	<u>(3,356,366)</u>	<u>12,241,477</u>	<u>21,068,561</u>	<u>29,953,672</u>
2022					
Balance at end of previous reporting period		(2,136,088)	-	21,068,561	18,932,473
Net Deficit for Year		(685,009)	-	-	(685,009)
Balance at end of period	8	<u>(2,821,097)</u>	<u>-</u>	<u>21,068,561</u>	<u>18,247,464</u>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Fleurieu Regional Aquatic Centre Authority
Statement of Cash Flows
for the year ended 30 June 2023

	Notes	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
User charges		2,166,180	1,754,944
Investment receipts		18,495	4,632
Grants utilised for operating purposes*		997,658	870,883
Reimbursements		275	-
Other revenues		-	(6,688)
Payments:			
Employee costs		(30,243)	(45,893)
Materials, contracts & other expenses		(3,079,906)	(2,567,202)
Finance payments		-	(30,234)
Net Cash used in (provided by) Operating Activities		72,459	(19,558)
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:			
Amounts specifically for new or upgraded assets		-	20,322
Payments:			
Expenditure on renewal/replacement of assets		(2,111)	(25,719)
Expenditure on new/upgraded assets		(35,152)	(36,268)
Net Cash used in Investing Activities		(37,263)	(41,665)
Net Increase / (decrease) in cash held		35,196	(61,223)
Cash & cash equivalents at beginning of period	5	687,900	749,123
Cash & cash equivalents at end of period	5	723,096	687,900

*Grants utilised for operating purposes includes Constituent Council contributions of \$996,658.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Authority's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (AUD).

2 The Local Government Reporting Entity

The Fleurieu Regional Aquatic Centre Authority is a Local Government Authority Section 43 Regional Subsidiary under the control of Alexandrina Council and City of Victor Harbor.

The Authority was established on 6 August 2015 in accordance with Section 43 of the Local Government Act 1999 and Section 25 of the Local Government Implementation Act 1999. These financial statements have been prepared for use by the constituent Council's of the Authority.

3 Income recognition

3.1 Revenue

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract

In other cases, AASB 1058 applies when Authority enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the Authority to acquire or construct a recognisable non-financial asset that is to be controlled by the Authority. In this case, the Authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023
Note 1 - Significant Accounting Policies

4 Cash, Cash Equivalents and Other Financial Instruments

Cash assets include all amounts readily convertible to cash on hand at Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

5 Infrastructure, Property, Plant & Equipment (IPP& E)

5.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed

5.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 6. No capitalisation threshold is applied to

Materiality levels for capitalisation are set at:

Furniture, Fittings and Minor Equipment	\$1,000
Plant and Major Equipment	\$5,000
Buildings	\$5,000
Infrastructure	\$5,000

5.3 Subsequent Recognition

An item that qualifies for recognition as an asset shall be measured at its cost on the date of recognition. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition and all other costs incurred in getting the asset ready for use. Where an asset is acquired at no cost, or for a nominal cost, the cost is its fair value as at the date of acquisition. The following years after asset recognition the asset will be valued at fair value according to the revaluation program as determined.

5.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed on a maximum five-year cycle or by exception when required.

Major depreciation periods (useful lives) for each class of asset are listed below:

Buildings & Other Structures	7 - 40 years
Furniture & Fittings	2 - 40 years
Plant & Equipment	6 - 40 years
Infrastructure	12 - 40 years

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

5.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, are not subject to

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in the Asset Revaluation Reserve, any excess being recognised as an expense.

6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7 Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

No accrual is made for sick leave as Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Authority does not make payment for untaken sick leave.

8 Superannuation

The Authority makes employer superannuation contributions in respect of its employee's choice of superannuation fund. The Authority had no employees at 30 June 2023.

9 Constituent Council Contributions

The City of Victor Harbor and Alexandrina Council funded the construction of the Fleurieu Aquatic Centre facilities and purchased all plant and equipment for the Aquatic Centre. Each Council contributed 50% towards the cost of construction of the facility and purchase of the equipment. Both Councils transferred these assets to the Authority on 17 March 2017, as an equity contribution.

The Authority for 2018/19 received contributions from Constituent Councils towards net operating deficits excluding depreciation expense for the facility. The Constituent Councils during 2018/19 resolved not to cash fund depreciation expense for the Authority. As a result the Authority expects operating deficits close to the depreciation expense for future years.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 New and amended standards and interpretations

There were no new accounting standards implemented during the financial year. There are no proposed changes in future accounting standards, interpretations or guidance statements which are expected to have a material impact on the accounting policies of the Authority in future periods as at the time of preparing the financial statements.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 2 - INCOME

	2023	2022
USER CHARGES		
Fleurieu Aquatic Centre Income:	2,018,850	1,828,655
	<u>2,018,850</u>	<u>1,828,655</u>
INVESTMENT INCOME		
Interest on investments:		
Local Government Finance Authority	20,154	4,541
Banks & other	18	91
	<u>20,172</u>	<u>4,632</u>
REIMBURSEMENTS		
Other	275	-
	<u>275</u>	<u>-</u>
OTHER INCOME		
Sundry	4,346	-
	<u>4,346</u>	<u>-</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
<i>Amounts received specifically for new or upgraded assets</i>	-	20,322
<i>Other grants, subsidies and contributions - Operating</i>		
Council Contribution - Alexandrina Council	498,329	435,442
Council Contribution - City of Victor Harbor	498,329	435,442
Sundry	1,000	-
	<u>997,658</u>	<u>870,883</u>

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 3 - EXPENSE

	2023	2022
	Notes	
EMPLOYEE COSTS		
Salaries and Wages	25,445	35,962
Employee leave expense	1,775	1,899
Superannuation - non defined benefit plan contributions	2,423	3,808
Workers' Compensation Insurance	600	600
Other employment related costs	-	451
Total Operating Employee Costs	30,243	42,720
Total Number of Employees	-	-
<i>(Full time equivalent at end of reporting period)</i>		
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration		
- Auditing the financial reports	5,730	5,085
Subtotal - Prescribed Expenses	5,730	5,085
<u>Other Materials, Contracts & Expenses</u>		
Contractors	109,925	109,545
Board Expenses	31,305	21,837
Administration	90,654	84,835
Fleurieu Aquatic Centre Site Expenses	611,392	435,113
Fleurieu Aquatic Centre Expenses	2,160,368	1,993,733
Subtotal - Other Materials, Contracts & Expenses	3,003,644	2,645,063
	3,009,374	2,650,148
DEPRECIATION, AMORTISATION & IMPAIRMENT		
Depreciation		
Buildings & Other Structures	483,104	365,016
Furniture & Fittings	31,402	154,372
Plant & Equipment	22,447	73,291
Infrastructure	-	96,978
	536,953	689,657

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 4 - ASSET DISPOSALS

	2023	2022
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	-	-
Less: Carrying amount of assets sold	-	26,976
Gain (Loss) on disposal	-	(26,976)
NET GAIN (LOSS) ON DISPOSAL	-	(26,976)

Note 5 - CURRENT ASSETS

	2023	2022
CASH & EQUIVALENT ASSETS		
Cash at Bank	113,427	96,709
Deposits at Call	609,669	591,191
	<u>723,096</u>	<u>687,900</u>
TRADE & OTHER RECEIVABLES		
Accrued Revenues	2,130	453
Debtors - general	8,493	151,477
Prepayments	-	6,689
Total	<u>10,623</u>	<u>158,619</u>

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (IPP&E)

	Fair Value Level	2022				2023			
		Fair Value	Cost	Accumulated Depreciation	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Land	2	-	-	-	-	5,605,000	-	-	5,605,000
Buildings & Other Structures	3	-	12,407,742	(1,930,085)	10,477,657	27,163,111	-	(3,815,369)	23,347,742
Furniture & Fittings		-	3,867,215	(807,378)	3,059,837	-	-	(168,701)	226,709
Plant & Equipment		-	1,216,378	(345,277)	871,101	-	-	(101,882)	152,743
Infrastructure		-	3,694,601	(512,789)	3,181,812	-	-	-	-
Total IPP&E		-	21,185,936	(3,595,529)	17,590,407	32,768,111	650,035	(4,085,952)	29,332,194
Comparatives		-	21,161,756	(2,916,703)	18,245,053	-	21,185,936	(3,595,529)	17,590,407

	2022	Carrying Amounts Movement During the Year										2023
		Carrying Amount	Additions		Disposals	Depreciation	Transfers		Net Revaluation	Carrying Amount		
			New / Upgrade	Renewals			In	Out				
Land	-	-	-	-	-	-	-	-	-	-	5,605,000	5,605,000
Buildings & Other Structures	10,477,657	-	-	-	(483,104)	-	6,716,713	-	-	-	6,636,477	23,347,742
Furniture & Fittings	3,059,837	34,063	-	-	(31,402)	-	-	(2,835,789)	-	-	-	226,709
Plant & Equipment	871,101	1,089	2,111	-	(22,447)	-	-	(699,112)	-	-	-	152,743
Infrastructure	3,181,812	-	-	-	-	-	-	(3,181,812)	-	-	-	-
Total IPP&E	17,590,407	35,152	2,111	-	(536,953)	-	6,716,713	(6,716,713)	12,241,477	-	29,332,194	
Comparatives	18,245,053	36,268	25,721	(26,976)	(689,657)	-	-	-	-	-	17,590,407	

This note continues on the following pages.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 (con't) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs other than quoted prices that are not based on observable market data (unobservable inputs).

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Land

Freehold land and land over which Fleurieu Regional Aquatic Centre Authority has control is recognised. As a result of the valuation conducted, the Authority has recognised the value of the land which the Land was revalued as at 1 July 2022 by APV Valuers & Asset Management.

Buildings & Other Structures

Buildings and other structures were revalued as at 1 July 2022 by APV Valuers & Asset Management. All additions recorded after the date of the valuation are recorded at cost. The estimated decrease in depreciation expense as a result of the valuation is \$152,000.

Plant & Equipment

These assets are recognised at cost.

Furniture & Fittings

These assets are recognised at cost.

Transfers

All assets were transferred from infrastructure to buildings in line with the valuers grouping of the assets and components of furniture and fittings and plant and equipment were also transferred to buildings.

Fleurieu Regional Aquatic Centre Authority

Notes to and forming part of the Financial Statements

for the year ended 30 June 2023

Note 7 - LIABILITIES

	2023		2022	
	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES				
Accrued Expenses -Other	26,264	-	105,267	-
GST Payable	1,726	-	2,894	-
Good and Services	84,251	-	81,301	-
	<u>112,241</u>	<u>-</u>	<u>189,462</u>	<u>-</u>

Note 8 - RESERVES

ASSET REVALUATION RESERVE	1/7/2022	Net Increments/ (Decrements)	Transfers/ Impairments	30/6/2023
Land	-	5,605,000	-	5,605,000
Buildings & Other Structures	-	6,636,477	-	6,636,477
TOTAL	<u>-</u>	<u>12,241,477</u>	<u>-</u>	<u>12,241,477</u>

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash & equivalent assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2023	2022
Total cash & equivalent assets	5	723,096	687,900
Balances per Cash Flow Statement		<u>723,096</u>	<u>687,900</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Deficit		(535,269)	(685,009)
Non-cash items in Statement of Comprehensive Income			
Depreciation, amortisation & impairment		536,953	689,657
Net increase (decrease) in unpaid employee benefits		-	(3,173)
Grants for capital acquisitions treated as Investing Activity		-	(20,322)
Net (Gain) Loss on Disposals		-	26,976
		<u>1,684</u>	<u>8,129</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		147,996	(79,779)
Net increase (decrease) in trade & other payables		(77,220)	30,591
Net Cash used in operations		<u>72,459</u>	<u>(41,059)</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	5,000	5,000
------------------------	-------	-------

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 10 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 0.01% and 4.3% (2022: average rate 0.7%).</p> <p>Carrying amount: Approximates fair value due to the short term to maturity.</p>
Receivables Fees & Other Charges	<p>Accounting Policy: Carried at nominal values less any allowances for doubtful debts.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although the Authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries.</p> <p>Carrying amount: Approximates fair value (after deduction of any allowance).</p>
Liabilities Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: Approximates fair value.</p>

Liquidity Analysis

2023	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
Cash & Equivalents	723,096	-	-	723,096	723,096
Receivables	10,623	-	-	10,623	10,623
Total	733,719	-	-	733,719	733,719
Financial Liabilities					
Payables	85,977	-	-	85,977	85,977
Total	85,977	-	-	85,977	85,977
2022	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
Financial Assets					
Cash & Equivalents	687,900	-	-	687,900	687,900
Receivables	151,930	-	-	151,930	151,930
Total	839,830	-	-	839,830	839,830
Financial Liabilities					
Payables	189,462	-	-	189,462	189,462
Total	189,462	-	-	189,462	189,462

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 10 - FINANCIAL INSTRUMENTS (con't)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 11 - COMMITMENTS FOR EXPENDITURE

Service	Contractor	Period of contract	Brief description
Operational Management – Fleurieu Aquatic Centre	YMCA SA	Two year extension to 30 June 2024	Provision of aquatic centre facility management and operating services for the Fleurieu Aquatic Centre (management of all aspects of daily operations and maintenance of the facility)
External Audit Services - Fleurieu Regional Aquatic Centre Authority	Dean Newbery & Partners	One year extension to 30 June 2023	Provision of an independent audit opinion of the accounts and annual financial reports of the Authority for financial years 2019/20, 2020/21, 2021/22 and 2022/23.
Administration & Finance Services	Alexandrina Council	Agreement extended to 31 December 2023	Provision of 0.5FTE Administration Officer and 0.05FTE Finance Officer

Note 12 - YMCA Management

The Authority has engaged YMCA SA to manage the day to day running of the Fleurieu Aquatic Centre (FAC). This management encompasses the receipting of income and outgoing of expenditure of the facility. The following income and expenditure lines relate to those managed by the YMCA:

	2023	2022
FAC Income	2,019,850	1,828,656
FAC Expense	2,142,759	1,993,733
Net Result	<u>(122,909)</u>	<u>(165,077)</u>

Note 13 - OPERATING LEASES

The Authority as at 30 June 2023 had not entered into any operating leases.

Note 14 - CONTINGENCIES, ASSETS & LIABILITIES NOT RECOGNISED

The Authority as at 30 June 2023 had not recognised any contingencies.

Note 15 - EVENTS OCCURRING AFTER REPORTING DATE

There were no events subsequent to 30 June 2023 that need to be disclosed in the financial statements.

Note 16 - ECONOMIC DEPENDENCY

Per section 5.2 of the Authority's Charter there maybe a requirement for additional financial contributions to be made by Constituent Councils if there is insufficient working capital available to meet the Authority's financial obligations. The Authority may be reliant on this additional financial support being provided to enable it to continue to operate on a going concern basis.

Fleurieu Regional Aquatic Centre Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 17 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Authority include the Chair, the Board and Executive Officer as prescribed officers under section 112 of the Local Government Act 1999.

In 2022/23, the Authority paid allowances to three independent Board Members.

In 2022/23, there was one employee classified as Key Management Personnel.

In all, four persons were paid the following compensation:

	2023 \$	2022 \$
Salaries, allowances & other short term benefits - Board Members	19,979	15,573
Salaries, allowances & other short term benefits - Employees	32,518	63,506
TOTAL	52,497	79,079

Allowances / benefits incurred in the ordinary course of performing the KMPs role, and amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

The Authority did not receive any payments from KMPs, other than amounts paid as residents (e.g. swimming pool entry fees, etc.)

OTHER RELATED PARTIES

The following transactions occurred with other Related Parties during the financial year ended 30 June 2023:

Related Party Entity	Sale of Goods & Services (\$)	Amounts Outstanding from Related Parties (\$)	Description of Services Provided to Related Parties
Alexandrina Council	498,329	-	Contribution to Regional Aquatic Facility
City of Victor Harbor	498,329	-	

The Related Parties disclosed above are equity owners of the Authority and are referred to as Constituent Councils. Constituent Councils have equal representation on the Board of the Authority and accordingly have significant influence on the financial operating decisions of the Authority.
 No one Constituent Council individually has control of those policies.

DeanNewbery

Chartered
Accountants

HEAD OFFICE
214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 8267 4777
www.deannewbery.com.au

Dean Newbery
ABN: 48 007 345 081

Independent Auditor's Report

To the members of the Fleurieu Regional Aquatic Centre Authority

Opinion

We have audited the accompanying financial report of the Fleurieu Regional Aquatic Centre Authority (the Authority), which comprises the statement of financial position as at 30 June 2023, statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the Certification of the Financial Statements.

In our opinion, the financial report presents fairly, in all material aspects, the financial position of the Authority as at 30 June 2023, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011* and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Authority in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: *Code of Ethics for Professional Accountants (Including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Authority's Responsibility for the Financial Report

The Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as the Authority determines is necessary to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Authority is responsible for assessing the Authority's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Authority either intends to liquidate the Authority or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Authority's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

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As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Authority.
- Conclude on the appropriateness of the Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Authority's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Authority to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY



SAMANTHA CRETEN
Director

31/10/2023

2

**Fleurieu Regional Aquatic Centre Authority
Annual Financial Statements
for the year ended 30 June 2023
CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Aquatic Centre Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Victoria MacKirdy
Chief Executive Officer, City of Victor Harbor

Date: 27 October 2023

Fleurieu Regional Aquatic Centre Authority
Annual Financial Statements
for the year ended 30 June 2023
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Aquatic Centre Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



.....
Nigel Morris
Chief Executive Officer, Alexandrina Council

Date: 25 October 2023

**Fleurieu Regional Aquatic Centre Authority
Annual Financial Statements
for the year ended 30 June 2023
CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Aquatic Centre Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



.....
Peter van der Eijk


FRACA Audit and Risk Management Committee Chairperson

Date: 25 October 2023

Fleurieu Regional Aquatic Centre Authority
Annual Financial Statements
for the year ended 30 June 2023
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Aquatic Centre Authority for the year ended 30 June 2023, the Authority's Auditor, Dean Newbery & Partners, Chartered Accountants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



Steve Mathewson
FRACA Board Chairperson

Date: 27 October 2023

DeanNewbery

Chartered
Accountants

HEAD OFFICE
214 Melbourne Street
North Adelaide SA 5006

PO Box 755
North Adelaide SA 5006

T: (08) 9267 4777
www.deannewbery.com.au

Dean Newbery
ASN: 48 007 865 081

Certification of Auditor's Independence

I confirm that, for the audit of the financial statements of the Fleurieu Regional Aquatic Centre Authority for the year ended 30 June 2023, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



SAMANTHA CRETEN
Director

DEAN NEWBERY

31/10/2023

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Fleurieu Regional Waste Authority

Annual Report 2022-23





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Message

From the Independent Chairperson

I am pleased to, again, pen my Fleurieu Regional Waste Authority (FRWA) Annual Report Message, this time for the 2022-23 year.

In doing so, as a starting point, I recognise and give credit to our communities which have continued to embrace recycling and waste minimisation. This is despite the challenges and hardships faced during the year. Relatedly, FRWA, through proactive communication and analysis of community behaviours, has continued to ensure that our member Councils lead the State in the diversion of waste from landfill and the circular use of resources.

The FRWA strategic objective to increase the kerbside waste diversion rate from landfill to 70% by 2030 is now well within reach. In particular, this is due to the implementation of the Summer Recycling Program.

We have undertaken a wide range of research and engagement activities to determine the best way to reduce waste to landfill during the summer period. This has included a trial in the Hayborough/Chiton area, bin audits, community survey and data analysis. All of our Councils have supported the implementation of the Summer Recycling Collections program for the 2022/23 summer. The program has meant that co-mingled recycling and food/garden organics (FOGO) bins were collected weekly and general waste every fortnight.

The community embraced the Summer Program meaning that incredibly positive results were achieved in all Council areas. Across the FRWA region, general waste was reduced by 20%, FOGO increased by 61% and co-mingled recycling by 19%. Subsequently, the kerbside diversion rate increased from 57% to 68% for the summer period. On any assessment, these are outstanding results, especially for small councils such as Kangaroo Island, where the Program resulted in 64 tonnes less waste being sent off-island for disposal.

As our Councils, the communities and our customers would expect, the FRWA team has continued to seek efficiencies and service improvements. At the start of July 2023, the kerbside collection schedule changed across the Fleurieu. This change has seen FOGO and co-mingled recycling being collected in one week and general waste in the following week. This makes the kerbside collection system simpler and easier for the community and for our operational teams.

As part of this change, a collection truck is now based at the Yankalilla depot which reduces travel times and increases response times for the Yankalilla community. There are also plans to remove several bin banks which have been subject to illegal dumping. Both of these initiatives have increased service levels to our communities.

Our Waste and Recycling Depots continue to provide community circular economy outcomes through recycling organic waste, e-waste and tyres at higher-than-expected levels. We are increasing our quality control and testing for our recovered products, which are still popular with the community.

FRWA has only been able to achieve these amazing results with the dedicated support of our Councils, which listen and support the initiatives that we present to them for consideration.

During this year we have welcomed new Board Members, following the Local Government elections. We have been fortunate to maintain a diverse range of Board Members from various backgrounds and experiences. This ensures that the Authority is best placed to continue to achieve its strategic objectives.

Finally, I recognise and thank my fellow Board Members for their vision, wise counsel and support. In particular, I recognise a former Board Member, Ms Elizabeth Williams, who also worked at the Alexandrina Council. Elizabeth resigned from both positions to pursue other career opportunities. She was a Board Member and Audit Committee Member since 2018 and provided critical financial and governance advice but also other ideas to benefit the Authority's operations. We wish Elizabeth all the best with her future plans.

In closing, I recognise and thank the staff of FRWA. The waste collections drivers, site operators, waste education, customer service, finance and administration team operate our business at extremely high standards, all of which ensures that we can continue to provide critical services to the community at the levels that we do.

Thank you, all.

Michael Kelleedy
Independent Chairperson
Fleurieu Regional Waste Authority



FRWA Governance

A board administers FRWA in accordance with the requirements of the *Local Government Act 1999* and the Fleurieu Regional Waste Authority Charter 2021. This year, the Authority Board membership changed due to the Local Government elections held in November 2022.

We welcomed Cr Carlos Quaremba from the City of Victor Harbor, Jodie Summer from the District Council of Yankalilla and Mayor Michael Pengilly from Kangaroo Island Council. Andy Baker from Alexandrina Council also re-joined the Board.

The new board members, with the current independent members Michael Kelledy, Marion Vigot and Vicki Tomlinson, provide diverse skills and experience to lead and guide the FRWA.

The Board held six meetings during the 2022-23 financial year. Given the wide area the Authority covers, Board meetings are held in each council area during the year.

FRWA conducts its business in a complex and constantly changing regulatory and business environment. It is important that the Board review its own performance from time to time, with a view to achieving and maintaining a high level of performance in this environment.

Each Board member is expected to:

- actively seek a full appreciation of the business of the FRWA, including key business drivers, the risks facing the FRWA, applicable risk management policies and the regulatory environment in which the FRWA operates, and

- actively participate in open, honest discussion, to exercise an active discretion on all matters for decision and to bring an independent mind to bear on matters before the Board.

This year the FRWA Board agreed to complete a Self-Assessment Questionnaire as a form of self-assessment of its ongoing performance. All Board members completed the questionnaire, with the majority of responses providing positive results. The questionnaire feedback did, however, highlight two areas for improvement, being Board members' knowledge of critical accounting policies and the processes in place to identify, evaluate and monitor the key risks facing the authority. These issues will now be considered and proposals made to address them moving forward.

Board Members: Andy Baker, Jodie Summer, Marion Vigot, Mayor Michael Pengilly, Vicki Tomlinson, Michael Kelledy (Independent Chairperson), Simon Grenfell (EO), Cr Carlos Quaremba (absent).



The list below details board member attendance.

Board Member	Meetings
Ms Marion Vigot (Independent Member)	6 of 6
Mrs Vicki Tomlinson (Independent Member)	6 of 6
Ms Elizabeth Williams (Alexandrina Council)	1 of 1
Mr Andy Baker (Alexandrina Council)	4 of 5
Cr Bryan Littlely (City of Victor Harbor)	0 of 1
Ms Karen Rokicinski (City of Victor Harbor)	1 of 1
Cr Carlos Quaremba (City of Victor Harbor)	2 of 4
Ms Lisa Pearson (District Council of Yankalilla)	2 of 2
Ms Jodie Summer (District Council of Yankalilla)	3 of 4
Cr Peter Denholm (Kangaroo Island Council)	2 of 2
Mayor Michael Pengilly (Kangaroo Island Council)	3 of 4

Audit & Risk Committee Report

The recent reforms to the Local Government Act 1999 (effective 17 November 2022) brought a greater emphasis on risk management, requiring councils to have an Audit and Risk Committee.

As a regional subsidiary, FRWA's Audit and Risk Committee is formed under Schedule 2 of the Act and is not bound by the reforms. However, the Board determined that a broader scope incorporating risk at the Committee and Board level is appropriate. The Board resolved to change the name from Audit Committee to Audit and Risk Committee. This broader governance focus aligns with FRWA's commitment to skills-based Committee and Board membership and is consistent with councils and subsidiaries in the region.

The Audit & Risk Committee continues to be led by Mr Peter Fairlie-Jones, with new members Mr Gus Rankine and Mrs Vicki Tomlinson joining Ms Karen Rokicinski on the committee this year. The committee reviewed all of the Authorities budget reviews and financial reports as well as the internal audit activities undertaken by Dean Newbery & Partners. The committee also provided input into the formation of the FRWA's Risk Management Framework, Policy and Register that was facilitated by the Local Government Risk Services and oversaw the review of a number of policies.

The Audit & Risk Committee held five meetings during the 2022-23 financial year. The list below details the Audit & Risk Committee Member attendance.

Audit & Risk Committee Member	Meetings
Mr Peter Fairlie-Jones (Independent Chairperson)	5 of 5
Ms Karen Rokicinski (City of Victor Harbor)	5 of 5
Mrs Vicki Tomlinson (Independent Member)	3 of 3
Mr Gus Rankine (Alexandrina Council)	3 of 3
Ms Elizabeth Williams (Alexandrina Council Board Member)	1 of 1

Executive Officer Report

Environmental benefit, innovation, circular economy and relationships are the guiding principles of the FRWA Strategic Plan, and we have leaned heavily on these principles over the past twelve months. Our organisation has delivered two significant projects this year, changing forever how the community thinks about and presents its kerbside material for collection.

The FRWA constituent councils delivered for its community this year by supporting the Summer Recycling Collection program. The program provided more opportunities for households to reduce the amount of waste sent to landfill and recycle more by providing weekly collection of FOGO and co-mingled recycling over the summer period.

The community embraced the opportunity to recycle more material, despite the swell in population and changes to collection schedules, with 288 tonnes less waste sent to landfill than last year. The community also took advantage of recycling their food waste, with an additional 562 tonnes of organic waste collected, an increase of 61%.

The other project that FRWA instigated was the change of collections cycles for mainland councils. Our environment and community needs are ever-changing, and we need to adapt our services to match these demands. Increasing fuel costs and use of FOGO bins necessitated a change in how we collect kerbside waste. We analysed waste collection data, fuel usage and route analysis to determine a simpler and more efficient collection schedule.

FRWA proposed collecting general waste during one week with co-mingled recycling, and FOGO collected together the next week across the entire Fleurieu Peninsula. FRWA also proposed that a collection vehicle be based at the Yankalilla depot to reduce travel and response times.

The schedule changes allowed for the production of simpler, easy-to-read calendars the community has asked for. The South Australian State Government's Green Industries SA (GISA) undertook market research. Findings concluded that simple, high-quality fridge magnets are the best way to communicate waste management messages. GISA assisted with funding the production and design of the new fridge magnet calendars.

Projects were delivered successfully through teamwork, extensive communication and engagement with our community and stakeholders. Our professional and dedicated staff met with community and environmental groups, council staff and leaders, council members, drivers and site staff. We erected roadside banners and signs across the Fleurieu and Kangaroo Island and published notices in relevant publications to ensure the community was aware of the changes.

A difficult economic environment resulted in an operating deficit of \$116k compared to an \$11k budgeted surplus. The main factors behind this result were cost increases across operational areas driven by price increases and increased waste collection levels. While income increased by \$99k (0.96%), expenses increased by \$226k (2.2%) compared against budgeted levels.

The main areas of additional costs were fleet maintenance, fuels and recalculated depreciation. Reduced waste disposal costs offset these costs due to increased diversion rates, resulting in reduced general waste tonnages.

This financial year is the first year the councils contributed towards the Asbestos Contaminated Material Project, with an additional provision of \$767k required to fund the remediation work fully. The additional provision resulted in a \$466K deficit overall.

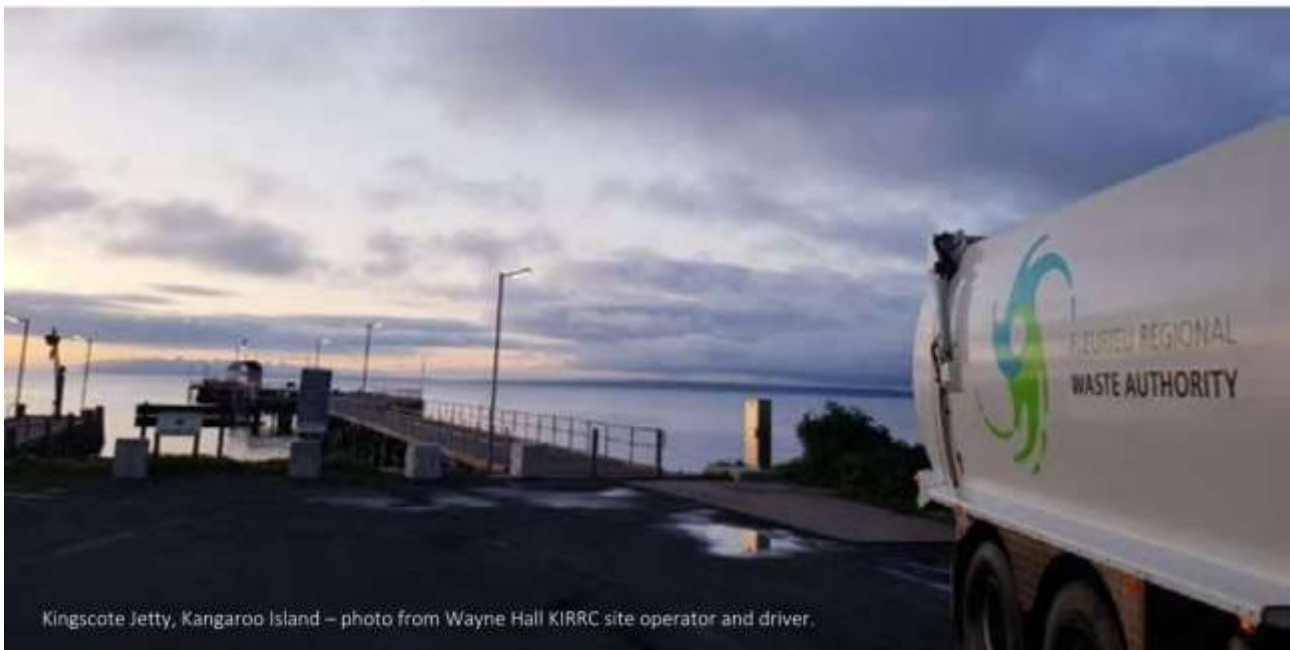
Remediation of properties affected by Asbestos Contaminated Material project continued throughout the year with only a small number of properties outstanding. The budget for this project exceeded the original estimate due to increased volumes of material to be removed and reinstated and the diversity of remediation properties. Completion of all remediation activities is anticipated by the end of 2023.

Waste diversion and service improvements were made possible with support from the FRWA Board, councils, passionate community members and the dedicated and professional staff of the Authority.

The opportunity to lead the community in reducing its environmental impact is one that FRWA is very respectful and grateful for and looks forward to continuing.

Over the past twelve months, I had the opportunity to present to all constituent councils on several occasions, and I'm encouraged by the passion for waste management demonstrated by all council members. I look forward to continuing to work with them and the Board to deliver the FRWA strategic objectives.

Simon Grenfell
Executive Officer
Fleurieu Regional Waste Authority



Kingscote Jetty, Kangaroo Island – photo from Wayne Hall KIRRC site operator and driver.

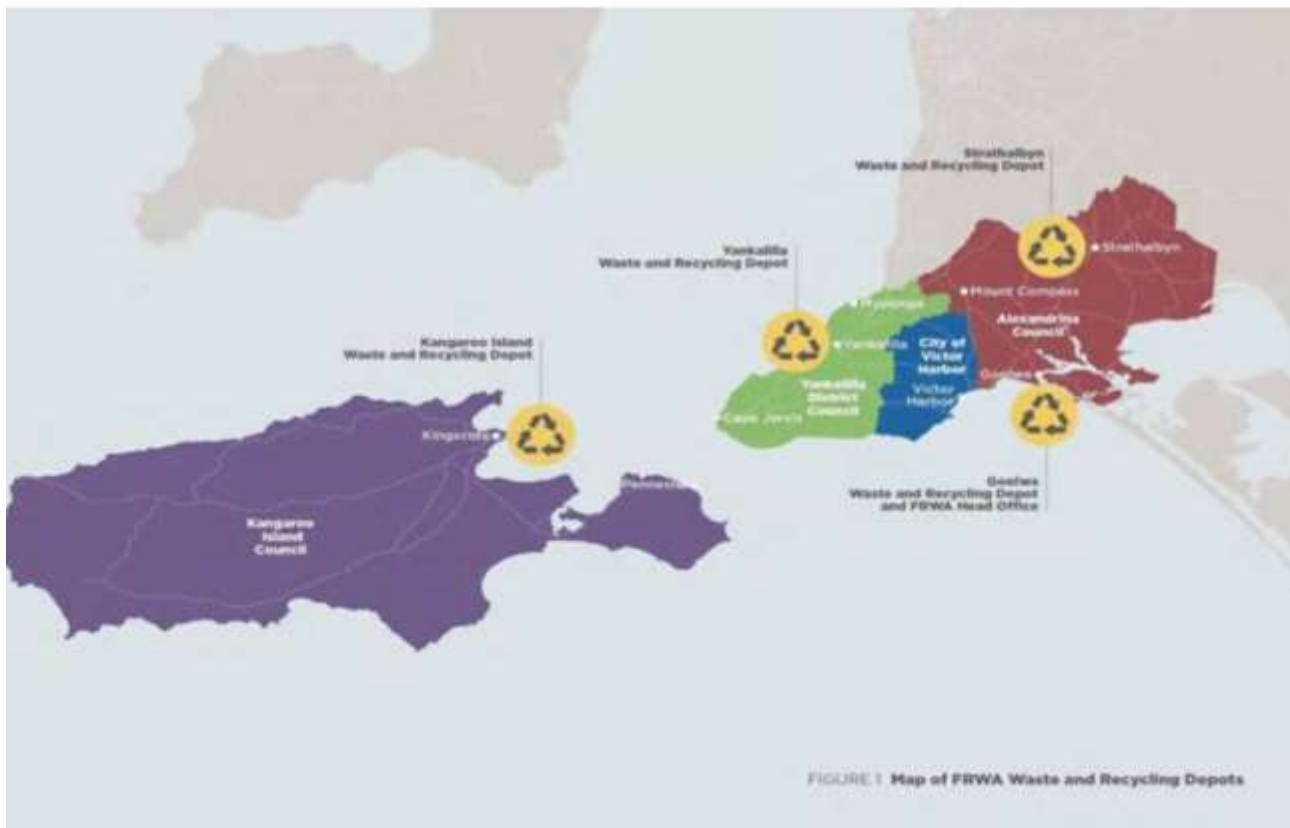
Our Services

The Fleurieu Peninsula and Kangaroo Island region cover 7,341 square kilometres with a resident population of 54,000, increasing by up to 50% in coastal areas during holiday periods.

FRWA is a fine example of local governments working together to achieve efficiencies across boundaries. We are capturing the best practices from the councils: reducing waste going to landfill, increasing recycling, and promoting a cleaner and healthier environment for today and tomorrow.

We offer a range of services to the communities we serve, including:

- 3-bin fortnightly collection of kerbside waste
- Public Waste and Recycling Depots in Goolwa, Yankalilla, Strathalbyn and Kingscote
- Public litter bin collections
- Additional waste collection services, including event bins, weekly commercial FOGO collections and exceptional circumstances bins
- Community waste education
- Customer service
- Sale of composting equipment, kitchen caddies, bins and supplies
- Representation and advocacy on behalf of constituent councils.



Our Mission & Objectives

About FRWA

The Fleurieu Regional Waste Authority (FRWA) is a local government regional subsidiary of the Alexandrina Council, City of Victor Harbor, District Council of Yankalilla and Kangaroo Island Council.

Mission

To provide the best practice waste and resource management services that reduce the impact of our community on the environment.

Vision

FRWA will provide diverse and flexible resource management services that are affordable, improve environmental outcomes and promote a circular economy that our community are proud of.

FRWA adopted several objectives with corresponding key performance indicators to achieve FRWA's Strategic Plan and vision. Below is a summary of the Authority's progress in achieving its objectives.

Objective 1: Reduce the impact of the community on the environment through best practice waste management and diversion

Key performance indicators:

- Increase kerbside diversion rates from 50% to 70% by 2030
- Reduce the amount of organic waste in the blue bin from 44% to less than 15% by 2025
- Reduce contamination of the recycling bin to less than 8% by 2025
- Reduce greenhouse gas emissions of FRWA by 30% by 2030.

Objective 2: Advocate and facilitate a local circular economy

Key performance indicators:

- Value of recovered materials is increased by 10% by 2025
- Reduce freight kilometres by 5% by 2025
- Constituent councils purchase recyclable materials equivalent to 30% by weight of material collected in the yellow bin.

Objective 3: Provide flexible services that meet the needs of councils, residents and visitors

Key performance indicators:

- Reduce the number of bin banks in rural areas by 15% by 2025
- Increase range of services provided to customers by 20% by 2025
- Increase range of services provided to constituent councils by 2025

Objective 4: Provide efficient and effective regional subsidiary

Key performance indicators:

- Reduce the cost of kerbside collection per property by 5% by 2025, excluding CPI and solid waste levy
- Reduce the cost to councils of waste transfer station operations by 10% by 2025, excluding CPI and solid waste levy.

Our Performance

The Fleurieu Regional Waste Authority measures performance against the key performance indicators in the Strategic Plan and Business Plan.

FRWA continues to develop performance measurements to ensure the achievement of objectives. The table below is a qualitative description of our performance against KPIs.

Indicator	Target	2022-23 Budget	2022-23 Actual
Operating Surplus Ratio	0% to 1%		
- Including ACM Borrowings		3.4%	-4.1%
- Excluding ACM Borrowings		0.1%	-8.5%
Net Financial Liabilities Ratio	30% to 50%		
- Including ACM Borrowings		119%	119%
- Excluding ACM Borrowings		82%	81%
Asset Renewal Funding Ratio	80% to 100%	100%	100%
Own Source Revenue Ratio	23% to 28%	31%	32%

The following is a qualitative and quantitative report on the achievements of the Strategic Plan KPIs.

Objective 1: Reduce the impact of the community on the environment through best practice waste management and diversion

One of FRWA's main performance indicators is kerbside waste diversion rate. The rate has increased from 50% in 2018-19 to 62% in 2022-23 due to the introduction of a fortnightly waste collection and the Summer Recycling program. Waste sent to landfill from kerbside collections has reduced by 31% since 2015/16.

The kerbside bin audit undertaken in December 2021 found that organic waste makes up 32% of waste in the blue (general waste) bin, a reduction of 12% from the 2017 bin audit. The kerbside bin audit also found that contamination of the recycling bin is 10%. These results demonstrate that the performance of our waste management system is improving.

To reduce travel times, FRWA introduced a new collection schedule with FOGO and co-mingled recycling collected in the same week, with general waste collected the following week. This reduces travel time, increases average tipping weight, and reduces overall fuel use and greenhouse gas emissions. An analysis of fuel used by FRWA between 2019-20 and 2022-23 found fuel use reduced by 15,881 litres (3.3%). This is equivalent to 42.56 tonnes of CO₂.

Objective 2: Advocate and facilitate a local circular economy

The value of recovered materials has increased since 2020. Changes include processes to recover high-value metals and landscape rock from council projects and producing high-quality wood chips from tree logs. These changes have increased revenue at the waste and recycling depots. FRWA has also increased the amount of cardboard recycled through the Goolwa Waste and Recycling Depot by separately collecting and transporting 26.9 tonnes of cardboard to the Southern Materials Recycling Facility.

FRWA made operational changes to facilitate a reduction of freight kilometres by 5% by 2025 from 2020. In 2020-21, FRWA changed the location for co-mingled recycling processing from Edinburgh to Seaford Downs. The relocation reduced the travel distance from 114km to 50.6km for 5,500 tonnes of material. FRWA staff continue to analyse our freight movements and have recently changed operations at the transfer stations, which has seen payloads increase by an average of 12%. FRWA kerbside collection vehicles are now depositing most kerbside waste at the Goolwa Waste and Recycling Depot for transport to the disposal site. These actions have increased payloads and reduced travel time and fuel use across our operations.

FRWA is also part of the Business Victor Harbor Circular Economy working group. Business Victor Harbor hosted a Circular Economy Forum sponsored by Green Industries SA, featuring keynote speaker, economist and circular economy expert Michael Schuman.

Objective 3: Provide flexible services that meet the needs of councils, residents and visitors.

FRWA continues to improve services for residents by removing 15 bin banks (from a regional total of 113) in the Alexandrina Council and DC Yankalilla over the past two years. The implementation of roadside collection benefited over 200 rural properties and reduced bin banks by 12%.

We continue to extend the range of services provided to our customers with the introduction of the following waste collection services:

- Weekly food waste collection service for businesses
- On-demand collection of kerbside waste
- Caravan park collection service

Our Waste and Recycling Depots now sell rubber bin latches for lids and accept paint as part of the Paintback Scheme that recycles unwanted paint.

Objective 4: Provide efficient and effective regional subsidiary

FRWA strives to provide effective and efficient services. Detailed analysis of the cost of kerbside collection per property is still to be undertaken. Increased income at the Waste and Recycling Depots means that Alexandrina Council no longer contributes to the operations of the Goolwa and Strathalbyn Waste and Recycling Depots. The cost to the District Council of Yankalilla has halved compared to the budgeted amount in 2019-20. The cost of the Kangaroo Island Resource Recovery Centre has increased due to the structure of fees and charges, which the KI Council are currently considering.



Kerbside Collection Services

FRWA has a fleet of 13 collection vehicles and provides a fortnightly collection of waste, recycling and food organics garden organics (FOGO) to over 32,000 properties.

FRWA and constituent councils have invested in systems and services to meet the communities' objective of reducing waste sent to landfill. Since June 2016, the amount of waste sent to landfill has decreased to 9,350 tonnes from 13,530 tonnes (31%). This has resulted in reduced greenhouse gas emissions and payable solid waste levies.

Amounts of FOGO recycled have tripled from 3,100 tonnes to 9,800 tonnes, with material processed locally to provide employment and economic prosperity for the region.

Achieving a kerbside waste diversion rate of 62% is an outstanding achievement for the region.

FRWA continues to focus on transport and logistics efficiencies to reduce fuel usage. An analysis of fuel used by FRWA between 2019-

20 and 2022-23 found fuel use reduced by 15,881 litres (3.3%). This is due to rescheduling of kerbside collection runs and in-house transport efficiencies.

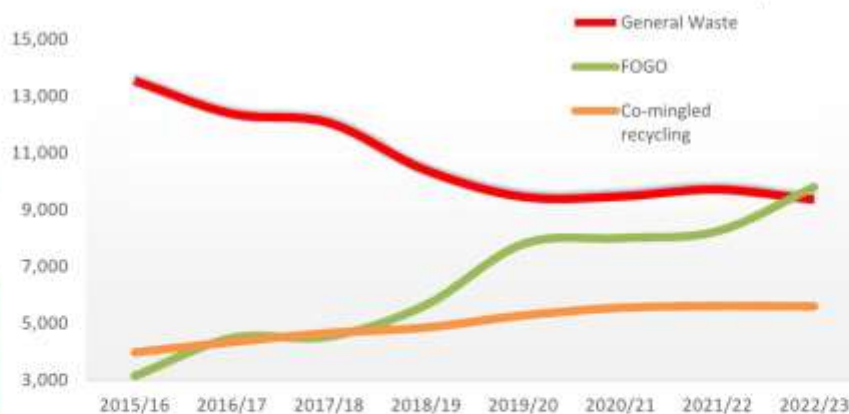
During this period, all waste tonnages increased by 11%.

This year, to improve customer outcomes and increase efficiencies, we changed the collection schedule to collect all recyclable material in one week, with general waste the next week.

It is expected that this will reduce travel times and increase average tipping weights and reduce costs.

We have also based a truck at the District Council of Yankalilla Depot to reduce travel times and increase response times to missed collections. The change will also allow the removal of several bin banks while providing roadside collections for more properties.

FRWA - Kerbside Waste 2015-16 to 2022-23 (tonnes)



Waste by numbers

Kerbside collections

COUNCIL	WASTE	FOGO	RECYCLING	DIVERSION from landfill
Kangaroo Island	836t -8%	+29% 516t	515t -3%	+3% 55%
Victor Harbor	2598t -8%	+20% 3220t	1642t -1%	+4% 65%
Yankalilla	1167t -5%	+11% 964t	620t -5%	+3% 58%
Alexandrina	475t -0.2%	+19.2% 5096t	+2.2% 2818t	+2% 62%
Total (tonnes)	9351t -4%	+19% 9795t	5595t -0.2%	+3% 62%

Kerbside waste statistics from July 2022 to June 2023 compared to the same period last year.

31% reduction in kerbside general waste since 2015/16

312% increase in kerbside FOGO since 2015/16

58,000 paying customers at mainland Waste and Recycling Depots

1,986,571 bins collected

8670m³ of mulch produced

Waste and Recycling Depots

The FRWA Waste and Recycling Depots (WRD) continue to provide an important service to the community.

All waste and recycling depots reported a more stable year this year, with customer numbers increasing between 3% and 9%. The popularity of our mulch products continues to be strong.

To further improve our management, we have installed a point of sale terminal at the Yankalilla Depot, which can be used with our CCTV infrastructure to ensure our staff are protected and resolve customer disputes.

In conjunction with the KI Council, we also plan to upgrade of the KI Resource Recovery Centre office in late 2023.

WRD waste to landfill reduced by 30%, which is just above volumes received in 2020/21.

We received delivery of a new Volvo prime-movers to facilitate our in-house waste transport. The new Euro-6-compliant unit has significantly reduced fuel usage and service costs.



Waste Education and Projects

Asking the community to change when they put their bins out for collection required extensive and effective communication.

Engagement, communication and project planning for the Summer Recycling Collection Program and the kerbside waste collection change have been the primary focus of waste education activities this year.

The planning required to deliver these projects successfully has been significant.

We engaged with community groups, council members and staff, retirement villages, schools and businesses about the changes.

We erected roadside banners and corflute signs, published articles in council newsletters, newspapers and community papers, posted articles across social media and activated the My Local Services App for councils.

These activities resulted in the community smoothly transitioning to new kerbside waste collection cycles.



With support from Alexandrina Council, FRWA delivered 100 green bins, kitchen caddies, compost bags and education materials to households on Hindmarsh Island. FRWA also undertook targeted communications through local publications and social media.



FRWA rebranded some of our collection trucks with images that connect our activities with the core values of our community. The "Love where we live" mantra featuring pictures of our pristine environment demonstrates that FRWA holds the same core values as our community. The images are of iconic environments from across the Fleurieu and Kangaroo Island.



FLEURIEU REGIONAL WASTE AUTHORITY

Financial Statements



Fleurieu Regional Waste Authority
General Purpose Financial Reports
for the year ended 30 June 2023

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**Fleurieu Regional Waste Authority
Annual Financial Statements
for the year ended 30 June 2023**

CERTIFICATION OF FINANCIAL STATEMENTS



We have been authorised by the Authority to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Authority's financial position at 30 June 2023 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Authority provide a reasonable assurance that the Authority's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Authority's accounting and other records.


Simon Grenfell
EXECUTIVE OFFICER


Michael Kellidy
CHAIR OF THE BOARD

Date: 20 September 2023

Fleurieu Regional Waste Authority
Statement of Comprehensive Income
for the year ended 30 June 2023

	Notes	2023 \$'000	2022 \$'000
INCOME			
User charges	2	11,083	10,329
Grants, subsidies and contributions - Operating	2	(3)	68
Investment income	2	2	-
Reimbursements	2	14	2
Other income	2	10	6
Total Income		11,106	10,405
EXPENSES			
Employee costs	3	3,542	3,081
Materials, contracts & other expenses	3	6,813	5,847
Depreciation, amortisation & impairment	3	889	812
Finance costs	3	320	75
Total Expenses		11,564	9,815
OPERATING SURPLUS / (DEFICIT)		(458)	590
Asset disposal & fair value adjustments	4	(8)	-
NET SURPLUS / (DEFICIT) transferred to Equity Statement		(466)	590
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		(466)	590

This Statement is to be read in conjunction with the attached Notes.

Fleurieu Regional Waste Authority
Statement of Financial Position
as at 30 June 2023

ASSETS	Notes	2023	2022
		\$'000	\$'000
Current Assets			
Cash and cash equivalents	5	1,378	2,590
Trade & other receivables	5	158	260
Inventories	5	65	70
Total Current Assets		1,601	2,920
Non-current Assets			
Infrastructure, property, plant & equipment	6	4,268	4,536
Total Non-current Assets		4,268	4,536
Total Assets		5,869	7,456
LIABILITIES			
Current Liabilities			
Trade & other payables	7	2,628	2,368
Borrowings	7	1,339	599
Provisions	7	3,494	5,647
Total Current Liabilities		7,461	8,614
Non-current Liabilities			
Borrowings	7	7,220	7,179
Provisions	7	37	46
Total Non-current Liabilities		7,257	7,225
Total Liabilities		14,718	15,839
NET ASSETS		(8,849)	(8,383)
EQUITY			
Accumulated surplus		(8,849)	(8,383)
TOTAL EQUITY		(8,849)	(8,383)

This Statement is to be read in conjunction with the attached Notes.

Fleurieu Regional Waste Authority
Statement of Changes in Equity
for the year ended 30 June 2023

		Acc'd Surplus	Other Reserves	TOTAL EQUITY
	Notes	\$'000	\$'000	\$'000
2023				
Balance at end of previous reporting period		(8,383)	-	(8,383)
Net Surplus / (Deficit) for Year		(466)		(466)
Balance at end of period		<u>(8,849)</u>	-	<u>(8,849)</u>
2022				
Balance at end of previous reporting period		(8,973)	-	(8,973)
Net Surplus / (Deficit) for Year		590		590
Balance at end of period		<u>(8,383)</u>	-	<u>(8,383)</u>

This Statement is to be read in conjunction with the attached Notes

Fleurieu Regional Waste Authority
Statement of Cash Flows
for the year ended 30 June 2023

	Notes	2023 \$'000	2022 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts:</i>			
User charges		10,557	10,889
Investment receipts		2	-
Grants utilised for operating purposes		(3)	69
Reimbursements		14	2
Other revenues		51	6
<i>Payments:</i>			
Employee costs		(3,559)	(3,131)
Materials, contracts & other expenses		(8,119)	(10,358)
Finance payments		(307)	(29)
Net Cash provided by (or used in) Operating Activities		<u>(1,364)</u>	<u>(2,552)</u>
 CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Receipts:</i>			
Sale of replaced assets		90	-
<i>Payments:</i>			
Expenditure on renewal/replacement of assets		(280)	(609)
Expenditure on new/upgraded assets		(439)	(412)
Net Cash provided by (or used in) Investing Activities		<u>(629)</u>	<u>(1,021)</u>
 CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Receipts:</i>			
Proceeds from borrowings		1,380	5,588
<i>Payments:</i>			
Repayments of borrowings		(599)	(810)
Net Cash provided by (or used in) Financing Activities		<u>781</u>	<u>4,778</u>
Net Increase (Decrease) in cash held		<u>(1,212)</u>	<u>1,205</u>
 Cash & cash equivalents at beginning of period	8	<u>2,590</u>	<u>1,385</u>
Cash & cash equivalents at end of period	8	<u>1,378</u>	<u>2,590</u>
This Statement is to be read in conjunction with the attached Notes			

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 20 September 2023.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

The Fleurieu Regional Waste Authority is incorporated under the SA Local Government Act 1999 and has its principal place of business at 1226 Port Elliot Road, Goolwa, South Australia. These consolidated financial statements include the Authority's direct operations and all entities through which the Authority controls resources to carry on its functions. In the process of reporting on the Authority as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

3.1 Revenue

The Authority recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Authority expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when the Authority enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the Authority to acquire or construct a recognisable non-financial asset that is to be controlled by the Authority. In this case, the Authority recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

Council Contributions

Revenue from Council contributions is recognised as the services are performed over the financial year.

Waste Disposal Operations

Revenue from waste disposal operations is recognised at the point in time the service is provided to the customer.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

4 Cash, Cash Equivalents and Other Financial Instruments

4.1 Cash, Cash Equivalent Assets

Cash assets include all amounts readily convertible to cash on hand at the Authority's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

4.2 Other Financial Instruments

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments also form part of Note 9.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Authority includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Authority for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 6. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 6.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Authority, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 6. Depreciation periods for infrastructure assets have been estimated based on the best information available to the Authority, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 1 - Significant Accounting Policies

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if the Authority were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to the Authority assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

7.3 Contract Liabilities

Contract liabilities represent the Authority's obligation to transfer goods and services to a customer and are recognised when a customer pays consideration, or when the Authority recognises a receivable to reflect its unconditional right to consideration (whichever is earlier) before the Authority has transferred the goods or services to the customer.

8 Borrowings

Borrowings are initially recognised at fair value net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates and is recorded as part of "Payables". Interest free loans are initially recognised at fair value with any difference between fair value and proceeds recognised in the profit and loss. The loan is subsequently measured at amortised cost with interest being recognised using the effective interest rate method.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023
Note 1 - Significant Accounting Policies

9 Provisions

9.1 Employee Benefits

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on-costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	0.53% (2022 : 1.25%)
Weighted average settlement period	1.5 years (2022: 1.6 years)

No accrual is made for sick leave as the Authority experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Authority does not make payment for untaken sick leave.

Superannuation:

The Authority makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and the Authority's involvement with the schemes are reported in Note 12.

9.2 Provisions for reinstatement, restoration, rehabilitation.

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. The Authority's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 2 - INCOME

	Notes	2023 \$'000	2022 \$'000
USER CHARGES			
Council Contributions		7,798	7,132
Waste Disposal Operations		3,285	3,197
		<u>11,083</u>	<u>10,329</u>
INVESTMENT INCOME			
Interest on investments:			
Local Government Finance Authority		1	-
Banks & other		1	-
		<u>2</u>	<u>-</u>
REIMBURSEMENTS			
Other		14	2
		<u>14</u>	<u>2</u>
OTHER INCOME			
Sundry Income		10	6
		<u>10</u>	<u>6</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
<i>Other grants, subsidies and contributions - Operating</i>			
Other grants, subsidies and contributions		(3)	68
		<u>(3)</u>	<u>68</u>
Sources of grants			
State government		(3)	68
		<u>(3)</u>	<u>68</u>

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 3 - EXPENSE

	Notes	2023 \$'000	2022 \$'000
EMPLOYEE COSTS			
Salaries and Wages		2,733	2,506
Employee leave expense		310	150
Superannuation - defined contribution plan contributions	12	280	228
Superannuation - defined benefit plan contributions	12	16	13
Workers' Compensation Insurance		137	128
Other employment related costs		66	56
Total Operating Employee Costs		3,542	3,081
Total Number of Employees		31	29
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		17	14
Bad and Doubtful Debts		(2)	5
Board members' expenses		40	36
Rental Charge		104	86
Subtotal - Prescribed Expenses		159	141
<u>Other Materials, Contracts & Expenses</u>			
Waste Disposal		2,105	2,111
Contractors		1,471	1,753
Energy		945	664
Maintenance		624	573
Provision for remediation costs	1,3,7,15	767	-
Parts, accessories & consumables		122	169
Professional services		211	67
Legal Expenses		9	2
Sundry Expenses		400	367
Subtotal - Other Materials, Contracts & Expenses		6,654	5,706
		6,813	5,847
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Plant, Machinery & Equipment		875	795
Office Equipment, Furn & Fittings		14	17
		889	812
FINANCE COSTS			
Interest on Loans		320	75
		320	75

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 4 - ASSET DISPOSALS AND FAIR VALUE ADJUSTMENTS

	Notes	2023 \$'000	2022 \$'000
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		90	-
Less: Carrying amount of assets sold		98	-
Gain (Loss) on disposal		(8)	-
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS		(8)	-

Note 5 - CURRENT ASSETS

	Notes	2023 \$'000	2022 \$'000
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		1,357	2,506
Deposits at Call		21	84
		1,378	2,590
TRADE & OTHER RECEIVABLES			
Debtors - general		157	252
GST Recoupment		-	10
Prepayments		1	2
Total		158	264
Less: Provision for expected credit losses	9	-	(4)
		158	260
<i>Amounts included in receivables that are not expected to be received within 12 months of reporting date.</i>		-	-
INVENTORIES			
Stores & Materials		65	70
		65	70
<i>Amounts included in inventories that are not expected to be received within 12 months of reporting date.</i>		0	0

Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year. All such reversals occurred principally as a result of clerical inaccuracies during stores operations.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (IPP&E)

	2022				2023			
	\$'000				\$'000			
Fair Value Level	Fair Value	Cost	Acc' Dep'n	Carrying Amount	Fair Value	Cost	Acc' Dep'n	Carrying Amount
Plant, Machinery & Equipment	-	8,231	(3,719)	4,512	-	8,414	(4,156)	4,258
Office Equipment, Furn & Fittings	-	59	(35)	24	-	59	(49)	10
Total IPP&E	-	8,290	(3,754)	4,536	-	8,473	(4,205)	4,268
Comparatives	-	7,269	(2,941)	4,328	-	8,290	(3,754)	4,536

	2022	Carrying Amounts Movement During the Year							2023	
	\$'000	\$'000							\$'000	
	Carrying Amount	Additions		Disposals	Dep'n	Impair't	Transfers		Net Reval'n	Carrying Amount
	New / Upgrade	Renewals	In				Out			
Plant, Machinery & Equipment	4,512	439	281	(99)	(875)	-	-	-	-	4,258
Office Equipment, Furn & Fittings	24	-	-	-	(14)	-	-	-	-	10
Total IPP&E	4,536	439	281	(99)	(889)	-	-	-	-	4,268
Comparatives	4,328	412	609	-	(812)	-	-	-	-	4,536

This note continues on the following pages.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 6 – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (cont.)

Valuation of Assets

General Valuation Principles

Capitalisation thresholds used by the Authority for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	5,000
Other Plant & Equipment	5,000
Buildings - new construction/extensions	10,000

Estimated Useful Lives: Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	3 to 20 years
Building & Other Structures	30 to 80 years

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 7 - LIABILITIES

	Notes	2023		2022	
		Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		1,576	-	719	-
Payments received in advance		126	-	747	-
Accrued expenses - employee entitlements		215	-	233	-
Accrued expenses - other		680	-	669	-
GST Payable		31	-	-	-
		<u>2,628</u>	<u>-</u>	<u>2,368</u>	<u>-</u>
<i>Amounts included in trade & other payables that are not expected to be settled within 12 months of reporting date.</i>		-	-	-	-
CONTRACT LIABILITIES					
Revenues received in advance					
Additional collection services		119	-	83	-
Council Contributions		-	-	746	-
		<u>119</u>	<u>-</u>	<u>829</u>	<u>-</u>
BORROWINGS					
Loans		1,339	7,220	599	7,179
		<u>1,339</u>	<u>7,220</u>	<u>599</u>	<u>7,179</u>

All interest bearing liabilities are secured over the future revenues of the Authority.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 7 - LIABILITIES cont.

PROVISIONS

LSL Employee entitlements (including oncosts)		227	37	217	46
Provision for rock crushing		476		384	-
Provision for remediation costs	1.3,7,15	2,791		4,978	-
Other Provisions		-		68	-
		<u>3,494</u>	<u>37</u>	<u>5,647</u>	<u>46</u>

Amounts included in provisions that are not expected to be settled within 12 months of reporting date.

37	46
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In March 2021, the Authority undertook testing of its recycled road base material at the Goolwa Waste and Recycling Depot and found that the stockpile contained asbestos. The Authority notified the South Australian Environment Protection Authority in March 2021 and engaged a consultant to assist in the coordination and removal of asbestos containing material from identified properties in South Australia, in accordance with specific remediation plans.

A provision for remediation costs was recognised at 30 June 2021 and represents the Board's best estimate of the costs that may be incurred in relation to the coordination and removal of asbestos containing material from identified properties.

Remediation works commenced in July 2021 and have continued during the financial year ended 30 June 2023. The Board estimates that the remediation works will be completed in the next 12 months.

The Authority's Board approved the retention of Surplus the Authority Contributions for each constituent the Authority to fund the asbestos contaminated material remediation project, until net Equity returns to positive values.

Movements in Provisions - 2023 year only
(current & non-current)

	<i>Provision for rock crushing</i>	<i>Provision for remediation costs</i>	<i>Leave & Other Provision</i>
Opening Balance	384	4,978	331
Add Additional amounts recognised	92	767	1
(Less) Payments		2,954	
Unused amounts reversed			68
Closing Balance	<u>476</u>	<u>2,791</u>	<u>264</u>

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 8 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2023 \$'000	2022 \$'000
Total cash & equivalent assets	5	1,378	2,590
Balances per Cash Flow Statement		<u>1,378</u>	<u>2,590</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(466)	590
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		889	812
Net increase (decrease) in unpaid employee benefits		(17)	22
Change in allowances for under-recovery		(4)	4
Net (Gain) Loss on Disposals		8	-
		<u>410</u>	<u>1,428</u>
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		137	631
Net (increase) decrease in inventories		5	22
Net increase (decrease) in trade & other payables		247	54
Net increase (decrease) in other provisions		(2,163)	(4,687)
Net Cash provided by (or used in) operations		<u>(1,364)</u>	<u>(2,552)</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	10	10
LGFA Cash Advance Debenture facility	5,042	6,422

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits **Accounting Policy:** initially recognised at fair value and subsequently measured at amortised cost, interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates between 0.01% and 4.30% (2022: 0.01% and 1.05%).

Carrying amount: approximates fair value due to the short term to maturity.

Receivables - Fees & other charges

Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method

Terms & conditions: Unsecured, and do not bear interest. Although the Authority is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Authority's boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting Policy: initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying amount: approximates fair value.

Liabilities - Creditors and Accruals

Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Authority.

Terms & conditions: Liabilities are normally settled on 30 day terms.

Carrying amount: approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy: initially recognised at fair value and subsequently at amortised cost, interest is charged as an expense using the effective interest rate.

Terms & conditions: secured over future revenues, borrowings are repayable in six-monthly instalments; interest is charged at fixed rates between 1.8% and 4.0% (2022: 1.8% and 4.8%) and cash advanced debentures require interest only at variable rates between 5.30% and 6.05% (2022: 2.05% and 2.80%).

Carrying amount: approximates fair value.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS (cont.)

Liquidity Analysis

2023	Due < 1 year	Due > 1 year ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets					
Cash & Equivalents	1,378	-	-	1,378	1,378
Receivables	391	-	-	391	157
Total	1,769	-	-	1,769	1,535
Financial Liabilities					
Payables	1,847	-	-	1,847	1,733
Current Borrowings	1,534	-	-	1,534	1,339
Non-Current Borrowings	-	2,159	6,296	8,455	7,220
Total	3,381	2,159	6,296	11,836	10,292
2022					
	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets					
Cash & Equivalents	2,590	-	-	2,590	2,590
Receivables	506	-	-	506	504
Total	3,096	-	-	3,096	3,094
Financial Liabilities					
Payables	1,712	-	-	1,712	1,712
Current Borrowings	814	-	-	814	599
Non-Current Borrowings	-	2,951	5,735	8,686	7,179
Total	2,526	2,951	5,735	11,212	9,490

The following interest rates were applicable to the Authority's borrowings at balance date:

	30 June 2023		30 June 2022	
	Weighted Average Interest Rate %	Carrying Value \$'000	Weighted Average Interest Rate %	Carrying Value \$'000
Other Variable Rates	5.86	3,123	2.63	1,743
Fixed Interest Rates	3.67	5,436	3.65	6,035
		8,559		7,778

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 9 - FINANCIAL INSTRUMENTS (cont.)

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Authority.

Risk Exposures:

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Authority is the carrying amount, net of any impairment. All Authority investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Note 5 in relation to individual classes of receivables, exposure is concentrated within the Authority's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Authority's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Authority will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. The Authority also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. The Authority has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Expected Credit Losses (ECLs)

The Authority uses an allowance matrix to measure expected credit losses for receivables from individual customers, which comprise a large number of small balances. As rates and annual charges are secured over subject land no allowance for such receivables is made. The following table provides information about the Authority's ECLs from receivables (excluding secured rates and charges, GST and other amounts held in trust). Impairment analysis is performed each reporting date. ECLS are based on credit history adjusted for forward looking estimates and economic conditions.

2023	ECL Rate	Gross Carrying Amount	Expected Loss
	%	\$'000	\$'000
Current	0%	95	-
Past Due 1-30 Days	0%	8	-
Past Due 31-60 Days	0%	4	-
Past Due 61+ Days		-	-
		107	-

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023
Note 9 - FINANCIAL INSTRUMENTS (cont.)

2022	ECL Rate %	Gross Carrying Amount \$'000	Expected Loss \$'000
Current	0%	75	-
Past Due 1-30 Days	0%	20	-
Past Due 31-60 Days	0%	5	-
Past Due 61+ Days	16%	19	3
		<u>119</u>	<u>3</u>

Set out below is the movement in the allowance for expected credit losses.

	2023	2022
As at 1 July	3	-
Provisions	-	3
Write off	-	-
Less reversals	(3)	-
As at 30 June 2023	<u>-</u>	<u>3</u>

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 10 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2023	2022	2021
Operating Surplus Ratio			
<u>Operating Surplus</u>	-4.1%	5.7%	-107.0%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	119%	125%	145%
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Asset Renewal Funding Ratio

<u>Outlays on Existing Assets</u>	100%	52%	107%
Asset Renewals - IAMP			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 11 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Authority prepared on a simplified Uniform Presentation Framework basis, adjusted for timing differences associated with prepaid Federal assistance Grants required to be recognised as revenue on receipt in accordance with Australian Accounting Standards.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2023	2022
	\$'000	\$'000
Income		
<i>User charges</i>	11,083	10,329
<i>Grants, subsidies and contributions' - Operating</i>	(3)	68
<i>Investment income</i>	2	-
<i>Reimbursements</i>	14	2
<i>Other income</i>	10	6
	11,106	10,405
Expenses		
<i>Employee costs</i>	(3,542)	(3,081)
<i>Materials, contracts and other expenses</i>	(6,813)	(5,847)
<i>Depreciation, amortisation and impairment</i>	(889)	(812)
<i>Finance costs</i>	(320)	(75)
	(11,564)	(9,815)
Operating Surplus / (Deficit)	(458)	590
Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	(280)	(609)
Add back Depreciation, Amortisation and Impairment	889	812
Proceeds from Sale of Replaced Assets	90	-
	699	203
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	(439)	(412)
	(439)	(412)
Annual Net Impact to Financing Activities	(198)	381

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 12 – SUPERANNUATION

The Authority makes employer superannuation contributions in respect of its employees to Hostplus (formerly Local Government Superannuation Scheme and Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (10.5% in 2022-23; 10% in 2021-22). No further liability accrues to the Authority as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Authority makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2021-22) of "superannuation" salary.

In addition, the Authority makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), the Authority does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2022. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Authority's contribution rates at some future time.

Contributions to Other Superannuation Schemes

The Authority also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Authority.

Fleurieu Regional Waste Authority
Notes to and forming part of the Financial Statements
for the year ended 30 June 2023

Note 13 - CONTINGENT ASSETS AND CONTINGENT LIABILITIES

At times there are contingencies, assets and liabilities that do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to the user of the financial report in making and evaluating decisions about the allocation of scarce resources. From our knowledge there are no known contingencies, assets or liabilities that should be disclosed that have not been included in the Balance Sheet.

Note 14 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Authority include the Independent Board Chair, Independent Board Members, Independent Members of the Audit and Risk Committee, Executive Officer and certain prescribed officers under Section 112 of the Local Government Act 1999. In all, 8 persons (2022: 3 persons) were paid the following total compensation:

	2023	2022
	\$'000	\$'000
Salaries, allowances & other short term benefits	333	199
Post-employment benefits	29	15
Long term benefits	-	-
Termination benefits	-	-
TOTAL	362	214

Note 15 - ECONOMIC DEPENDENCE

A provision for remediation costs of \$2,791k has been recognised at 30 June 2023 (2022: \$4,977k) (refer to Notes 1.3, 3 and 7). As a result, the Authority's current liabilities exceed its current assets at 30 June 2023 by \$5,860k (2022: \$5,694k) and the Authority has a net deficiency of \$8,849k (2022: \$8,383k).

The financial statements of the Authority have been prepared on a going concern basis as its Charter includes a requirement for additional financial contributions to be made by the Constituent Councils due to the insufficient working capital available to meet the Authority's estimated financial obligations, and in accordance with Section 31 of Part 2 of Schedule 2 of the Local Government Act 1999, the liabilities incurred by a regional subsidiary are guaranteed by the Constituent Councils.



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE FLEURIEU REGIONAL WASTE AUTHORITY

Opinion

We have audited the accompanying financial report of the Fleurieu Regional Waste Authority, which comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the Certification of the Financial Statements.

In our opinion, the financial report gives a true and fair view of the financial position of the Fleurieu Regional Waste Authority as of 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation of the financial report, which gives a true and fair view in accordance with Australian Accounting Standards and the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*, and for such internal control as the committee and management determines is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.



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Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at <http://www.auasb.gov.au/Home.aspx>. This description forms part of our auditor's report.

BENTLEYS SA AUDIT PARTNERSHIP

A handwritten signature in blue ink, appearing to read "David Francis".

DAVID FRANCIS
PARTNER

Dated at Adelaide this 21st day of September 2023



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

INDEPENDENT ASSURANCE REPORT ON INTERNAL CONTROLS OF FLEURIEU REGIONAL WASTE AUTHORITY

Opinion

We have audited the compliance of the Fleurieu Regional Waste Authority (the Authority) with the requirements of *Section 125 of the Local Government Act 1999* in relation to the Internal Controls established by the Authority to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2022 to 30 June 2023 are in accordance with legislative provisions.

In our opinion, the Authority has complied, in all material respects, with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, established by the Authority in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Authority have been conducted properly and in accordance with legislative provisions for the period 1 July 2022 to 30 June 2023.

Limitation on Use

This report has been prepared for the members of the Authority in accordance with *Section 129 of the Local Government Act 1999* in relation to Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Authority, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on internal controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Independence

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.



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The Authority's Responsibility for the Internal Controls

The Authority is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* in relation to Internal Controls, to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities are in accordance with legislative provisions.

Our Responsibility

Our responsibility is to express an opinion on the Authority's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Authority to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2022 to 30 June 2023. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

Our procedures included obtaining an understanding of internal controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities, evaluating management's assessment of these internal controls, assessing the risk that a material weakness exists, and testing and evaluating the design and implementation of controls on a sample basis on the assessed risks.

BENTLEYS SA AUDIT PARTNERSHIP



DAVID FRANCIS
PARTNER

Dated at Adelaide this 21st day of September 2023

FLEURIEU REGIONAL WASTE AUTHORITY



**ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2023**

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in blue ink, appearing to read 'M J Kelleedy', with a long, sweeping underline.

**Michael Kelleedy
Chair of the Board
Fleurieu Regional Waste Authority**

Date: 29 September 2023

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

A handwritten signature in blue ink, appearing to read 'S Grenfell', is positioned above a horizontal dotted line.

Simon Grenfell
EXECUTIVE OFFICER
Fleurieu Regional Waste Authority

Date: 29 September 2023*

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Peter Fairlie-Jones
Presiding Member Audit & Risk Committee
Fleurieu Regional Waste Authority

Date: 29 September 2023

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Nigel Morris
CHIEF EXECUTIVE OFFICER
Alexandrina Council

Date: 29 August 2023

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Victoria MacKirdy
CHIEF EXECUTIVE OFFICER
City of Victor Harbor

Date: 30 August 2023

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Nathan Cunningham
CHIEF EXECUTIVE OFFICER
District Council of Yankalilla

Date: 31 August 2023

FLEURIEU REGIONAL WASTE AUTHORITY



ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2023

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Fleurieu Regional Waste Authority for the year ended 30 June 2023, the Authority's Auditor, Bentleys SA Audit Partnership, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



.....
Nicki Putland
ACTING CHIEF EXECUTIVE OFFICER
Kangaroo Island Council

Date: 4th September 2023



Bentleys SA Audit Partnership

Level 5
63 Pirie Street
Adelaide SA 5000

GPO Box 939
Adelaide SA 5001

ABN 43 877 091 903

T +61 8 8372 7900
F +61 8 8372 7999

admin@adel.bentleys.com.au
bentleys.com.au

Certification of Auditor Independence

I confirm that, for the audit of the financial statements of Fleurieu Regional Waste Authority for the year ended 30 June 2023, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of *Regulation 22 (5) Local Government (Financial Management) Regulations 2011*.

Bentleys SA Audit Partnership

David Francis
Partner

Dated at Adelaide this 30th August 2023



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PO Box 2375, Goolwa SA 5214
1226 Port Elliot Road, Goolwa
Phone: (08) 8555 7405
www.frwa.com.au





Southern and Hills
Local Government
Association
**Annual Report
2022/23**



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Southern and Hills Local Government Association – Snapshot



About the Southern & Hills Local Government Association region

The Southern & Hills Local Government Association was first formed in July 1969 and is now constituted as a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. Consisting of six (6) local government Councils:

- Adelaide Hills Council
- Alexandrina Council
- Kangaroo Island Council
- Mt Barker District Council
- City of Victor Harbor
- District Council of Yankalilla

Collectively these six (6) Councils have:

- ☑ More than 131,000 people as of 30th June 2022.
- ☑ 5,539 kilometres of local roads
- ☑ Area consists of 8,656 square kilometres.
- ☑ An ocean coastline of 652 Km.
- ☑ The River Murray and lakes form the southeast boundary of the region.
- ☑ The region has extreme diversity from the foothill suburbs of Adelaide to the isolation of the inaccessible west coast of Flinders Chase National Park.
- ☑ Significant areas within the region are under primary production include highly productive farm, horticulture, viticulture, forestry, fishing and intensive animal keeping enterprises and in the more undulating parts sheep farming, cereal growing and dairying.
- ☑ The region contributed nearly \$6 billion in gross value to the State economy
- ☑ Much of the area has, (by South Australian standards) a high rainfall.
- ☑ A large part of the area is within the 30 Year Plan for Greater Adelaide.
- ☑ Significant growth pockets both in population and development, placing demands on infrastructure and the natural environment.
- ☑ Projected change in the population to 2026 by approximately 25%.
- ☑ Within the region, Victor Harbor and Goolwa are key retirement destinations.
- ☑ Within the region, The Adelaide Hills, The Fleurieu and Kangaroo Island are all major tourism destinations.
- ☑ Kangaroo Island is a major component of the Australian and SA tourism plan with tourist numbers targeted to double over the next decade.

President's Report

It has been my pleasure to serve as S&HLGA president during 2023 as we have emerged from Covid and the 2022 Local Government elections.

This has been a year of consolidation and continuing the positive work of our key programs concerned with Transport, Public Health and Community Wellbeing and Climate Change impacts in our region. These programs and activities are all designed to drive and improve the wellbeing of our communities.

We have commenced collecting and analysing data and evidence to populate the Community Wellbeing Indicators. We are doing the same for our Climate Change impacts and tracking how we are doing against the model projections of our Regional Climate Adaptation Plan. We will persist with this exercise for some time.

I draw your attention to our key project during 2023 which was the Commonwealth funded (via the Preparing Australian Communities) "Bushfire and Biodiversity – Building balanced long term regional resilience". This project identified and showcased projects and case studies to map effective strategies and pathways to improve both bushfire resilience and biodiversity management for landholders and landscapes in our region.

The S&HLGA Board commissioned Jeff Tate Consulting to undertake a strategic review of the 2021-2025 Business Plan and the organisation. The Board is digesting the recommendations from this review and will seek to adopt and implement them during the following year.

We have continued to cement our many very valuable regional stakeholder and partner relationships, as well as maintaining and reviewing key performance and governance documents such as the Annual Key Action Plan and Annual Budget.

I also take this opportunity to thank outgoing President Mayor Keith Parkes for his leadership over the past years.

Thank you to our Executive Officer, Graeme Martin for his co-ordination and management and drive in supporting the body. He has been ably supported during 2022-2023 by Jen St Jack and Olivia Davies as co-ordinators of the Regional Climate Adaptation Plan and associated projects.

In closing, I acknowledge and thank all the member councils for their support during the year and acknowledge the ongoing contribution of member Mayors and CEOs and nominated representatives to the S&HLGA Board.

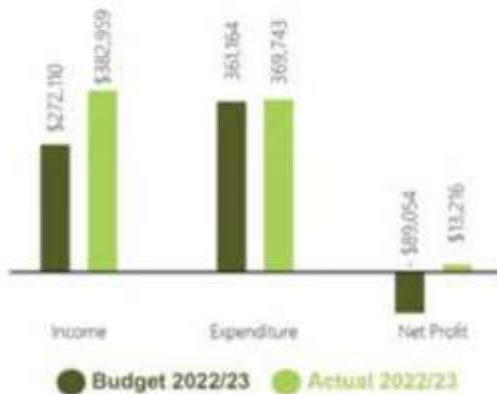
Mayor Moira Jenkins
President



2022/23 Dashboard

Financial Performance:

2022/23 Budget vs Actual



2022/23 Key Project:



Bushfire and Biodiversity – Building balanced long term regional resilience

The Commonwealth's Preparing Australian Communities Program funded the 'Bushfire and Biodiversity - Building balanced long term regional resilience' program.

This program identified and showcased projects and case studies to map effective strategies and pathways to improve both bushfire resilience and biodiversity management for landholders and landscapes within our region.

Key Program Achievements:



Transport

- \$2.2 million funding for roads through the Special Local Roads Program
- Migration to QGIS digital mapping



Public Health

- Endorsed the new Southern and Hills LGA 2022-2027 Regional Public Health and Wellbeing Plan
- Collecting data and evidence for Community Wellbeing indicators



Climate Change Adaptation

- Collected and presented preliminary evidence of actual tracking vs model projections of Regional Climate Change impacts
- Continued implementing and monitoring the Regional Hills and Coasts 2020-2025 Regional Action Plan



Strategy and Governance

- Undertook a comprehensive strategic review of the Southern and Hills LGA (organisation) and our 2021-2025 Business Plan

ORGANISATION

S&HLGA Organisation and its Board structure,
members and office bearers

The Southern and Hills Local Government Association Board

July 2022

Council	Elected Member Representative	Council Staff Representative
Adelaide Hills	Mayor Jan – Claire Wisdom	CEO Andrew Aitken A/CEO David Waters (Nov 2022)
Alexandrina Council	Mayor Keith Parkes	CEO Nigel Morris
Kangaroo Island Council	Mayor Michael Pengilly	CEO Greg Georgopoulos
Mt Barker District Council	Mayor Ann Ferguson	CEO Andrew Stuart
City of Victor Harbor	Mayor Moira Jenkins	CEO Victoria MacKirdy
District Council of Yankalilla	Mayor Simon Rothwell Mayor Darryl Houston	CEO Nathan Cunningham

Council	Proxy Representative	Role
Adelaide Hills	Cr Kirsty Parkin Natalie Armstrong	Councillor
Alexandrina Council		
Kangaroo Island Council	Bob Teasdale	Deputy Mayor
Mt Barker District Council	Samantha Jones	Councillor
City of Victor Harbor	Cr David Kemp	Deputy Mayor
District Council of Yankalilla		Deputy Mayor

Office Bearers 2022 – 2023

President	Mayor Keith Parkes*, Alexandrina Mayor Moira Jenkins#, City of Victor Harbor * resigned February 2023, # appointed February 2023
Deputy President	Mayor Jan-Claire Wisdom, Adelaide Hills Council

Executive Officer	Mr Graeme Martin
--------------------------	------------------

Auditor	Ms Itisha Anand, Luke Bollmeyer – Accru+ Harris Orchard
----------------	---

Elected under the provisions of the Constitution of the Local Government Association:

Delegates to LGA Board	Mayor Keith Parkes (resigned Feb 2023) Mayor Moira Jenkins Mayor Jan – Claire Wisdom (via Metro/GAROC)
-------------------------------	--

Delegates to SAROC	Mayor Darryl Houston	District Council of Yankalilla
	Mayor Moira Jenkins	City of Victor Harbor

**Southern & Hills Local Government Association
Past Presidents and Secretaries / Executive Officers**

Years	President	Council	Secretary / EO
2022 - 2023	Mayor Moira Jenkins ^h	City of Victor Harbor	Graeme Martin
2021 - 2022	Mayor Keith Parkes	Alexandrina Council	Graeme Martin
2020 - 2021	Mayor Keith Parkes	Alexandrina Council	Graeme Martin
2019 - 2020	Mayor Keith Parkes	Alexandrina Council	Graeme Martin
2018 - 2019	Mayor Keith Parkes	Alexandrina Council	Graeme Martin
2017 - 2018	Mayor Keith Parkes ^g	Alexandrina Council	Graeme Martin
2016 - 2017	Mayor Bill Spragg	Adelaide Hills Council	Graeme Martin
2015 - 2016	Mayor Bill Spragg	Adelaide Hills Council	Graeme Martin
2014 - 2015	Mayor Bill Spragg ^f Mayor Ann Ferguson	Adelaide Hills Council DC Mount Barker	Graeme Martin
2013 - 2014	Mayor Ann Ferguson	DC Mount Barker	Graeme Martin
2012 - 2013	Mayor Ann Ferguson	DC Mount Barker	Graeme Martin
2011 - 2012	Mayor Ann Ferguson	DC Mount Barker	Fred Pedler ^e Graeme Martin ^d
2010 - 2011	Mayor Ann Ferguson ^c Mayor Brian Hum OAM	DC Mount Barker The Barossa Council	Fred Pedler ^b
2009 - 2010	Mayor Brian Hum OAM	The Barossa Council	Fred Pedler ^b
2008 - 2009	Mayor Brian Hum OAM	The Barossa Council	Fred Pedler ^b
2007 - 2008	Mayor Brian Hum OAM	The Barossa Council	Fred Pedler ^b
2006 - 2007	Mayor Brian Hum OAM	The Barossa Council	Fred Pedler ^b
2005 - 2006	Mayor Brian Hum OAM	The Barossa Council	Fred Pedler ^b
2004 - 2005	Mayor Kym McHugh	Alexandrina Council	Fred Pedler ^b
2003 - 2004	Mayor Kym McHugh	Alexandrina Council	Fred Pedler ^b
2002 - 2003	Mayor John Crompton ^a	City of Victor Harbor	Fred Pedler ^b
2001 - 2002	Mayor John Crompton	City of Victor Harbor	Fred Pedler ^b
1999 - 2000	Mayor Bernie Eglinton APM	DC Mt Barker	Fred Pedler ^b
1998 - 1999	Mayor Bernie Eglinton APM	DC Mt Barker	Dean Gollan
1997 - 1998	Mayor Janice Kelly	Kangaroo Island Council	Barry Hurst
1996 - 1997	Mayor Janice Kelly	Kangaroo Island Council	Barry Hurst
1995 - 1996	Mayor Anita Aspinall	DC Stirling	Peter Viatko
1993 - 1994	Cr GR Mayfield	DC Yankalilla	Malcolm Davis
1991 - 1992	Mayor Val Ball	DC Strathalbyn	John Coombe
1989 - 1990	Cr Val Bonython	DC East Torrens	Eric March
1987 - 1988	Cr PD Secker	DC Mt Barker	Dean Gollan
1985 - 1986	Mayor Leon O'Driscoll	DC Strathalbyn	Vernon Cotton
1984 - 1985	Cr CA Phieffer	DC Onkaparinga	David Seaman
1982 - 1983	Cr Brian Pym	DC Mt Pleasant	Adrian Hamlester
1980 - 1981	Cr Roy Galpin	DC Port Elliot and Goolwa	Ron Wellington
1979	Mayor M Checker	DC Gumeracha	Malcolm Anderson
1978	Mayor M Checker	DC Gumeracha	John Grosvenor
1976 - 1977	Mayor A Davidson	DC Strathalbyn	Vernon Cotton
1975	Cr Ray Orr	DC Mt Barker	Reginald Walters
1974	Cr L Hughes	DC Meadows	Wally Richards
1969-1973	No minutes available		
30 th July 1969	First Constitution for S&HLGA Adopted		

^a Until 12th May 2003 ^b Executive Officer ^c From February 2011 ^d To December 2011 ^e From January 2012

^f From February 2015 ^g From December 2017 ^h From February 2023

REPORTING AND ACCOUNTABILITY

S&HLGA Reporting flow and performance monitoring

S&HLGA Administration - Flow



The Board

The Board held 6 ordinary bi-monthly meetings during the year. Board Members are generally the Mayor and Chief Executive Officer of each Council. To provide the opportunity for Board Members to gain firsthand knowledge of regional issues, meetings are hosted by Member Councils on a rotational basis and were held at:

Date	Host
26 August 2022	Mt Barker
21 October 2022	Yankalilla
9 December 2022	Alexandrina
24 February 2023	Kangaroo Island
28 April 2023	Adelaide Hills
23 June 2023	Alexandrina

Key Issues acted on by the Board included:

- o Updating and maintaining of the S&HLGA Website to the LGA Squiz platform
- o Finalising and implementing the new 2022-2027 S&HLGA Regional Public Health and Wellbeing Plan
- o Implementing and monitoring the S&HLGA Regional Climate Change Adaptation Plan and 2020-25 Regional Action Plan
- o Success with grant funding and commencing the "Bushfire & Biodiversity Project- Building balanced, long term regional resilience".
- o Strategic review of S&HLGA organisation with a focus on a mid-term review of the organisation's Business Plan 2021 – 2025.
- o Continued to work closely with the Adelaide Hills Fleurieu and Kangaroo Island Regional Development Australia Board and with RDA officers to implement the 2019 Regional Public Transport study, develop the regional Infrastructure Priority Plan, and the South East Transport Corridor review
- o **The South Australian Regional Organisation of Councils (SAROC)** is a Committee of the LGA that focuses on key issues affecting country Councils. The S&HLGA continues to support the Governance process by attending the meetings, contributing to agenda items for SAROC meetings, the distribution of Key Outcomes Statements and/or Minutes of meetings to S&HLGA Board meetings and collegiate support to prepare submissions on behalf of country Councils.
- o Implementing the new 2030 Regional Transport Plan, Special Local Roads Program applications as well as the advocacy of the South Coast Freight Corridor and Public Transport in the region.
- o Having input into and supporting the LGA in developing and highlighting Local Government reform issues and advocacy with the State Government
- o 8 various speakers addressed meetings of the Board over the period 2022-2023.

The Board reviewed its achievements to date via the 2022-2023 Key Action Plan, tracked the Actual performance against Budget and developed a new Budget and Action Plan for 2023-2024.

In addition the Board conducted a Strategic Review of the organisation with a focus on its 2021-2025 Business Plan and preparing for its successor plan.

At the commencement of 2022-2023 the Board completed a review of its Annual Key Actions, the EO performance and its Annual Budget performance covering the previous period.

S&HLGA Value proposition

The S&HLGA provided a report back to its Council members on the estimated value of their membership. This is based on the same methodology utilised by the LGA in determining its membership value.

The value from membership in a regional organisation can be summarised in the following key categories; advocacy and representing the region, establishing and implementing high level regional partnerships and links, developing and strengthening regional capacity.

The Table 1 below summarises and compares the S&HLGA membership subscriptions and levies total with the value per S&HLGA member Councils as measured in the value proposition over the past years.

	2018	2019	2020	2021	2022
Av Council membership	\$12,529	\$12,279	\$13,536	\$15,202	\$21,570
Value per Council	\$427,871	\$430,953	\$401,809	\$390,087	\$403,357
Return on Investment	3,375%	3,385%	2,968%	2,466%	1,870%

Table 1

COMMITTEES, PROGRAMS AND PROJECTS

S&HLGA Committees, work groups and the programs
and projects undertaken during 2022-2023

Committees and Working/Task Groups

The S&HLGA EO was a member of the following Committees and Working Groups during the course of the year:

	Committee	S&HLGA Executive Officer Role	Meeting Frequency	Comment
1	Regional Public Health	Secretarial/Administration	Every 2 months	ongoing
2	Resilient Hills & Coast - Climate change Adaptation	Committee member	Every 2 months	ongoing
3	Regional Economic Development Officers	Committee member	Every 2 months	ongoing
4	Regional EO Management Group	Secretarial/Administration	Every 2 months	Precedes SAROC
5	S&HLGA Advisory Group	Secretarial/Administration	As necessary	Precedes S&HLGA Board
6	S&HLGA Roads Works Group	Secretarial/Administration	at least 3 times per annum	ongoing
7	S&HLGA CWMS User Group	Secretarial/Administration	As necessary	ongoing
8	SAROC	Advisor/Observer	Every 2 months	ongoing
9	SACCA	Observer	As necessary	ongoing



S&HLGA Roads Working Group

The Roads Working Party (RWP) has its membership drawn from directors /managers of technical services of Councils and as required regional managers and infrastructure planners of the Department of Planning, Transport and Infrastructure.

The RWP held meetings on:

Date	Host
20 September 2022	HDS (Aust) Pty Ltd offices
16 March 2023	On Line

Key achievements and outcomes:

- Co-ordinated the application process of Councils to the SLRP.
- Made recommendations for the SLRP 2023 – 2024 based on the new 2030 Transport Plan critical Roads database.
- Further input into the South Coast Freight Corridor concept and SE Freeway issues.
- QGIS software licence and Roads Hierarchy Mapping support finalised

The following projects were recommended, based on the methodology of the Plan and proposed funding under the Special Local Roads Program for 2023 – 2024.

Project	Council	Total Project Cost for this stage	SLRP request	Council contribution	comment
Range Road	Yankalilla	\$1,200,000	\$800,000	\$400,000	Stage 1 of 1
Spring Road	Kangaroo Island	\$2,100,000	\$1,400,000	\$700,000	Stage 1 of 3
Total		\$3,300,000	\$2,200,000	\$1,100,000	



S&HLGA Regional Public Health Plan

S&HLGA Regional Public Health Committee (RPHC) has its membership drawn from Health, Environment and social planning officers of the member Councils

The S&HLGA RPHC held meetings on:

Date	Host
12 August 2022	On line
29 November 2022	On line
28 February 2023	On line
19 May 2023	Strathalbyn

Primary tasks and focus for this committee:

- o Attendance at Committee meetings to implement and monitor the Wellbeing in Our Community- Regional Public Health Plan
- o Liaise with LGA officers responsible for Public Health Programs
- o Liaise with SA Public Health Office
- o Represent the region at Forums and workshops
- o Liaise with Public Health Researchers
- o Prepare funding submissions for regional Public Health projects

Key achievements and outcomes:

- o The Ministerial endorsement and commencement of the new 2022-27 S&HLGA Regional Public Health and Wellbeing Plan.
- o Commenced partnership with LGA to advance investigation into Hoarding and Squalor
- o Commenced population of the regional Community Wellbeing Indicators dataset
- o Partnered with LGA to modify Squiz web platform to incorporate inclusion communications



S&HLGA Regional Climate Change Adaptation Committee (Resilient Hills and Coasts)

Resilient Hills and Coasts has its membership drawn from Environmental officers of the member Councils, RDA, Department of Water and Environment, Green Adelaide and Landscapes Board

The S&HLGA Regional Climate Change Adaptation Committee (Resilient Hills & Coast) held meetings on:

Date	Host
11 August 2022	District Council of Yankalilla
14 October 2022	Kangaroo Island Landscape Board
8 December 2022	Mt Barker District Council
30 March 2023	Adelaide Hills, Stirling
1 June 2023	Mt Barker District Council

Primary tasks and focus for this committee:

- Attendance at Committee meetings to implementation and Monitoring of the Regional Climate Change Adaptation Plan for S&HLGA:
- S&HLGA presentations as required
- Implement and monitor the 2020-2025 Regional Action Plan
- Represent the region at forums and workshops
- Liaise with various "Climate Change" State Government agencies and authorities

Key achievements and outcomes:

- Successful appointment of Nature Conservation Society of SA to undertake a federally funded regional and community Resilience study – Balancing Bushfire & Biodiversity
- Successful Council & partner funding for the continuance of the Resilient Hill & Coasts project co-ordinator
- Collected and presented preliminary evidence of actual tracking v model projections of Regional Climate Change impacts
- Approved migration to stand alone Resilient Hills and Coasts website
- Rolled out a series of outreach sustainable homes webinar series



Regional Economic Development Network Committee

The S&HLGA has strongly supported the activities and research of the Adelaide Hills Fleurieu and Kangaroo Island Regional Development Australia Board and worked closely with RDA officers to partner with the organisation in the general Economic Development of the region.

This Committee has been formed with the Economic Development Officers from the S&HLGA Member Councils under the guidance of the RDA.

The RDA Economic Development Network Committee held meetings on:

Date	Host
8 August 2022	Mount Compass
7 November 2022	Langhorne Creek
13 February 2023	City of Victor Harbor
8 May 2023	Adelaide Hills Council, Stirling

Primary tasks and focus for this committee:

- To share information, achieve procurement and resource sharing efficiencies and develop a regional infrastructure Plan
- Identify and collating infrastructure projects from Council plans
- Generally, identify and develop regional economic growth strategies and opportunities

Key achievements and outcomes:

- Worked through the meeting Action items
- Shared information and knowledge about individual Council projects and programs
- Received Key speakers and presentations on Small Business, Hydrogen opportunity, Community Wealth building, RAA EV charging network
- Developed and reviewed a list of Private, public and Policy projects



Regional LGA Organisations EO Management Group

The Regional LGA EO group has its membership drawn from each of the Executive Officers of the respective regional LGA organisations

The Regional LGA Organisations EO Management Group held meetings on:

Date	Host
24 August 2022	On line
3 November 2022	Adelaide Hills
16 February 2023	Mintaro
18 April 2023	LGFA offices
27 June 2022	On Line

Primary tasks and focus for this committee:

- To provide input into the sector, develop capacity, share knowledge and develop co-operation between the regions:
- Develop a working relationship with the LGA Management team
- Have input into sector issues
- Advocate on behalf of the regions
- Share information and provide collegiate support

Key achievements and outcomes:
○ Guidance and assistance with the regional road mapping exercise. Formed working task group (QGIS)
○ Assisted Legatus Group in funding and developing Regional Local Government Workforce and careers project
○ Worked with LGA to define the role and responsibility of regional organisation Executive Officers and SAROC/LGA
○ Continued to advocate on regional CWMS and Waste issues
○ Advocacy on the regional housing crisis, regional workforce development and regional mental health services



The S&HLGA Advisory Group consists of the respective S&HLGA President and Deputy President and CEOs of the President and Deputy President Councils.

The S&HLGA Advisory Group held meetings on:

Date	Host
4 August 2022	Alexandrina
16 May 2023	City of Victor Harbor

Primary tasks and focus for this committee:

- o Support the Southern & Hills LGA Executive Officer in reviewing the progress of the Southern & Hills Regional Key Action plan and Business Plan.
- o To provide strategic advice to the Southern & Hills LGA and its Executive Officer.
- o Provide a forum for, support and exchange of ideas around local government.
- o Undertake the performance review of the Executive Officer of the Southern & Hills LGA in accordance with relevant contract requirements.
- o Report back to the Southern & Hills LGA Board on projects and tasks as required.

Key achievements and outcomes:
o Developed a briefing paper for Minister for Transport visit to the region
o Revised the S&HLGA Board meeting Agenda format
o Reviewed and recommended the S&HLGA 2022-2023 Draft Budget
o Made recommendations with respect to the Jeff Tate S&HLGA Strategic Review Report



SAROC

The South Australian Regional Organisation of Councils (SAROC) is a Committee of the LGA that focuses on key issues affecting country Councils.

The S&HLGA supports the Governance process by contributing to agenda items for SAROC meetings, the distribution of Key Outcomes Statements and/or Minutes of meetings for S&HLGA Board meetings and collegiate support to prepare submissions on behalf of regional Councils.



MP Relationships

The EO S&HLGA met regularly with the regions State government Members of Parliament (Finniss, Mawson, Kavel and Heysen) to discuss key priorities and policy impact for the region.

Federal MP Rebekha Sharkie (Mayo) and/or members of her team were regular attendees at S&HLGA Board meetings along with the regions State government MPs

Regional Research Papers and Submissions

The following Papers and Submissions have been prepared on behalf of Member Councils during the course of the year:

- o LGA Building Capacity progress report
- o LGA Building Capacity final report 2022-2023
- o Bushfire and Biodiversity final report and acquittal.
- o SAROC delegate report
- o ESCOSA Council Oversight Fee structure

LGA Board

Mayor Jan – Claire Wisdom (Adelaide Hills Council), Mayor Keith Parkes (Alexandrina Council) and Mayor Moira Jenkins (City of Victor Harbor) have represented the Southern and Hills Region at the Local Government Association State Board meetings during 2022-2023.

Resources

The continuation of the *capacity building grant from the Local Government Research and Development Scheme* has improved the capacity of the Executive Officer that has been applied across a range of Association projects and programs during the year.

Part of the additional capacity has supported the processes and program and project outcomes from the S&HLGA Roads Working Party and the applications to the Local Government Transport Advisory Panel, S&HLGA Regional Public Health Committee and S&HLGA 2022-2027 Regional Public Health and Wellbeing Plan, RH&C Committee Regional Action Plan, involvement with LGA and SAROC, the regional EO group, the remaining regional committees and various reports, submissions and forums throughout the year.

Mr Graeme Martin has provided Executive Officer services to the Association.

Jen St Jack and *Olivia Davies* have provided under contract, project oversight and co-ordination of the work program of the Resilience Hills and Coasts, S&HLGA's Climate Change Committee.

2022-2023 KEY ANNUAL ACTION PLAN

S&HLGA Key Annual Action Plan report for 2022-2023



2022-23 S&HLGA ANNUAL KEY ACTION PLAN PERFORMANCE REPORT

KEY CATEGORIES & THEMES

THE 2021-2025 S&HLGA BUSINESS PLAN





KEY STRATEGIC OBJECTIVES
1. Advocate and Assist – Provide leadership and advocacy for its member Councils on regional and state issues
2. Promote and Partner - To market & promote the Southern & Hills Local Government Association as a credible and capable advocate on behalf of its member Councils. Partner with relevant organisations and regional drivers
3. Research and Recommend - To conduct research and communicate on important or emerging issues for Councils and their communities
4. Capacity and Capability – Build the capacity of its member Councils. Provide valuable information. Explore opportunities both external and internal to build capacity and capability in our region
5. Good Governance - Provide sound financial management. Ensure compliance with all regulatory obligations. Continually review, evaluate and mitigate risks










2022-2023 Annual Key Action Plan - Key Strategic Themes

Funding & Sustainability	Natural Environment	Built Environment	Healthy Communities	Profile & Relationships
<ul style="list-style-type: none"> Have input into LG reform via the LGA Explore S&HLGA Membership via a new Peri Urban region and continually seek External Funding for projects and programs 	<ul style="list-style-type: none"> Implement Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan Tender & complete PAC Bushfire & Diversity Project Overabundant species (Little Corella) Strategy and Management 	<ul style="list-style-type: none"> Advocate new 2030 S&HLGA Transport Plan and SLRP applications, Advocate South Coast Freight Corridor continue development of a Regional Infrastructure Plan (with RDA) Highlight and advocate for complete regional coverage of mobileTelecommunications and/or SG. 	<ul style="list-style-type: none"> Finalise S&HLGA 2022-2027 Regional Public Health Plan 	<ul style="list-style-type: none"> Continue relationship building with Government MPs Website information & maintenance

THE 2022-2023 S&HLGA ANNUAL KEY ACTION PLAN

Role	Items & Actions
General Administration (sound financial and compliance management, Good governance)	Budget, Board meetings, Subscriptions and Levies, Key Actions, Audit, Annual Report, Grant reporting & acquittals.
Projects and support (capacity and capability, research and recommend)	Finalise S&HLGA 2022-2027 Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan and 2020-2025 Priority Action Plan, Tender & complete PAC Bushfire & Diversity Project, Advocate new 2030 S&HLGA Transport Plan and SLRP applications, South Coast Freight Corridor
Leadership, advocacy and marketing	LG reform, Continue relationship building with Government MPs, Website information & maintenance, Peri-Urban grouping Overabundant species (Little Corella) Strategy and Management,
Opportunities (capacity and capability, promote and partner)	CWMS, Waste, Regional Infrastructure Plan, Membership and External Funding, Telecommunications and 5G

Key		Not on track/overdue / yet to commence
		Past due date but some minor action commenced
		Past due date / action commenced and on track
		completed / no further action required

Theme	Items & Actions	Item	Status	Comment
General Administration (sound financial and compliance management, Good Governance)	Budget, Board meetings, Committee meetings, Subscriptions and Levies, Key Actions, Audit, Annual Report, Grant reporting & acquittals,	Budget		2022-23 Adopted
		Subscriptions & levies		Finalised and invoices submitted
		Audit		Completed Aug 2022
		Annual Report		Completed Sept 2022
		LGA Grants		2021-2022 Regional Capacity Grant acquitted. 2022-2023 application submitted for approval by the LGA. Received Sept 2022
		Website		Updated regularly
Projects and support (Capacity and Capability, Research and Recommend)	Regional Public Health Plan, Resilient Hills & Coast Climate adaptation Plan, Regional Transport Plan	Regional Public Health Plan		Final draft submitted to SA Health. Individual member Councils & Board have approved final draft
		Resilient Hills & Coast Climate adaptation Plan		Active and Regional Action 2020-2025 plan being executed
		Regional Transport Plan		2030 Plan adopted. New critical Roads database being developed. 2022-2023 SLRP funding

				approved by LGTAP. 2023-2024 SLRP applications in progress.
		Bushfire & Biodiversity	●	RFQ issued. Respondents evaluated and Consultant appointed. First draft of example cases studies developed
Leadership, advocacy and marketing	LGA Peri-Urban Governance review, New Government Policies and LG Reform, Relationship building with State Government MPs, Overabundant species	Peri Urban Regional Organisation Governance review	●	Peri-urban regional organisation yet to be investigated
		LG key issues	●	Continuing to work with the LGA/SAROC
		Relationship with MPs	●	Regularly meeting. Encouraging attendance at Board meetings
		Overabundant species(Little Corellas)	●	Working with Landscapes Board but slow progress. LGA awaiting pilot program results
Opportunities (Capacity and Capability, Research and Recommend, Promote and Partner)	CWMS, Regional Infrastructure Plan, External Funding, Digital Connectivity and telecommunications, Regional Business/Workstation hubs	CWMS	●	Committee to meet regularly. Liaise with Legatus and LGA CWMS management Committee. Workshop completed 4 Nov
		Infrastructure Plan	●	Recent RDA priority project forum/ Committee meeting regularly
		External funding	●	Project based – Bushfire & Biodiversity successfully funded
		Telecommunications	●	Working with RDA. Seek funding opportunities as presented
		SA Coastal Councils Alliance	●	Constant relationship with SACCA. Delegates nominated Feb 2023
		Regional Govt.Business Hubs	●	Commenced research with Alexandrina as a partner

Category	S&HLGA Role	Item	Comment/Description
Administration	Active/Lead	EO KPIs	Agreed in June 2022. Progress report Feb 2023
	Active/Lead	Budget 2022-2023	Adopted in June 2022
	Active/Lead	Key Action 2022-2023	Adopted in June 2022
	Active/Lead	Regional Capacity grant acquittal 2021-2022	Acquitted July 2022. Progress report Jan 2023
	Active/Lead	Audit 2021-2022	Commenced July 2022. Completed Sept 2022
	Active/Lead	Annual Report 2021-2022	Commenced August 2022. Completed Sept 2022
	Active/Lead	Website maintenance	Ongoing
Projects – Lead/S&HLGA Committee	Active/Lead	S&HLGA 2022-2027 Regional Public Health Plan/Committee	Ongoing meetings 12/8/22, 29/11/22,28/02/2023,19/05/2023
	Active/Lead	Resilient Hills & Coast	Ongoing meetings 11/8/22,14/10/22,8/12/22,30/03/2023,1/06/2023
	Active/Lead	S&HLGA Advisory Group	Ongoing meetings 4/8/22,16/05/2023
	Active/Lead	2030 Transport Plan/ Road Works Party	Ongoing meetings 20/9/22,16/03/2023
	Active/Influence	CWMS	Legatus Group now leading sector review. Update 24/8/22. Workshop 4 Nov, Conference 8 June 2023
Projects – Lead	Active/Lead	Bushfire and Diversity Project	Tenders issued, Consultant appointed. Commenced Aug 2022. Case studies developed
	Lead/Partner/Influence	Regional LGA Management Group	Regular meeting of the LGA EOs and development of priority projects, key issues in conjunction with SAROC. Meeting 24/8/22,7/11/22,16/02/2023,18/04/2023, 18/04/2023
Projects - Partner	Partner/Influence	SA Coastal Councils Alliance	Maintaining relationship and support for Strategic and Business Plans
	Partner/Advocate	Telecommunications	Advocating for regional black spot funding and ready for 5G. Partner with RDA. Attended NBN Business satellite expo 17/8/22
	Partner/Influence	Economic Development Network Forum	RDA lead but focus on Regional Infrastructure plan, Federal stimulus opportunities and Public Transport. Meeting 8/8/22,7/11/22,13/02/2023, 8/05/2023
	Partner/Advocate	Northern Freight Bypass	Continue to advocate road upgrades with MRLGA
	Facilitator/Advocate	South Coast Freight Corridor	Finalise route. Develop Business Case. Advocate with State and Federal Govt. Seek funding, Minister attended S&HLGA Board meeting 26/8/22
	Partner/Influence	Overabundant Species	S&HLGA/LGA/Landscapes Board working on collaborative project for managing Little Corellas

Category	S&HLGA Role	Item	Comment/Description
	Partner/Influence	Regional Government Business Hubs	Inform on criteria. Investigate potential. Partnering with Alexandrina
Relationships	Active/Lead/Influence	State MPs/Federal MP	Continue regular catch ups during 2022-2023
	Active/Lead/Influence	Peri –Urban Group	Advocate and seek input from potential expanded Council members into a larger peri – urban Regional Organisation.

Acronyms

AICD.....	Australian Institute of Company Directors
CEO.....	Chief Executive Officer
CWMS.....	Community Wastewater Management Systems
DEW.....	Department of Environment and Water
EO.....	Executive Officer
ESCOSA.....	Essential Services Commission of South Australia
GAROC.....	Greater Adelaide Region of Councils
LGA.....	Local Government Association
MP.....	Members of Parliament
MDBA.....	Murray Darling Basin Authority
MOU.....	Memorandum of Understanding
NBN.....	National Broadband Network
NRM.....	Natural Resources Management
OLG.....	Office of Local Government
PIRSA.....	Primary Industries & Regions SA
RH&C.....	Resilient Hills and Coasts Committee
RDA.....	Regional Development Australia
RPHC.....	Regional Public Health Committee
RWP.....	Roads Works Party
SA.....	South Australia
SAROC.....	South Australian Regional Organisation of Councils
S&HLGA.....	Southern and Hills Local Government Association
SLRP.....	Special Local Roads Program

FINANCIALS

S&HLGA Audited Financial statement for 2022-2023

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION
FINANCIAL STATEMENTS

Statement of Comprehensive Income for the Year Ended
30th June 2023

	Notes	2023 \$	2022 \$
Income			
Subscriptions	1.8	132,680	129,423
Operating Grants	2.2	40,000	42,783
Investment Income	1.7	7,094	665
Other		203,185	115,694
Total Income		382,959	288,565
Expenditure			
Employee Costs		157,309	150,733
Materials, Contracts and other expenses	3	206,431	218,354
Finance Charges		6,003	5,536
Total Expenditure		369,743	374,623
Surplus (Deficit) from Operations		13,216	(86,058)

The above Income Statement should be read in conjunction with the accompanying notes

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Balance Sheet as at 30th June 2023

	2023	2022
Notes	\$	\$
Current Assets		
Investments	155,291	218,876
Debtors	8,834	0
Total Current Assets	<u>164,125</u>	<u>218,876</u>
Current Liabilities		
Accounts Payable	0	2,673
Grants in Advance	27,000	81,818
GST	(24,802)	(1,808)
PAYG Payable	10,304	5,152
Employee provisions	36,169	36,169
Rounding	(14)	(15)
Superannuation payable	1,502	0
Wages payable	5,264	(599)
Total Current Liabilities	<u>55,423</u>	<u>123,390</u>
Net Current Assets	<u>108,702</u>	<u>95,486</u>
Net Assets	<u>108,702</u>	<u>95,486</u>
Equity		
Accumulated Surplus	<u>108,702</u>	<u>95,486</u>
Total Equity	<u>108,702</u>	<u>95,486</u>

The above Balance Sheet should be read in conjunction with the accompanying notes

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Statement of Changes in Equity for the Year Ended 30th June 2023

	2023	2022
	Notes	
	\$	\$
Accumulated Surplus		
Balance at beginning of period	95,486	181,544
Net Surplus / (Deficit)	13,216	(86,058)
	<hr/>	<hr/>
Balance at end of period	108,702	95,486
	<hr/>	<hr/>
Total Equity	108,702	95,486
	<hr/>	<hr/>

The above Statement of Change in Equity should be read in conjunction with the accompanying notes

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Statement of Cash Flows for the Year Ended 30th June 2023

	2023	2022
	Notes	
	\$	\$
Cash Flows from Operating Activities		
Receipts	294,181	406,690
Payments	(382,893)	(382,437)
GST Paid (received)	0	(2,205)
Finance	0	(5,537)
Costs		
Interest Receipts	25,125	665
Net Cash Provided by (Used in) Operating Activities	(63,687)	17,176
Net increase/(decrease) in Cash Held	(63,587)	17,176
Cash at the beginning of the reporting period	218,876	201,700
Cash at the end of the reporting period	155,290	218,876

Reconciliation of Change in Net Assets to Cash from operating activities

	2023	2022
		\$
Net Surplus	13,216	(86,058)
Decrease / (Increase) in Provisions	12,517	8,063
Decrease / (Increase) in Debtors	(8,834)	0
(Decrease) / Increase in Accounts Payable	(2,673)	13,353
(Decrease) / Increase in Grants in Advance	(54,819)	81,818
Increase / (Decrease) in GST	(22,994)	0
Net Cash provided by Operating Activities	(63,587)	17,176

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Statement of Cash Flows for the Year Ended 30th June 2023

	2023	2022
Notes	\$	\$
Cash Flows from Operating Activities		
Receipts	294,181	406,690
Payments	(382,893)	(382,437)
GST Paid (received)	-	(2,205)
Finance Costs	-	(5,537)
Interest Receipts	25,125	665
Net Cash Provided by (Used in) Operating Activities	(63,687)	17,176
Net increase/(decrease) in Cash Held	(63,587)	17,176
Cash at the beginning of the reporting period	218,876	201,700
Cash at the end of the reporting period	155,290	218,876

Reconciliation of Change in Net Assets to Cash from operating activities

	2023	2022
		\$
Net Surplus	13,216	(86,058)
Decrease / (Increase) in Provisions	12,517	8,063
Decrease / (Increase) in Debtors	(8,834)	0
(Decrease) / Increase in Accounts Payable	(2,673)	13,353
(Decrease) / Increase in Grants in Advance	(54,819)	81,818
Increase / (Decrease) in GST	(22,994)	-
Net Cash provided by Operating Activities	(63,587)	17,176

The above Statement of cash Flows should be read in conjunction with the accompanying notes

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2023

Note 1 - Significant Accounting Policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 24 August 2023.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general-purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, interpretations and relevant South Australian legislation.

The Southern & Hills Local Government Association is a Regional Subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999. The Constituent Councils are the Adelaide Hills Council, Alexandrina Council, Kangaroo Island Council, Mt Barker District Council, City of Victor Harbor and District Council of Yankalilla.

All funds received and expended by the Association have been included in the financial statements forming part of this financial report.

1.2 Historical Cost Convention

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying the Authority's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar.

1.5 Non-Current Assets and Non-Current Liabilities

The Association has nil non-current assets or non-current liabilities.

1.6 Employees

The Association has one employee having converted the CEO from contractor to employee in February 2019.

1.7 Investments

Investments are valued at cost. Interest revenues are recognised as they accrue.

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

1.8 Subscriptions

Clause 6 of the Charter of the Association prescribes that subscriptions (not levies) by Constituent Councils are equal. The Charter has since been amended in January 2022 allowing flexible subscriptions.

Constituent Council Subscription 2023	\$20,500
Constituent Council Subscription 2022	\$20,000

1.9 Income recognition

The Association recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Association expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when the Association enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Association.

1.10 Cash

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day to day basis.

1.11 New accounting standards for application in future periods

The Australian Accounting Standards Board has issued new and amended Accounting Standards and interpretations that have mandatory application dates for future periods. The organisation has assessed that it is not expected to be materially impacted by those changes.

2 Functions / Activities of the Association

2.1 Revenues and expenses have been attributed to the following functions / activities, descriptions of which are set out in Note 2.2.

2.2 The activities of the Association are categorised into the following broad functions:

Administration:	The operation of the Office of the Association and its decision making forums.
Special projects:	The research into and implementation of projects prescribed by Acts or regulations or approved by Board decision.

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

Note 2.2 Functions / Activities of the Southern & Hills Local Government Association

Administration

Year	Revenue			%	Expenses		Surplus (Deficit)
	Grants	Other	Total Revenue		Expenses Total	%	
2023	0	140,249	148,430	38.8%	194,640	52.6%	(54,391)
2022	0	131,295	131,295	45.5%	196,452	52.4%	(65,157)
Projects							
2023	129,849	104,680	234,529	61.2%	175,103	47.4%	86,426
2022	157,270	0	157,270	54.5%	178,171	47.6%	(20,901)
Total							
2023	129,849	244,929	382,959	100%	369,743	100%	32,035
2022	157,270	131,295	288,565	100%	374,623	100%	(86,058)

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

3. Contractual Services

Contractual Services involve payments or liabilities for the external provision of services and include (net of GST):

		2023	2022
Consultants:	Jeanette Pope	\$0	\$13,723
	URPS	\$0	\$2,443
	HDS Australia Pty Ltd	\$16,533	\$33,025
	Centre for Inclusive design	\$0	\$23,850
	Nature Conservation Society SA	\$79,567	\$0
	Jack Jensen	\$84,100	\$33,000
	Penny Worland Consulting	\$	\$21,944
	Jeff Tate Consulting	\$7,862	\$0
	AHC	\$0	\$10,000
Total		\$188,062	\$137,985
Materials and other expenses		\$18,369	\$80,369
Total		\$206,431	\$218,354

4. Comparison of Budget and Actual Results

	2023		2022	
	Budget \$	Actual \$	Budget \$	Actual \$
Revenue				
Administration	137,180	140,249	131,281	131,295
Projects	219,757	261,529	144,270	157,270
Total Revenue	356,937	401,778	275,551	288,565
Expenditure				
Administration	195,284	194,640	186,028	196,452
Projects	172,880	175,103	171,424	178,171
Total Expenditure	368,164	369,743	357,452	374,623
Surplus (Deficit)	(11,227)	32,035	(81,901)	(86,058)

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Southern & Hills Local Government Association to certify the financial statements in their final form. In our opinion:

- o the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- o the financial statements present a true and fair view of the Association's financial position at 30 June 2023 and the results of its operations and cash flows for the financial year.
- o internal controls implemented by the Authority provide a reasonable assurance that the Association's financial records are complete, accurate and reliable and were effective throughout the financial year.
- o the financial statements accurately reflect the Association's accounting and other records.

Dated 29 August 2023



Graeme Martin
EXECUTIVE OFFICER



Mayor Moira Jenkins
PRESIDENT

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Southern & Hills Local Government Association for the year ended 30 June 2023, the Association's Auditor, Accru Harris Orchard, 172 Fullarton Rd, Adelaide, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

Dated 29 August 2023



Graeme Martin
EXECUTIVE OFFICER



Mayor Moira Jenkins
PRESIDENT

AUDITOR'S INDEPENDENCE DECLARATION

ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2023

To the Board Members of Southern & Hills Local Government Association


As lead auditor for the audit of Southern & Hills Local Government Association for the financial year ended 30 June 2023:

I confirm that, for the audit of the financial statements of Southern & Hills Local Government Association for the year ended 30 June 2023, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) Local Government (Financial Management) Regulations 2011.



ACCRU+ HARRIS ORCHARD



**LUKE BOLLMEYER
DIRECTOR**

Dulwich, 29 August 2023

172 Fullarton Road
Dulwich, South Australia 5065
Australia

Telephone +61 8 8431 1488
Facsimile +61 8 8431 1441
Email dulwich@accruadel.com.au
Web www.accruharrisorchard.com.au

Business + Personal + Financial Solutions
Adelaide + Sydney + Melbourne + Brisbane
Perth + Hobart

Adelaide Offices
Dulwich + Clare

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

Opinion

We have audited the special purpose financial report of Southern & Hills Local Government Association (the "Association"), which comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and director's declaration.

In our opinion, the accompanying financial report of the Association for the year ended 30 June 2023 is prepared, in all material respects, in accordance with Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Australian Accounting Standards and *Local Government Act 1999* and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

172 Fullarton Road
Dulwich, South Australia 5065
Australia

Telephone +61 8 8431 1488
Facsimile +61 8 8431 1441
Email dulwich@accruadel.com.au
Web www.accruharrisorchard.com.au

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As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- + Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- + Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- + Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- + Conclude on the appropriateness of the Board's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- + Evaluate the overall presentation, structure, and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



ACCRU⁺ HARRIS ORCHARD



**LUKE BOLLMEYER
DIRECTOR**

Dulwich, 29 August 2023

SOUTHERN & HILLS LOCAL GOVERNMENT ASSOCIATION

INDEPENDENT ASSURANCE REPORT

Qualified Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by Southern and Hills Local Government Association ('Association') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2022 to 30 June 2023 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, except for the matter described in the Basis for Qualified Opinion paragraph, in all material respects:

- (a) The controls established by the Association in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- (b) The controls operated effectively as designed throughout the period from 1 July 2022 to 30 June 2023.

Basis for Qualified Opinion

The Association sought exemption from the requirement in clause 30 of Schedule 2 of the Local Government Act 1999. The Minister granted the exemption on the basis that the Association would periodically review and update its internal controls and encouraged the use of the practical and contemporary guidance material on internal controls issued by the Local Government Association's 'Better Practice Model – Internal Financial Controls'.

The Association's 'Operations Manual – Finance Policy' is available on the Association's website and was last updated in October 2014.

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information and ASAE 3150 Assurance Engagement on Controls, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

The Associations Responsibility for Internal Control

The Association is responsible for:

- a) The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- b) Identifying the control objectives
- c) Identifying the risks that threaten achievement of the control objectives

172 Fullarton Road
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- d) Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- e) Operating effectively the controls as designed throughout the period.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements in undertaking this assurance engagement.

Auditor's Responsibilities

Our responsibility is to express an opinion on the Authority's compliance with Section 125 of the Local Government Act 1999 in relation only to the internal controls established by the Authority to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Information and ASAE 3150 Assurance Engagements on Controls, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Authority has complied with Section 125 of the Local Government Act 1999 in relation only to the internal controls specified above for the period 1 July 2020 to 30 June 2021. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected. An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitations of Use

This report has been prepared for the members of the Authority in Accordance with Section 129 of the Local Government Act 1999 in relation to the Internal Controls Specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Authority, or for any purpose other than which it was prepared.



ACCRU+ HARRIS ORCHARD



**LUKE BOLLMEYER
DIRECTOR**

Dulwich, 29 August 2023

9.10. Report from Section 41 Audit and Risk Committee - Financial Aspects of Tenancy of the Wharf Shed

Responsible Officer: Nigel Morris (Chief Executive Officer)

Report Author: Nigel Morris (Chief Executive Officer)

Recommendation

Resolution and Recommendation of the Audit and Risk Committee

That Council note the following resolution of the Audit and Risk Committee in consideration of the Financial Aspects of Tenancy of the Wharf Shed (ACAC346) and take into consideration the resolution for future deliberations on the tenancy of the Wharf Shed:

1. That the Audit and Risk Committee:

- a. note that consultants have indicated a commercial rent for the Wharf Shed of:
 - i. between \$100 per sqm, per annum and \$225 per sqm, per annum for the internal space at the time of the review in 2022, and
 - ii. \$100 per sqm, per annum for the external space at the time of the review in 2022.
- b. based on the Goolwa Wharf Shed Commercial Review and discussion paper, supports the occupation of a portion of the Wharf Shed by Oscar W at its existing peppercorn rent, acknowledging the commercial value of the tenancy.

2. That the Audit and Risk Committee recommend to Council that:

- a. the Commercial Tenancy rental value be established by the current competitive expression of interest process, guided by updated independent market valuation.
- b. in setting the rates, Council needs to be mindful of the resolved intention to activate the Goolwa Wharf Precinct and that this should be a consideration in the selection of the Commercial Tenant and the housing of the Friends of Oscar W.

Prior Resolutions

Prior Council Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
20 March 2023	7.5	Cr Bill Coomans - Rescission Motion - Goolwa Wharf Precinct Revitalisation Project	C23080 C23081 C23082 C23083

Prior Committee Resolutions

Meeting Date	Agenda Item Number	Report Title	Resolution Number
2 November 2023	6.1	Financial Aspects of Tenancy of the Wharf Shed	ACAC346

Community Strategic Plan Impact

LIVEABLE	Distinctive townships, places, spaces, and transport networks that support active lifestyles vibrant cultures and productive enterprise
GREEN	Climate ready, a place where nature is valued, and resources are managed sustainably and creatively to support a new economy
CONNECTED	Created for, with and by the community. We are safe, healthy and all enjoying accessible infrastructure and services

Report Objective

The purpose of this report is to receive recommendations from the Audit and Risk Committee for agenda item 6.1 Financial Aspects of Tenancy of the Wharf Shed from its meeting held on 2 November 2023.

The recommendations were the result of a report provided to the Audit and Risk Committee in response to the Council resolutions from the 20 March 2023 meeting of Council:

(C23082):

That the Alexandrina Council Audit and Risk Committee place on their workplan a detailed look at the financial aspects of the commercial tenancy of the Wharf Shed taking into account the significant funds to be spent and additional infrastructure provided and offer advice to Council on acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease.

(C23083):

That the Alexandrina Council Audit and Risk Committee place on their workplan a detailed look at the financial aspects of the PS Oscar W in the Wharf Shed taking into account the significant funds to be spent and additional infrastructure provided and offer advice to Council on acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease.

Executive Summary

Nil

Context

Nil

General Analysis

The report provided to the Audit Committee, 2 November 2023 was as follows:

Council is currently conducting a \$17.4M project in the Goolwa Wharf Precinct. It is a major Asset Management Project to address maintenance needs of the Wharf and Wharf Shed and it is being used to activate the Wharf Precinct.

Greater detail on the project can be found at the following link: [Goolwa Wharf Precinct | Alexandrina Council](#)

This webpage summarises the project as follows:

Alexandrina Council, with the support of Federal and State Government funding, is investing in the Goolwa Wharf Precinct to make it a place that showcases its many unique features, cementing this distinct destination as a great place to visit and spend time, for locals and tourists alike. This investment in the Goolwa Wharf Precinct reflects Council's strategic vision "To Thrive" and will establish the 'canvas' for innovative and diverse activities ranging from new business opportunities, outdoor dining, 'pop ups', festivals and community events.

The Project includes new pathways and signage, reconstruction of the wharf, renewal of the wharf shed including improvements such as internal lining and glazing, and upgrades to Signal Point including a new entrance canopy, solar power system, new heating/cooling system and roof remediation.

This report focuses on the tenancies in the Wharf Shed as referred to the Audit and Risk Committee by the Council at the 20 March 2023 Council meeting.

The Wharf Shed is pictured to the right in the following photo:



Following the upgrade an artist's impression of what it will look like is pictured below:



At the Council meeting 20 March 2023, Council considered a series of motions with notice and motions without notice to define the space allocation of the Commercial Tenancy and Friends of PS Oscar W Tenancy in the Wharf Shed.

Following the C23080 rescission of the 20 February 2023 resolution (C23037) to allocate the space, Council resolved the space allocation as follows (C23081):

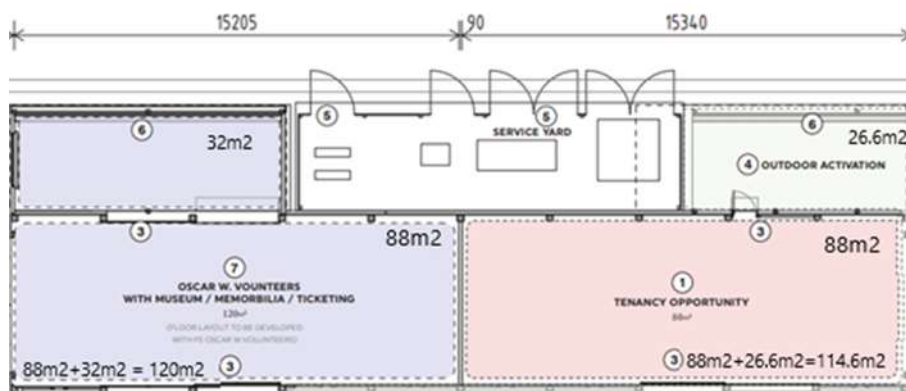
1. That the internal allocation of the space within the Wharf Shed be allocated as follows:

- a. That the Wharf Shed be split in half with the Commercial Tenancy space and the Oscar W Facilities each being allocated 5 bays.**
- b. That the Oscar W. Volunteers Facilities including Museum/Memorabilia/Ticketing:**
 - i. Move to the South Side of the Wharf Shed.**
 - ii. have the space at the back of the shed under roof that previously housed toilets be fully enclosed.**
 - iii. that the plans be updated to provide additional overhead coverage adjacent to the shed (where the current external shed roof does not currently extend at the Southern end with approximate location illustrated in yellow below) to protect patrons from the weather that meets heritage requirements.**
- c. That the Commercial Tenancy Opportunity**
 - i. Move to the North Side of the Shed.**

ii. have the space at the back of the shed that previously housed the toilets be an under roof outdoor area.

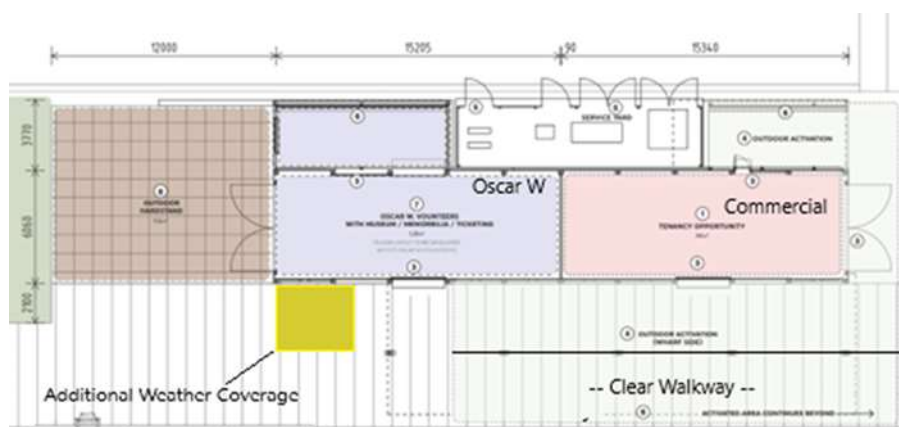
d. That the plans be updated to reflect the above allocations

2. That Council note the following visual representation of the internal space with approximate size allocations:



3. That the Oscar W Paddle Steamer be moored the South Side of the Wharf Shed.

4. That the outdoor approximate areas made available to the commercial tenancy and Oscar W. Volunteer facilities provided as below noting a clear walkway through the outdoor area for the commercial tenant:



Following this resolution, the following motion on notice was resolved (C23082):

That the Alexandrina Council Audit and Risk Committee place on their workplan a detailed look at the financial aspects of the commercial tenancy of the Wharf Shed taking into account the significant funds to be spent and additional infrastructure provided and offer advice to Council on acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease.

The above resolution asked the Audit and Risk Committee to review the Commercial Tenancy of the Wharf Shed. The acting Presiding Member then allowed the following motion without notice to be considered to do the same with the PS Oscar W and Council after considering resolved (C23083):

That the Alexandrina Council Audit and Risk Committee place on their workplan a detailed look at the financial aspects of the PS Oscar W in the Wharf Shed taking into account the significant funds to be spent and additional infrastructure provided and offer advice to Council on acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease.

This report will only focus on the requested tenancies “of the Wharf Shed” and not the additional tenancies of the PS Oscar W of the “Wood Yard” located in the Goolwa Community Precinct (Kessell Road Goolwa) and the Mooring of the PS Oscar W paddle steamer.

After this motion the following motion without notice was accepted to be considered and Council resolved (C23084):

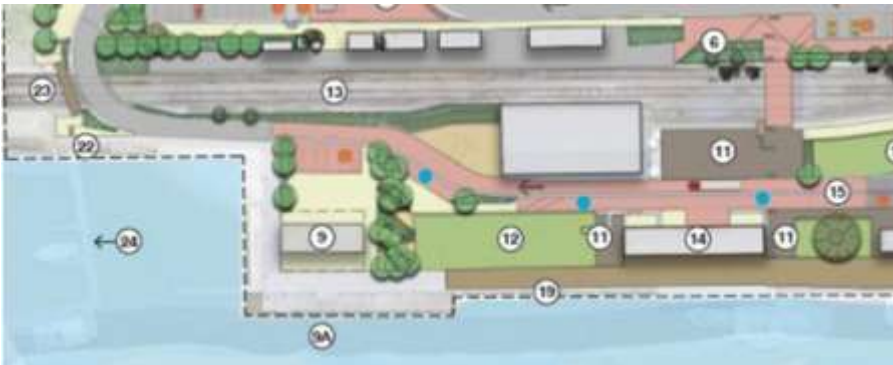
That the document titled 'Goolwa Wharf Shed Commercial Review and Discussion paper' as circulated to Council Members in a confidential email 19 January 2023, be released from confidence, with any redactions identified by the CEO (if required).

The document in question is now out of confidence and is provided in Attachment 1. The discussion paper provides a foundation for the Audit Committee to consider acceptable annual rates for the shed and any external areas for both the Friends of Oscar W and the Commercial Tenancy.

The discussion paper report was commissioned to review two options:

- Plan B – Oscar W to move to a purpose build shed South of the current Wharf Shed, within the report this is referred to as Element 9.
- Plan C – Oscar W remain in the Wharf Shed and occupy a proportion of the space with a Commercial Tenant.

Element 9 is illustrated on the following plan with the current shed labelled with 14.



An artist impression of the new purpose built shed is provided as follows:



Council ultimately determined to leave Oscar W in the Shed (Plan C) and make available to land where the purpose build shed would be constructed for a Commercial Tenant to build their own purpose built building.

Acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease

The attached report can be used to assist in determining possible rental returns of the shed. The report includes the following statements:

Rental levels are best determined by reference to existing lease agreements in comparable locations, noting that in this instance comparability reflects both a water view and what is essentially a retail rent, even if the specific focus is on service of food & beverage and ancillary activity. The market will make its own assessment of the refurbished precinct's ability to attract tourist and foot traffic, led in the first instance by the strength of the case Council is able to make (i.e. the story it is able to tell) when the premises are finally offered for lease – noting that it will take time to build traffic from the current low base.

From this base, it would be unwise to assume a rental capacity of much more than say \$225 per sqm for 'new' commercial floorspace on the wharf front. More may be achievable, but this report is reluctant to even pencil this in.

Some income would also be derived from occupancy of unenclosed areas under the wharf-side veranda. If this space was leased as an adjunct to the 'inside' space at say \$100 per sqm.

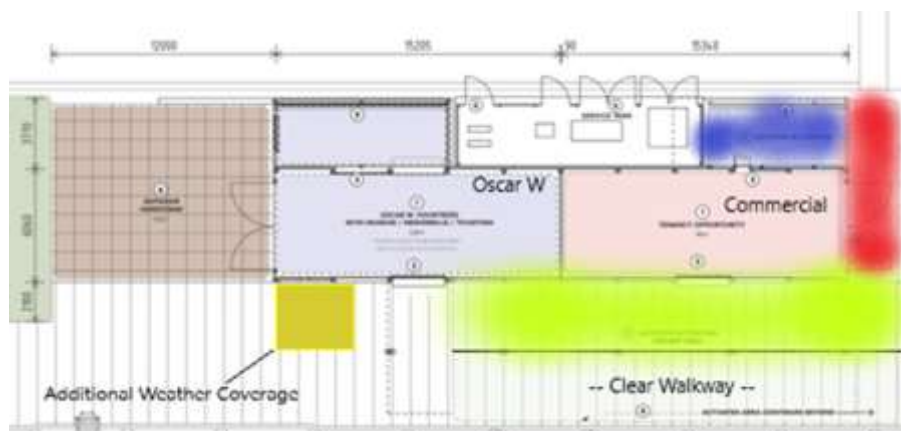
Using the assumption of \$225 per sqm internal and \$100 per sqm external per annum they can be applied to the Commercial Tenant and Friends of Oscar W based on the following space allocation from the 20 March 2023 Council meeting:

Friends of Oscar W

- Indoors – 120 sqm (in purple below)
- 5 bays inside existing shed – 88 sqm
- Area out back where toilets were previously – 32 sqm
- Outdoor – 112 sqm (in brown below)
- Hardstand size previously stated on plans at 112 sqm

Commercial Space

- Indoors – 88 sqm
- 5 bays inside current shed (in pink below) – 88 sqm
- Outdoors - 128.6 sqm
- Approximately 24m frontage by 3m wide = 72 sqm (in yellow below)
- Beside swinging doors 30 sqm (in red below)
- Outdoor activation out the back = 26.6m (in blue below)



When calculations are performed on the indoor and outdoor spaces allocated to the two tenancies the following totals are reached:

Space	Indoor sqm	At \$225 sqm	Outdoor sqm	At \$100 sqm	Total
Friends of PS Oscar W	120	\$27,000	112	\$11,200	\$28,200
Commercial	88	\$19,800	128.6	\$12,860	\$32,660
Total	208	\$46,800	241.6	\$24,060	\$60,860

It is noted that Council has a provision in the overall project budget of \$250,000 for the fit-out of the Friends of Oscar W Shed and the Commercial Tenancy will be responsible for the fit-out of their section of the shed.

Council is currently out to expressions of interest on the Commercial Tenancy space and are currently in the process of negotiating a Memorandum of Understanding with the Friends of PS Oscar W on their tenancy. Given that Friends of Oscar W runs at a loss it is highly likely that the current peppercorn lease fee will continue (no charge).

Taking into account the significant funds to be spent and additional infrastructure provided.

As reported in the 16 January 2023 Council Report on the Goolwa Wharf Precinct Revitalisation Project when considering the spend on the project:

Poor asset management can lead to deteriorating or failing assets, reduced levels of service, higher council rates and an increased financial burden on future ratepayer generations. Council must spend on renewing or replacing existing assets else risk not keeping pace with their rate of deterioration, resulting in cumulative renewal gaps that grow each year.

The recent detailed investigations have highlighted the deterioration of the Wharf Precinct is greater than initially expected. Council must replace these assets to avoid future complications and additional costs.

Option D focuses on replacing assets when reviewing the replacement costs of Wharf Deck, Wharf Shed, Car Parks, Signal Point Roof, Signal Point Air-Conditioner and Electrical upgrades these make up the bulk of the project. These Asset Replacements projects would need to occur regardless of a Revitalisation project. Council is in an enhanced position to be in receipt of \$5,000,000 in grant funding to assist with much needed Asset Replacement.

The Wharf Shed component of the \$17.4M project is a major component, the January 2023 detailed the following required remediation to the shed noting that the shed is built attached to the Seawall that is required to be rectified at the same time:

The proposed treatment for the Wharf Shed and Seawall

The (intrusive) field investigations conducted at the Wharf Shed as part of the ECI phase by the Contractor has revealed a level of deterioration at the base of the structure being far worse compared to that assessed and documented by the design engineers. This means that the remediation of the Wharf Shed is unable to rely on the existing timber elements to take loads (due to their unknown material type, capacity, and level of deterioration) and the design engineers are not prepared to warrant the design for the existing structure.

On this basis, the Wharf Shed will require a supplementary independent steel (internal) structure to support all of the existing timber and steel elements, as well as a new footing and slab system.

In constructing the Wharf Shed (remediation), the Contractor has expressed significant safety concerns and risks with respect to an in-situ remediation approach, particularly given the inability to predict its stability and behaviour during any in-situ remediation process. On this basis (and safety being the key driver), the Contractor has recommended a dismantle and re-build approach as follows:

- the existing structure is carefully dismantled
- each existing element is remediated
- the new steel support structure and footing & slab system is constructed (integral with the new sea-wall – see explanation below)
- the timber structure is reconstructed to its exact same configuration.

The following photos were included in the report to illustrate the damage:



CONCRETE FOOTING BEAM
APPEARS FLUSH WITH BACK
OF COLUMN

TIMBER COLUMN SEVERLEY
DEGRADED



Seawall:



The total capital expenditure on the Wharf Shed only component has not been itemised in the tender response as it has a lot of dependencies and would need to factor into design, project management, traffic management etc. But for illustration purposes for this report can be estimated between \$3M to \$4M.

In the attached discussion paper report when considering capital values states:

Regarding capitalisation rates, some lower priced investment property in Australia is being sold at rates of 3% and less, a position which is considered to carry significant downside risk, especially in a rising interest rate environment. This present review prefers to use a still relatively sharply priced but more modest rate, with 5% considered a reasonable base rate – and any movement from this likely to be upwards.

Using the modest rate of 5% a capital expenditure of \$3M would attract a rental return for the whole shed of \$150,000 and at \$4M a return of \$200,000. This yield however is based on a new purchase or a new construction, this project is not that, it is firstly an asset maintenance project followed by enhancement.

The calculated rate of \$225 sqm for indoor space and \$100 sqm for outdoor provides a calculated value of \$60,860. If this was a 5% yield this provides a capital expenditure of \$1,217,200 (significantly under that proposed to be spent).

Although the Council resolution asked the Audit and Risk Committee to take into account the significant funds to be spent and additional infrastructure provided, it would be difficult to set a lease return based on the significant capital expenditure given the report also stated: *“it would be unwise to assume a rental capacity of much more than say \$225 per sqm for ‘new’ commercial floorspace on the wharf front”* and this was for a ‘new’ build, not a renovation.

Conclusion:

Council has already resolved to do the following:

- Proceed with a \$17.4M project to activate the Goolwa Wharf Precinct Revitalisation Project
- As part of the project, reconstruct the Wharf Shed and provide activation
- Allocate half the shed to a Commercial Tenant
- Allocate half the shed to the Friends of Oscar W
- Seek expressions of interest on the Commercial Tenancy of the Shed.
- Council has in the past not charged lease fees to Friends of Oscar W given they are a volunteer organisation that have in the past run at a loss and are a tourist attraction for the Alexandrina Council Region

The Audit and Risk Committee are being asked to perform a *detailed look at the financial aspects of the tenancies of the Wharf Shed taking into account the significant funds to be spent and additional infrastructure provided and offer advice to Council on acceptable annual rates for the shed and any external areas Council may consider incorporating into the future lease.*

Given the significant expenditure on the Wharf Shed and the statements in the Goolwa Wharf Shed Commercial Review and Discussion paper attached on the range of rates that could be achieved it is not recommended a yield be set on capital expenditure.

The Goolwa Wharf Shed Commercial Review and Discussion paper as provided a guide of expected rates *“within a wide range above and below \$100 per sqm net, while the upper end of the range is tighter at +/- \$200 per sqm net”*.

However, it is noted that the law of supply and demand describes the interaction between those with a resource and those that need that resource. In the rental market, as supply dwindles and demand rises, so do prices. However, when supply is up and demand not as high, more competitive pricing ensues. Council has sought expressions of interest on the Commercial Tenancy and Council will soon be presented with the results. Council will need to consider acceptable rates while ensuring that the premises don't become long term vacant negating the desire of Council to activate the Goolwa Wharf Precinct. The selection of the Commercial Tenant is not only a financial decision.

The tenancy of the Friends of Oscar W is not a commercial tenancy, it current runs at a loss with Council contributing to their operating costs. The Friends of PS Oscar W from the Oscar W paddle steamer, a community asset and a tourist attraction that brings visitors to the area. This makes it difficult for the Audit and Risk Committee to comment on acceptable annual rates for the non-commercial tenant.

Comparative Analysis

Nil

Financial and Economic Implications

Nil

Risk Management


Nil

Conclusion

It is recommended that Council note the resolution from the Audit and Risk Committee in consideration of the Financial Aspects of Tenancy of the Wharf Shed (ACAC346).


Attachments

Attachment 1 - Goolwa Wharf Shed Commercial Review and Discussion Paper



**GOOLWA WHARF SHED
COMMERCIAL REVIEW &
DISCUSSION PAPER**

Alexandrina Council



PREPARED BY:
Geoff Hayter
Managing Director

VERIFIED BY:
Andrew Lucas
Senior Consultant

PROPERTY & ADVISORY

Property & Advisory
Adelaide SA 5000

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1.0 INTRODUCTION

Over the last several years, Alexandrina Council has been progressing a master-planned renewal of the Goolwa Wharf Precinct. Plans have been prepared and part-funding secured, with commencement of on-ground works for the base scope of works imminent.

For many years, the Oscar W – which, it is noted, was originally built and operated elsewhere on the River Murray – has tied up adjacent to the old Wharf Shed and has used large portion of the shed as its home base. As part of the master-planning process, a scheme has been developed for construction of new premises for the Oscar W at the southern end of the Goolwa Wharf, which would free its current premises for other uses.

Before it comes to a final decision, Council has called for further information on this so-called 'Element 9' of the endorsed Goolwa Wharf Plan and on the future use(s) of and space allocation within the Wharf Shed.

This paper is written in response. Within the context of current renewal plans across the Wharf Precinct, its purpose is to consider the relative merits of two options from a commercial perspective. This requires thinking through both the real property aspects of project delivery and the broader commercial ramifications of the 'trading environment' that each would provide.

The two options are either:

- relocation of the Oscar W to new premises at the southern end of the wharf, leaving the whole of the existing wharf shed available to the revitalisation project (known in Council papers as Draft Masterplan B and referred to herein as Plan B), or
- leaving the Oscar W moored where it is and procuring a new building to house, presumably, a food & beverage offering where the new Oscar W premises would otherwise have gone (known in Council papers as Draft Masterplan C and referred to herein as Plan C).

The task is to address the issue on a 'first principles' basis – which largely comes down to assessing the options against project objectives, testing them against current market settings and providing professional opinion as appropriate on matters arising.

A range of Council documents pertaining the Goolwa Wharf Precinct have been provided for consideration as part of this review, including:

- the agenda and attached reports for the Special Council Meeting held on 7 March 2022;
- the Goolwa Wharf Master Plan Options Report attached to that agenda;
- a Briefing Paper – Project Update for the Goolwa Wharf Steering Committee, dated March 2022
- a further Briefing Paper – Project Summary & Update, being Attachment 5.2 to the Agenda for the Council meeting on 20 June 2022;
- the Roadmap to Revitalisation Place Making Strategy by Pop-Up Co from 2020; and
- Alexandrina Council's Wooden Boat Strategy 2022 – 2026.

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*In accordance with our normal practice, we confirm that this report has been prepared for purposes of **Alexandrina Council**. Property & Advisory accepts no responsibility for any statements herein other than for the stated purpose.*

It does not purport to present a valuation of the property and should not be read as doing so. Further, this assessment is current at the date of this report July 2022. The values assessed herein may change significantly and unexpectedly over a relatively short period of time, including as a result of general market movements and/or factors specific to the particular property.

*Lastly, this advice is **confidential to Alexandrina Council**. No responsibility is accepted to any third party and neither the whole of this report nor any part or reference thereto, may be published in any document, statement or circular, nor in any communication with third parties, without our prior written approval of the form and context in which it will appear.*

2.0 SITUATION ANALYSIS

Sited between the wharf and the remaining rail line behind, the Wharf Shed is a timber and iron structure dating to the late 19th century. The original building comprises an elongated and now enclosed central section of approx. 190 sqm under skillion roof, plus two open-sided (former railway) bays along its wharf face under gable roof. The outer bay of this latter section is the wharf-front pedestrian promenade, its outer face extending to the wharf front alignment. The inner bay, of approx. 120 sqm, is notionally available for integration with the operations of the adjoining enclosed space.

There are also two lower and later skillion-roofed sections on the opposite side, between which is an array of electrical infrastructure that, it is assumed, will have to remain in place. An access roadway runs along the rear.

The building is presently configured as two occupancies – a small food & beverage operation (albeit without a proper kitchen) in the southern half and the Oscar W premises in the northern half. Public toilets are also provided within more recent attached structures under the lower roofed rear canopies.

It is noted by way of observation that the Oscar W is the same length and almost as wide as the original Wharf Shed, meaning that these two large structures are, in one sense, 'competing' for this space under current arrangements.

Current base plans for the renewal of the Wharf Shed, regardless of the future location of Oscar W, are to:

- demolish the existing non-compliant toilets and to replace them with new facilities constructed in a central position within the enclosed portion of the building;
- create two new tenancies of circa 70 sqm & 80 sqm respectively within the balance of the enclosed portion of the building – one on either side of the new toilets and each with a kitchen/service core backed up against said toilets/services core;
- refurbish the enclosed portion of the building by insulating the roof and walls and by providing both new doors and windows to the external faces of the tenancy areas and some new building services; and
- create opportunity to extend the footprint of the new tenancies by incorporation of the 120 sqm inner bay of the canopy on the wharf side of the building as well as, potentially, some of the public areas at either end. There may also 30 or so sqm of external space to be picked up under the canopy on the opposite side, although this structure might best be removed to increase solar gain to the main building.

Under Plan B, both tenancies would be leased to food & beverage or other tourism related operators.

Under Plan C, the northern tenancy would be leased to a food & beverage operator or similar while the southern tenancy would be occupied by the Oscar W workshop & store (thereby inverting the current arrangement).

Both options envisage a new building at the southern end of the wharf.

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Under Plan B, a new building for the Oscar W would be constructed at the southern-most end of the main wharf. Current plans show a building with a gross floor area of some 90 sqm and toilets of circa 15 sqm, plus verandahs at front and rear of circa 75 sqm and 55 sqm respectively¹. It is noted that the width of the building mirrors the width of the Wharf Shed, as does the roofline, such that the two buildings should 'read' as something of a pair within the immediate landscape.

Under Plan C, it is assumed that a new building of similar size and configuration would be constructed, but for purposes of food & beverage or other commercial use, noting in passing that this will generate different parking requirements than will new premises for Oscar W.

¹ Although there is apparently some thought being given to increasing the floor area to perhaps 120 sqm.

3.0 STRATEGIC SETTINGS

The Goolwa Wharf Revitalisation Project has been several years in the making. As per the report presented with the agenda for the March Council meeting, a fundamental objective of the Project is to 'enable and activate' the Precinct, consistent with the Roadmap to Revitalisation Placemaking Strategy², prepared in late 2020.

The Placemaking Strategy identified that the Goolwa Wharf is "an underutilised, inactive and undiscovered precinct. It lacks suitable event and property infrastructure, caters only to peak season activation, does not have a curated program of events, diverse range of hospitality offerings or tourism product on offer, and it lacks in brand identity and community"³. It follows that wholesale change is needed.

As expressed by this strategy, the vision for the Goolwa Wharf includes it being:

- a place strengthened by its active cultural and historical connections...
- a special "meeting of the waters" place for the Ngarrindjeri people....
- a place to eat, drink and shop [and a] ... a cultural tourism hub.

This vision still stands. From the present commercial perspective, the key element is the last of these – eat, drink, shop, tourism – although an element of cultural and historical connection is also evident in a supporting role. Noted at the outset is the importance of local trade alongside tourism trade, especially during the low season.

Also noted is the relative lack of competitive hospitality offerings in the immediate locality and the implicit strategic opportunity to fill this gap.

The strategic objectives from this original work also still stand. As set out in the 20 June report to Council⁴, they are to:

- a) create a *place identity for the Goolwa Wharf Precinct that can be used to market and drive economic development and cultural activities for the area*⁵;
- b) engage stakeholders on the journey of defining, designing and collaborating to create a Precinct;
- c) design and build a walkable, interconnected, accessible pedestrian precinct, encouraging exploration from the waterfront to the Goolwa Main Street and township;
- d) create an *agile property planning framework including a pop-up, rent free lease and a long-term commercial lease model which supports a diverse tenancy mix of start-up and established innovative retail, hospitality, arts, cultural and tourism businesses; and*

² At Page 11.

³ Placemaking Strategy Page 2

⁴ At Page 12 of June Agenda Attachment 5.2.

⁵ Author's italics.

e) utilise a co-creation model for seasonal peak and off-peak event programming, driven by the production of council run events, and marketing and attraction of local and interstate event producers.

Key to the current review from this list are those objectives shown in italics, being objective a) referencing place identity, economic development and cultural activity; and objective d) referencing lease models and a diverse tenancy mix.

Even then, these objectives are for the whole precinct and need to be appropriately applied to the situation at hand for individual facilities.

From a whole of precinct perspective, the best strategic use of the Wharf Shed is as core part of the economic offering – read food & beverage, trading off the waterfront and the water views – and a key driver of economic development. The complete alternative would be to treat it as a core enabler of the arts and cultural aspects of the precinct – but, in considering this possibility, a gallery (for example) would demonstrably not constitute highest & best use of this space in a commercial sense, while there are other spaces available for events. An in-between outcome – part commercial & part not commercial – would adjust the scales accordingly.

The Wharf Shed is also not seen as providing pop-up space, because delivering food & beverage facilities over time and across the seasons entails significant investment and long-term thinking. Better that the ticket office be adapted to provide a pop-up space alongside its main use, for example.

Noted above, the most recent report addressing Council's aspirations and the anticipated project outcomes is an attachment to the 20 June Council meeting agenda.

In addressing "challenges and deficiencies" identified in earlier iterations of project plans, it begins with the Wharf Shed and puts forward a clear view that current arrangement for the housing of the Oscar W is "constrained and unsafe" and "cause[s] access conflicts with visitors and pedestrians walking along the wharf", among others. In other words, the current arrangement is considered to be not fit for purpose in the 'public space' circumstances.

Also noted are comments in Sec 1.4 of the Wooden Boat Strategy stating that:

"The workshop site is in a high foot traffic area and poses an inherent risk for public and volunteer safety. Despite volunteer risk mitigation and management in their maintenance procedures, the area currently allocated in the Goolwa Wharf Shed for volunteers to work is unsuitable and an ongoing threat to public safety. A purpose-built workshop facility should be constructed at the southern end of Goolwa Wharf, providing another tourism attraction and safe space for the Oscar W volunteers to operate from".

In this regard, it is noted that the current planning has a (say) 25-year time horizon, because Council will not likely undertake another round of what, behind the present scenes, are largely infrastructure upgrades in and around Goolwa Wharf within this sort of timeframe.

This being the case, there is a risk that current inadequacies in arrangements for Oscar W will be amplified over time, particularly if Council succeeds in activating the precinct as it hopes.

This is all the more so when, after reiterating the key objectives (as above), the report to Council speaks to the evolution of plans to ensure that four nominated outcomes are achieved. Three of these relate to full integration of infrastructure investment, addressing the findings of the Place Audit and materials selection and are not immediately relevant to this discussion.

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The fourth references the “5 core elements that underpin a successful public space” which, from the Placemaking Strategy, are:

- *driving understanding & meaning;*
- *providing connectivity & accessibility;*
- *being adaptable, varied & active;*
- *being sustainable, both environmentally & economically; and*
- *being safe & comfortable.*

Council has a clear desire to create a successful public space, with much time and expense dedicated to the task. It has taken expert advice, on the back of which these guiding principles have clearly carried down through the planning process and are taken to represent its current thinking. They are applied to the two options under consideration later in this paper, after further review of commercial matters.

In summary, and in the complete context, the use of the Wharf Shed for commercial purposes is all but pre-ordained from a strategic viewpoint. Beyond this comes only the question of degree that sits behind decisions around Element 9 and, specifically, whether the whole building is given over to commercial use or whether an in-between outcome, with Oscar W retained in the shed, will be fit for strategic purpose. This is the question explored by the balance of this paper.

As follows from the preceding comments though, the initial strategic intimation is that housing the Oscar W operations in the Wharf Shed would deliver something less than the shed’s highest & best commercial use.

4.0 DEVELOPMENT COSTS & VALUES

Costs

New premises for the Oscar W under Plan B have been designed and costed as part of current project planning. As advised, the latest construction cost estimate is circa \$355,000. With allowance for builder's preliminaries, builder's margin, contingencies and escalations through the construction period, this equates to an all-up development cost of say \$450,000. This amount is understood to exclude any allowance for site works, including parking, which will presumably be provided from the precinct's parking 'pool'⁶. The all up cost might therefore approach \$500,000.

If, in lieu of premises for the Oscar W, a similar footprint (of 100 sqm or thereabouts) was developed as commercial premises then the costs will be substantially higher. Assuming a future use as food & beverage premises, then advice from Council's project team is that the figure would likely be in the order of \$800,000 to \$900,000⁷. The increase reflects a requirement for a higher standard of construction, including better finishes, a higher level of building services (likely including provision of mechanical services and of more toilets) and provision of services connections for a commercial kitchen. On top of this, there may be requirement for the developer to provide certain external works, including parking.

With margins and other allowances added on, the total development cost might be in the range of \$1.00 mill to \$1.25 mill.

It is noted that this cost does not include the cost of a fit out, including of kitchen and dining/bar areas, which would fall to the business taking occupancy and which would add another several hundred thousand dollars to overall project cost.

This same fit-out cost will also apply to any commercial operation taking occupancy in the refurbished Wharf Shed.

Values

At play in the commercial equation sitting behind these development scenarios are both rental and capital values.

The Oscar W being a non-commercial operation, it is understood to pay a peppercorn rent on its facilities and therefore to create no 'commercial' value⁸. On the back of this, it is given no further consideration in the following discussion.

Rental Values

As regards rental levels generally, commercial uses should attract commercial rentals. The premises on offer will provide a commercial opportunity commensurate with Council's place-making efforts, at the cost delivering the premises ready for occupation. It also needs to be assumed that, as per the very

⁶ As will be addressed during the planning approval process.

⁷ Noting that there are no plans of said facility and no 'proper' cost estimate.

⁸ The value of an asset in this circumstance is determined by reference to written down replacement value, which is not a market value.

definition of market value, any agreements entered into will be by fully informed parties who are willing and able to complete and sustain the transaction.

Rental levels are best determined by reference to existing lease agreements in comparable locations, noting that in this instance comparability reflects both a water view and what is essentially a retail rent, even if the specific focus is on service of food & beverage and ancillary activity. The market will make its own assessment of the refurbished precinct's ability to attract tourist and foot traffic, led in the first instance by the strength of the case Council is able to make (ie the story it is able to tell) when the premises are finally offered for lease - noting that it will take time to build traffic from the current low base.

The most comparable location for present purposes is in and around Goolwa, where there are presently leases in place over Council owned premises both at the wharf and at other water-front locations, including on the river and the foreshore. Beyond this, enquiries have also been made regarding premises owned and leased by other coastal councils, including Victor Harbor, Onkaparinga and Holdfast Bay.

This review of current arrangement reveals rental rates that are generally at the lower end of operative range of retail rents in the Greater Adelaide region. Specifically, the lowest rates are within a wide range above and below \$100 per sqm net, while the upper end of the range is tighter at +/- \$200 per sqm net. The highest rental rate identified through enquiry is for the Wharf Barrel Shed at just over \$200 per sqm, or just under \$1,000 per month, for a very small (51 sqm) lettable space plus external curtilage.

From this base, it would be unwise to assume a rental capacity of much more than say \$225 per sqm for 'new' commercial floorspace on the wharf front. More may be achievable, but this report is reluctant to even pencil this in. That said, the hope might be expressed that, over time and commensurate with Council's efforts to improve the Wharf Precinct as a tourist attraction, the value of the location will be fully realized, and rents will rise accordingly. In the short term though, prospective tenants are more likely to be looking for rent-free periods to help them get established than to be looking to set new rental benchmarks.

Some income would also be derived from occupancy of unenclosed areas under the wharf-side verandah. If this space was leased as an adjunct to the 'inside' space at say \$100 per sqm then the additional income would be circa \$12,000 pa. It is noted however that external spaces are often occupied under licence at low cost, so the commercial arrangements around this space would need to be worked through. Pertinent to this discussion would be the nature and quality of the periodic enclosure of the space that would be allowed to protect against the elements and make the space fully useable through the seasons.

Lastly, ground rental values have also been considered, noting that there are two extant ground leases in the Wharf Precinct, with others identified along the metropolitan coast. At a high level, the available evidence points to rates of circa \$30 per sqm of site area. If this figure is reverse engineered to a land-value then, assuming a yield of say 3% or 4%, the underlying land value is suggested to be in the order of \$750 to \$1,000 per sqm of site area. In the somewhat heightened current market, this is probably not unreasonable for a commodity in very limited supply.

Capital Values

In terms of capital values, this review has not extended to considering sales evidence - comparable transactions would be hard to find, especially given the level of council ownership of commercial

foreshore facilities across the region. Rather, theoretical values have been calculated as required using the higher end of comparable rental rate ranges and a 'typical' market capitalisation rate for lower priced retail investment property.

From above, a rental rate of \$225 per sqm has been assumed for all lettable areas under consideration. No allowance has been made for income from external spaces on account of the uncertainty factor.

Regarding capitalisation rates, some lower priced investment property in Australia is being sold at rates of 3% and less, a position which is considered to carry significant downside risk, especially in a rising interest rate environment. This present review prefers to use a still relatively sharply priced but more modest rate, with 5% considered a reasonable base rate – and any movement from this likely to be upwards.

On this basis, the Wharf Shed configuration in Plan B delivers circa 150 sqm of lettable space generating an annual rental of \$34,000 pa, which capitalizes to a figure of say \$700,000. Against this, the cost estimate for upgrading the Wharf Shed in isolation is understood to be circa \$800,000, including the cost of new public toilets.

As against this, the new food & beverage building under Plan C which, assuming a lettable area of say 100 sqm, would attract an annual rental of say \$22,500, which capitalizes to a figure of say \$450,000⁹. This falls well short of the preceding cost estimate of \$1 mill or more¹⁰. In this latter regard, it is noted that if a 5% yield is maintained, a rental rate of \$500 per sqm is required to achieve an on-completion value of \$1 mill.

To this could be added the value of the 70 sqm commercial half of the Wharf Shed, which translates to a capital value of say \$300,000, giving a total on-completion value across the project for Plan C of something over \$700,000.

These assessments are not valuations per se but, rather, are informed assessments in round numbers of possible outcomes.

As shown, the overall commercial equation is essentially like for like, with Plan C only delivering a higher end value because it delivers slightly more floor space. This does assume that the rental value of each site is equal, as against which it may be that consolidation of commercial space in a single location may generate a better value proposition, and therefore a higher rent, as further discussed below.

As the analysis also shows however, new commercial development at Goolwa Wharf as proposed by Plan C is, at current value settings, commercially infeasible, especially with the present risks appearing more to the downside than the upside. If this is the case, then it is something of a fatal flaw in this option.

⁹ For freehold title.

¹⁰ On a technical note, this calculation assumes that the lessee picks up the cost of the ground rent, which would otherwise be deducted from the lessor's income, reducing the on-completion value further still.

5.0 COMMERCIAL ARRANGEMENTS

If, as per Plan B, the Oscar W is relocated to new premises at the southern end of the wharf, then the project will take place on land currently owned by Council and the circa \$500,000 cost of new construction will be met from within the overall Wharf Renewal Project budget.

Given the nature of the use, any rental return on this expenditure will be at peppercorn rates.

The Wharf Shed would then become available for lease, subject to completion of capital works to create new lettable space. As outlined in Sec 4, the annual rental income would be circa \$34,000. Looking at the potential for upside, even if a tenant (or tenants) could be cajoled into setting a new market level for newly refurbished premises, suited to food & beverage, then the highest rent imaginable from current information and settings would probably still be less than \$300 per sqm, or \$45,000 pa.

While the Wharf Shed would have a capital value under this scenario of say \$700,000, it is of no real relevance as it is a non-current Council asset and is not for selling.

If, on the other hand, Plan C is implemented, and the Oscar W remains moored adjacent the Wharf Shed then two things happen.

Firstly, the prospective income to Council from the Wharf Shed would be halved (or thereabouts) because just over half of the building (and the whole of the adjacent wharf) would be occupied by Oscar W at peppercorn rent.

Secondly, Council would have to procure the development of the southern site through a third party. This is both because the current funding model is tied to the relocation of and the new building's future occupancy by the Oscar W. Against this it would not be available for the alternative use and, equally to the point, development and ownership of commercial premises is not core business for Council.

If a third-party developer was to take on the site, then tenure would obviously have to be granted. A total site area of not less than say 500 sqm would probably be required, particularly once parking requirements were accounted for.

This tenure might be freehold if Council was prepared to sell portion of the Wharf Precinct, along with sufficient land for parking to support a stand-alone development application. In the latter regard, it is noted that there is little or no land on the wharf side of the railway corridor that would be suitable or appropriate for giving over to parking and so a non-contiguous title – two "pieces" – would likely have to be created.

However, it is hard to see, and it would be hard to recommend, Council ever disposing of such a core land holding as part of the Goolwa Wharf.

The alternative is to grant a ground lease, with the maximum term able to be granted (per the Local Government Act) being 21 years with a 21-year option to extend. Evidence suggests a ground rental rate of \$20 to \$30 per sqm, which suggests an annual ground rent for the site of say \$10,000 to \$15,000.

From the viewpoint of the ground lessee, there would be two immediate challenges.

The first would be to secure funding for a ground leased development, which is do-able – Adelaide & Parafield Airports offer ground leases for example – but to which a financier would apply a lower Loan Value Ratio (LVR), probably of not more than 50%, meaning a higher equity contribution from the developer. In practice, the financing deal would probably seek to amortize the cost over the initial term (21 years) because, even though there may be an option for a further term to be granted, this will not secure until it is.

Further, the LVR would be calculated against an on-completion value which, as outlined above, will be a function of the rental income it attracts. The second challenge would therefore be to secure a lessee at a rent that justified the investment. As detailed in Sec 4, the order of cost is \$1.00 mill to \$1.25 mill, the annual rent for the completed premises might be \$22,500 and the on-completion value would likely be well under \$500,000, especially if an increased capitalisation rate was applied on account the underlying land tenure being leasehold.

It can be seen that:

- rental income provides a return of circa 2% on funds invested, which is unlikely to excite great interest of itself given the risks involved;
- the loss to the developer on-completion would be not less than \$500,000 or thereabouts; and
- the low on-completion value coupled with a low LVR would reduce borrowing capacity to a few hundred thousand dollars, potentially leaving a developer to fund most of the project from equity or elsewhere.

To illustrate the problem further, even with a rental rate of \$300 per sqm and a yield of 3%, giving a capital value of say \$1 mill, the development may not recover its cost and is unlikely to deliver a profit.

As can be seen, the implementation of Plan C would take Council down a more commercially fraught path than would the implementation of Plan B, which, accordingly, is to be preferred (based on the 7 March Council Minutes).

6.0 TWO STRATEGIC SCENARIOS

To return from this foray into the commercial realm back to the strategic settings identified at Sec 3, there are two scenarios at play, each of which is likely to produce a different strategic outcome – proceed as currently planned (Plan B), with the Oscar W relocated to new premises; or leave the Oscar W where it is, occupying portion of the Wharf Shed (Plan C).

To repeat from Sec 3, the most relevant part of the underlying vision for the Wharf Precinct is a place to eat, drink and shop [and a] ... a cultural tourism hub, while the most relevant project objectives are to create:

a) a place identity for the Goolwa Wharf Precinct that can be used to market and drive economic development and cultural activities for the area; and

c) an agile property planning framework including a pop-up, rent free lease and a long-term commercial lease model which supports a diverse tenancy mix of start-up and established innovative retail, hospitality, arts, cultural and tourism businesses.

Alongside this, from the Placemaking Strategy, the “5 core elements that underpin a successful public space” are:

- *driv[ing] understanding & meaning;*
- *providing connectivity & accessibility;*
- *being adaptable, varied & active;*
- *being sustainable, both environmentally & economically; and*
- *being safe & comfortable.*

The following comments consider each scenario through this filter, informed by the commercial analysis preceding.

Plan B – Oscar W relocates

From a placemaking viewpoint and given the many deficiencies identified in current arrangements, relocating Oscar W to a new home arguably works best in terms of achieving optimal outcomes for “connectivity & accessibility” and for providing an environment which is “safe & comfortable” over the long term. Undertaking mechanical activities and loading wood are not conducive to a high score against these criteria and so eliminating these activities in this location resolves an existing problem, consistent with the Wooden Boat Strategy.

Against this, a new building provides a stand-alone identity and a greater ease of operation. The capacity to spill into adjoining open space on occasion will also give the Oscar W operation more room to move as it develops its programmes over time.

“Driving understanding & meaning” is for others to consider and there will be need for this aspect of the precinct to be presented in its best light wherever Oscar W sits. The apparently larger premises and

greater capacity for a museum able to be provided under Plan B may mean that decision making should lean towards this option under this criterion.

As an aside, it is also noted that the proposed new location for Oscar W is just 40 metres south of the current location, which is little or no distance and will arguably provide reason and opportunity for visitors and passengers to walk the full length of the wharf and to view the vessel more fully.

From a commercial viewpoint, the most important core place-making elements are "adaptable, varied & active" and "economically sustainable".

The operation of the Oscar W is not a commercial undertaking of itself and so questions of economic sustainability only enter the current equation in terms of flow-on effects on the whole of the precinct. To this end, it is suggested to matter little whether it is moored here or there. People who want to look at or cruise on the vessel will take the short walk to the end of the wharf if that is what future arrangements require.

As to active, varied & adaptable, the Oscar W premises and operations are anything but. Its activities are quasi-industrial and follow the same periodic maintenance and re-fuelling cycles, while the premises are apparently only occupied and active on one or two days per week and less in winter.

Against this, two of the 'Takeaway Learnings' from the Hobart's Brooke Street Pier case study in the Placemaking Strategy are that "concentration of hospitality and retail offerings does not dissuade economic activity, but instead drives it" and "commercial entities can define and activate a precinct when empowered to do so..."

While the Goolwa Wharf options are differentiated at an almost micro level, it is suggested that concentration of hospitality venues in the immediate Wharf Shed/Barrel Shed precinct will result in a more vital hospitality offering being developed. Light, life and activity beget more of the same, and it's better that people come away with a perception of the area being more rather than less busy. It is suggested that Council should aim for this vitality by delivering a concentrated hospitality node rather than spreading its offering thinly over a greater area.

As a further aside, this means also considering the place of the current Distillery barrel shed, which is backed up to the rail line immediately opposite the Wharf Shed, in planning the activation of the Wharf Precinct. While it is beyond the scope of this review, it is suggested that this 450 sqm shed, currently leased at less than \$50 per sqm, needs to be part of the overall activation story.

Finally, from a commercial viewpoint and as outlined in Sec 5, Plan B emerges as a preferred path for Council because it is simple.

Plan C – Oscar W in Wharf Shed

Plan C does not maximize the opportunity to either make the Wharf Precinct a place to eat, drink & shop, or to create a cultural tourism hub.

From a placemaking view, leaving Oscar W and its ongoing operational requirements at the Wharf Shed arguably works against achieving optimal outcomes for "connectivity & accessibility" and for providing an environment which is "safe & comfortable".

Alongside this, the extra distance to get to a restaurant which would now be at the southern end of the wharf, either in mid-winter or to compare a menu, will mitigate against an optimal outcome under these 'connected and comfortable' criteria.

As regards "understanding & meaning", current plans indicate that retaining the current location for Oscar W and the lesser floorspace allocation it will be afforded will reduce capacity for story telling around the boat and around wooden boats more generally.

From a commercial viewpoint and as above, the most important words are "adaptable, varied & active" and "economically sustainable".

Retaining Oscar W in-situ does nothing to enhance economic sustainability and, as above, may even work against it by not concentrating hospitality uses together.

In terms of being adaptable, varied and active, Plan C generally falls short because the workshop is a private space in the midst of what should be a very public area, its workings generally not visible to the outside world and, not the least, because it is only open periodically.

Finally, from a commercial viewpoint and as also outlined in Sec 5, the new food & beverage element of Plan C will be commercially much more difficult to deliver than Plan B if it can be delivered at all.

It follows again that Plan B is to be preferred to Plan C.

7.0 CONCLUSION

This paper considers Element 9 from all angles and concludes both that Council should proceed with Plan B rather than Plan C and that to do otherwise will potentially compromise its higher-level plans and objectives for the Wharf Precinct.

10. Council Member Reports

10.1. Presiding Member's Report - Mayor Keith Parkes

Responsible Officer: Nigel Morris (Chief Executive Officer)

Recommendation

That the Presiding Member's Report for October 2023 be received.

Purpose

To receive the report from the Presiding Member on meetings and functions attended for the month of October 2023.

Date	Event
1	Clayton Bay Boat Club Inc - 50th Anniversary Opening Ceremony
1	Friends of the Oscar W Inc - 115th Anniversary Celebration
2	Conducted Opening of the 151st Strathalbyn Agricultural Show
3	Chief Executive Officer Performance Management Panel meeting
6	Meeting with Cr Lou Nicholson and CEO, Port Elliot
7	Attended the official Opening of the Port Elliot Show
7	Goolwa Regatta Yacht Club Opening Day
9	Australian Coastal Councils Association meeting via electronic means
9	Council Information Session
13	Radio Interview ABC
13	Goolwa RSL Annual General Meeting
15	Conducted Opening Ceremony of the Australian Caravan Club National Muster, Goolwa
16	Council Meeting
17	Meeting with Goolwa Sporting Clubs, Goolwa Oval Recreation Precinct
18	Radio Interview Happy FM
18	2023 Village Conversations - Goolwa/Hindmarsh Island/Currency Creek, Goolwa
20	Southern & Hills Local Government Association Board meeting, Mount Barker
21	Conducted Goolwa Jazz Festival Opening
22	Conducted Opening of the Goolwa Aquatic Club Open Day
24	Goolwa Port Elliot Football Club Annual General Meeting
25	Hills and Fleurieu Landscape Board meeting, Mount Barker
25	Currency Creek Hall meeting

Date	Event
26	Cittaslow Goolwa Annual General Meeting
27	Meeting with Cr Margaret Gardner
27	Radio Interview Fleurieu FM
27	At the Wharf event, Goolwa
30	North Ward Bus Tour for Council Members

10.2. Council Member Activity Report - Cr Margaret Gardner

Responsible Officer: Nigel Morris (Chief Executive Officer)

Recommendation

That the Council Member's Activity Report from Cr Margaret Gardner for September and October 2023 be received.

Purpose

To receive the report from Cr Margaret Gardner on meetings and functions attended for the months of September and October 2023.

	Event
September	
4	Admiral Terrace Gardeners morning tea
4	Council Information Session
5	Clayton Bay Community Association meeting
6	Meeting with Council staff regarding footpaths in Milang
7	Cemeteries Advisory Committee meeting, Strathalbyn
8	Fleurieu Region Aquatic Centre Authority Board meeting, Victor Harbor
11	Council Information Session
15	Milang Railway Museum Annual General Meeting
16	Cittaslow Garden for International Cittaslow Day of Good Living
17	South Coast Regional Art Centre Gallery volunteer sitting
18	Council Meeting
24	South Coast Regional Art Centre Exhibition Opening - 'Enterprise Imagination'
25	Community Wellbeing Grant assessment
25	Council Information Session
27	Community consult on Greater Adelaide Regional Plan
28	Goolwa Secondary College Learning Showcase
October	
3	CEO Performance Management Panel meeting
6	Meeting with Administration - IT support
7	Milang Old School House Community Centre 20th Birthday Celebration
7	Port Elliot Show Opening luncheon
9	Council Information Session

	Event
11	Fleurieu Region Aquatic Centre Authority Board meeting
14	South Coast Regional Art Centre Gallery volunteer sitting
16	Council Meeting
18	2023 Village Conversations - Goolwa/Hindmarsh Island/Currency Creek, Goolwa
19	Sustainability Visionary Workshop, Goolwa Secondary College
20	Fleurieu Region Aquatic Centre Authority Board meeting, Victor Harbor
20	Meeting with constituent, Milang
20	Clayton Bay Community Association meeting
26	2023 Village Conversations, Middleton
28	Armfield Slip Open Day
29	South Coast Regional Art Centre Gallery volunteer sitting
30	North Ward Bus Tour for Council Members

10.3. Council Member Activity Report - Cr Michael Scott

Responsible Officer: Nigel Morris (Chief Executive Officer)

Recommendation

That the Council Member's Activity Report from Cr Michael Scott for July to September 2023 be received.

Purpose

To receive the report from Cr Michael Scott on meetings and functions attended for the months of July to September 2023.

July	Event
9	MIwi-inyeri Pelepi-AMBi NAIDOC Celebration, Basham's Beach Conservation Park
10	Special Council Meeting
17	Council Meeting
24	Council Information Session
August	
6	Open Gate Foundation, Riding Patch Open Day, Strathalbyn
9	Homelessness meeting, Victor Harbor
10	Ratalang Basham Beach and Horseshow Bay Advisory Committee meeting, Goolwa
14	Council Information Session
15	Red Cross Disaster Resilience meeting, Mt Compass
21	Council Meeting
September	
2	Royal Adelaide Show - Schools Cattle judging
7	Cemeteries Advisory Committee meeting, Strathalbyn
18	Council meeting
25-28	Murray Darling Association National Conference and Annual General Meeting, Murray Bridge

11. Confidential Items

11.1. (Confidential) Report from Section 41 Audit and Risk Committee Strategic Risk Register Financial Services Review

Confidentiality Clause

Pursuant to Section 90 (2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, Acting General Manager Community, General Manager Corporate, Executive Manager Office of the CEO, Specialist Financial Services Consultant, and Executive Assistant to the Mayor and Council Members on the basis it will receive and consider Item 11.1 (Confidential) Report from Section 41 Audit and Risk Committee - Strategic Risk Register Financial Services Review.

The Council is satisfied, pursuant to section 90(3)(e) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which are matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person.

Confidentiality Clause to retain (if required)

1. That having considered Agenda Item 11.1 (Confidential) Report from Section 41 Audit and Risk Committee - Strategic Risk Register Financial Services Review in confidence under section 90 (2) and (3) (e) of the *Local Government Act 1999* the Council, pursuant to section 91 (7) of the *Local Government Act 1999*, orders that the report and attachments and audio recordings relative to the Agenda Item 11.1 (Confidential) Report from Section 41 Audit and Risk Committee - Strategic Risk Register Financial Services Review be retained in confidence until further order.
2. That pursuant to section 91 (9) (c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

11.2. (Confidential) Strategic Land Program Land Revocation Proposal in Strathalbyn

Confidentiality Clause

Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, General Manager Community, General Manager Corporate, Officer responsible for the Report and Executive Assistant to the Mayor and Council Members on the basis that it will receive and consider Item 11.2 (Confidential) Strategic Land Program Land Revocation Proposal in Strathalbyn.

The Council is satisfied, pursuant to section 90(3)(d)(i)(ii) that the Report contains information the disclosure of which:

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest.

Confidentiality Clause to retain (if required)

- That having considered Agenda Item 11.2 (Confidential) Strategic Land Program Land Revocation Proposal in Strathalbyn.
- in confidence under section 90(2) and (3) (d)(i)(ii) of the *Local Government Act 1999* the Council, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the minutes, report and attachments and audio recording relative to the Agenda Item 11.2 (Confidential) Strategic Land Program Land Revocation Proposal in Strathalbyn be retained in confidence until further order.
- That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

11.3. (Confidential) Stage 1 Wharf Tenancy Activation Strategy Registration of Interest Submissions

Confidentiality Clause

Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, General Manager Community, General Manager Corporate, Officer responsible for the Report and Executive Assistant to the Mayor and Council Members on the basis that it will receive and consider Item 11.3 (Confidential) Stage 1 Wharf Tenancy Activation Strategy Registration of Interest Submissions.

The Council is satisfied, pursuant to section 90(3)(d)(i)(ii), that the Report contains information the disclosure of which:

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest.

Confidentiality Clause to retain (if required)

- That having considered Agenda Item 11.3 (Confidential) Stage 1 Wharf Tenancy Activation Strategy Registration of Interest Submissions in confidence under section 90(2) and (3) (d)(i)(ii) of the *Local Government Act 1999* the Council, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the minutes, report and attachments and audio recording relative to the Agenda Item 11.3 (Confidential) Stage 1 Wharf Tenancy Activation Strategy Registration of Interest Submissions be retained in confidence until further order.
- That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

11.4. (Confidential) Stage 2 Wharf Tenancy Activation Strategy Registration of Interest Submissions

Confidentiality Clause

Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, General Manager Community, General Manager Corporate, Officer responsible for the Report and Executive Assistant to the Mayor and Council Members on the basis that it will receive and consider Item 11/4 (Confidential) Stage 2 Wharf Tenancy Activation Strategy Registration of Interest Submissions.

The Council is satisfied, pursuant to section 90(3)(d)(i)(ii), that the Report contains information the disclosure of which:

- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
- (ii) would, on balance, be contrary to the public interest.

Confidentiality Clause to retain (if required)

- That having considered Agenda Item 11.4 (Confidential) Stage 2 Wharf Tenancy Activation Strategy Registration of Interest Submissions in confidence under section 90(2) and (3) (d)(i)(ii) of the *Local Government Act 1999* the Council, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the minutes, report and attachments and audio recording relative to the Agenda Item 11.4 (Confidential) Stage 2 Wharf Tenancy Activation Strategy Registration of Interest Submissions be retained in confidence until further order.
- That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

11.5. (Confidential) Fleurieu Regional Aquatic Centre Authority Management Agreement

Confidentiality Clause

Pursuant to section 90(2) of the *Local Government Act 1999*, the Council orders that all members of the public be excluded, with the exception of the Chief Executive Officer, General Manager Infrastructure, General Manager Community, General Manager Corporate, Executive Manager of the CEO, Executive Assistant to the CEO and Executive Assistant to the Mayor and Council Members on the basis that it will receive and consider Item 11.5 (Confidential) Fleurieu Regional Aquatic Centre Authority Management Agreement.

The Council is satisfied, pursuant to section 90(3)(h) and 90(3)(d) of the Act, the information to be received, discussed, or considered in relation to this Agenda Item Fleurieu Regional Aquatic Centre Authority Management Agreement and also commercial information that could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and would, on balance, be contrary to the public interest at this time.

Confidentiality Clause to retain (if required)

- That having considered Agenda Item 11.5 (Confidential) Fleurieu Regional Aquatic Centre Authority Management Agreement.in confidence under section 90(2) and (3)(h) and 90(3)(d) of the Act, the Council, pursuant to section 91(7) of the *Local Government Act 1999*, orders that the minutes, report and attachments and audio recording relative to the Agenda I Item 11.5 (Confidential) Fleurieu Regional Aquatic Centre Authority Management Agreement.be retained in confidence until further order.
- That pursuant to section 91(9)(c) of the *Local Government Act 1999* the Council delegates to the Chief Executive Officer the power to revoke, in whole or in part, the order made in paragraph 1 of this resolution.

12. Closure